



The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

REGULAR COUNCIL MEETING

VIA Remote Access

Council Chambers

Friday, April 3rd, 2020

1:00 p.m.

Council Members Present: Mayor Carol Ballantyne
Councillors: Cheryl Philip, Mike Rickward, Liz Stermsek and Paul Ziraldo

Staff Present: Brenda J. Fraser, CAO|Clerk|Treasurer
Keven Beaucage, Deputy Clerk, Deputy Treasurer
Brian Horsman, Chief Building Official

1. **Call the Meeting to Order**

Res. No. 1/03/04/2020 Liz Stermsek, Paul Ziraldo

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney on April 3rd, 2020 be declared open and called to order at 1:03 p.m. **CARRIED**

2. **Approval of Agenda**

Res. No. 2/03/04/2020 Cheryl Philip, Mike Rickward

BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney on April 3rd, 2020 be adopted as circulated. **CARRIED**

3. **Declaration of Pecuniary Interest and the General Nature Thereof**

Councillor Mike Rickward declared a pecuniary interest with regard to Cheque # 29711 – Fire Department purchase, with the reason being: Family Business.

4. **Delegations/Presentations**

(a) Delegations - Nil

(b) Presentations – Nil

5. **Minutes**

(a) **Adoption of Minutes**

(i) **Regular Meeting, Draft Minutes – March 13th, 2020**

(ii) **Public Meeting, Draft Minutes – March 13th, 2020**

(iii) **Special Meeting, Draft Minutes – March 23rd, 2020**

Res. No. 5(a)(i)-(iii)/03/04/2020 Liz Stermsek, Paul Ziraldo

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves the Minutes of the Council Meeting(s) as follows:

(i) **Regular Meeting, Draft Minutes – March 13th, 2020**

(ii) **Public Meeting, Draft Minutes – March 13th, 2020**

(iii) **Special Meeting, Draft Minutes – March 23rd, 2020**

CARRIED

(b) **Receive Committee Minutes**

(i) **Almaguin Highlands Health Centre Committee: Draft Minutes – March 6, 2020**

Res. No. 5(b)(i)/03/04/2020 Mike Rickward, Cheryl Philip

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney receive the following Advisory Committee Minutes:

(i) **Almaguin Highlands Health Centre Committee: Draft Minutes – March 6, 2020**

CARRIED

6. **Committee Resolutions for Consideration**

(a) **Kearney and Area Public Library Board re: Appointments
Res. No. 6(a)/03/04/2020 Paul Ziraldo, Liz Stermsek**

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, appoints Shawn Armstrong-Quenneville and Anne Dault as members for the Kearney and Area Public Library Board. **DEFERRED**

7. **Public Meetings (Pursuant to the *Planning Act*)** – Nil

8. **Public Meetings (Pursuant to the *Municipal Act*)** - Nil

9. **Unfinished Business** – Nil

10. **Reports and By-laws**

(a) **Building**

(i) **Discussion re: Building Permit Fees**

Having received no comments and hearing no representations at this meeting with respect to the proposed change in fees imposed for applications for a building permit, Council proceeded with the following Resolution.

Res. No. 10(a)(i)/03/04/2020 Cheryl Philip, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, in accordance with the recommendation in the 'Annual Report on Building Permit Fees' submitted by CBO Brian Horsman, authorizes a revision to the Building Permit Fee Schedule as follows:

- No change to Schedule 'B' of Building By-law 2019-19
- Increase the Cost Guideline from \$15.00 to \$16.00 per thousand
- Revise Cost Guidelines in Schedule B of By-law 2019-19 to add: Building without a permit, fees are doubled.

AND FURTHER Council accepts the Annual Report on Building Permit Fees dated March 13, 2020. **CARRIED**

(b) **Planning**

(i) **Discussion and Resolution re: Public Meeting Notices and Participation as a result of the COVID-19 Pandemic**

Res. No. 10(b)/03/04/2020 Paul Ziraldo, Cheryl Philip

WHEREAS the Province of Ontario has declared an emergency under the Emergency Management and Civil Protection Act as a result of the COVID-19 pandemic;

AND WHEREAS Council has resolved that during a declared emergency situation, Council shall allow electronic participation by members of Council to allow for continuity of the Town's business;

AND WHEREAS members of the public may also be given permission to participate electronically in the Council meeting, albeit limited to the 'Public' portion of the meeting; **NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney directs that the business of the Town shall continue as scheduled by way of electronic participation;

AND FURTHER be it noted that Planning Applications shall continue to be processed with the Notice of the Public Meeting clearly identifying that public participation during the COVID-19 declared Pandemic, shall be by way of electronic participation and/or comments submitted in writing. **CARRIED**

(c) **Operations**

(i) **Transfer Station Report** – for the period March 4, 2020 to March 24, 2020 – **Report only.**

