



AGENDA

REGULAR COUNCIL MEETING

Council Chambers

Thursday, April 1st, 2021 – 1:00 p.m.

NOTE: A Closed Session, if deemed necessary, will commence at the end of the meeting.

1. Call the Meeting to Order

Moment of Silence to honour the memory of Marilyn Pudsey.

2. Approval of Agenda

3. Declaration of Pecuniary Interest and the General Nature Thereof

4. Delegations/Presentations

(a) Delegations

- (i) **Yasmin Rosh re:** [Follow up to the Recreational Vehicles use of a portion of D-Trail presentation](#)

(b) Presentations

- (i) **Ryan Mannings, CET, Project Manager, Tatham Engineering Limited re:** Roads Needs Study

5. Minutes

(a) Adoption of Minutes

- (i) **Special Meeting,** [Draft Minutes – March 12th, 2021](#)
(ii) **Regular Meeting,** [Draft Minutes – March 12th, 2021](#)
(iii) **Special Meeting,** [Draft Minutes – March 26th, 2021](#)

(b) Receive Committee Minutes - Nil

6. Committee Resolutions for Consideration - Nil

7. Public Meetings (Pursuant to the *Planning Act*) - Nil

8. Public Meetings (Pursuant to the *Municipal Act*) - Nil

9. Unfinished Business - Nil

10. Reports and By-laws

(a) Building

- (i) **Resolution re:** Authorization for Credit Card for Building Department

(b) Planning

- (i) **By-law No. 2021-xx re:** [To authorize a property to be a Site Plan Control Area](#)
(ii) **By-law No. 2021-xx re:** [To authorize a property to be a Site Plan Control Area](#)

(c) Operations

- (i) **Transfer Station Report –** [for the period March 5, 2021 to March 23, 2021](#)
(ii) **Resolution re:** Hazardous Waste Day

(d) Administration

- (i) **Resolution re:** Accept Resignation from Regatta Committee
(ii) **By-law No. 2021-xx re:** To enter into an Agreement with the Office of the Fire Marshal

- (iii) **By-law No. 2021-xx re:** To enter into a Shared Services Agreement for By-law Enforcement
- (iv) **Resolution re:** [ICON Letter of support for broadband funding](#)

(e) Treasury

- (i) **Report and Resolution re:** [Payment Register](#)

(f) Fire and Emergency Services

- (i) **Report re:** [Fire Chief, Fire Department Report for Regular Council Meeting on April 1, 2021](#)
- (ii) **Resolution re:** [New Fire Fighter](#)

(g) Facilities and Buildings

- (i) **Resolution re:** Appointment of Members from the public for the KCC Building Committee

(h) Council Presentations

- (i) **Mayor Ballantyne discussion re:** Public Access to Town Office

11. Correspondence

(a) Action Items

- (i) **Almaguin Community Economic Development re:** [Almaguin Staycation Proposal](#)
- (ii) **North Bay Parry Sound District Health Unit re:** [Vaccine allocation](#)
- (iii) **Township of Perry re:** [Support for repurposing of Project D.A.R.E.](#)
- (iv) **Town of Kingsville re:** [Support for Resolution - Firearms](#)

(b) Information Items

- (i) **District Social Services Administration Board re:** [March 2021 Report](#)
- (ii) **Kearney Watershed Environmental Foundation re:** [March 2021 Newsletter](#)

12. Other Business - Nil

13. Closed Session, if deemed necessary

14. Business Arising from Closed Session

15. Confirming By-Law

By-Law 2020-xx being a By-law to confirm the proceedings of Council at its Special Meeting held on March 26th, 2021; and at its Regular Meeting held on April 1st, 2021.

16. Adjournment



Town of Kearney

8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0

Telephone: 705 636-7752

Fax: 705 636-0527

Email: admin@townofkearney.ca

NAME: Yasmin R. & Tom V. - Delegates

MAILING ADDRESS: P.O. Box 82, Kearney Ontario
P0A1M0

PHONE NO: 647-291-1682 & 647-624-1165

COUNCIL MEETING DATE: April 1st 2021. (Thurs)

GENERAL NATURE OF DELEGATION: Follow up with Council regarding
"Report - Human Safety Issue" presented Feb 8, 2021.

