

TOWN OF KEARNEY

AGENDA

REGULAR COUNCIL MEETING

Council Chambers

Thursday, January 15, 2026 – 6:00 p.m.

1. Call the Meeting to Order

2. Approval of Agenda

3. Disclosure of Interest

[At this time, Members of Council shall declare pecuniary interest, if any, with items on the agenda.]

4. Delegations/Presentations/Public Meetings

5. Consent List

- 5.1. December 11th 2025 Regular & December 17th 2025 Special Council Meeting Minutes Pg.3
- 5.2. Library Board Meeting Minutes from 2025 Pg.8
- 5.3. Recreation Committee Meeting Minutes for September & October 2025 Pg.14
- 5.4. Payment Register Pg.18
- 5.5. 2025 Q4/ 2025 Year End Reports Pg.26

6. Items Referred from the Consent List

7. Items for Discussion

- 7.1. Monitor Speed request – Perry Twp. Pg.45
- 7.2. Amend DRAFT Agreement By-law with Almaguin Snowmobile Club Pg.47
- 7.3. SR2026-08 Lease and Purchase options for sidewalk clearing option Pg.49
- 7.4. MEMO Update Contract with Fowler's for winter maintenance Winter 2025- Spring 2027 Pg.51
- 7.5. Closing King William TS as well as a portion of Patton Rd on February 7th & 8th for the Kearney Dog Sled Race weekend Pg.53
- 7.6. DRAFT Interim Tax Bylaw Pg.55
- 7.7. Council appointment to Committees for remainder of the Council Term
- 7.8. Regatta Committee Application received Pg.57

8. Notice of Motion

9. Correspondence for Information

- 9.1. Hornepayne – Information and Sample Resolution re: New Tax Rate for Northern Ontario New Homes Pg.59
- 9.2. Huron Shores re: Improvements to Hwy 11 & 17 Pg.73
- 9.3. Moosonee re: Strengthening Self Defense / Home Invasions Pg.76
- 9.4. Letter of Support - Solve the Crisis and Winter Homelessness Program Support Pg.80
- 9.5 OPP Billing Statement Pg.84
- 9.6 DPSSSAB 2026 Operating and Capital Budget Pg.98

10. Bylaws

- 10.1 Being a By-law to Regulate Entrances onto Municipal Roadways “The Entrance By-law” Pg.184
- 10.2 Being a By-law to set an Interim Tax Levy for the Town of Kearney Pg.186
- 10.3 Being a By-law to amend By-law 2024-46 Agreement with Almaguin Snowmobile Club Pg.188

11. Closed Session

Under Section 239 of the Municipal Act, Council will move into closed session under the following subsections:

- (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board
- (2)(d) Labour Relations or Employee Negotiations

12. Confirming Bylaw

Being a by-law to confirm the proceedings of Council

13. Adjournment

The Corporation of the Town of Kearney
REGULAR COUNCIL MEETING MINUTES
Council Chambers
Thursday, December 11, 2025 – 6:00 p.m.

Council Members Present: Mayor: Cheryl Philip
Deputy Mayor: Michael Rickward
Councillors: Keven Beaucage, Heather Pateman (virtual attendance), Jill Sharer

Staff Present: Nicole Gourlay, CAO/Clerk (CAO)
Jenny LeBlond, Treasurer (T)
Paul Schaefer, Fire Chief (FC) and Chief Building Official (CBO)
Cindy Filmore, Deputy Clerk (DC)

The CAO-Clerk and the Treasurer were present for the entirety of the meeting. The Fire Chief/Chief Building Official and the Deputy Clerk were present for the Public portion of the meeting.

A Moment of Silence was observed to honour the memory of Billy Witts

1. Call the Meeting to Order

The meeting was called to order at 6:00 p.m.

2. Approval of Agenda

Resolution 2025-314

Moved by: Councillor Beaucage; Seconded by: Deputy Mayor Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney adopts the Agenda of December 11, 2025 as amended:

- Amended to remove Closed Session item (2)(c) proposed or pending acquisition or disposition of land by the municipality

CARRIED

3. Disclosure of Interest – None noted

4. Delegations/Presentations/Public Meetings

Resolution 2025-315

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney thanks Shannon Burns for her delegation.

CARRIED

5. Consent List

Resolution 2025-316

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Pateman

BE IT RESOLVED that the Consent List from the Council Meeting of Thursday, December 11, 2025, be accepted and that all recommendations or support contained therein be adopted and approved as resolutions of Council.

CARRIED

6. Items Referred from the Consent List

7. Items for Discussion

7.1 DRAFT By-law & Agreement with ADR Chambers for Integrity Commissioner Services
Resolution 2025-317

Moved by: Councillor Sharer; Seconded by: Councillor Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby receives and approves the DRAFT By-law and Agreement regarding the appointment of ADR Chambers to continue as the Integrity Commissioner for the Town of Kearney; AND FURTHER THAT Council supports the passing of such by-law substantially in the format provided which will be passed later in the meeting.

CARRIED

7.2 Council Meeting Dates Resolution

Resolution 2025-318

WHEREAS Section 238 (2) of the Municipal Act, S.O. 2001, as amended, states that "Every council and local board shall pass a Procedure By-law for governing the calling, place and proceedings of meetings"; AND WHEREAS Section 5.2.1 of By-law No 2024-05, the Procedure By-law for the Town of Kearney, states "Regular Meetings of Council shall be held in the Council Chambers, at 8 Main Street, Kearney, every three weeks on Thursdays; NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby gives notice that the Regular Council Meetings shall be held on the following dates in 2026:

January 15, 2026	July 16, 2026
February 5 and 26, 2026	August 13, 2026
March 19, 2026	September 3 and 24, 2026
April 9 and 30, 2026	October 15, 2026
May 21, 2026	November 19, 2026
June 11, 2026	December 10, 2026

CARRIED

7.3 Insurance Presentation and Acceptance for 2026 Premiums

Resolution 2025-319

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby thanks Chris Bevan for providing renewal comments and costing for 2026; AND FURTHER THAT Council receives and accepts the new insurance rates from Kennedy Insurance for the 2026 term.

CARRIED

7.4 Cost of Surveying Roads

Resolution 2025-320

Moved by: Councillor Pateman; Seconded by: Councillor Beaucage

WHEREAS the Council of the Corporation of the Town of Kearney requested Staff to determine the costs of surveying the roads as set out in the Staff memo provided with the agenda package; AND WHEREAS Staff obtained 3 quotations from survey companies to determine the estimated costs associated with the proposed work; NOW THEREFOR BE IT RESOLVED THAT Council approves the quotation from KPK Surveying in the amount of \$31,560.00 + HST

CARRIED

7.5 DRAFT Emergency Management Plan Update

Resolution 2025-321

Moved by: Councillor Beaucage; Seconded by: Deputy Mayor Rickward

WHEREAS Emergency Management Ontario requires a municipality to update their Emergency Response Plan each year; AND WHEREAS Kearney Fire Chief Paul Schaefer has prepared the updated Emergency Response Plan and provided training on the Emergency Management Program, NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney supports the adoption of the Emergency Management Program and Emergency Response Plan which will take place by bylaw later in the meeting.

CARRIED

7.6 Declare 2014 Ford F150 surplus

Resolution 2025-322

Moved by: Councillor Pateman; Seconded by: Councillor Beaucage

WHEREAS By-law 2025-54, the Procurement Bylaw, determines that Council may choose to dispose of surplus assets; AND WHEREAS Section D of Schedule "C" of By-law 2025-54 allows for the disposal of surplus assets to take place via GovDeals.com; NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Kearney hereby declares the 2014 Ford F150 pickup truck to be a surplus asset; AND FURTHER instructs Staff to utilize GovDeals.com to auction said asset.

CARRIED

8. Notice of Motion - nil

9. Correspondence for Information

Resolution 2025-323

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Sharer

BE IT RESOLVED THAT the Council of the Corporation of the Town of Kearney receives the correspondence list from December 11, 2025 as information; AND FURTHER THAT Council

directs Staff to issue letters of support regarding items: 9.2 (Brantford re: P.A. Days/Election) & 9.3 (Selwyn Resolution re: Curbside Pick-up for Non-profits)
CARRIED

10. By-laws

Resolution 2025-324

Moved by Deputy Mayor Rickward; Seconded by: Councillor Beaucage

BE IT RESOLVED that the following by-laws be read a first, second and third time, be passed by the Council of the Corporation of the Town of Kearney, signed by the Mayor and Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

- 10.1 By-law 2025-67 - Being a By-law to Amend Zoning By-law 2022-20 (1000446628 Inc.)
- 10.2 By-law 2025-68 – Authorization to enter into an Agreement with ADR Chambers to continue Integrity Commissioner Services
- 10.3 By-law 2025-69 - Adopt Emergency Management Program and Emergency Response Plan for the Town of Kearney
- 10.4 By-law 2025 70 - Being a By-law to set the Proceedings of Council “Procedural By-law”
- 10.5 By-law 2025-71 - Being a By-law to set the Fees & Charges for the Town of Kearney “The Fees & Charges By-law”
- 10.6 By-law 2025-72 - Being a By-law to control noise within the Town of Kearney

CARRIED

11. Closed Session

Resolution 2025-325

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Beaucage

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney moves into closed session at 6:52 pm under Section 239 of the Municipal Act, under the following subsections:

(2)(d) Labour Relations or Employee Negotiations

Resolution 2025-326

Moved by: Councillor Pateman; Seconded by: Councillor Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvenes in Open Session at 8:20 pm

12. Confirming By-law

Resolution 2025-327

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Beaucage

BE IT RESOLVED that By-law 2025-73 being a by-law to Confirm the Proceedings of the Special Meeting of November 27, 2025 and Regular Meeting of December 11, 2025, be read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book.

CARRIED

13. Adjournment

Resolution 2025-328

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Beaucage

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 8:22 pm

CARRIED

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Mayor

Clerk

The Corporation of the Town of Kearney

SPECIAL COUNCIL MEETING MINUTES Council Chambers Wednesday, December 17, 2025 – 1:00 p.m.

Council Members Present: Mayor: Cheryl Philip
Councillors: Keven Beaucage, Heather Pateman and Jill Sharer

Council Members Regrets: Deputy Mayor: Michael Rickward

Staff Present: Nicole Gourlay, CAO/Clerk (CAO)
Jenny LeBlond, Treasurer

1. **Call the Meeting to Order**

The meeting was called to order at 1:00 p.m.

2. **Approval of Agenda**

Resolution 2025-329

Moved by: Councillor Beaucage; Seconded by: Councillor Pateman

BE IT RESOLVED that Agenda of the Special Council Meeting of the Corporation of the Town of Kearney of Wednesday, December 17, 2025 be adopted as circulated.

CARRIED

3. **Disclosure of Interest**

None noted

4. **Items for Discussion**

Dorothy Hopson asked to speak to Council regarding her opinion on the process the Town used for interviewing of a recent job posting.

The Mayor provided for Ms. Hopson to speak to Council without the item being on the agenda.

Mayor Philip thanked Ms. Hopson for her information.

5. **Closed Session**

Resolution 2025-330

Moved by: Councillor Pateman; Seconded by: Councillor Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney moves into closed session at 1:14 p.m., under Section 239 of the Municipal Act, under the following subsections:

(2)(b) Personal matters about an identifiable individual

CARRIED

Resolution 2025-331

Moved by: Councillor Beaucage; Seconded by: Councillor Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvenes in Open Session at 2:15 p.m.

CARRIED

6. **Business Arising from Closed Session**

Resolution 2025-332

Moved by: Councillor Beaucage; Seconded by: Councillor Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves Deputy Mayor Michael Rickward's request for a leave of absence from December 15th, 2025 to February 20th, 2025, under Section 259 (l)(c) of the Municipal Act.

CARRIED

Resolution 2025-333

Moved by: Councillor Pateman; Seconded by: Councillor Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney appoints Keven Beaucage as Deputy Mayor until Deputy Mayor Rickward's return from his leave of absence to act in the role of Mayor under any Act as required in the Mayor's absence.

CARRIED

7. Adjournment
Resolution 2025-334
Moved by: Councillor Beaucage; Seconded by: Councillor Sharer
BE IT RESOLVED that the Special Council Meeting of the Corporation of the Town of Kearney adjourn at 2:16 p.m.
CARRIED

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Mayor

Clerk

DRAFT

**KEARNEY & AREA PUBLIC LIBRARY
BOARD MEETING**

Wednesday October 29th, 2025

MINUTES

Present: Kamila Kowalska, Karen Pudsey, Keven Beaucage, Jo-Anne Clark, Anne Dault, Andrew Levine

Regrets: Kathy Roi, Tracy Peters

1. CALL TO ORDER

A motion was made by Anne Dault, **seconded by** Jo-Anne Clark, **BE IT RESOLVED** that the Kearney & Area Public Library Board meeting for October 29th, 2025, be called to order at 10:05 a.m.

CARRIED

2. APPROVAL OF THE AGENDA

A motion was made by Keven Beaucage, **seconded by** Jo-Anne Clark, **BE IT RESOLVED** that the Agenda for the October 29th, 2025, Kearney & Area Public Library board meeting be accepted as presented.

CARRIED

3. MINUTES OF THE LAST MEETING

A motion was made by Keven Beaucage, **seconded by** Anne Dault, **BE IT RESOLVED** that the Kearney & Area Public Library minutes from the September 17th, 2025, meeting be accepted as tabled.

CARRIED

4. TREASURER'S REPORT

A motion was made by Jo-Anne Clark **seconded by** Andrew Levine, **BE IT RESOLVED** that the Kearney & Area Public Library Treasurer's Report for October 2025, be accepted as tabled.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

a) Fall/Winter Programs- Event Planning –

- From **November 13–15, 2025**, the Kearney Library will hold a bake sale fundraiser. Kamila will submit the required application to the Health Unit for approval and will contact all previous bake-sale volunteers to confirm their participation. All proceeds from the bake sale will support children's programs at the library.
- On **November 14, 2025**, which is a PD Day in Almaguin, the library will host a Children's Gingerbread Decorating Activity. Pauleen Patton and Bonnie Hache have volunteered to prepare all gingerbread for the event, and the library will supply all icing and decorations.

- On **November 15, 2025**, Kamila will be working at the library and will host a Write Your Letter to Santa activity. Children will be invited to write letters to Santa, and the library will send the letters to the “North Pole,” ensuring that each child receives a reply before Christmas.
- b) **CEO Vacation Hours-** The CEO reported that she has one remaining vacation day for the year 2025. With the Board’s approval, she requested to take this final vacation day on **Friday, November 7, 2025**. She further requested to take an unpaid day off on **Monday, November 10, 2025**. The Board noted that the Kearney & Area Public Library and Municipal Office will be closed on **Tuesday, November 11, 2025**, in observance of Remembrance Day. The Board approved the CEO’s absence from **Friday, November 7 through Tuesday, November 11, 2025**. During this period, the library will remain open with regular operating hours, and **Dorothy** will work in the CEO’s place.
- c) **Goal Review 2025-** We will shelve this topic for November board meeting. Kathy Roi cannot attend this meeting, and this was a topic we would like to discuss with her present.

6. NEW BUSINESS

- a) **Gingerbread Decorating/PD Day- A motion was made by** Anne Dault, **seconded by** Andrew Levine, **BE IT RESOLVED THAT** the Kearney & Area Public Library will host a Children’s craft of Gingerbread people on Friday November 14th, this is a PD Day in The Almaguin Region. Saturday November 15th we will host a Write Your Letter to Santa Event at the library. Thursday November 13th to Saturday November 15th the Kearney Library will also host a bake sale. **CARRIED.**
- b) **Carpet Cleaning- A motion was made by** Keven Beaucage and **seconded by** Jo-Anne Clark, **BE IT RESOLVED THAT** the Kearney and Area Public Library Board approve having the carpets cleaned by The Carpet Cleaner Muskoka, in the amount of \$200.00. **CARRIED.**
- c) **Computer Surge protectors/power cords-** The Kearney and Area Public Library discussed the need to replace outdated power cords and surge protectors currently in use. The library has four patron computers, one children’s computer, and one front desk computer. To support these, two new power cords and two surge protectors will be required. Kamila will research and provide cost estimates for these items. Additionally, the Board agreed that the two non-functioning computers may be removed from the library and donated, pending final approval. **A motion was made by** Karen Pudsey and **seconded by** Anne Dault, **BE IT RESOLVED THAT** the Kearney & Area Public Library give the two broken computers to Fred Follick to repair and pass on to folks in the community that need them. **CARRIED.**

- d) **Karen Bird's of Prey-** Co-Chair Karen Pudsey reported that she has been exploring the possibility of hosting a Birds of Prey demonstration for the community during March Break. She contacted the Huntsville Public Library and learned that they are also planning to offer a Birds of Prey program during the same period. To reduce costs, both libraries will plan to host the presentation on the same day so that travel expenses for the presenting organization can be shared between the Huntsville Public Library and the Kearney & Area Public Library. Karen will present a detailed cost breakdown at the next Board meeting. Funding for this program may come from multiple sources, including proceeds from the upcoming bake sale, the 2026 Library Budget, and potential support from the municipality. A per-person or per-family admission fee will be determined closer to the event date once final pricing information is available. This program would be open to the entire community as part of March Break activities. The library will continue to offer its regular March Break craft program in addition to the Birds of Prey demonstration.

7. OTHER

- a) Next library meeting will be on November 19th, 2025, at 10:30 am in the library.

8. ADJOURNMENT

A motion was made by Keven Beaucage, seconded by Jo-Anne Clark, **BE IT RESOLVED** that the Kearney & Area Public Library Board meeting for October 29th, 2025, adjourns at 10:43 AM. **CARRIED.**

**KEARNEY & AREA PUBLIC LIBRARY
BOARD MEETING**

Wednesday November 19th, 2025

MINUTES

Present: Kamila Kowalska, Kathy Roim, Karen Pudsey, Keven Beaucage, Jo-Anne Clark, Anne Dault, Andrew Levine, Tracy Peters, Ingrid Gough

Regrets:

1. CALL TO ORDER

A motion was made by Jo-Anne Clark, **seconded by** Tracy Peters, **BE IT RESOLVED** that the Kearney & Area Public Library Board meeting for November 19th, 2025, be called to order at 10:05 a.m.

CARRIED

2. APPROVAL OF THE AGENDA

A motion was made by Jo-Anne Clark, **seconded by** Tracy Peters, **BE IT RESOLVED** that the Agenda for the November 19th, 2025, Kearney & Area Public Library board meeting be accepted as tabled.

CARRIED

3. MINUTES OF THE LAST MEETING

A motion was made by Tracy Peters, **seconded by** Keven Beaucage, **BE IT RESOLVED** that the Kearney & Area Public Library minutes from the October 29th, 2025, meeting be accepted as presented.

CARRIED

4. TREASURER'S REPORT

A motion was made by Anne Dault **seconded by** Andrew Levine, **BE IT RESOLVED** that the Kearney & Area Public Library Treasurer's Report for November 2025, be accepted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

- a) **Karen Birds of Prey**– Co-Chair Karen Pudsey reported that she has been exploring the possibility of hosting a Birds of Prey demonstration for the community during March Break. She contacted the Huntsville Public Library and learned that they are also planning to offer a Birds of Prey program during the same period. To reduce costs, both libraries will plan to host the presentation on the same day so that travel expenses for the presenting organization can be shared between the Huntsville Public Library and the Kearney & Area Public Library. The cost of the program will be approximately \$700. Since the recent Bake Sale raised \$630, the Board agreed that these funds will be used toward the cost of the show. The event is scheduled for March 18, 2026, at 1:30 p.m. in the gymnasium. The CEO will complete and submit the required application for the gymnasium space to the town office. A per-person or per-family admission fee will be determined closer to the event date. This program would be open to the

entire community as part of March Break activities. The library will continue to offer its regular March Break craft program in addition to the Birds of Prey demonstration.

- b) **Goal Review 2025-** The CEO will prepare her goals for 2026. She and the Library Board Chair will meet to discuss these goals along with her accomplishments from 2025 and review the goals that had been set for 2025. The CEO will also draft goals for 2026 for the Library Assistant and outline the accomplishments the assistant achieved in 2025. A meeting will be scheduled for early January 2026 to review all this information.
- c) **Bake Sale/Children's Programs Recap-** The Fall 2025 Kearney & Area Public Library Bake Sale was very successful, with outstanding support from the community. More than twenty volunteers contributed baked goods. The sale ran for two full days, and on the third day all remaining items were offered at half price. Community turnout was exceptional, and we sold out of nearly everything. A total of \$630 was raised, which will go toward funding the Birds of Prey show during March Break for the children and families of the community. On Friday, November 14th, the library hosted a Gingerbread Decorating event for children of all ages. Participants were invited to drop in and decorate their own gingerbread people. At the busiest point, more than ten children were in the library, with several more arriving later. All the gingerbread donated and baked by Bonnie and Pauleen was used. Additionally, the library launched its Letters to Santa program on November 15th. Children are invited to write a letter to Santa and drop it off at the library until December 6th. Each child who submits a letter will receive a response from Santa before Christmas. So far, ten letters have been submitted.

6. NEW BUSINESS

- a) **Wreath Decorating Workshop-** The Kearney Public Library is getting into the Christmas spirit and will be offering two festive workshops for the community this season. On Saturday, November 29th, from 10:00 a.m. to 1:00 p.m., the library will host a Christmas Table Centerpiece Workshop, where participants can create their own holiday centerpiece using fresh greenery and decorative materials. The cost for this workshop is \$10, or \$15 for those who wish to include a Kearney mug. A Christmas Wreath Making Class will follow on Thursday, December 4th, from 3:00 p.m. to 6:00 p.m., also held at the library. Participants will have the opportunity to craft a custom wreath for their home at a cost of \$20 per wreath. All greenery, decorations, and materials for both workshops will be provided, and the library looks forward to welcoming the community to these creative holiday events.
- b) **Christmas Closure** - The Board reviewed and confirmed the Christmas hours for the Kearney & Area Public Library. The library will be open on Tuesday, December 23rd, from 10:00 a.m. to 3:00 p.m., and will then be closed from Wednesday, December 24th, through January 4th. The library will reopen on Monday, January 5th, at 10:00 a.m. The Town Office will be open for some of the days during this period, and staff there will be asked to inform the library if there is significant public interest or demand for library services while it is closed. To ensure patrons continue to have access to materials over

the holidays, the outdoor Travelling Library will be stocked with a wide selection of books and DVDs.

- c) **Christmas Get-together-** The Library Board, their spouses, and the CEO will hold a small Christmas party on December 10th at 5:00 p.m. at Kathy's house. This will be a potluck event, and attendees are asked to RSVP to Kamila and indicate what food item they plan to bring.

7. CLOSED SESSION: The Board entered into closed session regarding the following matters:

- a) **Labour relations or employee negotiations**
- b) **Personal matters about an identifiable individual**

8. OTHER

- a) Next library meeting will be on December 17th, 2025, at 10:30 am in the library.

9. ADJOURNMENT

A motion was made by Tracy Peters, seconded by Jo-Anne Clark, **BE IT RESOLVED** that the Kearney & Area Public Library Board meeting for November 19th, 2025, adjourns at 11:51 AM. **CARRIED.**

The Corporation of the Town of Kearney

RECREATION COMMITTEE MINUTES

Tuesday, September 30, 2025 – 3:00 p.m.
Seniors Room

Members Present: CAO/Clerk Nicole Gourlay, Councillor Jill Sharer, Bea Dubuc, Janet Dunsmore, Patti Kennerly, Tracey Mashinter, and Pauleen Patton.

Regrets: Debbie Watson

Guests: Legion member, Eric Dubuc

1. Call the Meeting to Order at 3:05pm

2. Approval of Agenda

Res. No. 51-25 Bea Dubuc, Janet Dunsmore

BE IT RESOLVED that the Recreation Committee of the Town of Kearney, adopts the agenda as amended to include Music on Mirror Bay as item 6.7.
CARRIED

3. Disclosure of Interest

None Noted.

4. Delegations/Presentations

None

5. Adoption of Previous Meeting Minutes

Res. No. 52-25 Patti Kennerly, Tracey Mashinter

BE IT RESOLVED that the Recreation Committee of the Town of Kearney, adopts the minutes of August 13th & 26th 2025 as circulated
CARRIED

6. Items for Discussion

6.1. Debrief on Movie Night

The Committee discussed how the event was successful and what to change next year. The movie itself needs to be more recent and geared towards a bit older of an audience. Maybe it should be the Friday of Regatta weekend or should we do 2 events. The set-up was done well, but the ticket process needs to be looked at in the future and earlier advertising. The team would like to look into which dates might be a best fit either summer or fall again.

6.2. Staff Activity & Programming Report

The CAO/Clerk provided an update. Patti will ask Pickleball group about changing Tuesday nights to 4-6 to align with the Library hours.

6.3. Halloween Party

The CAO/Clerk was asked to direct Staff to get the poster out asap. We will remove the bowling game but keep everything else the same. Bea to a baking craft and all bags will need to be put together on Thursday. Due to Kids Dance Thursday night, the Committee will need to decorate on Friday morning. The CAO/Clerk outlined that she and another Staff member can help out with decorating on Friday.

6.4. Christmas Begins in Kearney request for donation

Res. No. 53-25 Janet Dunsmore, Jill Sharer

BE IT RESOLVED that the Recreation Committee of the Town of Kearney, approves a donation to the Fire Department of \$1,000.00 for the Christmas Begins in Kearney event.

CARRIED

6.5. Kearney Lions Pavilion Update

Staff gave update and will bring in the committee when fundraising efforts really kick off.

6.6. Christmas Lights Contest

End of week October 20th 2025 (by October 24th 2025) Staff to get poster out with judging to be completed by Committee Members. Announcement of winners to be done before the Christmas Tree Lighting on December 6th 2025. Judging will need to be in before 9am on December 5th to allow Staff time to get cheques ready.

6.7. Music in Mirror Bay – Call for interest


The CAO/Clerk outlined that a call for interest would be posted in the coming month in order to allow for people to put in their name and information for the committee to pick the 8 Saturdays. The committee decided to continue with Saturday evenings from 7:00pm – 8:30pm for 8 events between the months of June, July and August. A stage of some sort will need to be organized for this year to ensure there's sun or rain cover for the performer.

7. Adjournment

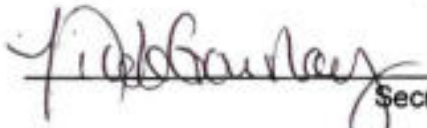
Res. No. 54-25 Bea Dubuc, Janet Dunsmore

BE IT RESOLVED that the Recreation Committee of the Town of Kearney adjourns the meeting at 45:05p.m. to meet again at 2PM on October 28th 2025.

CARRIED



 Chair



 Secretary

The Corporation of the Town of Kearney

RECREATION COMMITTEE MINUTES

Tuesday, October 28, 2025 – 2:00 p.m.
Seniors Room

Members Present: CAO/Clerk Nicole Gourlay, Councillor Jill Sharer, Bea Dubuc, Janet Dunsmore, Patti Kennery, Tracey Mashinter, Pauleen Patton and Debbie Watson.

1. Call the Meeting to Order at 2:10pm

2. Approval of Agenda

Res. No. 55-25 Patti Kennery, Debbie Watson

BE IT RESOLVED that the Recreation Committee of the Town of Kearney, adopts the agenda as circulated.

CARRIED

3. Disclosure of Interest

None Noted.

4. Delegations/Presentations

None

5. Adoption of Previous Meeting Minutes

Res. No. 56-25 Jill Sharer, Janet Dunsmore

BE IT RESOLVED that the Recreation Committee of the Town of Kearney, adopts the minutes of September 30th 2025 with the following amendments: add Debbie Watson in regrets and Bea Dubuc as present.

CARRIED

6. Items for Discussion

6.1. Staff Activity & Programming Report

The CAO/Clerk to look for another exercise class at night and directed to reach out to Amanda Mashinter since she already has a contract with the Town for backup for the other classes.

6.2. Year to date budget update

The CAO/Clerk provided an update to the Committee from the Treasurer.

6.3. Halloween Party

The CAO/Clerk was asked to check on batteries and purchase if needed. Janet was to get the hot dogs and buns and Pauleen had a big list of people available to assist. Decorating to happen on Halloween morning due to Kids Dance Thursday night.

6.4. Christmas Begins in Kearney & Christmas Decorating Contest

The CAO/Clerk asked who might be available to assist with volunteering for Christmas begins in Kearney. Bea and Debbie were a maybe and Janet said she would be available. The Decorating contest winners will be announced at the Tree Lighting.

6.5. Game Night in November

CAO/Clerk asked if the committee would like to do this again – they agreed maybe something in 2026.

6.6. Response from Legion re: Canada Day 2026

The Committee discussed that the Legion has outlined they wanted to keep their touch a truck event on the weekend. Therefore, the Committee decided to begin the planning of a small event with music etc. on Canada Day 2026 (Wednesday). The CAO/Clerk was asked to find out how much a "headliner" band or person was for a couple hour session.

Res. No. 57-25 Tracey Mashinter, Janet Dunsmore

BE IT RESOLVED that the Recreation Committee of the Town of Kearney directs the CAO/Clerk to apply for the Celebrate Canada Grant to host a small celebration on Canada Day.
CARRIED

6.7. 2026 Programming & Events schedule

Res. No. 58-25 Jill Sharer, Janet Dunsmore

BE IT RESOLVED that the Recreation Committee of the Town of Kearney, directs the CAO/Clerk to look at booking the outdoor movie night on September 19th 2026 for one movie.
CARRIED


6.8. Budgeting for 2026

The CAO/Clerk and the Committee spoke about some ideas for 2026, but would like to discuss in more detail at future meeting. The current programming is working well and the committee would like to see what the new person in the position that will spearhead recreation thinks we should do in 2026.

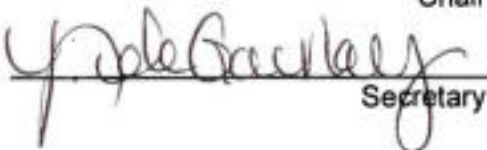
7. Adjournment

Res. No. 59-25 Bea Dubuc, Jill Sharer

BE IT RESOLVED that the Recreation Committee of the Town of Kearney adjourns the meeting at 4:00p.m. to meet again at 2PM on November 26th 2025.
CARRIED



Chair



Secretary

Town of Kearney
A/P Batch Report January 6, 2026
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Bank Code - AP - GENERAL AP

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
35265	11/18/2025	VOID - Cheque Printing			
35266	11/18/2025	Brown, Mike MB Reimburse25	Reimbursement per Treasurer	200.00	200.00
35267	11/18/2025	Lundy, Adam AL Reimburse25	Reimbursement per Treasurer	200.00	200.00
35268	11/18/2025	Manchester, Steve SM Reimburse25	Reimbursement per Treasurer	200.00	200.00
35269	11/18/2025	McKay, Scott SM Reimburse/25	Reimbursement per Treasurer	200.00	200.00
35270	11/18/2025	O'Hara, Shane SO Reimburse25	Reimbursement per Treasurer	2,000.00	2,000.00
35271	12/4/2025	Abell Pest Control A7500451 A7514156 A7546237	December Pest Control December Pest Control December Pest Control	62.15 178.47 65.61	306.23
35272	12/4/2025	Abitibi Sled Dogs 2025-26-001 D	Deposit for 2026 Dog Sled	500.00	500.00
35273	12/4/2025	Backus, Jack JB/25 Refund	Refund balance on account	1,016.90	1,016.90
35274	12/4/2025	Barager, Brian Decorate/25 1st	Christmas Decorating Contest - 1s	100.00	100.00
35275	12/4/2025	Bayshore Broadcasting 6114-00005	On Air Advertisements	565.00	565.00
35276	12/4/2025	Bell Canada Nov 7/25 Nov.7/25 Int	November Telephone October Late Fee	67.18 1.95	69.13
35277	12/4/2025	Bell Mobility Inc. Nov 11/25 FD Nov.11/25 PW Nov.11/25 BD	November Cell Phone November Cell Phone October Data Flex Plan	44.35 83.68 167.26	295.29
35278	12/4/2025	Bell Canada (Internet) Nov 19/25 Nov 19/25 Int	November Internet October Late Fee	180.68 5.41	186.09
35279	12/4/2025	Burk's Falls Building Ctr Ltd 2268868 2268997 2268785 2268953 Cr	Side boards 48" lamp Lions Park Supplies Credit to invoice 2268785	81.20 29.36 42.73 -28.43	124.86
35280	12/4/2025	Call of the Wild Inc. 2007 Update	Event Rental Fee for Basic Portabl	1,050.90	1,050.90
35281	12/4/2025	Conseil Scolaire Catholique Franco-Nr 4 qtr/25 FS	4th qtr levy French Separate S.B.	1,821.00	1,821.00
35282	12/4/2025	Conseil Scolaire Public 4th qtr/25 FP	4th qtr Levy French Public S.B.	713.00	713.00
35283	12/4/2025	CRA - Receiver General Nov16-30/25	Source Deductions for Nov16-30	12,463.25	12,463.25
35284	12/4/2025	CUPE Local 1813 Nov/25 Dues	November Union Dues	685.41	685.41

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
35285	12/4/2025	D.P.S.S.A.B. 4th qtr MunLevy	4th qtr Municipal Levy	46,152.68	46,152.68
35286	12/4/2025	Eastholme EH 4qtr Levy/25	4th qtr Levy Payment	35,708.50	35,708.50
35287	12/4/2025	Fowler Construction Copmpany Limite 91485	Asphalling Re: Chetwynd Road	259,843.43	259,843.43
35288	12/4/2025	Friedland, Martin MF/25 Refund	Refund balance on account	848.47	848.47
35289	12/4/2025	Garneau, Marcel 016	Timing Service of race events	875.00	875.00
35290	12/4/2025	Glen Martin Ltd. 426237	Cleaning supplies	244.41	244.41
35291	12/4/2025	Gradall of Muskoka Inc. 150	T/A dump truck Re: West Bay Dltc	8,237.70	8,237.70
35292	12/4/2025	Green's Haulage 7250	Granite for Chetwynd Road	54,763.10	54,763.10
35293	12/4/2025	Higgins, Kim KDSR Refund/25	Refund duplicate registration fee	40.00	40.00
35294	12/4/2025	.I.machine services 023345	Hydraulics	192.32	192.32
35295	12/4/2025	Linde Canada Inc 52882631	Cylinder Lease annual renewal	337.92	337.92
35296	12/4/2025	Kearney Lions Club 2025 Telethon	Donation -Kids' Christmas Teletho	630.00	630.00
35297	12/4/2025	Mackay, Les and Candy Decorate/25 3rd	Christmas Decorating Contest 3rd	50.00	50.00
35298	12/4/2025	Mashinter, Amanda FD2025 PubA	Reimburse Supplies	157.31	157.31
35299	12/4/2025	Ministry of Finance - Ontario 422711250840087	October OPP LSR Policing Servi	26,290.00	26,290.00
35300	12/4/2025	Moore Propane Ltd. 161010885 161010884 4025161	Propane Fill Propane Fill Propane Fill	642.28 684.99 817.67	2,144.94
35301	12/4/2025	Muskoka Springs Inc 263066	Water Jugs for Office	68.69	68.69
35302	12/4/2025	Near North Dist. School Board 4qtr Levy/25 EP	4th qtr Levy English Public S.B.	147,159.00	147,159.00
35303	12/4/2025	Nipissing-Parry Sound Catholic DSB 4qtr Levy/25 ES	4th qtr Levy English Separate S.B.	8,918.00	8,918.00
35304	12/4/2025	Pro Image Crest Ref LN65403	Custom Embroidered Crest	653.69	653.69
35305	12/4/2025	Pudsey, Karen and George Decorate/25 2nd	Christmas Decorating Contest 2nd	75.00	75.00
35306	12/4/2025	Rogers Wireless 3091810902 3091810902 Int	December Business Internet Pro November Late Fee	90.40 4.08	94.48
35307	12/4/2025	Webster, Joshua 3	Oct. / Nov. Yoga Instructor Fees	768.40	768.40
35308	12/17/2025	VOID - Cheque Printing			

