



APPLICATION FOR TRAILER LICENCE

(Complete and attach all information prior to submitting)

1. Applicant Information

Name: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Note: If Applicant is not the registered owner of the property, the Applicant must have the owner's consent to apply for such license.

Note: A Phone number may be a permanent "land line" or cellular number.

2. Property Information

Property Owner: _____

Civic Address: _____

Roll Number: _____

Proof of Ownership: Attach copy of parcel register or deed.

Note: If no civic address has been assigned for this property, one must be applied for prior to submitting this application.

Note: If a new entranceway or where substantial changes to an existing entranceway are required or proposed, an 'Access Permit' must be applied for and approved, prior to submitting this application.

Note: Either the MPAC Roll Number must be included or Proof of Ownership must be attached.

3. Trailer Information

Make & Model: _____

Serial Number or VIN: _____

Please attach four pictures of trailer if already located on the property (One of each side of trailer).

4. License Requested

Annual ☐

Monthly ☐



5. Services Information

Will the trailer be connected to a sewage disposal system that exists on the property?

Yes ☐

No ☐

If yes, please provide the following:

Sewage System Building Permit or Certificate of Approval which indicates that connection of trailer to such system has been approved.

Will a grey water pit be utilized?

Yes ☐

No ☐

Will the site be serviced with an outhouse?

Yes ☐

No ☐

If the trailer is not connected to a holding tank or sewage disposal system or is not serviced by a grey water pit or outhouse, please provide dumping receipts from an accredited dumping facility.

Will the trailer be directly connected to electrical services?

Yes ☐

No ☐

If yes, please provide the Electrical Safety Authority approval for connection. This requirement only applies if the trailer will have a direct connection to the electricity distribution system (i.e. not an extension cord plugged into an outlet.)

6. Required Submissions

Site Plan – a drawing showing the location or proposed location of the trailer in relation to the boundaries of the property and including all existing buildings, sewage systems, wells, and watercourses/waterbodies. Such drawing shall be scaled or, where the property is large, measurements shall be included indicating the distance of the trailer from property boundaries, existing buildings, wells and watercourses/waterbodies.



Proof of Property Ownership – as required under section 2

Pictures - as required under section 3 above.

Permits/Approvals referenced in section 5 above if applicable.

7. Applicable Fee (as per “Fee and Charges By-law”):

8. Methods of payment (Canadian funds only):

Debit, cheque, credit card or cash for in-person applications. If you are paying by e-transfer please send payment to payment@townofkearney.ca. Etransfer MUST include what etransfer is for. Example: “Trailer License and provide property address” and the security answer must be “Kearney”. If any of the above information is missing, the etransfer will NOT be accepted.

If you are applying by mail, a cheque or money order (postal or bank) in the exact amount, payable to The Corporation of the Town of Kearney.

Applicant Signature and Date:

Property Owner Signature and Date:

If property owner and applicant are the same, please sign in both locations.