ⓐ Action is recommended by Council @ Feb 8 & meeting will be
completed by the delegates by this time. ⓑ Therefore this
meeting request with Council to share findings from the Action
ⓐ Meet with Perry Township Council.

A WRITTEN COPY OF THE PRESENTATION IS REQUIRED WITH ALL DELEGATION REQUESTS

The personal information contained in communications directed to Council and its Advisory Committees is collected under the authority of the Municipal Act, 2001, as amended, and will be used to assist Council and Committee Members in their deliberations. Questions about this collection should be addressed to the Town Clerk at 8 Main Street, Box 38, Kearney, Ontario, P0A 1M0, by telephone 705 636 7752, or by email brenda.fraser@townofkearney.ca.

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda and made available electronically through the Town of Kearney internet website. Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

(Initials)

SIGNATURE: [Signature]

DATE: Mar 7, 2021



The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

SPECIAL COUNCIL MEETING

Council Chambers

Friday, March 12th, 2021

9:30 a.m.

Council Members Present:

Mayor Carol Ballantyne
Councillors: Cheryl Philip (remotely); Mike Rickward; Liz Stermsek; and Paul Ziraldo (remotely)

Staff Present:

Brenda J. Fraser, CAO/Clerk/Treasurer
Keven Beaucage, Deputy Clerk Deputy Treasurer
Brian Horsman, Chief Building Official
Matt Clouthier, Deputy Chief Building Official
Ross Gattozzi, Operations Manager
Marjorie Robinson, Financial Consultant

1. Call the Meeting to Order

Res. No. 1/12/03/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Special Council meeting of the Corporation of the Town of Kearney on Friday, March 12th, 2021 be declared open and called to order at 9:32 a.m. **CARRIED**

2. Disclosure of Pecuniary Interest and the General Nature Thereof – None noted.

3. 2021 Draft BUDGET re: Continued Discussion

Discussion of Council resulted in the following Resolutions

Res. No. 3.1/12/03/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney rescinds Resolution # 10(e)(iii)/29/01/2021 and authorizes payment of the extra COVID-19 Levies from the Town of Parry Sound and Eastholme, Home for the Aged. **CARRIED**

Res. No. 3.2/12/03/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney shall proceed with Island Lake parking area improvements by way of costs being recovered from the benefitting property owners. **CARRIED**

4. Adjournment

Res. No. 5/12/03/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Special Meeting of the Corporation of the Town of Kearney adjourn at 11:23 a.m. to meet again at 1:00 a.m. on March 12, 2021 in the Council Chambers, Kearney, Ontario. **CARRIED**

THE CORPORATION OF THE TOWN OF KEARNEY

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk



The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

REGULAR COUNCIL MEETING

Council Chambers

Friday, March 12th, 2021

1:00 p.m.

Council Members Present: Mayor Carol Ballantyne
Councillors: Cheryl Philip (Virtual), Mike Rickward, Liz Stermsek and Paul Ziraldo (Virtual)

Staff Present: Brenda J. Fraser, CAO | Clerk | Treasurer
Keven Beaucage, Deputy Clerk, Deputy Treasurer
Brian Horsman, Chief Building Official
Matt Clouthier, Deputy Chief Building Official
Ross Gattozzi, Operations Manager (Virtual)
Paul Schaefer, Fire Chief (Virtual)

1. **Call the Meeting to Order**

Res. No. 1/12/03/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney on March 12th, 2021 be declared open and called to order at 1:00 p.m. **CARRIED**

2. **Approval of Agenda**

Res. No. 2/12/03/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney on March 12th, 2021 be adopted as amended.

ADD 13(a) Closed Session CARRIED

3. **Declaration of Pecuniary Interest and the General Nature Thereof** – None noted.

