



# AGENDA

REGULAR COUNCIL MEETING  
Council Chambers  
Friday, March 12<sup>th</sup>, 2021 - 1:00 p.m.

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**NOTE:** A Closed Session, if deemed necessary, will commence at the end of the meeting.

1. **Call the Meeting to Order**
2. **Approval of Agenda**
3. **Declaration of Pecuniary Interest and the General Nature Thereof**
4. **Delegations/Presentations**
  - (a) **Delegations**
    - (i) **Frank Palmay, P.Eng., Structural Design Engineer, Tulloch Engineering re: Cashman Creek Bridge**
  - (b) **Presentations - Nil**
5. **Minutes**
  - (a) **Adoption of Minutes**
    - (i) **Regular Meeting, [Draft Minutes – February 19<sup>th</sup>, 2021](#)**
    - (ii) **Special Meeting, Draft Minutes – March 5<sup>th</sup>, 2021**
  - (b) **Receive Committee Minutes - Nil**
6. **Committee Resolutions for Consideration - Nil**
7. **Public Meetings (Pursuant to the *Planning Act*) - Nil**
8. **Public Meetings (Pursuant to the *Municipal Act*) - Nil**
9. **Unfinished Business - Nil**
10. **Reports and By-laws**
  - (a) **Building - Nil**
  - (b) **Planning**
    - (i) **By-law No. 2021-xx re: To authorize signing of a Site Plan Agreement (MEIER)**
  - (c) **Operations**
    - (i) **Transfer Station Report – [for the period February 19, 2021 to March 9, 2021](#)**
    - (ii) **Tulloch Engineering re: Cashman Creek Bridge Replacement payment [2021 02 08](#); [2021 02 25](#)**
  - (d) **Administration**
    - (i) **Resolution re: To hire By-law Enforcement Officer as a full time employee**
  - (e) **Treasury**
    - (i) **Report and Resolution re: [Payment Register](#)**
  - (f) **Fire and Emergency Services**
    - (i) **Report re: [Fire Chief, Fire Department Report for Regular Council Meeting on March 12, 2021](#)**

- (ii) **Regional Fire Department, [Reeve MacPhail re: Update](#)** – January 29<sup>th</sup>, 2021; [Presentation to McMurrich/Monteith Council](#)

**(g) Facilities and Buildings**

- (i) **Resolution re:** Appointment of KCC Building Committee
- (ii) **Resolution re:** Authorization to obtain OLS for KCC property

**(h) Council Presentations**

- (i) **Mayor Ballantyne discussion re:** Public Access to Town Office

**11. Correspondence**

**(a) Action Items**

- (i) **Township of South Glengarry re:** [Automatic Speed Enforcement \(photo radar\)](#)

**(b) Information Items**

- (i) **Muskoka Algonquin Health Care re:** [Important Information for Partners & Leaders](#)
- (ii) **Charles Reeds re:** [Letter of Apology](#)
- (iii) **Almaguin Highlands Health Centre re:** [Draft Minutes - March 5, 2021](#)

**12. Other Business - Nil**

**13. Closed Session - Nil**

**14. Business Arising from Closed Session**

**15. Confirming By-Law**

**By-Law 2020-xx** being a By-law to confirm the proceedings of Council at its Special Meeting held on March 5<sup>th</sup>, 2021; at its Special Meeting held on March 12<sup>th</sup>, 2021; and at its Regular Meeting held on March 12<sup>th</sup>, 2021.

**16. Adjournment**



# The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

## MINUTES

### REGULAR COUNCIL MEETING

Council Chambers

Friday, February 19<sup>th</sup>, 2021

1:00 p.m.

**Council Members Present:** Mayor Carol Ballantyne  
Councillors: Cheryl Philip (Virtual), Mike Rickward, Liz Stermsek and Paul Ziraldo (Virtual)

**Staff Present:** Brenda J. Fraser, CAO|Clerk|Treasurer  
Keven Beaucage, Deputy Clerk, Deputy Treasurer  
Ross Gattozzi, Operations Manager (Virtual)

1. **Call the Meeting to Order**

Res. No. 1/19/02/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney on February 19<sup>th</sup>, 2021 be declared open and called to order at 1:04 p.m. **CARRIED**

*Moment of Silence to honour the memory of Wally Tarasick.*

2. **Approval of Agenda**

Res. No. 2/19/02/2021 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney on January 29<sup>th</sup>, 2021 be adopted as circulated. **CARRIED**

3. **Declaration of Pecuniary Interest and the General Nature Thereof** – None noted.

4. **Delegations/Presentations**

(a) **Delegations**

- (i) **Yasmin Rosh re:** Recreational Vehicles use of a portion of D-trail  
Ms. Rosh and Mr. Vinkovic approached Council to request re-routing a portion of OFSC D-trail away from Fisher Lake Lane and Woodland Lane. Council discussion noted that the OFSC would be the entity that Ms. Rosh should approach.

(b) **Presentations** – Nil

5. **Minutes**

(a) **Adoption of Minutes**

Res. No. 5(a)(i)-(ii)/19/02/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves the Minutes of the Council Meeting(s) as follows:

- (i) **Regular Meeting**, Draft Minutes – January 29<sup>th</sup>, 2021  
(ii) **Special Meeting**, Draft Minutes – February 11<sup>th</sup>, 2021 **CARRIED**

(b) **Receive Committee Minutes** – Nil

6. **Committee Resolutions for Consideration** - Nil

7. **Public Meetings (Pursuant to the Planning Act)** – Nil

8. **Public Meetings (Pursuant to the Municipal Act)** – Nil

9. **Unfinished Business** – Nil

10. **Reports and By-laws**

(a) **Building**

- (i) **Report re:** Building Activity for 2020

Res. No. 10(a)/19/02/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the Building Activity Report for 2020, attached hereto. **CARRIED**

**(b) Planning**

- (i) By-law No. 2021-xx re: To authorize signing of a Consent Agreement (LANGMAID)**

**Res. No. 10(b)(i)/19/02/2021 Mike Rickward, Liz Stermsek**

**By-law No. 2021-06, Being a By-law to authorize the signing of an Agreement between the Corporation of the Town of Kearney and Bruce Langmaid and Pauline Langmaid, be read a first, second and third time and numbered 2021-06 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. CARRIED**

- (ii) Report and Resolution re: Shore Road Allowance Application (OGSTON)**

**Res. No. 10(b)(ii)/19/02/2021 Liz Stermsek, Mike Rickward**

**WHEREAS** an application to purchase the Shore Road Allowance in front of their property at 409 West Bay Road has been received from Mr. and Mrs. Ogston; **AND WHEREAS** a portion of their structure encroaches on the adjacent shore road allowance;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney supports the circulation of this application. **CARRIED**

- (iii) Report and Resolution re: Short Term Rentals**

**Res. No. 10(b)(iii)/19/02/2021 Mike Rickward, Liz Stermsek**

**WHEREAS** Staff have received a proposed work plan from our Planning Consultant, to undertake a study to address short term rentals in the Town of Kearney;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney accepts the proposal, attached hereto, submitted by J. Kent Randall, Principal Planner, EcoVue Consulting Services to undertake a study, including recommendations, with regard to how to best regulate short term rentals in the Town of Kearney, at a maximum upset limit of \$4,150.00 plus HST and disbursements. **CARRIED**

- (iv) Report and Resolution re: Regulation of Cannabis Operations**

**Res. No. 10(b)(iv)/19/02/2021 Mike Rickward, Liz Stermsek**

**WHEREAS** Staff have received a proposed work plan from our Planning Consultant, to undertake a study to address cannabis operations in the Town of Kearney;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney accepts the proposal, attached hereto, submitted by J. Kent Randall, Principal Planner, EcoVue Consulting Services to undertake a study, including recommendations, with regard to how to best regulate cannabis operations in the Town of Kearney, at a maximum upset limit of \$6,860.00 plus HST and disbursements. **CARRIED**

- (v) Report and Resolution re: Consent Applications B-037/20 & B-038/20 (FRIEDLAND)**

**Res. No. 10(b)(v)/19/02/2021 Mike Rickward, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney recommends that consent application B-037/20 & B-038/20 (FREIDLAND) be approved, subject to the following conditions:

**That** payment in lieu of a parkland dedication be paid in accordance with Section 51.1 of the Planning Act;

**That** the draft reference plan of survey be provided to the Town of Kearney for review prior to registration;

**That** four copies of the final reference plan of survey, together with one digital copy, be provided to the Town of Kearney;;

**That** confirmation be received from the Operations Manager that there are no concerns with respect to access to the proposed lots;

**That** the Applicant enter into an Agreement with the Town of Kearney, to be registered on title, regarding the construction, maintenance and liability of the private road accessing the 2 severed lots;

**That**, at the applicant's expense, the 30 cm (1 ft.) reserve located along the boundary of Riverside Drive be removed or permission to cross the reserve granted in order to provide access to the new lots;

**That** the subject lands be rezoned to a Residential Waterfront Exception Zone or that the applicant has entered into a site plan control agreement with the Town to require that all buildings and sewage disposal systems are setback from the water a minimum of 30 metres (100 ft.) and that a 30 metre vegetative buffer is maintained with the exception of limited shoreline structures and pervious pathway to access the water.

**CARRIED**

(vi) **Report and Resolution re:** Consent Applications B-033/20, B-034/20 & B-035/20 (ALGONQUIN HEIGHTS DEVELOPMENT CORPORATION)

**Res. No. 10(b)(vi)/19/02/2021 Mike Rickward, Liz Stermsek**

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney recommends that consent application B-033/20, B-034/20 & B-035/20 (ALGONQUIN HEIGHTS DEVELOPMENT CORPORATION) be approved, subject to the following conditions:

**That** payment in lieu of a parkland dedication be paid in accordance with Section 51.1 of the Planning Act;

**That** the draft reference plan of survey be provided to the Town of Kearney for review prior to registration;

**That** four copies of the final reference plan of survey, together with one digital copy, be provided to the Town of Kearney;

**That** confirmation be received from the Operations Manager that there are no concerns with respect to access to the proposed lots.

