

**The Corporation of the Town of Kearney**  
**REGULAR COUNCIL MEETING MINUTES**  
**Council Chambers**  
**Thursday, August 14, 2025 – 6:00 p.m.**

---

**Council Members Present:** Mayor: Cheryl Philip  
Deputy Mayor: Michael Rickward  
Councillors: Heather Pateman, Jill Sharer

**Staff Present:** Nicole Gourlay, CAO  
Paul Schaefer, Fire Chief (FC), Chief Building Official (CBO)  
Tom Young, Public Works Superintendent (PSW)  
Cindy Filmore, Deputy Clerk (DC)

**Council Members Absent:** Councillors: Keven Beaucage

The CAO was present for the entirety of the meeting. The DC was present for their portions of the public meeting.

*A moment of silence was held to honour the memory of Marilyn Mitson*

1. **Call the Meeting to Order**  
The meeting was called to order at 6:00 p.m.
  2. **Approval of Agenda**  
Resolution 2025-211  
Moved by: Deputy Mayor Rickward; Seconded by: Councillor Sharer  
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney adopts the Agenda of August 14, 2025 as amended  
Amended to add: Closed Session Item (2)(c) Acquisition or disposition of land  
Amended to remove: Closed Session Item(2)(b) Personal Matters about an Identifiable Individual  
CARRIED
  3. **Disclosure of Interest - nil**
  4. **Delegations/Presentations/Public Meetings**
    - 4.1 Presentation by Jeff Lee from Emerald Energy from Waste  
Res. No. 2025-212  
Moved by: Councillor Pateman; Seconded by: Councillor Sharer  
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney thanks Jeff Lee of Emerald Energy from Waste for his informative presentation.  
CARRIED
    - 4.2 Public Meeting under the *Planning Act* Section 34: Zoning Bylaw Amendment - Bootsma  
Resolution 2025-213  
Moved by: Deputy Mayor Rickward; Seconded by: Councillor Pateman  
BE IT RESOLVED that the Public Meeting of Council pursuant to Section (12),(13), (14) of the *Planning Act*, R.S.O. 1990, c.P.13 as amended, held Thursday, August 14, 2025 be called to order at 6:14 pm  
CARRIED
- Resolution 2025-214  
Moved by: Deputy Mayor Rickward; Seconded by: Councillor Pateman  
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby accepts the EcoVue Report regarding the Zoning Bylaw Amendment for Bootsma; AND FURTHER THAT Council supports in principle the passing of such bylaw which will take place at the next Council Meeting  
CARRIED
- Resolution 2025-215  
Moved by: Councillor Sharer; Seconded by: Councillor Pateman  
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby accepts the EcoVue Report regarding the Zoning Bylaw Amendment for Meier; AND FURTHER THAT

Council supports in principle the passing of such bylaw which will take place at the next Council Meeting  
CARRIED

Resolution 2025-216  
Moved by: Deputy Mayor Rickward; Seconded by: Councillor Pateman  
BE IT RESOVLED that the Public Meeting of Council pursuant to Section 24 (12), (13) and (14) of the Planning Act, R.S.O. 1990, c.P.13, as amended, held Thursday, August 14, 2025, be adjourned at 6:27pm  
CARRIED

\*\*\*\*\*

Committee of Adjustment – Public Meeting

Members Present: Mayor Cheryl Philip  
Deputy Mayor Michael Rickward  
Councillor Heather Pateman  
Councillor Jill Sharer

Members Absent: Councillor Keven Beaucage

Resolution 2025-01  
Moved by: Deputy Mayor Rickward; Seconded by: Councillor Sharer  
BE IT RESOLVED that the Public Meeting of the Committee of Adjustment pusucant to Section 45 (1) and (2) of the Planning Act, R.S.O. 1990, c.P.13, as amended, held Thursday, August 14, 2025 , be called to order at 6:28 pm