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35309	12/17/2025	VOID - Cheque Printing			
35310	12/17/2025	VOID - Cheque Printing			
35311	12/17/2025	VOID - Cheque Printing			
35312	12/17/2025	VOID - Cheque Printing			
35313	12/17/2025	VOID - Cheque Printing			
35314	12/17/2025	VOID - Cheque Printing			
35315	12/17/2025	VOID - Cheque Printing			
35316	12/17/2025	Annex Publishing & Printing Inc BK0021130	Activity Workbooks	2,506.92	2,506.92
35317	12/17/2025	Bell Canada Dec 7/25	December Telephone	67.18	67.18
35318	12/17/2025	Burk's Falls Building Ctr Ltd 2269225 2269546	Hose for outdoor rink Wood glue for chair repair	39.54 9.37	48.91
35319	12/17/2025	ClayMar Electric 4904	Generator Maintenance	259.90	259.90
35320	12/17/2025	Cushman Stone and Gravel Inc. 2463	Town parking lot	6,084.59	6,084.59
35321	12/17/2025	Gradall of Muskoka Inc. 152	Shouldering Chetwynd Road	67,400.21	67,400.21
35322	12/17/2025	Grenier, Jason JG Dec 26/25 FD	Reimbursement for supplies	65.52	65.52
35323	12/17/2025	Kearney-Perry Joint WasteManagemer 2025-4Qk	4th qtr Levy - Kearney's Share	26,401.17	26,401.17
35324	12/17/2025	Lakeland Energy Ltd. LE034425	Nov Streetlight repair / maintenanc	884.41	884.41
35325	12/17/2025	Leonard Peacock Dec 3/25 TS	Time Change / Closed Signs	160.00	160.00
35326	12/17/2025	Lundy, Adam AL-Nov 11/25 BA	Reimbursement for boot allowance	166.10	166.10
35327	12/17/2025	Ministry of Finance - Ontario 420912251122053	Ont Fire College Reg Fees (July-S	65.00	65.00
35328	12/17/2025	Moore Propane Ltd. 4025272 1473729 4025160	Shop Propane Dec 1 Annual propane tank rental Firehall Propane Nov 20	216.36 67.80 108.46	392.62
35329	12/17/2025	Near North Laboratories Inc. 112800 KCC 112800 FD 112800	November Water Sample Testing November Water Sample Testing November Water Sample Testing	29.21 29.21 29.21	87.63
35330	12/17/2025	Noveltymann 880	Cutting Boards x 24	474.60	474.60
35331	12/17/2025	O'Hara, Shane SO Dec 4/25 C.A	Reimburse for clothing allowance	163.82	163.82

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35332	12/17/2025	Ransome Well Drilling Ltd				
		185528 PW		Carbon Filters for water system	255.38	
		185528 FD		Carbon Filters for water system	255.38	510.76
35333	12/17/2025	Rickwards Small Motors Inc				
		Order 2332		Install Tracks on Polaris (ATV Grai	339.00	
		Order 2332 LK		Purchase & Install Lift Kit	574.03	913.03
35334	12/17/2025	Roi, Kathy				
		KR-Nov12/25 KCC		Reimbursement for Christmas Tre	135.59	135.59
35335	12/17/2025	The Space Upstairs				
		Dec9/25 Dance		Dance class instructor fees	735.00	735.00
35336	12/17/2025	Township Of Ryerson				
		RTO 2025-090		4th qtr Reg Fire Training Shared E	4,170.40	4,170.40
35337	12/17/2025	Waste Connections of Canada				
		7113-0000359914		Repair bin damage	2,260.00	2,260.00
35338	12/23/2025	Anderson, Kim				
		KA-FD Xmas/25		Christmas Supplies for FD event	26.84	26.84
35339	12/23/2025	Annex Publishing & Printing Inc				
		RTN000580		Training Books	113.00	113.00
35340	12/23/2025	Bell Mobility Inc.				
		Dec 11/25 PW		December Cell Phones x 2	80.80	
		Dec 11/25 FD		December Cell Phone	44.35	
		Dec.11/25 BD		November Data Flex Plan	146.23	271.38
35341	12/23/2025	Brown, Mike				
		MB-2025BA		Reimburse work clothes allowance	56.48	56.48
35342	12/23/2025	CRA - Receiver General				
		Dec 1-15/25		Source Deductions for Dec. 1-15	11,156.66	11,156.66
35343	12/23/2025	Glen Martin Ltd.				
		426237-1		Cleaning Supplies	29.73	29.73
35344	12/23/2025	Gordon, Carly				
		CG FDTrain/25		Reimburse training lunch expence	38.62	38.62
35345	12/23/2025	Grenier, Jason				
		JG Supply/25		Reimbursement for supplies	30.44	30.44
35346	12/23/2025	Baker, Margaret Rose				
		MRB Cabinet/25		Reimburse sewing cabinet expens	700.00	700.00
35347	12/23/2025	Mashinter, Amanda				
		AM TrainFD/25		Reimburse for Training lunch Exp	199.46	199.46
35348	12/23/2025	Moore Propane Ltd.				
		6026255		Propane Fill Dec 18	1,664.00	1,664.00
35349	12/23/2025	OMERS				
		Nov/25 Pension		November Pension Contributions	13,276.26	13,276.26
35350	12/23/2025	PROFleetCare				
		305467-122		Service & repair	271.20	
		305467-121		Service & repair	404.92	
		305467-123		Service & repair	404.92	
		305467-124		Service & repair	404.92	
		305467-106		Service & repair	290.03	
		605467-110		Service & repair	290.03	
		305467-111		Service & repair	290.03	2,356.05
35351	12/23/2025	Purolator Inc.				
		500225132		Courier Charges	6.28	6.28
35352	12/23/2025	West Parry Sound Health Centre				

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			CLFRDSPTCH25	Fire Dispatch Services 2025	1,958.04	1,958.04
					Total EFT:	762,786.70

EFT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
125	11/25/2025	SDB Truck & Equipment Repairs				
			14000	Safety Inspection	1,926.65	
			14003	Windshield	791.00	
			13955	Safety Inspection	1,243.00	
			14002	Safety Inspection	1,017.00	
			14004	Safety Inspection	802.30	5,779.95
126	11/25/2025	REV - Moran, Bethany				
127	12/4/2025	Bowman Fuels Ltd.				
			818941	Diesel Fill Nov.17	2,224.27	
			820457	Diesel Fill Nov.24	1,084.96	
			820459	Furnace Oil	2,038.72	5,347.95
128	12/4/2025	972260 Ontario Ltd.				
			94183	Lamp 2 pks x 2	62.10	62.10
129	12/4/2025	Cedar Signs Inc.				
			INV/2025/5109	Courior fee for replacement 911 N	24.79	24.79
130	12/4/2025	Currie Truck Centre				
			05954129	Coolant x 12	213.57	
			0595269P	Rhino Gloves	41.58	255.15
131	12/4/2025	Ecovue Consulting Services Inc				
			24-2095-1805	PreConsult Fee for 1000446628 O	519.80	
			25-2095-205	PreConsult Re: Peave Valley Driv	1,556.58	
			24-2095-2013	OP/ZBL/ Strat Plan Update	3,326.45	
			24-2095-2014	OP/ZBL/ Strat Plan Update	5,782.78	11,185.61
132	12/4/2025	Fetterley's Gas & Convenience c/o				
			Nov18-30 BD	Fuel Fill	85.24	
			Nov18-30 FD	Fuel Fills (all vehicles)	332.59	
			Nov18-30 Trk9	Fuel Fill	223.00	
			Nov18-30 Trk13	Fuel Fill	109.00	
			Nov18-30 TS-O	Keys and Supplies	36.95	
			Nov18-30 FDB	Salt for Softener	28.79	
			Nov18-30 LPk	Supplies	15.77	831.34
133	12/4/2025	Fibernetics Corporation				
			767983	December Telephone	186.33	
			767986	December Telephone	39.48	
			768023	December Telephone (King Williar	33.83	
			768009	December Telephone (Kallio)	95.92	
			768027	December Telephone	33.89	389.45
134	12/4/2025	178965 Ontario Inc.				
			10965	Semi-annual maintenance & inspe	627.15	627.15
135	12/4/2025	Hookings, Thomas				
			BCIN 10284	Quartz - New Registration	128.00	128.00
136	12/4/2025	Leblond, Jenny				
			JL Nov28/25	Lysol Wipes for fitness equipment	22.59	22.59

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Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
137	12/4/2025	Netspectrum 106170	December Internet	74.52	74.52
138	12/4/2025	Novexco Inc 94219857	Office Supplies	57.48	57.48
139	12/4/2025	Corporation of the Township Of Armou ARM-25-168	October Hours / Mileage / Expense	5,527.34	5,527.34
140	12/4/2025	TransCanada Safety 73132	Face Gaskets	50.06	50.06
141	12/17/2025	ADR Chambers 9745	Integrity Commissioner (IC-35724-	3,087.73	3,087.73
142	12/17/2025	Agriculture Forestry Construction Inc. 8255	Repairs	792.41	792.41
143	12/17/2025	Bowman Fuels Ltd. 822673 821208 823586	Diesel Fuel Fill Dec 5/25 Diesel Fuel Fill Nov 28/25 Diesel Fuel Fill Dec 10/25	3,189.05 1,382.18 1,218.58	5,789.81
144	12/17/2025	Brooklin Concrete Products 95043543	Curb Pin x 40	693.82	693.82
145	12/17/2025	Bugelli, Lisa 023	November Fitness Instructor Fees	600.00	600.00
146	12/17/2025	Canadian Microwave 15576	December Pevensy Tower Renta	395.50	395.50
147	12/17/2025	Cedar Signs Inc. INV/2025-5218	Street Sign for Sunken Island	89.83	89.83
148	12/17/2025	Currie Truck Centre 0595576P	Def Fluid	293.80	293.80
149	12/17/2025	Ecovue Consulting Services Inc 23-2230-215 25-2095-206 25-2095-403 25-2095-602 25-2095-702 25-2095-802 25-2095-902 25-2095-1102 25-2095-1202	Consulting for OP/ZBL/Strategic P Consulting Re: 49A Peace Valley Pre-Consultation Re: Ostick Drive Pre-Consultation Re: Kirkby Pre-Consultation Re: Crawford ROW Consent Re: Harris-Young Pre-Consultation Re: Diceman Echo Ridge Road Zoning Bylaw A PreConsultation Re: LePage	5,517.23 381.39 909.65 283.92 649.75 1,104.58 1,299.51 1,597.56 1,179.44	12,923.03
150	12/17/2025	Hydro One Inc. Dec 3/52 Admin Dec 3/25 Lib Dec 3/25 KCC Dec 3/25 LPark Dec 3/25 KWTS Dec 3/25 StLts Dec 3/25 Dock Dec 3/25 KalTS Dec 3/25 PW Dec 3/25 FD	October Hydro October Hydro October Hydro October Hydro October Hydro October Hydro October Hydro October Hydro October Hydro October Hydro October Hydro	563.51 150.27 1,164.58 96.86 85.82 338.21 33.42 58.95 421.06 327.73	3,240.41
151	12/17/2025	1450962 Ont Inc. I4397 I4398 I4399	Nov service Kallio portable washro Nov service KWTS portable washr Nov service L.Park portable washr	56.50 96.05 242.95	395.50

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152	12/17/2025	Lake Country Office Solutions				
			115698	November fax service	33.90	
			115556	November photocopy fees	326.89	360.79
153	12/17/2025	Spectrum Telecom Group Ltd.				
			INV-55006-C2Q8	Reconfigure radio fleet	2,384.30	2,384.30
154	12/17/2025	Sunbelt Rentals of Canada Inc.				
			79171608-0001	Manlift rental for banner	1,879.16	
			79112488-0001	Parking lot	2,338.64	4,217.80
155	12/17/2025	Telequip Systems Limited				
			TELEQIN136100	January Radio Usage	237.30	237.30
156	12/17/2025	TransCanada Safety				
			73778 SE	Helmet mounted flashlight	423.75	
			73778	Khaki Coat Defender	6,748.69	7,172.44
157	12/17/2025	Trackmatics Inc.				
			44338 Trk4	December GPS Monitoring	72.13	
			44338 Trk6	December GPS Monitoring	72.13	
			44338 Trk10	December GPS Monitoring	72.13	
			44338 Trk 11	December GPS Monitoring	72.13	
			44338 Trk 12	December GPS Monitoring	72.14	
			44338 Grader	December GPS Monitoring	72.14	
			44338 BD	December GPS Monitoring	66.67	
			44338 FD	December GPS Monitoring	287.01	
			44338 Prks	December GPS Monitoring	110.74	
			44338 TS	December GPS Monitoring	66.67	963.89
158	12/17/2025	Wurth Canada Ltd				
			26676493	Hi-Vis Vest	50.43	50.43
159	12/23/2025	Agriculture Forestry Construction Inc.				
			8300	Repair	1,435.67	1,435.67
160	12/23/2025	Bowman Fuels Ltd.				
			825219	Diesel Fill Dec 19	1,976.52	
			825218	Diesel Fill Dec 19	2,410.81	4,387.33
161	12/23/2025	Currie Truck Centre				
			0595878P	Def Fluid	241.61	241.61
162	12/23/2025	East Parry Sound Veterinary Unit				
			Nov 12/25	Vet Service Committee Fees 2024	180.00	180.00
163	12/23/2025	Fetterley's Gas & Convenience c/o				
			Dec 2-16/25 FD	Vehicle Fuel Fills	502.02	
			Dec2-16/25 Pks	Vehicle Fuel Fill	93.00	
			Dec2-16/25 TR13	Vehicle Fuel Fill	104.00	
			Dec2-16/25 Tr12	Vehicle Fuel Fill	106.00	
			Dec2-16/25 TS	Vehicle Fuel Fill	120.55	
			Dec2-16/25 BD	Vehicle Fuel Fill	75.11	
			Dec2-16/25 FD-B	Station Supplies	72.26	1,072.94
164	12/23/2025	Muskoka Rent-All Huntsville				
			501836	Chain saw parts & sharpening	104.58	104.58
165	12/23/2025	Novexco Inc				
			94318245	Photocopy Paper	56.49	56.49
166	12/23/2025	Russell Christie LLP				

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			52097454 Dec16	Echo Ridge Road Land Exchange	1,093.64	
			52097442 Dec16	General Legal Matters	768.39	
			52097411 Dec16	SRA -(Alexanian)	1,016.30	
			52097448 Dec16	Road Allowance (Harris)	1,819.13	
			52097446 Dec16	Shore Road Closing (Crawford/Sin	975.87	
			52097457 Dec16	Algonquin West ATV Club	344.42	
			52097455 Dec16	Shore Road Closing (Klinner/Mishr	871.18	
			52097452 Dec16	Shore Road Closing (Rusnak)	1,992.16	
			52097453 Dec16	Shore Road Closing (Future Dwell	1,065.14	
			52097456 Dec 16	Tax Sale General Matters	42.38	
			52097405 Dec16	Shore Road Closing (Dyke/Clifton)	229.90	10,218.51
167	12/23/2025	Spectrum Telecom Group Ltd.				
		INV-55336-H2Y5		FD Radio update with Road Dept (548.05	548.05
168	12/23/2025	Corporation of the Township Of Armou				
		ARM25-189		November Hours / Mileage / Exper	5,527.37	5,527.37
169	12/23/2025	Young, Tom				
		TY Supplies/25		Reimbursement for Shop Coffee	48.99	48.99
				Total EFT:		97,873.81
				Total AP:		860,660.51

Report Prepared for Council Meeting of January 15, 2026



Staff Report

Staff Report No. SR2026-01
Date: January 15, 2026
To: Mayor, Deputy Mayor and Members of Council
From: Jenny Leblond Treasurer
Subject: Treasury 2025 Q4 Activity Report

Recommendation:

That Council receive SR 2026-01 Treasury 2025 Q4 Activity Report from Treasurer as information only.

Background:

The fourth quarter is one of the busiest quarters because of budgets and audits. Council has already been talking about the 2026 Capital Budget and have a very preliminary first draft. CAO and Treasurer have met with the new auditors and an interim audit was complete in early December.

Operational Updates:

Changes to Recycling as of October 1st has been a learning curve in Treasury as we now have to invoice Circular Materials to receive our portion of the revenue. Circular Materials calculates the amount of recycling for the month, sends us the summary and then asks for an invoice. Not the most efficient process but it is what we have to do.

Insurance renewals were worked on in Q4. Treasurer updated values and confirmed fleet vehicles and drivers. Quote was presented to Council in December with a \$166 increase.

Community and Safety Well-being Plan has been updated with a supplementary report. The Town of Kearney took the lead on preparing this document for the region.

Treasurer attended a conference put on by Municipal Finance Officers' Association of Ontario (MFOA) in November. Topics included Tariffs and Procurement, Budgeting and Financial Information Returns, Asset Management, and Long-Term Financial Planning. This conference was sponsored by MFOA and OEMC so mileage and hotels were covered and the conference cost was only \$75.

Treasury department has been working closely with the Dog Sled Committee in Q4. A shared revenue tracking spreadsheet has been created so that the Treasury dept. can confirm receipt of the money that the committee is expecting.

Staff worked with lawyer to prepare tax registration for the properties recommended to Council. Two properties have paid either the full amount or the amount needed to get them out of being registered.

Tax reminder notices went out this fall. There was an impact from these notices going as staff did receive many calls from residents. One reason for outstanding taxes was the second installment being forgot. It happens. Residents were thankful for the reminder and happy they didn't accumulate more interest until the Interim bills go out in February 2026. The second reason for outstanding taxes was for residents with multiple roll numbers. There was opportunity for education as many residents with multiple roll numbers would just make one full payment on one roll number instead of each roll number. This causes a credit on one roll and outstanding taxes on the rest.

Treasurer met with MPAC on Q4 projections.

The week before Christmas, Munisoft had a major update to the software package. For the most part, staff are enjoying the changes. The one downside is that the custom reports could not be carried into the new software. The Treasurer will have to rebuild the statement of revenues and expenses and some other internal custom reports.

Budget - Statement of Revenues and Expenses

There will be no statement of Revenues and Expenses with this quarterly report as Munisoft had a major General Ledger update and all the custom reports have to be rebuilt. Treasurer does not have any concerns about the bottom line. There will be some expense lines over budget but then some under budget. Treasurer is still working on year-end entries.

Conclusion:

It was a busy quarter for staff. The department will be busy on the first quarter working on the 2026 budget and preparing for the 2025 audit.

Prepared by:

Jenny Leblond, Treasurer



Staff Report

Staff Report No. SR2026-02
Date: January 15, 2026
To: Mayor, Deputy Mayor and Members of Council
From: Tom Young, Public Works Superintendent
Subject: Public Works 2025 Q4 Activity Report

Recommendation:

That Council receive SR2026 -02 Public Works 2025 Q4 Activity Report from the Public Works Superintendent (PWS) as information only.

Background:

In this fourth quarter of 2025, the Public Works department concentrated on getting units ready for the winter season. All equipment, trucks, grader, backhoe have been gone over so they were ready for the first snow fall. Mother nature didn't disappoint as it seems that when we got the first snow, it never stopped.

Analysis:

- Staff have been engaged in winter operations.
- The PWS has created documented plow routes. This was done so other operators would have documented references to be able to do other routes if needed. Also, for office staff to have so they would know the routes to better assist the public questions.
- Winter vehicle maintenance consists of checking over all units to look for cracks, loose or missing bolts, grease, oil feed chains.
- The new recycling program at the transfer stations has been operating for 3 months and has been received well.

Operational Updates:

Clam Lake Road brushing was completed and center line culverts replaced getting ready to resurface with double surface treatment.

A person has been hired to fill the temporary transfer station attendant position.

PWS, working with the Fire Chief, have changed the Public Works department radios from Telequip to Spectrum Telecom so they can have direct communication between the 2 depts. Also, this gives the Public Works Department better reception in more areas of the community for the safety of Staff and public. A previous quote to do this was in the range of \$15,000.00. After meeting with the fire chief and the Spectrum rep, we were able to get this project done in the range of \$3,000.00.

Town of Kearney has hired KPK Surveying to survey the 8 roads to be upgraded as directed by council.

Plowing and sanding is on going with no issues.

PWS has implemented "Public Education Correspondence" on social media. This is to educate the public on why we do the things we do so they may better understand operations of the Public Works Department.

Capital Projects:

Nothing to report at this time.

Update on Resolutions:

- No outstanding resolutions

Conclusion:

Winter operations are in full swing. We will always comply with the Ontario Minimum Maintenance Standards, with no regards to what surrounding municipalities are doing. Want to be the leaders in road maintenance in this area.

Prepared by:

Tom Young, Public Works Superintendent



Staff Report

Staff Report No. SR2026-03
Date: January 15, 2026
To: Mayor, Deputy Mayor, and Members of Council
From: Cindy Filmore, Deputy Clerk (DC)
Subject: 2025 Q4 Activity Report – Planning Department

Recommendation:

That Council receive SR2026-03 2025 Q4 Activity Report on Planning from the Deputy Clerk as information only.

Background:

The fourth quarter of 2025 brought an end to the year and wrapped up a number of matters for us, although some will follow us through to 2026.

The Official Plan is still awaiting the Province's review in order to ensure compliance. Once this stage is passed, a Final Official Plan document will be scheduled for a public meeting and finally, Council approval.

Shore Road Allowances

This year, we received a total of 5 Shore Road Allowance applications. With legal counsel, we have been working diligently to ensure the completion of each step along the way to avoid unnecessary delays or issues. It should be noted that a major SRA application from 2022 was finalized this fall and will bring a significant amount of revenue in for 2025.

Pre-consultation Requests

During this quarter we received 2 pre-consultation requests to review possible issues prior to an application for a Zoning Bylaw Amendment. Additionally, various discussions that haven't gone so far as to require a pre-consultation application and associated fees have taken place with Staff and the public to aid in determining what the aims and goals of the property owner actually are.

Zoning By-law Amendments

During the final quarter of 2025, 2 Zoning By-law Amendments were completed, with their respective bylaws being passed. Additionally, 2 applications for pre-consultation regarding Zoning Bylaw Amendments were received.

Consents/Severances

Consents and Severances continue to move forward (from 2023, 2024 and 2025), with a total of 4 being completed in 2025. We have had received 5 pre-consultation applications for severance, 4 of which are moving forward.

Official Plan (OP) & Official Plan Amendments (OPA)

No new action to be reported at this time as Staff awaits word from the Ministries per their review of the Official Plan.

No new OP amendment applications have been received.

General Updates and 2025 Highlights:

2025 has been seen a solid, steady march forward. We look forward to 2026 with confidence for a brighter future!

The Planning workshop in November of 2025 brought staff and management together to hear the directives being presented by the Ministries of Municipal Affairs and Housing, Environment and Climate Change and Natural Resources. It provided opportunity to connect with neighbouring municipalities and discuss challenges and victories with those in our field.

Conclusion:

2025 has not been without challenges, but has provided Staff with the opportunity to increase their confidence and positive outlook through guidance and direction provided by both Management and our Consultants.

2026 could bring exciting opportunities in development for Kearney as our country and community continue to grow.

Prepared by:

Cindy Filmore, Deputy Clerk



Staff Report

Staff Report No. SR2026-04
Date: January 15, 2026.
To: Mayor, Deputy Mayor, and Members of Council
From: Paul Schaefer, Fire Chief (FC)
Subject: Q4 2025 Activity Report

Recommendation:

That Council receive SR2026 -04 2025 Q4 Activity Report from the Fire Chief (FC) as information only.

Background:

Kearney Fire and Emergency Services' current calls are as follows.

Fire Calls year to date: 16
4 of those being Automatic Aid
1 stood down on route.

Medical calls to date: 33

Along with calls for service Kearney Fire has participated in the following events:

- Remembrance Day at the Legion
- Santa Ski Show
- Community Christmas Event at Firehall
- Mine Visit
- Food Drive

Training:

Our regular training nights have been well attended throughout the quarter. We have trained in the following areas: search and rescue; air management; radio training; confined space; lithium battery training; tanker shuttle; auto extrication; ATV training; water rescue; drone training and certification; medical skills training including hypothermia; wound management; transport; snowmobile specific training; airways; trauma; CPR; AED. Recruit training has started this year in December with a full class. Along with a half day Rules of Engagement training day. EMR training did not work out as planned this year, all members will be enrolled in Saint John's First Aid and CPR plus renewals this year. Many members have also attended a written AS&E day.

Kearney Firefighters have completed their Christmas event complete with horse rides and a dogsled interactive display. Attendance was very good, and everyone had an activity they could do, plus valuable fire safety tips.

All equipment has been prepared for winter use. The Fire Hall and truck maintenance and cleaning is being kept up to standard.

The FC is continuously attending Officer and Firefighter Webex meetings, SIR reports. As well as attend council meetings as required, Chiefs meetings mutual aid meeting and attend PIARS.

We are still promoting CodeRED alerting to the public for their alert messaging information. Review and updating all SOG's, SOPs as required. We have been successful in phase two of the cancer awareness grant. Maintaining the Kearney Fire Facebook page for current up to date information has kept the department busy and we are hearing great responses from the public. It has been a great resource for Public Education.

We have completed our Emergency Management tabletop exercise; plan review and changes made to the plan. We have completed our control group meeting. Our plan has been submitted and approved.

Conclusion:

As the year came to an end, the year was quite steady and challenging. Every season has had its challenges and staying on top of the changing weather was always forefront. As always, recruitment is ongoing with a great interest in the Fire Station. Maintenance and upkeep of the Emergency Plan is ongoing and will be an early priority for 2026. Preplans, inspections as requested and day to day firehall tasks are being completed as they are required.

Again, our goal is to work with other Town departments to form a strong cohesive team for the Town of Kearney to move forward on a positive path.

Prepared by: Paul Schaefer, Fire Chief



Staff Report

Staff Report No. SR2026-05
Date: January 15, 2026
To: Mayor, Deputy Mayor and Members of Council
From: By-Law Enforcement
Subject: 2025 Q4 Activity Report Bylaw

Recommendation:

That Council receive SR2026 -05 2025 Q4 Activity Report from the Bylaw Enforcement department as information only.

Background:

By-Law services continue to grow and develop within the Town of Kearney. We have now completed the 4th Quarter of 2025 and this report will reflect the current recording period and from January 1st, 2025 – December 31st, 2025.

4th quarter trends were more normal than we experienced in the 3rd quarter and call volume significantly decreased as expected.

Below information is from 3rd quarter reports and remains relevant.

“Continued growth and partnership with the Sand Lakes Property Owners Association has continued and enabled clear, concise and accurate information. This has eliminated hearsay and speculation and concerns are being more accurately addressed to ensure the shared initiative to protect this incredible resource.

Longstanding concerns with Clam Lake were addressed in cooperation with the MNRF and the determination of shore road allowance. The removal of a dock from Crown Lands was completed.

This has prompted some review of possible concerns pertaining to other shore road allowance, and efforts will be made to ensure these are addressed moving forward.”

Job Description Review

Below are from 3rd quarter reports and remain relevant.

“Our Job Description Review has been completed and now better describes our roll within the communities we serve.

Our service out of necessity has grown to include the coordination of services to address the more complex social situations in our communities. Housing / Homelessness, Mental Health, Addictions etc. are all now at the fore front of our communities.

The review also provides more clarity in identifying a management position and an officer position”.

Training:

There has been no training in the 4th quarter and there is no plans in place at this time for 2026. We also significantly decreased our training and expense budgets for this year in efforts to reduce most municipalities increased overall budgets.

Waterfront Construction

Waterfront Construction remains a common complaint. Our tools within the municipality currently rely on our zoning for enforcement and remediation.

Moving into 2026 it is recommended Kearney consider a "Cutting of Tree's on Waterfront By-Law". This will provide some additional protections and with the planned addition of Administrative Monetary Penalties this By-Law may be added in addition to others as more efficient enforcement methods.

Currently we do continue to have relationships with other agencies such as MNRF and MOECCP and they are able to apply their legislation when appropriate. They have been very supportive over this year in addressing some longstanding concerns.

Goals and Objectives:

Moving into 2026, we will continue reviewing and updating By-laws to bring legislation up to date, prior to the inclusion of the Administrative Monetary Penalties.

Conclusion:

We continue to enjoy working with the Staff and Council in the Town of Kearney and identifying and overcoming challenges as we become aware of them..

The continued support from Council, Management and Staff is appreciated and we look forward to continuing to provide services within your community.

Prepared by: Bryan Austin and Jason Newman



Staff Report

Staff Report No. SR2026-06
Date: January 15, 2026
To: Mayor, Deputy Mayor and Members of Council
From: Paul Schaefer
Subject: 2025 Q4 Building Department Report

RECOMMENDATION

THAT Council receives SR2026-06 being the 2025 4th quarter building department report for information purposes only.

BACKGROUND

Staff have been working together to keep on top of all building department needs and requests. Chief Building Official Paul Schaefer has been providing CBO (Management) services, reviewing plans and applications, issuing permits, completing inspections, with the assistance of CBO Tom Hookings who has provided reviewing of plans and applications, issuance of permits, completing inspections and review/update of past files to prepare for next steps. Deputy Clerk Cindy Filmore continues to provide administrative assistance to the department and to liaison with planning to ensure a common understanding of any issues.

ANALYSIS/OPTIONS

By the end of December, there were 37 building permits issued in this year, including 1 Moving permit. Of the 37 permits, five of them are completed. See summary of permits below.

Request Submitted Date	Permit Number	Permit Status	Purpose of Permit	Estimated Value of Work
2025-01-24	001-25	Approval Granted	Install/Erect/Replace	3000
2025-02-07	002-25	Approval Granted	New Accessory Structure	75000
2025-04-01	003-25	Approval Granted	New Building Construction	400000
2025-04-03	004-25	Approval Granted	Change Of Use	50000
2025-04-07	005-25	Approval Granted	Renovation/Alter/Repair	10000
2025-04-22	006-25	Approval Granted	New Building Construction	32500
2024-05-07	007-25	Approval Granted	Addition	75000
2025-05-01	008-25	Work Completed	Install/Erect/Replace	8000
2025-05-05	009-25	Approval Granted	New Building Construction	380000

2025-05-05	010-25	Work Completed	New Accessory Structure	115651
2025-05-27	011-25	Request Submitted	Install/Erect/Replace	42800
2025-05-16	012-25	Approval Granted	New Accessory Structure	1000
2025-05-16	013-25	Work Completed	New Accessory Structure	80000
2025-05-18	014-25	Approval Granted	Install/Erect/Replace	5000
2025-05-25	015-25	Approval Granted	Non-Stats Can	1000
2025-05-27	016-25	Approval Granted	Renovation/Alter/Repair	1000
2025-06-02	017-25	Work Granted	Addition	65000
2025-06-08	018-25	Completed Work	Install/Erect/Replace	500
2025-06-12	019-25	Completed Approval	Renovation/Alter/Repair New Building	15000
2025-06-27	020-25	Granted Request	Construction	317100
2025-07-08	021-25	Submitted Approval	New Accessory Structure	
2025-07-08	022-25	Granted Approval	New Accessory Structure	60000
2025-08-05	023-25	Granted Approval	Renovation/Alter/Repair New Building	100000
2025-08-13	024-25	Granted Approval	Construction	150000
2025-08-13	025-25	Granted Approval	Renovation/Alter/Repair	150000
2025-08-19	026-25	Granted Approval	Addition	65625
2025-08-18	027-25	Granted Approval	Addition	45000
2025-09-03	028-25	Granted Approval	New Accessory Structure New Building	5000
2025-09-08	029-25	Granted Approval	Construction	45000
2025-10-15	030-25	Granted Approval	Renovation/Alter/Repair	5000
2025-10-14	031-25	Granted Approval	Install/Erect/Replace	34150
2025-09-24	032-25	Granted Approval	Install/Erect/Replace New Building	10800
2025-09-02	033-25	Granted Approval	Construction New Building	821400
2025-10-30	034-25	Granted Request	Construction	57000
2025-11-12	035-25	Submitted	Install/Erect/Replace	37000

2025-12-09	036-25	Approval Granted	Renovation/Alter/Repair	94500
2025-10-23	M01-25	Approval Granted	Move Trailers to location	11000

The 4th quarter permits bring in just over \$19,366.80 in building permit fees. As per a new accounting regulation some of this revenue will be deferred into 2026 to cover the expenses of inspections in future years.

In discussions with our area representative from MPAC we were told that MPAC has noticed an increase in closing out permits this year. Typically, this will trigger a re-assessment of the properties in question and increase our total assessed values overall.

CONCLUSION

The current temporary process of the building department will continue as needed.

Prepared by:

Paul Schaefer, Chief Building Official

Encl.: 3rd Quarter Inspection Report

Permit Number	Inspection Inspector	Inspection Type	Inspection Date	Completed / Not Completed		Work Description
				Completed	Pass/Fail	
022-25	Paul Schaefer	ICF 2nd stage	2025-10-02	Complete	Pass	Detached single storey garage with ICF construction, pre-eng truss roof
028-25	Paul Schaefer	Footings	2025-10-02	Complete	Pass	Carport
013-25	Paul Schaefer	Final	2025-10-03	Complete	Pass	Personal Storage Garage
25-19	Paul Schaefer	Plumbing - Rough-In	2025-10-09	Complete	Pass	Window replacement/repair
005-25	Paul Schaefer	Framing	2025-10-09	Complete	Pass	This Permit does not contain Plumbing
030-24	Paul Schaefer	Framing & Plumbing	2025-10-09	Complete	Pass	Private storage/accessory building
020-25	Paul Schaefer	Rough In	2025-10-15	Complete	Pass	Single Family Dwelling
006-25	Paul Schaefer	Footings	2025-10-15	Complete	Pass	Seasonal Dwelling Unit

003-25	Paul Schaefer	Backfill	2025-10-17	Complete	Pass	Log home
028-25	Paul Schaefer	Framing	2025-10-17	Complete	Pass	Carport
017-25		Plumbing - Rough-In	2025-10-23	Complete	Pass	This permit does not contain heat/plumbing
017-25		Framing	2025-10-23	Complete	Pass	This permit does not contain heat/plumbing
70-22	Paul Schaefer	Final	2025-10-30	Not-Complete	Fail	Construct new seasonal dwelling with attached garage
55-22	Tom Hookings	Final	2025-11-04	Complete	Pass	remove and replace deck Seasonal Dwelling
37-23	Paul Schaefer	Insulation & Vapour Barrier	2025-11-05	Complete	Pass	HVAC layout required prior to installation. All p.Eng designed products required to have sealed drawings submitted prior to inspection. Installation of an A277 Modular Home on Vacant Land
020-24	Paul Schaefer	Final	2025-11-05	Not-Complete	Fail	Anchorage to prevent wind uplift REQUIRED
01-22	Tom Hookings		2025-11-13	Not-Complete		See all notes in Red Rebuild Bunkie as Addition
07-23	Tom Hookings	Final	2025-11-13		Pass	construct a frame canopy roof over existing open deck of existing dwelling unit
019-25	Tom Hookings	Occupancy Final	2025-11-13	Complete	Pass	Construct Sleeping cabin extension - conditional on ZBLA completion
42-23	Tom Hookings	Final	2025-11-13		Pass	Construct new deck/covered porch
44-23	Tom Hookings	Final	2025-11-13	Not-Complete		SFD/GARAGE - This permit does not contain plumbing/heating
34-22		Final	2025-11-13		Pass	renovate exterior wall and roofing & replace existing windows
60-23	Tom Hookings	Final	2025-11-13	Not-Complete		Construct new personal storage garage
001-24	Tom Hookings	Final	2025-11-13		Pass	Repair Dormer due to impact damage

47-23	Tom Hookings	Final	2025-11-13	Not-Complete		personal storage/accessory building
033-25		Footings	2025-11-18		Pass	Dwelling / Garage
15-23	Tom Hookings	Framing	2025-11-18		Pass	Construct new screen room 10 x 24
01-20	Tom Hookings	Framing	2025-11-18	Complete	Pass	Replace Deck
027-24	Tom Hookings	Excavation & Footings	2025-11-18			No work started
35-22	Tom Hookings	Final	2025-11-18		Pass	Private storage garage - accessory building
03-22	Tom Hookings	Excavation & Footings	2025-11-18	Not-Complete		SFD
032-25			2025-11-18			Rebuild/replace deck
033-25		ICF Frost Wall	2025-11-19	Complete	Pass	Dwelling / Garage
006-24	Tom Hookings	Occupancy Final	2025-11-24	Not-Complete		
20-22	Tom Hookings	Final	2025-11-24		Fail	Seasonal Storage - Not to be used for human habitation Uninsulated storage shed. Building not to be used for human habitation
07-22	Tom Hookings	Final	2025-11-24		Fail	habitation
39-22	Matthew Clouthier	Plumbing - Rough-In	2025-11-26		Pass	Single Family Dwelling
020-25	Tom Hookings	& Vapour Barrier	2025-11-27			Single Family Dwelling All final shop drawings required prior to inspection
43-22	Tom Hookings	Occupancy Partial	2025-11-27	Not-Complete		Muskoka Room
37-22	Tom Hookings	Final	2025-11-27		Pass	Addition
004-24	Tom Hookings	Framing	2025-11-27	Not-Complete		Private storage/accessory use
35-19	Tom Hookings	Final	2025-11-27		Pass	
38-22	Tom Hookings	Final	2025-11-27		Pass	construct one storey frame addition on an engineered slab foundation - entry porch addition to existing dwelling work shall conform to permit drawings

017-25	Tom Hookings	Insulation & Vapour Barrier	2025-12-01	Complete	Pass	This permit does not contain heat/plumbing
13-22	Tom Hookings	Occupancy Final	2025-12-01		Fail	New Dwelling
034-25	Tom Hookings	Footings	2025-12-01		Pass	Seasonal Dwelling repair roof and deck of existing seasonal dwelling/cottage owner/contractor shall provide copy of engineer's structural repair report to the CBO prior to framing inspection
50-22	Tom Hookings	Final	2025-12-01	Not-Complete		accessory building - private storage garage OLS surveyor to set corners of building closest to side property line
56-22	Tom Hookings	Final	2025-12-03		Fail	repair roof and deck of existing seasonal dwelling/cottage owner/contractor shall provide copy of engineer's structural repair report to the CBO prior to framing inspection
50-22	Tom Hookings	Final	2025-12-04		Pass	
030-25	Tom Hookings	Plumbing - Rough-In	2025-12-09		Pass	Add bathroom
020-25	Tom Hookings	Insulation & Vapour Barrier	2025-12-09		Pass	Single Family Dwelling Addition to existing dwelling
003-24	Paul Schaefer	Final	2025-12-11	Complete	Pass	See all notes in red on drawings
34-23	Tom Hookings	Final	2025-12-12		Fail	personal storage garage New Seasonal Dwelling This permit does not contain HVAC/heating 50fl bear capacity to be verified prior to pour of footing
33-23	Tom Hookings		2025-12-12			
020-25	Tom Hookings	Insulation & Vapour Barrier	2025-12-12		Pass	Single Family Dwelling

027-25	Tom Hookings	Framing	2025-12-12		Pass	Addition to existing log home
027-25	Tom Hookings	Plumbing - Rough-In	2025-12-12		Pass	Addition to existing log home adding walk-out door and window in basement for a bedroom, adding a bedroom to basement, adding a bathroom in basement, replacing septic
036-25	Paul Schaefer	Plumbing - Rough-In Insulation & Vapour Barrier	2025-12-17	Complete	Pass	Addition to existing log home
027-25	Paul Schaefer		2025-12-23	Complete	Pass	Addition to existing log home
27-22	Tom Hookings	Final		Not-Complete		NEW COTTAGE
53-23	Tom Hookings			Not-Complete		Large stand alone deck
01-22	Tom Hookings	Final			Pass	Rebuild Bunkie as Addition
015-24	Tom Hookings	Final		Complete	Fail	Construct new deck Seasonal Dwelling
37-23	Paul Schaefer	Plumbing - Rough-In		Complete	Pass	HVAC layout required prior to installation. All p.Eng designed products required to have sealed drawings submitted prior to inspection.
36-23	Tom Hookings	Framing		Not-Complete		Minor renovations and covered entrance
027-25	Tom Hookings	Framing		Not-Complete		Addition to existing log home
002-24	Tom Hookings	Final		Complete	Pass	Final Sign Off on all structures will be REQUIRED
05-22	Tom Hookings	Final			Fail	Premade 26 x 12 Old Hickory shed to be delivered to property
032-25	Tom Hookings	Footings			Pass	Rebuild/replace deck Private storage/accessory building
030-24	Paul Schaefer	Framing				Addition to existing log home
027-25	Tom Hookings	Framing			Pass	



Staff Report

Staff Report No. SR2026-07
Date: January 15, 2025
To: Mayor, Deputy Mayor, and Members of Council
From: Nicole Gourlay, CAO/Clerk
Subject: 2025 Q4 Activity Report - Administration/Parks and Facilities

Recommendation:

That Council receive this SR2026-07 as information only from the CAO/Clerk

Background and Analysis:

By-laws & Policies – As stated in the Q3 report “*Staff have continued to work through old policies and by-laws to bring them up to date.*”

By-laws and Policies brought to Council in Q4:

- Held Public Meetings for – Steel-Grierson & 100044628 Ontario Inc. (and subsequently passed relevant ZBA's)
- Authorize use of Alternative Voting Methods – Draft and Passed
- Appointment of Integrity Commissioner – Passed
- Adopt an Emergency Response Plan – Draft and Passed
- Procedural By-law – Draft and Passed
- Fees & Charges By-law – Draft and Passed
- Noise Control By-law – Draft and Passed
- Entrance By-law – Draft
- Parking By-law – Draft
- Authorize entering into an agreement with Fowlers for Winter Maintenance
- Development Agreements – Dallaire

HR – Performance review processes began in Q4 of 2025 and will be completed in Q1 of 2026. Management Staff intention is to have these completed in November 2026 for the 2027 calendar year start. Postings and interviews for three positions were completed in Q4 with two roles being filled and one outstanding. The mediation meeting took place and all outstanding grievances were resolved.