**CARRIED**

(c) **Operations**

(i) **Transfer Station Report** – for the period January 22, 2021 TO February 16, 2021 – **Report only.**

(ii) **Report and Resolution re:** Echo Ridge Culvert replacement

**Res. No. 10(c)(ii)/19/02/2021 Mike Rickward, Liz Stermsek**

**WHEREAS** Council has received requests to provide winter maintenance on West Bay Road beyond the West Bay Road Bridge;

**AND WHEREAS** engineering reports on file, note that the portion of West Bay Road beyond the bridge does not meet safety standards to allow for winter maintenance;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney determines

that West Bay Road beyond the Bridge shall remain summer maintenance only at this time;

**AND FURTHER** Council requests that Staff investigate a cost to upgrade this Road to allow for winter maintenance.

**RECORDED VOTE Requested by:** Mayor Ballantyne

**PHILIP, Cheryl** Yes

**RICKWARD, Mike** Yes

**STERMSEK, Liz** Yes

**ZIRALDO, Paul** Yes

**BALLANTYNE, Carol** Yes

**CARRIED**

(d) **Administration**

(i) **Report and By-law re:** CTAF Funding

**Res. No. 10(d)(i)/19/02/2021 Mike Rickward, Liz Stermsek**

**By-law No. 2021-07** Being a By-law to authorize the signing of an Agreement between the Corporation of the Town of Kearney and Blue Sky Net, be read a first, second and third time and numbered 2021-07 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

**CARRIED**

(e) **Treasury**

(i) **Report and Resolution re:** Payment Register

**Res. No. 10(e)(i)/19/02/2021 Mike Rickward, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney has received the 'List of Accounts' and has no objections to be noted with regard to Cheques #30460 to #30555 in the total amount of 531,478.51.

**CARRIED**

(f) **Fire and Emergency Services**

(i) **Report re:** Fire Chief, Fire Department Report for Regular Council Meeting on February 19, 2021 – **Report only.**

(ii) **Report and Resolution re:** New Volunteer Firefighter

**Res. No. 10(f)(ii)/19/02/2021 Mike Rickward, Liz Stermsek**

**BE IT RESOLVED** that, effective immediately, the Council of the Corporation of the Town of Kearney accepts Matthew Bruce-Sharp to the Kearney Fire and Emergency Services Department, as a volunteer firefighter/first responder, subject to the conditions agreed to in the United Food and Commercial Workers Collective Agreement.

**CARRIED**

**(g) Facilities and Buildings**

**(i) Report and Resolution re: KCC Electronic Sign**

**Res. No. 10(g)(i)/19/02/2021 Mike Rickward, Liz Stermsek**

**WHEREAS** the existing electronic sign at the Kearney Community Centre is becoming obsolete;

**AND WHEREAS** this sign allows the Town to disseminate information to the public;

**AND WHEREAS** Staff have obtained three quotes for a two-sided replacement sign, as follows:

|    |               |             |
|----|---------------|-------------|
| 1) | Pro Led       | \$20,000.00 |
| 2) | National Neon | \$47,086.00 |
| 3) | Green Tek     | \$13,100.00 |

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney accepts the quote from Green Tek in the amount of \$13,100.00 plus HST.

**CARRIED**

**(h) Council Presentations**

**(i) Mayor Ballantyne, discussion re: Public Access to Town Office;**

Discussion of Council resulted in the decision for Municipal Buildings to continue to remain closed to the public at this time.

**11. Correspondence**

**(a) Action Items**

**(i) Municipality of West Grey re: Schedule 8 of the Provincial Budget Bill 229, Protect, Support and Recover from COVID-19 Act**

**Res. No. 11(a)(i)/19/02/2021 Mike Rickward, Liz Stermsek**

**WHEREAS** the Ontario Government proposes amendments to the Crown Forest Sustainability Act in Schedule 8 of the Provincial Budget Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020;

**AND WHEREAS** the Crown Forest Sustainability Act applies to almost two thirds of Ontario's land base which amounts to over 70 million hectares of land that is habitat for many species at risk;

**AND WHEREAS** Bill 229 schedule 8 amends the Crown Forest Sustainability Act in order to exempt all forestry operations from mandatory consideration of species at risk protection and recovery as mandated by the Endangered Species Act;

**AND WHEREAS** Bill 229 schedule 8 removes the ability to issue orders in circumstances when there is imminent danger to a species at risk;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney requests the Province of Ontario repeal schedule 8 of Bill 229;

**AND FURTHER** a copy of this Resolution be forwarded to Premier Ford, MPP Norm Miller and the Association of Municipalities of Ontario.

**CARRIED**

**(ii) Township of Augusta, Township of Baldwin, Township of Terrace Bay, Town of Parry Sound re: Ontario Fire College closure**

**Res. No. 11(a)(ii)/19/02/2021 Mike Rickward, Liz Stermsek**

**WHEREAS** the Ontario Fire College has been in existence since 1949;

**AND WHEREAS** the Ontario Fire College is one of the primary sources of certified training for Ontario Firefighters;

**AND WHEREAS** the Ontario Fire College has built a reputation of integrity, credibility and reliability in providing some of the best training to our Fire Services within the Province of Ontario;

**AND WHEREAS** the Ontario Fire College has been used to train and certify both Volunteer, Part-time and Career Firefighters throughout Ontario;

**AND WHEREAS** the Ontario Fire College gives Ontario Firefighters another option other than Regional Training Centers to obtain National Fire Protection Association (NFPA) certifications;

**AND WHEREAS** the Ontario Fire College is the most cost-effective method to certify Firefighters to NFPA Standards in Ontario;

**AND WHEREAS** the Ontario Government enacted and revoked O. Reg. 379/18: Firefighter Certification in 2018;

**AND WHEREAS** when the Ontario Government revoked O.Reg.379/18: Firefighter Certification, it was made known by the Office of the Solicitor General that the Act would be amended and brought back in the future;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney requests that the Province of Ontario reverse their decision to close the Ontario Fire College as the OFC is one of the best and most cost-effective methods for

municipalities to train their Firefighters which assists us in protecting our residents;  
**AND FURTHER** a copy of this Resolution be forwarded to Premier Ford, MPP Norm Miller, the Ontario Solicitor General, the Ontario Fire Marshal, and the Association of Municipalities of Ontario. **CARRIED**

(iii) **Township of Asphodel-Norwood re:** Community Safety & Well-Being Plan-Extension request

**Res. No. 11(a)(iii)/19/02/2021 Mike Rickward, Liz Stermsek**

**WHEREAS** the Police Services Act, 1990, was amended on January 1, 2019 to mandate every municipality in Ontario to prepare and adopt a community Safety and Well-Being (CSWB) Plan;

**AND WHEREAS** the Ministry of Municipal Affairs and Housing introduced the Municipal Emergency Act, 2020 to assist municipal governments and local boards during the COVID-19 emergency;

**AND WHEREAS** the protective measures municipalities have put in place to protect their communities, Councillors and Staff members include eliminating face-to-face meetings, closing municipal offices and directing Staff to work from home;

**AND WHEREAS** Bill 189, Coronavirus (COVID-19) Support and Protection Act, 2020 was passed to amend various Acts to support municipal, policing and community partners during the pandemic;

**AND WHEREAS**, while these measures are imperative and necessary, they impose undue hardship on municipalities to meet provincial deadlines such as the completion and adoption of a Community Safety & Well-Being (CSWB) Plan, prior to July 1, 2021;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney requests the Solicitor General review the imposed deadline for municipalities to complete and adopt a Community Safety & Well-Being (CSWB) Plan;

**AND FURTHER** that local governments be consulted during this review, in order to address the unique challenges facing individual regions. **CARRIED**

(iv) **Guelph/Eramosa Township re:** Advocacy for Reform – MFIPPA Legislation

**Res. No. 11(a)(iv)/19/02/2021 Mike Rickward, Liz Stermsek**

**WHEREAS** the *Municipal Freedom of Information and Protection of Privacy Act* R.S.O. 1990 (*MFIPPA*) dates back 30 years;

**AND WHEREAS** municipalities practice and continue to promote, open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

**AND WHEREAS** government operations, public expectations, technologies and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

**AND WHEREAS** the creation, storage and utilization of records has changed significantly and each Municipal Clerk is responsible for records and information management programs as prescribed by the *Municipal Act, 2001*;

**AND WHEREAS** regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

**AND WHEREAS** the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of Staff and members of Municipal Councils, and unreasonably affects the operations of the municipality;

**AND WHEREAS** the Act fails to recognize how multiple requests from an individual, shortage of Staff resources or the expense of producing a record due to its size, number or physical location, does not allow for time extensions to deliver requests, and unreasonably affects the operations of the municipality;

**AND WHEREAS** the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

**AND WHEREAS** legal professionals use MFIPPA to gain access to information and launch litigation against institutions where other remedies exist;

**AND WHEREAS** there are limited resources to assist administrators or requestors to navigate the legislative process;

**AND WHEREAS** reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney requests that the Ministry of Government and Consumer Services review the MFIPPA and consider recommendations as follows:

- 1) That MFIPPA assign the Municipal Clerk or designate, to be the Head under the Act;
- 2) That MFIPPA be updated to address current and emerging technologies;
- 3) That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
- 4) That the threshold for frivolous and/or vexatious actions be reviewed and take into consideration, the community and available resources in which it is applied;
- 5) That the frivolous and/or vexatious threshold also consider the anonymity of requesters, their abusive nature and language in requests, to ensure protection from harassment as provided for in the Occupational Health and Safety Act;
- 6) That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
- 7) That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized; and
- 8) That the integrity of the Act be maintained to protect personal privacy and transparent governments.

**CARRIED**

(v) **City of St. Catharines re: Development Approval Requirements for Landfills Res. No. 11(a)(v)/19/02/2021 Mike Rickward, Liz Stermsek**

**WHEREAS** Schedule 6 of Bill 197, COVID-19 Economic Recovery Act, 2020 considers amendments to the Environmental Assessment Act relating to municipal autonomy and the principle that municipalities can veto a development outside their municipal boundary in an adjacent municipality;

**AND WHEREAS** Bill 197 empowers multiple municipalities to 'veto' development of a landfilling site within a 3.5 km zone inside the boundary of an adjacent municipality; **AND WHEREAS** Bill 197 establishes a dangerous precedent that could be expanded to other types of development;

**AND WHEREAS** Bill 197 compromises municipal autonomy and the authority of municipal Councils to make informed decisions in the best interest of their communities and municipal taxpayers;

**AND WHEREAS** amendments in Schedule 6 could cause conflict in the effective management of landfill sites, put significant pressure on existing landfill capacity, and threaten the economic activity associated with these sites;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney requests that the Government of Ontario (Ministry of the Environment, Conservation and Parks) amend Bill 197, COVID-19 Economic Recovery Act, 2020, to eliminate the development approval requirement provisions from adjacent municipalities and the 'host' municipality be empowered to render final approval for landfills within their jurisdiction;

**AND FURTHER** that a copy of this resolution be forwarded to Premier Doug Ford, Jeff Yurek, Minister of Environment, Conservation and Parks; Steve Clark, Minister of Municipal Affairs and Housing; Norm Miller, MPP for Parry Sound Muskoka; and the Association of Municipalities of Ontario.

**CARRIED**

(vi) **Township of McMurrich Monteith re: Fire Training Agreement**

**Res. No. 11(a)(vi)/19/02/2021 Mike Rickward, Liz Stermsek**

**WHEREAS** the Township of McMurrich/Monteith has requested the following changes to the wording of the shared Fire Training Agreement:

- 1) That the funding model be discussed within 3 months of signing;
- 2) That the proposed allowance for the Trainer, be submitted via invoice and not as an automatic payment; and
- 3) That all cost increases be decided by unanimous vote of all participating municipalities;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney supports adding these changes to the wording of the shared Fire Training Agreement.

**DEFEATED**

(vii) **Bell Canada re: Request for letter of support for improved connectivity (i)**

**Res. No. 11(a)(vii)/19/02/2021 Mike Rickward, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney authorizes Staff to forward a letter of support to Bell Canada for their application for funding to improve Bell connectivity in our community.

**CARRIED**

**(b) Information Items**

- (i) Almaguin Highlands Health Centre re: Draft Minutes – February 5, 2021- For information only.**
- (ii) District of Parry Sound Social Services Administration Board re: Honorariums and Expenses received by our Representative Board Members; Monthly Report – February 2021 - For information only.**
- (iii) Kearney Watershed Environmental Foundation re: February 2021 Newsletter - For information only.**

**12. Other Business – Nil**

**13. Closed Session - Nil**

**14. Business Arising from Closed Session - Nil**

**15. Confirming By-Law**

**Res. No. 15/19/02/2021 Mike Rickward, Liz Stermsek**

**By-law No. 2021-08**, Being a By-law to confirm the proceedings of Council at its Special Meeting held on February 11, 2021 and at its Regular Meeting held on February 19<sup>th</sup>, 2021, be read a first, second and third time and numbered 2021-08 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **CARRIED**

**16. Adjournment**

**Res. No. 16/19/02/2021 Mike Rickward, Liz Stermsek**

**BE IT RESOLVED** that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 2:56 p.m. to meet again at 1:00 p.m. on March 12, 2021 in the Council Chambers, Kearney, Ontario. **CARRIED**

**THE CORPORATION OF THE  
TOWN OF KEARNEY**

\_\_\_\_\_  
Carol Ballantyne, Mayor

\_\_\_\_\_  
Brenda J. Fraser, Clerk

| Date   | Pick Up | Kearney | \$ | Sand Lak | \$  | Notes   |
|--------|---------|---------|----|----------|-----|---------|
| 19-Feb |         | 88      |    | 24       |     |         |
| 20-Feb |         | 93      |    | 23       |     |         |
| 21-Feb |         | 90      |    | 56       | 35  | 35C     |
| Feb-21 | 39      | 92      |    | 18       | 30  | 30C     |
| 23-Feb |         | 88      |    | 30       | 60  | 20F,40C |
| 26-Feb |         | 64      |    | 34       |     |         |
| 27-Feb |         | 63      |    | 33       |     |         |
| 28-Feb |         | 138     |    | 44       | 25  | 10F,15C |
| 01-Mar | 41      | 84      |    | 31       | 5   | 5C      |
| 02-Mar |         | 102     |    | 46       |     |         |
| 05-Mar |         | 94      |    | 42       | 60  | 5M,55C  |
| 06-Mar |         | 62      |    | 29       |     |         |
| 07-Mar |         | 112     |    | 58       |     |         |
| 08-Mar | 36      | 90      |    | 28       |     |         |
| 09-Mar |         | 102     |    | 60       | 35  | 5F,30C  |
| Total  |         |         |    |          | 250 |         |

Number of patrons seems to be increasing.  
Number of garbage pick-ups is also on the rise.  
Construction/renovation season beginning.

*Martin Filmore*



80 Main Street  
W.  
Huntsville, ON  
P1H 1W9

T. 705 789.7851  
F. 705 789.7891  
TF. 877 535.0558  
huntsville@TULLOCH.ca

February 8, 2021  
Via E-Mail  
Project No. 20-1133

The Corporation of The Town of Kearney  
8 Main St., PO Box 38  
Kearney, ON  
POA 1M0

Attention: Ross Gattozzi – Roads Supervisor

**Re: Contract No. 20-1133 Payment Certificate No. 1**

Please find attached Payment Certificate No. 1 for the above-noted Contract. This payment is for the work completed from November 2, 2020 to January 15, 2021.

Item Breakdown:

Item B.3.2 Helical Piles:

This item had an original tender quantity of 390 meters which equated to an average estimated pile design length of 7.8 meters. This quantity was based off the geotechnical report produced by Tulloch on behalf of the Town. During construction, the piles hit softer than anticipated soil conditions at the design depth and as a result required additional lengths in order to obtain the required design resistance of each pile. The additional length required per pile to meet the design strength equated to each pile being driven approximately 3 times the original design length. As a result, there was an increase in overall pile length from the tendered quantity of 697.6 meters of helical piles. The increased quantity at the original contract unit rate equals an additional \$170,912.00 for this tender item.

Based on the current conditions on site and due to the weather, several items have not been paid in full. These items will be paid in the spring when the frost leaves the ground and construction continues. These items include:

- A.1 Mobilization / Demobilization
- A.2 Environmental Protection
- A.3 Traffic Control, Signing and Road Maintenance
- B.2 Steel Sheet Piles
- B.6 Pipe Subdrains – 150 mm dia.

- C.1 Earth Excavation for Roadway
- C.2 Granular B – Type II for Roadway
- C.3 Granular A for Roadway
- C.4 Topsoil and Hydro Seed and Mulch
- C.5 Rip Rap R-50 (600 mm Thick)
- C.6.1 Single Beam Guide Rail and Posts with Channel
- C.6.3 Single Beam Energy Attenuating End Treatments and Delineation
- D.1 Hot Mix Asphalt (SP12.5)
- D.2 Hot Mix Asphalt (SP12.5) and Granular 'A' Outlet and Spillway

TULLOCH has reviewed the overages and feel these are acceptable with respect to the reasons stated above.

The amount recommended to be paid this Payment Certificate is: **\$928,865.81.**

Please make payment directly to the Contractor. Please do not hesitate to contact the undersigned if you have any questions regarding this payment certificate.

Yours truly,

**Tulloch Engineering Inc.**



Kevin Louch, EIT  
Engineer In Training  
[kevin.louch@tulloch.ca](mailto:kevin.louch@tulloch.ca)  
Ec.:



Contract: Cashman Creek Bridge Replacement  
Date: February 8, 2021  
Tulloch Project Number: 20-1133  
Contract Number: 20-1133

Payment Certificate: 1

Owner: Town of Kearney  
8 Main St., PO BOX 38  
Kearney Ontario  
POA 1M0

This is to advise: A2Z Civil  
1459 County Road 12  
Picton, Ontario  
K0K 2T0

may now be paid the sum of:

NINE HUNDRED AND TWENTY-EIGHT THOUSAND AND EIGHT HUNDRED SIXTY-FIVE DOLLARS AND EIGHTY ONE CENTS  
\$ 928,865.81

covering the work done on the above Contract.

Period Covering From: 11/2/2020  
To: 1/15/2020

Original Contract Price (Excluding HST): \$ 786,255.00

Work Performed: \$ 944,833.50

Statutory Holdback (10%): \$ 94,483.35

Maintenance Holdback (3%): \$ 28,345.01

Subtotal: \$ 822,005.15

HST (13%): \$ 106,860.67

Deficiency / Outstanding Item Holdback (per list) \$ -

Subtotal: \$ 928,865.81

Less Previous Payment: \$ -

Recommended this Certificate: \$ 928,865.81

For Tulloch Engineering

For A2Z Civil



**CONTRACT NO:** 20-1133  
**LOCATION:** Cashman Creek - Kearney  
**TYPE OF WORK:** BRIDGE REPLACEMENT  
**CONTRACTOR:** AZZ Civil

**PAYMENT CERTIFICATE**

**PAYMENT NO.** 1  
**DATE:** 2/8/2021  
**PAYMENT PERIOD**  
**FROM:** 11/2/2020  
**TO:** 1/15/2020

|                                     | PREVIOUS TOTAL | TOTAL THIS PERIOD | TOTAL TO DATE |
|-------------------------------------|----------------|-------------------|---------------|
| PART A, B, C: TENDER ITEMS          | \$ -           | \$ 773,921.50     | \$ 773,921.50 |
| PART 2: CHANGE ORDERS / EXTRAS      | \$ -           | \$ 170,912.00     | \$ 170,912.00 |
| PART 3: PENALTIES / ADJUSTMENTS     | \$ -           | \$ -              | \$ -          |
| <b>TOTAL PARTS 1 - 3</b>            | \$ -           | \$ 944,833.50     | \$ 944,833.50 |
| STATUTORY HOLDBACK 10%              | \$ -           | \$ 94,483.35      | \$ 94,483.35  |
| MAINTENANCE HOLDBACK 3.0%           | \$ -           | \$ 28,345.01      | \$ 28,345.01  |
| Subtotal                            | \$ -           | \$ 822,005.15     | \$ 822,005.15 |
| HST 13%                             | \$ -           | \$ 106,860.67     | \$ 106,860.67 |
| <b>TOTAL</b>                        | \$ -           | \$ 928,865.81     | \$ 928,865.81 |
| LESS PREVIOUS PAYMENTS              | \$ -           | \$ -              | \$ -          |
| <b>RECOMMENDED FOR THIS PAYMENT</b> | \$ -           | \$ 928,865.81     | \$ 928,865.81 |



**CONTRACT NUMBER:** 20-1133  
**LOCATION:** Cashman Creek - Kearney  
**TYPE OF WORK:** BRIDGE REPLACEMENT  
**CONTRACTOR:** AZZ Civil

**PAYMENT CERTIFICATE**  
**PAYMENT NO. 1**  
**DATE:** 2/8/2021  
**FROM:** 11/7/2020  
**TO:** 1/15/2020

| Item No.                             | Spec. No.                             | Description   | Unit | Tender Quantity | Previous Quantity | Period Quantity | Quantity to Date | Unit Price    | Previous Total | Total This Period | Total to Date | Tender Total  | Amount Remaining |
|--------------------------------------|---------------------------------------|---|------|-----------------|-------------------|-----------------|------------------|---------------|----------------|-------------------|---------------|---------------|------------------|
| <b>SECTION 1 - CONSTRUCTION WORK</b> |                                       |   |      |                 |                   |                 |                  |               |                |                   |               |               |                  |
| A.1                                  | SS                                    | Mobilization / Demobilization   | LS   | 1               | 0                 | 0.85            | 0.85             | \$ 50,000.00  | \$ -           | \$ 42,500.00      | \$ 42,500.00  | \$ 50,000.00  | \$ 7,500.00      |
| A.2                                  | 182, 801, 805, SS                     | Environmental Protection  | LS   | 1               | 0                 | 0.85            | 0.85             | \$ 8,500.00   | \$ -           | \$ 7,225.00       | \$ 7,225.00   | \$ 8,500.00   | \$ 1,275.00      |
| A.3                                  | 706, SS                               | Traffic Control, Signing and Road Maintenance                             | LS   | 1               | 0                 | 0.85            | 0.85             | \$ 12,500.00  | \$ -           | \$ 10,625.00      | \$ 10,625.00  | \$ 12,500.00  | \$ 1,875.00      |
| A.4                                  | 180, 510, 517, 518, SS                | Demolition, Removal and Disposal of Existing Bridge                       | LS   | 1               | 0                 | 1.0             | 1.00             | \$ 24,850.00  | \$ -           | \$ 24,850.00      | \$ 24,850.00  | \$ 24,850.00  | \$ -             |
| A.5                                  | 180, 510                              | Remove Existing Guide Rail Systems  | LS   | 1               | 0                 | 1.0             | 1.00             | \$ 3,525.00   | \$ -           | \$ 3,525.00       | \$ 3,525.00   | \$ 3,525.00   | \$ -             |
| A.6                                  | 180, 201, SS                          | Clearing and Grubbing   | LS   | 1               | 0                 | 1.0             | 1.00             | \$ 6,500.00   | \$ -           | \$ 6,500.00       | \$ 6,500.00   | \$ 6,500.00   | \$ -             |
| A.7                                  | 180, 510, SS                          | Asphalt Removal   | LS   | 1               | 0                 | 0.5             | 0.50             | \$ 8,750.00   | \$ -           | \$ 4,375.00       | \$ 4,375.00   | \$ 8,750.00   | \$ 4,375.00      |
| B.1                                  | 180, 517, 518, 539, SS                | Earth Excavation for Structure  | LS   | 1               | 0                 | 1.0             | 1.00             | \$ 18,000.00  | \$ -           | \$ 18,000.00      | \$ 18,000.00  | \$ 18,000.00  | \$ -             |
| B.2                                  | 517, 518, 539, 903, 911, SS           | Steel Sheet Piles   | m2   | 180             | 0                 | 153.0           | 153.00           | \$ 275.00     | \$ -           | \$ 42,075.00      | \$ 42,075.00  | \$ 49,500.00  | \$ 7,425.00      |
| B.3                                  | 517, 518, 539, 903, SS                | Deep Foundations  |      |                 |                   |                 |                  |               |                |                   |               |               |                  |
| B.3.1                                |                                       | Supply of Pile Driving Equipment  | LS   | 1               | 0                 | 1.0             | 1.00             | \$ 28,500.00  | \$ -           | \$ 28,500.00      | \$ 28,500.00  | \$ 28,500.00  | \$ -             |
| B.3.2                                |                                       | Helical Piles   | m    | 390             | 0                 | 390.0           | 390.00           | \$ 245.00     | \$ -           | \$ 95,550.00      | \$ 95,550.00  | \$ 95,550.00  | \$ -             |
| B.4                                  | 517, 518, 539, 902, 904, 905, 919, SS | Supply and Place Concrete:  |      |                 |                   |                 |                  |               |                |                   |               |               |                  |
| B.4.1                                |                                       | In Mud Slabs  | LS   | 1               | 0                 | 1.0             | 1.00             | \$ 6,850.00   | \$ -           | \$ 6,850.00       | \$ 6,850.00   | \$ 6,850.00   | \$ -             |
| B.4.2                                |                                       | In Steel Reinforced Pile Caps   | LS   | 1               | 0                 | 1.0             | 1.00             | \$ 75,000.00  | \$ -           | \$ 75,000.00      | \$ 75,000.00  | \$ 75,000.00  | \$ -             |
|                                      |                                       | In Reinforced Wing Walls  | LS   | 1               | 0                 | 1.0             | 1.00             | \$ 75,000.00  | \$ -           | \$ 75,000.00      | \$ 75,000.00  | \$ 75,000.00  | \$ -             |
| B.5                                  | 401, 404, 421, 914, SS                | Supply, Delivery, Assembly and Erection of Pre-Cast Concrete Arch Culvert | LS   | 1               | 0                 | 1.0             | 1.00             | \$ 285,000.00 | \$ -           | \$ 285,000.00     | \$ 285,000.00 | \$ 285,000.00 | \$ -             |
| B.6                                  | 405, SS                               | Pipe Subdrains - 150 mm dia.  | LS   | 1               | 0                 | 0.85            | 0.85             | \$ 2,850.00   | \$ -           | \$ 2,422.50       | \$ 2,422.50   | \$ 2,850.00   | \$ 427.50        |
| B.7                                  | 102, 314, 501,                        | Structure Backfill  | LS   | 1               | 0                 | 1.0             | 1.00             | \$ 12,450.00  | \$ -           | \$ 12,450.00      | \$ 12,450.00  | \$ 12,450.00  | \$ -             |
| C.1                                  | 180, 206, 212,                        | Earth Excavation for Roadway  | LS   | 1               | 0                 | 0.5             | 0.50             | \$ 14,500.00  | \$ -           | \$ 7,250.00       | \$ 7,250.00   | \$ 14,500.00  | \$ 7,250.00      |
| C.2                                  | 102, 209, 314,                        | Granular B - Type II for Roadway  | t    | 1600            | 0                 | 675.0           | 675.00           | \$ 22.00      | \$ -           | \$ 14,850.00      | \$ 14,850.00  | \$ 35,200.00  | \$ 20,350.00     |
| C.3                                  | 102, 314, 501,                        | Granular A for Roadway  | t    | 520             | 0                 | 440.0           | 440.00           | \$ 25.85      | \$ -           | \$ 11,374.00      | \$ 11,374.00  | \$ 13,442.00  | \$ 2,068.00      |
| C.4                                  | 802, 804, SS                          | Topsoil and Hydro Seed and Mulch  | m2   | 50              | 0                 | 0.0             | 0.00             | \$ 250.00     | \$ -           | \$ -              | \$ -          | \$ 12,500.00  | \$ 12,500.00     |
| C.5                                  | 511, SP                               | Rip Rap R-50 (600 mm Thick)   | m2   | 160             | 0                 | 0.0             | 0.00             | \$ 115.00     | \$ -           | \$ -              | \$ -          | \$ 18,400.00  | \$ 18,400.00     |
| C.6                                  | 721, 732, SS                          | Supply and Install Guide Rail Systems                                     |      |                 |                   |                 |                  |               |                |                   |               |               |                  |
| C.6.1                                |                                       | Single Beam Guide Rail and Posts with Cham                                | m    | 65              | 0                 | 0.0             | 0.00             | \$ 225.00     | \$ -           | \$ -              | \$ -          | \$ 14,625.00  | \$ 14,625.00     |
| C.6.2                                |                                       | Post on Structure and Wing Wall   | ea.  | 26              | 0                 | 0.0             | 26.00            | \$ 450.00     | \$ -           | \$ -              | \$ 11,700.00  | \$ 11,700.00  | \$ -             |
| C.6.3                                |                                       | Single Beam Energy Attenuating End Treatm                                 | ea.  | 4               | 0                 | 0.0             | 0.00             | \$ 5,900.00   | \$ -           | \$ -              | \$ -          | \$ 23,600.00  | \$ 23,600.00     |
| C.7                                  | SS                                    | Pedestrian Handrail on Structure and Wing                                 | m    | 45              | 0                 | 0.0             | 45.00            | \$ 125.00     | \$ -           | \$ -              | \$ 5,625.00   | \$ 5,625.00   | \$ -             |





80 Main Street W.  
Huntsville, ON  
P1H 1W9

T. 705 789.7851  
F. 705 789.7891  
TF. 877 535.0558  
[huntsville@TULLOCH.ca](mailto:huntsville@TULLOCH.ca)  
[WWW.TULLOCH.ca](http://WWW.TULLOCH.ca)

February 25, 2021  
Project No. 20-1133

**Ross Gattozzi, Operations Manager**  
**Town of Kearney**  
8 Main Street  
PO Box 38  
Kearney, ON P0A 1M0

**Subject: Cashman Creek Bridge Replacement**

Dear Mr. Gattozzi:

Further to our conversation I understand that the Town of Kearney has requested additional information as to the status of the Cashman Creek Bridge Replacement project. Specifically, Town Council has asked for clarification on the additional costs incurred during piling as well as justification for extended closure of the roadway. Below we have summarized operations to date.

On April 14<sup>th</sup> and 15<sup>th</sup> of 2020 our staff completed a geotechnical investigation at the site which consisted of advancing two (2) boreholes to a depth of approximately 23.9 m and 25.6 m below ground surface on either side of the existing bridge. Both boreholes indicated similar conditions on either side of the structure which consisted of approximately 3 m of fill over 2 m to 3 m of native silt over 3 m of silty sand over sand. The foundation recommendation in the report was that helical piles be installed into the compact sand layer at an approximate elevation of 334 m. The bottom of the pile cap was designed at an elevation of 340.447. With 0.3 m embedment the piles were estimated to be 6.747 m long. Accounting for 27 piles per side and additional length due to batters the tender quantity was estimated at 390 m of total pile length.

The helical piles were designed by the manufacturer Almita Piling who was also the subcontractor for installation. Shop drawings indicated that the piles required a minimum installation torque of 47.5 kN\*m (35.0 kip\*ft). During installation of the piles, it became apparent that the piles were not achieving this minimum torque and, as such, a decision had to be made as to how to proceed. Two options were discussed with A2Z Civil and Almita.

The first was to stop operations and revise the pile layout. After discussions with Almita's design engineer, changing the pile layout and adding additional lead piles was not ideal, as the pile layout spacing was very constricted (under 2m in most cases between pile center locations). There would have been concerns with installing additional piles into soils that were previously disturbed by the installation of the other piles around it, and a pile grouping effect would have reduced the capacity of the piles in that area if additional piles were added too close together. The option to revise the layout would have caused additional delays in construction as enough time would have been required for the design, drafting and review of the new layout. The Contractor would have been on standby time and would have been entitled to payment during this shutdown.

The second option was to add extensions to the piles until the minimum design torque was achieved. This was the most cost effective option as well as the most efficient path forward. Material was rush ordered and shipped to site, causing a small delay, however no standby time was incurred.

The additional costs have been reviewed by our office and we believe that the unit rate as stipulated in the Contract is a fair value for the work performed. Please note that the Contract states in Section 10 of the Information to Tenderers:

*The quantities shown for Unit Price Items in the Tender Form are estimates only and are for the sole purpose of establishing a dollar amount based on the Unit Price. For any work done or materials supplied on a Unit Price basis, the Contractor will be paid for the actual measured quantities at the respective Unit Prices tendered.*

It is TULLOCH's opinion that the Town is bound by the Contract to provide payment for the additional pile lengths installed.


The Contract stated that the work was to be completed by no later than December 29, 2020, with the understanding that the Contractor would return in the spring to complete the asphalt work. Our records indicate that the roadway was reopened on January 14, 2021, fifteen (15) days after the original Contract date. Delays were encountered during the pile installation which accounts for the majority of this time. Installation of longer piles required more time for the work.

It is our understanding that there was discussion regarding the availability of the crane to set the precast concrete structure. The original schedule provided by the Contractor stated that installation would occur on December 1<sup>st</sup> and 2<sup>nd</sup> 2020. Due to the delays caused by pile installation the Contractor had to reschedule the crane for a later date. There are very few cranes in Ontario capable of performing the lift and, as such, the Contractor was required to accept the next available date which was supposed to be December 29, 2020. During the course of waiting on the arrival of the crane, the Ontario government issued a Stay-at-Home order and put the entire province in the grey lockdown phase due to COVID-19. This resulted in further delays to the mobilization of the crane.

It is TULLOCH's opinion that the above delays are justified as the Contractor could not have reasonably foreseen them and therefore, terms of the liquidated damages clause in the Contract do not apply.

I trust the above explanation is sufficient for your purposes at this time. Should you have any further questions or would like to discuss the above please do not hesitate to call our office.

Regards,  
**TULLOCH ENGINEERING INC.**



Frank Palmay, P. Eng.  
Structural Design Engineer  
[frank.palmay@tulloch.ca](mailto:frank.palmay@tulloch.ca)

| Payment #                         | Date       | Vendor Name                   | Reference                               | Payment Amount |
|-----------------------------------|------------|-------------------------------|---|----------------|
| <b>Bank Code: AP - GENERAL AP</b> |            |                               |   |                |
| Computer Cheques:                 |            |                               |   |                |
| 30556                             | 2021-02-10 | A2Z Civil                     | Cashman Creek Bridge Cert #1            | 945,898.02     |
| 30557                             | 2021-02-11 | CRA - Receiver General        | CRA-2020 RECONCILIATION                 | 31.59          |
| 30558                             | 2021-02-19 | Keven Beaucage & Kawartha CU  | Vacation payout to RRRSP                | 5,884.00       |
| 30559                             | 2021-02-19 | Bell Canada                   | Feb/21 telephone                        | 714.47         |
| 30560                             | 2021-02-19 | Bickley Ford Sales            | P/W F-550 service                       | 181.08         |
| 30561                             | 2021-02-19 | Currie Truck Centre           | Grease-grader                           | 256.45         |
| 30562                             | 2021-02-19 | Dist. Parry Sound Soc. Ser.   | 2021 1st Q                              | 40,411.24      |
| 30563                             | 2021-02-19 | Minister Of Finance (EHT)     | 2020 EHT annual recon                   | 29.78          |
| 30564                             | 2021-02-19 | Fetterley's Gas & Convenience | vehicle fuel                            | 636.76         |
| 30565                             | 2021-02-19 | Brenda Fraser & Kawartha CU   | 2020 vacation payout                    | 8,221.20       |
| 30566                             | 2021-02-19 | Gilroy's Tire                 | FD-R&Rbalance s/tires                   | 110.74         |
| 30567                             | 2021-02-19 | Home Building Ctr-Burks Falls | KCC supplies                            | 129.79         |
| 30568                             | 2021-02-19 | LEA-Larocque Elder Architects | KCC-Architect fees                      | 932.63         |
| 30569                             | 2021-02-19 | Min Of Fin-Ontario            | OPP P-PSAP services                     | 471.80         |
| 30570                             | 2021-02-19 | Moore Propane Ltd.            | propane                                 | 2,026.06       |
| 30571                             | 2021-02-19 | Kevin Noaik                   | FD-ID cards                             | 36.50          |
| 30572                             | 2021-02-19 | Voided by the print process   |   | 0.00           |
| 30573                             | 2021-02-19 | Royal Bank Visa               | RBC-VISA<br>ALL DEPTS                   | 1,611.03       |
| 30574                             | 2021-02-19 | Tatham Engineering Ltd        | Rds Needs Study P/W                     | 16,163.61      |
| 30575                             | 2021-02-19 | Telequip Systems Limited      | P/W annual radio sys lic                | 485.90         |
| 30576                             | 2021-02-19 | Telizon Inc                   | Feb/21 phone long dist ALL DEPTS        | 14.43          |
| 30577                             | 2021-02-19 | The Ontario Aggregate         | 2019 Prdft pit annual fee P/W           | 200.00         |
| 30578                             | 2021-02-19 | Waste Connections of Canada   | Jan/21 recycling                        | 9,240.41       |
| 30579                             | 2021-03-04 | Abell Pest Control            | Mar/21 pest control KCC & P/W GARAGE    | 186.55         |
| 30580                             | 2021-03-04 | ACE Accent Controles Elec,Inc | P/W vehicles Module/GPS                 | 10,138.59      |
| 30581                             | 2021-03-04 | ACI-Accelerated Connections   | Mar/21 internet                         | 375.58         |
| 30582                             | 2021-03-04 | Almaguin Highlands            | Ont.Telemedicine Services 2021          | 500.00         |
| 30583                             | 2021-03-04 | Almaguin Highlands            | Ad-Almag Comm.Guide ECON DEV            | 223.74         |
| 30584                             | 2021-03-04 | Bell Mobility Inc.            | P/W cell phones Mar/21                  | 88.48          |
| 30585                             | 2021-03-04 | Bowman Fuels Ltd.             | Firehall furnace fuel & P/W DIESEL FUEL | 9,509.51       |
| 30586                             | 2021-03-04 | CRA - Receiver General        | Feb/21 payroll remittance               | 24,802.94      |
| 30587                             | 2021-03-04 | CGIS Spacial Solutions        | CGIS Apr 1-June 30/21                   | 3,268.77       |
| 30588                             | 2021-03-04 | Cupe Local 1813               | CUPE remittance Feb/21                  | 608.44         |
| 30589                             | 2021-03-04 | Minister Of Finance (EHT)     | Feb/21 EHT remittance                   | 1,580.78       |
| 30590                             | 2021-03-04 | Fetterley's Gas & Convenience | Vehicle fuel P/W, FD & KCC              | 533.95         |
| 30591                             | 2021-03-04 | Glen Martin Ltd.              | KCC COVID-19 Supplies                   | 162.36         |
| 30592                             | 2021-03-04 | Green Shield Canada           | Green Shield Mar/21                     | 6,493.09       |
| 30593                             | 2021-03-04 | Hicks Morley                  | Legal fees                              | 1,760.54       |
| 30594                             | 2021-03-04 | Inservus Management Systems   | Bunker Suit repair/clean FB             | 215.30         |
| 30595                             | 2021-03-04 | Receiver General for Canada   | FD-annual radio licence                 | 1,040.38       |
| 30596                             | 2021-03-04 | LAS-Local Authority Services  | Admin- copier paper LIBRARY COPIER      | 278.81         |
| 30597                             | 2021-03-04 | Manulife Financial            | Manulife Mar/21                         | 1,980.73       |
| 30598                             | 2021-03-04 | Metroland Media               | Tax Sale ads - Metroland                | 2,311.44       |
| 30599                             | 2021-03-04 | Min Of Fin-Ontario            | Jan/21 OPP                              | 26,747.00      |
| 30600                             | 2021-03-04 | Moore Propane Ltd.            | P/W propane                             | 1,681.59       |
| 30601                             | 2021-03-04 | Muskoka Springs Inc           | KCC - 6 water jugs                      | 68.81          |

Report Date  
2021-03-04 1:33 PM

Town of Kearney  
**List of Accounts for Approval**  
As of 2021-03-04  
Batch: 2021-00013 to 2021-00016

Page 2

| Payment #     | Date       | Vendor Name                    | Reference                          | Payment Amount |
|---------------|------------|--------------------------------|------------------------------------|----------------|
| 30602         | 2021-03-04 | Muskoka Rent-All Huntsville    | P/W Bar & chain                    | 235.48         |
| 30603         | 2021-03-04 | Near North Business Machines   | Mar/21 copier maint                | 343.95         |
| 30604         | 2021-03-04 | North Bay/Parry Sound District | Jan-Mar/21 levy <i>HEALTH UNIT</i> | 6,232.05       |
| 30605         | 2021-03-04 | Northern Nerds                 | Planning redirect emails           | 96.05          |
| 30606         | 2021-03-04 | Novexco Inc                    | P/W filing cabinet                 | 419.06         |
| 30607         | 2021-03-04 | OBOA                           | OBOA ad-Bldg Inspector             | 589.53         |
| 30608         | 2021-03-04 | OMERS                          | OMERS Feb/21                       | 12,372.50      |
| 30609         | 2021-03-04 | Purolator Inc.                 | P/W purolator chgs                 | 7.91           |
| 30610         | 2021-03-04 | Spectrum Telecom Group Ltd.    | FD-internet                        | 315.78         |
| 30611         | 2021-03-04 | Toromont Ind. Ltd.             | P/W Backhoe service                | 2,505.49       |
| 30612         | 2021-03-04 | Town Of Parry Sound-Ambulance  | 2021 Land Ambulance Levy           | 114,593.07     |
| 30613         | 2021-03-04 | Township Of Ryerson            | FD-Jt Trg officer 1st Q            | 4,170.41       |
| Total for AP: |            |                                |                                    | 1,270,126.15   |

Moved by:

Seconded by:

Be it resolved that Council has received and have no objections to be noted for  
Cheque #30556 to Cheque #30613 in the amount of \$1,270,126.15.

Mayor

Clerk/CAO/Treasurer

## CHIEFS REPORT

March 8<sup>th</sup>, 2021.

### Training

Our training is still web-ex based due to the recent travel restrictions. We meet at the hall and follow all COVID guidelines. Training has been ammonia response and rules of engagement, one practice was cancelled due to weather. There have been additional medical practices on Sunday afternoons open to all members. Recruit classes are underway. As well there are weekly officer training nights.

As well I am keeping Firefighters up to date on the ever changing COVID19 updates.

### Fire Prevention

We are keeping our Facebook page as current as possible. As well as answering public inquiries.

### Equipment

Equipment is working well. Safeties are coming due; I am waiting to hear from the mechanic. When he calls, I will arrange a tow truck to take trucks to the garage. All equipment is in service at this time.

All names have been submitted to the Clerk to receive the COVID vaccine

We have had several chief's meetings.

We have had three medical calls one unknown medical call which included the OPP and could not be found and one snowmobile accident. I have been monitoring the water system as it has been acting up, plus the firehall while the temperatures have been cold.

I am participating on COVID 19 information calls.

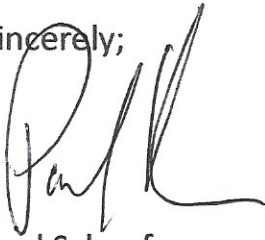
Updating files in the office.

I would like to thank council for my twenty five year award, I ordered a print which is proudly on my wall

I can be reached on my cell at 705 571 3761 or at the Firehall or via email.

Stay Safe

Sincerely;

A handwritten signature in black ink, appearing to read 'Paul Schaefer', with a stylized flourish at the end.

Paul Schaefer

Fire Chief, Town of Kearney

## Brenda Fraser

---

**From:** John Theriault (Clerk-Treasurer Administrator) <clerk@armourtownship.ca>  
**Sent:** March 3, 2021 1:11 PM  
**To:** Beth Morton (beth.morton@townshipofperry.ca); Bob MacPhail; Brenda Fraser; Cheryl Marshall; Councillor Jerry Brandt; Councillor Wendy Whitwell; Judy Kosowan (clerk@ryersontownship.ca); Kerstin Vroom; Councillor Rod Blakelock; Rod ward  
**Subject:** FW: Fire update for all members  
**Attachments:** McMon presentation V5.docx

Good afternoon everyone,

I am forwarding Reeve MacPhail's update on the standardization of the five fire departments. The attached document was presented to McMurrich/Monteith at their last council meeting.

If you have any questions or require more information, please contact me or Reeve MacPhail.

Regards,

*John Theriault, AMCT*  
*Clerk-Treasurer/Administrator*

Township of Armour  
56 Ontario Street, Box 533  
Burk's Falls, Ontario POA 1C0  
Email: [clerk@armourtownship.ca](mailto:clerk@armourtownship.ca)  
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Fax: 705-382-2068

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**From:** Bob MacPhail <[aberdeen@vianet.ca](mailto:aberdeen@vianet.ca)>  
**Sent:** March 3, 2021 10:30 AM  
**To:** John Theriault (Treasurer) <[treasurer@armourtownship.ca](mailto:treasurer@armourtownship.ca)>  
**Subject:** Fire update for all members

John, could you please send this to all member Townships.

Please find attached the latest concept for our Fire Services. This was prepared by the 5 Fire Chiefs. As the chair of our Fire Committee, I am presenting it on their behalf.

Could you pass it along to all Council Members. All past versions are now superceded by this document. It is important that everyone is as up to date as possible.

The next step is the drafting of the by-law. This will take some time, but it is my hope to have the final version by summer.

Any questions regarding the fire services part of the attached document should be directed to your Fire Chief. All political or administrative questions can be directed to me.

Bob MacPhail  
Reeve, Armour

# Fire Department Update

## Intro

Thank you for letting me come tonight and make this presentation.

This whole process has been a very long journey.

I have listened to your last 3 meetings and I realize that we are not on the same page. This is quite likely a result of us trying to find a solution that seven Councils can agree on. This quest has become a moving target with numerous proposed models being discussed. It is very hard to keep up to date.

Rather than continue to send letters, I feel it best I come here and talk to you directly.

I hope my presentation will answer all your questions and concerns, and if not, I would be more than happy to do a question-and-answer session.

There will not be a test at the end, but I will tell you what the question would have been if there was a test. What would be the name of our fire service? I asked the Fire Chiefs and Gary to think of a name for what we are doing. It is harder than you think. I am not sure if it even needs a name. I would be interested if you agree with me after you have heard the presentation.

## Section One – the End

I will start at the very end, then go back to the beginning and move through to entire process and explain in detail what the current proposal is, and why.

Five Independent Fire Stations protecting 1883 square kilometers working together through standardization.

The word regional is missing. The concept of a Regional Fire Department died 1 to 2 years ago.

Let me repeat. There is no Regional Fire Department.

The operating concept is now five independent Fire Stations working together through standardization. In fact, it has been this way for a number of years now.

## Section Two – History

2004 – Kearney – discussions started on working together.

2013 – started the process with our 7 Councils and 5 Fire Departments.

Early successes – Automatic Aid Agreement and hiring Gary Courtice as our Training Officer.

Then the politicians got stuck. We looked at several Regional models along with various governing options. We talked about asset sharing or asset combining. We explored at least seven distinct funding models and further combinations of these models.

I could spend hours going through these with you tonight. It is not necessary. They are all dead. We could never agree on anything involving money or assets. Everyone was wanting to pay less than they were currently paying, and no one was willing to pay more.

At one point the OFM was involved for around 2 years. They wanted to see us be the model and template for a rural regional fire department. That also went down in political flames – excuse the pun.

Everything always fell apart due to money. Let me repeat and then I will move on. Any discussion regarding funding formulae will fail. Always did and always will. There are simply too many at the table to have any chance of success.

### **Section Three – Current Model**

How did the “Five Fire Stations working together through standardization” model form? Around 2 years ago everything appeared lost. The Regional Fire Department model was dead. There was little political interest in continuing. Meanwhile, behind the scenes, the 5 Fire Chiefs created a model of simply working together to provide better fire protection.

I tried to keep up to date with what they were doing and learning about all their accomplishments.

I decided to give it one more try from a political point of view. The question was how could I take what the Fire Chiefs had created, fund it and put it into a package that all Councils could live with.

I saw it as a priority to keep it as simple as possible. The funding was easy, because I am suggesting that there would be no funding formula. Each Fire Station would remain totally in control of, and totally funded by their respective Council. This would be the same as if they were a stand-alone Fire Department with no affiliations with other Fire Departments or Councils. The operating model was easy also. We just had to put down on paper what the five Fire Chiefs were all ready doing. Lastly, put it into a by-law intended to survive Council elections. The goal here is to try to eliminate the urge to reinvent the wheel every 4 years.

At our last Fire meeting, direction was given to the five Fire Chiefs, Gary and myself to prepare a draft by-law. It is currently in progress and all five Fire Stations are included. It will remain that way until I hear otherwise.

### **Section Four – Details of Model**

I will now get into the details of the current model. At present it has 7 components which form the framework of where the Fire Chiefs want to go. The next step will be to put these ideas into a by-law. The by-law will start with all the legal details and then finish with one or more appendices. These appendices could be amended from time to time to meet future needs. I will only talk about the seven components tonight; the by-law will come later this year.

#### **Component One - Funding**

As stated, there is no funding formula. Nor will there be any overhead costs to be shared. The cost to your council should be the same if you are part of the group or not. In fact, over time, group members should start seeing savings that all members will enjoy. The Fire Chiefs have already seen the benefits of working together and this is one of the main reasons they want to continue the process of making this a formal arrangement.

## **Component Two – Governance and Administration**

There will be no Regional Fire Chief. Norm Hofstetter and I approached Gary a few years ago and talked to him about the Regional Fire Chief position. We needed someone with his knowledge and leadership abilities to oversee operations. Gary stated that his first love was training and would prefer to stay in that roll. He pointed out that he was already working with the Fire Chiefs in the development of the five Fire Station model and would continue to do so as part of his training contract with us.

I would like to acknowledge what Gary has done for us at no cost. His knowledge and leadership have greatly advanced fire services for our Townships.

At the present time the thinking is that we do not require an oversight committee. The five Fire Chiefs will continue to work for, and report to, their respective Councils. When the Fire Chiefs see a need to initiate something that benefits all Municipalities, all the Chiefs will go back to their Councils and seek authority to make it happen. The “Working together” concept will be driven by the Fire Chiefs and approved by the Councils.

## **Component Three – Standardized Training**

Standardized training requires that the same Training Officer be employed by all five Fire Stations. At the present time Gary Courtice is our Training Officer and is just starting his third 3-year contract.

Standardized training allows all firefighters from the five Fire Stations to be trained to the same level. All firefighters wear a colour coded (Personnel Accountability Tag) PAS tag that indicates their level of competency. Training is conducted at the various fire stations and because it is standardized, a firefighter can go to another fire station for training if they can not get to their scheduled training night.

Record keeping is critical and the Training Officer performs this duty. The Training Officer is solely responsible for creating, maintaining and storing all training documents.

Your Fire Chief can provide a lot more detail on the benefits of standardized training and how well the programme is running.

## **Component Four – Automatic Aid**

Automatic Aid and standardized training compliment each other. Automatic aid can be done safely and seamlessly through standardized training.

We already have an Automatic Aid agreement in place. The Fire Chiefs have been modifying the application of the agreement over time to meet changing circumstances.

*I want to introduce a specific scenario that I will use to explain some of the next components. I hope it will better show the importance of standardization. Consider a structure fire in Perry. A Perry Officer arrives at the scene and becomes the incident commander. A fire truck with crew arrives from M/M. A fire truck and crew from Kearney also arrives on the scene. All firefighters on the scene will have their coloured PAS Tag to quickly identify each member's level of competency.*

Let us use our scenario to see how Automatic Aid and standardized training work together. The incident commander from Perry knows immediately what tasks he can assign each firefighter. This saves precious time, gives him the ability to assign tasks to firefighters that they can safely perform and allows the incident commander to maximize their resources. At the end of the fire, the IC can rest assured that they put no one's life at risk and all firefighters can go home to their families. It is critical that when having five fire stations respond to a fire, all Officers and all Firefighters know the abilities of everyone at the fire scene. Automatic Aid is a team effort and standardized training makes it happen.

#### **Component Five – Minimum Standards and Standardization of Equipment**

We are asking all Councils to agree to maintaining minimum standards for their fire stations, fire vehicles, firefighting equipment, and all protective firefighter gear in safe working order. If something breaks, wears out, or time expires, it will need to be replaced or fixed.

The Fire Chiefs are working on this part of the by-law and will be referring to regulations already established.

Again, let's look at our sample scenario.

The Perry incident commander instructs one of the Kearney Firefighters to go over to the M/M truck and get one of the ladders and use it. The IC and the Kearney Firefighter know that the M/M ladder is safe to use. As a result, this should prevent any inter fire station or inter Council liability issues. Minimum standards allow the five Fire Stations to respond to an incident without worrying that they will unknowingly be using unsafe equipment. It can not be said enough, the safety of our volunteer firefighters is paramount.

Standardization of equipment is currently underway and moving forward. The Fire Chiefs ask that when equipment needs to be replaced, it be done with equipment that is completely compatible with the other four Fire Stations. Over time, the goal is to have all assets be the same in each Fire Station. Group purchases will save money. Training will be much easier and more efficient.

Again, let's look at our sample scenario.

The Perry IC instructs the Kearney Firefighter to go over to the M /M truck and get a portable pump and set it up for immediate operations. This is easy to do to because of standardization. The Kearney Firefighter knows where the pump is located on the M/M truck, he has been trained on the pump, and is fully qualified to operate it. A M/M Firefighter can be tasked with operating a portable pump from the Kearney fire truck with similar success.

The Fire Chiefs are working on this part of the by-law.

#### **Component Six – Strategic Purchasing of Major Equipment (i.e., Apparatus)**

I am referring to major equipment which is solely purchased by one Council for their Fire Station. This equipment would be common to all Fire Stations. An example would be your fleet of vehicles.

The five Fire Chiefs would recommend a specific purchase that would best fit into the five Fire Station/Automatic Aid model. Equipment purchased by a Council for their Fire Station will remain in that Fire Station and be completely owned by that Council.

The Township of Perry is currently in the process of replacing a fire truck. It will be purchased as a fit for the five Fire Station model. I am sure it would have been larger and more expensive if it was purchased for a stand-alone Fire Department.

This is another section of the by-law that the Fire Chiefs will be contributing to.

### **Component Seven – Major Equipment Shared Equally by all Fire Stations**

The five Fire Chiefs have been working on this concept over the past years. There are instances where only one or two pieces of equipment will be needed for all five Fire Stations.

To date, the following have been purchased equally by the Fire Stations:

1. 2 RDC (Rapid Deployment Craft)
2. SCBA Fill Station/Compressor (Shared amongst 4 stations) Kearney has their own unit as backup
3. Forcible Entry Door Prop

These assets have been distributed between the five Fire stations to best meet our collective needs. This would be a task given to the five Fire Chiefs to administer.

Any future one-off purchases will be presented to the Councils by their Fire Chief at that time. Circumstances may vary and it would be difficult to place all possible scenarios into the by-law.

### **Conclusion**

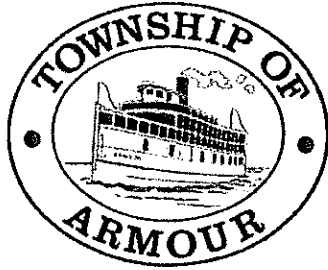
To sum up I will recap the highlights. There is no Regional Fire Department. It is five independent Fire Stations working together through standardization. There will be no Regional Fire Chief and no oversight committee. The five Fire Chiefs oversee the group operations, and the Councils work with their Fire Chief regarding operations of their Fire Station.

We have explored many options and have ended up with the simplest one. From a fire services point of view, we are taking the operating model that has been developed by the five Fire Chiefs. From the political point of view, we are eliminating the issue that always stops us in our tracks – money.

In order to ensure the safety and welfare of all our Firefighters, we are asking Councils to enter into a by-law that will set out obligations to be met. This is where the standardization commitments are formulized.

Moving forward, the Fire Chiefs, Gary and I will put all this into a bylaw through the Armour Clerk. We will then give it a final review. The by-law will next be sent to each Council for review and input. The by-law may go back to Councils more than once depending on suggested revisions. We will end with a fire committee meeting before asking each Council to decide if they are interested in joining.

In the end, it is my hope that all seven Councils sign the by-law.



OFFICE OF THE REEVE

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January 29<sup>th</sup>, 2021

Regional Fire Department Partners

**Re: Update Regional Fire Department**

Dear Partners,

I want to give everyone an update on the Regional Fire Department and also try to get us back on track with respect to the current operating model we are working on.

I have sent a preliminary draft by-law to Gary Courtice. Gary, along with the five Fire Chiefs, are drafting the portions of the by-law that pertains to them. I am continuing to rough in the portions that relate to Municipal Councils. At some point in the future a complete draft by-law will be sent to all Municipalities for review and comments. I am hoping that by this summer we will be in the final stages of approval.

Events over the past few months have raised concerns that we have lost focus on what we are trying to accomplish. We have spent roughly eight years discussing operating models, numerous funding formulas, various asset sharing models, and operating/funding models which combine everything into one department. Once we talk about money, progress stops. Not being able to find an acceptable funding solution has prevented us from moving ahead.

Last year I presented an operating model that I saw as our last chance to get this done. The model was: Five Fire Halls that are fully funded by their respective Municipality operating like a region. The operating model that I am suggesting we consider this time has no funding formula. Gary Courtice has given us his cost to provide training services per Fire Hall. This training cost is part of your Fire Department's overall budget.

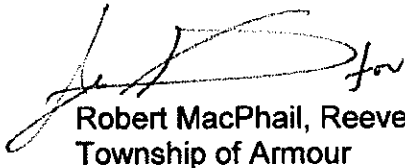
Let us be honest with ourselves. Funding formulas always result in some Councils paying less than before and other Councils paying more. We have yet to see a Council put forward a funding formula that has them paying more. We will never agree. This has been thoroughly proven over the past eight years.

I am also trying to put forward an agreement that survives elections. The current situation with McMurrich/Monteith is an example. We have a relatively new Council with new members wanting to introduce a funding formula. This could put us right back to where we were four years ago and the whole process could stall again.

At the present time we have no formal agreement that has a voting structure nor the concept of majority rule. We are just a group of Municipalities trying to work together and move forward. No one is forcing anyone into this. It may turn out that a regional model without funding formula is not for everyone.

As a group, we are closer than ever to getting this finalized and I do not want to see a funding formula derail us again. I am asking that we see this current proposal through to the end and not try to change it midstream. A no funding formula model is quite likely the only way we can move forward.

Respectfully yours,

A handwritten signature in black ink, appearing to read 'R. MacPhail', is written over the typed name. The signature is fluid and cursive, with a large loop at the end.

Robert MacPhail, Reeve  
Township of Armour



CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

MOVED BY Stephanie Jaworski

RESOLUTION NO 55-2021

SECONDED BY Lyle WARDEN DATE February 16, 2021

BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby supports the letter by the Township of South-West Oxford, attached hereto, in support of the use of Automatic Speed Enforcement (photo radar) by municipalities and that this resolution be sent to Premier Doug Ford, MPP Ernie Hardeman, AMO and all Ontario municipalities.

CARRIED

DEFEATED

POSTPONED

Mayor Frank Prevost

| Recorded Vote:      | Yes | No |
|---------------------|-----|----|
| Mayor Prevost       | —   | —  |
| Deputy Mayor Warden | —   | —  |
| Councillor Lang     | —   | —  |
| Councillor Jaworski | —   | —  |
| Councillor McDonell | —   | —  |



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January 11, 2021

Premier Doug Ford  
Legislative Building, Queens Park  
Toronto, ON M7A 1A1

Dear Premier Ford:

Speeding on provincial, county and municipal roadways continues to put the lives of Ontarians at risk. While we have access to several tools to help mitigate speeding traffic, the one tool that is currently not fully available to us is Automatic Speed Enforcement (ASE) (aka Photo Radar). Over the past decade, in South West Oxford the vast majority of charges laid are for drivers travelling well in excess of the posted speed limit. The cost of providing police time for something that could be done through the use of technology is disturbing to our council. The Council feels that it would be far more effective to have police concentrate on other problems such as Break and Enters, illegal drugs and domestic problems.