4. **Delegations/Presentations**

(a) **Delegations**

(i) **Frank Palmay, P. Eng., Structural Design Engineer, Tulloch Engineering re: Cashman Creek Bridge**

In response to the inquiry of Council, Mr. Palmay provided additional information regarding the cost overruns which resulted from the need for additional piles and the need for extra time to complete the bridge replacement.

(b) **Presentations – Nil**

5. **Minutes**

(a) **Adoption of Minutes**

Res. No. 5(a)(i)-(ii)/12/03/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves the Minutes of the Council Meeting(s) as follows:

(i) **Regular Meeting**, Draft Minutes – February 19th, 2021

(ii) **Special Meeting**, Draft Minutes – March 5th, 2021 **CARRIED**

(b) **Receive Committee Minutes – Nil**

6. **Committee Resolutions for Consideration** - Nil

7. **Public Meetings (Pursuant to the *Planning Act*)** – Nil

8. **Public Meetings (Pursuant to the *Municipal Act*)** – Nil

9. **Unfinished Business** – Nil

10. **Reports and By-laws**

(a) **Building** - Nil

(b) **Planning**

- (i) **By-law No. 2021-xx re:** To authorize signing of a Site Plan Agreement (MEIER)
Res. No. 10(b)(i)/12/03/2021 Mike Rickward, Liz Stermsek
By-law No. 2021-09, Being a By-law to authorize the signing of an Agreement between the Corporation of the Town of Kearney and Andreas (Andrew) Meier, be read a first, second and third time and numbered 2021-09 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **CARRIED**

(c) **Operations**

- (i) **Transfer Station Report** – for the period February 12, 2021 to March 2, 2021 – **Report only.**
- (ii) **Tulloch Engineering re:** Cashman Creek Bridge replacement payment – 2021 02 08; 2021 02 25 – **For Information only.**

(d) **Administration**

- (i) **Resolution re:** To hire By-law Enforcement Officer as a full time employee
Res. No. 10(d)(i)/12/03/2021 Mike Rickward, Liz Stermsek
WHEREAS Council has deemed it expedient to change our By-law Enforcement Officer position from a contract position to an employee position;
NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney shall hire Caitlin Deevey as a full-time employee, effective April 5, 2021. **CARRIED**

(e) **Treasury**

- (i) **Report and Resolution re:** Payment Register
Res. No. 10(e)(i)/12/03/2021 Mike Rickward, Liz Stermsek
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the 'List of Accounts' and has no objections to be noted with regard to Cheques #30556 to #30613 in the total amount of \$1,270,126.15. **CARRIED**

(f) **Fire and Emergency Services**

- (i) **Report re:** Fire Chief, Fire Department Report for Regular Council Meeting on March 12, 2021 – **Report only.**
- (ii) **Regional Fire Department, Reeve MacPhail re:** Update – January 29th, 2021; Presentation to McMurrich/Monteith Council – **For information only.**

(g) **Facilities and Buildings**

- (i) **Resolution re:** Appointment of KCC Building Committee
Res. No. 10(g)(i)/12/03/2021 Mike Rickward, Liz Stermsek
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby appoints: Matt Clouthier; Brian Horsman; Brenda Fraser; Ross Gattozzi; and Councillor Rickward as members of the Kearney Community Centre Building Committee. **CARRIED**
- (ii) **Resolution re:** Authorization to obtain OLS for KCC property
Res. No. 10(g)(ii)/12/03/2021 Mike Rickward, Liz Stermsek
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney authorizes Staff to invite quotes from Ontario Land Surveyors to survey Plan M10 Lots 2, 3, 4 & 6, and Part Lot 5. **CARRIED**

(h) **Council Presentations**

- (i) **Mayor Ballantyne, discussion re:** Public Access to Town Office
Discussion of Council resulted in the decision for Municipal Buildings to continue to remain closed to the public at this time.

