

The Corporation of the Town of Kearney
REGULAR COUNCIL MEETING MINUTES
Council Chambers
Thursday, December 11, 2025 – 6:00 p.m.

Council Members Present: Mayor: Cheryl Philip
Deputy Mayor: Michael Rickward
Councillors: Keven Beaucage, Heather Pateman (virtual attendance), Jill Sharer

Staff Present: Nicole Gourlay, CAO/Clerk (CAO)
Jenny LeBlond, Treasurer (T)
Paul Schaefer, Fire Chief (FC) and Chief Building Official (CBO)
Cindy Filmore, Deputy Clerk (DC)

The CAO-Clerk and the Treasurer were present for the entirety of the meeting. The Fire Chief/ Chief Building Official and the Deputy Clerk were present for the Public portion of the meeting.

A Moment of Silence was observed to honour the memory of Billy Witts

1. **Call the Meeting to Order**
The meeting was called to order at 6:00 p.m.
2. **Approval of Agenda**
Resolution 2025-314
Moved by: Councillor Beaucage; Seconded by: Deputy Mayor Rickward
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney adopts the Agenda of December 11, 2025 as amended:
 - Amended to remove Closed Session item (2)(c) proposed or pending acquisition or disposition of land by the municipalityCARRIED
3. **Disclosure of Interest – None noted**
4. **Delegations/Presentations/Public Meetings**
Resolution 2025-315
Moved by: Deputy Mayor Rickward; Seconded by: Councillor Sharer
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney thanks Shannon Burns for her delegation.
CARRIED
5. **Consent List**
Resolution 2025-316
Moved by: Deputy Mayor Rickward; Seconded by: Councillor Pateman
BE IT RESOLVED that the Consent List from the Council Meeting of Thursday, December 11, 2025, be accepted and that all recommendations or support contained therein be adopted and approved as resolutions of Council.
CARRIED
6. **Items Referred from the Consent List**
7. **Items for Discussion**
7.1 DRAFT By-law & Agreement with ADR Chambers for Integrity Commissioner Services
Resolution 2025-317
Moved by: Councillor Sharer; Seconded by: Councillor Pateman
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby receives and approves the DRAFT By-law and Agreement regarding the appointment of ADR Chambers to continue as the Integrity Commissioner for the Town of Kearney; AND FURTHER THAT Council supports the passing of such by-law substantially in the format provided which will be passed later in the meeting.
CARRIED

7.2 Council Meeting Dates Resolution

Resolution 2025-318

WHEREAS Section 238 (2) of the Municipal Act, S.O. 2001, as amended, states that "Every council and local board shall pass a Procedure By-law for governing the calling, place and proceedings of meetings"; AND WHEREAS Section 5.2.1 of By-law No 2024-05, the Procedure By-law for the Town of Kearney, states "Regular Meetings of Council shall be held in the Council Chambers, at 8 Main Street, Kearney, every three weeks on Thursdays; NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby gives notice that the Regular Council Meetings shall be held on the following dates in 2026:

January 15, 2026	July 16, 2026
February 5 and 26, 2026	August 13, 2026
March 19, 2026	September 3 and 24, 2026
April 9 and 30, 2026	October 15, 2026
May 21, 2026	November 19, 2026
June 11, 2026	December 10, 2026

CARRIED

7.3 Insurance Presentation and Acceptance for 2026 Premiums

Resolution 2025-319

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby thanks Chris Bevan for providing renewal comments and costing for 2026; AND FURTHER THAT Council receives and accepts the new insurance rates from Kennedy Insurance for the 2026 term.