Resolution 2025-02  
Moved by Deputy mayor Rickward; Seconded by Councillor Pateman  
BE IT RESOLVED that the Committee of Adjustment of the Town of Kearney hereby accepts the EcoVue Report regarding the Minor Variance and Permission application for R. Prichard; AND FURTHER THAT the Committee of Adjustment approves the Minor Variance and Permission Application regarding Plan M89, Lot 20 and RP 42R8261 Part 7, the lands municipally known as 376 North Shore Road to:  
a) Grant Permission to expand a non-conforming Bunkie on the subject lands, and  
b) A Minor Variance to allow an expansion of a Bunkie to 38 square metres where a maximum of 23 square metres is allowed.  
CARRIED

Resolution 2025-03  
Moved by Councillor Sharer; Seconded by Councillor Pateman  
BE IT RESOLVED that the Public Meeting of the Committee of Adjustment pursuant to Section 45 (1) and (2) of the Planning Act, R.S.O. 1990, c.P. 13, as amended, held Thursday, August 14, 2025, be adjourned at 6:38 p.m.

\*\*\*\*\*

5.

**Consent List**

Resolution 2025-217

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Pateman

BE IT RESOLVED that the Consent List from the Council Meeting of Thursday, August 14, 2025, be accepted and that all recommendations or support contained therein be adopted and approved as resolutions of Council.

CARRIED
6.

**Items Referred from the Consent List**

Nil
7.

**Items for Discussion**

7.1 DRAFT Development Agreement – Waffle

Resolution 2025-218

Moved by: Councillor Sharer; Seconded by: Councillor Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby supports in principle the Development Agreement between the Town of Kearney and the owners of PT LT 1, Con 8, BETHUNE< TOWN OF KEARNEY, known municipally as 218 Emsdale Lake Road, substantially in the format presented.

CARRIED

Res. No. 2025-219

Moved by Deputy Mayor Rickward, Seconded by: Councillor Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby approves the Report from EcoVue Consulting regarding the Lifting of “H” Holding Symbol from the subject lands identified as 218 Emsdale Lake Road; AND FURTHER THAT Council supports the passing of Bylaw 2025-49 to lift the “H” Holding Symbol from the subject lands identified as 218 Emsdale Lake Road; AND FURTHER THAT Council supports the passing of Bylaw 2025-49 to lift the “H” Holding symbol from the subject lands identified as 218 Emsdale Lake Road

7.2 DRAFT Procurement By-law

Resolution 2025-218

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby receives the DRAFT Procurement Bylaw; AND FURTHER approves the DRAFT Procurement Bylaw with no changes to be brought to a future meeting for passing

CARRIED

7.3 SR2025-49 Tax Collection Policy and Registration Timelines

Resolution 2025-221

Moved by: Councillor Sharer; Seconded by: Councillor Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby receives Staff Report 2025-49 regarding Tax Collection Policy and Registration Timelines; AND FURTHER THAT Staff be directed to Proceed with the tax collection process by amending the timeline to begin in August 2025 to only include the 7 properties with the oldest outstanding taxes as of November/December 2025

CARRIED

7.4 SR2025-50 Support in Principle – TAB purchase of SRA

Resolution 2025-222

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby receives Staff Report 2025-50 regarding the purchase of Shore Road Allowance at 49 Hillside Drive; AND FURTHER that Council approve, in principle, the purchase of the shore road allowance in front of 49 Hillside Drive.

CARRIED

7.5 DSSAB Board Vacancy – Area 4 Representation

Resolution 2025-223

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Sharer

BE IT RESOLVED THAT the Council of the Corporation of the Town of Kearney hereby receives the request from DSSAB regarding a Board Vacancy for Area 4 Representation; AND FURTHER supports the appointment of Sean Cotton

CARRIED

7.6 SR2025-51 Chetwynd Asphalt Tender

Resolution 2025-224

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby receives Staff Report 2025-51; AND FURTHER that Council awards tender RFT-PW-01-2025 for the asphaltting of Chetwynd Road between Loon Lake and Mason Lake Roads, approximately 1.5 km, to D Rock Paving for the lowest bid of \$194,805 excluding HST.