Lions Pavilion Update project – the management team has been working diligently with other stakeholders to host meetings with members of the community, get draft imagery completed and provide communications with the public to raise funds to facilitate this new build. Staff are working with Ministry Staff in order to apply for suitable funding streams to assist with the build cost.

Recreation – The recreation committee hosted the annual Halloween Party at the KCC on Halloween night. It was very well attended and had great feedback. The Committee put a “call out” for performers to host 8 Music in Mirror Bay nights in 2026 we had a great response and the Committee has secured all 8 for the summer. The Committee has also booked some music and other small vendors to host a small event on Canada Day in 2026. The Christmas Decorating contest was similar turn out to last year and they assisted the Fire Department with their Christmas event as well as donated to it. Into 2026, we will continue to have kids dance, fitness classes during the day, seniors fitness, pickleball, yoga and exercise class in the evening.

Parks and Facilities – The Parks and Facilities team focused on winterization and seasonal preparation throughout Q4 2025, ensuring municipal buildings and water systems were properly secured for colder weather and installing safety signage across parks and trails. Routine inspections and preventative maintenance were carried out on community centers and arenas, including minor HVAC and plumbing repairs. The team supported holiday events and winter recreation programs by coordinating logistics and setup with local groups. Snow and ice management was a priority, with sanding and removal schedules implemented to maintain accessibility at municipal properties. Additionally, the team finalized plans for 2026 capital projects, and begun securing quotes and timelines for upcoming facility upgrades and park improvements.

2025 Initiatives from Administration & Parks/Facilities Department:

1. Investigate better solution for connectivity for meetings – completed
2. Increased applications for Grants/servicing – on-going
3. Strategic Plan - completed
4. Official Plan and Zoning By-law Updates/Review Completed – in progress (still waiting on final comments from MMAH to submit)
5. CUPE Contract negotiations – first full negotiation completed, next two dates at end of January 2026
6. Quarterly E-Newsletter – not completed
7. Recreation programming for youth – completed (full 2026 plan to be scheduled with budget discussions)
8. Updating of major by-laws/policies such as HR Policies, Retention By-law, Codes of Conduct and any others set by Council as priority items. – completed
9. Standard Operating Procedures across all Departments – in progress
10. Create a Community Events calendar on the website – completed

Conclusion:

The staff have demonstrated exceptional dedication and teamwork throughout 2025, navigating challenges and adapting to evolving priorities with professionalism and resilience. As we close out the year, the final efforts to complete outstanding items highlight the importance of collaboration across all departments. We sincerely thank staff for their commitment to finding innovative solutions and supporting the Town in delivering quality services in an ever-changing municipal environment. Their hard work and flexibility have been instrumental in achieving our goals and setting a solid foundation for success in 2026.

Prepared by: Nicole Gourlay, CAO/Clerk



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

November 26, 2025

Rebecca Debruyn
Corridor Management Officer, North Region – Area East
Ministry of Transportation - Ontario Public Service
VIA EMAIL TO: rebecca.debruyn@ontario.ca

and

Nicole Gourlay
Clerk-Administrator
Town of Kearney
VIA EMAIL TO: nicole.gourlay@townofkearney.ca

Dear Rebecca & Nicole:

The Township of Perry is writing to formally request the support of the Ministry of Transportation (MTO) and the Town of Kearney for the installation of a portable radar speed sign on Highway 518 East, in the vicinity of Pineaire Lane, to alert motorists to reduce their speed as they are entering a residential area coming into the Town of Kearney.

Residents living along this section of Highway 518 East have raised ongoing concerns regarding driver behaviour as vehicles approach the lower-speed area. These concerns include:

- Drivers failing to slow down adequately before reaching the residential area;
- Vehicles being unable to stop properly when approaching a stopped school bus; and
- Instances of motorists attempting to pass a stopped school bus during student pick-up and drop-off.



A school bus stop is located within this area, and children regularly board and exit the bus along this stretch of highway. Given the combination of residential properties, roadside activity, and the presence of school-aged children, the Township believes that enhanced traffic-calming measures are necessary to improve public safety.

The Township of Perry currently owns a portable radar speed sign and is willing to install it at this location as an initial step, subject to the support and approval of both MTO and the Town of Kearney. We believe that deploying this sign will alert drivers to adjust their speed when driving in this area, thereby reducing safety risks for residents, children, and all road users.

This sign will also track the speed of vehicles and the time of day that it is occurring, which is an effective tool for the OPP so that they may appropriately schedule monitoring and patrolling in the area.

We would welcome the opportunity to discuss this matter further and to work collaboratively with MTO and the Town of Kearney to address the concerns brought forward. Please feel free to contact me at your convenience.

Thank you for your attention to this important safety matter.

Yours truly,



Beth Morton
Clerk-Administrator

cc Randy McLaren, Working Roads Supervisor
Kim Seguin, Treasurer/Tax Collector



THE CORPORATION OF THE TOWN OF KEARNEY

By-Law No. 2026 - 03

By-law to Amend By-law No. 2026-46 to Add an Additional Map to Schedule A and Confirm the Memorandum of Understanding with the Almaguin District Snowmobile Club

WHEREAS Section 5 (3) of the *Municipal Act, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise its powers by By-law unless specifically authorized to do otherwise;

AND WHEREAS Section 8 of the *Municipal Act, S.O. 2001, c.25*, as amended, authorizes broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality’s ability to respond to municipal issues;

AND WHEREAS Section 9 of the *Municipal Act, S.O. 2001, c.25*, as amended, provides that “a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act”;

AND WHEREAS the Corporation of the Town of Kearney deems it necessary to amend By-law No. 2024-46 to update the authorization granted to the Almaguin District Snowmobile Club for the use and maintenance of designated municipal roads within the Town of Kearney for snowmobile trail purposes, due to the re-routing of the trail;

NOW THEREFORE the Council of The Corporation of the Town of Kearney enacts as follows:

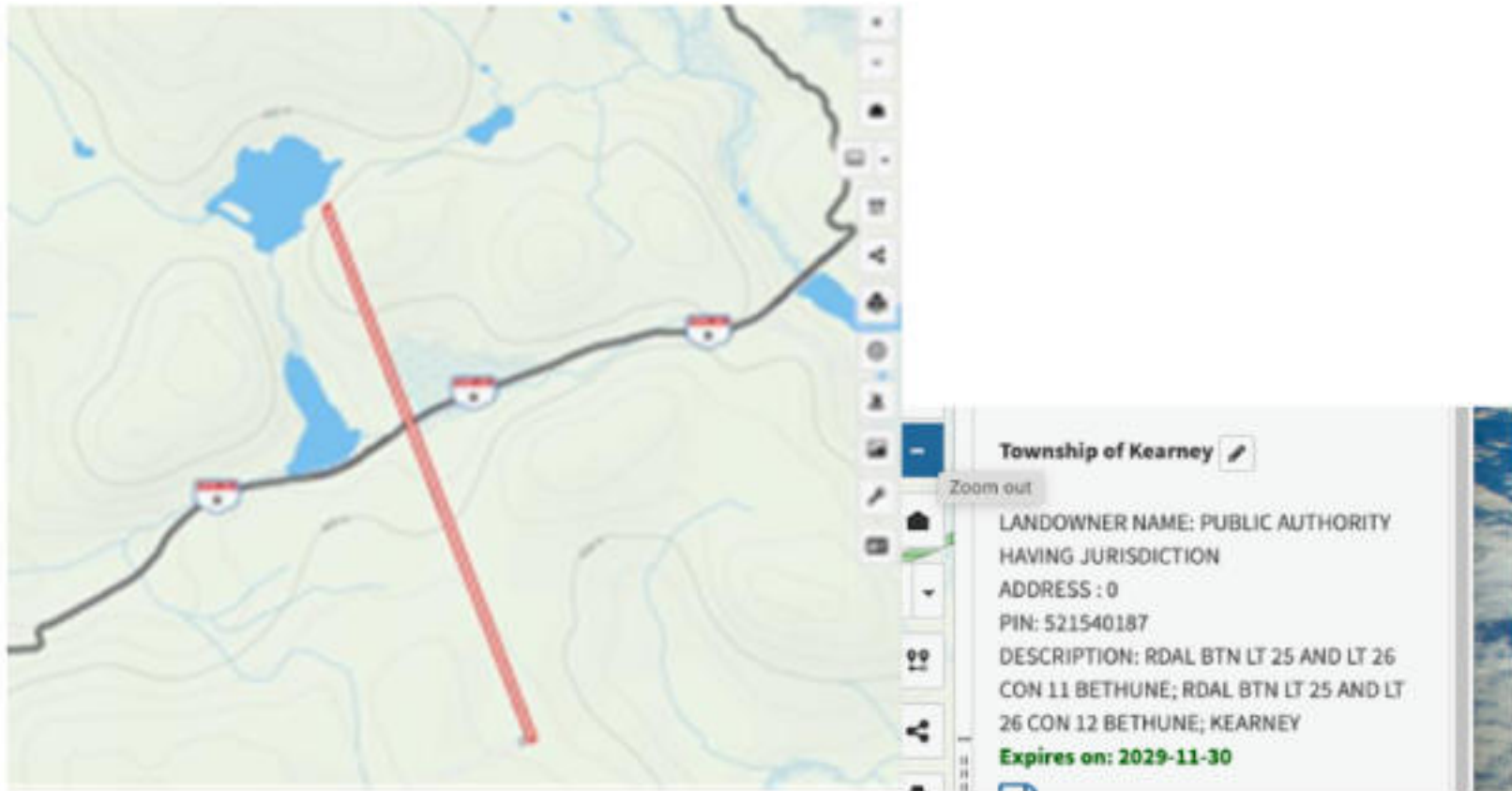
1. That Schedule “A” to the MOU in By-law 2024-46 be amended to include an additional map, which is attached hereto and forms part of By-law 2024-46;
2. That the Mayor and the Clerk be authorized to execute all documentation necessary to fulfill the agreement; and
3. That this By-law come into effect as of the date of passing.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this 15 day of January, 2026.

THE CORPORATION OF THE TOWN OF KEARNEY

Mayor

Clerk





Staff Report

Staff Report No. SR2026-08

Date: January 15, 2026
To: Mayor, Deputy Mayor and Members of Council
From: Public Works Superintendent
Subject: Purchase a Multi-Purpose Sidewalk Machine

Recommendation:

That Council approves purchasing a multipurpose sidewalk machine.

Background:

Currently we are clearing the sidewalks with a grader and then shoveling where the grader cannot reach. At this time, we do not clear all Kearney sidewalks.

Analysis:

With a sidewalk machine we could clear the current ones we do now and more if that's the wish of council. This machine could be used for snow clearing/removal in the winter months but also for roadside mowing and grass cutting in the summer months. If we had this unit we wouldn't have to purchase a zero-turn mower or rent a tractor with side mower to do roadside mowing. Also, when we rent a tractor and roadside mower we are on a timeline because of the rental fee. If we own our own, we could do roadside mowing all summer. We could also purchase a front mount finishing mower for this unit to do regular grass cutting (large areas).

Financial Implications:

The Public Works Superintendent has sourced out 2 quotes. One for a slightly used machine and the other for a new machine. Council indicated that we may lease a machine for the 2025/26 winter season and then consider purchasing later. If we purchased a unit instead of leasing one, then we would save on the lease costs.

Joe Johnson Equipment

2025 MT7 new

Full Purchase Price - \$229,000.00

4-month lease price - \$55,200.00

Rental Credit - \$42,090.00

Cost to lease - \$13,110.00

New purchase price - \$229,000.00 - \$42,090.00 = \$186,910.00

Cubex Equipment

2022 MV5 Used

Full Purchase Price - \$214,381.00

4-month lease price - \$38,000.00

Rental Credit - \$30,400.00

Cost to lease - \$7,600.00

New purchase price - \$214,381.00 - \$30,400.00 = \$183,981.00

Difference: \$186,910.00 - \$183,981.00 = \$2,929.00 with a 4-month lease

Difference: \$229,000.00 - \$214,381.00 = \$14,619.00 without leasing

Cost for the MT7 for 10 years is \$22,900/year.

The average cost of tractor rental for roadside mowing is \$8,000/year

Purchase price of a used zero turn mower is \$10,000.00

At this time, we are sourcing out cost for a front mount finishing mower.

Conclusion:

We have not moved forward with leasing a machine yet because the purchase of a machine effects the lease price. The Public Works Superintendent supports the purchase of 2025 MT7 without leasing.

Prepared by:

Tom Young, Public Works Superintendent



Memo

Date: Jan 15, 2026
To: Mayor, Deputy Mayor and Members of Council
From: Public Works Superintendent
Subject: Fowler Hwy 518 plowing contract

Analysis:

On Nov 19, 2025 we received an email from the project manager from Fowlers asking us if we wanted to renew our contract as it had run out. We did not receive all the information with the new rates until after the December 11th Council meeting, where Council agreed to enter into a Contract with Fowlers with the “old rates” After correspondence back and forth with Fowlers, we received the rates below. It was made clear that material costs will be extra. Fowlers told the PWS that they had not charged us for material in the past but should have been and are implementing that now.

Cost of Maintaining this portion of 518

Annual Winter Service Rate excludes material applied.

2025/26	\$5,373.28
2025/27	\$5,588.21

“The beyond”, the duration of the MTO CDMC Contract 2024-01

2025/28	\$5,811.74
2025/29	\$6,044.21
2025/30	\$6,285.98
2025/31	\$6,537.42
2025/32	\$6,798.92

The above rates are plowing only and material used will be extra. Using the numbers supplied by Fowlers of how many times they plowed last year, this is approximately how much material will cost:

- Salt is \$106/tonne
- Each pass uses approximately a 1/4 tonne
- 1/4 tonne = \$26.50
- Last year they did 159 passes X \$26.50 = \$4,213.50

In the past years Fowlers only charged for the plowing, which is what the rates below apply to, no extra for material.

2021-2022	\$4,096.58
2022-2023	\$5,014.20
2023-2024	\$5,114.49
2024-2025	\$5,216.78

Fowlers use the MTO standards for our portion of 518 which is they salt every time they make a pass. If it’s snowing all day and they make more then one pass that day, then they lay salt down every time. This is a very high standard, and we only need to be doing the OMMS. This portion of the 518 is a class 4 highway. The

OMMS states that if a class 4 road has less than 8cm of snow then it is a state of repair. (State of repair means it's in good shape)

Options

- Continue with this practice – level of service – and pay the extra material costs.
- Direct Fowlers to only salt on last pass of the day and reduce material costs but stay within OMMS.
- Not continue with a contractor and take on this portion ourselves but will reduce the standards the public has been used to and further reduce material costs.

Prepared by:

Tom Young, Public Works Superintendent



COUNCIL RESOLUTION # 2026 - _____

Date: January 15, 2026

MOVED BY:

- Beaucage, Keven
- Pateman, Heather
- Rickward, Michael – Deputy Mayor
- Sharer, Jill

SECONDED BY:

- Beaucage, Keven
- Pateman, Heather
- Rickward, Michael – Deputy Mayor
- Sharer, Jill

WHEREAS the Kearney Dog Sled Races will be held on February 6,7,and 8, 2026;

AND WHEREAS this event is an important economic and cultural event for the Town of Kearney;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby declares the Kearney Dog Sled Races to be a Town of Kearney Event;

AND FURTHER that the Kearney Dog Sled Races be exempt from any associated by-laws they could contravene while running the event, example Town of Kearney Noise By-law;

AND FURTHER that as a safety precaution, Council authorizes the closure of the Kearney Transfer Station at 149 King William St. for the entire weekend of February 7 and 8, 2026 with the Kallio Rd Transfer Station remaining open both days from 8:00 am until 4:00 pm;

AND FURTHER that Council authorizes a portion of Patton Rd, from the intersection of Park Rd and King William St to be closed for the duration of the event February 6-8, 2026;

AND FURTHER that the shoulder of Park Rd from Patton Rd to end be used for the Dog Sled Trail from February 6-8 ,2026.

CARRIED _____

DEFEATED _____

Recorded Vote Requested by: _____

Recorded Vote:

Beaucage, Keven

Pateman, Heather

Philip, Cheryl – Mayor

Rickward, Michael – Deputy Mayor

For

Opposed



DRAFT

THE CORPORATION OF THE TOWN OF KEARNEY

By-law No. 2026-02

Being a By-law to Authorize the Levying of Interim Tax Rates

WHEREAS Section 317 of the *Municipal Act 2001*, as amended, provides that the Council of a local municipality, may pass a By-law levying amounts on the assessment of property in the local municipality ratable for local municipality purposes;

AND WHEREAS the Council of the Corporation of the Town of Kearney deems it appropriate to provide such interim levy on the assessment of property in this municipality;

NOW THEREFORE the Council of the Corporation of the Town of Kearney hereby enacts as follows:

1. In this By-law:

- 1.1 "**Property**" shall mean property within the geographic limits of the Town of Kearney;
- 1.2 "**Act**" shall mean the Municipal Act, 2001, S.O.2001, C.25, as amended;
- 1.3 "**Minister**" shall mean the Minister of Finance;
- 1.4 "**Treasurer**" shall mean the Treasurer appointed by the Council of the Corporation of the Town of Kearney or a person delegated the Treasurer's powers and duties under Section 286(5) of the Act;
- 1.5 "**the commercial property class**" shall include all commercial office property, shopping centre property and parking lot property; and
- 1.6 "**the industrial property class**" shall include all large industrial property.

2. The interim taxes are hereby levied in the following manner:

- 2.1 The amount levied on a property shall not exceed the prescribed percentage, or fifty (50) percent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year.
- 2.2 The percentage under paragraph 2.1 may be different for different property classes but shall be the same for all properties in a property class.
- 2.3 For the purposes of calculating the total amount of taxes for the previous year under paragraph 2.1, if any taxes for municipal and school purposes were levied on a property for only part of the previous year because assessment was added to the tax roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes for municipal and school purposes had been levied for the entire year.

3. All taxes levied under this By-law shall be payable into the hands of the Treasurer in accordance with the provisions of this By-law.

4. Installment Dates:

- 4.1 The said interim tax levy shall become due and payable in two installments on the 27th of March and May 2026.
- 4.2 Non-payment of the amount due on the dates stated in accordance with this section shall constitute default.

5. The Treasurer is hereby authorized to mail or cause to be mailed to the address or the residence of each person taxed, a notice specifying the amount of taxes payable by such a person pursuant to the provision hereof.

6. The notice to be mailed under this By-law shall contain particulars provided for in this By-law and the information required to be entered in the tax roll under Section 340 of the Act.
7. The subsequent levy for the current year to be made under the Municipal Act shall be reduced by the amount to be raised by the levy Imposed by this By-law.
8. The provisions of Section 317 of the Municipal Act, as amended, apply to this By-law with necessary modifications.
9. The Treasurer is hereby authorized to accept part payment from time to time on account of any taxes due or to become due and to give a receipt for such part payment, provided that the acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable in respect of non-payment of any taxes or of any installment thereof.
10. The Treasurer is hereby authorized to charge a percentage charge of one and one-quarter percent (1.25%) as a penalty for non-payment of such taxes after the last day of the calendar month by which payment is due or an installment thereof remaining unpaid on the first day of each calendar month thereafter in which default continues.
11. Nothing in this By-law shall prevent the Treasurer from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and By-laws governing the collection of taxes.
12. Bill 68, Modernizing Ontario's Municipal Legislation Act, allows a municipality to commence Tax Sale Arrears Registration after two (2) years are outstanding.
13. In the event of any conflict between the provisions of this By-law and any other By-law, the provisions of this By-law shall prevail.
14. This By-law shall come into force and take effect upon being passed.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this 15th day of January 2026.

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Mayor

Clerk



APPLICATION TO TOWN COUNCIL

FOR APPOINTMENT TO ADVISORY COMMITTEES & BOARDS

Please complete this application form fully and limit your responses to the space available.
Refer to the Town's website, www.townofkearney.ca or obtain a hard copy from the Municipal office.

Name Carmela Brown

Address: _____

Postal Code: POA1M0 Occupation: _____

Telephone Number: (res.) _____ (bus.) _____

Email: _____

Committee or Board to which you are seeking appointment (if more than one, please list in order of preference)

1. Kearney Regatta Committee

2. _____

3. _____

COMMITTEE AND COMMUNITY EXPERIENCE

List any past or current involvement beginning with the most recent first

COMMITTEE	FROM	TO

REASONS FOR SEEKING APPOINTMENT & OTHER PERTINENT INFORMATION

Please indicated work-related skills or other experience that may be helpful. Also, please provide us with your reasons for seeking this appointment along with any other information you may deem helpful for Council in considering your application.

Your response should be limited to the space provided on page 2

COMPANY LETTERHEAD

[Date]

Re: Support for the Creation of a Small Northern New Residential Property Tax Class

To whom it may concern,

On behalf of [Your Business Name], we are writing to express our support for the Township of Hornepayne's proposal to establish a Small Northern New Residential Property Tax Class.

This initiative targets Northern Ontario communities with populations under 5,000, addressing distinct housing and economic challenges.

[Your Business Name] is committed to fostering sustainable growth in rural and northern Ontario. We recognize that inadequate, affordable housing is a barrier to economic development.

The new tax class would:

- **Enhance Homeownership Access:** Reduce barriers for northern residents and newcomers.
- **Advance Economic Stability:** Support workforce attraction and retention in key industries.
- **Empower Local Growth:** Strengthen municipal tax bases without overburdening current residents.
- **Promote Sustainable Development:** Encourage the use of existing infrastructure for new residential builds.

Hornepayne's leadership in advancing this proposal showcases their understanding of housing availability's impact on economic vitality. Aligning with Ontario's goals, this initiative would increase housing supply, revitalize rural economies, and ensure equitable development.

We urge the Ministry of Finance to support this vital initiative. Thank you for your commitment to nurturing growth in northern communities. We look forward to collaborating to build a stronger Ontario.

Sincerely,

[Your Name]
[Your Position]
[Organization Name]
[Contact Information]



TOWNSHIP OF
Hornepayne

Proposed Small Northern New Residential Property Tax Class

Our Proposal

Amend the Assessment Act to add a Small Northern New Residential Property Tax Class

The problem we are solving



➤ **Background: From Company Towns to Surplus Serviced Land**

- Many northern Ontario communities were built around railways, mines, and mills and other industries that expanded rapidly in the 1950s–60s
- Industrial closures in the 1980s led to population loss, business closures, and municipal fiscal strain
- Demolition over time left inventories of serviced, surplus vacant residential land across small Northern Ontario communities
- Current property tax policies do not promote new construction in small northern Ontario Municipalities perpetuating population stagnation or loss

How We Will Solve the Problem



➤ **By implementing this property tax class**

- Small Northern Municipalities with a population of 5,000 or less will be able to reduce the residential property tax rate for new construction for a period of 30 years
- The proposed amendment will enable municipalities to tailor the rate reduction to meet their individual needs

Our ask of You



1

Municipalities

- Pass a resolution of support urging the Province to amend the Assessment Act to add a Small Northern New Residential property tax class and subclass.

2

Businesses/Industry

- Provide a letter of support describing how housing affordability affects workforce attraction and why this tax class would help.

3

Everyone

- Send copies to provincial ministers, associations, cao@hornepayne.ca and the Minister of Finance at minister.fin@ontario.ca

What this Amendment Will Do

Why Your Support Matters



For Municipalities (<5,000 pop.)

Lower taxes on new builds can unlock the potential of serviced vacant lots, grow assessment base, and ease burden on current residents

Supports workforce attraction/retention for local industries, employers and public services

Encourages growth through migration to Northern Ontario communities

What this Amendment Will Do

Why Your Support Matters



For Industry and Business

Northern economic potential depends on the interaction between industry and residents.

Industry growth requires a local workforce; the workforce requires affordable local housing

Reduced reliance on temporary camps outside municipal boundaries; more local spending and stability.

Key Challenges this Amendment will Address



Housing Shortages

High cost of residential development in remote settings



High residential property tax rates

Limit feasibility of new builds



Industry accommodations

Bunkhouses outside municipal boundaries leverage local infrastructure without proportional revenues



Service limitations

Municipalities focus on core services; fewer amenities to attract residents

Expected Outcomes



- Increased feasibility of new home construction; greater housing supply.
- Attract and retain workforce needed for industry growth.
- Population growth broadens municipal tax bases over time, easing burden on current residents.
- Signal of provincial commitment to northern housing during a province-wide housing crisis

Implementation Pathway



Province: Amend the Assessment Act to create the new class/subclass.

Municipalities: Adopt by-laws setting the rate for eligible new residential properties.

Administration: Simple eligibility criteria (e.g., location, occupancy certificate date) to minimize burden vs. CIPs.

Monitoring: Track new permits, completions, and assessment growth to evaluate outcomes.

Reminder: What You Can Do



1

Municipalities

- Pass a resolution of support urging the Province to amend the Assessment Act to add a Small Northern New Residential property tax class and subclass.

2

Businesses/Industry

- Provide a letter of support describing how housing affordability affects workforce attraction and why this tax class would help.

3

Everyone

- Send copies to provincial ministers, associations, cao@hornepayne.ca and the Minister of Finance at minister.fin@ontario.ca



TOWNSHIP OF
Hornepayne

Thank You!

Prepared by:
Manuela Batovanja
CAO, Hornepayne, ON

Resolution - Small Northern New Residential Property Tax Class

Resolution No. 2026-XXX

Moved By: _____

Seconded By: _____

WHEREAS there is a visible disparity between the northern and southern population of Ontario;
and

WHEREAS northern Ontario has an abundance of opportunity in the form of municipally serviced building lots for both Industry and population growth; and

WHEREAS high residential property taxes in northern Ontario discourage and prohibit the construction of new residential single family dwellings; and

WHEREAS the addition of a Small Northern New Residential property tax class and subclass would create an incentive for the building of new homes in small northern Ontario communities;

THEREFORE BE IT RESOLVED that the Council for _____ does hereby request that the Honorable Minister Peter Bethlenfalvy, the Minister of Finance, amends the Assessment Act to include a Small Northern New Residential property tax class and subclass.

BE IT FURTHER RESOLVED that this resolution be forwarded to the Honourable Doug Ford Premier of Ontario; your Municipalities MPP; the Honourable Minister Peter Bethlenfalvy, Minister of Finance; the Honourable Minister George Pirie, Minister of Northern Economic Development and Growth; the Honourable Minister Rob Flack, Ministry of Municipal Affairs and Housing; all northern Ontario Ministers; AMO; FONOM; NOMA; NEOMA; NESMG; and ROMA.



Municipality of Huron Shores
7 Bridge Street, PO Box 460
Iron Bridge, ON P0R 1H0
Tel: (705) 843-2033 Fax: (705) 843-2035

December 16, 2025

Subject: Improvements to Highways 11/17

The Council of the Corporation of the Municipality of Huron Shores passed Resolution #25-29-20 at the Regular Meeting held Wednesday, December 10th, 2025, as follows:

“WHEREAS Canada's east-west trade and national mobility rely on the Trans-Canada Highway system, including Highways 17 and 11 across Northern and Eastern Ontario, which carry significant freight volumes but remain predominantly two-lane corridors;

AND WHEREAS four-laning the entirety of Highway 17 is the ultimate goal of the communities along the corridor;

AND WHEREAS the proven "2+1" highway design - alternating passing lanes with a continuous median barrier - delivers safety outcomes comparable to full twinning at substantially lower cost, land, and environmental impact, and can be scaled or converted to four lanes (2+2) as volumes grow;

AND WHEREAS the Government of Ontario has announced a 2+1 pilot between North Bay and Temagami and a further extension toward Cochrane, creating a near-term implementation pathway;

AND WHEREAS modernizing Highways 17 and 11 will improve safety, reduce closures, strengthen supply-chain reliability for mining, forestry, agriculture, tourism and manufacturing, and enhance national resilience and emergency response capacity;

AND WHEREAS a phased 2+1 build - prioritizing Highway 11 (North Bay --+ Cochrane, then Cochrane --+ Nipigon) and key sections of Highway 17 (western border of County of Renfrew--+ Sudbury; Sault Ste. Marie--+ Sudbury; Thunder Bay--+ Kenora) - aligns with nation-building criteria,

supports economic reconciliation with Indigenous partners, and enables integrated EV charging and low-carbon construction practices;

AND WHEREAS analysis summarized by the Federation of Northern Ontario Municipalities (FONOM), demonstrates high freight demand on these routes and strong safety/economic rationale for a 2+1 program;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Huron Shores formally endorses the adoption and phased implementation of a 2+1 highway program on Highways 17 and 11 as a nation-building project;

AND THAT the Government of Canada be urged to designate this initiative as a project of national interest under the Building Canada Act and to partner with Ontario to co-fund and accelerate planning, design, procurement, and construction;

AND THAT the Government of Ontario be urged to expand the announced pilot to a corridor-wide program, sequencing works as follows (subject to readiness and safety benefit):

- That the Government of Ontario prioritize these projects into the Ministry of Transportation's Major Projects Division; and
- That both governments ensure early, ongoing, and capacity-supported engagement with affected Indigenous Nations, with opportunities for Indigenous training, contracting, and equity participation; and
- That the program incorporate corridor-wide safety features (barrier-separated 2+1 cross-sections, controlled passing frequency, wildlife considerations), resilience measures (closure mitigation, climate adaptation), and clean-growth elements (EV charging readiness, recycled aggregates, lower-carbon materials);

AND THAT this resolution be sent to the Prime Minister of Canada, the Premier of Ontario, the Minister of Transport (Canada), the Minister of Infrastructure (Canada), the Ontario Minister of Transportation, local MPs and MPPs, Federation of Northern Ontario Municipalities (FONOM), Northwestern Ontario Municipal Association (NOMA), Association of Municipalities of Ontario (AMO), Federation of Canadian Municipalities (FCM), Rural Ontario Municipal Association (ROMA), Eastern Ontario Wardens' Caucus (EOWC) for support, and the County of Renfrew for information."

Should you require anything further in order to address the above-noted resolution, please contact the undersigned

Yours truly,



Natasha Roberts

CAO/Clerk

NR/KN

Cc: the Prime Minister of Canada, the Premier of Ontario, the Minister of Transport (Canada), the Minister of Infrastructure (Canada), the Ontario Minister of Transportation, local MPs and MPPs, Federation of Northern Ontario Municipalities (FONOM), Northwestern Ontario Municipal Association (NOMA), Association of Municipalities of Ontario (AMO), Federation of Canadian Municipalities (FCM), Rural Ontario Municipal Association (ROMA), Eastern Ontario Wardens' Caucus (EOWC), County of Renfrew



The Corporation of the Town of Moosonee Council Resolution

Touch the Edge of the Arctic!

Date: January 6, 2026

Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario
Resolution Number : 2026-008

Moved By: Councillor Susan Hunter

Seconded By: Councillor Diande Ryder

WHEREAS violent home invasions have increased in several regions of Ontario, creating growing fear and frustrating among residents;
AND WHEREAS Ontario homeowners increasingly believe that current self-defence laws do not provide sufficient and clear protection for individuals who lawfully defend themselves and their families during violent intrusions;
AND WHEREAS rural residents often experience police response times that can exceed 30 minutes or more, leaving citizens without immediate protection when confronted with life-threatening emergencies;
AND WHEREAS the absence of “home invasions” as a distinct offence in the crime and responding appropriately;
AND WHEREAS the Province of Ontario has repeatedly called for strengthened homeowner protections, including consideration of castle-law-style provisions, and for the federal government to act;
AND WHEREAS residents expect all levels of government to take decisive action to address gaps that leave families vulnerable in their own home;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Corporation of the Town of Moosonee strongly supports the Province of Ontario’s call for strengthened homeowner self-defence protection, including the adoption of clear and robust “castle law”-type provisions to ensure that law-abiding residents can protect themselves without fear of unjust prosecution.
2. Council calls on the Government of Canada to immediately prioritize reforms to the Criminal Code that strengthen and clarify the rights of homeowners who act in legitimate self-defence during violent home invasions.
3. Council demands that the federal government amend the Uniform Crime Reporting system to classify “home invasion” as a distinct criminal offence, allowing for accurate tracking, targeted enforcement, and informed public policy.
4. Council urges the Province of Ontario to take stronger action to monitor, publish, and improve police response times in rural and northern communities, and to ensure that residents are not left unprotected due to resourcing shortages.
5. Council encourages all Ontario municipalities to adopt similar resolutions to demonstrate a unified municipal voice calling for urgent reforms that protect citizens in their homes.

BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to:
The Prime Ministers of Canada, The Minister of Justice and Attorney General of
Canada. The Premier of Ontario, The Attorney General of Ontario, The Solicitor General
of Ontario, MPP Vic Fedeli, and all Ontario municipalities.

Results: Carried



Boblin Giardino
Municipal Clerk

Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario

Agenda Item: Resolution – Background Report (Submitted by Mayor Gould)

Ontario Premier Doug Ford has repeatedly called for a review or adoption of “castle laws” in Canada, beginning June 16, 2025, and continuing in August and October of 2025. Premier Ford has emphasized that Ontario families must feel safe in their homes and that law-abiding residents should not face legal uncertainty when legitimately defending themselves from violent intruders.

Several urban and suburban regions, including York and Peel, have experienced a documented rise in violent home invasions and have established dedicated task forces to address this trend. In contrast, rural communities lack reliable statistics because “home invasion” is not recognized as a distinct offence under the national Uniform Crime Reporting (UCR) system. As a result, these incidents are recorded under broader categories such as break-and-enter or assault, making it difficult to assess the true scale of the problem outside major urban centres.

Rural residents face additional vulnerabilities due to limited policing resources and significantly longer emergency response times, which can leave homeowners without immediate protection during life-threatening situations. These conditions highlight the need for clearer legal protections for homeowners, improved crime-tracking practices, and decisive action from both provincial and federal governments to enhance public safety.

Resolution: Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario

WHEREAS violent home invasions have increased in several regions of Ontario, creating growing fear and frustration among residents;

AND WHEREAS Ontario homeowners increasingly believe that current self-defence laws do not provide sufficient or clear protection for individuals who lawfully defend themselves and their families during violent intrusions;

AND WHEREAS rural residents often experience police response times that can exceed 30 minutes or more, leaving citizens without immediate protection when confronted with life-threatening emergencies;

AND WHEREAS the absence of “home invasion” as a distinct offence in the national Uniform Crime Reporting system prevents governments from understanding the true scale of this crime and responding appropriately;

AND WHEREAS the Province of Ontario has repeatedly called for strengthened homeowner protections, including consideration of castle-law-style provisions, and for the federal government to act;

AND WHEREAS residents expect all levels of government to take decisive action to address gaps that leave families vulnerable in their own homes;

NOW THEREFORE BE IT RESOLVED THAT:

- 1. The Municipality of Calvin strongly supports the Province of Ontario's call for strengthened homeowner self-defence protections, including the adoption of clear and robust “castle law”-type provisions to ensure that law-abiding residents can protect themselves without fear of unjust prosecution.**
- 2. Council calls on the Government of Canada to immediately prioritize reforms to the Criminal Code that strengthen and clarify the rights of homeowners who act in legitimate self-defence during violent home invasions.**
- 3. Council demands that the federal government amend the Uniform Crime Reporting system to classify “home invasion” as a distinct criminal offence, allowing for accurate tracking, targeted enforcement, and informed public policy.**
- 4. Council urges the Province of Ontario to take stronger action to monitor, publish, and improve police response times in rural and northern communities, and to ensure that residents are not left unprotected due to resourcing shortages.**

5. Council encourages all Ontario municipalities to adopt similar resolutions to demonstrate a unified municipal voice calling for urgent reforms that protect citizens in their homes.

**BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to:
The Prime Minister of Canada, The Minister of Justice and Attorney General of Canada.
The Premier of Ontario, The Attorney General of Ontario, The Solicitor General of Ontario,
MPP Vic Fedeli, and all Ontario municipalities.**



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

January 7, 2026

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Solve the Crisis and Winter Homelessness Program Support

Dear Mr. Ford,

Please be advised that at the Regular Council Meeting on January 7th, 2026, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan passed the following resolution, supporting the resolution from the Town of Ajax.

Resolution No: 2026-01-07-05
Moved by: Councillor Quade
Seconded by: Councillor Banks

"Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Town of Ajax's resolution regarding Solve the Crisis and Winter Homelessness Program Support as attached.

And further that this resolution be forwarded to the Premier of Ontario, Renfrew Nipissing Pembroke MPP, and all municipalities in Ontario."

Carried.

Sincerely,

Tammy Thompson
Deputy Clerk
Township of Brudenell, Lyndoch and Raglan



TOWN OF AJAX
65 Harwood Avenue South
Ajax ON L1S 3S9
www.ajax.ca

The Honorable Doug Ford
Premier of Ontario
Legislative Building Queen's Park
Toronto ON M7A 1A1
premier@ontario.ca

Sent by E-Mail

November 19, 2025

Re: Solve the Crisis and Winter Homelessness Program Support

The following resolution was passed by Ajax Town Council at its meeting held on November 17, 2025:

Whereas, we are approaching the cold winter months and the number of people experiencing homelessness in Ajax and Durham Region continues to rise drastically, with more than 1,000 people on Durham Region's by-name list as of August, including specifically 200 people in Ajax seeking support to change their housing status¹; and

Whereas, in September 2024, Ajax Council passed a motion to support Ontario Big City Mayors (OBCM) SolveTheCrisis.ca² campaign requesting that the provincial and federal governments take immediate action to solve the homelessness and mental health crisis gripping our communities; and

Whereas, while the provincial government has provided support for new programs such as Homeless and Addiction Recovery Treatment Hubs (HART Hubs), it does not adequately address the growing crisis and the financial and social impact on municipalities and regions; and

Whereas, according to the Association of Municipalities of Ontario, municipalities are providing [51.5% of the total reported homelessness program funding across all three levels of government](#), making a significant financial impact on municipal budgets³; and

Whereas, OBCM recently passed a motion at their October Meeting re-iterating the need for provincial support in addressing this crisis by allocating more funding to programs that address chronic homelessness; and

Therefore, be it resolved:

- 1. That Ajax Council reconfirms their support of the Solve the Crisis Campaign and calls on Ajax residents to join us in appealing to the provincial and federal governments for support by visiting SolveTheCrisis.ca; and**
- 2. That Ajax Council asks that the provincial government to take action on the requests of the Solve the Crisis Campaign that have not been fully addressed including:**
 - a. Appoint a responsible ministry and Minister with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports.**
 - b. This single Minister must strike a task force with sector representatives including municipalities, health care leaders, first responders, community services, the business community, and the tourism industry to develop an Ontario Action Plan.**
 - c. Provide municipalities with the tools and resources to transition those in encampments to more appropriate supports, when deemed necessary.**
 - d. Commit to funding the services our unhoused population needs, community by community, to fill in gaps in the system.**
 - e. Invest in 24/7 community hubs or crisis centres to relieve pressure on emergency departments and first responders; and**
- 3. That Ajax Council asks that the provincial government prepares a 2025/2026 winter homelessness response plan to help municipalities ensure that we can keep our unsheltered residents who are sleeping outdoors with the services they need to keep them safe in colder weather; and**
- 4. That a copy of this resolution be sent to Doug Ford, Premier of Ontario, Rob Cerjanec, MPP for Ajax, local MPPs across the Region of Durham, Durham Regional Council, all Ontario Municipalities, Ontario Big City Mayors (OBCM).**

CARRIED

If you require further information please contact me at 365-885-6983 or Thomas.street@ajax.ca

Sincerely,

A handwritten signature in black ink, appearing to be the initials 'TS' or a similar stylized name.

Thomas Street
Manager of Legislative Services/Deputy Clerk

Copy: Councillor L. Bower
Councillor R. Tyler Morin
Rob Cerjanec, Ajax MPP
Region of Durham Local MPPs
Durham Regional Council
All Ontario Municipalities
Ontario's Big City Mayors

OPP 2026 Annual Billing Statement

Kearney T

Estimated costs for the period January 1 to December 31, 2026

Please refer to www.opp.ca for 2026 Municipal Policing Billing General Information summary for further details.

		<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts		
	Household	1,337	
	Commercial and Industrial	<u>38</u>	
	Total Properties	<u><u>1,375</u></u>	279,190
Calls for Service	(see summaries)		
	Total all municipalities	217,602,138	
	Municipal portion	0.0314%	68,284
Overtime	(see notes)	9.55	13,135
Prisoner Transportation	(per property cost)	2.08	2,860
Accommodation/Cleaning Services	(per property cost)	<u>6.32</u>	<u>8,690</u>
Total 2026 Estimated Cost		270.66	372,159
2024 Year-End Adjustment	(see summary)		<u>29,646</u>
Calculated Billing for 2026			401,805
Capped Payable for 2026			350,179
Total Billing for 2026 (Lesser of Calculated Billing or Capped payable)			350,179
2026 Monthly Billing Amount			29,182

Notes

Cost increases for the Total 2026 Billing amount have been capped at 11% over the Total 2025 Billing amount.

2025 Grand Total Billing Amount	315,477
11% of 2025 Grand Total Billing	<u>34,702</u>
Capped Payable for 2026	350,179

The capped payable for 2026 is lower than the calculated billing amount by \$51,625

OPP 2026 Annual Billing Statement

Kearney T

Estimated costs for the period January 1 to December 31, 2026

Notes to Annual Billing Statement

- 1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2026 billing purposes the allocation of the municipal workload in detachments has been calculated to be 51.9 % Base Services and 48.1 % Calls for Service. The total 2026 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$203.05 estimated for 2026. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2021, 2022, 2023 and 2024 has been analyzed and averaged to estimate the 2026 costs. The costs incorporate the 2026 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2026 hours and salary rates and included in the 2028 Annual Billing Statement.
- 5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2026 costs have been estimated based on the 2024 activity levels. These costs will be reconciled to the actual cost of service required in 2026.

There was no information available about the status of 2026 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) Year-end Adjustment - The 2024 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2026 Estimated Base Services and Calls for Service Cost Summary
Estimated Costs for the period January 1 to December 31, 2026

Salaries and Benefits	Positions		Base \$/FTE	Total Base Services and Calls for Service	Base Services	Calls for Service
	FTE	%		\$	\$	\$
Uniform Members	Note 1					
Inspector	27.66	100.0	192,976	5,337,714	5,337,714	-
Staff Sergeant-Detachment Commander	8.57	100.0	175,024	1,499,952	1,499,952	-
Staff Sergeant	41.04	100.0	160,995	6,607,217	6,607,217	-
Sergeant	237.81	51.9	147,894	35,170,721	18,256,061	16,914,660
Constable	1,663.92	51.9	123,513	205,515,029	106,674,098	98,840,931
Part-Time Constable	17.53	51.9	98,559	1,727,739	896,887	830,852
Total Uniform Salaries	1,996.53			255,858,373	139,271,930	116,586,444
Statutory Holiday Payout			6,387	12,640,216	6,798,379	5,841,836
Shift Premiums			1,129	2,165,924.16	1,124,243	1,041,681
Uniform Benefits - Inspector			28.64%	1,528,567	1,528,567	-
Uniform Benefits - Full-Time Salaries			36.39%	90,535,000	48,411,886	42,123,114
Uniform Benefits - Part-Time Salaries			20.76%	358,624	186,165	172,459
Total Uniform Salaries & Benefits				363,086,704	197,321,170	165,765,534
Detachment Civilian Members	Note 1					
Detachment Administrative Clerk	162.57	51.9	77,377	12,579,207	6,529,086	6,050,121
Detachment Operations Clerk	6.41	51.9	70,662	452,941	235,303	217,638
Detachment Clerk - Typist	2.61	51.9	64,030	167,117	86,440	80,677
Court Officer - Administration	38.91	51.9	94,216	3,665,926	1,903,154	1,762,772
Crimestoppers Co-ordinator	0.99	51.9	75,542	74,786	38,526	36,260
Cadet	6.72	51.9	52,627	353,653	183,668	169,985
Total Detachment Civilian Salaries	218.21			17,293,630	8,976,177	8,317,453
Civilian Benefits - Full-Time Salaries			35.46%	6,131,636	3,182,596	2,949,039
Total Detachment Civilian Salaries & Benefits				23,425,266	12,158,773	11,266,493
Support Costs - Salaries and Benefits	Note 2					
Communication Operators			7,294	14,562,690	7,829,963	6,732,727
Prisoner Guards			2,425	4,841,585	2,603,189	2,238,396
Operational Support			7,250	14,474,843	7,782,730	6,692,113
RHQ Municipal Support			3,103	6,195,233	3,331,008	2,864,224
Telephone Support			162	323,438	173,904	149,534
Office Automation Support			937	1,870,749	1,005,851	864,898
Mobile and Portable Radio Support			325	654,569.50	351,839	302,731
Total Support Staff Salaries and Benefits Costs				42,923,106	23,078,484	19,844,623
Total Salaries & Benefits				429,435,076	232,558,427	196,876,649
Other Direct Operating Expenses	Note 2					
Communication Centre			152	303,473	163,169	140,304
Operational Support			1,292	2,579,517	1,386,936	1,192,581
RHQ Municipal Support			340	678,820	364,983	313,837
Telephone			1,203	2,401,826	1,291,396	1,110,429
Mobile Radio Equipment Repairs & Maintenance			197	396,770	213,268	183,502
Office Automation - Uniform			4,688	9,359,733	5,032,474	4,327,258
Office Automation - Civilian			1,199	261,634	135,799	125,835
Vehicle Usage			10,641	21,245,076	11,422,901	9,822,175
Detachment Supplies & Equipment			824	1,645,141	884,548	760,593
Uniform & Equipment			2,930	5,901,196	3,171,959	2,729,236
Uniform & Equipment - Court Officer			1,055	41,050	21,311	19,739
Total Other Direct Operating Expenses				44,814,234	24,088,745	20,725,489
Total 2026 Municipal Base Services and Calls for Service Cost				\$ 474,249,309	\$ 256,647,172	\$ 217,602,138
Total OPP-Policed Municipal Properties					1,263,977	
Base Services Cost per Property					\$ 203.05	

OPP 2026 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1 to December 31, 2026

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2021 through 2024. Additional service, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 84.1 FTEs with a cost of \$17,823,159 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2026 salaries incorporate the 2026 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024, 2.75% in 2025 and 2.75% in 2026.) The 2026 salaries also incorporate a 3% Frontline Patrol Premium and a 3% Second-In-Command premium.

The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2025-26). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 51.9% Base Services : 48.1% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2025 Municipal Policing Cost-Recovery Formula.

OPP 2026 Calls for Service Billing Summary

Kearney T

Estimated costs for the period January 1 to December 31, 2026

Calls for Service Billing Workgroups	Calls for Service Count					2026 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2026 Estimated Calls for Service Cost
	2021	2022	2023	2024	Four Year Average				
	A					B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	0	0	0	1	0	4.9	1	0.0001%	142
Drugs	1	0	0	0	0	103.7	26	0.0014%	2,998
Operational	41	54	55	66	54	4.0	216	0.0115%	24,980
Operational 2	10	12	17	12	13	1.8	23	0.0012%	2,654
Other Criminal Code Violations	1	4	1	4	3	6.7	17	0.0009%	1,937
Property Crime Violations	10	8	22	17	14	5.8	83	0.0044%	9,558
Statutes & Acts	16	10	12	17	14	3.6	50	0.0026%	5,724
Traffic	14	11	15	13	13	3.8	50	0.0027%	5,823
Violent Criminal Code	6	12	5	13	9	13.9	125	0.0066%	14,467
Municipal Totals	99	111	127	143	120		590	0.0314%	\$68,284

Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2026 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2026 Estimated Calls for Service Cost
	2021	2022	2023	2024	Four Year Average				
	A					B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	3,017	2,530	2,404	2,570	2,630	4.9	12,888	0.6849%	1,490,434
Drugs	1,071	818	940	944	943	103.7	97,806	5.1980%	11,310,991
Operational	182,938	178,694	182,556	198,566	185,688	4.0	742,754	39.4744%	85,897,052
Operational 2	48,875	46,769	47,507	47,198	47,587	1.8	85,657	4.5523%	9,905,960
Other Criminal Code Violations	12,312	12,464	13,135	14,777	13,172	6.7	88,252	4.6902%	10,206,039
Property Crime Violations	47,768	49,230	49,802	48,800	48,900	5.8	283,620	15.0733%	32,799,789
Statutes & Acts	33,390	33,258	34,566	37,180	34,599	3.6	124,555	6.6196%	14,404,335
Traffic	34,936	38,989	32,888	34,394	35,302	3.8	134,146	7.1293%	15,513,588
Violent Criminal Code	20,343	21,807	22,925	24,690	22,441	13.9	311,932	16.5779%	36,073,949
Provincial Totals	384,648	384,559	386,723	409,119	391,262		1,881,610	100%	\$217,602,138

Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2022 municipal police force amalgamations.

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OPP 2026 Calls for Service Details

Kearney T

For the calendar years 2021 to 2024

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2021	2022	2023	2024	
Grand Total	99	111	127	143	120.00
Drug Possession	0	0	0	1	0.25
Poss of illicit over 30g dried cannabis (or equiv) adult	0	0	0	1	0.25
Drugs	1	0	0	0	0.25
Distribution of cannabis to youth, by adult	1	0	0	0	0.25
Operational	41	54	55	66	54.00
Animal - Bear Complaint	1	0	0	0	0.25
Animal Injured	0	1	2	2	1.25
Animal Stray	4	1	0	1	1.50
Assist Fire Department	1	0	2	0	0.75
Assist Public	3	9	10	14	9.00
By-Law-Master code	0	1	0	0	0.25
Distressed / Overdue Motorist	0	0	2	1	0.75
Dogs By-Law	0	1	0	0	0.25
Domestic Disturbance	7	9	4	8	7.00
FAMILY DISPUTE	3	5	5	7	5.00
Fire - Vehicle	0	1	1	0	0.50
Found Property - Master Code	2	0	0	1	0.75
Insecure Condition - Master Code	0	0	2	1	0.75
Lost - Household Property	0	0	1	0	0.25
Lost - Personal Accessories	0	0	0	1	0.25
Lost Property - Master Code	1	3	1	2	1.75
Missing Person 12 & older	0	1	2	0	0.75
Missing Person Located 12 & older	0	3	1	2	1.50
Neighbour Dispute	2	6	6	7	5.25
Noise Complaint - Master Code	3	2	6	3	3.50
Noise Complaint - Others	0	1	0	0	0.25
Noise Complaint - Residence	1	1	0	0	0.50
Other Municipal By-Laws	1	0	0	0	0.25
Phone - Nuisance - No Charges Laid	1	0	0	0	0.25
Sudden Death - Natural Causes	2	1	1	2	1.50
Sudden Death - Others	0	0	1	0	0.25
Sudden Death - Suicide	0	0	0	2	0.50
Suspicious Person	3	3	1	6	3.25
Suspicious vehicle	2	2	1	3	2.00
Trouble with Youth	1	0	1	0	0.50
Unwanted Persons	3	3	4	2	3.00
Vehicle Recovered - All Terrain Veh	0	0	0	1	0.25
Vehicle Recovered - Motorcycles	0	0	1	0	0.25
Operational 2	10	12	17	12	12.75
911 call - Dropped Cell	4	1	2	1	2.00
911 call / 911 hang up	2	0	2	3	1.75
911 hang up - Pocket Dial	0	0	0	1	0.25
False Alarm - Others	3	9	10	3	6.25
False Holdup Alarm - Accidental Trip	0	0	1	0	0.25

OPP 2026 Calls for Service Details

Kearney T

For the calendar years 2021 to 2024

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2021	2022	2023	2024	
Keep the Peace	1	2	2	4	2.25
Other Criminal Code Violations	1	4	1	4	2.50
Bail Violations - Fail To Comply	0	4	0	0	1.00
Breach of Probation	0	0	0	2	0.50
Obstruct Public Peace Officer	1	0	0	0	0.25
Offensive Weapons - Possession of Weapons	0	0	1	0	0.25
Possess Firearm while prohibited	0	0	0	1	0.25
Trespass at Night	0	0	0	1	0.25
Property Crime Violations	10	8	22	17	14.25
Break & Enter	1	1	1	4	1.75
Fraud - Master Code	0	0	3	0	0.75
Fraud - Money/property/security Over \$5,000	1	0	2	0	0.75
Fraud - Money/property/security Under \$5,000	0	0	1	4	1.25
Fraud - Other	1	0	1	2	1.00
Mischief	3	2	0	3	2.00
Mischief - Interfere with lawful use, enjoyment of property	0	0	1	0	0.25
Possession of Stolen Goods over \$5,000	0	0	1	0	0.25
Property Damage	2	0	2	1	1.25
Theft Over - Master Code	0	0	1	1	0.50
Theft of - All Terrain Vehicles	0	1	0	0	0.25
Theft of - Mail	0	0	1	0	0.25
Theft of Motor Vehicle	1	0	1	0	0.50
Theft Over \$5,000 - Boat (Vessel)	0	0	1	0	0.25
Theft Over \$5,000 - Other Theft	0	1	0	0	0.25
Theft Under \$5,000 - Boat (Vessel)	0	1	0	0	0.25
Theft Under \$5,000 - Construction Site	0	0	1	0	0.25
Theft Under \$5,000 - Gasoline Drive-off	0	1	0	0	0.25
Theft Under \$5,000 - Master Code	0	1	2	0	0.75
Theft Under \$5,000 - Other Theft	1	0	3	2	1.50
Statutes & Acts	16	10	12	17	13.75
Landlord / Tenant	4	0	0	7	2.75
Mental Health Act	2	0	2	5	2.25
Mental Health Act - Apprehension	1	1	1	0	0.75
Mental Health Act - Attempt Suicide	1	1	1	1	1.00
Mental Health Act - No Contact with Police	0	1	0	0	0.25
Mental Health Act - Placed on Form	0	0	1	1	0.50
Mental Health Act - Threat of Suicide	0	2	1	0	0.75
Mental Health Act - Voluntary Transport	1	0	0	0	0.25
Trespass To Property Act	7	5	6	3	5.25
Traffic	14	11	15	13	13.25
MVC - FATAL (MOTOR VEHICLE COLLISION)	0	0	0	1	0.25
MVC - PERSONAL INJURY (MOTOR VEHICLE COLLISION]	1	3	6	2	3.00
MVC - PROP. DAM. NON REPORTABLE (MOTOR VEHICLE COLLISION]	3	1	4	2	2.50
MVC - PROP. DAM. REPORTABLE (MOTOR VEHICLE COLLISION]	9	7	5	8	7.25

OPP 2026 Calls for Service Details

Kearney T

For the calendar years 2021 to 2024

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2021	2022	2023	2024	
MVC (MOTOR VEHICLE COLLISION) - Master Code	1	0	0	0	0.25
Violent Criminal Code	6	12	5	13	9.00
Assault - Level 1	2	1	0	4	1.75
Assault Peace Officer with weapon OR cause bodily harm	0	1	0	0	0.25
Assault With Weapon or Causing Bodily Harm - Level 2	0	0	0	2	0.50
Criminal Harassment	0	2	4	5	2.75
Indecent/Harassing Communications	0	2	0	0	0.50
Obtaining sexual services for consideration	0	0	0	1	0.25
Sexual Assault	3	2	0	0	1.25
Sexual Assault With a Weapon	0	0	1	0	0.25
Sexual Interference	1	1	0	0	0.50
Utter Threats to Person	0	3	0	1	1.00

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OPP 2024 Reconciled Year-End Summary
Kearney T
Reconciled cost for the period January 1 to December 31, 2024

			<u>Cost per Property \$</u>	<u>Reconciled Cost \$</u>	<u>Estimated Cost \$</u>	<u>Reconciliation Variance \$</u>
Base Service	Property Counts					
	Household	1,319				
	Commercial and Industrial	35				
	Total Properties	<u>1,354</u>	179.78	243,416	224,204	19,212
Calls for Service						
	Total all municipalities	198,679,051				
	Municipal portion	0.0318%	46.61	63,104	58,126	4,978
Overtime			9.89	13,393	9,302	4,091
Prisoner Transportation	(per property cost)		1.87	2,532	1,516	1,016
Accommodation/Cleaning Services	(per property cost)		5.16	6,987	6,635	352
Total 2024 Costs			243.30	329,431	299,783	
2024 Billed Amount				<u>299,786</u>		
2024 Year-End-Adjustment				29,646		

Notes

The Year-End Adjustment above is included as an adjustment on the 2026 Billing Statement.

This amount is incorporated into the monthly invoice amount for 2026.

The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

OPP 2024 Reconciled Base Services and Calls for Service Cost Summary
For the period January 1 to December 31, 2024

Salaries and Benefits	Positions	Base		Total Base Services	Base	Calls for
				and Calls for Service	Services	Service
	FTE	%	\$/FTE	\$	\$	\$
Uniform Members	Note 1					
Inspector	26.21	100.0	182,588	4,785,639	4,785,639	-
Staff Sergeant-Detachment Commander	9.14	100.0	163,618	1,495,473	1,495,473	-
Staff Sergeant	36.76	100.0	152,805	5,617,096	5,617,096	-
Sergeant	222.37	50.4	136,574	30,369,854	15,318,086	15,051,768
Constable	1,613.61	50.4	116,074	187,298,667	94,469,399	92,829,269
Part-Time Constable	15.08	50.4	93,354	1,407,778	710,424	697,354
Total Uniform Salaries	1,923.17			230,974,507	122,396,117	108,578,391
Statutory Holiday Payout			6,050	11,543,670	6,038,603	5,505,066
Shift Premiums			1,129	2,088,959.07	1,053,632	1,035,327
Uniform Benefits - Inspector			28.64%	1,370,468	1,370,468	-
Uniform Benefits - Full-Time Salaries			36.39%	81,797,167	42,539,580	39,257,587
Uniform Benefits - Part-Time Salaries			20.76%	292,210	147,462	144,749
Total Uniform Salaries & Benefits				328,066,981	173,545,862	154,521,120
Detachment Civilian Members	Note 1					
Detachment Administrative Clerk	168.12	50.4	73,426	12,344,361	6,226,515	6,117,845
Detachment Operations Clerk	2.08	50.4	69,128	143,787	72,585	71,202
Detachment Clerk - Typist	1.06	50.4	60,677	64,318	32,159	32,159
Court Officer - Administration	25.63	50.4	74,937	1,920,625	968,930	951,695
Crimestoppers Co-ordinator	0.83	50.4	70,809	58,771	29,740	29,032
Cadet	0.68	50.4	49,848	33,897	16,948	16,948
Total Detachment Civilian Salaries	198.40			14,565,758	7,346,877	7,218,881
Civilian Benefits - Full-Time Salaries			35.46%	5,164,440	2,604,911	2,559,529
Total Detachment Civilian Salaries & Benefits				19,730,198	9,951,788	9,778,410
Support Costs - Salaries and Benefits	Note 2					
Communication Operators			6,228	11,977,503	6,263,811	5,713,692
Prisoner Guards			1,996	3,838,647	2,007,477	1,831,170
Operational Support			6,080	11,692,874	6,114,960	5,577,914
RHQ Municipal Support			2,751	5,290,641	2,766,818	2,523,822
Telephone Support			141	271,167	141,811	129,356
Office Automation Support			875	1,682,774	880,031	802,743
Mobile and Portable Radio Support			282	546,586.50	285,768	260,819
Total Support Staff Salaries and Benefits Costs				35,300,192	18,460,676	16,839,516
Total Salaries & Benefits				383,097,371	201,958,326	181,139,045
Other Direct Operating Expenses	Note 2					
Communication Centre			155	298,091	155,891	142,200
Operational Support			1,018	1,957,787	1,023,854	933,934
RHQ Municipal Support			212	407,712	213,219	194,493
Telephone			1,582	3,042,455	1,591,097	1,451,358
Mobile Radio Equipment Repairs & Maintenance			147	284,923	148,964	135,959
Office Automation - Uniform			3,019	5,806,050	3,036,359	2,769,691
Office Automation - Civilian			1,154	228,954	115,088	113,865
Vehicle Usage			9,975	19,183,621	10,032,356	9,151,265
Detachment Supplies & Equipment			548	1,053,897	551,151	502,746
Uniform & Equipment			2,305	4,467,666	2,335,795	2,131,871
Uniform & Equipment - Court Officer			994	25,476	12,852	12,624
Total Other Direct Operating Expenses				36,756,632	19,216,626	17,540,006
Total 2024 Municipal Base Services and Calls for Service Cost				\$ 419,854,003	\$ 221,174,952	\$ 198,679,051
Total OPP-Policed Municipal Properties					1,230,286	
Base Services Cost per Property					\$ 179.78	

OPP 2024 Reconciled Base Services and Calls for Service Cost Summary

For the period January 1 to December 31, 2024

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2019 through 2022. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 88.28 FTEs with a cost of \$17,343,993 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2024 salaries incorporate the 2024 general salary rate increases set in the 2023 to 2026 OPPA Uniform and Civilian Collective Agreements, (uniform and civilian staff - 4.50%). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2024-25). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.44% Base Services : 49.56% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2023 Municipal Policing Cost-Recovery Formula.

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District of Parry Sound Social Services Administration Board

2026 Operating and Capital Budget

December 11, 2025

Presented By:
Sylvia Roy, CPA, CGA
Director of Finance

Tammy MacKenzie, M.Ed RP
Chief Administrative Officer

District of Parry Sound



Social Services
Administration Board

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2026 BUDGET HIGHLIGHTS

The 2026 Operating and Capital Budget has been developed by the Senior Leadership Team with a commitment to ensuring the District of Parry Sound Social Services Administration Board (DSSAB) can continue to maintain existing levels of service to the community while minimizing municipal levy fluctuations and maximizing Provincial-Municipal cost sharing arrangements.

NET REQUIRED MUNICIPAL LEVY - \$7,701,095 (6.5% over 2025 Net Levy)

- 5.22% property tax rate increase (\$11.86 on property valued at \$500,000)
- An increase or decrease of approximately \$72,000 to the net levy is equal to 1%
- 2026 budget is funded primarily through: provincial funding (59%); municipal funding (17%); and user fees and grants (24%).
- Includes \$1,343,466 contribution to capital reserves
- Inflationary pressures for the DSSAB include:
 - Adjustments for 2026 collective agreement negotiations;
 - CPI increase for non-union staff;
 - Utilities –hydro & gas– 5% + per year
 - Insurance premiums
 - Cost of supplies and construction increasing due to supply limitations
- Interdepartmental Overhead Allocations:
 - In 2026, the DSSAB continues the allocation of corporate services to program departments to better reflect the true costs of the services. The allocation method provides a consistent, fair and efficient method for distributing costs to program departments on an annual basis;
 - Allocated costs include:
 - ✓ CAO's Office, Finance, Human Resources
 - ✓ Corporate Wide Communications
 - ✓ Information Technology
- The 2026 Budget structure includes:
 - Operating Budget which provides the necessary resources to deliver programs and services to meet the needs of the community and accommodates for inflationary pressures.
 - Capital Budget which provides for the infrastructure requirements of DSSAB buildings and equipment, and social housing stock as identified in the Asset Management Plan (AMP)

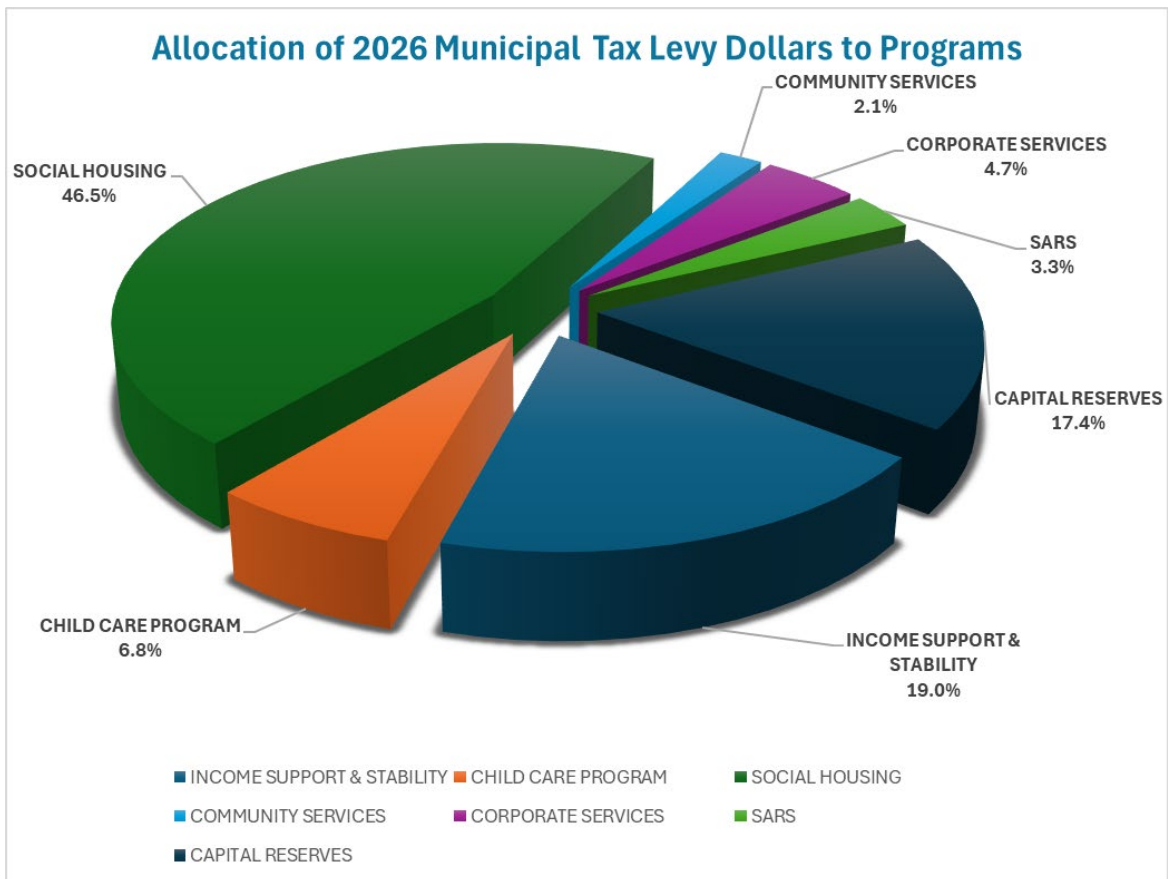
CAPITAL BUDGET - \$1,623,042 funded through capital reserves and grants

- Expenditures based on 2026 asset management plan derived from building condition assessments completed in 2023
- Does not include an amount for capital for the Non-Profit Housing Providers; however, the DSSAB is responsible under the operating agreements should something arise

SUMMARY OF MUNICIPAL LEVY – 6.5% CHANGE TO LEVY

	2025 Budget	2026 Budget	% of Program Budget of 2026 Net Levy	2026 Tax on \$500k MPAC Assessment
Income Support & Stability Program	1,467,000	1,467,000	19.0%	45.48
Child Care Program	597,486	525,682	6.8%	16.30
Housing Program	3,382,265	3,581,641	46.5%	111.04
Community Services	170,787	164,699	2.1%	5.11
Corporate Services	221,337	365,407	4.7%	11.33
Social Assistance Restructuring Fund	157,200	253,200	3.3%	7.85
	\$ 5,996,075	\$ 6,357,629	82.6%	\$ 197.11
Capital Reserve Contributions	1,235,000	1,343,466	17.4%	41.65
	\$ 1,235,000	\$ 1,343,466	17.4%	\$ 41.65
	\$ 7,231,075	\$ 7,701,095	100.00%	\$ 238.76

Increase / (Decrease) to Net Municipal Levy	\$ 470.020
Percentage Increase / (Decrease) To Net Levy	6.50%
Percentage Increase / (Decrease) To Tax Rate	5.22%
Increase / (Decrease) On \$500,000 MPAC Assessment	\$ 11.86



MUNICIPAL LEVY RATE vs. PROPERTY TAX RATE TRENDS

The chart on the next page illustrates the direct relationship between the DSSAB's levy rate and its calculated property tax rate over the previous ten (10) budget years based on a residential home assessed at \$500,000 in the District of Parry Sound.

The DSSAB's levy rate has hovered between (1.00% to 3.95% - **blue line**) over the previous ten (10) budget years 2016 – 2025 and has been calculated and presented as a higher budget rate each year than the DSSAB's total annual budget calculated as a district municipal property tax rate for the same budget years. (0.05% to 2.42% - **orange line**).

The examples below, comparing with budget years 2016 and 2015, explain how the DSSAB annual levy rate and the DSSAB annual property tax rate are calculated each year:

- **DSSAB annual levy rate is calculated each year as a percentage increase of the prior budget year:**
 1. DSSAB 2016 Municipal levy less DSSAB 2015 Municipal Levy
= 2016 Municipal Levy \$ increase
 2. 2016 Municipal Levy \$ increase divided over DSSAB 2015 Municipal Levy
= 2016 municipal levy rate increase as a %
- **DSSAB's district annual property tax rate increase is calculated each year as a percentage increase of the prior budget year:**
 1. DSSAB 2016 Municipal Levy divided over 2016 Total Residential Assessment Value \$ in District of Parry Sound
= 2016 property tax rate as a percent %
 2. DSSAB 2015 Municipal Levy divided over 2015 Total Residential Assessment Value in District of Parry Sound
= 2015 property tax rate as a percent %
 3. 2016 property tax rate percent less 2015 property tax rate percent

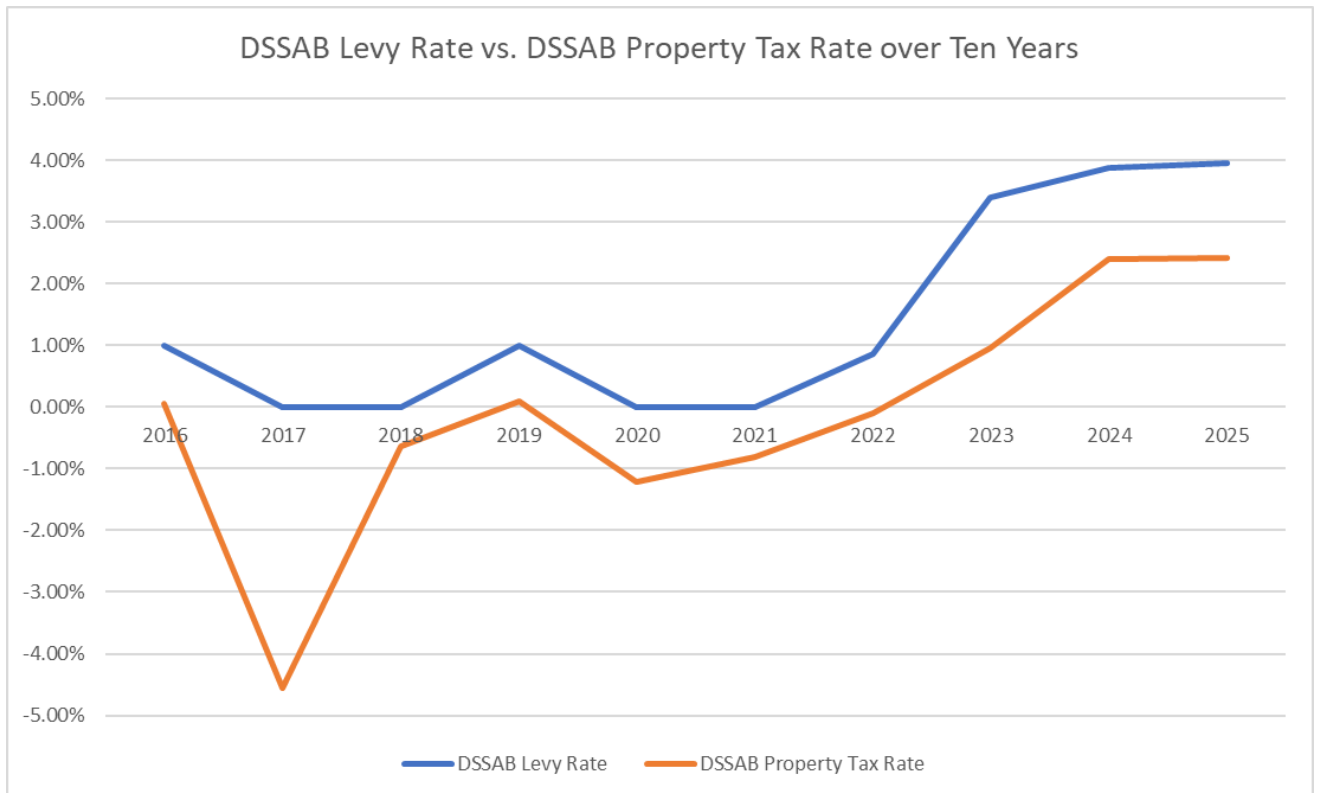
= 2016 property tax rate increase as a percent % and converted to property tax dollars on various MPAC residential home assessment values.

MUNICIPAL LEVY RATE vs. PROPERTY TAX RATE TRENDS

The chart below illustrates the analysis from the previous slide and compares the DSSAB's levy rate with its district wide property tax rate each year for the previous ten-year (10) budget years (2016 thru 2025).

Due to the increased residential assessment growth each year in the District of Parry Sound, the DSSAB's total ten (10) year property tax rate has resulted in a decrease of (1.58%) and equated to a total decrease of \$3.64 on a residential home assessed at \$500,000 in the District of Parry Sound.

The next slide will illustrate each municipality's apportionment share of the total ten-year (10) property tax decrease (1.58%) based on each municipality's total assessment growth over ten (10) years.



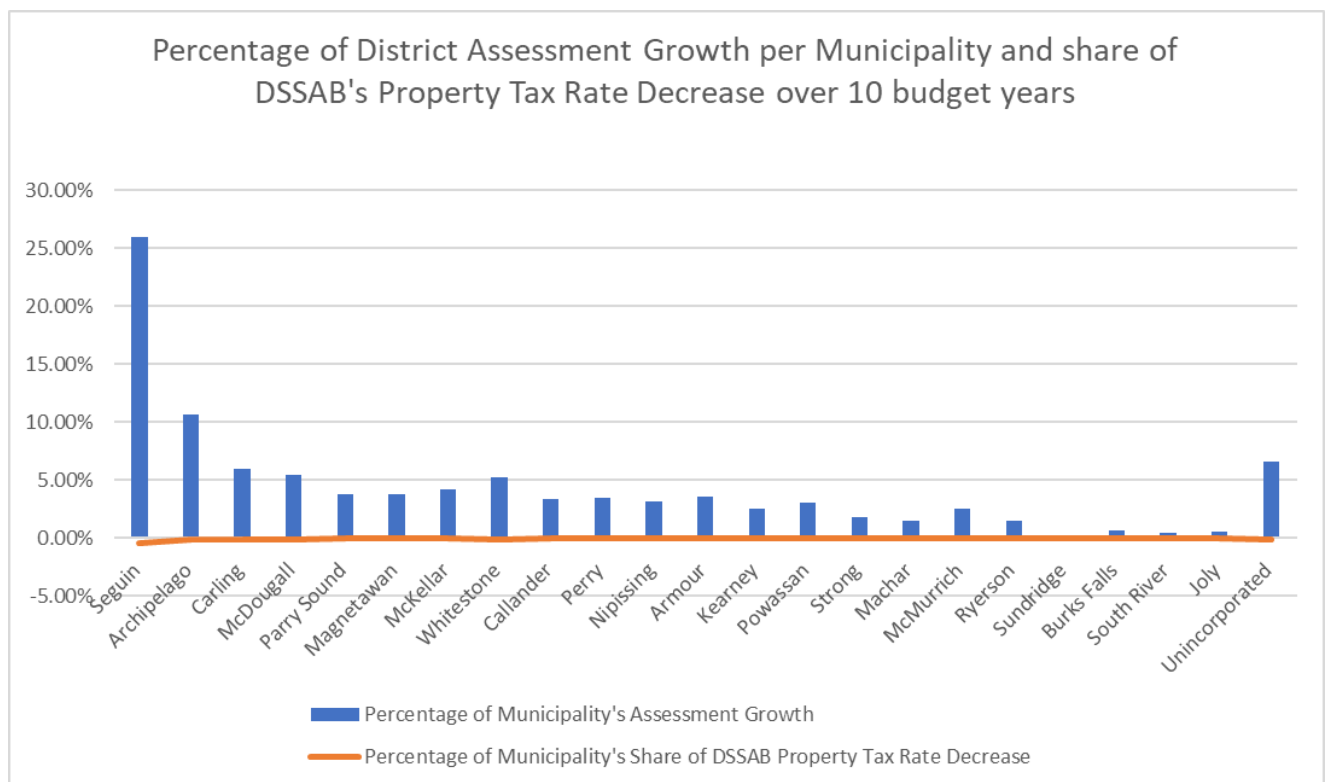
DISTRICT ASSESSMENT GROWTH vs. DISTRICT PROPERTY TAX RATE DECREASE

The District of Parry Sound’s assessment value (growth) has increased by \$2,150,692,190 over the previous ten (10) years, 2016 thru 2025. The blue bars in the chart below illustrates each municipality’s as well as townships without municipal organization’s total ten-year (10) assessment growth dollars as a percentage of the District’s total ten-year (10) assessment growth value.

The orange line in the chart represents the DSSAB’s total ten-year (10) property tax rate decrease of (1.58%) and each municipality’s share of this decrease based upon its total ten-year (10) assessment growth percentage as calculated above.

The analysis illustrates that the Township of Seguin has seen the highest total ten-year (10) assessment growth percentage of 25.9% and therefore its share of the DSSAB’s total property tax rate decrease over ten years has been 0.41% or \$0.94 for a residential home assessed at \$500,000.

Inversely, we see that the Village of Sundridge has seen the lowest total ten-year (10) assessment growth percentage of 0.24% and therefore its share of the DSSAB’s total property tax rate decrease over the same period has been (.004%) or (\$.01) for a residential home assessed at \$500,000.



2026 MUNICIPAL LEVY DISTRIBUTION PER APPORTIONMENT GUIDELINES

The DSSAB's total 2026 municipal levy of \$7,701,095 is funded by twenty-two (22) area municipalities and two (2) townships without municipal organization within the District of Parry Sound. Funding distribution calculations are based on the municipal levy distribution per apportionment guidelines.

In the chart below, we see each participant's 2025 and 2026 total residential assessment value (less exempt) and its 2025 and 2026 apportionment share calculated as a percentage of its assessment value in the District of Parry Sound total assessment.

Each apportionment percentage each year is then used to calculate each participant's share of the total DSSAB's municipal levy each year. Column E in the chart depicts the 2026 funding increase over 2025 funding for each participant.

			A	B	C	D	E
Municipality	2025 Current Value Assessment Less Exempt	2025 Apportionment Percentage	2025 Levy Actual	2026 Current Value Assessment Less Exempt	2026 Apportionment Percentage	2026 Levy Budget	2025 Levy Increase (Decrease) D - A
<i>Seguin</i>	3,775,401,627	23.69%	1,713,318	3,824,840,327	23.72%	1,826,443	113,125
<i>The Archipelago</i>	2,199,153,000	13.80%	997,999	2,208,056,400	13.69%	1,054,394	56,395
<i>Carling</i>	1,101,124,705	6.91%	499,702	1,111,869,205	6.89%	530,941	31,239
<i>McDougall</i>	828,785,100	5.20%	376,112	848,064,700	5.26%	404,969	28,857
<i>Parry Sound</i>	800,812,600	5.03%	363,417	803,496,300	4.98%	383,687	20,269
<i>Magnetawan</i>	750,138,709	4.71%	340,421	755,874,409	4.69%	360,946	20,525
<i>McKellar</i>	718,860,600	4.51%	326,227	730,781,100	4.53%	348,964	22,737
<i>Whitestone</i>	656,678,801	4.12%	298,008	664,494,801	4.12%	317,311	19,303
<i>Callander</i>	585,851,700	3.68%	265,866	595,342,609	3.69%	284,289	18,423
<i>Perry</i>	514,298,500	3.23%	233,394	523,137,500	3.24%	249,809	16,415
<i>Nipissing</i>	414,833,193	2.60%	188,256	421,388,693	2.61%	201,222	12,966
<i>Armour</i>	420,497,209	2.64%	190,826	427,086,209	2.65%	203,943	13,117
<i>Keamey</i>	406,801,200	2.55%	184,611	413,167,100	2.56%	197,296	12,685
<i>Powassan</i>	359,907,477	2.26%	163,330	363,521,377	2.25%	173,589	10,259
<i>Strong</i>	310,427,600	1.95%	140,875	311,997,100	1.93%	148,985	8,110
<i>Machar</i>	280,713,900	1.76%	127,391	285,932,900	1.77%	136,539	9,148
<i>McMurrich</i>	260,240,000	1.63%	118,100	264,319,518	1.64%	126,218	8,119
<i>Ryerson</i>	206,564,300	1.30%	93,741	209,449,100	1.30%	100,016	6,275
<i>Sundridge</i>	108,535,500	0.68%	49,255	111,173,300	0.69%	53,088	3,833
<i>Burks Falls</i>	83,977,100	0.53%	38,110	85,364,700	0.53%	40,763	2,654
<i>South River</i>	76,632,200	0.48%	34,777	77,531,300	0.48%	37,023	2,246
<i>Joly</i>	67,340,100	0.42%	30,561	70,431,500	0.44%	33,633	3,072
	14,927,575,121	93.68%	6,774,295	15,107,320,148	93.68%	7,214,069	439,774
<i>Unincorporated</i>	1,006,543,100	6.32%	456,780	1,019,903,800	6.32%	487,026	30,246
Total	\$ 15,934,118,221	100%	\$ 7,231,075	\$ 16,127,223,948	100%	\$ 7,701,095	\$ 470,020

2026 MUNICIPAL TAX LEVY INCREASE PER MPAC ASSESSEMENTS

As illustrated in the chart below for various MPAC assessment property values, the DSSAB’s total 2026 municipal levy converted to a district property tax rate has increased by 5.22% over 2025 rates.

For a residential home assessed at \$500,000, the chart illustrates that a property owner will pay an extra \$11.86 more on their 2026 property tax bill for DSSAB human services.

It is important to note that this is a general calculation based on the District of Parry Sound total assessment value on a home valued at \$500,000. These amounts will vary for each municipality based on each municipality’s total 2026 budget divided over its total 2026 assessment dollars.

District of Parry Sound Social Services Board Impact on 2026 Assessment and 2026 Draft Tax Rate Increase						
ASSESSMENT EXAMPLES	2025 Tax Rate	2025 Property Tax	2026 Tax Rate	2026 Property Tax	Percentage Increase	Total estimated tax dollar increase
Per \$100,000 of Assessment	0.04538%	\$45.38	0.04775%	\$47.75	5.22%	
TOTAL \$:		\$ 45.38		\$ 47.75		\$2.37
\$200,000 Assessed Value	0.04538%	\$90.76	0.04775%	\$95.50	5.22%	
TOTAL \$:		\$ 90.76		\$ 95.50		\$4.74
\$250,000 Assessed Value	0.04538%	\$113.45	0.04775%	\$119.38	5.22%	
TOTAL \$:		\$ 113.45		\$ 119.38		\$5.93
\$350,000 Assessed Value	0.04538%	\$158.83	0.04775%	\$167.13	5.22%	
TOTAL \$:		\$ 158.83		\$ 167.13		\$8.30
\$500,000 Assessed Value	0.04538%	\$226.91	0.04775%	\$238.76	5.22%	
TOTAL \$:		\$ 226.91		\$ 238.76		\$11.86
\$750,000 Assessed Value	0.04538%	\$340.36	0.04775%	\$358.14	5.22%	
TOTAL \$:		\$ 340.36		\$ 358.14		\$17.78
\$1,000,000 Assessed Value	0.04538%	\$453.81	0.04775%	\$477.52	5.22%	
TOTAL \$:		\$ 453.81		\$ 477.52		\$23.71
\$1,500,000 Assessed Value	0.04538%	\$680.72	0.04775%	\$716.28	5.22%	
TOTAL \$:		\$ 680.72		\$ 716.28		\$35.57

OPERATING AND CAPITAL 2026 BUDGET OVERVIEW

Program Departments:

Income Support – no increase to municipal levy

Ontario Works financial assistance costs have been budgeted at the same level as in 2025. A reduction of \$114,300 has been made in 2026 for program costs to reflect the reduction in Provincial funding. The Transfer Payment Agreement for Income Support requires a 50/50 split for provincial and municipal funding, and as such we are required to put \$1,467,000 on the municipal levy for the Income Support Program.

Childcare Service Management - \$71,805 decrease to municipal levy

There has been a \$71,805 decrease to the 2026 municipal levy from 2025. On November 26, 2024 the Province issued new Ontario Child Care and Early Years Funding Guidelines. The new agreements have a large portion of provincial funding enveloped in a Cost-Based Funding Allocation. This allocation has no flexibility to be used on administration. We have a small bucket of flexibility funding for local priorities that we have maximized for 2026 within the guidelines. This inflexibility in funding has caused the increase to the municipal levy. 2025 was the first year of cost-based childcare funding with no flexibility for administration. Since then we did a portfolio shift for our Director of Childcare Service Management to take on the Inclusion Support Services program. This allowed the DSSAB to shift wages & benefits into more programs with provincial administration dollars.

Social and Affordable Housing - \$199,375 increase to municipal levy

Program costs have increased the municipal levy by \$199,375 from 2025 to 2026. The Local Housing Corporation (LHC) social housing units were downloaded to the DSSAB without capital reserves in 2000. At the same time, responsibility for the non-profit housing provider operating agreements was transferred to us. Although these units had reserves, they were minimal, and the buildings were, on average, 20 years old. The expiration of operating agreements for our non-profit housing providers is also an issue of concern. As the operating agreements end, the related federal funding ends. Due to the current high inflationary environment in the province, labour, material, and subcontractor costs continue to rise. These increases are directly impacting the ongoing repairs and maintenance required to keep our buildings safe and our services responsive to tenants' needs. This program financially supports 347 social housing units within the District, made up of 212 units in our Local Housing Corporation and 135 non-profit provider units (operated by 3 non-profit housing providers).

Community Services – \$6,088 decrease to municipal levy

Community Services program costs, for our Women's Services and Housing Stability Programs have decreased the 2026 municipal levy by \$6,088. While salaries and benefits for these programs rose in accordance with the collective agreement, we mitigated the cost by eliminating a director position following a retirement. The Director of Women's Services will take on Directly Operated Child Care in the second half of the year along with her current responsibilities.

OPERATING AND CAPITAL BUDGET OVERVIEW CONTINUED

The Social Assistance Restructuring Allocation (SARS) - \$96,000 increase to municipal levy

There has been a \$96,000 increase to the 2026 municipal levy from 2025. Funding to local food banks has remained unchanged at \$142,000. The amounts for the 2024 budget were not needed and put into reserves. Housing Stability received additional Provincial funding for emergency food and shelter in 2024 that was used instead. In 2025 those reserves were used to offset the levy. In 2026 we must levy for the whole amount minus \$40,000 from reserves. These funds are used to support those in our communities with the most limited resources and include funding for local food banks, the emergency shelter and energy program, community-based supports for children and the transitional support program.

Corporate Services – \$144,070 increase to municipal levy

There has been an increase of \$144,070 to the municipal levy for 2026 compared to 2025. Program revenue recoveries are recorded to offset corporate service expenses. However, many programs have an increasingly stricter amount they can spend on allocated administration, which we have maxed out. The remainder of administration that can't be covered by program revenue recoveries and interest income must be put on the municipal levy. Total corporate services costs have increased \$231,758 in 2026 compared to 2025. The rise in corporate services costs is driven by necessary salary and classification adjustments and the pay equity review, ensuring fairness and compliance.

Contributions to Reserves – \$108,466 increase to municipal levy

As communicated earlier, the Local Housing Corporation (LHC) buildings were transferred from the Province to the DSSAB without capital reserves in 2000. At the same time, responsibility for the non-profit housing provider operating agreements was transferred to us. Although these units had reserves, they were minimal, and the buildings were on average 20 years old.

One of our greatest priorities over the years has been to minimize the risk of a potential capital fund deficit for these buildings. To minimize this risk, in 2023, the Board approved the capital cost of an external consultant to assess and prepare 25-year building condition assessments (BCAs) on DSSAB, LHC and nonprofit housing provider building assets.

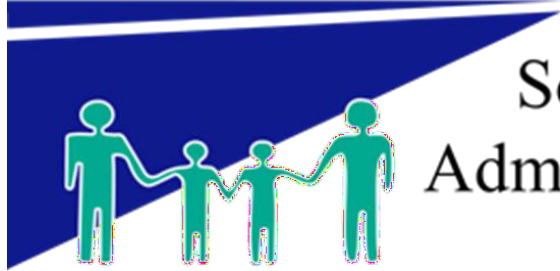
These BCAs provided us with a 25-year guideline for capital replacement planning and capital reserve funding and have been uploaded into Yardi Financial system in 2024 to form the organization's asset management plan. Using these plans will allow management and the Board to make better decisions regarding the maintenance, replacing and disposing of infrastructure assets in a sustainable manner.

Total annual operating and capital costs incurred on each building will be reported and reflected in the asset management system and we will be able to establish a consistent funding approach which minimizes levy variability and formulates funding costs into the future to sustain program operations and infrastructure. Capital reserve contributions in 2025 were \$1,235,000 and in 2026 increased \$108,466 to \$1,343,466. It is recommended to put \$1,435,000 into reserves each year according to the BCA's, however that wasn't feasible this year.

TOTAL EXPENDITURES AND FUNDING

	2025 Budget	2026 Budget	Increase / (Decrease)
Income Support			
Income Support Financial Assistance	\$8,262,000	\$8,262,000	-
Income Support Program	3,327,300	3,213,000	-114,300
	11,589,300	11,475,000	-114,300
Child Care Service Program			
Child Care Service Management	3,474,127	3,627,885	153,758
External Child Care Providers	4,267,505	4,186,650	-80,855
Directly Operated Child Care	6,035,771	6,306,581	270,810
Quality Assurance	192,061	187,032	-5,029
Early Years	1,300,457	1,278,509	-21,948
Inclusion Support Services	681,117	792,970	111,853
	15,951,038	16,379,628	428,590
Housing Service Program			
Housing Service Management	1,998,298	1,449,209	-549,089
Property Maintenance & Capital Projects	6,425,522	4,877,074	-1,548,448
Tenant Services	689,581	839,767	150,186
NOAH Meadowview Housing	657,099	653,850	-3,249
	9,770,500	7,819,900	-1,950,600
Community Service Programs			
Social Assistance Restructuring Fund	293,200	293,200	-
Women's Services	1,140,900	1,066,567	-74,333
Housing Stability	2,075,437	2,069,349	6,088
DSSAB Buildings Maintenance	466,902	555,480	88,578
	3,976,439	3,984,596	8,157
Corporate Service Programs			
Administration	2,397,837	2,526,723	128,886
Information Technology	1,106,543	1,176,694	70,151
	3,504,380	3,703,417	199,037
Contributions to Capital Reserves			
Social Housing Capital Fund	735,000	843,466	108,466
DSSAB Buildings Capital Fund	500,000	500,000	0
Information Technology Reserve	150,000	150,000	0
	1,385,000	1,493,466	108,466
Total Operating Costs	46,176,657	44,856,007	-1,320,650
Less Funding From Sources			
Provincial Funding	26,596,218	26,594,337	-1,881
Parent Fee Revenue	951,542	1,344,957	393,415
Federal Funding	316,223	290,911	-25,312
Tenant Revenue	1,200,000	1,834,076	634,076
Investment Income	655,000	605,000	-50,000
Other Revenue & Cost Recoveries	9,226,600	6,485,630	-2,740,970
	38,945,583	37,154,912	-1,790,671
Net Municipal Levy	\$ 7,231,074	\$ 7,701,095	\$ 470,021
Residential Tax Rate	0.04538%	0.04775%	5.23%
Tax Dollars on a \$500,000 Residential Home	\$ 226.91	\$ 238.76	\$ 11.85

District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Income Support & Stability Program

INCOME SUPPORT & STABILITY PROGRAM - INTRODUCTION

The Income Support & Stability division provides integrated services through the administration of the Ontario Works program to eligible residents of the District of Parry Sound 16 years of age or older, by authority of the Ontario Works Act, 1997 and through the Housing Stability program and the administration of Homelessness Prevention Program funding provided by the Ministry of Municipal Affairs and Housing (MMAH).

Ontario Works

The program provides Life Stabilization supports and provides referrals and coordination with a variety of community partners including Housing Stability, Housing Programs, Employment Ontario, CMHA, ODSP, Esprit and the West Parry Sound Health Centre. Adults must participate in these activities to enable them to become self-reliant.

Ontario Works also issues financial employment and discretionary benefits along with Homelessness Prevention Program funding to eligible OW participants to support life stabilization. The program supports other low-income individuals through the issuance of Emergency Assistance, which provides short term financial assistance to those that may be in crisis and works closely with our Housing Stability program in this regard. The integration of Income Support and Housing Stability aligns with the DSSAB's Strategic Plan. Offices are located in the Town of Parry Sound and the Village of South River.

Housing Stability

The Housing Stability Program has two main program outcomes:

- To support those who are homeless obtain and retain housing.
- To support those at risk of homelessness remain housed.

The program and clients are supported through Homelessness Prevention Funding which is used to support rental/utility arrears, connection fees, rental deposits. The program works closely with our community partners to provide integrated supports, outreach and intense case management to the most vulnerable in our district.

The Division is comprised of the following Staff:

- Director of Income Support and Stability
- Supervisors of Income Support & Stability x 2
- Program Leads x 2
- Integrity Officers x 1
- Integrated System Navigators x 15
- Case Support Workers x 4

INCOME SUPPORT & STABILITY PROGRAM – INTRODUCTION CONTINUED

The Income Support & Stability Program provides the following services:

Ontario Works

- Case coordination and system navigation to a variety of life stabilization supports and services to OW participants and ODSP non-disabled adults
- Issuance of Participation, Mandatory and Discretionary Benefits for dental, vision care, travel, housing etc.
- Emergency Assistance issuance for other low-income individuals
- Discretionary Benefits for ODSP recipients
- Administer Children’s Rec Fund to Social Assistance recipients and Community Housing Tenants
- Supports the Eligibility Verification Process
- Provides access point to other DSSAB programs and services through Integrated System Navigators
- Provides Front Desk reception duties to the DSSAB

Housing Stability

- Administer Homelessness Prevention Program funding to eligible clients to help secure or maintain stable housing.
- Operates transitional housing throughout the district
- Manage the By Name List, which tracks those who are homeless in the district along with chronicity that helps to prioritize supports and services.
- Provide intense case management with a Housing First approach.
- Provides outreach, referrals and leads community service coordination and system navigation with a variety of Stability Supports.
- Provides Public Education
- Provides Transitional Support to residents of Esprit and other victims of Domestic Violence and Human Trafficking
- Acts as a ‘homelessness’ resource to the DSSAB and the community at large

INCOME SUPPORT & STABILITY PROGRAM – ACCOMPLISHMENTS

2025 Major Accomplishments:

Ontario Works

- Implemented Integrated Employment Services Model through Employment Services Transformation
- Implemented Centralized Intake Expansion –Ontario Works Intake Unit (OWIU)
- Worked closely with College Boreal and our EO partners in the district to mitigate impacts on clients, through a revised Participation Benefits pamphlet
- Trained staff on the Common Assessment and Action Plan as now referral ready individuals are referred through SAMS to Employment Ontario
- Updated video for new clients to Ontario Works
- Built on Integration with HPP and utilized Integrated System Navigators to support vulnerable people
- In partnership with our LHC, we have expanded our transitional housing programming from 4 to 6 units throughout the district and have added one in Parry Sound and the other in Powassan
- Transitional unit success - saw our first graduations from our transitional housing program where participants obtained safe and stable housing
- Hosted successful tax clinics at our Beechwood office and Employment North in South River and many other community clinics
- Income Support & Stability West Team partnered with the YMCA Employment Services team for a successful team building day

Housing Stability

- Implemented Encampment Response Plan and Housing Loss Prevention Strategy in partnership with Org Code
- The Program Lead in the Parry Sound office attended and presented at Clark Communications Virtual Tech Table to discuss the innovative work we are doing with our FIIT tool with the By Name List and Encampment Tracking tool
- Implemented Standardized Definitions for Homelessness to assist in triage By Names List
- Graduated first cohort in transitional housing program to safe and stable housing - Increased program by 2 units
- Supported 400 individuals and households through homelessness prevention
- In partnership with Esprit, several ISN staff participated in Court Support Training - Our ISN's provide transitional housing support to Esprit residents
- Developed the District of Parry Sound 2024-2025 Housing & Homelessness Annual Report

INCOME SUPPORT & STABILITY PROGRAM – CHALLENGES

Significant Challenges for 2026:

Ontario Works

- New monthly Performance Outcomes due to the Employment Services Transformation - College Boreal is the Service System Manager for Employment Services in the northeast catchment area.
- An integrated Common Assessment has been implemented in Ontario Works and will 'integrate' services with Employment Ontario. The tool presents challenges for staff.
- Funding decrease of \$114,300 in 2026
- Full Centralized Intake expansion - The Ontario Works Intake Unit (OWIU) will be responsible for all initial eligibility for OW applications.
- No new rate increases for Ontario Works participants since 2018. A single person on OW receives \$733/month so ongoing inflationary pressures exacerbate the barriers of housing, transportation and food security with our clients.
- Mental Health and Addictions challenges among the caseload with an increased intensity. Services cannot meet demand.
- MCCSS forecasts that our caseload will increase to near pre-pandemic levels
- Lack of primary health care options
- Greater demand for wraparound supports that exceed traditional income-assistance functions

Housing Stability

- Inflation making the cost of maintaining safe and stable housing a challenge for many
- An increasingly aging and complex population that requires Alternate Levels of Care (ALC) due to medical, cognitive, or mental health concerns beyond the skill set of our staff.
- Housing supply especially for those with low incomes
- Community Mental Health and Addiction supports are struggling to keep up with demand
- Increased complexity of client needs
- Increased eviction risk and housing instability
- Data, reporting and accountability requirements
- Growing encampments and public pressure
- System navigation challenges for clients
- Workforce safety – complex clients and emotionally demanding situations

INCOME SUPPORT & STABILITY PROGRAM – CHALLENGES

2026 Budget Impacts:

Ontario Works

- Provincial funding cut – reduced by \$114,300
- A staff vacancy created through resignation will not be backfilled due to funding reductions
- Increase in salary and benefits due to Collective Agreement and Pay Equity Review

Housing Stability

- Inflation will impact housing costs for low income and vulnerable people. Housing allowances and Rent Supplements are limited.
- Ongoing investment in Mental Health and Addiction worker in partnership with West Parry Sound Health Centre
- Took over lease from Esprit for transitional housing unit at 118 Church St in Parry Sound
- Static funding from Ministry of Municipal Affairs and Housing
- Increase in salary and benefits due to Collective Agreement and Pay Equity Review

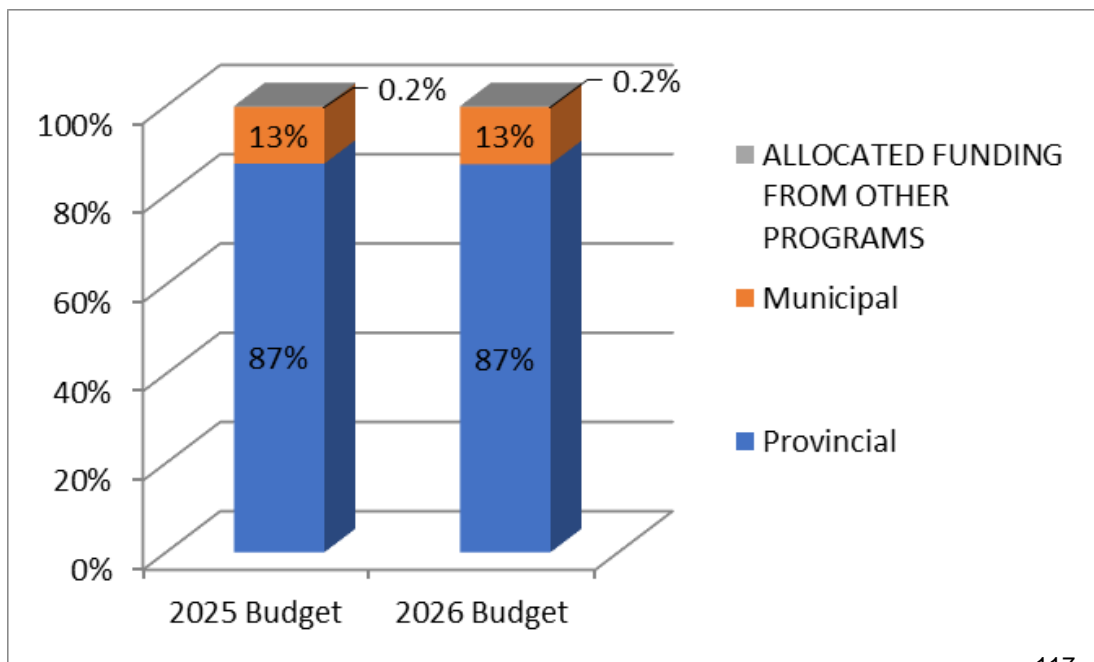
INCOME SUPPORT PROGRAM - OPERATING BUDGET 2026

District of Parry Sound



Operating Budget 2026

Income Support Program	A	B	C	VARIANCES Increase / (Decrease)	
				2025 PROJECTION	2025 BUDGET
Salaries & Benefits	1,492,868	1,445,484	1,455,890	-47,384	10,406
Operating Costs	1,396,283	1,632,416	1,507,710	236,133	-124,706
Employment Assistance Costs	173,592	229,400	229,400	55,808	-
Child Recreation Fund	8,387	20,000	20,000	11,613	-
Financial Assistance Costs	6,393,258	8,262,000	8,262,000	1,868,742	-
Income Support Program Costs	9,464,387	11,589,300	11,475,000	2,124,913	-114,300
Less: Provincial Funding	-1,825,324	-1,832,300	-1,718,000	-6,976	114,300
Less: Allocated Funding from Other Programs	-24,729	-28,000	-28,000	-3,271	-
Less: Provincial Financial Assistance Reimbursement	-7,174,861	-8,262,000	-8,262,000	-1,087,139	-
Total Municipal Levy Requirement:	439,474	1,467,000	1,467,000	1,027,526	0
Percentage of Municipal Levy		20.3%	19.0%		
Increase to Municipal Levy				0	
Percentage Increase to Municipal Levy				0.0%	



HOUSING STABILITY PROGRAM OPERATING BUDGET 2026

District of Parry Sound



Operating Budget 2026

Housing Stability Program

Housing Stability Program	A	B	C	VARIANCES Increase / (Decrease)	
	2025 PROJECTIO N	2025 BUDGET	2026 BUDGET	2025 Projection vs 2025 Budget (B - A)	2026 BUDGET vs 2025 Budget (C - B)
	Homelessness Program	1,060,288	1,106,349	1,137,261	46,061
Client Expenditures	538,225	639,088	627,088	100,863	-12,000
Emergency Heating and Shelter	191,132	190,000	130,000	-1,132	-60,000
Supportive Housing	106,608	140,000	175,000	33,392	35,000
Housing Stability Program Costs	1,896,253	2,075,437	2,069,349	179,184	-6,088
Less: Provincial Revenue	-1,637,400	-1,637,400	-1,637,400	0	0
Less: Allocated Funding from Other Programs	-267,250	-267,250	-267,250	0	-0
Less: Other Revenue	-	0	0	0	0
Total Municipal Levy Requirement:	-8,397	170,787	164,699	179,184	-6,088

Percentage of Municipal Levy

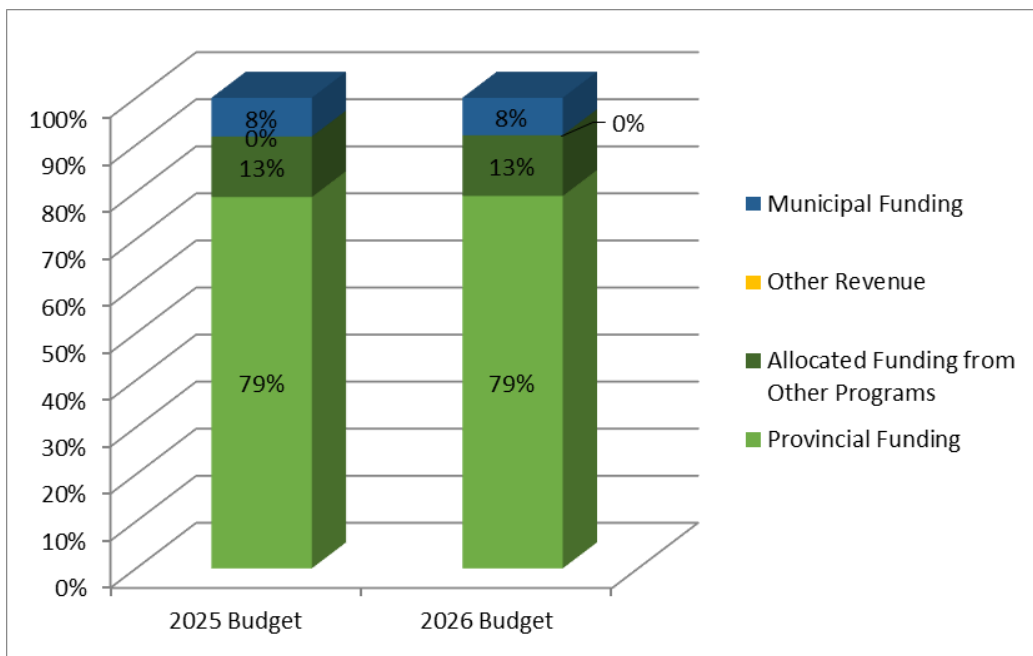
2.4% 2.1%

Increase / (Decrease) to Municipal Levy

-6,088

Percentage Decrease to Municipal Levy

-1.3%



District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Childcare Service Management Program

CHILDCARE SERVICE MANAGEMENT PROGRAM - INTRODUCTION

The DSSAB is the designated childcare and early years' service system manager responsible for planning and managing licensed childcare services and EarlyON Child and Family Centres in the District of Parry Sound. Childcare Service Management provides leadership, guidance, and support to licensed childcare programs in the District. Childcare Service Management determines eligibility for income support and hours of care for families that reside in the district and now oversees the Inclusion Support Service program. The Quality Assurance Program ensures that high quality childcare is available in all licensed childcare programs. Regular visits allow our staff to support and enhance programs and provide opportunities for growth in the sector.

The Program is comprised of the following Staff:

- Director of Childcare Service Management
- Data & Financial Analyst of Childcare Service Management
- Supervisor of Quality Assurance
- Program Support Worker (2)
- Inclusion Support Services
 - 1 Program Supervisor (Registered Early Childhood Educator)
 - 6 Resource Consultants (Registered Early Childhood Educators)

The Childcare Service Management provides the following services:

- Eligibility for childcare fee subsidy and hours of care for families in the District of Parry Sound
- Purchase of Service Agreements with childcare operators
- Review and monitor Child Care Licensing System
- Cross jurisdictional agreements with other service managers – shared boundaries of childcare programs
- Organize/provide training and development opportunities for childcare programs in the district
- Provide funding to childcare providers to support appropriate repairs and maintenance – maintain health and safety compliance.
- Administer the Canada Wide and Early Learning Child Care agreement for the district
- Responsible for developing and implementing the 5 Year Early Years and Child Care Plan for the district.
- Determine cost-based revenue allocations for all internal and external childcare centres in the district as per Ontario Child Care and Early Years Funding Guidelines

CHILDCARE SERVICE MANAGEMENT PROGRAM – ACCOMPLISHMENTS, CHALLENGES

2025 Major Accomplishments:

- Awarded the Early Learning Child Care (ELCC) Infrastructure Fund, of \$1,500,000, to the YMCA of Northeastern Ontario based on their submission, to expand childcare, by 30 new spaces for children aged 0-4, in the Municipality of Callander
- Interactive full-day professional development training facilitated by Discovery Professional Learning - focus on building passionate, pedagogical, and playful cultures
- The Child Care Service Management team (CCSM) worked with the Sault Ste Marie Innovation Centre to review/update the environmental scan, complete the analysis of the Early Development Instrument (EDI) – cycle 6 and lay the foundation for the 5-year service plan
- Developed the Early Years and Child Care Service System Plan for 2025-2030 for our service area to identify local childcare and early years system priorities (0-12 years of age)
- Creation of Educator Blog used by educators to share unique learning opportunities and activities they are implementing with families and children in their programs
- EarlyON team and Information Technology department launched the Event Registration & Attendance Manager (ERAM), a digital platform to help Ontario's CMSMs and DSSABs manage EarlyON services
- Continual support and guidance for OneHSN Child Care Application Portal

Significant Challenges for 2026:

- Increased childcare reporting and compliance – The Direct Engagements to Report on Compliance and cost reviews for cost-based funding allocations
- Early Years Advisors with Ministry of Education no longer available to support Service Managers (previously hosted monthly meetings, available for questions/answers, conduit to the Ministry of Education (MEDU))
- Continued implementation of the Directed Growth Strategy – limited on number of spaces permitted to open in the district
- Pressure on system managers to improve equitable access and reduce service wait times
- Supporting operators that struggle with the administrative load

2026 Budget Impacts:

- Reduced Local Priorities flexible funding and EarlyON funding for 2026
- Integrated Inclusion Support Services into the Child Care System Management portfolio to optimize staffing allocations and reduce the levy impact on municipalities
- Reduced travel and training for 2026 to offset the rise in salaries due to the Collective Agreement and Pay Equity Review

CHILDCARE SERVICE MANAGEMENT PROGRAM OPERATING BUDGET 2026

District of Parry Sound



Operating Budget 2026

ChildCare Program

	A	B	C	VARIANCES Increase / (Decrease)	
	2025 PROJECTIO N	2025 BUDGET	2026 BUDGET	2025 Projection	2026 BUDGET
				vs 2025 Budget (B - A)	vs 2025 Budget (C - B)
Child Care Service Management	3,126,715	3,474,127	3,627,885	347,413	153,758
Quality Assurance	171,272	192,061	187,032	20,789	-5,029
Directly Operated Child Care	5,929,589	6,035,771	6,306,581	106,182	270,810
Early Years	1,240,695	1,300,457	1,278,509	59,762	-21,948
Inclusion Support Services	648,800	681,117	792,970	32,318	111,853
External Child Care Centres	3,414,004	4,267,505	4,186,651	853,501	-80,854
Child Care Program Costs	14,531,075	15,951,038	16,379,628	1,419,964	428,589
Less: Provincial Funding	-5,416,931	-5,275,200	-5,501,511	141,731	-226,312
Less: Provincial Cost-Based Funding	-9,126,811	-9,126,811	-9,007,478	0	119,333
Less: Parent Fees	-903,965	-951,542	-1,344,957	-47,577	-393,415
Less: Deferred Revenue	-	-	-	0	0
Total Municipal Levy Requirement:	-916,632	597,485	525,682	1,514,118	-71,805

Percentage of Municipal Levy

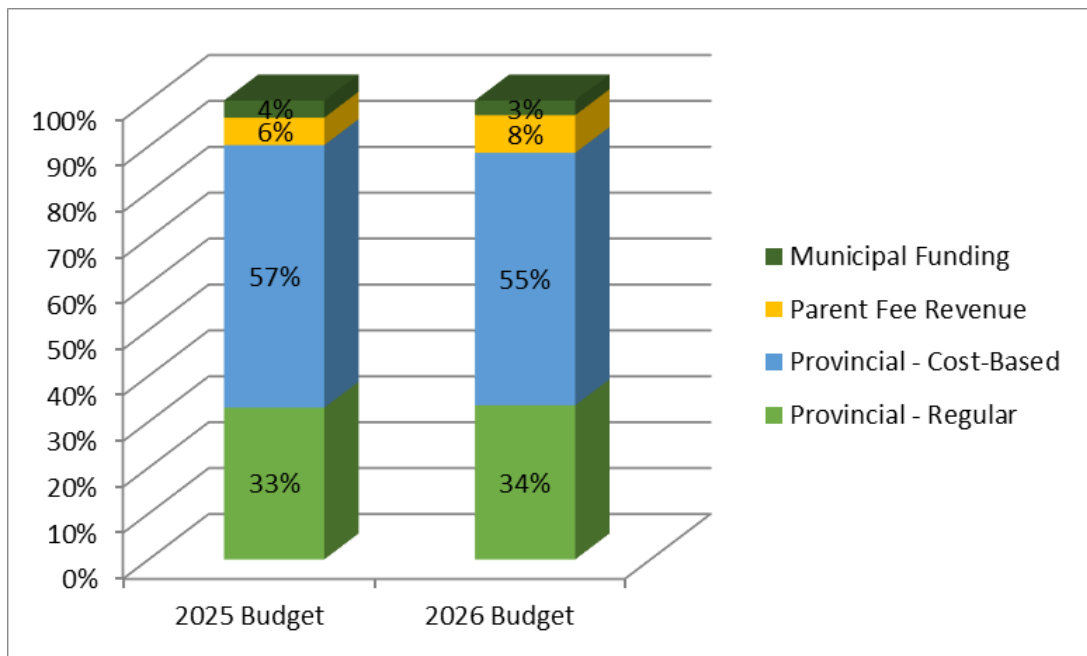
8.3% 6.8%

Increase to Municipal Levy

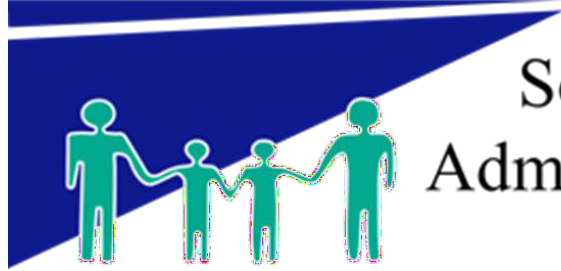
-71,805

Percentage Increase to Municipal Levy

-15.3%



District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Directly Operated Childcare Program

DIRECTLY OPERATED CHILDCARE PROGRAM - INTRODUCTION

Directly Operated Childcare Programs are responsible to deliver high quality, inclusive, developmentally appropriate childcare services to the families in the District of Parry Sound. Each licensed childcare program is legislated by the Childcare and Early Years Act, as well, the Ontario Ministry of Education has created a foundational pedagogy “How Does Learning Happen?” that guides all of the programs in their planning. The childcare programs work closely with many community partners to ensure that families are well served regardless of their challenges. The EarlyON Child and Family Centres must follow the provincial funding and operational guidelines provided by the Ministry of Education.

The Department is comprised of the following Staff:

- 1 Director of Directly Operated Childcare Programs
 - Early Learning and Childcare Centre Staff:
 - 4 Program Supervisors (Registered Early Childhood Educators)
 - 3 Program Team Leaders (Registered Early Childhood Educator)
 - 24 Preschool Teachers (Registered Early Childhood Educators)
 - 5 Preschool Teachers (Non-Early Childhood Educators)
 - 3 Part-time Cooks
 - 1 Full-time Cook
 - 4 Housekeepers
 - Home Childcare Program
 - .5 Program Supervisor (Registered Early Childhood Educator)
 - 2 Home Visitors (Registered Early Childhood Educators)
 - Licensed for 20 Home Childcare Providers under the new CWELCC funding guidelines
 - School Age Programs
 - Program Supervisor (Registered Early Childhood Educator) shared with Fairview
 - 3 Ministry Approved Program Staff (1 Registered Early Childhood Educator and 2 Non-ECE’s)
 - Directly Operated Admin
 - 2 Case Support Workers

DIRECTLY OPERATED CHILDCARE PROGRAM – INTRODUCTION & ACCOMPLISHMENTS

The Directly Operated Childcare Programs provides the following service:

- Families able to access licensed child care across the district through services at 4 Early Learning and Child Care Centres and a Home Child Care Program with locations in several communities
- Inclusion Support Services (now through CCSM) offers free child development support to children, licensed child care programs, and EarlyON Child and Family Centres district wide assisting with successful inclusion of all children in various aspects of a child care program regardless of their diagnosis or developmental challenges
- Through the support of the Child Care Service Management Team, our licensed child care programs offer child care spaces to families that qualify for fee subsidy
- One School Age Program is offered on the east side of the district and is located in a school where children can move seamlessly between their classrooms and the child care program. Mapleridge offers both Before and After School Care. Mapleridge Elementary School in Powassan offers a full day program during the summer months based on the community need and program viability
- Partner with several community agencies, for example, One Kids Place, Hands The Family Help Network, NBPS District Health Unit, Children’s Aid Society, and four school boards as well as other DSSAB departments to offer families wrap-around care where possible
- In-house parent billing account management through the Directly Operated Admin program that streamlines the invoicing and fee collection process for the licensed child care programs

2025 Major Accomplishments:

- All licensed child care programs utilize the Lillio platform to enhance parent communication, record keeping, billing, and fee collection through automatic withdrawal of fees for service
- Reviewed and revised the Home Child Care Program operations based on risk factors and better aligned the provider contract and policies to reflect the status of an independent contractor
- Offered 1 School Age summer program that was well attended
- Amalgamated Waubeek to one building reducing the administrative burden and increasing the licensed capacity by 10 spaces
- Maintained the CWELCC base-fees and utilize ministry funding to support the licensed child care programs with purchasing and staff training

DIRECTLY OPERATED CHILDCARE PROGRAM – CHALLENGES & BUDGET IMPACTS

2025 Major Accomplishments continued:

- All Early Learning and Child Care Centres successfully participated in the Seeds of Empathy program where preschool children learned about infant development and building language and social skills to reflect empathy
- A childcare supervisor was invited by Mary Gordon, founder of Roots of Empathy, to an event in Hamilton where she was able to build relationships with the SOE team and Mary Gordon. The DOCC programs were recognized for their ongoing support and continued commitment to the program
- ISS staff have collaborated with the Residential Program Worker and Clinical Counsellor at Esprit Place to share role clarity, explore partnership opportunities, and strengthen awareness of community supports available to shared clients and young families
- The childcare programs partnered with the local school boards and participated in the Welcome to Kindergarten or Journey to Learning events being offered across the district which introduce families to school settings
- Able to move qualified staff between programs to avoid licensed childcare centres closing playrooms due to staffing shortages
- Gardens were planted at the childcare centres and the children experienced hands-on learning about the growth cycle of plants, where food comes from and caring for the environment

Significant Challenges for 2026:

- Recruitment and retention of qualified staff to meet the needs of all the Directly Operated Child Care Programs
- Increase the casual roster to ensure consistent staffing in the licensed childcare centres
- Recruit Home Child Care Providers in underserved communities to meet the childcare demands while remaining within the Child Care Service Management Growth Strategies Plan
- Inability to physically increase the number of childcare spaces in the district to meet the needs of working families due to the lack of provincial capital funding
- Meeting program quality expectations without additional staff over the licensed minimums to support program planning and special events
- Invest in quality programming while navigating the Ministry of Educations cost-based funding formula guidelines
- Further reduce the administrative burden on the childcare programs to meet the funding guidelines
- Meeting extensive licensing standards under the Child Care and Early Years Act (CCEYA)

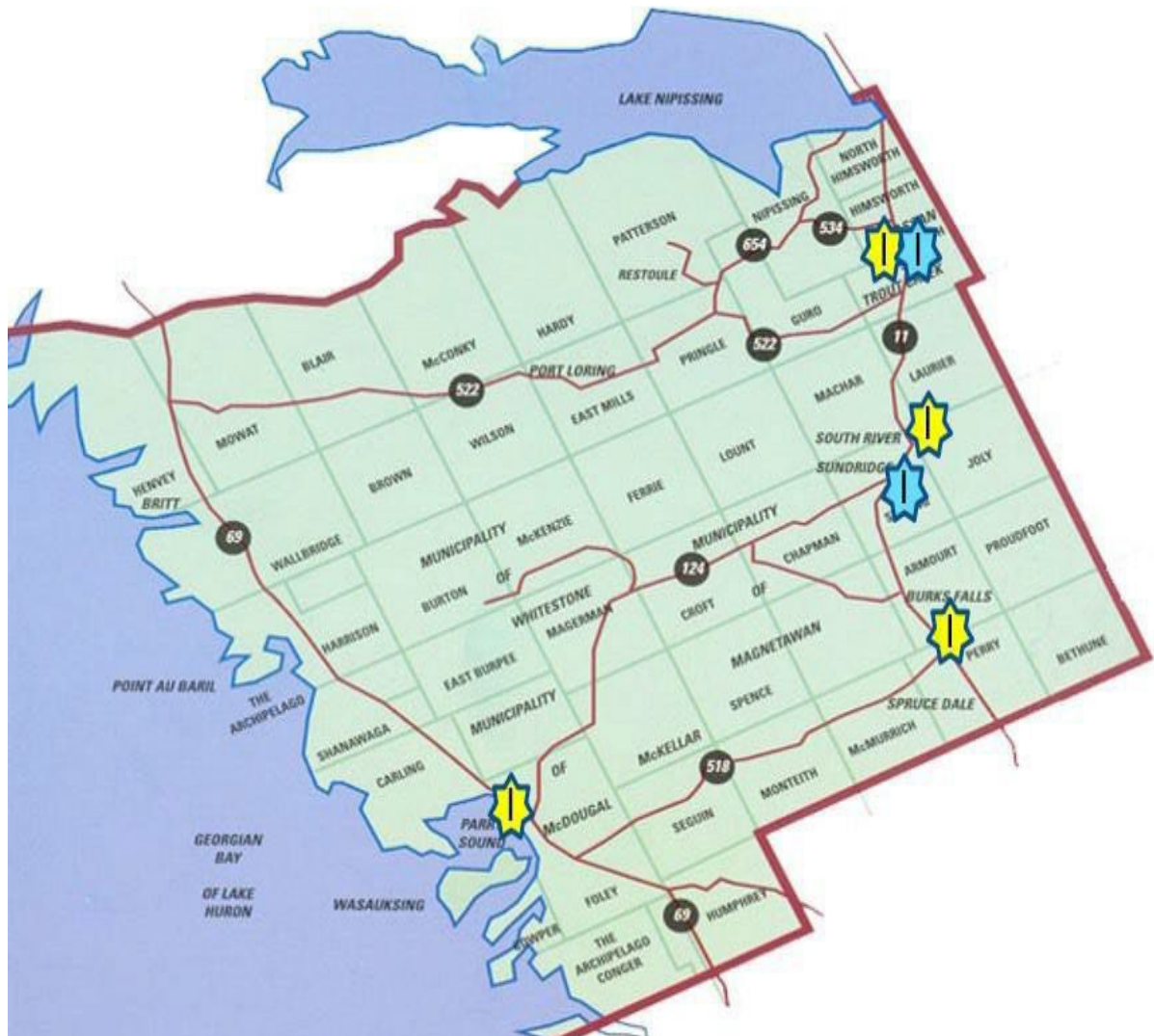
DIRECTLY OPERATED CHILDCARE PROGRAM – CHALLENGES & BUDGET IMPACTS

2026 Budget Impacts:

- Rising personnel costs due to the Collective Agreement and Pay Equity Review
- Program funding is constrained by the parameters of the cost-based funding model and the revised 2026 metrics established in the Ontario Child Care and Early Years Funding Guidelines
- Inflationary pressures on food, supplies, program materials, cleaning products, and PPE
- Increased insurance premiums, utilities, and building maintenance expenses
- Greater administrative workload tied to CWELCC reporting, audits, reconciliations, and compliance
- Impact of the cost-based funding model, which limits flexibility for local decision-making
- Ongoing ECE shortages requiring higher wages, incentives, or additional training and onboarding costs
- Reliance on supply or casual staff to maintain ratios, increasing staffing expenditures
- Additional resources required to support staff development and mandatory training
- Rising costs for HVAC, playground equipment, safety inspections, and building compliance

LOCATION OF DIRECTLY OPERATED LICENSED CHILDCARE PROGRAMS

Directly Operated Centres in the District of Parry Sound

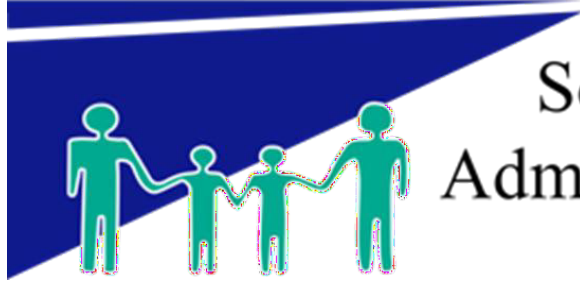


LOCATION OF HOME CHILDCARE PROVIDERS IN THE DISTRICT

Home Child Care Providers in the District of Parry Sound



District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Housing Service Management Program

HOUSING SERVICE MANAGEMENT PROGRAM - INTRODUCTION

The DSSAB is the designated housing service manager responsible for funding and administration of community housing programs and oversees affordable housing projects in the District of Parry Sound. To meet local housing needs, service managers may use federal, provincial, and municipal funds to establish, administer and fund housing and homelessness programs and services. Housing Program provides leadership, guidance, and support to the Local Housing Corporation and Non-Profit Housing providers in the district and adheres to the rules set out in the Housing Services Act (HSA). Housing Program is responsible for the administration of Rent Geared to Income and managing the Centralized Wait List. Housing Program seeks opportunities to create affordable housing and maintains a strong working relationship with local landlords and potential developers.

The Department is comprised of the following Staff:

- Director of Housing Operations and Service Management
- Supervisor of Housing Programs
- Community Relations Worker – Community Development
- Community Relations Worker – Housing Programs
- Program Support Worker

The Housing Program provides the following services:

- Responsible for the Centralized Wait List
- Review eligibility and determine subsidy amount for Rent Geared to Income (RGI)
- Review eligibility for the special priority designation for the Centralized Wait List
- Administration of Ontario Renovates Program and Home Ownership
- Review eligibility and administer:
 - Rent Supplements
 - Canada Ontario Housing Benefit
 - Affordable Housing
 - Canada Ontario Community Housing Initiative/Ontario Priorities Housing Initiative
- Maintain operating agreements with Non-Profit Housing providers
 - Parry Sound Non-Profit Housing Corporation
 - Georgian Bay Native Non-Profit Housing Inc.
 - Golden Sunshine Municipal Non-Profit

HOUSING SERVICE MANAGEMENT PROGRAM – ACCOMPLISHMENTS & CHALLENGES

- Provide training and development opportunities for Local Housing Corporation and Non-Profit Housing providers
- Statistical reporting to Ministry of Municipal Affairs and Housing
- Creation of affordable housing projects
- Landlord engagement

2025 Major Accomplishments:

- Negotiated and finalized a new 10-year operating agreement with Golden Sunshine Municipal Non-Profit
- Continued to support a capital project at Beaucrest with Parry Sound Non-Profit Housing
- Finalized COCHI/OPHI Year 6 projects and provided funding to 4 housing providers
- Received COCHI/OPHI Year 7 funding allocation
- Continued to discharge previous Ontario Renovates loans
- Attended a virtual Special Priority Program (SPP) Information session held by the Ministry of Municipal Affairs and Housing (MMAH)
- District of Parry Sound Annual Housing and Homelessness Plan Report submitted

Significant Challenges for 2026:

- End of operating agreements with Non-Profit Housing providers – Georgian Bay Native Non-Profit
- Capital program with Non-Profit Housing providers – increased costs of materials/labour/access (ongoing)
- Delay with federal funding – impacted COHB allocation and timeline to eligible applicants

2026 Budget Impacts:

- End of Mortgages – no longer receive federal funding for mortgages for non-profit housing providers
- Cost of Rent-Geared-to-Income subsidy will be DSSAB
- Rising cost of labour/materials impacts completion timelines for capital projects – reporting timelines to MMAH (may impact use it/lose it by specific date)
- Increased rents have made it difficult to assist the same number of rent supplement households
- Increasing requests for Ontario Renovates Accessibility Grant – increase to cost of labour/materials
- Anticipating loan discharges from Ontario Renovates projects
- Complete the Ministry required update for the Housing and Homelessness Plan and Housing Needs Assessment

HOUSING PROGRAM OPERATING BUDGET 2026

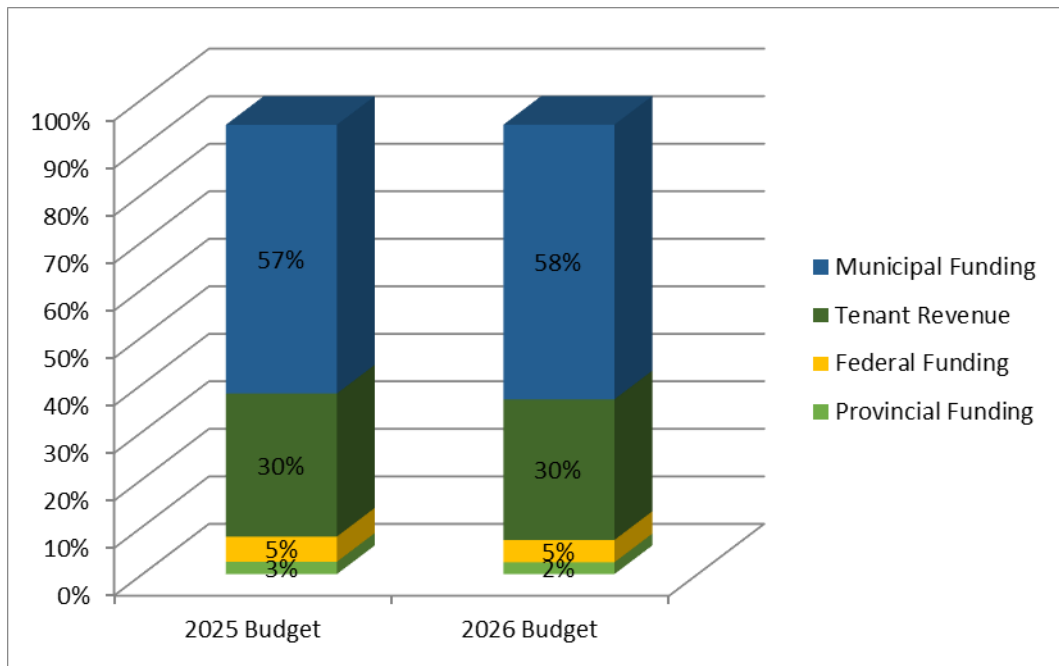
District of Parry Sound



Social Services
Administration Board

Operating Budget 2026

Housing Program	A	B	C	VARIANCES	
				Increase / (Decrease)	
				2025 Projection vs 2025 Budget (B - A)	2026 BUDGET vs 2025 Budget (C - B)
	2025 PROJECTIO N	2025 BUDGET	2026 BUDGET		
Housing Service Manager	1,333,793	1,498,298	1,449,209	164,505	-49,089
Housing Tenant Services	814,629	689,581	839,767	-125,048	150,186
Housing Property Maintenance	3,154,602	3,136,532	3,254,032	-18,069	117,500
Housing Meadowview	654,526	657,099	653,850	2,573	-3,249
Housing Program Costs	5,957,549	5,981,510	6,196,858	23,960	215,348
Less: Provincial Revenue	-156,000	-156,000	-154,330	0	1,670
Less: Federal Funding	-316,223	-316,223	-290,911	0	25,312
Less: Tenant Revenue	-1,871,718	-1,801,021	-1,834,076	70,697	-33,055
Less: Other Revenue	-33,829	-26,000	-35,900	7,829	-9,900
Less: Property Management Overhead Recovery	-300,000	-300,000	-300,000	0	0
Total Municipal Levy Requirement:	3,279,779	3,382,266	3,581,641	102,487	199,375
Percentage of Municipal Levy		46.8%	46.5%		
Increase to Municipal Levy				199,375	
Percentage Increase to Municipal Levy				42.4%	



District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Housing Tenant Services Program

HOUSING TENANT SERVICES - INTRODUCTION

Under the umbrella of the Housing Operations Department, Tenant Services provide supports and direction to all tenants within the Parry Sound District Housing Corporation, and Non-Profit Organization for Almaguin Housing, to preserve or dissolve tenancy.

The Department is comprised of the following Staff:

- Director, Housing Operations
- Supervisor, Tenant Services
- Community Relations Worker, Tenant Services (West)
- Community Relations Worker, Tenant Services (East)
- Community Relations Worker, Tenant Services (PSNP and Family Homes)
- Program Support Worker (2)

The Tenant Services program provides the following services:

- Tenant mediation and resolution
- Landlord Tenant Board Notices relating to eviction, and disruption of reasonable enjoyment
- Landlord Tenant Board hearing preparation, and attendance
- Organizing, and delivering Tenant Education workshops, to include Parry Sound Non-Profit Organization
- Monitoring rental arrears, reporting to the Housing Service Manager for the provincial data base upload
- Repayment agreements
- Showing units
- Lease agreements
- Assisting with documents as it pertains to ongoing eligibility
- Tenant complaints
- Referrals as needed to community agencies
- Rent collection
- Annual Market Increase letters as per legislation
- Annual rental income tax receipts
- Financial system coordination with Ontario Works and Ontario Disability Support Program
- Service coordination (internally and external)/case coordination
- Maintaining internal service coordination software (FIIT) data base
- Collection of deposits
- Direct oversight of tenant ledgers

HOUSING TENANT SERVICES – ACCOMPLISHMENTS & CHALLENGES

2025 Major Accomplishments:

- Tenant education sessions were had throughout the district; to include family Parry Sound Non-Profit tenants
- Overall tenant communication and service delivery has improved
- The program has made good efforts in addressing rental arrears effectively through repayment agreements, along with delivering Notices for nonpayment of rent
- Supervisor of Tenant Services continues to work closely with a paralegal in serving notices and evictions. This has proven to be successful in the orders received by the Landlord Tenant Board
- Launch of the YARDI Tenant Portal, which allows communication with Tenant Services staff, submission of maintenance requests, and to pay rent—all in one convenient place.
- Assumed the responsibility of maintaining tenant ledgers, and processing payments within the YARDI/RentCafe software

Significant Challenges for 2026:

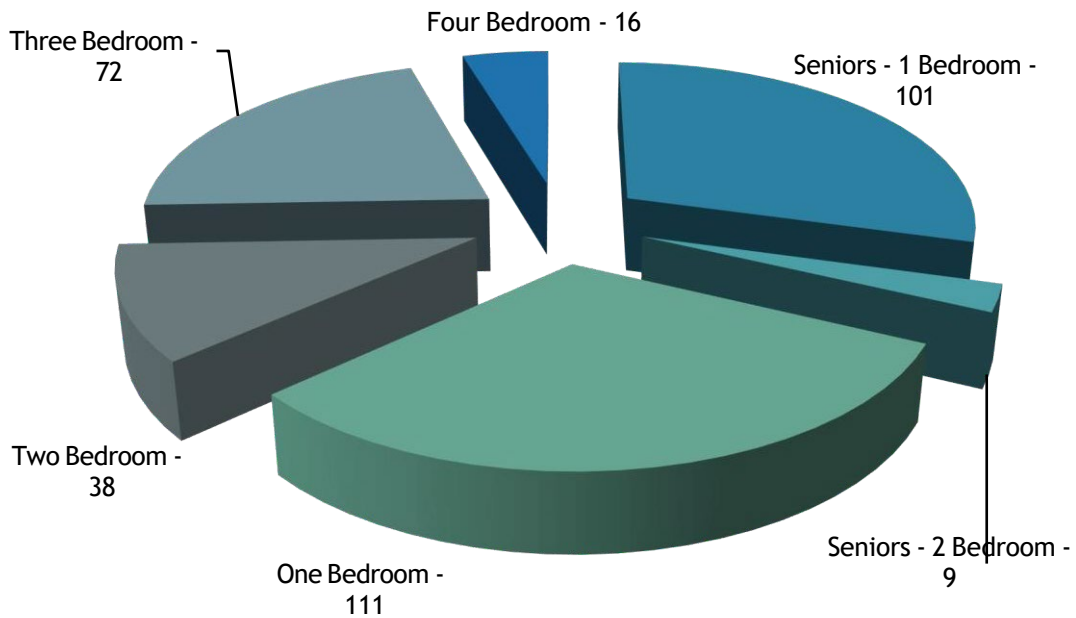
- One of the ongoing challenges has been supporting aging tenants, particularly those with limited access to family or friends. We're seeing a growing prevalence of confusion and dementia among residents
- Landlord and Tenant Board Hearing times are currently 9-15 months
- Continued work with PSNP regarding Tenant Educational sessions
- Will be engaging in a Communication Strategy to improve engagement with Tenants
- Continue to try and bring down tenant arrears and damage costs
- Continue to action units where possible in order to educate tenants on Section 33 of the RTA - "reasonable cleanliness"

2026 Budget Impacts:

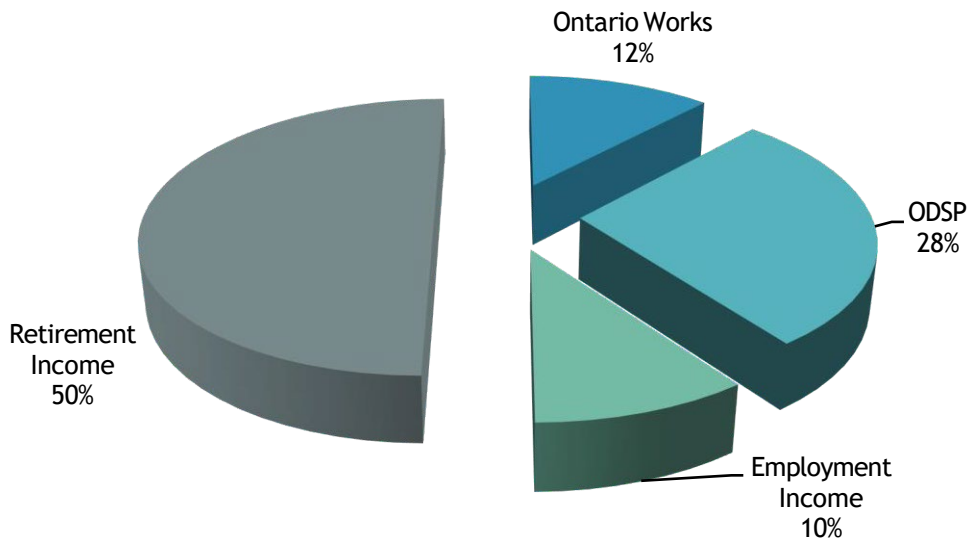
- As evictions are very complicated, and are of last resort, accessing legal services via para legal remains a priority for the upcoming year
- Increase in legal, LTB fees and tenant relocation due to rising need
- Salary and benefit increase due to Collective Agreement, Pay Equity Review and 1 FTE from Housing Admin
- Mental wellness and substance misuse is more prevalent; as we are not seeing increased supports. This has come at an expense to the Housing Operations Department as security services may be required for long periods of time prior to successful orders to evict

SOCIAL HOUSING UNITS AND TENANT INCOME SOURCES

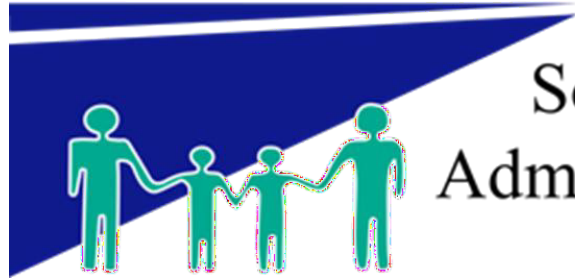
Social Housing Units in the District



LHC Tenant Income Sources



District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Housing Property Maintenance & Capital Projects

HOUSING PROPERTY MAINTENANCE & CAPITAL PROJECTS - INTRODUCTION

Under the umbrella of the Housing Operations Department, the Property Maintenance and Capital Projects program oversees the maintenance, capital repair and planning for the District of Parry Sound Social Services Administration Board (DSSAB) across the district of Parry Sound, to include property maintenance of the Non-Profit Organization for Almaguin Housing (The Meadow View, Powassan).

The Parry Sound District Housing Corporation (the Local Housing Corporation or LHC) is a wholly owned subsidiary of the District of Parry Sound Social Services Administration Board (the DSSAB). It was incorporated under the *Business Corporations Act*.

Housing Operations is 100% Municipally funded, and adheres to the *Residential Tenancy Act*, along with the *Housing Services Act*.

A total of 6 DSSAB buildings (Beechwood Drive, Waubeek Street (2) and Esprit Place in Parry Sound, Highlands Childcare Emsdale, and Toronto Ave. South River), 8 PSDH apartment buildings (Parry Sound, Magnetawan, Sundridge, South River, Burk's Falls, Callander), 1 NOAH apartment building (Powassan), and 53 family units across the district (South River, Burks Falls, Parry Sound)

The Department is comprised of the following Staff:

- Director of Housing Operations
- Supervisor of Capital Projects
- Supervisor of Property Maintenance
- Coordinator, Capital Projects
- Facilities Maintenance Technician WEST
- Facilities Maintenance Technician – Custodian (part time, Callander now utilizing a contractor due to little response to posting)
- Facilities Maintenance Technician – WEST
- Facilities Maintenance Technician –EAST x 2
- Community Relations Worker – Maintenance WEST
- Community Relations Worker - Maintenance EAST
- Property Management Clerk – (Currently a contract after staff retirement)
- Program Support EAST- Shared position between Tenant Services/Maintenance
- Custodial contracts (South River, Magnetawan, Beechwood, Toronto Ave, Sundridge, Burks Falls)

The Property Maintenance and Capital Projects program provides the following services:

- Move out inspections, along with move in inspections
- Coordination of contractors for unit move in readiness
- Minor maintenance and repairs done internally

HOUSING PROPERTY MAINTENANCE & CAPITAL PROJECTS INTRODUCTION CONT'D

The Property Maintenance and Capital Projects program provides the following services continued:

- Coordination of contractors for major repairs
- Preventative maintenance inspections
- Smoke detector and CO2 inspections
- Fire Suppression Systems
- Updates and shares Fire Plans for all LHC/NOAH buildings
- Screening and recruitment for the Qualified Contractor list
- Asbestos management
- Custodial duties
- Office moves, hanging boards/pictures
- Creation and follow up of Work Orders, and Purchase orders
- Payment processing
- Manage the yard maintenance and snow removal RFQ process and awarding
- Manage the ongoing contracts for yard maintenance and snow removal each year
- Respond to, and rectify maintenance complaints
- Scheduling relevant maintenance work for both the DSSAB owned buildings, along with LHC/N.O.A.H. buildings
- Waste management for LHC/NOAH and Administration buildings
- Capital projects based on current condition, along with Building Condition Assessments (BCA)
- Oversee tender process for capital repair, addition, or replacement
- Unit clean out
- Lock/Fob maintenance
- Inventory control and maintenance of LHC/N.O.A.H. assets
- Ordering supplies
- Eaves trough maintenance
- On Call after hours maintenance and coordination of maintenance/repairs
- Heat filter and duct inspection and light maintenance
- Oversee the preventative maintenance contracts for HVAC, elevators, roof management, asbestos survey, alarms, and water purification
- Investigating energy efficiencies, and conversion planning
- Cost sourcing
- Maintaining the Electrical Safety Authority Data Base (ESA)
- Septic Management
- Maintain by-law expectations for the property standards

HOUSING PROPERTY MAINTENANCE & CAPITAL PROJECTS – ACCOMPLISHMENTS & CHALLENGES

2025 Major Accomplishments:

- A new position - Supervisor of Maintenance was filled in January 2025
- YARDI implementation was successful and has created convenience and efficiency for staff
- Successfully implemented regular building and unit inspections, therefore positioning to be better with preventative maintenance measures
- Completed, and nearing completion of several capital projects, including roof replacement at Beechwood, canopy roof at front entrance of apartment building, duct insulation at Beechwood, etc.
- Extensive renovations on numerous units in response to either mold, asbestos disruption, or both. This resulted in some cases of tenant relocation
- District-wide duct cleaning was successfully completed in late summer
- Backflow preventers were installed at several sites
- New doors were manufactured and installed and some siding replacement was completed in the fall
- New generator purchased and installed at Highlands Childcare Centre
- Assumed the responsibility of maintaining all DSSAB buildings
- Asbestos Awareness Training was held June 17th. Pinchin Ltd. provided the one-day certificate session to all Housing Operations staff. This knowledge better prepares the staff to recognize and respond to asbestos disturbances

Significant Challenges for 2026:

- Expense of extensive renovations, and subsequent tenant relocation/displacement due to mold and asbestos within the housing stock
- Increase of mental wellness and substance misuse with minimal services to respond
- Creating an asset management plan based on updated building condition assessments (BCA)
- Development of Housing Policies as per separation of Housing Programs, and Housing Operations
- Working through new business processes with the separation of maintenance and capital programs
- As per the BCAs required work on buildings now identified. Staffing and contractor capacity may be a challenge
- Aging buildings requiring large maintenance repairs, abatement or remediation
- Developing standards for both the Maintenance and Capital programs

HOUSING PROPERTY MAINTENANCE & CAPITAL PROJECTS – BUDGET IMPACT

2026 Budget Impacts:

- Providing maintenance services to all DSSAB buildings. This service will now include the monitoring of the DSSAB buildings with the afterhours on call, along with monthly preventative maintenance inspections
- Cost of materials, along with services continues to be significantly higher
- Service providers are more difficult to secure in a timely fashion
- Aging buildings require more preventative maintenance measures to include abatement of asbestos when necessary
- Landlord Tenant Board back log creates the risk of profit loss, and further damage to unit while awaiting evictions
- Complexity of tenants with mental wellness and substance misuse issues, and with minimal outside services to respond, creates risks associated with damage of assets, along with safety requirements such as entering a unit in pairs
- Catching up on maintenance issues and capital projects for all DSSAB and PSDH buildings
- Salary and benefit increase due to cost of living, step progression and pay equity review increases

District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Women's Services Program (Esprit Place)

WOMEN'S SERVICES PROGRAM (ESPRIT PLACE) – INTRODUCTION

Esprit Place Family Resource Centre provides single window access for all female identifying survivors of violence or abuse and their dependents in the District of Parry Sound, to immediate protection and quality support provided in a coordinated and integrated manner. This may include access to emergency shelter, income and housing support, referrals for medical treatment and police interventions, social, psychological, legal assistance, ongoing counselling and support, and support for children experiencing violence. All services and programs are voluntary, free of charge, and confidential. Esprit Place operates 10 emergency shelter beds in a secured facility which is staffed 24 hours a day, seven days a week. There are individual bedrooms for privacy, and common areas shared by all residents. We strive to maintain a safe home atmosphere, with expectations of co-operation and tolerance from everyone within the household. Esprit Place provides a friendly and supportive atmosphere for children.

The Department is comprised of the following Staff:

- Director of Women's Services (1)
- Supervisor – Esprit Place (1)
- Clinical Counsellor (1)
- Residential Program Workers (4 Full-time; 2 Part-time)
- Relief Counsellors (6)
- Outreach Worker (1)

The Women's Services Department provides the following services:

- Residential Services (Esprit Place Family Resource Centre)
 - Supportive counselling
 - Temporary safe and secure shelter residence
 - Provision of food and other residential supports (i.e. blankets, hygiene products)
 - Emergency transportation
 - Referrals or linking women to alternative accommodations
 - Assisting with housing applications
 - Provision of information on rights, options, and available services
 - Development of safety strategies or plans for women and their children
 - Assistance with information on immigration, transportation and cultural interpretation
 - Services through the local crisis phone line
 - Outreach to women, including promoting shelter services
 - Advocacy on behalf of the woman and her children
 - Children's Programming and referrals to Childcare

- Non-Residential Services
 - 24-hour Crisis Phone
 - Crisis Intervention and Supportive Counselling
 - Emergency Transportation to Esprit Place or another shelter (in partnership with other agencies)
 - Community Liaison, Referrals, and Advocacy
- Children's Voices
 - Individual counselling for children or youth
 - Consultation with parents regarding behaviour strategies
 - Group work focusing on topics such as self-esteem, self-care, anger management, and healthy relationships
- The Transitional Housing Support Program
 - To provide enhanced housing supports across the District to prevent homelessness.
 - Funds one additional community relations worker to work with vulnerable populations in our community
- VAW Coordinating Committee

WOMEN'S SERVICES PROGRAM (ESPRIT PLACE) – ACCOMPLISHMENTS, CHALLENGES & BUDGET IMPACTS

2025 Major Accomplishments:

- On March 8th, 2025, Esprit Place reopened its doors to serve women and children fleeing gender-based violence; utilized Social Services Relief Fund Phase 4 & 5 for renovation
- Operations & Maintenance (O&M) manuals completed by Bertrand Wheeler
- Developed a new operational model for Esprit Place Family Resource Centre to deliver services that are grounded in evidence, trauma and violence informed and delivered in a manner that is driven by principles of equity, diversity, inclusion, and decolonization
- Strengthened partnerships with local social service agencies
- Expanded membership on Violence Against Women Coordinating Committee
- Completed extensive staff training
- Hosted a successful “Take Back the Night” event in Market Square Park in Parry Sound bringing people together to draw awareness to gender-based violence.

Significant Challenges for 2026:

- Recruiting and maintaining an optimal staffing compliment to ensure the safe and effective operation of Esprit Place Family Resource Centre and the delivery of comprehensive wrap around supports for Esprit Clients
- Training staff and engaging relevant community resources to support our clients who are experiencing increased levels of addiction and poorly managed mental health concerns. This challenge is exacerbated by the poor distribution of mental health and addiction treatment resources throughout the District of Parry Sound

2026 Budget Impacts:

- Increased staffing costs – Collective agreement & Pay Equity Review
- Increased operational costs for a congregate setting, including increased cost of groceries, household cleaning supplies, and transportation
- Static MCCSS funding year over year
- In 2026, the Director of Women's Services will assume oversight of Directly Operated Child Care program upon the retirement of the current director, creating leadership efficiencies and reducing overall organizational cost

WOMEN'S SERVICES PROGRAM OPERATING BUDGET 2026

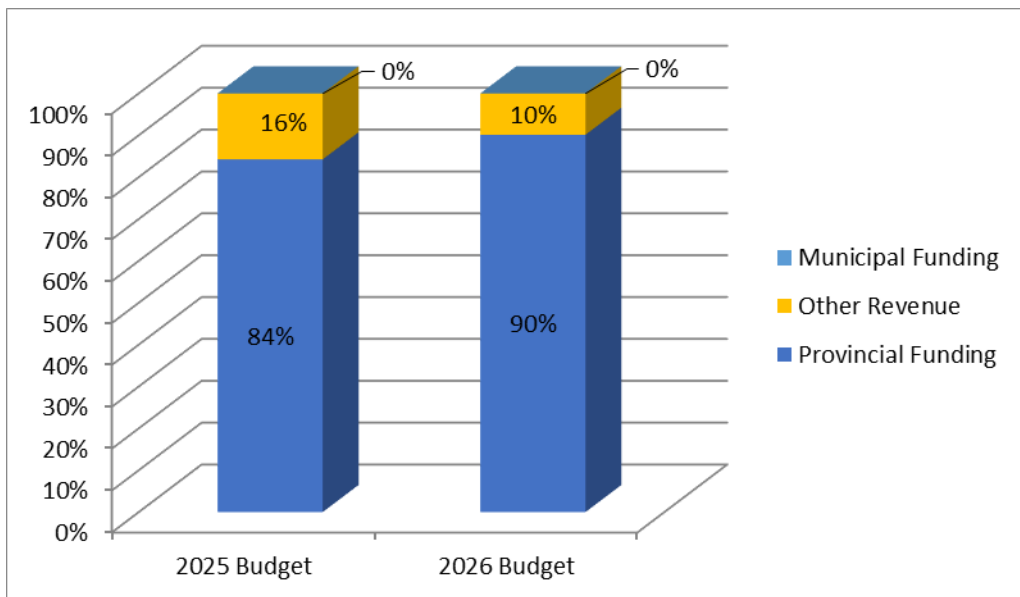
District of Parry Sound



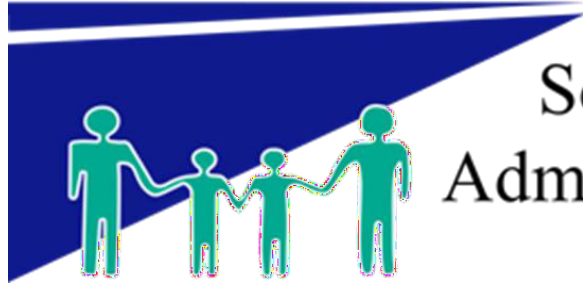
Operating Budget 2026

Women's Services Program

	A	B	C	VARIANCES	
				Increase / (Decrease)	
				2025 Projection vs 2025 Budget (B - A)	2026 BUDGET vs 2025 Budget (C - B)
	2025 PROJECTION	2025 BUDGET	2026 BUDGET		
Esprit Shelter Costs	950,256	948,457	869,452	-1,799	-79,005
Outreach Worker Costs	94,200	101,358	104,961	7,158	3,602
Child Witness Costs	58,123	63,252	64,322	5,129	1,070
VAWCC Costs	23,722	27,833	27,833	4,111	-
Women's Services Program Costs	1,126,301	1,140,900	1,066,567	14,599	-74,332
Less: Provincial Funding	-961,155	-961,155	-961,155	0	0
Less: Grant Revenue	-7,406	-10,000	0	-2,594	10,000
Less: Donation Revenue	0	-9,745	-5,412	-9,745	4,333
Less: Bursary Revenue	-	-	-	-	-
Less: Transfer from Reserves	0	-	-	-	-
Less: Allocated from Other Programs	-160,000	-160,000	-100,000	0	60,000
Total Municipal Levy Requirement:	- 2,260	-	-	-	-
Percentage of Municipal Levy		0.0%	0.0%		
Increase / (Decrease) to Municipal Levy				-	
Percentage Increase to Municipal Levy				0.0%	



District of Parry Sound



Social Services
Administration Board

2026 BUDGET

DSSAB Facilities Maintenance

DSSAB FACILITEIS MAINTENANCE - INTRODUCTION

The DSSAB incurs facility property management expenses for buildings that we own in the District that are not social housing. The Property Maintenance & Capital Projects division is responsible for ensuring that the internal and external property maintenance of these buildings is maintained throughout the year and manages the cost in the operating and capital budget as reported in the asset management plan system.

The DSSAB facilities are located as follows:

South River

- 16 Toronto St. – Ontario Works, Childcare Services, First Steps Early Learning and Child Care Centre, EarlyON Child & Family Centre, Esprit Outreach program, Housing & Homelessness program.

Emsdale

- 2500, H 592, Perry Township- Highlands Early Learning and Childcare Centre

Town of Parry Sound

- 1 Beechwood Drive –Ontario Works, Social Housing, Childcare Service Management, and Corporate Services
- 66A Waubeek St. – Waubeek Early Learning and Childcare Centre
- 66B Waubeek St. – Clara’s Place Preschool
- 3A Beechwood Dr. – Esprit Women’s Shelter
- Waubeek St. – vacant property

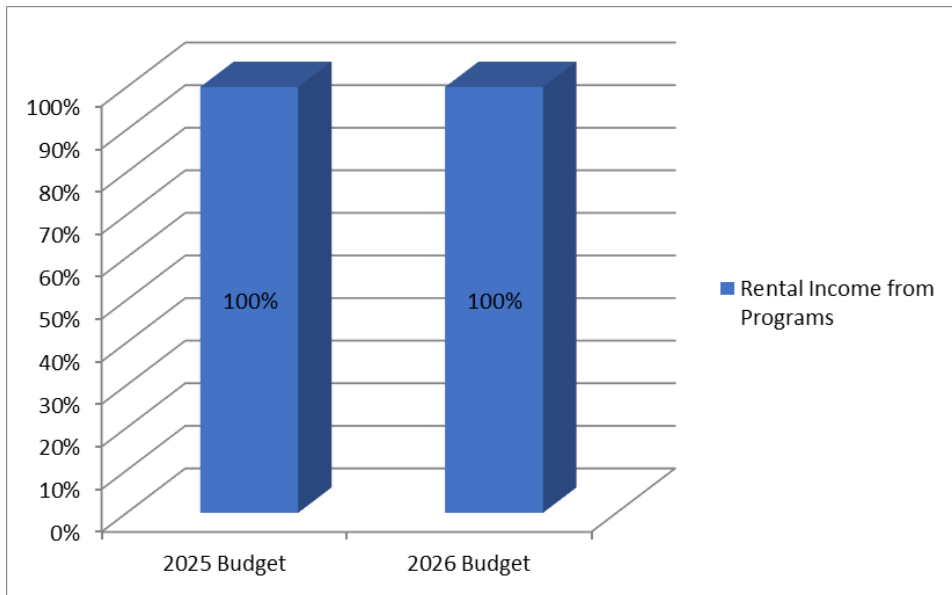
PROGRAM FACILITIES OPERATING BUDGET 2026

District of Parry Sound



Operating Budget 2026

DSSAB Facilities Maintenance Expense	A	B	C	VARIANCES Increase / (Decrease)	
				2025 Projection vs 2025 Budget (B - A)	2026 BUDGET vs 2025 Budget (C - B)
	2025 PROJECTION	2025 BUDGET	2026 BUDGET		
Parry Sound - Beechwood Facility	177,293	189,500	191,400	12,207	1,900
South River - Toronto Avenue Facility	143,451	108,480	141,480	-34,971	33,000
Parry Sound - Waubeek Daycare Facility	66,374	70,232	74,300	3,858	4,068
Emsdale - Highlands Daycare Facility	44,842	53,690	59,300	8,848	5,610
Parry Sound - Esprit Women's Shelter	34,800	45,000	38,600	10,200	-6,400
Parry Sound - Waubeek (Clara's Place)	-	-	50,400	-	50,400
DSSAB Facilities Maintenance Costs	466,760	466,902	555,480	143	88,578
Less: Rental Income from Programs	-466,760	-466,902	-555,480	-143	-88,578
Total Municipal Levy Requirement:	-	-	-	-	-
Percentage of Municipal Levy		0.0%	0.0%		
Increase / (Decrease) to Municipal Levy				-	
Percentage Increase to Municipal Levy				0.0%	



District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Corporate Services

(CAO's Office &

Members of the DSSAB Board)

CORPORATE SERVICES (CAO/BOARD) - INTRODUCTION

Working with the Board, the CAO is responsible for the establishment of the Corporate Strategic Directions for the District of Parry Sound Social Services Administration Board (DSSAB). Through management and leadership of the Senior Leadership Team, the CAO provides direction of administration and implementation of the strategic directions and operations of the DSSAB. The CAO manages the execution of the Board's directions and decisions and provides recommendations to the Board regarding periodic updating of the Corporate Strategic Directions.

The Department is comprised of the following Staff:

- Chief Administrative Officer
- Administrative Officer
- Board Chair, Members of the DSSAB Board

The CAO's Office provides the following services:

- Oversee the implementation of the Strategic Plan
- Provide recommendations to the Board
- Preparation of a monthly CAO report
- Collaborate with program Directors to fulfill program and strategic objectives
- Provide leadership to the organization

2025 Major Accomplishments:

- Launched an Expression of Interest (EOI) inviting qualified housing partners to help advance new affordable housing projects across the Parry Sound District
- Continuing to develop and strengthen the Leadership Team
- Participated in delegations with Ministry representatives at the Association of Municipalities of Ontario (AMO) Conference & Rural Ontario Municipalities Association (ROMA) Conference
- Attended the Regeneration Forum conference, hosted by Housing Services Corporation (HSC) in Toronto that aims to inspire and inform the Canadian community housing sector. Moderated a session titled 'Pushing Boundaries to Achieve Meaningful Change'
- Esprit Place was proud to support an event in South River in recognition of International Women's Day at the South River-Machar Community Centre
- Attended the annual Ontario Municipal Social Services Association (OMSSA) Policy and OMSSA Exchange conferences representing our DSSAB
- Attended the annual Northern Ontario Service Deliverers Association (NOSDA) conference representing our DSSAB
- Supported the launch of a new five-year Strategic Plan for NOSDA to improve health and human services across Northern Ontario
- NOSDA representatives met with Ontario's Minister of Infrastructure, Kinga Surma, at AMO to speak up for Northern Ontario making the regulation changes needed so DSSABs can access

the Infrastructure Ontario Loan Program

- NOSDA also met with Associate Minister Graydon Smith (Municipal Affairs and Housing) to advocate for Northern Ontario, pressed for urgent and targeted action to address soaring homelessness in the North
- Attended the District of Parry Sound Municipal Association (DPSMA) Spring meeting in Callander and the fall meeting at the Orrville Community Centre in Seguin Township
- Attended the *Take Back the Night* event at Market Square Park in Parry Sound hosted by the Violence Against Women Coordinating Committee for an evening of solidarity, awareness, and action against gender-based violence
- Continued to support the West Parry Sound Ontario Health Teams (OHT) as a Collaborative Partner
- Continued as Board Director on the Housing Services Corporation (HSC) Board and member of the audit/finance committee
- Continued building and strengthening relationships with our local MP and MPP
- Partnership discussions with Ontario Health North
- Continued building and strengthening relationships with Community Partners such as WPSHC, Parry Sound Friendship Centre, OPP, Children’s Aid Society of Nipissing & Parry Sound, Canada Mortgage and Housing Corporation (CMHA), The Friends, Community Living Parry Sound, Habitat for Humanity Ontario Gateway North

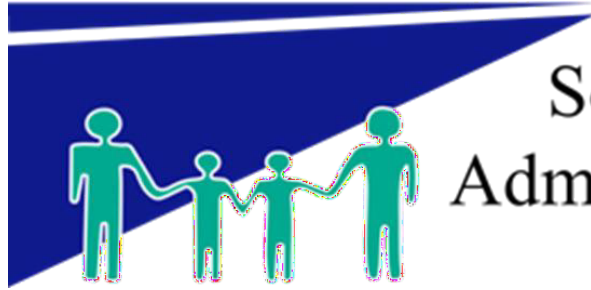
Significant Challenges for 2026:

- NOAH financial structure
- Maximizing Ministry of Education funding for Child Care due to restrictive funding guidelines
- Addressing the ongoing housing crisis locally with meaningful solutions
- Addressing the growing community impacts of the mental-health and substance-use crisis, including the need for more coordinated, trauma-informed supports

2026 Budget Impacts:

- Similar to prior year, maintain in-person attendance by the CAO to various provincial conferences to build awareness of the DSSAB’s services and required funding for programs

District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Corporate Services (Finance)

CORPORATE SERVICES (FINANCE) - INTRODUCTION

The Finance Department is headed by the Director of Finance. The Finance department provides support to the DSSAB and Social Housing programs and Board to fulfill their obligations with the following principles in mind; efficiency and consistency in program operations; adherence to board policies in all programs and continual organizational development and improvement in program and staff effectiveness.

The Department is comprised of the following Staff:

- Director of Finance
- Supervisor of Finance
- Senior Financial Analyst
- Financial Analyst
- Finance Officer (2)

The Finance Department provides the following services:

Treasury and Cash Management

- Includes monitoring bank accounts, signing authorities, managing investments and capital reserve planning.
- Investment Policy
- Following the standard of care established, Board assets must be invested with the “care, skill, diligence and judgment that a prudent investor would exercise in making investments.”
- Investment parameters recognize that the DSSAB has a long-term time horizon and that the Board’s objective is to ensure that the value of its investments keeps pace with inflation.

Financial Reporting

- Provides administrative support for all DSSAB program areas while managing the flow of data incorporating separate software systems for Ontario Works (SDMT), Housing (Yardi), Children’s Services (OCCMS, OneHSN and Lillio), Community Services (WISH) and Finance (Financial Edge). Data is aggregated and financial statements are prepared monthly.

Reporting and Analysis to Programs

- Detailed activity reports are provided to each Director monthly for review. Financial analysis is prepared regularly as needed. Financial reports are reviewed monthly by the Director of Finance. The financial reports are compared to budgeted figures, variances are investigated, and plans developed for corrective action as required.

CORPORATE SERVICES (FINANCE) – INTRODUCTION CONTINUED

Board Financial Reporting

- Provide monthly reporting, financial analysis recommendations to Board for decision making.

Annual Corporate Operating and Capital Budgets

- CAO & Director of Finance responsible to lead the organization and preparation of the annual DSSAB and Social Housing corporate budget to the Board for annual approval.

Audit

- Preparation and analysis of year-end financial statements for audit. Financial analysis and schedules are prepared by the staff and provided electronically for the auditors to review and provide their professional opinion.

Purchasing

- Invoices are processed for payment centrally and reviewed to ensure that they are properly authorized for payment, fall within the constraints of the approved budgets and that purchasing/procurement policies have been followed.

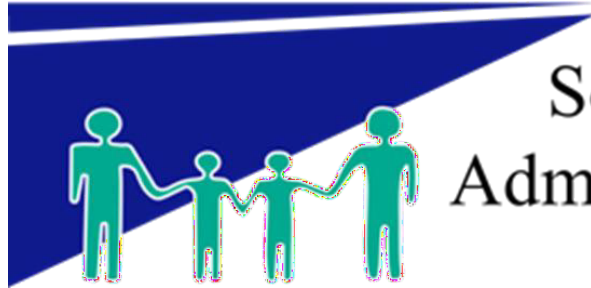
Significant Challenges for 2026:

- Managing diverse and restricted funding sources, such as Cost-Based Funding for Childcare
- Complex ministry reporting requirement with more statistics/details required each year
- Rising costs without matching funding
- Technology gaps – still relying on excel for complex budget preparation, merging two software general ledgers into one meaningful solution
- Compliance with government regulations and audit pressures - Direct Engagement to Report on Compliance for Cost-Based Funding, Cost Reviews, RER Report, EFIS, etc.
- Digitizing and revamping many financial processes to work with new environment and ongoing technology changes – Co-pilot for excel and Power BI for streamlined reporting
- Balancing mission with financial sustainability

2026 Budget Impacts:

- Budget impacts for 2026 are primarily driven by updates associated with cost of living, step progression and the outcomes of the pay equity review

District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Corporate Services
(Human Resources /
Health & Safety)

CORPORATE SERVICES (HUMAN RESOURCES/HEALTH & SAFETY) – INTRODUCTION

The Human Resources / Health & Safety (HR) department is the group responsible for managing the employee life cycle and all employment-related functions. Areas such as recruitment and selection, legislative compliance, payroll and benefits, organizational development, talent management and performance are key responsibilities. The scope of work is not limited to managing administrative functions. HR also works actively to safeguard the interest of employees and create a positive work environment for them. It serves as a link between employer expectations and employee needs so that a fine balance is maintained. Employee/labour relations are also an ongoing focus. The HR team works to ensure that the employees of the DSSAB are supported to assist them in serving the vulnerable populations in our communities.

The Department is comprised of the following Staff:

- Director of Human Resources
- Payroll Coordinator
- HR Coordinator- Pension & Benefits
- HR Coordinator- Training, Performance & Licensing
- HR Coordinator- Recruitment

The Human Resources Department provides the following services:

- Payroll & attendance
- Pension & benefit administration
- Recruitment & Selection, job postings, interviews, hiring.
- Job design and job description creation and revision
- Orientation and on-boarding of new staff
- Training including in-house facilitation and organizing external training.
- Policy administration
- Workplace accommodations, WSIB administration, absence/sick pay administration
- Administration of all employee leaves (parental, medical, leave of absence etc.)
- Legislative compliance (Employment Standards Act, Labour Relations Act, Occupational Health & Safety Act, Accessibility for Ontarians with Disabilities Act, etc.)
- Employee/ labour relations (Collective Bargaining negotiations and ongoing collective agreement interpretation)
- Licensing for childcare programs
- Vulnerable sector checks
- Employee loans administration
- Conflict resolution
- Workplace investigations
- Performance Review process administration

CORPORATE SERVICES (HUMAN RESOURCES/HEALTH & SAFETY) – INTRODUCTION CONTINUED

The Human Resources Department provides the following services continued:

- Addressing work-related issues of individual employees, including discipline and termination
- Maintaining employee records
- Fostering a safe and positive work environment, and promoting employee wellness
- Working with the Leadership team to maintain and promote organizational culture.
- Keeping employees safe at work by implementing/updating health and safety regulations
- Focusing on diversity, equity, and inclusion
- Helping staff exit the company well, whether retiring, resigning, termination, or layoff

2025 Major Accomplishments:

- Completed a comprehensive non-union pay equity and market review
- Rebuilt and revitalized the staffing complement at Esprit Place
- Successfully migrated all organizational policies to the DocTract system, providing automated employee attestation and streamlined compliance oversight

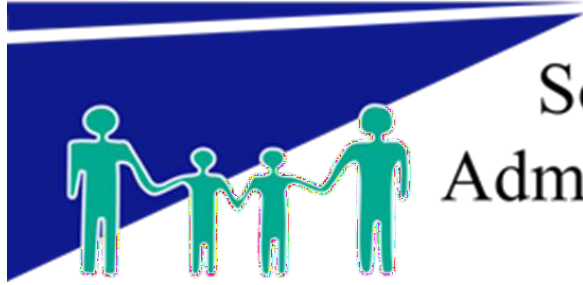
Significant Challenges for 2026:

- OPSEU Pay Equity maintenance
- Corporate training on Workplace Harassment, Respect in workplace
- Supporting employee health and wellness
- Changing legislation (ESA, OHSAA updates)
- Increasing diversity, equity and inclusion in recruitment
- Succession planning for upcoming retirements in key positions
- Legal fees for potential new grievances, given the change in culture/climate

2026 Budget Impacts:

- The budget increase is primarily driven by salary and benefit adjustments related to cost of living wage increases, step progressions, and the outcomes of the pay equity review

District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Corporate Services
(Communications)

CORPORATE SERVICES (COMMUNICATIONS) - INTRODUCTION

The Communications Team supports all programs/departments by connecting and informing residents of the District of Parry Sound on local social services issues. The Communications Officer provides support and communications work of a confidential nature to the CAO.

Communications is a subdepartment of the Corporate Services budget, and the intent of the department is to grow public awareness of the DSSAB's services, and capitalizing on opportunities to promote the DSSAB as one voice at the corporate level.

The key objectives of the Communications Team are to:

1) Create Awareness; 2) Simplify Navigation; 3) Improve Public Perception

The Communications Team is comprised of the following Staff:

- Communications Officer

The Communications Team provides the following services:

External Communications

- Strategic communications support to all departments in their delivery of programs and services to those we serve.
- Development and implementation of plans, programs, and messaging to promote the DSSAB within the community.
- Ensuring the DSSAB speaks with a unified voice
- Development and distribution of media releases, newsletters and other organizational communications
- Organization of political and other events
- Responding to public and media inquiries, compliments and complaints
- Acts as a spokesperson for the organization, along with the CAO, and Board Chair
- Providing image and reputation management support
- Communicating about the long-term vision of the organization, our Strategic Plan which includes key goals and objectives.
- Providing crisis and issues management support
- Attend & host community events to increase awareness
- Fulfills the role of Privacy Officer for the organization
- Develop content and administer the external DSSAB websites (www.psdssab.org, www.espritplace.ca, www.themeadowview.ca)
- Develop content and administer all social media accounts
 - DSSAB (Facebook, Twitter, LinkedIn)
 - Esprit Place (Facebook, Instagram)
 - EarlyON (Facebook)
 - Become an ECE (Facebook, Twitter, Instagram)
 - The Meadow View (Facebook)

CORPORATE SERVICES (COMMUNICATIONS) - INTRODUCTION

Internal Communications

- Supports the Human Resources Team and CAO's Office in their efforts to communicate and engage DSSAB employees
- Publication of the quarterly internal staff newsletter called 'The District'
- Administration of the Internal Staff Website
- Provides training to staff on privacy best practices

2025 Major Accomplishments:

- Successfully launched the redesigned Parry Sound DSSAB website, enhancing accessibility and user experience

Significant Opportunities & Challenges for 2026:

Opportunities:

- The launch of the new Parry Sound DSSAB website has a new subscription function will enable us to leverage the new website to enhance our reach and communications efforts.
- Bringing 3 websites (DSSAB, EarlyON, Esprit Place) under one Content Management System (CMS) will provide greater administrative control, improved visitor satisfaction and ease of use, and additional features (i.e.. news subscriptions, job posting notifications, calendars, etc). This will also help us to meet our obligations under the French Language Services Act (FLSA).
- In collaboration with the HR team, the Communications team's developed a recruitment video, which will provide an opportunity in 2026 for us to showcase our staff and what it means to be a DSSAB employee.
- Communications staff will continue to review processes and service levels standards to address any potential gap between community expectation and our ability to deliver prompt and effective services.
- Social media performance will be reviewed. New platforms may provide opportunities for greater reach.

Challenges:

- Recruitment continues to be a challenge. Must find creative ways of reaching a greater audience and promoting DSSAB as an employer of choice (i.e.. recruitment video).
- In 2023, Metroland Media Group (MMG) announced that it was restructuring its operations and seeking protection under the Bankruptcy and Insolvency Act. This loss of community printed news continues to be a challenge as we publish media releases, and advertise Tenders, RFPs, and job postings.
- Communications staff will continue to review processes and service levels standards to

address any potential gap between community expectation and our ability to deliver prompt and effective services.

CORPORATE SERVICES (COMMUNICATIONS) – BUDGET IMPACTS

2026 Budget Impacts:

- Continued implementation of current Communications Plan in 2026.
- Continue with ongoing updates/new content of the external website to improve user navigation, accessibility, and bilingualism. Manage all 3 websites under one Content Management System (DSSAB, Esprit Place Family Resource Centre, EarlyON). This will also help us to meet our obligations under the French Language Services Act (FLSA).
- A marketing campaign to promote the new recruitment video will be planned for 2026 using primarily digital advertising platforms.
- A marketing campaign for The Meadow View will be considered in the 2026 budget.
- In 2026, the Communications Officer intends to keep office hours in the South River office to support staff throughout the district. This cost has been reflected in the travel budget.
- Innovation Fund resources will be strategically applied to communications efforts that promote the ECE profession and highlight the breadth of career pathways within the early years sector.

District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Corporate Services (Information Technology)

CORPORATE SERVICES (IT) - INTRODUCTION

The Information technology Department (I.T.) is responsible for managing all of the technology needs of the DSSAB. This includes maintaining all computer systems, servers, software, communications, and networks. The department works to ensure that all hardware and software are up-to-date and functioning properly and provides technical support to all employees. The I.T. Department plays a crucial role in the planning and implementation of new projects and initiatives in all departments across the organization and works to provide our programs with the most efficient and cost-effective solutions, allowing the DSSAB's client facing programs to deliver high standards of service. The I.T. department plays a key role in protecting the DSSAB from Cybersecurity threats by implementing and maintaining strong security measures, such as firewalls and network monitoring devices. The department also helps to educate employees on good cyber security practices. Overall, the I.T. department helps to ensure that the DSSAB has the technology it needs to operate smoothly and efficiently.

The Department is comprised of the following Staff:

- Director of Information Technology
- Information Technology Support Technician
- Information Technology Support Technician

The Information Technology Department provides the following services:

- Centralized technology purchasing
- Asset management (technology assets)
- Provisioning of all Desktops and Notebooks for staff and programs
- Mobile device purchasing and plan management
- Mobile device security and provisioning
- Telephone and VOIP management, provisioning, and support
- Wired and wireless network design, implementation and management for all programs
- Management of internet access for all DSSAB programs and buildings
- Day to day, end user technical support to all staff and stakeholders
- End user cyber security and cyber awareness training
- Licensing management for all program related and agency wide software purchasing and renewals
- Firewall and Wide area network services and management
- Provisioning and management of VPN and remote access services
- Cyber security management and threat analysis
- Cyber security threat response
- Administration of all employee accounts and credentials

CORPORATE SERVICES (IT) - INTRODUCTION

The Information Technology Department provides the following services continued:

- Administration of all user email and digital communications
- Administration of all on site and cloud-based servers and services
- Security Camera provisioning and administration
- Access controls management – provisioning and distribution of all card and fob access for DSSAB buildings
- Working closely with all departments to implement new and efficient technology solutions to assist in service delivery
- Technology advisors for all DSSAB programs as well as community partners and stakeholders

2025 Major Accomplishments:

- Completion of the DSSAB core network infrastructure rebuild, which included the installation of new servers and switches
- Implemented a new asset management system for Housing assets
- Migrated to a more robust data protection solution to enhance data storage and backup protocol
- Increased Cybersecurity stack - Darktrace expansion
- Cybersecurity assessment to mitigate risks
- Network operations modernization

Significant Challenges for 2026:

- Network Firewall Refresh - current system is End Of Life
- Phone system Refresh - Current system is End of Life
- Roll out of AI based tools for appropriate positions
- Keeping up with evolving security requirements, such as certificate renewals, cyber security threats and access control updates

2026 Budget Impacts:

- Cost increases from software and hardware vendors attributable to supply-chain pressures and tariff impacts
- Additional software expenditures associated with AI integration and related technological enhancements

CORPORATE SERVICES OPERATING BUDGET 2026

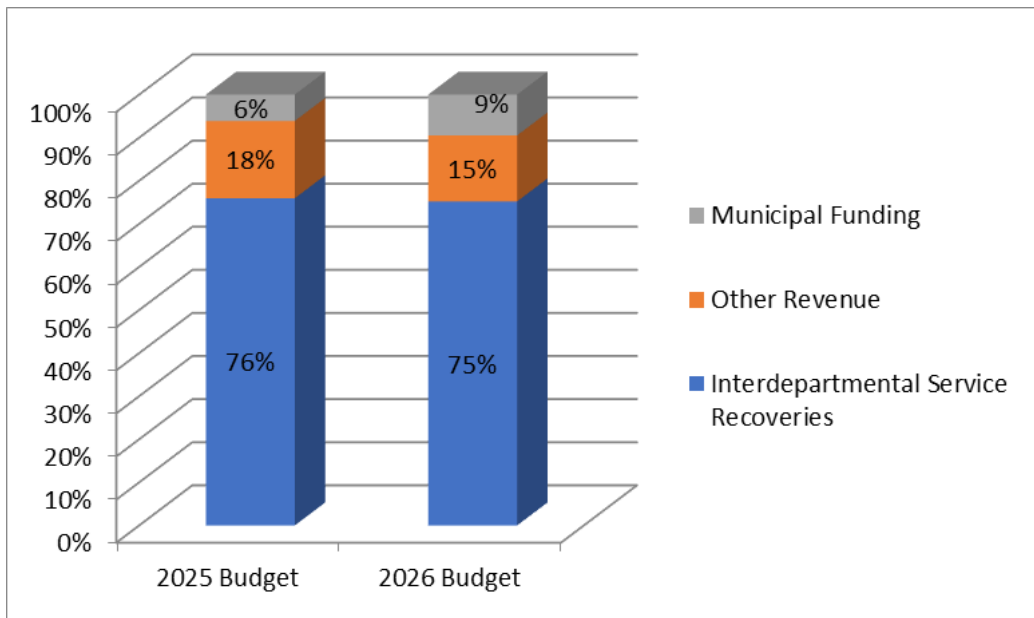
District of Parry Sound



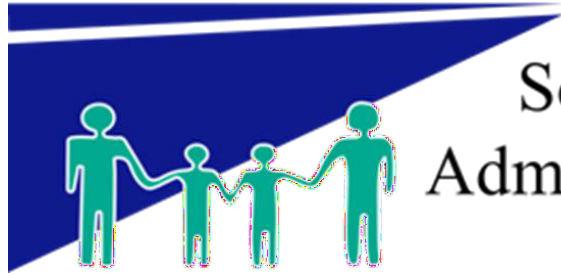
Social Services
Administration Board

Corporate Services Budget 2026

Corporate Services	A	B	C	VARIANCES Increase / (Decrease)	
	2025 PROJECTIO N	2025 BUDGET	2026 BUDGET	2025 Projection vs 2025 Budget (B - A)	2026 BUDGET vs 2025 Budget (C - B)
	Members of the DSSAB Board	35,130	65,019	65,019	29,889
CAO's Office	381,258	524,165	548,058	142,907	23,893
Finance Services	855,680	874,162	933,416	18,482	59,254
Human Resources / Health & Safety Services	786,829	790,802	824,814	3,973	34,012
Communication Services	142,717	141,494	155,416	-1,223	13,922
Information Technology	1,093,563	1,226,016	1,326,694	132,453	100,678
Corporate Services Costs	3,295,178	3,621,658	3,853,417	326,481	231,758
Less: Interdepartmental Overhead Recoveries	-2,699,732	-2,750,322	-2,898,010	-50,590	-147,688
Less: Other Revenue	-595,445	-650,000	-590,000	-54,555	60,000
Total Municipal Levy Requirement:	0	221,336	365,407	221,336	144,070
Percentage of Municipal Levy		3.1%	4.7%		
Increase to Municipal Levy			144,071		
Percentage Decrease to Municipal Levy			31%		



District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Social Assistance Restructuring Fund (SARS)

SOCIAL ASSISTANCE RESTRUCTURING FUND

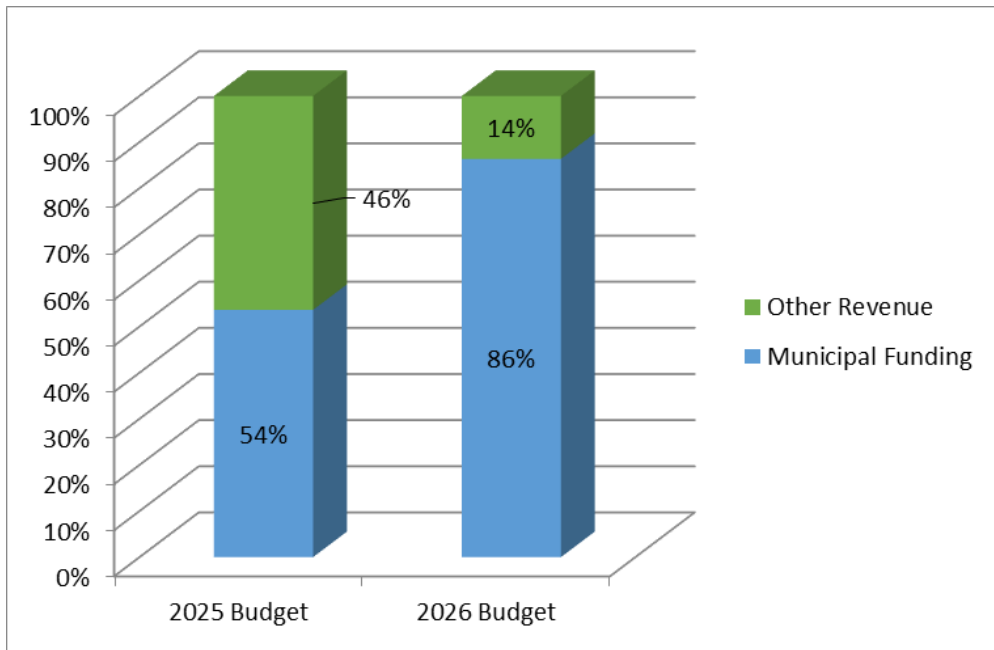
Purpose of Social Assistance Restructuring Fund:

- The Social Assistance Restructuring Fund represents amounts that were directed by the province to be set aside (between 2003 and 2013) and spent to “reduce the depth of child poverty and promote attachment to the labour force”.
- Municipal savings from the Social Assistance Restructuring Fund were realized in reduced financial assistance payments to Ontario Works families with children through the Ontario Child Benefit program.
- The Board has allocated these funds over the years primarily to food security programs and emergency shelter and energy programs for low-income families and social assistance recipients.
- These funds had the potential of being reimbursed to municipalities through OMPF (Ontario Municipal Partnership Fund) grants in the past. In 2013 the OMPF grant formula changed to a MFCI (Municipal Fiscal Circumstance Index) basis. As such, social services costs are no longer a determinant of OMPF grants and Social Assistance Restructuring Fund allocations are no longer available through OMPF funding.
- The Board approved the annual spending allocations for food security programs from the Social Assistance Restructuring Fund at the September meeting of the Board.

