



AGENDA

REGULAR COUNCIL MEETING
Council Chambers
Friday, January 29th, 2021 – 1:00 p.m.

NOTE: A Closed Session will commence at the end of the meeting.

1. Call the Meeting to Order

Moment of Silence to honour the memory of Shirley Palmer and to the honour the memory of Louis J.D. Ward

2. Approval of Agenda

3. Declaration of Pecuniary Interest and the General Nature Thereof

4. Delegations/Presentations

(a) **Delegations** [Paul Shermet](#) re: [Winter Maintenance](#) and [Letter from Ariel Kormendy](#)

(b) **Presentations** - Nil

5. Minutes

(a) **Adoption of Minutes**

(i) **Special Meeting**, [Draft Minutes – January 8th, 2021](#)

(ii) **Regular Meeting**, [Draft Minutes – January 8th, 2020](#)

(b) **Receive Committee Minutes** - Nil

6. Committee Resolutions for Consideration - Nil

7. Public Meetings (Pursuant to the *Planning Act*) - Nil

8. Public Meetings (Pursuant to the *Municipal Act*) - Nil

9. Unfinished Business - Nil

10. Reports and By-laws

(a) **Building**

(i) **Resolution re:** Authorization to purchase running boards for the new Dodge Pick-up truck

(b) **Planning** - Nil

(c) **Operations**

(i) **Transfer Station Report** – [for the period December 25, 2020 to January 26, 2021](#)

(ii) **Verbal update re:** Cashman Creek Bridge

(iii) **Discussion and Resolution re:** [Echo Ridge Culvert replacement](#)

(d) **Administration**

(i) **Report and Resolution re:** Appointment of Planning Consultant

(ii) **Report re:** [2020 By-law Enforcement Stats](#)

(iii) **By-law 2021-XX re:** [To regulate dogs - Update](#)

- (e) **Treasury**
 - (i) **Report and Resolution re:** [Payment Register](#)
 - (ii) **Annual Report re:** [2020 Council Honouraria & Expenses](#)
 - (iii) **Resolution re:** EMS request for extra funds
 - (iv) **Discussion and Resolution re:** 2021 Interest and Penalty

- (f) **Fire and Emergency Services**
 - (i) **Report re:** [Fire Chief, Fire Department Report for Regular Council Meeting on January 29, 2021](#)

- (g) **Facilities and Buildings**
 - (i) **Discussion re:** Date for next meeting regarding KCC building
 - (ii) **Discussion re:** KCC Electronic Sign

- (h) **Council Presentations**
 - (i) **Mayor Ballantyne discussion re:** Public Access to Town Office

11. Correspondence

(a) Action Items

- (i) **Statistics Canada re:** Resolution requesting support for 2021 Canadian Census
- (ii) **Almaguin Adult Learning Centre re:** [Resolution requesting financial support](#)
- (iii) **Township of Matachewan re:** [Resolution requesting future grant application deadlines to be extended](#)

(b) Information Items

- (i) **Almaguin Highlands Health Centre re:** [Minutes – January 8, 2021](#); [Key Areas of Focus & Progress](#)
- (ii) **District of Parry Sound Social Services Administration Board re:** [Monthly Report – January 2021](#)
- (iii) **Kearney Watershed Environmental Foundation re:** [Newsletter – January 2021](#)
- (iv) **Muskoka Algonquin Healthcare re:** [Covid-19 Update – January 19, 2021](#)
- (v) **COVID-19 UPDATE:** [General \(Retired\) Rick Hillier](#), Chair of the Covid-19 Vaccine Distribution Task Force; [Vaccine Update](#)

12. Other Business - Nil

13. Closed Session

Council will enter into a Closed Session for discussion regarding:

- (a) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (x2)
- (b) Labour relations or employee negotiations (x3)

14. Business Arising from Closed Session

15. Confirming By-Law

By-Law 2020-xx being a By-law to confirm the proceedings of Council at its Regular Meeting held on January 29th, 2021.

16. Adjournment

To: Members of Council for the Town of Kearney

Jan. 24, 2021

From: Paul & Gail Shermet

371 West Bay Rd, Kearney

Subject: Winter Access

I would like to start by thanking the town for the new bridge, which allows heavy vehicles to cross the bridge legally. I would also like to point out the great job Ross and his co-workers have done maintaining our road since then.

There are currently 4 principal residences occupied all year round past the bridge on West Bay Rd. We do not have another place to live. During the winter, there are up to 20 additional tax payers who visit their place to fish, snowmobile or just relax for weekends. With the exception of one or two, all of us want the road open. In the case of the ones who don't necessarily want it open, there would be no detriment to them. In the past this has been allowed for construction during the winter. Hardships include having to bring my wife to our car on a snowmobile during her cancer treatments. Another person had to be rescued with a side by side after breaking a hip. When snow is not groomed, the trail turns to repetitive bumps that force you to go so slow, to the point that your snow mobile belt will burn if you intend to keep an injured passenger, or your groceries in the sleigh behind you. In an emergency, it would add an hour to get a responder up the hill.

Personally, I have requested the road be opened, either by the town or plowed by a private entity, several times. In every case, it was refused or made too expensive because of the town's insurance requirements. The fact remains that it has been plowed successfully for the winter, by a private individual 4 times in the last 20 years. No accidents as a result. In every single year, both spring and fall, most residents drive their vehicle as long as they can to their properties, through the snow until it is too deep to make it. Yes, I heard the story of one person sliding and overhanging the bridge and a tandem truck sliding backwards more than 20 years ago. Compare that, to the accidents on every single road in Ontario in the snow, or even bare roads. I personally slid down the hill on the road from the dump on fresh snow and stopped with the front of my vehicle on 518 by 2 feet. Had there been traffic in two directions, there could have been an accident. The purpose of this statement is to show the risk is no greater, especially due to the small amount of traffic on West Bay Rd.

I would be interested in a copy of the road engineering report that was performed. From personal experience, I know engineers have a duty to never be wrong in an assessment, for fear of liability and safety. Using extreme caution is part of their job. All reasonable care should be taken on any operation or project. The fact remains that the road is as it has been, for the 20 years that I know of, with the exception of the bridge and the improved surface maintenance. To suggest the road should not be plowed because of that is redundant when people drive on it in the snow anyway and it has been plowed successfully. When your last delivery of propane to heat for the entire the winter is at risk, one would drive in the snow if possible. If there are engineering issues with this road, I suspect they apply to all seasons. None of us are asking the town to spend a lot of money to change the road, unless of course, the town would be able to plow it.

So, the most touted reason for not plowing the road is liability for the town to be sued. I respectfully ask council to consider the following comments:

- 1- Every driver must remain in control of his vehicle and drive appropriately for conditions. That means, not driving into objects, people & other vehicles, lakes etc.
- 2- Every vehicle on public roads has to have public liability insurance in the event of a collision. That means if they crash into the guard rail, or injure someone, their insurance company is obligated to

cover the expense. Even if, for example, HWY 518 was not plowed yet or sanded in time. I have never in my life heard of a law suit against a town because of not clearing snow in time, or for blocking a driveway with snow when they do plow.

- 3- Currently, and for many years, ATV's, side by sides, snowmobiles, motor cycles which are not insured or licensed, have been driven on our road by people without helmets or driver's licenses. I know of many near misses and at least two accidents on our road. I don't believe anyone could be sued for their actions, except the guilty party, and especially not the town.
- 4- After several conversations with plow owners, I have learned that their insurance companies all said "no thanks" when a requirement is that the town has to be named as covered under their policy. If the plowing company has 4 or 5 million in liability insurance, they are covered for their actions. There is no need to name the town unless the town can be sued for an accident, which would then be on any road under the town's control, no matter who maintains it.

My greatest wish is that the town plows our road, with equipment already suited for the job and has the required liability insurance. Huntsville plows their roads, which steeper than our road, with a pickup. I have stated in the past, that our one kilometer road is probably the highest tax revenue road, per kilometer, in the town. Certainly the town could plow it more economically than any independent trying to make a living. The town could use a contractor to do the work, just like when they use one to deliver road material. No extra insurance.

My second wish is that the town allows us to have the road plowed as before. There would be no objection to leaving the barrier before the bridge saying "road closed" and "use at your own risk". For the last 20 years, there was only a little sign saying "No Winter Maintenance" or something like that. Anyone driving around it would certainly be reminded that it would be at their own risk, and not the risk of the town. Any damage would have to be covered by their own liability insurance.

Thanks very much for your time, I would be interested in a conversation about this topic.

Below are people who live on West Bay road who agree with the content and purpose of this letter. At least seven others couldn't be reached in time for permission to list their names.

Dan Martin	Ariel Kormendy	Barb Ackles
Joanne Martin	Sue O'Neil	Tyler Ackles
Andrew Robson	Darlene Glodziak	Sheena Ackles
Daniella O'Neil	John Glodziak	Evan Ackles
Gail Shermet	Ignatius Benne	
Moe Neves	Monica Benne	
Dagmar Neves	Ina Brown	
Brent Kirkby	Dave brown	
Cecile Kirkby	Brad Ackles	



8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0

Telephone: 705 636-7752

Fax: 705 636-0527

Email: admin@townofkearney.ca

NAME: Paul Shermet

MAILING ADDRESS: 371 West Bay Rd.
Kearney ON P0A1M0

PHONE NO: 705-636-9545

COUNCIL MEETING DATE: Jan 29 /21

GENERAL NATURE OF DELEGATION: To discuss snow
removal on West Bay Rd.

See attached letter.

A WRITTEN COPY OF THE PRESENTATION IS REQUIRED WITH ALL DELEGATION REQUESTS

The personal information contained in communications directed to Council and its Advisory Committees is collected under the authority of the Municipal Act, 2001, as amended, and will be used to assist Council and Committee Members in their deliberations. Questions about this collection should be addressed to the Town Clerk at 8 Main Street, Box 38, Kearney, Ontario, P0A 1M0, by telephone 705 636 7752, or by email brenda.fraser@townofkearney.ca.

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda and made available electronically through the Town of Kearney internet website. Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

PS
(Initials)

SIGNATURE: Paul Shermet DATE: Jan 22/21

January 25, 2021

Attn: Members of Council; Town of Kearney

Re: West Bay Road – winter road maintenance

Firstly, I'd like to thank you for taking the time to read this letter, amongst the others, and for your consideration.

A quick background for you, my name is Ariel Kormendy; my spouse, Natalie Araujo and I are the proud owners of 345 West Bay Road. We purchased the property in 2017 after our twin boys were born and we have come to not only love our little piece of heaven, but also our neighbours and the Town. The topic being addressed here is one that has been heavily on our mind and one that we do not take lightly, so again, thank you for your time in reviewing our concerns.

Simply put, we believe our road should be fully accessible year-round and our sincere request is for you to make this happen.

You see, there's nothing more than our hopes of a white Christmas at the cottage, skating on our beautiful lake while sipping hot chocolate. "Can we go to the cottage?" ask our children. "Sorry kids, not for a few more months". As new parents the thought of parking our vehicle before our bridge and walking 1 kilometer to our property would be frightening enough (we don't have snowmobiles), certainly we wouldn't even consider driving in... Tried it once in 2018 – not again. But the thought of an emergency and not being completely accessible (fire, medical etc) essentially means our little piece of heaven is only ours for 7 months of the year or so, yet sadly have to pay all of our bills and taxes all year long.

Our own story aside, after getting to know the other owners on the street, we have come to know that there are several year-round homes, where residents are there all 12 months of the year. They brave the deep snow, deal with losing hydro multiple times or frozen water lines and have to deal with it all on their own because nobody else can safely get to them. No contractors, no doctors, no veterinarian, no food delivery service, no appliance repairperson.

As many waterfront property owners understand, there are always items that need to repair or improvements you want to make to the property or dwelling... Unfortunately doing so outside of the April-October is impossible due to the lack of access. That means doing the work during the little time we have to enjoy during the summer months. Quite frankly, it sucks and it shouldn't be this way.

Surely, you've heard it before and understand the logistical nightmare and the safety concerns and risks that are posed and this is likely not new to you. But I can assure you that our concerns and our voices, along with those of our fellow neighbours are not going away any time soon and are determined to resolve this with you, our Town.

When you drive up and down our road, you will quickly realize how much love and care goes into the maintenance and upkeep of our street and properties and the general pride-of-ownership is very much apparent. What is also apparent is that the property taxes on each property seem to be just for a home that would be accessible throughout every season. An accessible and safe road to drive on in the winter is not unreasonable to ask for.

What we know about our fellow West Bay Road owners are a few things; they all use their properties for personal use, they all support local by buying locally and using local services and provides. Most of them have been on Sand Lake and have owned these properties for years, a few of which would like to spend their retired years enjoying the peaceful surroundings and a few of which have young children or grandchildren that would like to explore the outdoors during the winter months.

Paul and Gail Shermet did a nice job on filling in some of the gaps that we did not necessarily know because we are the "newbies" on the street, so this letter is intended as an extension upon that, one that we hope leaves you with a bit of our insight and our hearts.

We implore you; help us be safe. Help us enjoy our property and the Town all year round.

Warmest wishes,

Ariel & Natalie



The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

SPECIAL COUNCIL MEETING

Council Chambers

Friday, January 8th, 2021

10:00 a.m.

Council Members Present: Mayor Carol Ballantyne
Councillors: Cheryl Philip (remotely); Mike Rickward; and Liz Stermsek

Staff Present: Brenda J. Fraser, Clerk Administrator
Brian Horsman, Chief Building Official

Regrets: Councillor Paul Ziraldo

1. **Call the Meeting to Order**
Res. No. 1/08/01/2021 Mike Rickward, Liz Stermsek
BE IT RESOLVED that the Special Council meeting of the Corporation of the Town of Kearney on Friday, January 8th, 2021 be declared open and called to order at 10:00 a.m. **CARRIED**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof** – None noted.
3. **Council Discussion and Resolution re: kearney Community Centre – Building Condition Assessment and Hazardous Substance Survey**
Res. No. 3/08/01/2021 Liz Stermsek, Mike Rickward
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney acknowledges receipt of the Kearney Community Centre Building Condition Assessment and Hazardous Substance Survey from Larocque Elder Architects and authorizes public release of these documents. **CARRIED**
4. **Adjournment**
Res. No. 4/08/01/2021 Mike Rickward, Liz Stermsek
BE IT RESOLVED that the Special Meeting of the Corporation of the Town of Kearney adjourn at 10:08 a.m. to meet again at 1:00 p.m. on January 8th, 2021 in the Council Chambers, Kearney, Ontario. **CARRIED**

THE CORPORATION OF THE TOWN OF KEARNEY

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk



The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

REGULAR COUNCIL MEETING

Council Chambers

Friday, January 8th, 2020

1:00 p.m.

Council Members Present: Mayor Carol Ballantyne
Councillors: Cheryl Philip (Virtual), Mike Rickward, Liz Stermsek and Paul Ziraldo (Virtual)

Staff Present: Brenda J. Fraser, CAO|Clerk|Treasurer
Keven Beaucage, Deputy Clerk, Deputy Treasurer
Brian Horsman, Chief Building Official

1. **Call the Meeting to Order**

Res. No. 1/08/01/2021 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney on January 8th, 2021 be declared open and called to order at 1:00 p.m. **CARRIED**

2. **Approval of Agenda**

Res. No. 2/08/01/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney on January 8th, 2021 be adopted as amended.

ADD 10(a)(i) Verbal request from McMurrich/Monteith for temporary building department services **CARRIED**

3. **Declaration of Pecuniary Interest and the General Nature Thereof**

Councillor Mike Rickward declared a pecuniary interest with Cheque #30404; the reason being "Purchase made by Fire Department".

4. **Delegations/Presentations**

(a) **Delegations**

(i) **Stephanie Sharp, Planner, Marie Poirier Planning & Associates Inc. re:**

Request to place solar panels on Town Road Allowance

Ms. Sharp presented the request of her client. Discussion of Council resulted in the following Resolution.

Res. No. 4(a)(i)/08/01/2021 Mike Rickward, Liz Stermsek

WHEREAS a written request has been received from the property owners at 218 Emsdale Lake Road to install solar panels on the Town Road Allowance which will function as the main energy source for a future dwelling on their adjacent private land;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, supports in principle, the installation of private solar panels on Town lands.

RECORDED VOTE requested by: Deputy Mayor Stermsek

PHILIP, Cheryl	No
RICKWARD, Mike	No
STERMSEK, Liz	No
ZIRALDO, Paul	Abstain/No
BALLANTYNE, Carol	No

DEFEATED

(b) **Presentations – Nil**

5. **Minutes**

(a) **Adoption of Minutes**

(i) **Regular Meeting**, Draft Minutes – December 11th, 2020

(ii) **Special Meeting**, Draft Minutes – December 14th, 2020

Res. No. 5(a)(i)-(ii)/08/01/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves the Minutes of the Council Meeting(s) as follows:

(i) **Regular Meeting**, Draft Minutes – December 11th, 2020

(ii) **Special Meeting**, Draft Minutes – December 14th, 2020

CARRIED

(b) **Receive Committee Minutes – Nil**

6. **Committee Resolutions for Consideration** - Nil

7. **Public Meetings (Pursuant to the *Planning Act*)** – Nil

8. **Public Meetings (Pursuant to the *Municipal Act*)** – Nil

9. **Unfinished Business** – Nil

10. **Reports and By-laws**

(a) **Building**

(i) **Verbal request from McMurrich/Monteith for temporary building department services**

Res. No. 10(a)(i)/08/01/2021 Liz Stermsek, Mike Rickward

WHEREAS on May 15, 2020 Council determined that we do not have the resources to expand our building department at this time;

AND WHEREAS a request has been received from McMurrich/Monteith asking if we would provide building department services to them, beginning immediately;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reaffirms that we do not have the resources to supply building services to McMurrich/Monteith at this time.

RECORDED VOTE requested by: Mayor Ballantyne

PHILIP, Cheryl Yes

RICKWARD, Mike Yes

STERMSEK, Liz Yes

ZIRALDO, Paul Yes

BALLANTYNE, Carol Yes

CARRIED

(b) **Planning** – Nil

(c) **Operations**

(i) **Transfer Station Report** – for the period December 4, 2020 to December 22, 2020 – **Report only.**

(d) **Administration**

(i) **Resolution re:** Appointment of Selection Team for Planning Consultant

Res. No. 10(d)(i)/08/01/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby appoints: Deputy Mayor Stermsek, Clerk Fraser and Mayor Ballantyne as members of the Selection Team, for the Planning Consultant.

CARRIED

(ii) **Information and By-law No. 2021-xx re:** Agreement for Fire Department shared Joint Training Officer

Res. No. 10(d)(ii)/08/01/2021 Mike Rickward, Liz Stermsek

By-Law No. 2021-01 being a By-law to authorize the signing of an Agreement for a Regional Fire Training Program between the Corporation of the Town of Kearney, the Municipality of Magnetawan, the Townships of Ryerson, Armour, Perry and McMurrich/Monteith, and the Village of Burk's Falls, be read a first, second and third time and numbered 2021-01 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be engrossed in the By-law Book.

CARRIED

(iii) **Resolution re:** Funding for Summer Experience Program

Res. No. 10(d)(iii)/08/01/2021 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney authorizes Staff to submit applications for funding for summer student positions.

CARRIED

(iv) **Resolution re:** Authorization to submit application for COVID-19 Technology Adoption Fund

Res. No. 10(d)(iv)/08/01/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney authorizes Staff to submit applications for funding to the COVID-19 Technology Adoption Fund to acquire digital technology and e-business and marketing solutions.

CARRIED

(e) **Treasury**

(i) **Report and Resolution re:** Payment Register

Res. No. 10(e)(i)/08/01/2021 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the 'List of Accounts' and has no objections to be noted with regard to Cheques #30341 to #30413 in the total amount of \$355,339.46. **CARRIED**

(ii) **By-law No. 2021-02 re:** To authorize the levying of Interim Tax Rates

Res. No. 10(e)(ii)/08/01/2021 Mike Rickward, Liz Stermsek

Being a By-law to Authorize the Levying of Interim Tax Rates, be read a first, second and third time and numbered 2021-02 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be engrossed in the By-law Book. **CARRIED**

(f) **Fire and Emergency Services**

(i) **Report re:** Fire Chief, Fire Department Report for Regular Council Meeting on January 8, 2021 – **Report only.**

(g) **Facilities and Buildings** - Nil

(h) **Council Presentations**

(i) **Mayor Ballantyne, discussion re:** Public Access to Town Office; Cashman Creek Bridge update

Discussion of Council resulted in the decision for Municipal Buildings to continue to remain closed to the public at this time. It is hoped that the bridge will open on January 12th, as the bridge arches have been installed and cement is being poured today. Guardrails and barriers are still needed. Updates will continue to be given.

11. **Correspondence**

(a) **Action Items** - Nil

(b) **Information Items**

(i) **Regional Fire Department re:** Notes – December 10, 2020

(ii) **Kearney Watershed Environmental Foundation re:** December 2020 Newsletter

(iii) **Almaguin Highlands Health Centre re:** Minutes – December 6, 2020; Key Areas of Focus & Progress

(iv) **District of Parry Sound Social Services Administration Board re:** Monthly Report – December 2020

(v) **Almaguin Highlands Chamber of Commerce re:** Update

12. **Other Business** – Nil

13. **Closed Session**

Res. No. 13(a)/08/01/2021 Mike Rickward, Liz Stermsek

BE IT RESOLVED that in accordance with Section 239, (1), (2), (3) and (3.1) of the Municipal Act, c. 25, S.O. 2001, as amended, the Council for the Corporation of the Town of Kearney will convene in Closed Session at 1:48 p.m. for discussion regarding:

(a) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose. **CARRIED**

Res. No. 13(b)/08/01/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvene in Open Session and report on matters discussed in Closed Session. Closed Session adjourned at 3:21 p.m. **CARRIED**

14. **Business Arising from Closed Session**

Mayor Ballantyne reported on matters discussed in Closed Session.

15. **Confirming By-Law**

By-Law No. 2021-xx being a By-law to confirm the proceedings of Council at its Special Meeting held on December 14th, 2020; at its Special Meeting held on January 8th, 2021; and at its Regular Meeting held on January 8th, 2021.

Res. No. 15/08/01/2021 Mike Rickward, Liz Stermsek

By-law No. 2021-03, Being a By-law to confirm the proceedings of Council at its Special Meeting held on December 14th, 2020; at its Special Meeting held on January 8th, 2021; and at its Regular Meeting held on January 8th, 2021, be read a first, second and third time and

numbered 2021-03 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **CARRIED**

16. Adjournment

Res. No. 16/08/01/2021 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 3:23 p.m. to meet again at 1:00 p.m. on January 29th, 2021 in the Council Chambers, Kearney, Ontario. **CARRIED**

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk

Draft

Date	Pick Up	Kearney	\$	Sand Lak	\$	Notes
Dec 25/30	CLOSED	CLOSED		CLOSED		
Dec 26/20	CLOSED	CLOSED		CLOSED		
Dec 27/20		77		11		
Dec 28/20		29		10	\$5	5M
Dec 29/20		70		15		
Jan 1/21	CLOSED			CLOSED		
Jan 2/21		137		22	\$5	5C
Jan 3/21		134		24		
Jan 4/21	35	129		23		
Jan 5/21		124		44		
Jan 8/21		84		20		
Jan 9/21		77		24	\$10	5M,5F
Jan 10/21		101		15	\$5	5C
Jan 11/21	34	33		5		
Jan 12/21		41		11	\$20	20C
Jan 15/21		71		49		
Jan 16/21		59		13		
Jan 17/21		63		34	\$10	10F
Jan 18/21	32	72		32	\$5	5C
Jan 19/21		61		14		
Jan 22/21		69		38	\$20	10M, 10C
Jan 23/21		66		24		
Jan 24/21		77		34	\$15	15C
Jan 25/21	32	82		22	\$20	20C
Jan 26/21		68		25		
Total					115	

Garbage pick-up numbers appear to be growing (35 households now taking part), and new/different patrons are common despite COVID-19

Martin Filmore

THE CORPORATION OF THE TOWN OF KEARNEY

STAFF REPORT

TO: Mayor and Council

FROM: Ross Gattozzi Operations Manager

SUBJECT: Echo Ridge Culvert

DATE: 2022/01/22

Background: The Echo Ridge Road Culvert 100m south of Rain Lake intersection. The culvert is failing and needs to be replaced as soon as weather permits. The Culvert is a 3m span and approximate 12m in length. The Engineering firm Tullochs would like start field preparation work so tenders will be ready to go out in spring.

Town of Kearney staff will be using and repairing the End of Pine Street for the detour that will need gravel and repair for motor vehicles safe travel. This will be done in the spring also.

Recommendation: Council to pass a motion to except a quote received Chris Sitwell from Tullochs engineering at a cost \$22,639.41

Respectfully submitted by:

Ross Gattozzi

	By-Law Report
To:	Mayor and Council
From:	By-Law Enforcement Officer Caitlin Deevey
Date of Meeting:	
Report Title:	Bylaw 2020 stats
Report Date:	

Recommendation

Receive for Information purposes.

Summary

- 37 noise
- 61 parking
- 74 trailers, licensing, and removal orders
- 56 Snowmobiles on sidewalk
- 33 Snow across road
- 5 persistent dog barking
- 16 dogs at large/ trespass
- 2 dog bite/attack
- 224 EMCPA compliance checks, education, and enforcement
- 1 property standards
- 2 burn during fire ban
- 5 zoning
- 2 unauthorized work on road allowance
- 1 damage to rd allowance
- 13 fireworks
- 5 Clean yards
- 1 camping on town property
- 2 passed to Ministry of Environment

- 2 illegal dumping
- 5 dogs in beach area

******If any questions, I can attend any council meetings upon request, Thank you. ******

	By-Law Report
To:	Mayor and Council
From:	By-Law Enforcement Officer Caitlin Deevey
Date of Meeting:	
Report Title:	Bylaw 2020 stats
Report Date:	

Recommendation

Receive for Information purposes.

Summary

- 37 noise
- 61 parking
- 74 trailers, licensing, and removal orders
- 56 Snowmobiles on sidewalk
- 33 Snow across road
- 5 persistent dog barking
- 16 dogs at large/ trespass
- 2 dog bite/attack
- 224 EMCPA compliance checks, education, and enforcement
- 1 property standards
- 2 burn during fire ban
- 5 zoning
- 2 unauthorized work on road allowance
- 1 damage to rd allowance
- 13 fireworks
- 5 Clean yards
- 1 camping on town property
- 2 passed to Ministry of Environment

- 2 illegal dumping
- 5 dogs in beach area

******If any questions, I can attend any council meetings upon request, Thank you. ******



THE CORPORATION OF THE TOWN OF KEARNEY

By-law No. 2021 - 04

Being a By-law to Regulate DOGS within the Town of Kearney

WHEREAS *The Municipal Act, 2001, S.O. c.25*, as amended, Section 103 authorizes the Council of a municipality to pass By-laws regulating or prohibiting with respect to the being at large or trespassing of and control of dogs in the municipality;

AND WHEREAS *The Municipal Act, 2001, S.O. c. 25*, as amended, Section 10(2) authorizes the Council of a municipality to pass By-laws respecting health, safety and well-being of persons;

AND WHEREAS *The Municipal Act, 2001, S.O. c.25*, as amended, Section 105 authorizes the Council of a municipality to pass By-laws for the muzzling of dogs;

AND WHEREAS *The Municipal Act, 2001, S.O. c.25*, Section 128 authorizes the Council of a municipality to pass a By-law to prohibit and regulate public nuisances;

AND WHEREAS *The Municipal Act, 2001, S.O. c.25*, as amended, Section 391(1) authorizes the Council of a municipality to impose fees and charges for services provided;

AND WHEREAS The Council for The Corporation of the Town of Kearney wishes to regulate dogs and noise from dogs in the Town of Kearney;

NOW THEREFORE THE CORPORATION OF THE TOWN OF KEARNEY ENACTS AS FOLLOWS:

1.0 DEFINITIONS:

In this By-law,

- 1.1 Animal Control Officer** shall mean the Municipal By-Law Enforcement Officer, and any person so designated by Council;
- 1.2 At Large** shall mean a dog found on any property other than the premises of the owner and not restrained or under the physical control of any person;
- 1.3 Bite** shall mean a puncture of the skin with teeth;
- 1.4 Dog** shall mean any member of the species *canis familiaris* be it a male or female over the age of 12 (twelve) weeks;
- 1.5 Menace** shall mean a dog that would cause a person being chased or approached to reasonably believe that the dog will cause physical injury to that person or their domestic animal;
- 1.6 Harbour** shall mean owning, having care, custody or control of a dog;
- 1.7 Muzzle** shall mean a humane fastening or covering device of adequate strength and design and suitable to the breed of the dog that fits over the mouth of a dog and cannot be removed by the dog, to prevent a dog from biting or attacking a person or domestic animal;
- 1.8 Municipal Law Enforcement Officer** shall mean a municipal By-law Enforcement Officer appointed under Section 15 of the Police Services Act by the Corporation of the Town of Kearney and shall include any person appointed as an Animal Control Officer by the Town for the purposes of this By-law;
- 1.9 Owner** shall mean any person including the tenant or occupant of land or premise who possesses or harbours a dog and where the owner is a minor the person responsible for the custody of the minor and owns or owned have a corresponding meaning;

- 1.10 **Pound** shall mean such premises and facilities designated by the municipality for the safe keeping of impounded dogs;
- 1.11 **Leash** shall mean a strap, cord, chain or like that is securely attached to a dog and firmly grasped by a person and which is capable of holding and controlling a dog.
- 1.12 **Service Animal** shall mean an animal which is trained to assist in the movements of a person with a physical, visual, or neurological impairment and shall include a Police Dog in which a dog is trained for law enforcement for the police or other person duly appointed as a peace officer.
- 1.13 **Town** shall mean the Corporation of the Town of Kearney. Municipality shall have the same meaning;
- 1.14 **Pound keeper** shall mean the Muskoka Animal Centre;
- 1.15 **Pit Bull** shall mean: a pit bull terrier; a Staffordshire bull terrier; an American Staffordshire bull terrier; an American pit bull terrier and a dog that has an appearance and physical characteristics that are substantially similar to those of dogs referred to in Section 8.

2.0 **LICENSING**

- 2.1 No person shall, within the Town of Kearney, own any dog over the age of six (6) months without first having obtained a license for the dog and registering the dog at the Township Offices.
- 2.2 Every person who owns or harbors any dog shall pay a license fee:
 - (i) annually on March 1st of each calendar year.
- 2.3. The owner shall register their dog with the town, and provide particulars pertaining to the dog and the owner of the dog.
- 2.4 Cost of the dog licensing fees shall be set out in the Fee and Charges By-law and *Schedule "A"* of this By-law for the Corporation of the Town of Kearney.
- 2.5 Upon payment of the license fee, the owner shall be furnished with a dog tag bearing a serial number and the year of the issue and said tag shall be securely affixed on the dog at all times until renewed or replaced.
- 2.6 Every person who owns a dog shall notify the Clerk, or Animal Control Officer when the contact information changes from the information provided at the time of the purchase of the tag.
- 2.7 A new resident of the Corporation of the Town of Kearney shall be required to obtain a license for their dog within fifteen (15) days of becoming a new resident.
- 2.8 The owner shall upon request supply written confirmation that the dog have been immunized against rabies and or proof of spay or neuter.
- 2.9 All licenses and tags issued pursuant to this By-law shall be serially numbered and a record shall be kept by the Clerk showing the name and address of the owner, serial number of the dog tag and the fees paid in respect of each dog.
- 2.10 In the event the dog license is lost, the dog owner shall upon satisfying the license issuer that the license is lost shall be entitled to receive a replacement license upon payment as indicated in *Schedule "A"*.
- 2.11 No owner of a dog shall use a license issued for any dog other than the dog for which the license was issued.
- 2.12 Where a certificate is produced from the Canadian National Institute for the Blind stating that the dog is being used as a guide dog for a blind person, no licensing fee shall be charged.

3.0 **RESPONSIBILITIES OF THE DOG OWNER**

- 3.1 No owner or owners living at the same address shall keep more than four (4) dogs in any one household over the age of six months:
 - (i) This section does not apply to the operation of a licensed kennel.

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- 3.3 Every person who owns or harbors a dog shall upon leaving their property, ensure the dog is properly restrained and if stipulated muzzled.
- 3.4 No person shall allow a dog to run at large or otherwise create a nuisance within the Municipality. Any dog found running at large may be seized and impounded by the Animal Control Officer or their designate. An animal control officer or their designate may enter on any public or private property for the purpose of impounding or otherwise detaining any dog found running at large pursuant to the provisions of this By-law.
- 3.5 If the Animal Control Officer or their designate is unable to seize any dog found to be running at large, and the owner of such a dog is known, the owner is guilty of an offence and shall be subject to a penalty in accordance with the provisions of this By-law.
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- 3.11 A Service Animal shall not be restricted by the provisions in Sections 3.2, and 3.10.

4.0 SEIZE AND IMPOUND

- 4.1 Any person shall be entitled to take charge of any dog found running at large and deliver same to the Municipal Law Enforcement Officer or to the Pound Keeper.
- 4.2. The Municipal Law Enforcement Officer may seize and impound any dog that is found running at large and deliver to Pound Keeper.
- 4.3. The Pound Keeper or Municipal Law Enforcement Officer shall, within twenty-four (24) hours from the seizure of any dog bearing a municipal license notify the owner that the dog has been impounded and conditions whereby the dog can be reclaimed.
- 4.4. The Pound keeper may keep any impounded dog for a redemption period of three (3) days, excluding:
 - i) the day on which the dog is impounded;
 - ii) statutory holiday; and
 - iii) days on which the pound is not open.
- 4.5 During the redemption period, the Pound Keeper:
 - i) may inoculate the impounded dog to provide immunization against distemper or any other contagious or infectious disease;
 - ii) shall provide veterinary care of an injured or ill impounded dog as may be necessary to sustain its life.
- 4.6 During the redemption period, the Pound keeper may euthanize a dog without delay where, in the opinion of the Pound Keeper, this is warranted for humane reasons.
- 4.7 The Pound Keeper shall be entitled to recover from the owner of the dog, the cost of inoculating or providing veterinary care during the redemption period in addition to any other applicable fees for the redemption of the dog.
- 4.8 During the redemption period, the owner of an impounded dog may redeem it if the owner:

- i) pays the applicable fees for redemption of the dog;
- ii) provides evidence satisfactory to the Pound Keeper that they own the dog
- iii) provides evidence satisfactory to the Pound Keeper that the dog is licensed under this By-law.

4.9 After three (3) days of a redemption period for an unclaimed dog, the Pound Keeper may keep, sell or dispose of, including euthanize the dog, subject to applicable provisions of the Animals for Research Act.

4.10 Where a Municipal Law Enforcement Officer captures or otherwise detains a dog found running at large contrary to provision of this By-law, and said dog has a current municipal dog license, the Municipal Law Enforcement Officer may return the dog to the owner without transporting said dog to the Pound. Where the dog is returned to the owner, the Municipal Law Enforcement may issue an Animal Control Service Fee Notice to the owner of the dog and the owner of the dog shall pay an Animal Control Service Fee as set out in Schedule "A" of this By-law.

4.11 Where a Municipal Law Enforcement Officer captures or otherwise detains a dog found running at large contrary to provision of this By-law and said dog is injured the Officer may euthanize said dog without delay where, in the opinion of the Officer that it is warranted for humane reasons.

5.0 MUZZLING AND LEASHING OF DOGS

5.1 Where a dog has bitten a person or domestic animal or has behaved in a manner that poses a menace to the safety of persons or domestic animals, the Municipal By-law Enforcement Officer, at their discretion, may Order the dog to be muzzled or leashed or both, for a period of time to be determined by the Officer. Further, the owner of said dog shall comply with the Order.

5.2 Should the owner of the dog disagree with the Order to muzzle and/or leash, he or she may appeal the decision to the Town Council.

5.3 Upon receipt of notification of an appeal, the Town Council shall, as soon as practicable, conduct a hearing pursuant to the Statutory Powers Procedure and shall hear evidence presented by both the Municipal Law Enforcement Officer and the owner of the dog. Further, it is understood in the interim between the date of the Order to muzzle and/or leash and the date of the hearing of the appeal, the owner shall comply with the Order.

5.4 At such time as the Town Council makes its decision to confirm, modify or quash the Order, the decision shall be considered to be final and binding and the owner of the dog shall comply therewith.

6.0 KENNELS

6.1 All Kennels must be licensed and inspected for compliance annually. No person shall operate a Kennel without first obtaining a license.

6.2 A KENNEL LICENSE may be issued to areas zoned with permitted uses as pursuant to the Towns Zoning By-law, that may be amended from time to time, for keeping, breeding or boarding of dogs.

i) Class 1 is for the Breeding Kennel for the breeding of dogs.

ii) Class 2 is for the Boarding Kennel for the temporary lodging of dogs.

iii) Class 3 is for the lodging of more than 4 dogs kept for activities resulting in monetary gain, or sled dogs.

6.3 An applicant for a kennel licence must satisfy the township Council that this kennel operation will not disturb neighbouring properties. Owner

must follow *Schedule "C"* attached. The cost of the license shall be as prescribed in *Schedule "A"*. Kennel Inspection Report is attached as *Schedule "D"*.

- 6.4** Provisions of this By-law shall not apply to prevent the use of any existing, licensed kennel that was lawfully used and legally established for such purpose on the date of passing of this By-law. So long as it continues to be used for that purpose, the use is not discontinued for any length of time and that the existing dogs cannot be replaced when they are given away or die.

7.0 PENALTIES

- 7.1** Any person who is contravenes any provision of this By-law is guilty of an offence and upon conviction is liable to a fine up to a maximum of \$5,000.00 as provided for under the provisions of the Provincial Offences Act, R.S.O. 1990, C.P. 33, as amended.
- 7.2** Every person guilty of an offence under this By-law may, if permitted under the Provincial Offences Act, pay a set fine and the Chief Judge of the Ontario Court (Provincial Division) shall be requested to establish, pursuant to the Provincial Offences Act, set fines in accordance with *Schedule "B"* of this By-law.

8.0 PIT BULL RESTRICTIONS

- 8.1** No person shall own, possess, be in control of or harbor a pit bull in Town. If the owner of a pit bull refutes that the dog is a pit bull as defined, the burden of proof that the dog is not a pit bull is the owner's.

9.0 REPEAL

- 9.1** That By-law No. 2020-25 is hereby repealed.
- 9.2** That the set fines in *Schedule "B"* for By-law No. 2021-04 shall come into force and effect upon approval by the Chief Judge of the Ontario Court (Provincial Division).
- 9.3** That this By-law shall come into force and effect on the date of passing.

10.0 ENFORCEMENT

- 10.1** Nothing herein shall be deemed to limit the ability of the Ontario Provincial Police to enforce this By-law at any time.

11.0 SEVERABILITY

- 11.1** All sections of this By-law shall be deemed to be separate and independent and the invalidity of any section or provision thereof shall not affect the remaining sections.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this _____th day of _____, 2021.

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk

**The Corporation of the Township of Kearney
By-Law No. 2021-04 to Regulate Dogs within the Town of Kearney**

**Schedule "A"
Control & Licensing of Dogs**

Dog Licence Fees

Description	Annual Fee
First dog	\$ 12.00
Second dog	\$ 8.00
For each additional dog	\$ 5.00
Replacement tag	\$ 5.00
Kennel license	\$ 100.00
Each dog tag for kennel dogs	\$ 5.00
Replacement license	\$ 50.00
Dog redemption from impound	
First offence	\$ 50.00
Second offence	\$ 75.00
Third offence and each subsequent offence	\$ 100.00
 Animal Control Service Fee	 \$ 50.00

**The Corporation of the Town of Kearney
By-Law No. 2021-04 to Regulate Dogs within the Town of Kearney**

**SCHEDULE "B"
Part 1 Provincial Offences Act**

<u>Item</u>	<u>Column 1</u> SHORT FORM WORDING	<u>Column 2</u> PROVISION CREATING/DEFINING OFFENCE	<u>Column 3</u> SET FINE
1	Fail to obtain dog license	2.1	
2	Fail to affix dog tag	2.5	
3	Fail to notify Clerk or Animal Control Officer of changes to owner information	2.6	
4	Allowing more than 4 dogs to reside in a residence	3.1	
5	Fail to remove excrement	3.2	
6	Owner permit dog to be at large	3.4	
7	Owner permit dog to trespass on private property	3.6	
8	Owner permit persistent dog barking	3.7	
9	Owner permit dog in public swim area	3.8	
10	Fail to leash dog in park or trail	3.9	
11	Owner permit dog into Municipal facility or building	3.10	
12	Fail to obey muzzle order	5.1	
13	No person shall operate a kennel without first obtaining a license	6.1	

Note: The general penalty provision for the offences listed above is Section 7.1 of By-law 2021-04, a certified copy of which has been filed.

**The Corporation of the Town of Kearney
By-law No. 2021-04 to Regulate Dogs within the Town of Kearney**

**SCHEDULE "C"
KENNEL REGULATIONS**

1. No kennel or any part thereof shall be located closer than 30 metres to any roadway, or closer than 150 metres to any adjacent residential lot or to any boundary of any residential zone.
2. The building shall be separated and enclosed and shall not be attached to a dwelling unit, unless it is a breeding kennel and it can be closed off from the living area.
3. The building shall conform to the Building Code Act. It shall be maintained in such a manner as to be free from damage.
4. The building shall have a floor of concrete or some other impermeable material, the floor shall be cleaned daily or more often if necessary.
5. All dogs that are kept in cages, shall be kept in cages of adequate size, to allow the animal to extend its legs fully, to stand or sit or lie down in a fully extended position. All cages shall be constructed solely of metal, wire-mesh or impermeable concrete block.
6. All dogs shall be kept in sanitary, well bedded, clean quarters and such quarters shall be kept at a healthful temperature at all times.
7. All dogs shall be adequately fed and watered, periodically each day and shall be kept in a clean healthy condition free from vermin and disease.
8. Where dogs are allowed to use an outside area, this area shall be surrounded by a metal mesh fence of a height and mesh size, that will safely contain the breed. For the purpose of these regulations, the fence shall be deemed to be part of the building. Such outdoor use shall not be permitted between the hours of 9 p.m. and 7 a.m. except during supervised exercise periods when the operator or his/her employee shall be in control of the dog(s).
9. Every owner/operator of a kennel shall file with the Township a letter, issued and signed by the Animal Control Officer of the Town of Kearney, stating that the kennel operation complies with all requirements of this By-Law as well as any other applicable laws and/or regulations.
10. No owner/operator or employee shall allow the kennel to become a nuisance to the public due to unreasonable noise from barking dogs or otherwise.
11. In case of a complaint, any individual in the employ of the North Bay Parry Sound District Health Unit, or the Animal Control Officer, who is duly authorized may during business hours, enter such kennel location to inspect it and ensure compliance with this By-law.

See Schedule "A" for kennel licence fees.

**The Corporation of the Town of Kearney
By-law No. 2021-04 to Regulate Dogs within the Town of Kearney**

SCHEDULE "D"



**By-law Enforcement
Corporation of the Town of Kearney
8 Main Street, PO Box 38
Kearney ON, P0A 1M0
705 636 7752**

KENNEL INSPECTION REPORT

Licence No.: _____ **Name of Kennel:** _____
Address: _____

Type of Kennel

Breeding kennel – Class 1 Boarding Kennel – Class 2 Dogs kept for monetary gain, or sled dogs - Class 3

Type of Inspection Routine New Complaint Follow-up

Licence Previously Investigated by Animal Control Officer? Yes No

Licence Currently Revoked? Yes No

Kennel Capacity: Dogs: _____ **Isolation Area:** Yes No

Indoor Facilities	S	I	N/A
Bldg-Construction, Maintenance			
Heating			
Lighting			
Drainage			
Ventilation			
Cleanliness - cages			
Cleanliness - runs			

Animal Care	S	I	N/A
Feeding			
Watering			
Cleanliness -utensils			
Enclosures - construction, maintenance			
Animal grouping			
Animal identification			
Veterinary Care			

Outdoor Facilities	S	I	N/A
Shelter			
Drainage			
Bedding			
Premises - Cleanliness			
Runs- Cleanliness			
Runs 3.0sq m			

General	S	I	N/A
Running water			
Food Storage			
Waste Disposal			

Listed below are specific improvements that must be made in order to comply with Town of Kearney By-law No. 2021-04.

Failure to take corrective action by the due date can result in revocation of your Kennel Licence:

Item	Action Required	Due Date

Inspector: _____ Date: _____

Next inspection due: _____

The Corporation of the Town of Kearney
By-law No. 2021-04 to Regulate Dogs within the Town of Kearney

SCHEDULE "E"



By-law Enforcement
Corporation of the Town of Kearney
8 Main Street, PO Box 38
Kearney ON, P0A 1M0
705 636 7752

KENNEL LICENCE APPLICATION

Date of Application: _____ Kennel # Issued: _____

Name of Applicant: _____

Mailing Address of Applicant: _____

Telephone Number: _____ Cell: _____

Name of Kennel: _____

Address of Kennel (if different from applicant's address):

How long have you been in operation: _____ (years) _____ (months)

Roll # of Location of Kennel: _____ Total # of Dogs: _____

Have you previously had a Kennel Licence in the Town of Kearney? Yes No
If yes, when: _____

If yes, have there been any changes to your property since you were last issued a Kennel License?
Yes No
Please indicate any changes:

FEES MUST ACCOMPANY APPLICATION

Please attach:

Kennel Inspection Report: Yes No

Building Compliance report
(including signage if required): Yes No

Fire Inspection Report (if required): Yes No

Site Drawing: Yes No

Zoning Compliance: Yes No

I hereby declare that I have never been convicted under Section 446 of the Criminal Code of Canada pertaining to animal cruelty;

I hereby grant permission for Staff at any time to inspect the said kennel;

I hereby agree and understand the terms and conditions set out in By-law 2021-04 and will comply therewith. I understand that any non-compliance may result in the revoking of my Licence without refund.

Personal information contained on this form is collected under the authority of the Municipal Act, 2001 and will be used, maintained and disclosed in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used by the Corporation of the Town of Kearney in determining the suitability for licensing.

Information submitted by applicants may be shared with officials, agencies and departments of the Corporation of the Town of Kearney, who are assisting the By-law Officer.

Signature of Applicant

Date

By-law Officer

Date



THE CORPORATION OF THE TOWN OF KEARNEY

By-law No. 2021 - xx

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Being a By-law to Regulate DOGS within the Town of Kearney

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- 4.1 Any person shall be entitled to take charge of any dog found running at large and deliver same to the Municipal Law Enforcement Officer or to the Pound Keeper.
- 4.2. The Municipal Law Enforcement Officer may seize and impound any dog that is found running at large and deliver to Pound Keeper.
- 4.3. The Pound Keeper or Municipal Law Enforcement Officer shall, within twenty-four (24) hours from the seizure of any dog bearing a municipal license notify the owner that the dog has been impounded and conditions whereby the dog can be reclaimed.
- 4.4. The Pound keeper may keep any impounded dog for a redemption period of three (3) days, excluding:
 - i) the day on which the dog is impounded;
 - ii) statutory holiday; and
 - iii) days on which the pound is not open.
- 4.5 During the redemption period, the Pound Keeper:
 - i) may inoculate the impounded dog to provide immunization against distemper or any other contagious or infectious disease;
 - ii) shall provide veterinary care of an injured or ill impounded dog as may be necessary to sustain its life.
- 4.6 During the redemption period, the Pound keeper may euthanize a dog without delay where, in the opinion of the Pound Keeper, this is warranted for humane reasons.
- 4.7 The Pound Keeper shall be entitled to recover from the owner of the dog, the cost of inoculating or providing veterinary care during the redemption period in addition to any other applicable fees for the redemption of the dog.
- 4.8 During the redemption period, the owner of an impounded dog may redeem it if the owner:

- i) pays the applicable fees for redemption of the dog;
- ii) provides evidence satisfactory to the Pound Keeper that they own the dog
- iii) provides evidence satisfactory to the Pound Keeper that the dog is licensed under this By-law.

4.9 After three (3) days of a redemption period for an unclaimed dog, the Pound Keeper may keep, sell or dispose of, including euthanize the dog, subject to applicable provisions of the Animals for Research Act.

4.10 Where a Municipal Law Enforcement Officer captures or otherwise detains a dog found running at large contrary to provision of this By-law, and said dog has a current municipal dog license, the Municipal Law Enforcement Officer may return the dog to the owner without transporting said dog to the Pound. Where the dog is returned to the owner, the Municipal Law Enforcement may issue an Animal Control Service Fee Notice to the owner of the dog and the owner of the dog shall pay an Animal Control Service Fee as set out in Schedule "A" of this By-law.

4.11 Where a Municipal Law Enforcement Officer captures or otherwise detains a dog found running at large contrary to provision of this By-law and said dog is injured the Officer may euthanize said dog without delay where, in the opinion of the Officer that it is warranted for humane reasons.

5.0 MUZZLING AND LEASHING OF DOGS

5.1 Where a dog has bitten a person or domestic animal or has behaved in a manner that poses a menace to the safety of persons or domestic animals, the Municipal By-law Enforcement Officer, at their discretion, may Order the dog to be muzzled or leashed or both, for a period of time to be determined by the Officer. Further, the owner of said dog shall comply with the Order.

5.2 Should the owner of the dog disagree with the Order to muzzle and/or leash, he or she may appeal the decision to the Town Council.

5.3 Upon receipt of notification of an appeal, the Town Council shall, as soon as practicable, conduct a hearing pursuant to the Statutory Powers Procedure and shall hear evidence presented by both the Municipal Law Enforcement Officer and the owner of the dog. Further, it is understood in the interim between the date of the Order to muzzle and/or leash and the date of the hearing of the appeal, the owner shall comply with the Order.

5.4 At such time as the Town Council makes its decision to confirm, modify or quash the Order, the decision shall be considered to be final and binding and the owner of the dog shall comply therewith.

6.0 KENNELS

~~**6.1**~~ All Kennels must be licensed and inspected for compliance annually. **No person shall operate a Kennel without first obtaining a license.**

6.2 A KENNEL LICENSE may be issued to areas zoned with permitted uses as pursuant to the Towns Zoning By-law, that may be amended from time to time, for keeping, breeding or boarding of dogs.

- i) Class 1 is for the Breeding Kennel for the breeding of dogs.
- ii) Class 2 is for the Boarding Kennel for the temporary lodging of dogs.
- iii) Class 3 is for the lodging of more than 4 dogs kept for activities resulting in monetary gain, or sled dogs.

- 6.3** An applicant for a kennel licence must satisfy the township Council that this kennel operation will not disturb neighbouring properties. Owner must follow *Schedule "C"* attached. The cost of the license shall be as prescribed in *Schedule "A"*. Kennel Inspection Report is attached as *Schedule "D"*.
- 6.4** Provisions of this By-law shall not apply to prevent the use of any existing, licensed kennel that was lawfully used and legally established for such purpose on the date of passing of this By-law. So long as it continues to be used for that purpose, the use is not discontinued for any length of time and that the existing dogs cannot be replaced when they are given away or die.

7.0 PENALTIES

- 7.1** Any person who is contravenes any provision of this By-law is guilty of an offense and upon conviction is liable to a fine up to a maximum of \$5,000.00 as provided for under the provisions of the Provincial Offences Act, R.S.O. 1990, C.P. 33, as amended.
- 7.2** Every person guilty of an offence under this By-law may, if permitted under the Provincial Offences Act, pay a set fine and the Chief Judge of the Ontario Court (Provincial Division) shall be requested to establish, pursuant to the Provincial Offences Act, set fines in accordance with *Schedule "B"* of this By-law.

8.0 PIT BULL RESTRICTIONS

- 8.1** No person shall own, possess, be in control of or harbor a pit bull in Town. If the owner of a pit bull refutes that the dog is a pit bull as defined, the burden of proof that the dog is not a pit bull is the owner's.

9.0 REPEAL

- 9.1** That By-law No. ~~2020-1997-295~~ is hereby repealed.
- 9.2** That the set fines in *Schedule "B"* for By-law No. ~~20210-xx25~~ shall come into force and effect upon approval by the Chief Judge of the Ontario Court (Provincial Division).
- 9.3** That this By-law shall come into force and effect on the date of passing.

10.0 ENFORCEMENT

- 10.1** Nothing herein shall be deemed to limit the ability of the Ontario Provincial Police to enforce this By-law at any time.

11.0 SEVERABILITY

- 11.1** All sections of this By-law shall be deemed to be separate and independent and the invalidity of any section or provision thereof shall not affect the remaining sections.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this ____th day of _____, 202~~10~~.

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk

The Corporation of the Township of Kearney
By-Law No. 20210-xx25 to Regulate Dogs within the Town of Kearney

Schedule "A"
Control & Licensing of Dogs

Dog Licence Fees

Description	Annual Fee
First dog	\$ 12.00
Second dog	\$ 8.00
For each additional dog	\$ 5.00
Replacement tag	\$ 5.00
Kennel license	\$ 100.00
Each dog tag for kennel dogs	\$ 5.00
Replacement license	\$ 50.00
Dog redemption from impound	
First offence	\$ 50.00
Second offence	\$ 75.00
Third offence and each subsequent offence	\$ 100.00
Animal Control Service Fee	\$ 50.00

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The Corporation of the Town of Kearney
By-Law No. 20210-xx25 to Regulate Dogs within the Town of Kearney

SCHEDULE "B"
Part 1 Provincial Offences Act

Item	Column 1 SHORT FORM WORDING	Column 2 PROVISION CREATING/DEFINING OFFENCE	Column 3 SET FINE
1	Fail to obtain dog license	2.1	
2	Fail to affix dog tag	2.5	
3	Fail to notify Clerk or Animal Control Officer of changes to owner information	2.6	
4	Allowing more than 4 dogs to reside in a residence	3.1	
5	Fail to remove excrement	3.2	
6	Owner permit dog to be at large	3.4	
7	Owner permit dog to trespass on private property	3.6	
8	Owner permit persistent dog barking	3.7	
9	Owner permit dog in public swim area	3.8	
10	Fail to leash dog in park or trail	3.9	
11	Owner permit dog into Municipal facility or building	3.10	
12	Fail to obey muzzle order	5.1	
13	No person shall operate a kennel without first obtaining a license	6.1	

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Note: The general penalty provision for the offences listed above is Section 7.1 of By-law ~~2021-xx~~, a certified copy of which has been filed.

The Corporation of the Town of Kearney
By-law No. ~~20210-xx25~~ to Regulate Dogs within the Town of Kearney

SCHEDULE "C"
KENNEL REGULATIONS

1. No kennel or any part thereof shall be located closer than 30 metres to any roadway, or closer than 150 metres to any adjacent residential lot or to any boundary of any residential zone.
2. The building shall be separated and enclosed and shall not be attached to a dwelling unit, unless it is a breeding kennel and it can be closed off from the living area.
3. The building shall conform to the Building Code Act. It shall be maintained in such a manner as to be free from damage.
4. The building shall have a floor of concrete or some other impermeable material, the floor shall be cleaned daily or more often if necessary.
5. All dogs that are kept in cages, shall be kept in cages of adequate size, to allow the animal to extend its legs fully, to stand or sit or lie down in a fully extended position. All cages shall be constructed solely of metal, wire-mesh or impermeable concrete block.
6. All dogs shall be kept in sanitary, well bedded, clean quarters and such quarters shall be kept at a healthful temperature at all times.
7. All dogs shall be adequately fed and watered, periodically each day and shall be kept in a clean healthy condition free from vermin and disease.
8. Where dogs are allowed to use an outside area, this area shall be surrounded by a metal mesh fence of a height and mesh size, that will safely contain the breed. For the purpose of these regulations, the fence shall be deemed to be part of the building. Such outdoor use shall not be permitted between the hours of 9 p.m. and 7 a.m. except during supervised exercise periods when the operator or his/her employee shall be in control of the dog(s).
9. Every owner/operator of a kennel shall file with the Township a letter, issued and signed by the Animal Control Officer of the Town of Kearney, stating that the kennel operation complies with all requirements of this By-Law as well as any other applicable laws and/or regulations.
10. No owner/operator or employee shall allow the kennel to become a nuisance to the public due to unreasonable noise from barking dogs or otherwise.
11. In case of a complaint, any individual in the employ of the North Bay Parry Sound District Health Unit, or the Animal Control Officer, who is duly authorized may during business hours, enter such kennel location to inspect it and ensure compliance with this By-law.

See Schedule "A" for kennel licence fees.



The Corporation of the Town of Kearney
By-law No. 2021-xx to Regulate Dogs within the Town of Kearney

SCHEDULE "D"



By-law Enforcement
Corporation of the Town of Kearney
8 Main Street, PO Box 38
Kearney ON, P0A 1M0
705 636 7752

By-Law Enforcement
Corporation of the Town of Kearney
8 Main Street, PO Box 38
Kearney ON, P0A 1M0
705-636-7752

KENNEL INSPECTION REPORT

Licence No.: _____ Name of Kennel: _____
 Address: _____

Type of Kennel
 Breeding kennel – Class 1: _____ Boarding Kennel – Class 2: _____ Dogs kept for monetary gain, or sled dogs - Class 3

Type of Inspection
 Routine _____ New _____ Complaint _____ Follow-up

Licence Previously Investigated by Animal Control Officer? Yes No

Licence Currently Revoked? Yes No

Kennel Capacity: Dogs: _____ **Isolation Area:** Yes No

Indoor Facilities	S	I	N/A
Bldg-Construction, Maintenance			
Heating			
Lighting			
Drainage			
Ventilation			
Cleanliness - cages			
Cleanliness - runs			

Animal Care	S	I	N/A
Feeding			
Watering			
Cleanliness -utensils			
Enclosures - construction, maintenance			
Animal grouping			
Animal identification			
Veterinary Care			

Outdoor Facilities	S	I	N/A
Shelter			
Drainage			
Bedding			
Premises - Cleanliness			
Runs- Cleanliness			
Runs 3.0sq m			

General	S	I	N/A
Running water			
Food Storage			
Waste Disposal			

Listed below are specific improvements that must be made in order to comply with Town of Kearney By-law No. 20210-xx25.

Failure to take corrective action by the due date can result in revocation of your Kennel Licence:

Item	Action Required	Due Date

Inspector: _____ Date: _____

Next inspection due: _____

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The Corporation of the Town of Kearney
By-law No. 20219-xx35 to Regulate Dogs within the Town of Kearney

SCHEDULE "E"



By-law Enforcement
Corporation of the Town of Kearney
8 Main Street, PO Box 38
Kearney ON, P0A 1M0
705 636 7752

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KENNEL LICENCE APPLICATION

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Date of Application: _____ Kennel # Issued: _____

Name of Applicant: _____

Mailing Address of Applicant: _____

Telephone Number: _____ Cell: _____

Name of Kennel: _____

Address of Kennel (if different from applicant's address):

How long have you been in operation: _____ (years) _____ (months)

Roll # of Location of Kennel: _____ Total # of Dogs: _____

Have you previously had a Kennel Licence in the Town of Kearney? Yes / No
If **yes**, when: _____

If **yes**, have there been any changes to your property since you were last issued a Kennel License?
Yes / No
Please indicate any changes:

FEES MUST ACCOMPANY APPLICATION

Please attach:
- Kennel Inspection Report: _____ Yes / No

- Building Compliance report
(including signage if required): _____ Yes No Yes/No _____

- Fire Inspection Report (if required): _____ Yes No

- Site Drawing: _____ Yes/No _____
Yes No

- Zoning Compliance: _____ Yes/No _____ Yes No

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I hereby declare that I have never been convicted under Section 446 of the Criminal Code of Canada pertaining to animal cruelty;

I hereby grant permission for Staff at any time to inspect the said kennel;

I hereby agree and understand the terms and conditions set out in By-law ###-## and will comply therewith. I understand that any non-compliance may result in the revoking of my Licence without refund.

Personal information contained on this form is collected under the authority of the Municipal Act, 2001 and will be used, maintained and disclosed in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used by the Corporation of the Town of Kearney in determining the suitability for licensing.

Information submitted by applicants may be shared with officials, agencies and departments of the Corporation of the Town of Kearney, who are assisting the By-law Officer.

Signature of Applicant

Date

By-law Officer

Date

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: AP - GENERAL AP				
Computer Cheques:				
30414	2021-01-07	Void during printing		0.00
30415	2021-01-07	Void during printing		0.00
30416	2021-01-07	APC Auto Parts Centres	P/W supplies - straps	41.76
30417	2021-01-07	Bowman Fuels Ltd.	FD-furnace fuel & P/W DIESEL FUEL	10,299.91
30418	2021-01-07	Burk's Falls Building Ctr Ltd	P/W supplies	23.04
30419	2021-01-07	CRA - Receiver General	Dec/20 remittance	26,367.21
30420	2021-01-07	Cedar Signs	Signs-Scarlett P/Mailij - BUSINESS	106.41
30421	2021-01-07	Matthew Clouthier	Nov-Dec/20 kms BLOG DEPT	812.58
30422	2021-01-07	Cupe Local 1813	CUPE Dec/20 dues	660.71
30423	2021-01-07	Currie Truck Centre	P/W 2 push brooms	45.18
30424	2021-01-07	Minister Of Finance (EHT)	Dec/20 EHT	2,188.80
30425	2021-01-07	Fetterley's Gas & Convenience	Vehicle fuel ALL DEPTS	229.44
30426	2021-01-07	Hicks Morley	Legal fees	19,202.66
30427	2021-01-07	Hydro One Networks Inc.	Dec 31/20 hydro	3,723.34
30428	2021-01-07	Marilyn MacKay	Silver Screen inv #1405 KCC	351.88
30429	2021-01-07	Scott McKay	2020 expense footwear P/W	55.37
30430	2021-01-07	Min Of Fin-Ontario	Nov/20 OPP	27,633.00
30431	2021-01-07	Moore Propane Ltd.	P/W propane	501.59
30432	2021-01-07	Muskoka Auto Parts	Grader parts	114.59
30433	2021-01-07	Muskoka Rent-All Huntsville	P/W hose & clamps	304.93
30434	2021-01-07	Near North Business Machines	Dec/20 copier maint ADMIN LIBRARY	228.76
30435	2021-01-07	OMERS	Dec/20 OMERS remittance	13,014.08
30436	2021-01-07	Marjorie Robinson	July 15-Dec 31/20 ACCT CONSULTANT	8,794.90
30437	2021-01-07	Russell Christie LLP	Legal fees-Gray Jay Lane	1,392.10
30438	2021-01-07	Schaefer Paul	Firehall shelving	197.72
30439	2021-01-07	UFCW Local 175	2020 UFCW Dues-FD	1,620.00
30440	2021-01-08	Abell Pest Control	Jan/21 Pest control KCC	135.70
30441	2021-01-08	ACI-Accelerated Connections	Jan/21 internet	375.58
30442	2021-01-08	AMCTO	ADMIN: STAFF ANNUAL ASSOC FEES	1,372.95
30443	2021-01-08	Township Of Armour	2021 Armour Rd Maint Agmt	3,729.00
30444	2021-01-08	CGIS Spacial Solutions	CGIS Jan 1 -Mar 31/21	2,783.70
30445	2021-01-08	FCM-Fed.of Can. Municipalities	2021 FCM membership	343.00
30446	2021-01-08	Fetterley's Gas & Convenience	Veh fuel - ALL DEPTS	171.36
30447	2021-01-08	G-Force Marketing	Admin-Assmt binder	201.26
30448	2021-01-08	Glen Martin Ltd.	P/W garage-hand towels	135.29
30449	2021-01-08	Green Shield Canada	Jan/21 Green Shield	5,987.39
30450	2021-01-08	Huronia Alarm & Fire Security	KCC monitoring Jan-Mar 31	67.80
30451	2021-01-08	Kennedy Ins Brokers Inc	Beazley temp.Cyber Ins ADMIN	116.64
30452	2021-01-08	Manulife Financial	Jan/21 Manulife	2,165.37
30453	2021-01-08	MFOA-Municipal Finance Officer	MFOA 2021 m/ship	282.50
30454	2021-01-08	Moore Propane Ltd.	KCC Propane tank rental	135.60
30455	2021-01-08	Munisoft	2021 Munisoft maint.	4,541.47
30456	2021-01-08	MPAC-Municipal Property Assmt	2021 1st Q MPAC	14,177.24
30457	2021-01-08	Novexco	Covid-19 PPE supplies KCC	196.00
30458	2021-01-08	OGRA-Ont.Good Roads Assoc.	OGRA 2021 m/ship	785.60
30459	2021-01-08	Spectrum Telecom Group Ltd.	FD-Jan/21 internet TOWER RENT	310.69

Report Date
2021-01-22 11:04 AM

Town of Kearney
List of Accounts for Approval
As of 2021-01-22
Batch: 2021-00002 to 2021-00004

Page 2

Payment #	Date	Vendor Name	Reference	Payment Amount
				Total for AP: 155,924.10

Moved by:

Seconded by:

Be it resolved that Council has received and have no objections to be noted for
Cheque #30414 - # 30459 in the amount of \$ 155,924.10.

Mayor

Clerk/CAO/Treasurer

THE CORPORATION OF THE TOWN OF KEARNEY

MEMORANDUM

TO: Mayor & Council
FROM: Keven Beaucage, Deputy Clerk-Treasurer
SUBJECT: 2020 Council Honouraria & Expenses
DATE: January 29, 2021

In compliance with Section 284(1) of the Municipal Act, this annual report is to serve as notification of the total Honouraria and Expenses paid in 2020.

	Salary	Expenses Conferences & Kms
Carol Ballantyne Mayor	\$12,000	\$187.33
Cheryl Philip Councillor	\$9,600	0
Michael Rickward Councillor	\$7,200	276.82
Elizabeth Stermsek Councillor/Deputy Mayor	\$9,600	0
Paul Ziraldo Councillor/Deputy Mayor	\$9,600	0
Total	\$48,000	\$464.15

Keven Beaucage
Deputy Clerk-Treasurer

CHIEFS REPORT

January 25th, 2021.

Training

Our training has gone to web-ex based due to the recent travel restrictions. We meet at the hall and follow all COVID guidelines. Training has been a medical practice, forcible entry theory and WHIMIS. This is a good time to get all our classroom training completed. Following all precautions possible during training.

As well I am keeping Firefighters up to date on the ever changing COVID19 updates.

Fire Prevention

We are keeping our Facebook page as current as possible. As well as answering public inquiries.

Equipment

All equipment is in service at this time. Planning for spring safeties and pump and ladder testing is underway.

We have had several chief's meetings.

We have had four medical calls, two were snowmobile related. Four auto aid structure fires, two were cancelled on route.

I am participating on COVID 19 information calls, when available.

Updating all training files for upcoming testing

I can be reached on my cell at 705 571 3761 or at the Firehall or via email.

Stay Safe

Sincerely;

A handwritten signature in black ink, appearing to read "Paul Schaefer". The signature is stylized with a large initial "P" and "S".

Paul Schaefer

Fire Chief, Town of Kearney



Paul Schaefer
Fire Chief
Town of Kearney

Kearney Fire and Emergency Services
Box 38
Kearney, ON P0A 1M0

email. paul.schaefer@townofkearney.ca
Phone 705.636.7402
Cell 705.571.3761
Fax 705.636.9743

Monday January 25th, 2021.

To; Kearney Council

From; Paul Schaefer, Fire Chief

Re; Burn Bylaw review

I have reviewed the Town of Kearney Burn Bylaw and have made a few comments for changes and housekeeping.

Campfire 1.01 reduce the size to .5mx.5m

1.13 reduce to 1.5mx1.5m and delete purpose for cooking.

I would like to see a statement re fireworks not allowed in the Town of Kearney see fireworks by-law, then perhaps delete references to fireworks later in the by law. As they are not permitted to mention them in the burn by law seems confusing.

4.01 add a fire permit must be issued

4.01.2 reduce the size to .5mx.5m

On the fire ratings LOW remove the dates

HIGH remove cooking and warmth

My thoughts are if you have a trailer or cottage you can go in to get warm, and typically we are on high due to heat and lack of rain. For cooking you can use a BBQ, approved cook/camp stove or your cottage or trailer facilities. We are seeing more and more a few hotdogs and marshmallow's being used as an excuse to get around the wording. There is rarely a need to use a campfire to cook.

I would also like to see a statement "No daytime burning allowed" regardless of date and fire permit requirements after our current date. Again, we have the same manpower issues after October 31st as we do before that date. As well the weather can still be quite dry and hot after that date. As well we have been seeing contractors clearing lots after this date and at four o'clock go home leaving a large pile of brush burning.

Sincerely:


Paul Schaefer

Fire Chief



Almaguin Adult Learning Centre
324 Highway 124, PO Box 280
South River, ON P0A 1X0
p.705-386-0764
f. 705-386-0029
learningworks@bellnet.ca

Thursday, January 14, 2021

Re: Request for support under Municipal Covid Relief Funding

Dear Council Members,

We would like to take this opportunity to express our gratitude for your ongoing support for our programs and to ask, once again, for your support after what has proven to be a most difficult year.

While our time to meet directly with learners was reduced by fully 1/3 due to Covid 19 lockdowns, we were able to actively support new and existing learners through online, phone, video conferencing and even curbside pickup. As we go into 2021, it would appear that the instability will continue for some time. We would like, therefore, to increase our ability to support our communities by increasing our online services. To that end, please find below an outline of the tools and resources our three centres would use to improve training opportunities and outcomes, given the financial resources to do so. It is our understanding that there are funds available through your Council for Covid 19 relief and we would like to request inclusion in the distribution of those funds.

Thank you once again for your support over the years and we trust that you will consider our present request favourably given the need for training and upgrading across our region. Should you require further information, please contact us at the number above.

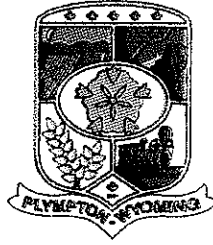
Sincerely,

Deb Kurtzer-Johnston
Executive Director

"With the guidance and support of the Almaguin Adult Learning Centre I now have the confidence to take on new mathematical learning goals and challenges! I look forward to crushing new problems and putting the knowledge I gain from the ALC to use in real life!" JB, entering Avionics Apprenticeship, Spring 2021

AALC FUNDING REQUEST FOR IMPROVING SERVICE THROUGH INCREASED DISTANCE ENGAGEMENT AND SUPPORT
FOR OUR LEARNERS

Item	Rational	Cost Per	Qty.	Total
123formbuilder online subscription	To move our registration, signature, and assessment requirements online	\$ 800.00	1	\$ 800.00
Data hubs to provide learners with internet access from their homes	Many of our learners do not have internet access at this time	\$ 80.00	6	\$ 480.00
6 Months, 'Pay as you go' 2GB SIM cards for above	Many previous locations in our communities to access internet are currently closed or have limited access.	\$ 270.00	6	\$ 1,620.00
Flyer mailout across our service area	Sharing with community how we are able to continue to offer support for their training and educational goals	\$ 380.00	1	\$ 380.00
2020 Year in Review cards	To share with our community partners and agencies our work in 2020 and how we are navigating our changing requirements	\$ 170.00	1	\$ 170.00
Canon printers	We are increasingly printing learner material to leave for pick up at our centres to allow learners to continue work towards their goals	\$ 300.00	2	\$ 600.00
Network printer, scan, fax, copy	South River's network printer is unable to print PDFs due to its age and incompatibility with updated programs and devices	\$ 3,000.00	1	\$ 3,000.00
Smartphone videa, audio recording kit	We would produce a series of talks addressing those concepts we have found to be problematic for our learners, such as algebra	\$ 120.00	1	\$ 120.00
AALC Smartphone	Producing live stream or recorded videos on our current, inhouse training phone is not possible given it's age	\$ 350.00	1	\$ 350.00
Zoom Pro, 1 year subscription	Continue our Zoom subscription through 2021	\$ 840.00	1	\$ 840.00
Weebly Pro, subscription	Adds capability to our website by allowing the creation of a student portal	\$ 90.00	1	\$ 90.00
LI Certificate Series, Non-Profit Sector	With a small increase in available time due to working from home, we would like to improve our capacity as a non-profit	\$ 135.00	8	\$ 1,080.00
			Total	\$ 9,530.00



The Corporation of the Township of Matachewan (via e-mail)
P.O. Box 177,
Matachewan, ON P0K 1M0

January 18th 2021

Re: Support of Resolution from Township of Matachewan regarding request for future grant application deadlines be given a longer turnaround time;

Please be advised that on January 6th 2021 the Town of Plympton-Wyoming Council passed the following motion to support the Council of the Township of Matachewan's motion (attached) requesting that the application deadline on any further grants have a longer turnaround time; that was passed on November 25th 2020:

Motion #13 – Moved by Bob Woolvett, Seconded by Gary Atkinson that Plympton-Wyoming Council supports the Township of Matachewan's resolution regarding Extending the Turnaround Time for Grant Applications.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

A handwritten signature in cursive script, appearing to read "Erin Kwarciak".

Erin Kwarciak

Clerk

Town of Plympton-Wyoming

Cc: (all sent via e-mail)
Association of Municipalities of Ontario (A.M.O.)
All Municipalities in Ontario



**THE CORPORATION OF THE
TOWNSHIP OF MATACHEWAN**

December 14, 2020

Honourable Steve Clark
Office of the Minister
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3

Dear Honourable Clark:

There have been numerous announcements of available grants for municipalities. We acknowledge and are very appreciative of the opportunity to apply for these grants. For small municipalities with few employees, the turn around time for applications is very short and restrictive.

We would like to request that the application deadline on any further grants have a longer turn around time.

A copy of Resolution 2020-257 is attached. Your consideration and support of this resolution would be greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Barbara Knauth", written over a large, stylized flourish.

Barbara Knauth
Deputy Clerk Treasurer

Cc: Association of Municipalities of Ontario (A.M.O.)
Federation of Northern Ontario Municipalities (F.O.N.O.M.)
All Municipalities in Ontario

P.O. Box 177, Matachewan, ON P0K 1M0
deputyclerktreasurer@matachewan.ca
www.matachewan.com

Phone: 705-565-2274
Fax: 705-565-2564



THE CORPORATION OF THE TOWNSHIP OF MATACHEWAN
P.O. Box 177, Matachewan, Ontario P0K 1M0

DATE: November 25, 2020

RESOLUTION #: 2020-257

Moved by: *Ms. A. Commando-Dubé*
Seconded by: *Mr. N. Costello*

WHEREAS we have been getting numerous announcements of available grants; and

WHEREAS we are very appreciative of the opportunity to apply for these grants; however, the turn around time for applications is very short and restrictive for small municipalities with few employees;

NOW THEREFORE we, the Corporation of the Township of Matachewan, send a letter to the Hon. Steve Clarke, Minister of Municipal Affairs and Housing acknowledging the appreciation of the grants but requesting that the application deadline on any further grants have a longer turn around time; and

FURTHER THAT a copy of this resolution be forwarded to A.M.O., F.O.N.O.M. and all municipalities in Ontario.

	COUNCILLOR	YEA	NAY	PID
CARRIED	<input checked="" type="checkbox"/> Ms. A. Commando-Dubé Mayor			
AMENDED	Mr. N. Costello Mayor			
DEFEATED	Mr. G. Dubé Councillor			
TABLED	Ms. S. Ruck Councillor			
	Mr. A. Durand Councillor			

Certified to be a true copy of the original.

[Signature]

Anne Commando-Dubé





Anne Commando-Dubé
Mayor

Janet Gore

Janet Gore
Clerk

AHHC – Key Areas of Focus & Progress – January 2021

This summary provides the information related to the key areas of Focus and Progress as outlined in June 2019 for the Almaguin Highlands Health Centre (AHHC) committee...

			
Ontario Health Team Application	High-Speed Internet Throughout Almaguin Highlands	Attract & Retain Healthcare Professionals	Coordinate Healthcare Services to Serve Entire Region
<p>Communicate the specific healthcare needs of the entire Almaguin Highlands through an application for an Ontario Health Team (OHT). The goal is to provide a voice and local decision-making regarding healthcare services in our region.</p>	<p>Ensure that high-speed internet, a key component in the future of healthcare delivery, is available to every resident of the Almaguin Highlands. The goal is to help level the playing field and ensure our residents can access future healthcare options.</p>	<p>Deliver excellent healthcare to our region through continuous efforts to both attract new professionals and retain the ones we have. The goal is to build an exceptional team of healthcare professionals, working together across the region.</p>	<p>Advocate for new and expanded healthcare services and help influence decisions which protect our region. The goal is to maintain an eye on continually meeting the healthcare needs of our community.</p>

Progress: Items in red and bolded below are new this month...

- 
 - **Currently updating our Ontario Health Team (OHT) application, for completion by end of February 2021**
 - **Provided update on the OHT application, status and next steps to the Burk's Falls Family Health Team board in December 2020**
 - **Determining next steps for potential OHT partnerships (January 2021)**
- 
 - Took part in ROMA session and follow-up meeting regarding further strategies for moving high-speed connectivity forward
 - Met with ACED director to determine other possible ways AHHC can assist in ensuring high-speed services are top of mind
- 
 - Assisted the Burk's Falls FHT with a physician visit in mid November (November 16/17)
 - Attended Magnetawan Council meeting on November 4 to request assistance with on-going municipal funding
- 
 - Reviewing potential upgrades and improvements to building
 - Worked with EMS to secure mobile COVID testing, housed at the AHHC
 - **Added "Wellness Centre" for one-day-a-month 'vitals clinic' in COVID office through paramedicine program**
 - **Active participant in the Almaguin Community Safety Program (due July 2021)**



705-382-2900
www.almaguin-health.org

Minutes: January 8th, 2021 Via Zoom

Present: Marianne Stickland, Dennis Banka, Rod Ward, Cathy Still, Norm Hofstetter, Tom Bryson, Barbara Marlow and Lyle Hall

Regrets: Brad Kneller, Carol Ballantyne

Guests: Kevin MacLeod (Executive Director BFFHT),

Secretary: Erica Kellogg

Call to order at 11:00am by Chair Rod Ward.

1. 2020-030 Moved by Norm Hofstetter and Seconded Cathy Still
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Centre Committee adopt the minutes from December 4th, 2020 as circulated. Carried.

2. Delegations: None at this time

3. Resolutions passed:

2020-031 Moved by Barb Marlow and Seconded Marianne Stickland

Items 4(c) THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Centre Committee accepts and approves a onetime request from the Burk's Falls Family Health Team, Executive Director, for reimbursements of funds expensed during the November physician recruitment and retention in the amount of \$138.36. Carried

4. Items for Discussion

- a) The Committee discussed Muskoka and Area Ontario Health Team (MAOHT) publication seeking Advisory Committee members from East Parry Sound and the Almaguin Communities. The callout indicates East Parry Sound is included within MAOHT, this contradicts discussions between MAOHT and members of the AHHC Committee in February 2020. R.Ward will reach out to Janine van den Heuvel, Executive Director for Algonquin Family Health Team regarding participation.
- b) M.Stickland provided the Committee with an update on the Almaguin Ontario Health Team application. M.Stickland continues to collect data required for the application. The Committee thanked M. Stickland for her efforts and offered to provide support when needed.

- c) R. Ward provided the Committee with the monthly status report, highlighting various health focuses and progress made.
- d) K. MacLeod discussed the potential role out of COVID-19 vaccines through the Burk's Falls Family Health Team. K. MacLeod would like to have support from the AHHC Committee regarding the logistics of the role out. M. Stickland indicated that information and coordination will be provided by the North Bay Parry Sound District Health Unit.
- e) Discussion regarding the plaque for the Bruce Campbell Board Room ensued. T. Bryson and N. Hofstetter will work together to provide Peacock Signs with a suitable wood plaque.

Resolution: 2020-32 Moved by Lyle Hall and Seconded by Barb Marlow

THEREFORE BE IT RESOLVED THAT The Almaguin Highlands Health Centre adjourn at 12:01pm to meet again on February 5th, 2021 at 11. Carried.

DRAFT

ENGAGE ADVISE

COLLABORATE



Care about health care?

Are you a patient, family member or caregiver of a patient?

Be a piece of the puzzle.

YOU CAN MAKE A DIFFERENCE!

The Muskoka and Area Ontario Health Team (MAOHT) is seeking community members to participate on the **Patient Family Caregiver Partners Advisory Committee** to help co-design a new model of health system integration with enhanced programs and service delivery.

As an Advisory Committee member, you will:

- Participate in meetings 4 times/year, plus working groups (remuneration provided, eligible travel costs reimbursed)
- Help address the pandemic's impact on chronic disease management, mental health and well-being
- Provide advice on achieving person-centred health care
- Offer system-level guidance and recommendations for strategic priorities
- Promote initiatives to increase patient/family/caregiver engagement

APPLY BY FEBRUARY 19, 2021 at www.engagemuskoka.ca/MAOHT

For more information, contact Janine van den Heuvel at 705-787-1948 or janine.vandenheuvel@mahc.ca

SEEKING DIVERSITY FROM MUSKOKA, EAST PARRY SOUND & ALMAGUIN COMMUNITIES:

- Indigenous Nations
- Francophone community
- Mental health & addictions
- Gender-based violence survivors
- LGBTQ2+
- Dementia community
- Children and youth
- Persons with disabilities
- Visible minorities

SHARE LIVED HEALTH CARE EXPERIENCE & INSIGHTS TO INFORM POSITIVE SYSTEM CHANGE!



Chief Administrative Officer Quarterly Report

January 2021

Mission Statement

“We are committed to the provision and promotion of services that assist individuals in attaining an optimum quality of life and that contribute to the well-being of the community.”

ADMINISTRATION - Tammy MacKenzie, CAO

Happy New Year!

Welcome to 2021 after what a year 2020 was with lots of change and uncertainty. I am looking forward to this new year of exploration, planning and growth for our DSSAB programs, staff and the people we serve in our communities.

With COVID -19 “snapping at our heels” we as an organization are focusing on the safety and sustainability of our staffing teams and the community we serve. We continue to adapt our Pandemic Plan and COVID Safety Policies to reflect the ever-changing landscape and ministry directions. We are paying extra attention to the mental and physical well-being of our staffing complement so as to maintain the positive workplace cultural that we have enjoyed for many years.

All staff who are able to are “working from home” and those that are required on-site have clear policies that support their safety and well-being during this very challenging time. We know our district is not “out of the woods” yet “and with the daily increasing COVID positive numbers we may see challenges to come. However, as an organization we remain optimistic that our community will adhere to guidelines and with a stock of vaccines “on the horizon” we are very hopeful that 2021 will see our daily operations return to our new normal.

With the news that elementary schools would be closed for in-person learning for the week of January 4th to January 8th as part of the Provincial Lockdown announcement on December 21st, Targeted Emergency Child Care for School Aged Children was announced by the Ministry of Education to support eligible essential workers during this time. After the announcement, we worked quickly to mobilize our Directly Operated Child Care Centres and engage our external Child Care Operators to determine their capacity to offer services and develop our plan for Ministry of Education approval. In total, 4 programs offered Emergency Child Care during the closure period in the District of Parry Sound:

- ◆ Fairview After School program in Powassan
- ◆ Our Home Child Care Program
- ◆ The YMCA of Northeastern Ontario at St. Theresa School in Callander
- ◆ The YMCA of Simcoe/Muskoka at Parry Sound Public School in the Town of Parry Sound

With current licensing requirements and enhanced health and safety protocols, we had capacity to serve approximately 50-60 children throughout the District. Our staff have done a remarkable job at making this happen in a matter of days over a holiday season. I am very proud to share that due to their efforts every family that qualified and required this support received it.

The Health Unit, in partnership with many local community agencies and First Nations, is officially launching the **local COVID Community Survey!** The survey is open to all residents of the Nipissing and Parry Sound Districts who are 16 years of age and older. The survey takes between 10 and 15 minutes to complete and asks respondents about their health, well-being, and challenges since the COVID-19 pandemic began in March 2020.

Data collected over the next 6 weeks will be analyzed and used to make important decisions within our region. The more surveys that are completed, the better they will be able to understand how COVID has impacted our local communities.

Visit www.chkmkt.com/covidsurvey to participate

HUMAN RESOURCE MANAGEMENT - Danielle Villeneuve, Manager

Coming into the new year we continue to follow the guidance and direction of the North Bay Parry Sound District Health Unit for all employment related processes and decisions and we remain focused on supporting all employees through these challenging times.

New T4 Codes for Year End 2020

For the 2020 tax year, the Canada Revenue Agency (CRA) has introduced additional codes for the T4. They apply to all employers, and will help the CRA validate employee payments under the Canada Emergency Wage Subsidy (CEWS), the Canada Emergency Response Benefit (CERB), and the Canada Emergency Student Benefit (CESB).

These new codes will be reflected in the Other Information area of the T4:

- Box 57 will cover the period of March 15 - May 9;
- Box 58 will cover the period of May 10 - July 4;
- Box 59 will cover the period of July 5 to August 29;
- Box 60 will cover the period of August 30 - September 26.

Any Earning or Benefit during the above dates will be included in the corresponding box on the T4.

WSIB 2020 NEER REBATE

We have received our WSIB NEER rebate for 2020 in the total amount of \$8,264.83. This is an increase from last year's rebate of \$7,490.55 and \$5,281.64 in 2018.

The NEER program rewards employers whose injury/illness performance is better than expected for their industry. The New Experimental Experience Rating Plan (NEER) generates premium refunds and surcharges based on an employer's accident cost experience. In the NEER program, your organization can earn either lump sum refunds or surcharges based on your individual accident performance. For example, if you have a good accident cost record in a particular rate group, then your organization will be refunded a portion of the premium paid for that rate group.

We work diligently to ensure the health and safety of our employees throughout the year, and the NEER rebate is a great validation of the work we are doing.

Service Milestones

This quarter we celebrated the following service milestones:

- 20 years of service: 1 employee
- 15 years of service: 2 employees
- 10 years of service: 7 employees
- 5 years of service: 1 employee

Mental Health & Wellness: [MindBeacon.com](https://www.mindbeacon.com)

In response to the COVID-19 pandemic, and its impact on mental health & wellness, Greenshield has added a valuable online resource for our employees. [MindBeacon.com](https://www.mindbeacon.com) provides reliable and relatable mental health information at no cost during the pandemic. BEACON digital therapy (iCBT) is also available free of charge to support Ontarians through stress and mental well-being concerns during COVID-19, funded by the Government of Ontario. Through personal assessments, readings and activities as well as a one-on-one relationship with a therapist, this resource helps individuals to learn new skills to strengthen mental well-being. This resource comes at a perfect time as we enter into the winter months and continue through the COVID-19 pandemic.

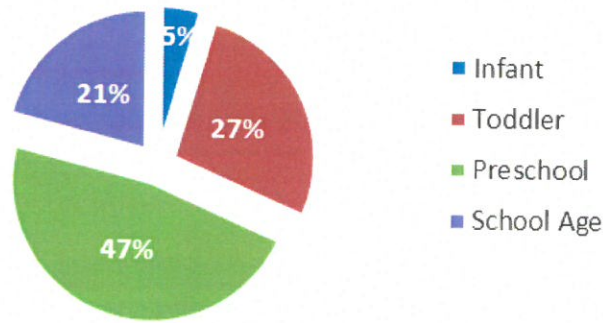
We welcome and congratulate individuals who are new employees of the DSSAB or employees who have changed positions temporarily or on a permanent basis.

DIRECTLY OPERATED CHILD CARE PROGRAMS - Brenda Wiltshire, Manager

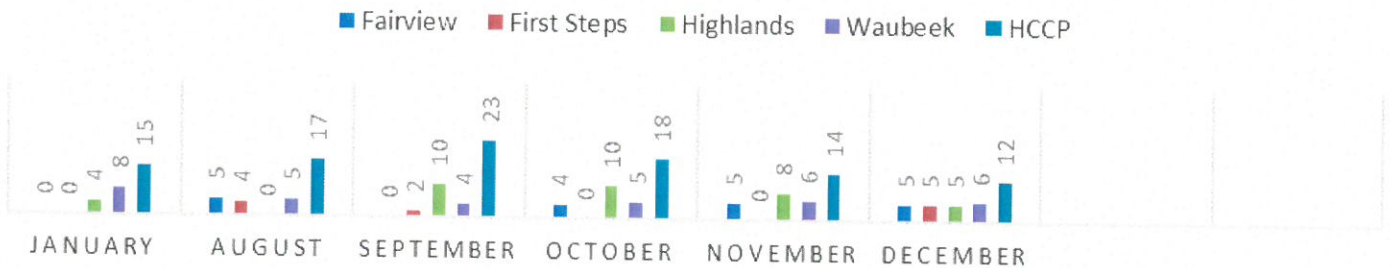
Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District November 2020						
Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubek ELCC	HCCP	Total
Infant (0-18m)	0	0	0	4	8	12
Toddler (18m-30m)	8	15	11	16	21	71
Preschool (30m-4y)	17	12	19	34	42	124
School Age (4y-12y)	21	0	0	0	34	55
# of Active Children	46	27	30	54	105	262

Percentage of Children By Age Group



DIRECTLY OPERATED CHILD CARE WAITLIST BY PROGRAM



This past year has been a trying, yet satisfying, year in the Directly Operated Child Care Licensed Programs with the ever-changing Ministry of Education mandates and protocols to ensure families have access to safe child care. We moved from normal day-to-day operations in February to offering Emergency Child Care in March within a 10-day period and then transitioning back to modified operations as child care was allowed to re-open starting in July. Re-opening has been a four-phase process with each phase requiring different health and safety policies and protocols. We are currently in phase four and the staff and children are now becoming comfortable with our “new normal” and are being very creative in their planning of special activities. Christmas carols were being sung outside and older children were serenading the younger ones through windows and fences. “Santa sightings” happened with window visits where children could make their Christmas wishes known and some programs were doing mini-photo shoots so families could still have that treasured photo of their child with Santa at a time when mall visits are not permitted.

Our child care centres continued to offer care and operate as usual with the enhanced cleaning and disinfecting protocols, active screening of all children and staff wearing the required PPE. Part of our safe re-opening child care plan is the addition of the digital pedagogic documentation app *HiMama* which we will be launching in all of our child care centres and Home Child Care Program premises by the end of January. This app allows staff, providers and parents to easily communicate with one another, track children’s development, and meet the Ministry of Education requirements for daily record keeping in a paperless, contactless fashion.

The Home Child Care Program currently has 21 approved homes that are active and providing care to children across the district. Health and safety policies and protocols are being enforced at each of the premises as providers are working diligently to keep their homes and businesses COVID-free spaces.

Each child care program is continuing to work very closely with the Licensing and Quality Assurance branch of the Ministry of Education as well as the North Bay Parry Sound District Health Unit to ensure all possible measures are being taken to keep the staff, providers and children safe as they attend our programs.



Santa doing a window visit at Highlands ELCC

Inclusion Support Services

Inclusion Support Services Stats for November 2020						
Age Group	EarlyON	Licensed Early Learning & CCC's	Total	Waitlist	New Referrals	Discharges
Infants (0-18m)	0	0	0	0	0	0
Toddlers (18m-30m)	1	4	5	1	0	0
Preschool (30m-4 y)	12	24	36	9	9	1
School Age (4y+)	16	6	22	0	0	6
TOTAL	29	34	63	10	9	7

Within the COVID-19 pandemic, each Resource Teacher is assigned to a licensed child care program which currently includes each of the PSDSSAB directly operated centres, Little Eagle Daycare, and YMCA - St. Theresa Early Learning & Child Care Centre. They are also supporting children on caseloads attending registered Home Child Care programs across the district and those pre-registering to attend their local EarlyON Child & Family Centre program. To facilitate accurate contact tracing and reduce overall exposure to COVID-19, Resource Teachers have structured their schedules to ensure they visit only one location per day, and work from home or office as appropriate for the remainder of their work day. In addition, they utilize full PPE at each location they're supporting. Connections with parents/guardians are being made by phone, email and (as of November) connecting virtually through Microsoft Teams with those parents/guardians who wish to do so.

EarlyON Child and Family Programs

EarlyON Child and Family Centre for November 2020		
Activity	November 2020	Year to Date
Number of Children Attending	100	2,608
Number of New Children Attending	23	169
Number of Families Visiting	98	1,990
Number of New Families Visiting	19	149
Number of Virtual Programming Events	24	198

In-person attendance was increasing as families were feeling more informed and comfortable with the COVID-19 protocols and pre-booking format to attend one of the three available sites (South River, Burk's Falls and Parry Sound). We were seeing more new parents attending as they seem to be the ones who are struggling the most by being isolated at home with a newborn or an infant. We are exploring ways to offer a virtual moms-to-moms group in the new year which will allow our community partners to participate and provide remote services. It was announced that in-person EarlyON Child and Family Centres will be closing for a 14-day period starting December 26th so all programs will revert to virtual programming until the closure period is lifted.

ONTARIO WORKS - Jeff Degagne, Manager

Social Assistance Digital Application (SADA) & Centralized Intake - November 2020

At the beginning of November, the provincial prototype began for Centralized Intake and the Social Assistance Digital Application (SADA), of which we are one of the 7 sites participating. As part of the Social Assistance Recovery and Renewal plan, this new centralized intake process is designed to improve the user experience for applicants, reduce administrative burden for staff and to allow frontline staff to focus on results for people rather than paperwork. The centralized intake process includes two key components:

1. Social Assistance Digital Application (SADA): a new online application for social assistance
2. Risk-Based Eligibility Determination (RBED): a new automated assessment process to determine eligibility for social assistance

Another benefit of Centralized Intake and the SADA will be to deal with the anticipated surge of Ontario Works Applications that is expected in Spring 2021 once Federal benefits begin to expire in March.

As the Project Lead for the DSSAB, I began work to prepare for the launch of the prototype with twice weekly meetings with the Joint Project Team (made up of Ministry and prototype municipality representatives) at the beginning of October.

To support our internal change management, the OW Management Team re-formed our Mod Squad (that supported past Modernization initiatives) with several staff in various roles to provide feedback on the new processes and be champions for the change. The group has been meeting weekly to discuss progress, bring suggestions and help inform feedback for our Ministry partners.

During this time, I have represented the DSSAB to discuss our experiences and lessons learned thus far in the co-design of the prototype and its implementation at various forums. On November 23rd, I addressed the 47 Leads at the MCCSS Social Assistance Update meeting.

On December 3rd, at the OMSSA Virtual Policy Conference, I was asked to sit on a panel with ADM Nelson Loureiro and several other prototype sites on Social Assistance Recovery and Renewal in particular, Centralized Intake, Employment Services Transformation and the shifting focus to Life Stabilization.

On December 11th, I joined the Centralized Intake Orientation session for the nine Employment Services Transformation Prototype sites to share information on our journey thus far. The EST sites will be joining centralized intake this winter.

On the next page are our stats for November. It is still very early days for the prototype and many applications have been referred to us to process. Further enhancement of the technology and processes is ongoing.

Application Data

Metric	Parry Sound
Total applications received	31
SADA	25
Reinstates	6
Total Processed	20
Automatically granted through RBED	1
Manually granted by IBAU ⁽¹⁾	7
Manually found ineligible by IBAU ⁽¹⁾	1
Referred to local office for decision (includes found high risk/manual intervention required by RBED and out of scope for IBAU) ⁽¹⁾	11
Applications withdrawn ⁽¹⁾	0
Total Applications to be Processed	11

Additionally, DSSAB staff processed 5 Ontario Works applications and 10 Emergency Assistance applications.

MyBenefits

We are now at **13.64%** of the caseload registered with the MyBenefits web service.

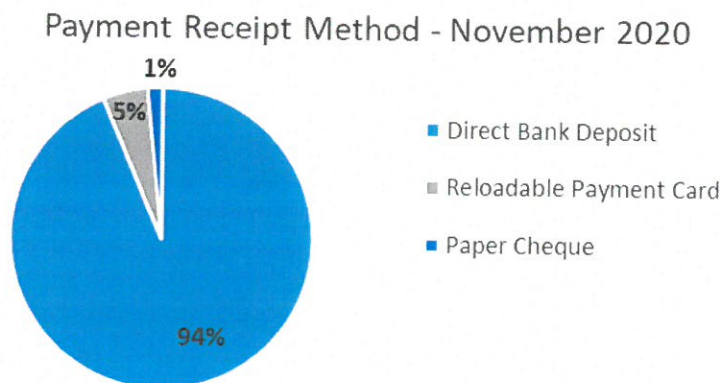
A new enhancement was launched in November incorporating Electronic Document Management. Clients can now send income verification items such as pay stubs, which staff can then upload into SAMS. Clients can also update other personal details such as addresses and phone numbers.

Staff can now upload required verification documents that are sent via email into SAMS reducing the need to print and keep in our physical files, reducing the administrative burden for staff.

Two-way communication through MyBenefits is also being piloted in a few ODSP offices and municipalities at this time.

DBD Enrollment

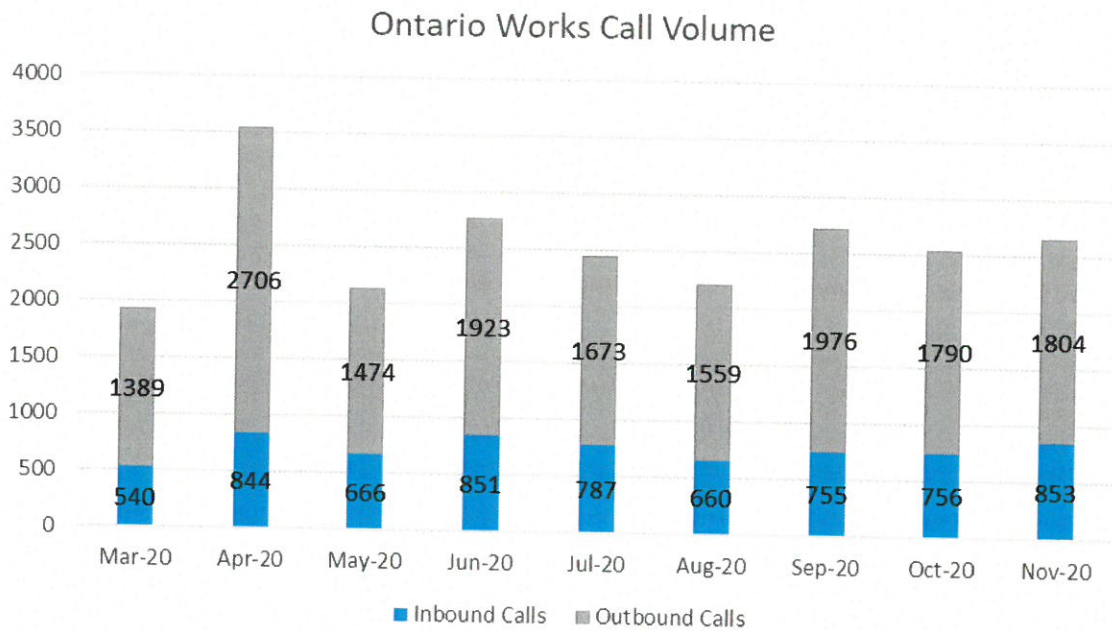
We remain steady with 94% of the caseload registered for Direct Bank Deposit. We continue to support clients away from paper cheques to Direct Bank Deposit or Reloadable Payment Cards.



CHPI Spending - Social Assistance

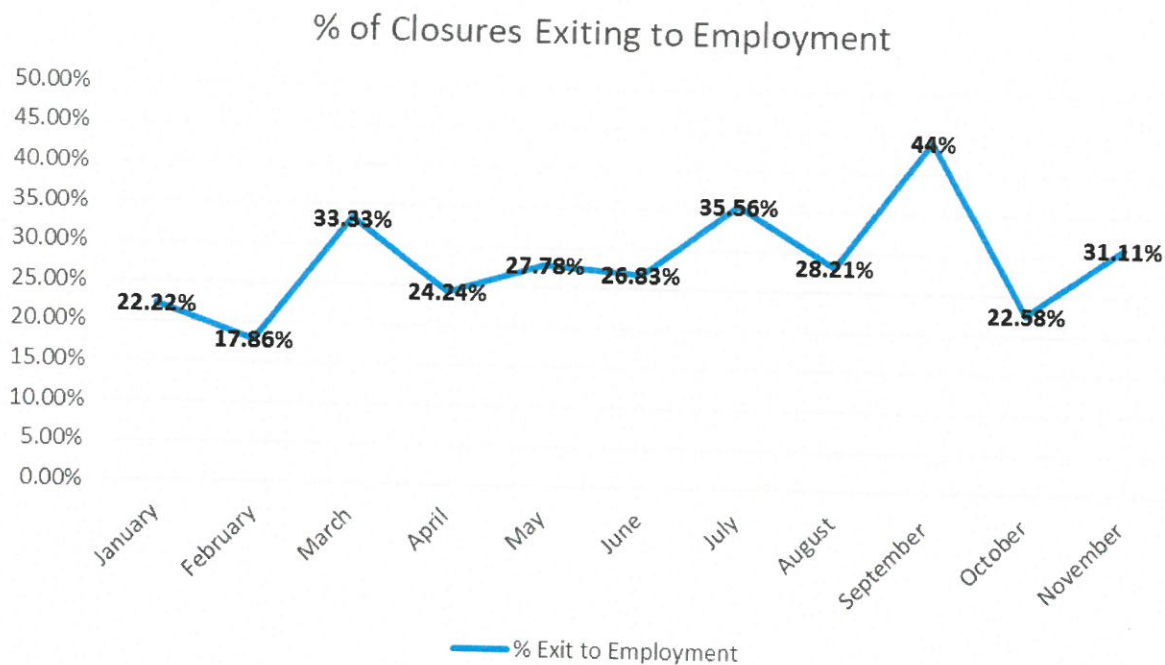
	Community Homelessness Prevention (CHPI) Applications November 2020	Amount Spent	Community Homelessness Prevention (CHPI) Applications November 2019	Amount Spent
Parry Sound	OW-1 ODSP-3	\$3,551.51	OW-7 ODSP-2	\$7,547.71
South River	OW-7 ODSP-9	\$11,024.74	OW-8 ODSP-5	\$11,992.21
TOTAL	OW-8 ODSP-12	\$14,546.25	OW-15 ODSP-7	\$19,539.92

Ontario Works Call Volume Statistics



Despite staffing changes and a smaller caseload, call volume to OW Caseworkers remained steady in November. This totaled approximately 263 hours in call time. This does not include other interactions such as texting or email.

Employment



**Data from the Social Assistance Performance Report

We saw 31.11% of all our case closures exit to employment in November. This also represents 2.5% of the entire caseload moving to employment. This ranks us as #1 in the north and well above the provincial averages. In total, 8.2% of the caseload moved off of the Ontario Works caseload. Due to the pandemic and Federal supports, we continue to see the total OW caseload below typical historical levels.

Virtual Training and Conferences

Many virtual training and professional development opportunities continue to be offered. Many Ontario Works staff, as well myself, attended OMSSA's Virtual Mental Health Forum. Staff continue to participate in virtual Directives training on Emergency Assistance, Living with Parents and Temporary Care Assistance just to name a few.

The Ontario Works West Supervisor attended a session put on by the Mental Health Commission of Canada called Opening Minds that focused on supporting staff in the workplace.

Staff also participated in 'Making Difficult Conversations Easier' virtual training through OMSSA.

I attended the OMSSA Virtual Policy Conference on December 2nd & 3rd. There were great panels on Injustice and Equality, Economic Recovery and the pandemic and a review of the Child Care model in Quebec.

Community Partners

The Ontario Works West Supervisor to represent the program on the IMPACT Table in West Parry Sound.

Luke Preston from Employment North attended the OW East virtual staff meeting to discuss programming and initiatives that their office is embarking on.

Employment & Life Stabilization Supports

To support those clients who have remained invested in their journey towards self-sustainability, we have purchased refurbished laptops and PC computers through RCT Technologies. This will allow clients to participate in virtual online employment training sessions through our Employment Ontario partners, mental health supports or participate in online education and upgrading. A by-product of this initiative is that it also supports those that may be experiencing social isolation as a result of the pandemic.

Eligibility Verification Process

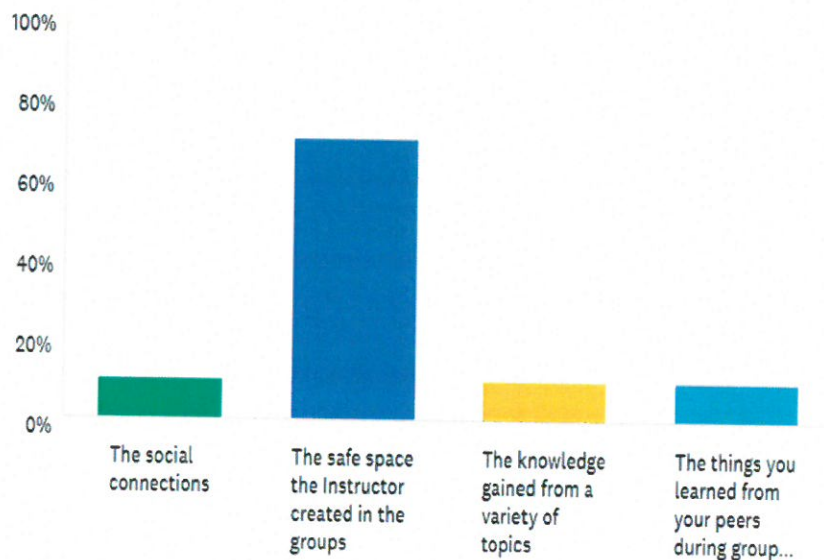
As part of the gradual return to regular business provincially, Eligibility Verification Process (EVP) reviews resumed at the beginning of November. These enhanced reviews ensure that recipients are receiving the appropriate amount of Social Assistance.

Individual Success Initiative

Our Ontario Works East staff have continued to run the Individual Success Initiative via teleconference and soon online. Throughout the Fall, we surveyed participants to get their view on how the workshops are helpful to them and measure their satisfaction. Here are some of the results:

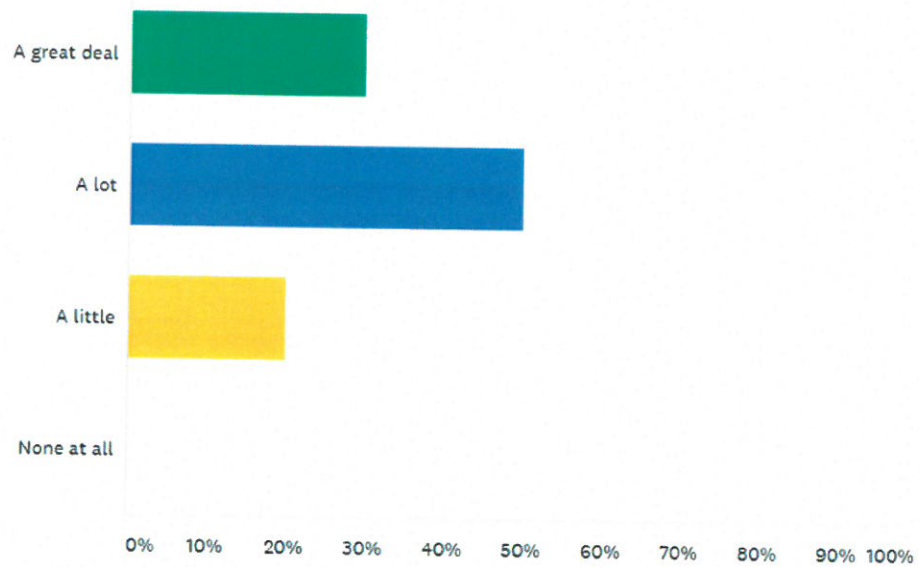
What was the one thing you enjoyed the most about the workshops?

Answered: 10 Skipped: 0



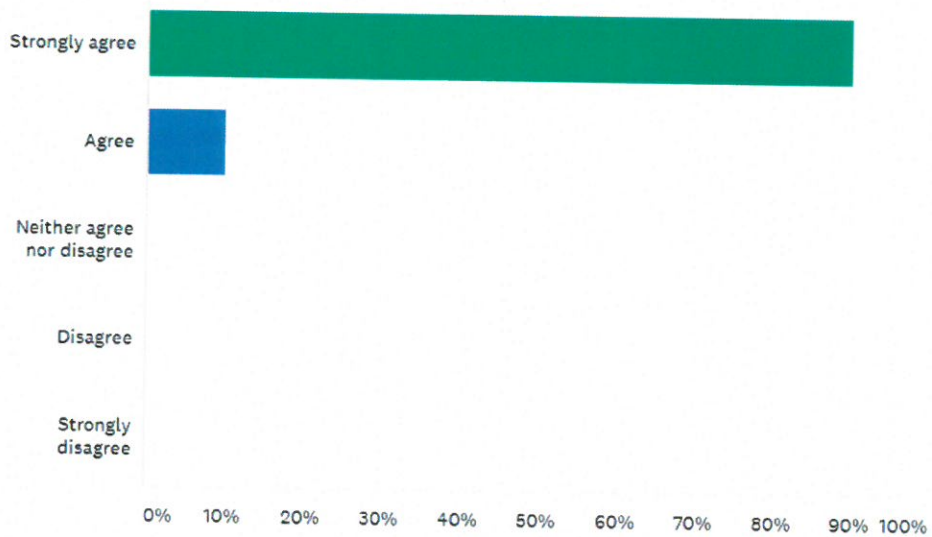
Have the workshops improved your knowledge, or life, or way of thinking?

Answered: 10 Skipped: 0

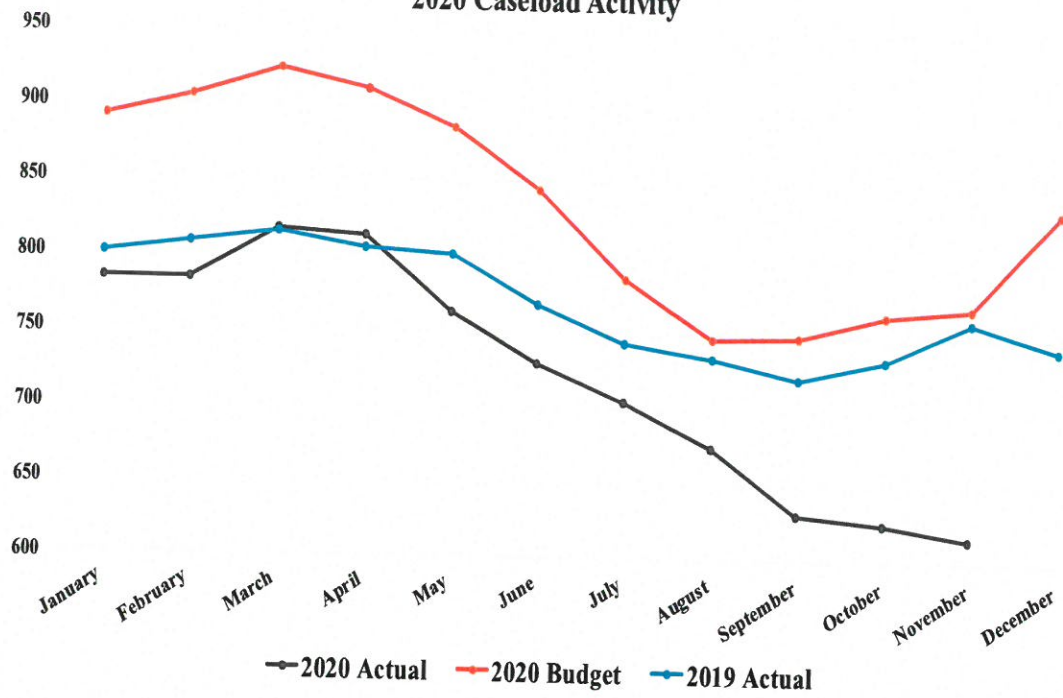


The Instructor was enthusiastic, knowledgeable and the content presented was good?

Answered: 10 Skipped: 0



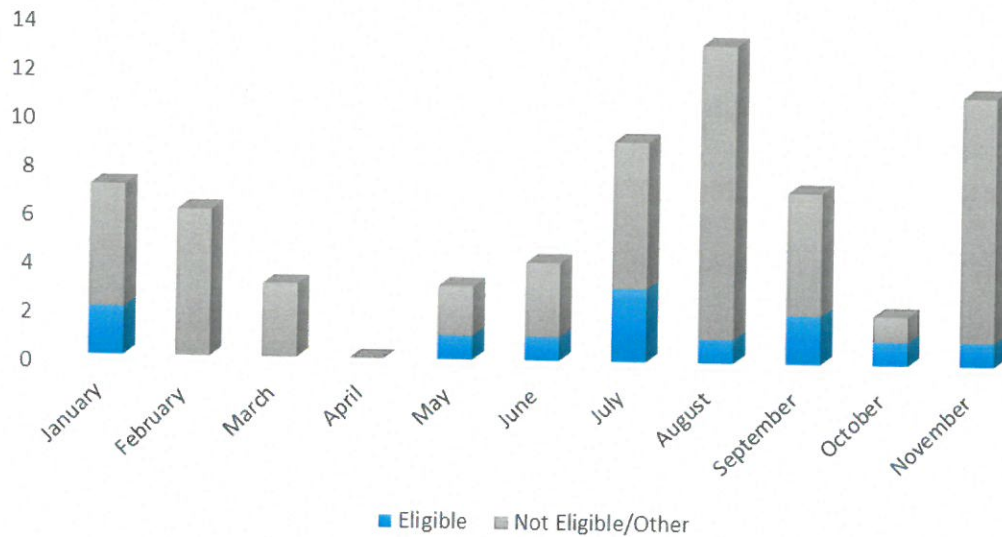
2020 Caseload Activity



LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2020 Actual	783	783	817	813	763	729	704	674	630	625	615	
2020 Budget	891	905	924	911	886	845	786	747	749	764	769	833
2019 Actual	800	807	815	805	801	768	743	734	721	734	760	742

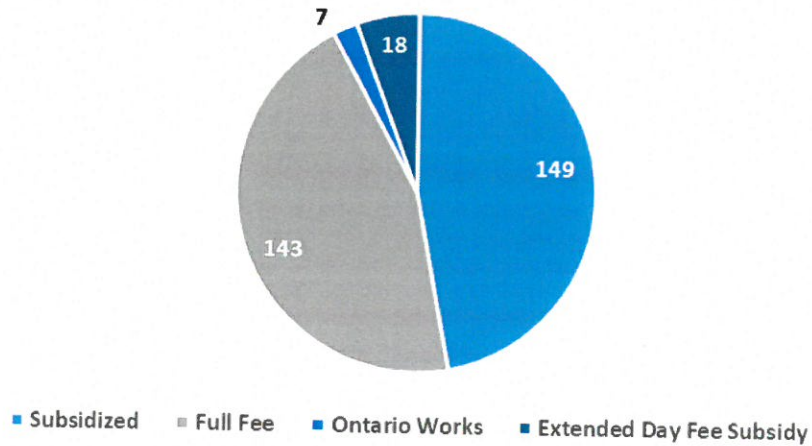
OLAF

2020 OLAF Fee Subsidy Applications



Child Care Fee Subsidy Statistics for November 2020

Total Children by Funding Source in District



A total of **297** families utilized child care services in the District in November 2020. Since the re-opening in September, this number has been slowly climbing as centres re-open and families slowly return to work. This is still significantly down from one year ago when **472** families accessed care. Part of this is due to some centres having reduced operating capacity to meet enhanced health & safety protocols.

St. Theresa School Full Day Program

We are pleased to report that the Full Day program at St. Theresa school in Callander, operated by the YMCA of Northeastern Ontario re-opened in November. We had been working with the YMCA of Northeastern Ontario since the restart was announced this summer.

OMSSA Virtual Mental Health Forum

Child Care Service Management Staff attended the OMSSA Virtual Mental Health Forum on October 21st & 22nd.

Safe Restart Funding

We continue to support Licensed Operators through COVID-19 with Safe Restart Funding. Use of this funding has been extended until March 31, 2021. The funding supports Operators with enhanced PPE purchases, staffing to meet health and safety protocols, minor capital and much more.

ECE Appreciation Day

October 22nd was Early Childhood Educator Appreciation Day. This is the 20th year for this day and it comes during an unprecedented time where the sector was challenged in various ways because of the pandemic. The DSSAB acknowledged the day by sending a Thank You note to all of our operators expressing our gratitude for everyone's efforts during this time.

Before and After School Program Planning with School Board Partners

The Ministry of Education is requiring School Boards to submit a Planning Report on Before and After School programs. Boards are also required to consult with DSSAB/CMSM Service Managers. In December, the Manager of Directly Operated Child Care Programs and myself met with the Early Years Leads with the Near North District School Board and the Nipissing-Parry Sound Catholic District School Board to discuss the viability of Before and After School programs in the District of Parry Sound.

Capacity Building

Staff are working diligently with training providers to support the Child Care sector with District wide (virtual) capacity building opportunities. This work will include customizing professional development curriculum to assist early learning programs and child care professionals to be more successful, sustainable and innovative.

HOUSING & INTEGRATED SERVICES - Pam Nelson, Manager

Housing Programs

Social Housing Centralized Waitlist Report - November 2020			
	East Parry Sound	West Parry Sound	Total
Seniors	9	88	97
Families	81	324	405
Individuals	267	202	469
Total	357	614	971
Total Waitlist Unduplicated			406

Community Housing Centralized Waitlist (CWL) 2019-2020 Comparison Applications and Households Housed from the CWL											
Month 2019	New App	New SPP	Cancelled	Housed	SPP Housed	Month 2020	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	15		4	1		Jan	6	1	6	5	0
Feb	10		3	7	1	Feb	15		11	3	
Mar	9	1	1	1		Mar	10				
Apr	16		2	1		Apr	3		5	4	
May	13		1	2	1	May	1		8	2	
June	4	3	4	1		June	1		3		
July	4	1	5	2	1	July	5		13	2	
Aug	9		14	3	1	Aug	10		6	2	
Sept	10		1	3		Sept	4	2	6	3	1
Oct	6		2	3		Oct	7	1	11	3	
Nov	9		1	1		Nov	4	1	1	2	
Dec	9		8			Dec					
Total	105	5	38	25	4	Total	66	5	70	26	1

**** SPP = Special Priority Applicant****

- ◆ New applications include 1 applicant who refused an offer of accommodation and was placed back on the bottom of the waitlist with a new chronological date, and one new special priority application
- ◆ Two waitlist applicants were housed
- ◆ One application was cancelled as we weren't able to contact the applicant

Housing Programs have said farewell to a number of staff who have moved onto other departments and welcomed new staff on board. We continue to learn from each other, share knowledge and support each other in our new roles. We have also adapted to our 'work from home' rotation.

We continue to input waitlist data into *RentCafe*, which is a cloud based software system designed to house the Centralized Waitlist and will interact with YARDI at the time an “Offer of Accommodation” is made. The new cloud based system will streamline our waitlist process and increase productivity. Our GO LIVE goal was pushed back to mid January 2021 to accommodate all the staffing changes and of course, COVID-19. Following the GO LIVE date, we should see online applications as early as the spring.

We are almost at full capacity for our COHB funding. COHB is the Canada-Ontario Housing Benefit that opened in the spring of 2020 and staff have been working hard with our internal departments as well as our community partners in assisting clients in securing affordable housing. We have been successful with offering Special Priority Applicants the benefit which allows them to affordably and safely be housed. Their names are then removed from our Centralized Waitlist.

Homeless Prevention Program - Community Relations Workers

For the month of November 2020

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	9	4
ODSP	7	17
Ontario Works	2	5
Low Income	8	17

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	5	7
ODSP	5	18
Ontario Works	1	5
Low Income	6	14

Contact/Referrals

	East	West	YTD
Homeless	0	6	37
At Risk	0	2	67

Short Term Housing Allowance

Month	Active	YTD
November	8	34

Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI
ODSP	4	\$2,899.76
Ontario Works	5	\$1,364.57
Low Income	4	\$1,739.00
No Income	1	\$25.00

Reason for Issue	Total
Rental Arrears	\$1,400.00
Transportation	\$30.00
Food/Household/Misc.	\$1,606.63
Emergency Housing	\$2,991.70

We continue to adapt to the changing needs of our vulnerable population who are affected by the impact of COVID-19. Cases continue to present as complex, the need for housing is greater than earlier this year and resources are harder to access due to COVID restrictions. Our program continues to think outside of the box on how to provide support while implementing social distancing and avoiding congregate living situations.

Our Community Relations Workers have been busy assisting clients in finding housing which is sustainable and providing support to clients with various arrears.

We have seen an increase of clients who had been residing in non-winterized accommodations and are unable to stay there for the winter. We have partnered with local hotels to put clients in while we support them in finding sustainable housing.

Call Volume

Community Relations Workers Calls

November 2020	Incoming Calls	Outgoing Calls	Total
CRW's (3)	113	425	538

*this does not include communication through textbase/email with clients

Integrated Services

Integrated Reception continues to screen each individual that enters the building. Our lobby's are designed for social distancing and we are encouraging clients to use our drop boxes and email as much as possible.

Our intake rooms are in the process of being set-up with webcams and microphones so we can offer a *face-to-face* approach between the client and staff. If a staff member is working from home, they will be able to call the intake room and have a video conference with the client to encourage a personal connection.

Our Assessment Caseworkers are adapting to working with the province and providing feedback on the new methods of Risk Based Grant. As we work through the project we will be looking at various ways to adapt our work processes in 2021 to ensure our clients continue to receive timely, wrap around supports.

Assessment Case Workers

November 2020	Incoming Calls	Outgoing Calls	Total
South River	145	205	350
Parry Sound	184	353	537

Integrated Reception

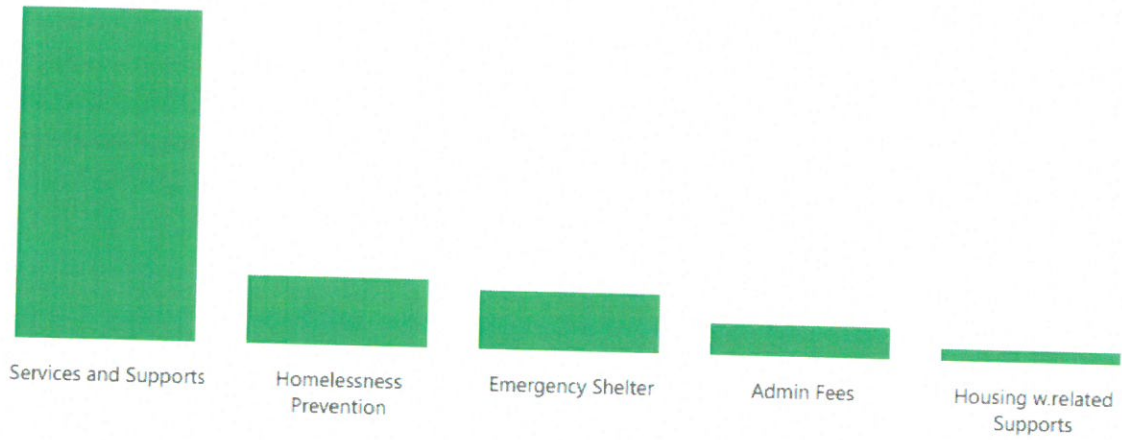
November 2020	Incoming Calls	Outgoing Calls	Total
South River	319	109	428
Parry Sound	1,079	295	1,374

In December, the Supervisor of Homelessness and Integrated Services and Supervisors of Ontario Works developed a table for staff to discuss housing crisis cases. They will implement a format similar to the local Situation Table (IMPACT) where cases are presented, triaged and assigned staff to work through the crisis. Together we can have an immediate case conference on cases and provide other suggestions to help support clients. This is another method we are putting in place to provide additional support to our clients.