CARRIED

7.7 Discussion regarding Rain Lake Road – Parking areas

Resolution 2025-225

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Pateman

WHEREAS the Town has received input from the public about the shoulder parking on Rain Lake Road; AND WHEREAS this discussion has led to Council's determination of their desire to see more and better public parking areas within the Town core; NOW THEREFORE BE IT RESOLVED THAT: Council approves the budget to paint parking spaces on the reverse shoulder along Main Street from Alister Johnson Bridge to the apartments; AND FURTHER THAT Council authorizes the creation of a municipal parking lot on the vacant lot between 68 & 78 Main Street.

CARRIED

Resolution 2025-226

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs Staff to install no parking signs for 9m from the intersection of Rain Lake Road and Main Street on the North side to the crest of the hill on the South side.

CARRIED

7.8 Memo: Recommendation from Recreation Committee for new member

Resolution 2025-227

Moved by: Councillor Sharer; Seconded by: Councillor Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby receives the recommendation from the Recreation Committee for a new members in the form of their Resolution No. 39-25; AND FURTHER that Council accepts and appoints Debbie Watson to the recreation Committee for the remainder of Council's term.

CARRIED

7.9 SR2025-52 Budget Adjustment Ditching and Backhoe

Resolution 2025-228

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby receives SR2025-52 regarding Budget Adjustments for Ditching and Backhoe expenses; AND FURTHER that Council approves an adjustment in the 2025 budget to accommodate ditching some problem area roads that have been identified by the Public Works Superintendent; AND FURTHER THAT Council authorizes the Treasurer to increase the Backhoe expense budget line by \$8,000; AND FURTHER that Council authorizes the reallocation of \$45,000 to ditching from the Chetwynd Road Capital Project.

CARRIED

**8. Notice of Motion - nil**

**9. Correspondence for Information**

Resolution 2025-229

Moved by: Councillor Sharer; Seconded by: Councillor Pateman

BE IT RESOLVED THAT the Council of the Corporation of the Town of Kearney receives the correspondence list of the August 14, 2025 as information; AND FURTHER THAT Staff is directed to issue a letter of support regarding item 9.4 supporting Producer Responsibility for Blue Boxes AND FURTHER THAT Staff shall bring back a letter calling on the government to better support training of firefighters.

CARRIED

**10. By-laws**

Resolution 2025-230

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Pateman

BE IT RESOLVED that the following by-laws be read a first, second and third time, be passed by the Council of the Corporation of the Town of Kearney, signed by the Mayor and Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

10.1 By-law 2025-48 Being a bylaw to enter into a development agreement – Waffle

10.2 Bylaw 2025-49 Being a bylaw to lift the "H" Hold designation placed by ZBLA 2024-40

CARRIED

**11. Closed Session**

Resolution 2025-231

Moved by: Deputy Mayor Rickward; Seconded by Councillor Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney moves into closed session at 7:48 pm, under Section 239 of the Municipal Act, under the following subsections:

(2)(c) Acquisition or Disposition of Land

(2)(d) Labour Relations or Employee Negotiations

Resolution 2025-232

Moved by: Deputy Mayor Rickward, Seconded by Councillor Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvenes in Open Session at 8:58 pm

**12. Confirming By-law**

Resolution 2025-233

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Pateman

BE IT RESOLVED that By-law 2025-50 being a by-law to Confirm the Proceedings of the Regular Meeting of August 14, 2025, be read a first, second and a third time, passed, signed by

the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book.  
CARRIED

13. **Adjournment**

Resolution 2025-234

Moved by: Councillor Patement; Seconded by: Deputy Mayor Rickward

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 9:02 pm

CARRIED

**THE CORPORATION OF THE  
TOWN OF KEARNEY**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk