

# ★ THE SPACE UPSTAIRS

Hello!

Thank you for registering for dance classes here in Kearney!

My name is Jillian, and I created The SPACE Upstairs with the goal of bringing more contemporary performing arts and culture experiences to the area. I believe that dance brings people together in a beautiful way. We can appreciate movement, and we can relate to each other through listening and seeing. Everyone who is interested in or curious about dance can learn and participate, and everyone can enjoy the physical and mental benefits!

The SPACE Upstairs is a not-for-profit organization that aims to be a bold and an inclusive space, meaning, we stand by a Code of Conduct that promotes openness to all people and support especially to minority groups such as racialized groups and LGBTQQIP2SAA.

The SPACE Upstairs looks for performing opportunities for students in unique places that align with our intention of making dance a more widely appreciated art form. In this way, we do not actively seek out competitions to participate in. As we grow and develop, more performing opportunities will arise. **Please reach out if you have interest in volunteering!**

## **Important information for the first day of classes:**

- Classes take place at the Kearney Community Centre in the Gymnasium.
- We also hold classes in Burk's Falls are at 39 Copeland Street, Burk's Falls "Young at Heart" Seniors Centre
- Housekeeping information will be given verbally at the top of class, so please be available to listen to announcements on the first day of class.
- **Dress Code:** attire must be comfortable active wear and need not be a traditional "ballet/jazz uniform". Dance outfits and shoes as well as running shoes are welcome, but at times the teacher may require students to be barefoot due to the slippery surface of the floors, or sock feet in order to work on muscles of the feet. Jewelry can be dangerous to yourself and others. Only small earrings please.
- Participation will only be allowed if waivers have been signed and submitted. Please take a moment to read the Code of Conduct. In the event that the teacher needs to cancel a class and a substitute teacher is not available, a credit for a future class will be given.
- Please connect with Jillian BEFORE class if you have any specific concerns regarding your child that will affect their ability to participate.  
**Send a song request for class if you wish!**

## **Fee structure**

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Classes in Kearney are supported by the Town and are available for \$70 per series. This is a much reduced rate due to the support of the town! Late registrants will be welcome up to 4 weeks late with full payment. Note that if you are in need of financial assistance, please reach out to us.

Can't wait to dance with you all!

Jillian Peever,  
The S.P.A.C.E. Upstairs  
*Sharing the Performing Arts and Culture with Everyone*

## **Code of Conduct**

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The SPACE Upstairs is committed to providing safe, exciting, and educational classes for each of our dancers in a disciplined but fun environment. In order to provide a safe and uplifting environment for all students, we ask that families follow the studio's code of conduct. It takes everyone's help to create a positive dance experience. Thank you in advance for working together and modeling exemplary behavior.

## Our Students:

Have fun!

**Arrive on time (5 min early!)**

Follow the studio dress code, small earrings only please!

Little to no talking in class.

Notify your instructor immediately if you are injured or ill.

Keep your dance shoes and/or feet clean for the studio.

Outdoor shoes should stay outside.

Maintain a positive attitude.

Speak kindly to others.

Always give 100% of your effort and heart.

Only water in the studio please, arrive nourished and ready to go.

Clean up after yourself and leave the studio in a tidy manner.

Phones are not permitted.

Gum is not permitted (choking hazard).

***Code of Conduct continued...***

## Our Parents:

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Maintain a positive attitude to support the creation of a welcoming atmosphere for all parents and students.

Give uplifting feedback to dancers.

No foul language.

No pets in the studio.

Have a great time watching your children grow and learn.

Please keep conversations in the waiting area to a low volume so students can concentrate in class.

**No taking photos or videos in class without prior permission.**

Drop off and pick up dancer(s) on time. The studio is NOT responsible for children outside of the dance classroom.

Your children and their conduct is your responsibility. If you bring additional children to wait while class is in session, bring something for them to sit and do *quietly*.

Unruly behavior in the waiting area will not be tolerated.

Please, no substance use or abuse in or around the building. Smoking or vaping within 9 meters is not permitted in any public buildings in Ontario.

**Registration, Consent, and Waiver**  
Dance instruction at "The SPACE Upstairs" with Jillian Peever

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The SPACE Upstairs stands for “Sharing the Performing Arts and Culture with Everyone” and these classes are meant to share the passion for dance felt by founder, Jillian Peever, with the community of the Almaguin Highlands. Dance education is one aspect of the SPACE Upstairs. Other aspects include community engagement (community events, professional performances, and artistic collaborations). It is the aim of the director, Jillian Peever, to make more creative outlets and activities for this community.

## **Responsibilities of the instructor**

To present an opportunity for students to participate and engage. To be at the “studio” on time and prepared to start at the agreed-upon time. To communicate with and be available to communicate with parents at a reasonable time regarding any concerns that may require the attention of both parent and instructor. To foster enjoyment in movement in a healthy manner. To encourage students to develop skills presented and to explore their own movement goals.

## **Responsibilities of the parent/guardian/mature student**

To share information that will assist the instructor in developing a positive relationship with the student (for example, students who are in need of specific assistance must have guardian support throughout the class)). **To arrive a minimum of 5 min early** to class to ensure the student is not feeling rushed or anxious about class. All parents and guardians are responsible for the supervision of their child(ren) should they not be in a position to be left alone for any circumstance. Do communicate with the instructor if your child has any known medical conditions that may affect participation and that your child(ren) is able to communicate help if/when needed.

Thursday Dance Classes take place at the Kearney Community Centre Gymnasium.

## **Requirements for attendance/participation:**

1. Students must be in athletic wear. Socks, ballet shoes or jazz shoes are welcome, and/or any supportive footwear if required. Dancing barefoot is recommended. Running shoes are welcome when appropriate.
2. There are no change rooms in the building. Children should arrive already in athletic wear. There is limited bathroom space for many, please use the washroom at home before arriving, or at minimum, assist your child with using the washroom before class starts. This will really support the flow of class for all students.
3. Boots and winter coats shall be stowed neatly in the closet upon arrival. Please keep the dance space free of outdoor footwear at all times.
4. Send students with a water bottle.
5. Ensure that your child(ren) is fit to participate in class. Colds, flu like symptoms, excessive coughing do not create a pleasurable environment, please refrain from reporting to class.

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6. In the event of inclement weather, classes will run if the schools are open. Should the schools be closed due to bad weather, classes will also be canceled.
7. If a class has to be cancelled due to the teacher's personal reasons, a substitute teacher will cover the class, or an additional class will be offered.
8. Please feel encouraged to send the title of a song you enjoy dancing along to at home! We may be able to incorporate favourite songs to help students feel excited and comfortable in class. Send your song title and artist name if you are able to [thespaceupstairs.nearnorth@gmail.com](mailto:thespaceupstairs.nearnorth@gmail.com)
9. Class may begin or end 10-5 min late or early to ensure adequate time to discuss with guardians/parents/mature students if need be, so please be prepared and open to that possibility. If you would like to speak to the instructor, you are welcome to catch the attention of the instructor. They will wrap up what they are doing and come to you at the appropriate time.
10. This is an inclusive environment and all are welcome. Should anyone be in a position of conflict or unease from any action, please communicate with Jillian as soon as you reasonably can. Matters will be confidential and will be appropriated involving reasonable parties along with legislative capacity if needed. Violence and/or harassment of any kind will not be tolerated.
11. An acceptable code of conduct will be at the forefront for all instructors and students to adhere to. In similar regards to any inclusive space, your behaviour is your control and respect for all is fundamental.
12. Please do not take photos with the intention of posting on social media on behalf of The SPACE Upstairs, or that include images of children other than your own. Permissions are required for any social media posts.
13. If you or your child becomes injured during your time in class, please alert the instructor immediately. Please take the time to read about concussions and know how to support the healing process for yourself and any children in your care. See Concussion Awareness Training Tools here: <https://cattonline.com/>

For the first class I will ask that parents are available with their children to have some time to answer any further questions before class starts, and to generally ease into things. Feel free to chat **quietly** in the kitchen area while the class is going on. Please ensure an emergency contact number is available at all times.

## Consent and Waiver

Each student and their legal guardian(s) hereby release to Jillian Peever (and The SPACE Upstairs) the rights to photography and video that may be taken for advertising and

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promotional purposes. Before a photo is used, the photo in question will be shared with the mature student or guardian, and concerns, if any, will be heard.

I, the mature student, or undersigned guardian of the child \_\_\_\_\_, hereby accept (or permit my child) to take lessons offered by The SPACE Upstairs and agree NOT to hold the organization or its affiliates responsible for any harm or injury incurred during the instruction.

I have read, understood, and agree to adhere to all registration guidelines and policies of The SPACE Upstairs.

\_\_\_\_\_  
Signature of the parent/guardian/or Adult Student

\_\_\_\_\_  
Date

*Emergency Contact (name, relationship, phone number)*

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