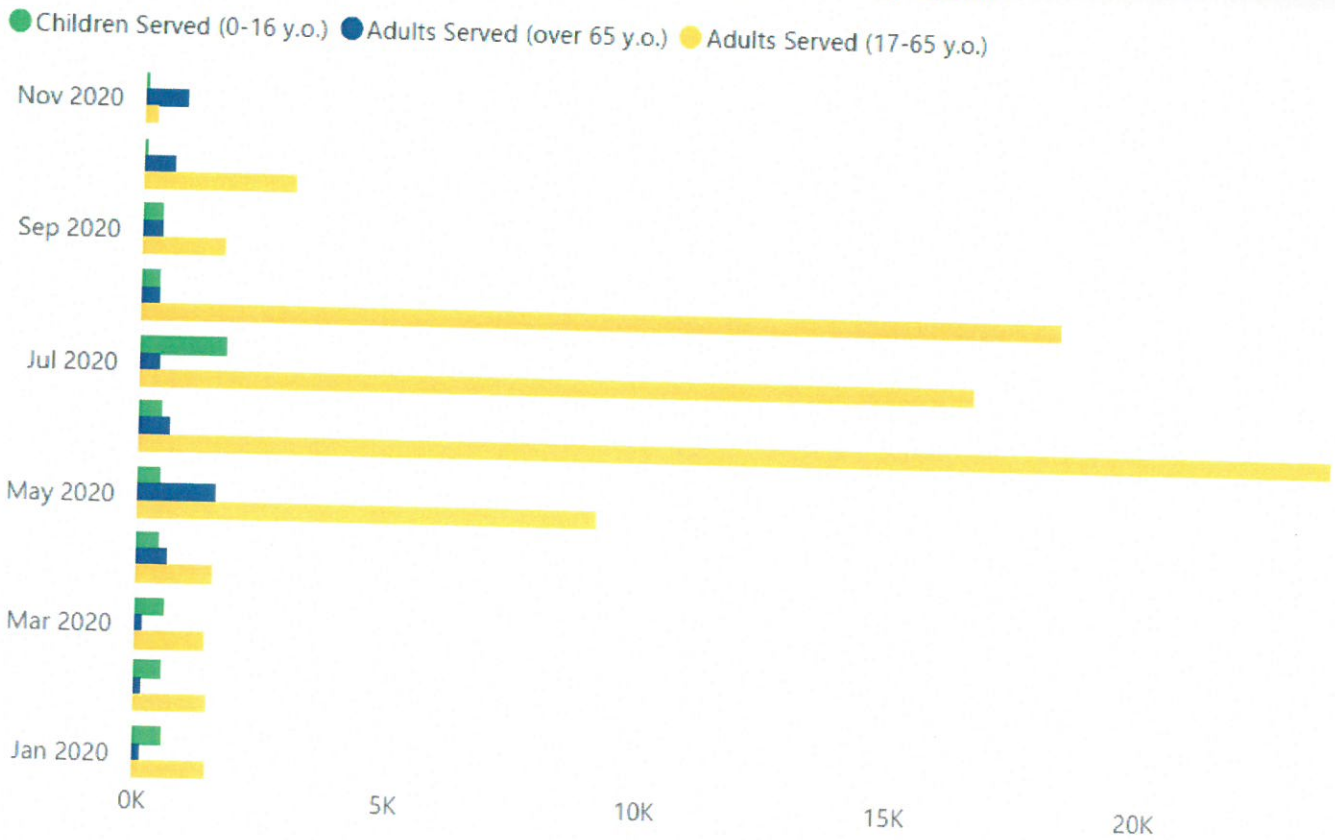
Social Services Relief Fund

The provincial government has announced that our district is in line to receive an additional \$161,400 as part of the Social Services Relief Fund. This funding has helped Service Managers respond quickly, adapt services, and help address housing and economic impacts from COVID-19 in their communities.

SSRF Spending by Category



SSRF Stats: Children and Adults Served by Month



HOUSING OPERATIONS - Sharon Davis, Manager

Esprit Place Family Resource Centre

Emergency Shelter Services	November 2020	Year to Date (2020)
Number of Women who stayed in shelter this month	7	59 Number of women who stayed in the shelter this year who were unique to the shelter
	Those new to the shelter this year: <input type="text" value="1"/>	
	Those who have stayed and had prior stays in the year: <input type="text" value="2"/>	
	Those who have stayed and were carried over from last month: <input type="text" value="4"/>	
Number of Children Active in program this month	0	11
Number of New Admissions (Children) (unduplicated)	0	16
Direct Service Hours to Women (Shelter and counselling)	64	770
Resident Bed Nights (Women & Children)	109	1,424
Occupancy Rate	36%	42.5%
Days at capacity	0	21
Days over-capacity	0	7
Phone Interactions (crisis/support)	39	649

Outreach Services		
	November 2020	Year-to-Date 2020
Number of Women Served this Month	17	125
Number of Women Registered in the Program	8	59
Number of Public Ed/Groups Offered	1	5

Transitional Support		
	November 2020	Year-to-Date 2020
Number of Women Served this Month	7	66
Number of Women Registered in Program	0	36
Number of Public Ed/Groups Offered	0	0

Child Witness Program		
	November 2020	Year-to-Date 2020
Number of Children Served this Month	15	72
Number of Children Registered in Program	0	20
Number of Public Ed/Groups Offered	0	1



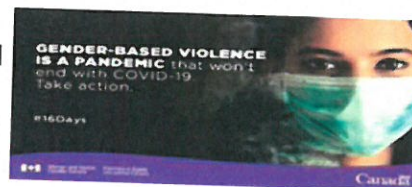
Esprit Place has been providing their best effort to support women and children in combination of shelter beds and hotel rooms, depending on their need, as well as their COVID considerations. We have been pre-screening clients, and admitting those that pass the screening, to be tested as soon as possible into their stay, and isolating until the test results come back. Those who don't pass the screening are accommodated in hotel until their symptoms pass and a COVID test has been scheduled. Once the results come back negative they are admitted into a shelter bed.

At this time, we have 50% capacity available, the rest of the shelter beds are closed in order to permit physical distancing and avoid too many people sharing washrooms, kitchen and courtyard. We have extra cleaning practices in place, and our Child Witness and Transitional Housing Support/Outreach counsellor is only seeing individuals (and screened prior to appointment) instead of running groups. Virtual services have maintained availability and staff are using a combination of texting, phone calls, and zoom meetings in order to provide support.

We have seen an influx of wonderful donations arriving. The EMS Toy Drive along with the Boot Drive was a huge success providing gifts for 15 women and 35 children. There have been many individuals giving funds and items to support the shelter!

Three families were sponsored this holiday season. Two families by Harvest Bible Chapel, and one by an anonymous participant.

Esprit has been able to increase our radio presence, which is helping bring awareness to the community and those in need of support. We had specific campaigns running for November (Women Abuse Prevention Month), as well as December 6th (National Day of Remembrance and Action on Violence Against Women).



We have successfully received grants from Women's Shelters Canada (\$25,000), Ontario Realtor's Care Foundation (\$4,300), Lakeland Power (\$1,000), Kawartha Credit Union (\$1,000) and Raymond James Canada Foundation (\$2,000) as well as many generous personal gifts. With these funds we have been able to help women with transitioning into apartments from shelter, transportation support, personal needs for women, hotel accommodations, as well as cell phones for safety and PPE supplies and equipment.

Parry Sound District Housing Corporation

Activity for November 2020		Year-to-Date
Move outs	3	29
Move ins	4	44
L1 Forms	0	11
N4 – Notice of eviction for non payment of rent	2	5
N5 – notice of eviction for disturbing the quiet enjoyment of the other occupants	0	5
N7 –notice of eviction for willful damage to unit	0	3
Repayment Agreements	9	130
(COVID) Wellness Checks	40	
Pest Control	8 buildings/monthly check	
Paramedicine	8 buildings to include seasonal flu vaccine clinics	
Tenant Home Visits	8	

Tenant and Maintenance Services

- ◆ Paramedics have resumed wellness checks on our tenants in our 8 LHC buildings. They have revised how they do business and in keeping with COVID protocols and health & safety, are doubling up in both staff and equipment. Appointments are made so that tenants each have a personal time slot. One paramedic attends an appointment while the other sanitizes the equipment to make ready for the next appointment.
- ◆ CRWs are performing random wellness calls once per month to check in on our most vulnerable tenants.
- ◆ Custodians are performing random wellness check ins for tenants that they notice displaying decreased activity.
- ◆ Online and telephone rent payments are well underway and very well received by tenants. We are experiencing some difficulty with 2 major banks but are optimistic that the banking issues will be resolved shortly.

Maintenance

- ◆ Our multi-unit building in Burk's Falls is dealing with bed bugs in multiple units. Our team has been working diligently with ORKIN and the COAST team in EPS to ensure that the tenants are supported throughout the treatments and check ins.
- ◆ Annual checks on the alarm and sprinkler system have been completed for all buildings. No deficiencies noted.
- ◆ Staff have resumed health & safety – fire/door closure/extinguisher unit checks. Moving forward, these checks will be performed on a quarterly basis.
- ◆ Heater replacements are taking place across the district. We've updated the old heaters that are obsolete.

Over all, Tenant Service and Maintenance is a bustling place as there is always something to do, repair or someone to see. We are taking all precautions, for both staff and tenants, to ensure the health & safety of everyone during the pandemic.

Capital and Maintenance

All heaters within the LHC have been assessed for repair or replacement. Heaters will be promptly repaired and replaced accordingly.

Unit preparations for move ins continue and while doing so asbestos abatement is completed along with replacement of flooring and all other remedies as needed.

The current flooring system in the majority of our units is a tile design which is approximately 30 years old. Although it has typically buffed up quite nice, it is time to move to a more durable modern flooring system:

Indoor Quality

Twelve Oaks vinyl collections are FloorScore certified for indoor air quality – ensure a healthy living space.

100% Waterproof

All of Twelve Oaks vinyl products are impervious to water damage.

100% recyclable

Made completely with virgin poly-vinyl materials, all of Twelve Oaks' vinyl products are 100% environmentally sustainable and recyclable.

Magnetawan walkways and tenant patios complete!



Retaining wall complete – Church Street





**Welcome to our January, 2021 Newsletter
and Happy New Year to all.**

- Included in this issue:
- The Value of our Wetlands
 - Our Weather Station



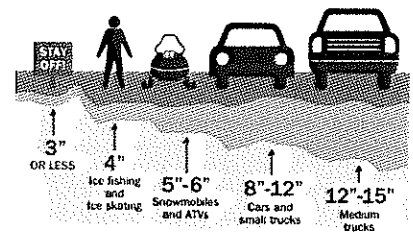
Image by @kiranshaw

Winter is upon us, with some crisp bright wintery days; perfect weather for enjoying a day on the trails, whether it is snowshoeing, skiing, skating, ice fishing or snowmobiling. Kearney’s ice rink at Lion’s Park is ready to use and Kearney has a number of trails – trail maps can be accessed here: <http://bit.ly/KearneyTrails>.

The safest place to enjoy winter is on the trails, but if you do venture out on the lakes, be sure the ice is safe. Ice is never uniformly thick; dangerous areas frequently occur around the mouths of rivers, underwater springs, beaver dams, and dark, rocky shorelines. When accessing frozen lakes use your summer access point. Vegetation and bank structure can be damaged in spite of the covering of ice and snow.

Please respect private land by not trespassing, ensure that you “pack in / pack out” and leave nothing behind on our trails and lakes. That pop can and the remains of your lunch is still there when the snow melts. Fuel and oil spills mix with the melting snow and go into the soil and lake.

Ice Thickness Guidelines
Safe ice depths



The Value of our Wetlands

Our December newsletter talked about changes to Ontario Conservation Authorities, and how environmental groups fear the changes will severely limit the role of the province’s conservation authorities, tip the balance in favour of the development industry and undermine efforts to keep protected wetlands, green space and farmlands from private development.

February 2 is World Wetlands Day, www.worldwetlandsday.org. In recognition of that day, we thought that we would take a look at the value of our diminishing wetlands that play a vital role in our day-to-day lives.

A wetland is any area of land that is covered with water for at least part of the year. Four major types of wetlands are recognized in Ontario: marshes, swamps, bogs and fens. Each type is characterized by its own distinctive plant and animal communities. For further information on the types of wetlands, please follow this link: http://bit.ly/ON_Wetlands.

Benefits of wetlands

Wetlands clean the water that flows through them, recharge underground aquifers and offer protection: from flooding – by reducing water sent downstream, from drought – by holding water when conditions are dry, and from climate change – by reducing greenhouse gases. They protect wildlife by providing hundreds of species with safe places to eat, sleep and raise young.

Plants and animals living in a marsh break down sewage and many chemicals, leaving clean soil and water behind. Ordinary cattails and bulrushes, can absorb fertilizer residues, and poisonous heavy metals like lead and mercury.



Wetlands work like sponges, soaking up rain and melted snow, preventing water from flooding lakes and rivers. Ponds and marshes also reduce the risk of erosion during rainy times, and help keep soil moist during dry times. Wetlands conserve water by feeding underground aquifers.

Canada is home to 25 percent of the world's wetlands; more than any other country. However, our wetlands are disappearing. Threats to wetlands include urban expansion, infrastructure development, resource extraction and the drainage of wetlands for agricultural production.

Caring for our wetlands

Each one of us can easily help to care for our wetlands.

- Reduce Pollution. Be conscious of your purchases and their packaging. Be energy-conscious and use energy wise appliances. If you find litter in public parks or wetlands, pick it up. Every step counts.
- Household waste. Reduce use of disposable, one-use plastics: straws, cutlery, containers, bottled water. It is common for wildlife to become entangled and hurt in plastic litter. Reuse and recycle. Sustainable, safe and responsible methods of waste disposal will go a long way in protecting the wetlands.
- Compost kitchen waste. Compost is an excellent soil enhancement.
- Gardens & Plants. Limit use of chemicals, which leach into groundwater. Take care when discarding non-native house or aquarium plants; these can be invasive.
- Bug Control. Chemical pesticides and bug zappers are not selective and kill beneficial insects as well.
- Pets. Keep them indoors or under supervision. Cats can prey upon native species (turtles, frogs). Rabbits destroy plants and their feces are known to carry and spread weeds.
- Conserve water and harvest rainwater. Install a rain barrel for outside irrigation. Use low flush toilets, run dishwashers and clothes washers only when there are full loads. Check pipes, taps, hoses and irrigation systems for leaks.

Resources for further information:

Muskoka Watershed Council: www.muskokawatershed.org.

Canadian Wildlife Federation: <https://cwf-fcf.org>

Muskoka Water Web: www.muskokawaterweb.ca

Our Weather Station

By Stan Walker, KWEF Chair

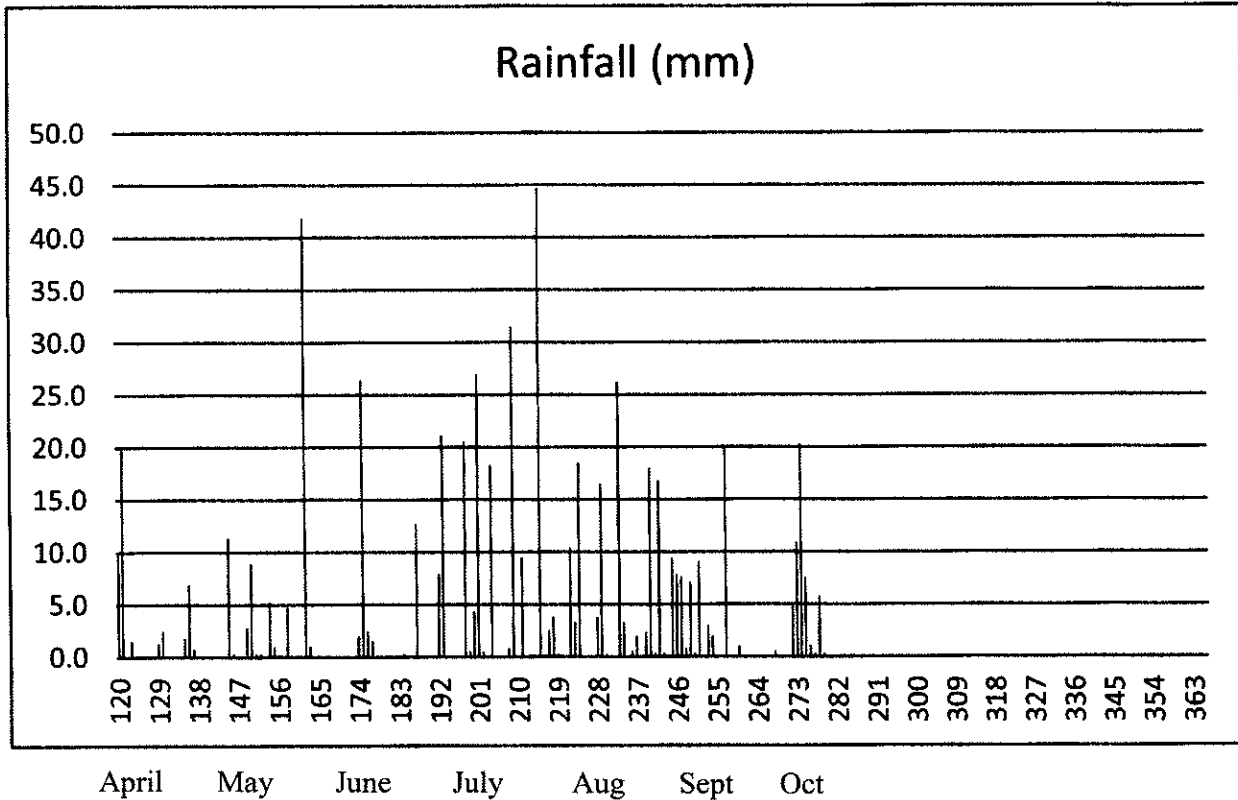
I thought our readers might be interested in a short report on the weather data we collected from our weather station here on Clam Lake during the 2020 April - October period. For those of you who missed the initial article, I have repeated some of the information on the equipment we are using. My plan was to use 2020 as a test year to see how well the equipment performed and what changes we would need to make going forward to get reliable data. The reason for this project was that we felt that data from our WQM (Water Quality Monitoring) Program, when correlated with reliable local weather data, might help explain some of the changes we are seeing in our lakes and rivers, and perhaps help predict events like algae blooms.

Below is a small sample of the data we collected here on Clam Lake since we started at the end of April 2020. Below is monthly rainfall and average temperature data:

	Total rainfall	Avg temp
May	38.8mm (1.53")	11.8C (53.2F)
June	86.4mm (3.40")	17.4C (63.3F)
July	154.8mm(6.09")	21.0C (69.8F)
Aug	173.8mm(6.84")	17.4C (63.3F)
Sept	104.5mm(4.11")	12.2C (53.9F)
October	123.3mm(4.85")	5.3C (41.5F)



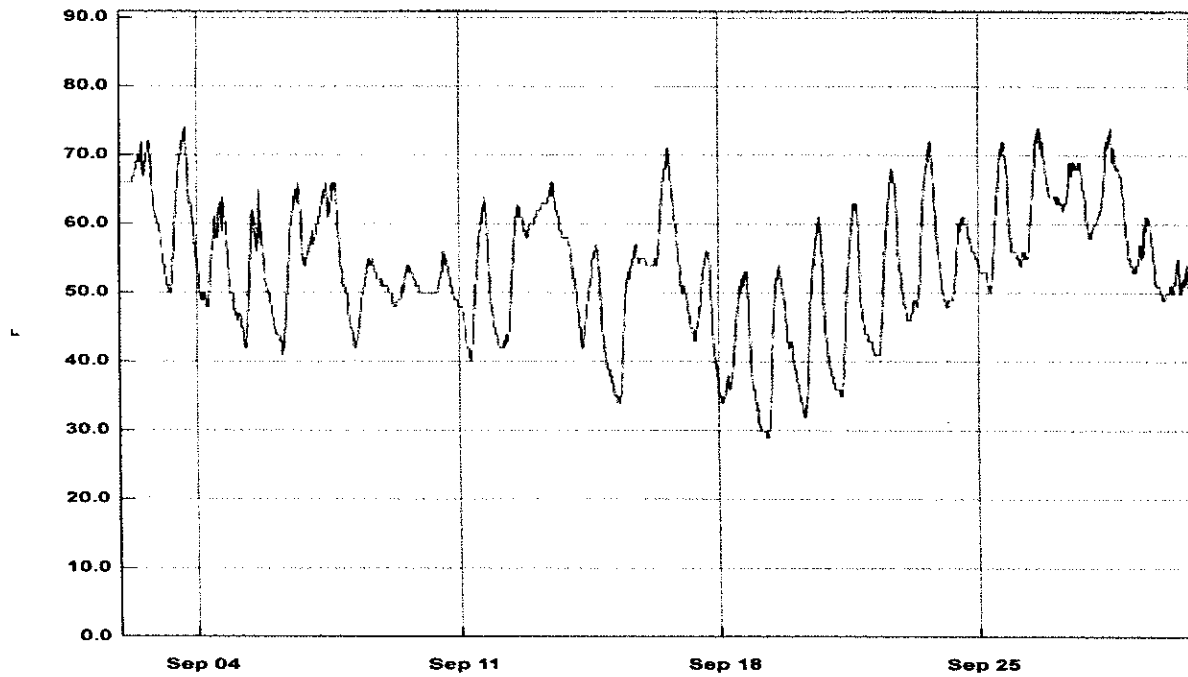
The daily rainfall data which was entered into a spreadsheet has been displayed as a bargraph (below). The x axis numerical labels are days of the year.



The temperature data logger provides the monthly temperature data in a spreadsheet format which can be downloaded into a computer. That data can then be analysed using basic spreadsheet tools / functions such as Max - Min, less than or greater than a specific value plus stats such as mean, average etc. The raw data can also be presented graphically in many ways. I have included below a line graph of the temperature data for the month of September and a printout of a couple of hours of the raw temperature data.