We need a way to address the poor behaviours and habits that are putting our citizens at risk and tying up much needed first responder resources that could be better utilized to improve the well-being of our communities. Speeding, particularly through our small villages, creates community concerns for the safety and wellbeing of our children and other vulnerable members. We need your help.

In keeping with this The Council of the Township of South-West Oxford duly moved and carried the following resolution at the regular meeting held on January 5, 2021:

*...RESOLVED that the Council of the Township of South-West Oxford provide direction to the Clerk to send a letter to the Premier, MPP Ernie Hardeman, AMO and all Ontario municipalities in support of the use of Automatic Speed Enforcement (photo radar) by municipalities.*

Please help municipalities in the Province by passing the necessary regulations for municipalities to use ASE (if they choose) that will bring about the driving behavioural changes we need.

We look forward to your help with this issue.

Yours truly,

A handwritten signature in cursive script that reads "Mary Ellen Greb".

Mary Ellen Greb, CAO

c.c. AMO, Honourable Ernie Hardeman, Ontario Municipalities



February 25, 2021

## Important Information for Partners & Leaders

In the Simcoe Muskoka region as of Wednesday, February 24, the Health Unit has reported 6,334 confirmed COVID-19 cases in Simcoe Muskoka, of which 215 are reported in Muskoka (Gravenhurst 48; Huntsville 67; Muskoka Lakes 44; Lake of Bays 6; Bracebridge 39; Georgian Bay 11) with 191 recovered, and three deceased.

As of Tuesday, February 23, 171 local cases have tested positive for the COVID-19 variant of concern UK B.1.1.7 and an additional 216 cases have screened positive (awaiting confirmatory testing) including five individuals in Muskoka. Variants of concern are more easily transmitted, resulting in much larger numbers of cases in a very rapid fashion.

There is currently one COVID-19 positive inpatient receiving care at MAHC. This figure continues to be updated weekdays on our website at [www.mahc.ca/COVID-19](http://www.mahc.ca/COVID-19).

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### Patient Care & Surge Capacity Planning

- Inpatient occupancy has fluctuated above and below 100% in February. MAHC is swabbing all inpatients for COVID-19, which regularly impacts patient flow and bed assignment due to the isolation requirements from screening and the cleaning requirements by Environmental Services. Alternate Level of Care (ALC) rates for the month have averaged 12 patients per day, per site awaiting a care destination outside of MAHC. Today, there are 20 ALC patients across both sites. Like other hospitals, MAHC has facilitated the vaccination of ALC patients as part of the province's targeted immunization plan.
- With the concern of growing numbers of people infected with a variant of concern, essential visitation continues to be restricted at both sites until further notice as a precautionary protection measure for vulnerable patients and for the safety of our staff and credentialed staff.
- Effective February 8, 2021, MAHC Surgical Services returned to 100% surgical volume following a three-week reduction in volume to create bed and staffing capacity across both sites. Pre-operative COVID-19 swabs continue to be required for certain procedures.
- To date in February, traffic in the Emergency Department averaged 40 visits per day and a total of more than 1,730 patients seen in the department.

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### COVID-19 Vaccination

MAHC staff who received their first dose of the Pfizer BioNTech vaccine in January have been receiving their second doses this month. As the rollout continues, additional patient-facing staff are eligible to

receive their first dose of the vaccine at the Barrie Immunization Clinic. So far, more than half of our team has received both doses.

The Simcoe Muskoka District Health Unit has announced two community vaccination clinics will open in Muskoka next week by appointment only to begin immunizing residents aged 85 years and older, indigenous adults 55 years and older and their adult household members aged 16 and older (Indigenous or non-Indigenous), adult recipients of chronic home care and “very high priority” and “high priority” frontline health care workers. Information will be made available at [www.smdhu.org](http://www.smdhu.org) as rollout progresses.

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### Personal Protective Equipment (PPE)

MAHC continues to closely monitor and react to a provincially-challenged supply chain, and currently maintains a stable position.

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### Assessment Centre

- The MAHC-operated Bracebridge Assessment Centre behind the South Muskoka site continues to see steady traffic with an average of 56 visits per day. Up to and including February 23, the assessment centre has completed nearly 950 swabs in February. Visits are increasing this week as new public health rules were released for students with symptoms of COVID-19.
  - Testing at the Huntsville Assessment Centre will be moving to the second floor of the Active Living Centre next week.
  - Appointments are required at both Muskoka’s assessment centres can be made by calling 1-888-383-7009 and selecting the option for the respective community.
- 

### Communication

The CEO Blog has been published looking back on a year of COVID-19 at the hospitals. MAHC’s monthly COVID-19 newsletter will continue in March 2021. Recent MAHC-related media clips are provided:

- Muskoka’s expectant mothers navigating childbirth under COVID-19 constraints – Feb. 22, 2021
  - Muskoka hospital admin staff have not received COVID-19 vaccine: Bubela – Feb. 18, 2021
  - Muskoka Algonquin Healthcare employee [fetted] for work recruiting new employees during the pandemic – Feb. 11, 2021
- 

*Working together to provide outstanding integrated health care to our communities,  
delivering best patient outcomes with exemplary standards and compassion*

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Tel: 705-645-4404 Fax: 705-645-4594

[www.mahc.ca](http://www.mahc.ca)



**March 3, 2021**

**TO WHO IT MAY CONCERN**

This is an apology to staff and Council of the day. Recently I had cause to call the Town of Kearney office for what I considered a safety issue ie there was no place to park to view the property which was for sale. The cars were parking on 518 on a curve and with the speed that people drive made it very dangerous

During my conversation an old issue (about 20 years ago) was brought up to me This issue has long past and shouldn't even be brought up hence this apology My wish is that the issue be finally dropped and put to rest so we can get on with normal conversations and business Just let it go

Sincerely

A handwritten signature in cursive script, appearing to read 'C. W. ...'.

PS The safety was dealt with promptly by having the signs placed on the road Thank you



**705-382-2900**  
**www.almaguin-health.org**

**Minutes: March 5<sup>th</sup>, 2021 Via Zoom**

**Present:** Dennis Banka, Rod Ward, Cathy Still, Tom Bryson, Barbara Marlow and Lyle Hall, Brad Kneller

**Regrets:** Norm Hofstetter, Kevin MacLeod, Carol Ballantyne, Marianne Stickland

**Guests:** None

**Secretary:** Erica Kellogg

Call to order at 11:00am by Chair Rod Ward.

1. 2021-036 Moved by Tom Bryson and Seconded Barbara Marlow

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Centre Committee adopt the minutes from February 5<sup>th</sup>, 2021 and Special Meeting of February 19<sup>th</sup>, 2021 as circulated. Carried.

2. **Delegations:** None at this time

3. **Resolutions passed:**

2021-037 Moved by Lyle Hall and Seconded Cathy Still

**Items 4(a) WHERE AS** Information regarding confusion surrounding the Almaguin Highlands Health Centre Committee's mandate and mission has been received; and

**WHERE AS** The Almaguin Highlands Health Centre Committee advocates regionally for the improvement and expansion of services related to Health Care throughout the Almaguin Highlands region; and

**FURTHER MORE** The Almaguin Highlands Health Centre Committee shall remove the wording "Centre" to separate the activities of the Committee from the Almaguin Highlands Health Centre building; and

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Centre Committee shall now be known as the "Almaguin Highlands Health Council. Carried

4. **Items for Discussion**

- a) Updates from MAOHT; R.Ward informed the Committee he has attended his first meeting with MAOHT. Although R.Ward is participating in discussions

with MAOHT, work will continue on the Almaguin OHT as information gathered will be impactful as OHT's continue to develop. R.Ward will reach out to a local news reporter to provide an update on the Committees efforts regarding the areas OHT application. R.Ward recommended a community member to participate in the Patient Family Caregiver Partners Advisory Committee for MAHC. R.Ward will be reaching out to the Machar Township and Village of South River to engage them in the Committees activities, specifically the OHT's.

- b) Digital Health: E. Kellogg informed the Committee that work is being done to investigate the benefit and cost of Wi-Fi within the building. The proposal is to support virtual care through Wi-Fi access. Initial discussions with an IT business have indicated cost for infrastructure may be high. Information on how the service could be utilized along with who would administer passwords or logins needs to be gathered. L. Hall requested that information be shared with the SSJ Medical Centre as virtual care benefits all communities. Information will be brought back to the Committee in April after the Village of Burk's Falls Council has received a report from the Health Centre Manager.
- c) AHC Committee re-branding: discussed the confusing regarding the Committees inclusion of the "Centre" and the appearance the Committee is affiliated with the AHC building. A resolution was passed to remove the word "Centre" in place of "Council", to separate the Committee's activities from the Almaguin Highlands Health Centre building in Burk's Falls, see Res. 2021-37.
- d) February AHC Status Report, R.Ward discussed the statues update.
- e) Treasure's report:received with no questions.
- f) Other business
  - C. Still informed the Committee that the Village of Burk's Falls Council is focused on a 10-year plan for the building which includes how best to recruit for more services.
  - C. Still also informed the Committee that as the area's representative for MAHC Local Share Working Group, the Group is awaiting Ministry approval to move to the next stage. Currently Huntsville and Bracebridge Hospital Foundations have committed a total of \$20 Million of the required \$74. Million. The next meeting scheduled for the Working Group is set for June.
  - L. Hall informed the Committee the SSJ Arena will be used for COVID-19 vaccinations when the NBPS District Health Unit announces it's rollout.
  - L. Hall confirmed that renovations to the SSJ Medical Centre will proceed.
  - C. Still informed the Committee the Paramedicine Program has secured on-going funding and the service will continue. The Paramedicine Programs has decreased the call volume for local EMS.
  - B. Kneller inquired about OTN funds received from the municipalities, asking why funds are being placed in a reserve for a renovation with no action on a renovation. R.Ward asked for information to follow up with Municipality of Magnetawan regarding the concerns.

Resolution: 2021-38 Moved by Barb Marlow and Seconded by Tom Bryson

**THEREFORE BE IT RESOLVED THAT** The Almaguin Highlands Health Centre adjourn at 11:41am to meet again on April 9<sup>th</sup>, 2021 at 11:00am. Carried.