CARRIED

7.4 Cost of Surveying Roads

Resolution 2025-320

Moved by: Councillor Pateman; Seconded by: Councillor Beaucage

WHEREAS the Council of the Corporation of the Town of Kearney requested Staff to determine the costs of surveying the roads as set out in the Staff memo provided with the agenda package; AND WHEREAS Staff obtained 3 quotations from survey companies to determine the estimated costs associated with the proposed work; NOW THEREFOR BE IT RESOLVED THAT Council approves the quotation from KPK Surveying in the amount of \$31,560.00 + HST
CARRIED

7.5 DRAFT Emergency Management Plan Update

Resolution 2025-321

Moved by: Councillor Beaucage; Seconded by: Deputy Mayor Rickward

WHEREAS Emergency Management Ontario requires a municipality to update their Emergency Response Plan each year; AND WHEREAS Kearney Fire Chief Paul Schaefer has prepared the updated Emergency Response Plan and provided training on the Emergency Management Program, NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney supports the adoption of the Emergency Management Program and Emergency Response Plan which will take place by bylaw later in the meeting.

CARRIED

7.6 Declare 2014 Ford F150 surplus

Resolution 2025-322

Moved by: Councillor Pateman; Seconded by: Councillor Beaucage

WHEREAS By-law 2025-54, the Procurement Bylaw, determines that Council may choose to dispose of surplus assets; AND WHEREAS Section D of Schedule "C" of By-law 2025-54 allows for the disposal of surplus assets to take place via GovDeals.com; NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Kearney hereby declares the 2014 Ford F150 pickup truck to be a surplus asset; AND FURTHER instructs Staff to utilize GovDeals.com to auction said asset.

CARRIED

8. Notice of Motion - nil

9. Correspondence for Information

Resolution 2025-323

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Sharer

BE IT RESOLVED THAT the Council of the Corporation of the Town of Kearney receives the correspondence list from December 11, 2025 as information; AND FURTHER THAT Council

directs Staff to issue letters of support regarding items: 9.2 (Brantford re: P.A. Days/Election) & 9.3 (Selwyn Resolution re: Curbside Pick-up for Non-profits)
CARRIED

10. By-laws

Resolution 2025-324

Moved by Deputy Mayor Rickward; Seconded by: Councillor Beaucage

BE IT RESOLVED that the following by-laws be read a first, second and third time, be passed by the Council of the Corporation of the Town of Kearney, signed by the Mayor and Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

- 10.1 By-law 2025-67 - Being a By-law to Amend Zoning By-law 2022-20 (1000446628 Inc.)
- 10.2 By-law 2025-68 – Authorization to enter into an Agreement with ADR Chambers to continue Integrity Commissioner Services
- 10.3 By-law 2025-69 - Adopt Emergency Management Program and Emergency Response Plan for the Town of Kearney
- 10.4 By-law 2025 70 - Being a By-law to set the Proceedings of Council "Procedural By-law"
- 10.5 By-law 2025-71 - Being a By-law to set the Fees & Charges for the Town of Kearney "The Fees & Charges By-law"
- 10.6 By-law 2025-72 - Being a By-law to control noise within the Town of Kearney

CARRIED

11. Closed Session

Resolution 2025-325

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Beaucage

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney moves into closed session at 6:52 pm under Section 239 of the Municipal Act, under the following subsections:

(2)(d) Labour Relations or Employee Negotiations

Resolution 2025-326

Moved by: Councillor Pateman; Seconded by: Councillor Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvenes in Open Session at 8:20 pm

12. Confirming By-law

Resolution 2025-327

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Beaucage

BE IT RESOLVED that By-law 2025-73 being a by-law to Confirm the Proceedings of the Special Meeting of November 27, 2025 and Regular Meeting of December 11, 2025, be read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book.

CARRIED

13. Adjournment

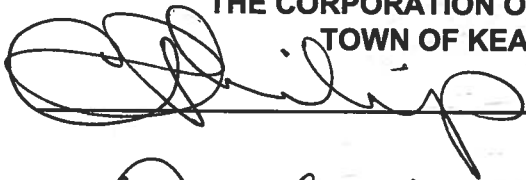
Resolution 2025-328

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Beaucage

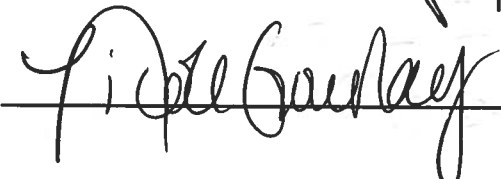
BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 8:22 pm

CARRIED

THE CORPORATION OF THE
TOWN OF KEARNEY



Mayor



Clerk