KWEF – Big Clam Lake



KWEF: Big Clam Lake	Time	°F
4663	02/09/20 06:03	66
4664	02/09/20 06:13	66
4665	02/09/20 06:23	66
4666	02/09/20 06:33	66
4667	02/09/20 06:43	66
4668	02/09/20 06:53	67
4669	02/09/20 07:03	67
4670	02/09/20 07:13	67
4671	02/09/20 07:23	67
4672	02/09/20 07:33	67
4673	02/09/20 07:43	67
4674	02/09/20 07:53	67
4675	02/09/20 08:03	68
4676	02/09/20 08:13	68
4677	02/09/20 08:23	68
4678	02/09/20 08:33	68
4679	02/09/20 08:43	68
4680	02/09/20 08:53	68



Shown to the right are the various pieces of weather monitoring equipment we are using. The Extech WTH600 Weather Station which is mounted on the tall post, measures wind speed and direction, humidity, temperature, barometric pressure and rainfall. The large black LCD display unit, located remotely, displays all the above data in real time, plus maintains max/min and historical data for the last 24 hours.

The LaCrosse rain gauge and display sitting immediately below the weather vane will measure and record to memory the daily rainfall for a year. The Stratus manual rain gauge on the left side measures rainfall to .01" and was used as backup for the automatic LaCrosse gauge and to check its accuracy.

The temperature data logger is not shown but looks like a large "flash drive" and can record 16000 temperature readings plus a time/date stamp. I have it set to record every ten minutes - which allows it to run unattended for over 3 months. The 2-year battery is replaceable and the unit has a built in USB connector so that it can download data in spreadsheet format to a computer.

Finally, the small instrument lying in front of the two LCD displays is a portable pH and Conductivity meter. We use it to measure rainfall pH and to check the pH and conductivity in the stream draining from the graphite mine. Today's miniature measurement and sensor technology is truly amazing.

The instrumentation worked well. To be useful, the info from the WTH600 plus lake level and surface water temperatures that are recorded manually must be done each day and I found that the best approach was to do it first thing each morning.

As I had mentioned in the previous article, weather is part of our daily conversation. It affects our lives everyday but its power remains largely beyond our control. Studying and tracking the weather is another way to reconnect with nature and the real world.



~

All the best to all of you from KWEF. Please remember to take good care of our lakes!

January 19, 2021

Important Information for Partners & Leaders

In the Simcoe Muskoka region as of Monday, January 18, the Health Unit has reported 4,756 confirmed COVID-19 cases in Simcoe Muskoka, of which 180 are reported in Muskoka (Gravenhurst 40; Huntsville 54; Muskoka Lakes 38; Lake of Bays 6; Bracebridge 31; Georgian Bay 11) with 139 recovered, and three deceased.

There are currently no positive patient cases or staff cases at either of MAHC's sites. This figure continues to be updated weekdays on our website at www.mahc.ca/COVID-19.

Patient Care & Surge Capacity Planning

- Inpatient occupancy continues to be high and could become a challenge as more COVID cases are detected locally. COVID investigation continues to regularly impact patient flow and occupancy due to the isolation requirements from screening, which has continued to place an isolation load on staff.
- In line with the Province of Ontario state of emergency and stay-at-home order, essential visitation was restricted at both sites starting January 14 until further notice.
- For the past week, occupancy has averaged 120% across both sites. Alternate Level of Care rates are very high, and on January 19 for example, the HDMH Site was 38% occupied by ALC patients and the SMMH Site was 28% occupied by ALC patients.
- Hospitals throughout the province, particularly in the GTA, are grappling with significant capacity issues due to soaring COVID case counts, and hospitals across Ontario have been directed to support the greater hospital system by accepting and accommodating patient transfers from over-burdened hospitals. This means MAHC is now receiving and providing care to patients from elsewhere in the province despite our own high occupancy.
- In response to untenable capacity issues, effective Thursday, January 21, 2021, MAHC Surgical Services will begin to ramp down to 80% volume to create bed capacity and staffing across both sites. All surgical specialties are equally affected and surgeon's offices are prioritizing patients.
- Recruitment of staff has continued to be an important focus, and despite the pandemic, our Human Resources Department on-boarded 110 newly recruited staff in 2020.
- Over the holidays, traffic in the Emergency Department averaged 45 visits per day and a total of 722 patients seen between December 24 and 31. So far in January, the departments are seeing a daily average of 40 visits at each site.
- The requirement for pre-operative swabbing for certain surgical patients continues.
- MAHC COVID testing in the hospital (inpatients and Emergency patients) as of January 6 was just over 4,500 swabs sent since the start of the pandemic.

COVID-19 Vaccination

A first phase of immunization rollout by the Barrie Immunization Clinic enabled nearly 45% or more than 400 MAHC staff and credentialed staff to receive their first dose of the Pfizer BioNTech vaccine earlier this month. Second doses will be administered by the month's end. In line with provincial direction to focus immunization efforts on the most vulnerable high-risk priority group, MAHC completed the first dose vaccination of 20 ALC patients on January 18 as directed by the Barrie Immunization Clinic. We continue to await word on additional immunization phases.

Personal Protective Equipment (PPE)

MAHC continues to closely monitor and react to a provincially-challenged supply chain, and currently maintains a stable position.

Assessment Centre

- The MAHC-operated [Bracebridge Assessment Centre](#) behind the South Muskoka site continues to see steady traffic with an average of 70 visits per day. Up to and including January 18, the assessment centre has completed nearly 800 swabs.
 - Starting January 11, 2021, the Huntsville COVID-19 Assessment Centre is offering pre-booked appointments in addition to walk-in appointments at the Active Living Centre, 20 Park Drive.
 - Appointments for either assessment centre can be made by calling 1-888-383-7009 and selecting the option for the respective community.
-

Communication

MAHC's monthly COVID-19 newsletter will continue in February 2021. Recent media clips are provided:

- [Why would a Muskoka COVID-19 patient be transferred to Barrie? – January 15, 2021](#)
 - [YourTV Video: Medical staff speak about COVID-19 vaccination - January 12, 2021](#)
 - ['High occupancy' at Muskoka hospitals 'unrelated to COVID' – January 10, 2021](#)
-

*Working together to provide outstanding integrated health care to our communities,
delivering best patient outcomes with exemplary standards and compassion*

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Huntsville, Ontario P1H 1H7
Tel: 705-789-2311 Fax: 705-789-0557

South Muskoka Memorial Hospital
75 Ann Street,
Bracebridge, Ontario P1L 2E4
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COVID-19 Vaccine Distribution Task Force

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Groupe d'étude sur la distribution des vaccins contre la COVID-19

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January 22, 2021

It's been almost six weeks since Ontario launched the first phase of the three-phased implementation plan of Ontario's COVID-19 vaccine program. Since then over 264,000 doses have been administered across the province. This is an amazing achievement and a bright light during a week where we have received sobering news on how this virus has taken hold in the province.

I have had the opportunity over the past weeks to hold meetings with many of our partners in this mission, including municipal leaders, public health unit Medical Officers of Health, CEOs of hospitals who have received vaccines and long-term care home operators. These meetings have been a way to connect with the leaders on the ground and to hear what is working, what we can improve on, to ask questions and provide solutions. The discussions will inform how we continue with our rollout and are a way to ensure connections are strong across all sectors – we are all in this together.

The public health units and local hospitals have played an enormous role throughout the pandemic. Vaccine distribution will be no exception. Our province will not have a one-size fits all approach to the vaccine rollout. From cities, small towns, rural communities and remote/fly-in parts of the province, we are going to rely on local implementation. As the situation is evolving rapidly, I urge the mayors and municipalities across the province to work closely with your public health unit as they implement the vaccine rollout for your community.

The Premier gave us a mission – to have all residents, health care workers, staff and essential caregivers in long-term care homes and high-risk retirement homes in Peel, Toronto, York and Windsor-Essex vaccinated with their first dose by January 21, 2021. Thanks to the dedication of public health units, hospitals and long-term care and high-risk retirement homes, we have achieved this goal and more, with Ottawa, Durham and Simcoe Muskoka also completing their long-term care homes.

On January 19, 2021, we were alerted by the federal government that due to work to expand its European manufacturing facility, production of the Pfizer-BioNTech COVID-19 vaccine will be impacted for a few weeks. In fact, we will not receive any doses of the Pfizer-BioNTech vaccine next week. We will hear more in the coming days from the National Operations Centre about the vaccine that Ontario will receive.

Once we hear more from the National Operations Centre about Ontario's allocations, we will work closely with public health units and hospitals to plan and manage the new allocation amounts.

This will not stop us from getting to our most vulnerable Ontarians. A good plan allows you to be prepared for the unexpected. We have been able to work quickly to adjust to this news. Vaccination of residents, staff and essential caregivers of all long-term care homes and high-risk retirement homes in Ontario will continue. Operation Remote Immunity, led by Ornge, includes the roll-out of the COVID-19 vaccine to 31 fly-in communities in Northern Ontario and continues to be a priority with an expected start date of February 1, 2021.

We have made incredible progress to date in our COVID-19 vaccine program, and we will continue to push forward. I look forward to our continued partnership.

Sincerely,

General (Ret'd) Rick Hillier
Chair of the COVID-19 Vaccine Distribution Task Force

COVID-19 Vaccine Distribution Task Force

**COVID-19 Vaccine Distribution Task Force
Update #6**

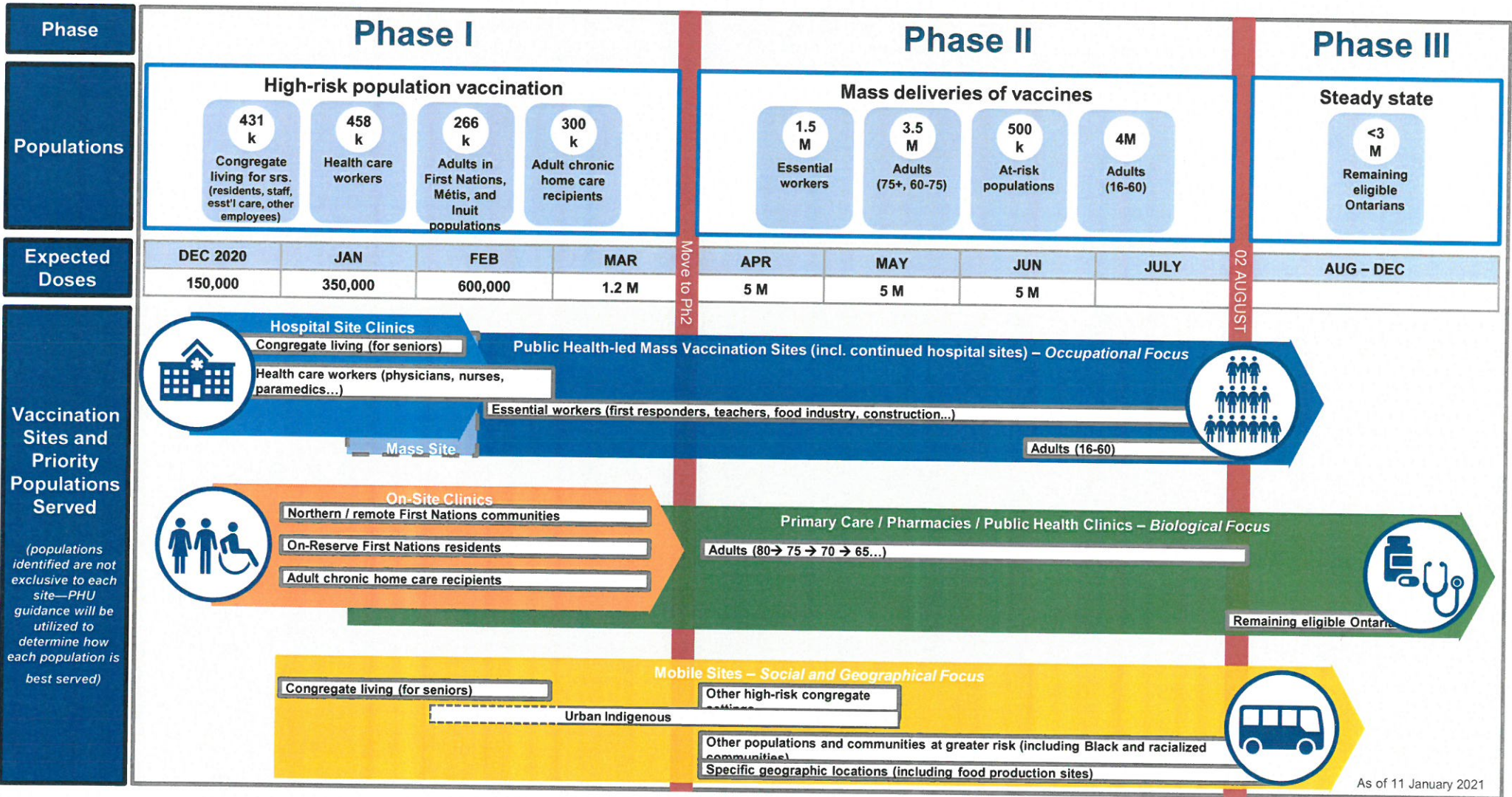
January 22, 2021

Vaccine Update

- Over **264,000** doses administered across the province
- Second dose, full immunization began January 5, 2021, with over 49,000 Ontarians fully immunized after receiving both doses (as of 8 p.m. January 21, 2021)
- We have administered the first round of vaccinations ahead of schedule in all long-term care homes in Toronto, Peel, York and Windsor-Essex, the four regions with the highest COVID-19 transmission rates, as well as Ottawa, Durham and Simcoe Muskoka.
- New appointment to the COVID-19 Vaccine Distribution Task Force:
 - Dr. Kieran Moore is the Medical Officer of Health and CEO of the Kingston, Frontenac and Lennox & Addington Public Health Unit. He is also a Professor of Emergency and Family Medicine at the Queen's University and has a Masters degree in Disaster Medicine as well as Public Health and a Diploma in Tropical Medicine and Hygiene.

COVID-19 VACCINE DISTRIBUTION PLAN

For deployment of Pfizer and Moderna vaccines



(populations identified are not exclusive to each site—PHU guidance will be utilized to determine how each population is best served)

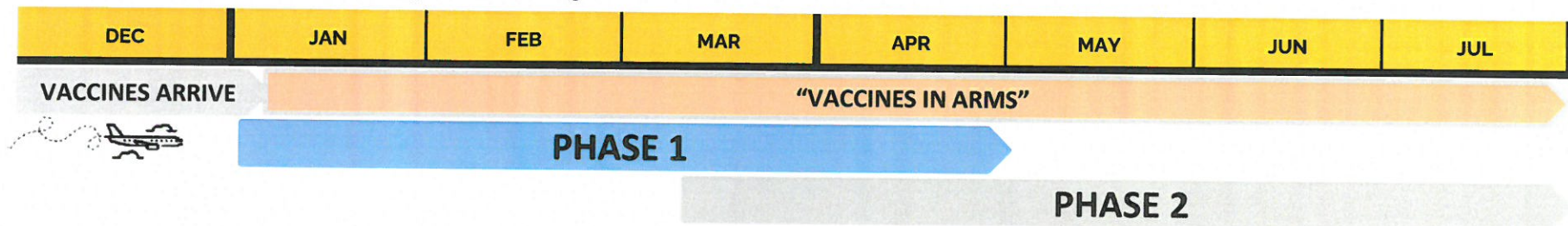
PHASED PRIORITIZATION OVERVIEW

Principles

- **Application of an equity lens:** The impact of risk factors may be different for racialized and marginalized populations – an equity lens has been applied to all prioritized groups.
- **Data-driven decision-making:** Where it is available, data should inform decision-making around prioritization – including prioritizing the groups that have been disproportionately impacted by COVID-19 as early as possible.
- **Engagement:** Ontario is consulting with all affected groups to ensure prioritization decisions are well-informed and accepted – “nothing about us without us”.
- **Individual risk factors:** Age is the most impactful factor for determining individual risk of a severe outcome from COVID-19, but other factors of individual risk are also important for individuals to voluntarily self-identify.
- **Local decision-making:** Provincial direction on prioritization is balanced with public health unit decision-making based on the local context.
- **Building in adaptability:** Priorities may change as the situation in Ontario evolves and as more information about the vaccine and the impact of the pandemic becomes available.
- **Transparency:** Share the rationale behind prioritization and data used to ensure public understanding of how decisions were made about the vaccine.

VACCINE DISTRIBUTION: PHASED PRIORITIZATION

- Vaccination rollout phases will be continuous and overlapping – Phase 2 vaccinations likely to begin while Phase 1 is still ongoing (e.g., vaccination of adults >80 may begin in parallel or before low-risk health care worker vaccination).
- Vaccination schedules are intended to be flexible and responsive to ongoing needs, vaccine logistics and risk factors.
- Ontario is ready to receive vaccines whenever they are available, and will shift to Phase 2 priority populations as soon as there are sufficient vaccines provided by the Federal government.



	FIRST VACCINES ARRIVE	PHASE 1	PHASE 2
People	<ul style="list-style-type: none"> • Staff and essential caregivers in LTCHs and high-risk Retirement Homes (RH). 	<ul style="list-style-type: none"> • Residents, staff, essential caregivers, and other employees of congregate living settings that provide care for seniors. • Health care workers. • Adults in First Nations, Metis and Inuit populations. • Adult chronic home care recipients. 	<ul style="list-style-type: none"> • Older adults, beginning with those ≥80 years old and decreasing in 5-year increments over the course of vaccine roll-out. • Those living and working in other high-risk congregate settings. • Essential Workers, beginning with front-line essential workers. • Individuals with high-risk chronic conditions, and their caregivers. • Other populations and communities facing barriers related to the determinants of health across Ontario who are at greater COVID-19 risk (e.g., Black and other racialized populations).
Places	<ul style="list-style-type: none"> • 2 Initial locations • Ramp up to 19 locations 	<ul style="list-style-type: none"> • Specialized vaccination centres (LTCH/RH) • Mobile vaccination sites • Mass vaccination sites 	<ul style="list-style-type: none"> • Mass vaccination sites • Hospitals • Mobile vaccination sites • Pharmacies • Clinics • Primary care • Strategic in-community locations (CHC/AHAC)

Communications

- **Timely sharing of information and key messages**
 - A daily fact sheet is being shared with Task Force members, MPPs and stakeholders to provide clear and timely information and updates on the rollout of vaccinations across Ontario. It will also help to address vaccine hesitancy and misinformation. The fact sheet ensures clear and consistent messaging is used in all communications including stakeholder interactions, in preparation for ministry specific communications products and for Task Force members' interactions with their networks.
 - Daily communications rollout of government wide communications activities related to vaccines is now shared.
- **Continuing to build online presence through an augmented vaccines social media strategy:**
 - New assets focussed on milestones of vaccine distribution amplified across ministry channels
 - New video and social media assets in development targeted to audiences to address vaccine hesitancy and dispel myths (including videos for staff in Long-Term Care homes, expert-led videos by Task Force members, etc.)
- **High profile communications rollout** of the declaration of emergency in Ontario and Ontario's next phase and priority populations for the rollout of vaccines. Announcements comprised Premier's press conference, technical briefings, media releases, social media and enhanced web content. Declaration of Emergency announcement reached 83% of total audience available. Statistics on Vaccines announcement pending.
- **Work continues with Indigenous Affairs** to amplify public education on vaccines in Indigenous populations. Work is also ongoing with the Anti-Racism Directorate to develop targeted high-touch communications for Phase 2 communities at risk.
- **Augmenting ontario.ca/covid-19-vaccines:**
 - Work is underway to create a data map on Ontario.ca to track progress of vaccine distribution
 - Adding infographics on Ontario.ca to educate the public about the phases of distribution and prioritization of populations to receive the vaccine to help address questions from media, the public and to counteract misinformation.

Communications

Indigenous Communications Update:

Ministry of Indigenous Affairs (IAO) is now sending out vaccine-related information relevant to Indigenous communities through a regular e-blast to our key partners.

- A Vaccine Communications Update will be issued when important new information about vaccine delivery and administration in Indigenous communities is available, as well as public education materials for repurposing to support partner efforts. We are encouraging partners to share these updates widely with local health officials and within their communities.
- As of January 6, promotion of the vaccine rollout in Indigenous communities, including documenting real-time key moments - the arrival of the vaccines and vaccination – on social media, amplify partners' social media channels (Ornge, PHUs, Indigenous communities and organizations) and inclusion of government's quotes in partner media release as appropriate (Sioux Lookout Meno Ya Win Health Centre news release on January 6 for example)
- The patient consent form and the facts sheet on vaccine safety have been translated into three Indigenous languages (Ojibwe, Oji-cree and Cree) is being distributed to fly-in communities (through Ornge).

An IAO-led Ontario Communications Working Group (Vaccine Rollout to Indigenous Communities) has been formed and includes communications contacts representing First Nations and PTOs.

- This joint communications working group will explore opportunities for collaboration around vaccine communications.
- These discussions will also help inform the development and distribution of communications and public education materials that effectively meet the information needs about the vaccine rollout in your respective communities -- easily understood messaging and visuals to promote understanding, reduce vaccine hesitancy and address other concerns associated with COVID-19 vaccines.