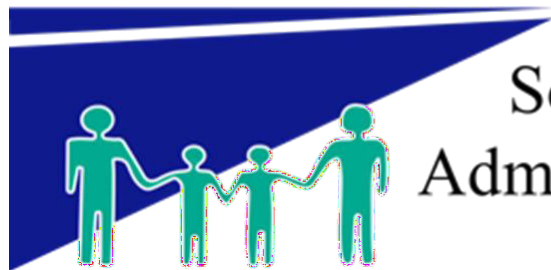
SOCIAL ASSISTANCE RESTRUCTURING OPERATING BUDGET 2026



Social Assistance Restructuring	A	B	C	Increase / (Decrease)	
	2025 PROJECTION	2025 BUDGET	2026 BUDGET	2025 Projection vs 2025 Budget (B - A)	2026 BUDGET vs 2025 Budget (C - B)
Recreational Opportunities for children	20,000	20,000	20,000	-	-
Food Security Programs	136,000	142,000	142,000	6,000	-
Emergency Shelter & Energy program	60,000	60,000	60,000	-	-
FRP/Homes for Good	61,200	61,200	61,200	-	-
Other Expenses	10,000	10,000	10,000	-	-
Social Assistance Restructuring Costs	287,200	293,200	293,200	6,000	-
Less: Transfer from Reserves	-130,000	-136,000	-40,000	- 6,000.00	96,000
Total Municipal Levy Requirement:	157,200	157,200	253,200	0	96,000
Percentage of Municipal Levy		2.2%	3.3%		
Increase to Municipal Levy			96,000		
Percentage Increase (Decrease) to Municipal Levy			20.4%		



District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Contributions to Capital Reserves

CONTRIBUTION TO CAPITAL RESERVES- INTRODUCTION

Reserve contributions to DSSAB Facilities and Social Housing reserve for 2026 have increased from \$1,235,000 to \$1,343,466 to better align with the Building Condition Assessment Report and recommendations from our external auditor.

Reserves and reserve funds are an important financial indicator in the DSSAB's overall financial health. By maintaining reserves, the DSSAB has the capability to fund future liabilities, a key link to long-term financial planning practices. They also provide a cushion to absorb unexpected shifts in revenue and expenditures. The availability of reserves also reduces the cost of financing capital as it allows an organization to avoid debt interest payments.

The effective use and management of reserves and reserve funds is a critical aspect of an organization's strategic financial plan and continued long-term financial sustainability. It is crucial that the DSSAB has principles, programs and policies formally approved by the Board that serve as a framework to make important financial decisions. Staff will be working to enhance the DSSAB's reserve policy to provide guidance with respect to the administration, establishment, targeted levels and uses of the DSSAB's reserve funds.

This also includes the review of the composition of reserves and reserves funds to ensure sufficient and appropriate funding and to ensure the reserves will support the DSSAB's asset management plan to assist with keeping assets in a state of good repair.

As staff continue to improve and work on the asset management plan over the next few years, reserve targets required will become more accurate, reserve composition will change, and additional funding strategies will be established.

CONTRIBUTIONS TO CAPITAL RESERVES OPERATING BUDGET 2026

District of Parry Sound



Social Services
Administration Board

Operating Budget 2026

Contributions to Capital Reserves

	A	B	C	VARIANCES	
				Increase / (Decrease)	
				2025 PROJECTION N	2025 BUDGET
Contributions to Social Housing Capital Fund	735,000	735,000	843,466	-	108,466.00
Contributions to DSSAB Building Capital Fund	500,000	500,000	500,000	-	0
Capital Reserve Contribution Costs	1,235,000	1,235,000	1,343,466	-	108,466
Less: Interdepartmental Overhead Recoveries	-	-	-	-	0
Total Municipal Levy Requirement:	1,235,000	1,235,000	1,343,466	-	108,466

Percentage of Municipal Levy

17.1%

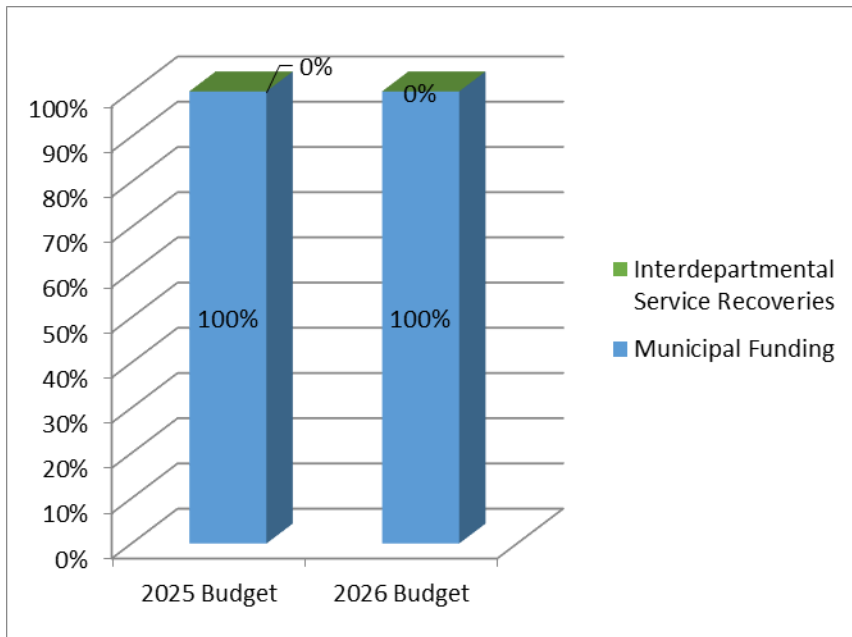
17.4%

Increase to Municipal Levy

108,466

Percentage Increase to Municipal Levy

23.1%



District of Parry Sound



Social Services
Administration Board

2026 BUDGET

Capital Budget & Reserves

CAPITAL BUDGET AND OPERATING FUNDS OVERVIEW

General Operating Fund

The DSSAB maintains operating funds for cash management purposes. As per the Board's operating reserve policy, operating funds of no greater than three months of annual operating expenses will be maintained by the DSSAB. This equates to \$10,692,133 at the end of 2026.

Our projected level of operating funds on December 31, 2026, is \$3,697,470 or 31 days of annual operating expenses. Coupled with our capital reserves, we believe that we have sufficient funds on hand to meet our current short-term operating requirements.

If capital reserve contributions continue as recommended, we are not recommending an increase to the operating reserves.

DSSAB Facilities Capital Fund:

The DSSAB holds capital funds for the capital repairs of six of its buildings that it owns. These facilities are:

1. South River Building – 16 Toronto Street
 - Programs held: Income Support, Childcare Services, First Steps Early Learning and Childcare Centre, EarlyON Child & Family Centre, Housing Stability program
2. Emsdale - 2500, H 592, Perry Township
 - Programs held: Highlands Early Learning and Childcare Centre
3. Town of Parry Sound Building - 1 Beechwood Drive
 - Programs held: Ontario Works, Social Housing, Childcare Service Management, Esprit Outreach and Corporate Services
4. Town of Parry Sound Building - Waubeek St. and vacant property
 - Programs held: Waubeek Early Learning and Childcare Centre
5. Town of Parry Sound Building - Waubeek St.
 - Landlord to: Clara's Place Preschool
6. Town of Parry Sound Building - 3A Beechwood Dr.
 - Programs held: Esprit Women's Shelter

CAPITAL BUDGET AND OPERATING FUNDS OVERVIEW CONTINUED

Social Housing Capital Fund:

The DSSAB holds capital funds for the 347 social housing units owned and operated within our Housing Operations program. These include the Local Housing Corporation (LHC) housing units as well as the Non-Profit Housing program units that we fund as we are responsible for any of their operating or capital shortfalls.

These units were transferred from the Province to the DSSAB without capital reserves in 2000. At the same time, responsibility for the non-profit housing provider operating agreements was transferred to us. Although these units had reserves, they were minimal, and the buildings were on average 20 years old.

It is recommended to increase contributions to \$843,466 to the social housing capital fund in 2026 to ensure that sufficient capital funds are available to meet the ongoing infrastructure replacement and renewal requirements.

	General Operating Fund	DSSAB Facilites Capital Fund	Social Housing Capital Fund	Total Operating and Capital Reserves
Balance, Dec 31, 2023	\$3,650,728	\$4,203,537	\$10,195,496	\$18,049,760
Contribution: 2024 Municipal Levy		700,000	735,000	1,435,000
Contribution: 2023 Surplus/Adjustments	46,743			46,743
Contribution: Interest Earned				-
Capital Expenditures in 2024	-	-267,226	-1,803,283	-2,070,509
Non Profit Capital Expenditures in 2024			-49,054	-49,054
Projected Balance, Dec 31, 2024	\$3,697,470	\$4,636,311	\$9,078,158	\$17,411,939
Contribution: 2025 Municipal Levy		500,000	735,000	1,235,000
Contribution: 2024 Surplus/Adjustments				-
Contribution: Interest Earned				-
Capital Expenditures in 2025		-525,500	-2,113,691	-2,639,191
Non Profit Capital Expenditures in 2025				0
Projected Balance, Dec 31, 2025	\$3,697,470	\$4,610,811	\$7,699,467	\$16,007,748
Contribution: 2026 Municipal Levy		500,000	843,466	1,343,466
Contribution: 2025 Surplus/Adjustments				
Contribution: Interest Earned				
Capital Expenditures in 2026		-278,800	-1,344,242	-1,623,042
Non Profit Capital Expenditures in 2026				
Projected Balance, Dec 31, 2026	\$3,697,470	\$4,832,011	\$7,198,691	\$15,728,172
Daily operating cash flow requirements	\$ 118,801			
# Days operating funds on hand	31			
Maximum allowable operating fund	\$ 10,692,133			

CAPITAL BUDGET AND RESERVES BUDGET

The 2026 Draft Capital Budget is reflecting 2026 spending of \$1,623,042 of which \$1,439,042 will be funded from capital reserves and \$184,000 from an Ontario Priorities Housing Initiative grant.

2026 Capital Budget

DSSAB Facilities	105,000
LHC Social Housing Buildings	981,742
Remediation Asbestos & Mold	300,000
Appliances (fridges & stoves)	50,000
LHC & DSSAB Vehicles	0
LHC & DSSAB Office Furniture	22,500
Information Technology	163,800
	\$ 1,623,042

As per Service Agreements with Non-Profit Housing Providers, they are eligible for capital funding as needed. This amount is not budgeted for but would come out of the Social Housing Capital Fund. In our OPHI/COCHI Investment plan for 2026 we have amounts allocated to our non-profit providers for repairs in the amount of \$538,905. We do not anticipate other capital expenditures for non-profits.

The chart below and on the next slide illustrates the 2026 capital budget and funding for each asset category as compared with the 2025 capital budget and actuals to date.

2025 AND 2026 CAPITAL EXPENSE AND VARIANCES						2026 FUNDING		
	2025 Actual as of Oct 2025	2025 Budget	VARIANCE	2026 Budget	2026 BUDGET vs. 2025 BUDGET	RESERVE FUNDING	GRANTS	TOTAL 2026 FUNDING
DSSAB BUILDINGS								
Esprit Women's Shelter	\$ -	\$ -	\$ -	\$ 6,250	\$ 6,250	\$ 6,250	\$ -	\$ 6,250
Toronto Ave Admin	\$ 16,167	\$ 25,875	\$ 9,708	\$ 20,000	\$ -5,875	\$ 20,000	\$ -	\$ 20,000
Beechwood Admin	\$ 186,790	\$ 294,625	\$ 107,835	\$ 76,250	\$ -118,575	\$ 76,250	\$ -	\$ 76,250
64 & 66 Waubeeek	\$ 31,246	\$ 145,000	\$ 113,754	\$ -	\$ -113,754	\$ -	\$ -	\$ -
Highlands Daycare	\$ -	\$ 50,000	\$ 50,000	\$ 2,500	\$ -47,500	\$ 2,500	\$ -	\$ 2,500
TOTAL DSSAB BUILDING CAPITAL	\$ 234,203	\$ 515,500	\$ 281,297	\$ 105,000	\$ -410,500	\$ 105,000	\$ -	\$ 105,000
LHC BUILDINGS								
Parry Sound Belvedere	\$ 436,068	\$ 588,750	\$ 152,682	\$ 22,507	\$ -566,243	\$ 22,507	\$ -	\$ 22,507
Parry Sound 66 Church	\$ -	\$ 227,750	\$ 227,750	\$ 91,000	\$ -136,750	\$ 91,000	\$ -	\$ 91,000
Parry Sound William & Addie	\$ 32,460	\$ 34,688	\$ 2,228	\$ 84,688	\$ 50,000	\$ 84,688	\$ -	\$ 84,688
Parry Sound Mapleview	\$ 46,131	\$ 177,250	\$ 131,119	\$ 118,500	\$ -58,750	\$ 118,500	\$ -	\$ 118,500
Parry Sound 118 Church	\$ -	\$ 20,313	\$ 20,313	\$ 16,500	\$ -3,813	\$ 16,500	\$ -	\$ 16,500
Callendar Main	\$ 28,984	\$ 56,875	\$ 27,891	\$ 70,735	\$ 13,860	\$ 70,735	\$ -	\$ 70,735
Sundridge Main	\$ 2,567	\$ 114,750	\$ 112,183	\$ 35,000	\$ -79,750	\$ 35,000	\$ -	\$ 35,000
Magnetawan Queen	\$ 10,102	\$ 105,188	\$ 95,086	\$ 58,750	\$ -46,438	\$ 58,750	\$ -	\$ 58,750
Burks Falls Queen	\$ 59,505	\$ 126,438	\$ 66,933	\$ 26,875	\$ -99,563	\$ 26,875	\$ -	\$ 26,875
Burks Falls Main	\$ 934	\$ 4,063	\$ 3,129	\$ 27,500	\$ 23,437	\$ 27,500	\$ -	\$ 27,500
Burks Falls Dimsdale	\$ 70,845	\$ 129,313	\$ 58,468	\$ 81,938	\$ -47,376	\$ 81,938	\$ -	\$ 81,938
Burks Falls Yonge	\$ 35,032	\$ 96,941	\$ 61,909	\$ 45,000	\$ -51,941	\$ 45,000	\$ -	\$ 45,000
South River Broadway	\$ 2,802	\$ 48,125	\$ 45,323	\$ 37,000	\$ -11,125	\$ 37,000	\$ -	\$ 37,000
South River Dublin	\$ 5,730	\$ 84,500	\$ 78,770	\$ 215,750	\$ 131,250	\$ 31,750	\$ 184,000	\$ 215,750
South River Roselawn	\$ 11,448	\$ 23,750	\$ 12,302	\$ 50,000	\$ 26,250	\$ 50,000	\$ -	\$ 50,000
Housing Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LHC BUILDING CAPITAL	\$ 742,606	\$ 1,838,694	\$ 1,096,088	\$ 981,742	\$ -856,952	\$ 797,742	\$ 184,000	\$ 981,742

CAPITAL BUDGET AND RESERVES BUDGET CONTINUED

As continued from the chart in the previous slide, the chart below illustrates the 2026 capital budget and funding for each remaining asset category as compared with the 2025 capital budget and actuals to date.

2025 AND 2026 CAPITAL EXPENSE AND VARIANCES						2026 FUNDING		
REMEDIATION ASBESTOS & MOLD								
RECURRING	\$ 355,837	\$ 150,000	-\$ 205,837	\$ 300,000	\$ 150,000	\$ 300,000		\$ 300,000
TOTAL REMEDIATION ASBESTOS & MOLD CAPITAL EXPENSE	\$ 355,837	\$ 150,000	-\$ 205,837	\$ 300,000	\$ 150,000	\$ 300,000	\$ -	\$ 300,000
APPLIANCES								
RECURRING	\$ 35,656	\$ 55,000	\$ 19,344	\$ 50,000	-\$ 5,000	\$ 50,000		\$ 50,000
TOTAL APPLIANCE CAPITAL EXPENSE	\$ 35,656	\$ 55,000	\$ 19,344	\$ 50,000	-\$ 5,000	\$ 50,000	\$ -	\$ 50,000
LHC VEHICLES								
	\$ 53,677	\$ 70,000	\$ 16,323	\$ -	-\$ 70,000	\$ -		\$ -
DSSAB VEHICLES								
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
TOTAL VEHICLES CAPITAL EXPENSE	\$ 53,677	\$ 70,000	\$ 16,323	\$ -	-\$ 70,000	\$ -	\$ -	\$ -
NON PROFIT HOUSING PROVIDERS								
	\$ 416,021	\$ 500,000	\$ 83,979		-\$ 500,000	\$ -		\$ -
TOTAL NON PROFIT HOUSING PROVIDERS	\$ 416,021	\$ 500,000	\$ 83,979	\$ -	-\$ 500,000	\$ -	\$ -	\$ -
LHC FURNITURE & EQUIPMENT								
	\$ 3,014		-\$ 3,014	\$ 12,500	\$ 12,500	\$ 12,500		\$ 12,500
DSSAB FURNITURE & EQUIPMENT								
	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ 10,000		\$ 10,000
TOTAL FURNITURE & EQUIPMENT CAPITAL EXPENSE	\$ 3,014	\$ 10,000	\$ 6,986	\$ 22,500	\$ 12,500	\$ 22,500	\$ -	\$ 22,500
INFORMATION TECHNOLOGY								
	\$ 75,837	\$ 149,800	\$ 73,963	\$ 163,800	\$ 14,000	\$ 163,800		\$ 163,800
TOTAL INFORMATION TECHNOLOGY CAPITAL EXPENSE	\$ 75,837	\$ 149,800	\$ 73,963	\$ 163,800	\$ 14,000	\$ 163,800	\$ -	\$ 163,800
TOTAL CAPITAL EXPENSE	\$ 1,916,851	\$ 3,288,994	\$ 1,372,143	\$ 1,623,042	-\$ 1,665,952	\$ 1,439,042	\$ 184,000	\$ 1,623,042

25-YEAR CAPITAL PLAN AND RESERVE FUNDING OVERVIEW

One of our greatest priorities over the years has been to minimize the risk of a potential capital fund deficit for DSSAB, Social Housing and Non-Profit Provider buildings. To minimize this risk, in 2023, the Board approved the capital cost of an external consultant to assess and prepare 25-year building condition assessments (BCAs) on each of the DSSAB, LHC and non-profit housing provider units. The new BCAs will provide us with a guideline for capital replacement planning and capital reserve funding and have been uploaded into the new asset management system in 2024 to form the organization's 25-year capital plan.

The asset management system provides annual reports that reflect the total operating and capital expenses incurred on each asset. This allows Management and the Board to make better decisions regarding the maintenance, replacing and disposing of infrastructure assets in a sustainable manner into the future. We are able to establish a consistent funding approach which minimizes levy variability and formulates funding costs into the future to sustain program operations and infrastructure.

As shown in chart on the next slide, the DSSAB's 25-year capital plan, total estimated cost is \$35,698,187. The capital plan is forecasted for the budget years, 2024-2048, and has mainly been based on the 25-year Building Condition Assessments that were completed in 2023 and other historical capital spending. The capital plan is a live document, and changes to the plan can occur each year from internal and external factors including service levels, economic conditions, environmental impacts, legislative changes and technological advancements.

The 25-year capital plan includes average annual spending of \$1,427,927, with funding derived from grants (5.2%) and capital reserves (94.8%) and therefore it is critical to continue to contribute to capital reserves at amounts recommended in the budget each year to fund the plan's annual expenditures.

If average capital spending and contributions to reserves remain consistent each year as shown in the 25-year capital plan, it is anticipated that reserve levels will remain at a healthy level to fund future infrastructure needs.

SCHEDULE OF 25-YEAR CAPITAL PLAN AND RESERVES

The 2025-Year Capital Plan is reflecting total spending for the years 2024-2048 of \$35,698,187 of which \$33,852,142 will be funded from capital reserves and \$1,846,045 from a Canada Mortgage Housing (CMHC) capital grant.

25-Year Capital Plan

DSSAB Facilities	3,544,281
LHC Social Housing Buildings	14,019,023
Remediation Asbestos & Mold	2,400,000
Appliances (fridges & stoves)	2,160,000
LHC & DSSAB Vehicles	871,783
Non-Profit Housing Providers	12,000,000
LHC & DSSAB Office Furniture	194,000
Information Technology	509,100
	\$ 35,698,187

The chart below and on the next slide illustrates the 25-Year capital plan and funding for each asset category.

TOTAL 25-YEAR CAPITAL EXPENSE		TOTAL 25-YEAR FUNDING		
DSSAB BUILDINGS	TOTAL 25 YEARS	RESERVE FUNDING	GRANTS	TOTAL 25-YEAR FUNDING
Esprit Women's Shelter	408,250	408,250	-	408,250
Toronto Ave Admin	643,375	643,375	-	643,375
Beechwood Admin	1,375,375	1,375,375	-	1,375,375
64 & 66 Waubeek	622,688	622,688	-	622,688
Highlands Daycare	227,969	227,969	-	227,969
TOTAL DSSAB BUILDING CAPITAL	3,277,656	3,277,656	-	3,277,656
LHC BUILDINGS				
Parry Sound Belvedere	4,699,650	2,853,605	1,846,045	4,699,650
Parry Sound 66 Church	668,713	668,713	-	668,713
Parry Sound William & Addie	990,063	990,063	-	990,063
Parry Sound Mapleview	1,614,750	1,614,750	-	1,614,750
PS 118 Church	266,625	266,625	-	266,625
Callendar Main	774,250	774,250	-	774,250
Sundridge Main	533,875	533,875	-	533,875
Magnetawan Queen	975,688	975,688	-	975,688

SCHEDULE OF 25-YEAR CAPITAL PLAN AND RESERVES CONTINUED

TOTAL 25-YEAR CAPITAL EXPENSE		TOTAL 25-YEAR FUNDING		
	TOTAL 25 YEARS	RESERVE FUNDING	GRANTS	TOTAL 25-YEAR FUNDING
Burks Falls Queen	310,125	310,125	-	310,125
Burks Falls Main	454,000	454,000	-	454,000
Burks Falls Dimsdale	400,750	400,750	-	400,750
Burks Falls Yonge	695,910	695,910	-	695,910
South River Broadway	478,125	478,125	-	478,125
South River Dublin	946,700	946,700	-	946,700
South River Roselawn	476,425	476,425	-	476,425
TOTAL LHC BUILDING CAPITAL EXPENSE	14,285,648	12,439,603	1,846,045	14,285,648
NON PROFIT HOUSING PROVIDERS				
RECURRING EXPENSE	12,000,000	12,000,000		12,000,000
TOTAL NON PROFIT HOUSING PROVIDERS EXPENSE	12,000,000	12,000,000	-	12,000,000
REMEDICATION ASBESTOS & MOLD				
RECURRING EXPENSE	2,400,000	2,400,000		2,400,000
TOTAL REMEDIATION CAPITAL EXPENSE	2,400,000	2,400,000	-	2,400,000
APPLIANCES				
RECURRING EXPENSE	2,160,000	2,160,000		2,160,000
TOTAL APPLIANCE CAPITAL EXPENSE	2,160,000	2,160,000	-	2,160,000
LHC VEHICLES	543,679	543,679	-	543,679
DSSAB VEHICLES	328,105	328,105	-	328,105
TOTAL VEHICLES CAPITAL EXPENSE	871,783	871,783	-	871,783
INFORMATION TECHNOLOGY				
TOTAL INFORMATION TECHNOLOGY CAPITAL EXPENSE	509,100	509,100	-	509,100
LHC FURNITURE & EQUIPMENT				
TOTAL FURNITURE & EQUIPMENT CAPITAL EXPENSE	194,000	194,000	-	194,000
TOTAL ESTIMATED CAPITAL EXPENSE	\$ 35,698,187	\$ 33,852,142	\$ 1,846,045	\$ 35,698,187
2023 CMHC GRANT FUNDING	-1,846,045			
REMAINING EXPENSE TO FUND BY RESERVES	33,852,142			
OPENING RESERVE BALANCE JAN 1/2024	14,377,211			
ESTIMATED RESERVE FUNDING	-33,852,142			
ESTIMATED RESERVE CONTRIBUTIONS	37,971,671			
ESTIMATED RESERVE BALANCE SURPLUS/(DEFICIT)	\$ 18,496,739			

THE CORPORATION OF THE TOWN OF KEARNEY

By-Law No.2026-01

Being a By-law to Permit and Regulate the Size and Mode of Construction of Culverts and Entranceways Which Cross Any Drain or Watercourse on A Public Highway Under the Jurisdiction of The Corporation

WHEREAS Section 11(3)(6) of the *Municipal Act*, S.O. 2001, c. 25, as amended, authorizes a municipality to pass by-laws respecting matters within the spheres of jurisdiction regarding drainage and flood control;

AND WHEREAS Section 27(1) of the *Municipal Act*, 2001, S.O. 2001, c. 25 provides that a Municipality may pass by-laws in respect of a highway if it has jurisdiction over the highway;

AND WHEREAS it is desirable and expedient that the Corporation of the Town of Kearney regulate the entrance ways and placement of culverts on public highways under Council's control;

NOW THEREFORE the Council of the Corporation of the Town of Kearney enacts as follows:

1. **THAT** an entrance way, for the purposes of this by-law, is any driveway, laneway, private road, entrance or other structure or facility constructed or used as a means of access to a Town road and includes the tiling and covering of a roadside ditch for the purpose of improving a lawn or other frontage.
2. **THAT** no entrance, culvert or bridge over any ditch or watercourse or adjacent to any Town road may be constructed without approval by the Public Works Superintendent or designate of the Corporation.
3. **THAT** a completed application form be received, reviewed, and approved by the Town of Kearney before any work commences and include the applicable fees as set out in the Town of Kearney's current fee by-law, payable to the Town of Kearney.
4. **THAT** the application form mentioned above be used for all new entrance ways, entrance ways constructed without a permit after 1996, or, where substantial changes to existing entrance ways or use of the property are proposed.
5. **THAT** the location of the entrance must be approved by the Public Works Superintendent or designate to ensure public safety and convenience and to provide favourable sight lines, grade and alignment for all traffic using the proposed access and roadway; no undue interference with the safe movement of traffic; and will not adversely affect other properties.
6. **THAT** the diameter, gauge, length, and type of culvert to be used shall be determined by the Public Works Superintendent or designate.
7. **THAT** landowners shall purchase and install, or have installed, the approved culvert.
8. **THAT** all landowners, or their contractors, installing an entrance way / culvert shall be responsible for contacting any service providers that may have underground services located on their property or in the area of the installation of the culvert.
9. **THAT** all landowners, or their contractors, installing an entrance way/culvert are responsible for damage to the travelled portion of the highway, street, or road as a result of the construction. The Town may affect the repairs at the cost of the landowner.
10. **THAT** the Public Works Superintendent or designate and By-Law Enforcement Officer are hereby authorized, in the event an entrance way / culvert has been installed or improved to an unacceptable standard, to affect such installation or repair as necessary, at the expense of the assessed owner of the benefitting property.
11. **THAT** the deposit taken at the time of the application submission shall be returned to the applicant following the completed construction of the entrance way / culvert and its approval by the Public Works Superintendent or designate. There shall be a maximum of six months from the date of approval for the completion of construction. Failure to complete construction and receive final approval in this time will result in forfeiture of the deposit to the Corporation. A temporary entrance for a maximum period of six months may also be approved, which will also require an application and the payment of the applicable fee. Failure to remove the temporary entrance way / culvert within the approved time will result in forfeiture of the permit fee to the Corporation.

12. **THAT** entrance approval is a pre-requisite to the issuance of a Building Permit by the Chief Building Official of the Corporation.
13. **THAT** no person shall apply an asphalt or other hard surface to that portion of an entrance way on the road allowance except under written authorization from the Public Works Superintendent or designate. No concrete surfaces are permitted on that portion of the entrance way that is over any part of the road allowance of the Corporation.
14. **THAT** the Corporation shall, after the final inspection and approval by the Public Works Superintendent or designate, maintain, and replace from time to time as required, all culverts and structures installed under this by-law. The maintenance of the driving surface of all entrance ways shall be the responsibility of the applicant or landowner to whom the entrance way gives access. The Council of the Corporation reserves the right to make policy decisions on the timing and scope of replacement of culverts as dictated by financial constraints in place within the Corporation from time to time.
15. **THAT** second and subsequent entrance ways shall only be permitted by written authorization and approval by the application process by the Public Works Superintendent and shall be expressly at the expense of the landowner. Such landowner will be required to file a statement with the Corporation acknowledging that the undertaking and all future maintenance is at his expense and shall be done under the direction of the Public Works Superintendent or designate.
16. **THAT** if the work to be done by the person directed, or required to do is in default, such matter or thing shall be done by the Town of Kearney at the expense of the property owner and the Corporation may recover the expense incurred by the forfeiture of the required application deposit, plus all other associated costs in the same manner as municipal taxes.
17. **THAT** every person who contravenes the provisions of this by-law is guilty of an offense and upon conviction is liable to a fine as determined under the *Provincial Offenses Act, RSO 1990*.
18. **THAT** any previous by-laws pertaining to construction of culverts and entranceways which cross any drain or watercourse on a public highway, is hereby rescinded.
19. **THAT** Council approves this By-law substantially in the format of providing for small amendments to be made by Staff that do not change the intent of the By-law;
20. **THAT** this By-law shall come into full force and take effect on the day of the final passing thereof;
21. **THAT** the By-law 1996-11 be repealed in its' entirety.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this 15th day of January 2026.

THE CORPORATION OF THE
TOWN OF KEARNEY

Mayor

Clerk

THE CORPORATION OF THE TOWN OF KEARNEY

By-law No. 2026-02

Being a By-law to Authorize the Levying of Interim Tax Rates

WHEREAS Section 317 of the *Municipal Act 2001*, as amended, provides that the Council of a local municipality, may pass a By-law levying amounts on the assessment of property in the local municipality ratable for local municipality purposes;

AND WHEREAS the Council of the Corporation of the Town of Kearney deems it appropriate to provide such interim levy on the assessment of property in this municipality;

NOW THEREFORE the Council of the Corporation of the Town of Kearney hereby enacts as follows:

1. In this By-law:

- 1.1 "**Property**" shall mean property within the geographic limits of the Town of Kearney;
- 1.2 "**Act**" shall mean the Municipal Act, 2001, S.O.2001, C.25, as amended;
- 1.3 "**Minister**" shall mean the Minister of Finance;
- 1.4 "**Treasurer**" shall mean the Treasurer appointed by the Council of the Corporation of the Town of Kearney or a person delegated the Treasurer's powers and duties under Section 286(5) of the Act;
- 1.5 "**the commercial property class**" shall include all commercial office property, shopping centre property and parking lot property; and
- 1.6 "**the industrial property class**" shall include all large industrial property.

2. The interim taxes are hereby levied in the following manner:

- 2.1 The amount levied on a property shall not exceed the prescribed percentage, or fifty (50) percent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year.
- 2.2 The percentage under paragraph 2.1 may be different for different property classes but shall be the same for all properties in a property class.
- 2.3 For the purposes of calculating the total amount of taxes for the previous year under paragraph 2.1, if any taxes for municipal and school purposes were levied on a property for only part of the previous year because assessment was added to the tax roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes for municipal and school purposes had been levied for the entire year.

3. All taxes levied under this By-law shall be payable into the hands of the Treasurer in accordance with the provisions of this By-law.

4. Installment Dates:

- 4.1 The said interim tax levy shall become due and payable in two installments on the 27th of March and May 2026.
- 4.2 Non-payment of the amount due on the dates stated in accordance with this section shall constitute default.

5. The Treasurer is hereby authorized to mail or cause to be mailed to the address or the residence of each person taxed, a notice specifying the amount of taxes payable by such a person pursuant to the provision hereof.

6. The notice to be mailed under this By-law shall contain particulars provided for in this By-law and the information required to be entered in the tax roll under Section 340 of the Act.
7. The subsequent levy for the current year to be made under the Municipal Act shall be reduced by the amount to be raised by the levy Imposed by this By-law.
8. The provisions of Section 317 of the Municipal Act, as amended, apply to this By-law with necessary modifications.
9. The Treasurer is hereby authorized to accept part payment from time to time on account of any taxes due or to become due and to give a receipt for such part payment, provided that the acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable in respect of non-payment of any taxes or of any installment thereof.
10. The Treasurer is hereby authorized to charge a percentage charge of one and one-quarter percent (1.25%) as a penalty for non-payment of such taxes after the last day of the calendar month by which payment is due or an installment thereof remaining unpaid on the first day of each calendar month thereafter in which default continues.
11. Nothing in this By-law shall prevent the Treasurer from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and By-laws governing the collection of taxes.
12. Bill 68, Modernizing Ontario's Municipal Legislation Act, allows a municipality to commence Tax Sale Arrears Registration after two (2) years are outstanding.
13. In the event of any conflict between the provisions of this By-law and any other By-law, the provisions of this By-law shall prevail.
14. This By-law shall come into force and take effect upon being passed.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this 15th day of January 2026.

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Mayor

Clerk

THE CORPORATION OF THE TOWN OF KEARNEY

By-Law No. 2026 - 03

By-law to Amend By-law No. 2026-46 to Add an Additional Map to Schedule A and Confirm the Memorandum of Understanding with the Almaguin District Snowmobile Club

WHEREAS Section 5 (3) of the *Municipal Act, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise its powers by By-law unless specifically authorized to do otherwise;

AND WHEREAS Section 8 of the *Municipal Act, S.O. 2001, c.25*, as amended, authorizes broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality’s ability to respond to municipal issues;

AND WHEREAS Section 9 of the *Municipal Act, S.O. 2001, c.25*, as amended, provides that “a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act”;

AND WHEREAS the Corporation of the Town of Kearney deems it necessary to amend By-law No. 2024-46 to update the authorization granted to the Almaguin District Snowmobile Club for the use and maintenance of designated municipal roads within the Town of Kearney for snowmobile trail purposes, due to the re-routing of the trail;

NOW THEREFORE the Council of The Corporation of the Town of Kearney enacts as follows:

1. That Schedule “A” to the MOU in By-law 2024-46 be amended to include an additional map, which is attached hereto and forms part of By-law 2024-46;
2. That the Mayor and the Clerk be authorized to execute all documentation necessary to fulfill the agreement; and
3. That this By-law come into effect as of the date of passing.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this 15 day of January, 2026.

THE CORPORATION OF THE TOWN OF KEARNEY

Mayor

Clerk

The image shows a map interface with a topographic map on the left and a data panel on the right. A red double-line highlight is drawn across a portion of the map. The data panel on the right contains the following information:

Township of Kearney

Zoom out

LANDOWNER NAME: PUBLIC AUTHORITY
HAVING JURISDICTION
ADDRESS : 0
PIN: 521540187
DESCRIPTION: RDAL BTN LT 25 AND LT 26
CON 11 BETHUNE; RDAL BTN LT 25 AND LT
26 CON 12 BETHUNE; KEARNEY
Expires on: 2029-11-30