(d) **Administration**

(i) **Discussion and By-law No. 2020-xx re: By-law Enforcement Officer contract extension**

Res. No. 10(d)(i)/03/04/2020 Cheryl Philip, Liz Stermsek

By-law No. 2020-13, Being a By-law to authorize the signing of an Amending Agreement between the Corporation of the Town of Kearney and Caitlin Deevey, be read a first, second and third time and numbered 2020-13 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **CARRIED**

(ii) **Discussion and Resolution re: Fitness Instructors – March payment**

Res. No. 10(d)(ii)/03/04/2020 Paul Ziraldo, Mike Rickward

WHEREAS the Government of Ontario declared an emergency under the Emergency

Management and Civil Protection Act as a result of the COVID-19 pandemic;
AND WHEREAS the Town of Kearney has therefore closed all municipal buildings to the public;
AND WHEREAS as a result of this closure, the fitness classes have been suspended until such time as the declared emergency has ended, allowing the reopening of the Kearney Community Centre;

AND WHEREAS, without due notice, the fitness instructors were prohibited access to the venue for their classes;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby determines that the fitness instructors shall be paid for the end of March 2020.

CARRIED

(e) **Treasury**

(i) **Report and Resolution re: Payment Register**

Res. No. 10(e)(i)/03/04/2020 Paul Ziraldo, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the 'List of Accounts' and has no objections to be noted with regard to Cheques #29665 to #29752 in the total amount of \$467,686.32.

CARRIED

(ii) **Report re: Information – Circumstances created by COVID - 19**

Res. No. 10(e)(ii)/03/04/2020 Cheryl Philip, Mike Rickward

WHEREAS Council deferred consideration of tax relief options pending a Staff report;

AND WHEREAS a number of considerations are available;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, in an effort to provide tax reprieve for Kearney ratepayers, directs that,

DURING THE DECLARED COVID-19 PANDEMIC:

Tax Installment due dates of April 30, 2020; August 31, 2020 and October 30, 2020 shall remain in effect

Or

Change Installment due dates to _____,
_____, and _____;

Effective April 1, 2020, until Dec., 31, 2020, Late Payment Penalty shall be calculated at the rate per month of: 0% .5% 1% 1.25%;

Late payment Penalty % as determined above, shall be applied to:

all outstanding taxes

current taxes (2020)

taxes in arrears (2019 and prior);

Individual approved payment plans for properties two years in arrears with penalty and interest calculated at 1.25% monthly.

CARRIED

(f) **Fire and Emergency Services**

(i) **Report re: Fire Chief, Fire Department Report for regular Council meeting on April 3, 2020. – Report only.**

(g) **Facilities and Buildings - Nil**

(h) **Council Presentations - Nil**

11. **Correspondence**

(a) **Action Items - Nil**

(b) **Information Items - Nil**

12. **Other Business – Nil**

13. **Closed Session**

Council will enter into a Closed Session for discussion regarding:

(a) Personal matters about an identifiable individual, including municipal or local board employees (x2)

Res. No. 13(a)/03/04/2020 Paul Ziraldo, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the town of Kearney enters into Closed Session in accordance with Section 239, (1), (2), (3) and (3.1) of the Municipal Act, c. 25, S.O. 2001, as amended, at 1:55 p.m. for discussion regarding:

(a) Personal matters about an identifiable individual, including municipal or local board employees (x2)

CARRIED

Res. No. 13(b)/03/04/2020 Cheryl Philip, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvene in Open Session. Closed Session adjourned at 3:02 p.m.

CARRIED

14. Business Arising from Closed Session

Mayor Ballantyne reported on matters discussed in Closed Session.

15. Confirming By-Law

By-Law 2020-xx being a By-law to confirm the proceedings of Council at its Public Meeting held on March 13th, 2020, at its Special Meeting held on March 23rd, 2020 and at its Regular Meeting held on April 3rd, 2020.

Res. No. 15/03/04/2020 Cheryl Philip, Paul Ziraldo

By-law No. 2020-14, Being a By-law to confirm the proceedings of Council at its Public Meeting held on March 13th, 2020, at its Special Meeting held on March 23rd, 2020, and at its Regular Meeting held on April 3rd, 2020, be read a first, second and third time and numbered 2020-14 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

CARRIED

16. Adjournment

Res. No. 16/03/04/2020 Mike Rickward, Cheryl

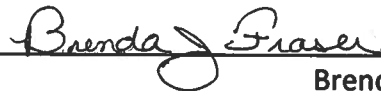
BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 3:07 p.m. to meet again at 1:00 p.m. on April 24th, 2020 in the Council Chambers, Kearney, Ontario.

CARRIED

**THE CORPORATION OF THE
TOWN OF KEARNEY**



Carol Ballantyne, Mayor



Brenda J. Fraser, Clerk