11. Correspondence

(a) Action Items

(i) **Township of South Glengarry re: Automatic Speed Enforcement (photo radar) Res. No. 11(a)(i)/12/03/2021 Mike Rickward, Liz Stermsek**
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney supports the use of Automatic Speed Enforcement (photo radar) by municipalities;
AND FURTHER that this Resolution be forwarded to Premier Doug Ford, MPP Norm Miller and the Association of Municipalities of Ontario.

Recorded Vote requested by: Councillor Paul Ziraldo

PHILIP, Cheryl	No
RICKWARD, Mike	No
STERMSEK, Liz	Yes
ZIRALDO, Paul	No
BALLANTYNE, Carol	No

DEFEATED

(b) Information Items

- (i) **Muskoka Algonquin Health Care re: Important Information for Partners & Leaders - For information only.**
- (ii) **Charles Reeds re: Letter of apology**
- (iii) **Almaguin Highlands Health Centre re: Draft Minutes – March 5th, 2021 - For information only.**

12. Other Business – Nil

13. Closed Session

Res. No. 13(a)/12/03/2021 Mike Rickward, Liz Stermsek

BE IT RESOLVED that in accordance with Section 239, (1), (2), (3) and (3.1) of the Municipal Act, c. 25, S.O. 2001, as amended, the Council for the Corporation of the Town of Kearney will convene in Closed Session at 2:02 p.m. for discussion regarding:

- (a) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (x2) **CARRIED**

Res. No. 13(b)/12/03/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvene in Open Session and report on matters discussed in Closed Session. Closed Session adjourned at 2:30 p.m. **CARRIED**

14. Business Arising from Closed Session

Mayor Ballantyne reported on matters discussed in Closed Session.

15. Confirming By-Law

Res. No. 15/12/03/2021 Mike Rickward, Liz Stermsek

By-law No. 2021-10, Being a By-law to confirm the proceedings of Council at its Special Meeting held on March 5th, 2021; at its Special Meeting held on March 12th, 2021; and at its Regular Meeting held on March 12th, 2021, be read a first, second and third time and numbered 2021-10 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **CARRIED**

16. Adjournment

Res. No. 16/12/03/2021 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 2:33 p.m. to meet again at 9:30 a.m. on March 26th, 2021 (Special Meeting) in the Council Chambers, Kearney, Ontario. **CARRIED**

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk



The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

SPECIAL COUNCIL MEETING

Council Chambers

Friday, March 26th, 2021

9:30 a.m.

Council Members Present:

Mayor Carol Ballantyne

Councillors: Cheryl Philip (remotely); Mike Rickward; Liz Stermsek (remotely);
and Paul Ziraldo (remotely)

Staff Present:

Brenda J. Fraser, CAO/Clerk/Treasurer

Keven Beaucage, Deputy Clerk Deputy Treasurer

Brian Horsman, Chief Building Official

Ross Gattozzi, Operations Manager

Paul Schaefer, Fire Chief

Marjorie Robinson, Financial Consultant

1. Call the Meeting to Order

Res. No. 1/26/03/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Special Council meeting of the Corporation of the Town of Kearney on Friday, March 12th, 2021 be declared open and called to order at 9:30 a.m. **CARRIED**

2. Disclosure of Pecuniary Interest and the General Nature Thereof – None noted.

3. Business

3.1 Gary Courtice, Presentation re: Shared Fire Training Services

Mr. Courtice provided an overview of the training program currently in place for our area fire fighters, which included an explanation of the 'tag' identification system. The closing of the Gravenhurst Fire Training Burn Unit, automatic aid and recruitment were also discussed.

3.2 2021 Draft BUDGET re: Continued Discussion

Discussion of the 2021 draft budget continued, resulting in the following Resolutions:

Res. No. 3.2/26/03/2021 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney determines to not hold a Regatta Festival in 2021 due to COVID-19 continued restrictions. **CARRIED**

Res. No. 3.2/26/03/2021 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney does hereby go past the four hour curfew. **CARRIED**

4. Adjournment

Res. No. 4/26/03/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Special Meeting of the Corporation of the Town of Kearney adjourn at 1:38 p.m. to meet again at 1:00 p.m. on April 1, 2021 in the Council Chambers, Kearney, Ontario. **CARRIED**

THE CORPORATION OF THE TOWN OF KEARNEY

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk

THE CORPORATION OF THE TOWN OF KEARNEY

By-law No. 2021-

Being a By-law to authorize Part Lots 12, 13 & 14, Concession 14, geographic Township of Bethune, (Roll nos. 4918 020 007 30500, 4918 020 007 30700, and 4918 020 007 30800) to be designated as a Site Plan Control Area.

WHEREAS there is an Official Plan in effect in the Town of Kearney that pertains to certain lands within its municipal boundaries;

AND WHEREAS subsection 41(2) of the *Planning Act*, R.S.O. 1990, c. P.13 as amended, provides that where an Official Plan is in effect in the municipality, the Council of the municipality may by by-law designate the whole or any part of the area covered by the Official Plan as a Site Plan Control Area;

AND WHEREAS Section 11.5 of the Town of Kearney Official Plan provides that Council may choose to designate any part of or the entire plan area for Site Plan Control;

NOW THEREFORE the Council of the Corporation of the Town of Kearney enacts as follows:

1. The lands situated in the municipal boundaries of the Town of Kearney described as: Lot 10, Concession 9, Township of Proudfoot, (Roll no. 4918 03000401000) are hereby designated as a site plan control area pursuant to section 41 of the *Planning Act*.
2. No person shall undertake any development within a site plan control area unless the Council of the Town of Kearney or any person delegated authority to do so by Council or the Local Planning Appeal Tribunal has approved plans or drawings in accordance with subsection 41(4) of the *Planning Act* and imposed any conditions in accordance with subsection 41(7) of the *Planning Act*.
3. For the purposes of this By-law, "development" shall mean development as defined in subsection 41(1) of the *Planning Act*.
4. Where an agreement or undertaking is required as a condition of site plan approval, the Planning Technician is authorized to prepare such agreement or undertaking in a form and content satisfactory to the Town's Solicitor.
5. The Mayor and Clerk are authorized to execute any required agreement mentioned in Section 4.
6. The agreement or undertaking shall be registered on title against the land to which it applies at the applicable Land Registry Office, in accordance with the provisions of subsection 41(10) of the *Planning Act*.
7. No building permit shall be issued for any development subject to this By-law until site plan approval has been obtained and, if imposed as a condition of approval, an agreement or undertaking has been executed and registered on title in accordance with Section 6 of this By-law.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this 1st day of April, 2021

THE CORPORATION OF THE
TOWN OF KEARNEY

Mayor c/s

Clerk

THE CORPORATION OF THE TOWN OF KEARNEY

By-law No. 2021-

Being a By-law to authorize Concession 6 Pt Lots 14 & 15 RP42R11933 PARTS 4 & 6 PCL 24581, Township of Proudfoot, (Roll no. 4918 03000144350) to be designated as a Site Plan Control Area.

WHEREAS there is an Official Plan in effect in the Town of Kearney that pertains to certain lands within its municipal boundaries;

AND WHEREAS subsection 41(2) of the *Planning Act*, R.S.O. 1990, c. P.13 as amended, provides that where an Official Plan is in effect in the municipality, the Council of the municipality may by by-law designate the whole or any part of the area covered by the Official Plan as a Site Plan Control Area;

AND WHEREAS Section 11.5 of the Town of Kearney Official Plan provides that Council may choose to designate any part of or the entire plan area for Site Plan Control;

NOW THEREFORE the Council of the Corporation of the Town of Kearney enacts as follows:

1. The lands situated in the municipal boundaries of the Town of Kearney described as: Lot 10, Concession 9, Township of Proudfoot, (Roll no. 4918 03000401000) are hereby designated as a site plan control area pursuant to section 41 of the *Planning Act*.
2. No person shall undertake any development within a site plan control area unless the Council of the Town of Kearney or any person delegated authority to do so by Council or the Local Planning Appeal Tribunal has approved plans or drawings in accordance with subsection 41(4) of the *Planning Act* and imposed any conditions in accordance with subsection 41(7) of the *Planning Act*.
3. For the purposes of this By-law, "development" shall mean development as defined in subsection 41(1) of the *Planning Act*.
4. Where an agreement or undertaking is required as a condition of site plan approval, the Planning Technician is authorized to prepare such agreement or undertaking in a form and content satisfactory to the Town's Solicitor.
5. The Mayor and Clerk are authorized to execute any required agreement mentioned in Section 4.
6. The agreement or undertaking shall be registered on title against the land to which it applies at the applicable Land Registry Office, in accordance with the provisions of subsection 41(10) of the *Planning Act*.
7. No building permit shall be issued for any development subject to this By-law until site plan approval has been obtained and, if imposed as a condition of approval, an agreement or undertaking has been executed and registered on title in accordance with Section 6 of this By-law.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this 1st day of April, 2021

THE CORPORATION OF THE
TOWN OF KEARNEY

Mayor

Clerk

Date	Pick Up	Kearney \$	Sand Lak \$	Notes
12-Mar		107	34	10 10C
13-Mar		96	39	35 35C
14-Mar		110	44	5 5C
15-Mar	34	100	38	25 20C,5F
16-Mar		100	53	0
19-Mar		108	30	10 10C
20-Mar		113	45	35 15F,10C
21-Mar		115	54	10 10B
22-Mar	31	91	19	10 10C
23-Mar		96	55	5 5C
26-Mar		56	24	30 30C
27-Mar		73	32	0
28-Mar		103	38	15 10C, 5F
29-Mar	31	87	28	10 5C,5F
30-Mar		87	58	105 75S, 30C
Total				305

Construction/renovation season is beginning.

Martin Filmore

Brenda Fraser

From: Grahame Soley <Grahame.Soley@cogeco.com>
Sent: March 29, 2021 1:57 PM
To: mayorballantyne@gmail.com
Cc: liz.stermsek@outlook.com; Brenda Fraser
Subject: Cogeco Submission to ICON- Town of Kearney letter of support request
Attachments: ICON Letter of Support- Town of Kearney.docx

Good morning Mayor Ballantyne,

My name is Grahame Soley and I am the Director of Market Development at Cogeco Connexion. I am part of a dedicated network expansion team that has been working over the past 24 months to prepare submissions to the various government broadband funding programs including the CRTC, ICON and ISED. At this time, all our applications have been submitted and we are awaiting responses. The CRTC is actively awarding projects, ISED will be awarding shortly and ICON is in the process of reviewing Intake 1 submissions and have stated that they will start announcing successful projects this spring.

As part of ICON's Intake 1 reviews for the spring decisions, they are currently reviewing a Cogeco project proposal in the Parry Sound area and have identified that a letter of support from the Town of Kearney is missing and would be required for the application to be considered. This was an omission on our part and Cogeco has been given until April 6th to provide a letter or support that is specific to this application.

The application in question is for a project for the Township of Perry and Town of Kearney that would connect 1,100 premises with a Fibre-to-the-home (FTTH) solution. The project would build off of Cogeco's established network in Huntsville and would connect 621 premises in the Town of Kearney (centered near the town centre). Below you will find a map that details the project area (in white).



Mayor Ballantyne, would you be open to providing a letter of support for this project that we can provide the ICON program team? The fact that they are actively reviewing this bid is positive news and Cogeco would appreciate the opportunity to expand our network into your town. I've attached a sample letter for your review. It's important to note that this letter of support does not bind you to Cogeco in any way nor is there a financial commitment required from the Town of Kearney. This letter of support serves to show the ICON team that you are aware of the project and would support it should it be successful i.e. ensuring timely review and response of permits, allowing Cogeco to plow where possible etc... If you are open to providing a letter, the ICON team would require it no later than April 6th.

On behalf of Cogeco, I sincerely apologize for the last minute notice on this request. Should you have questions about the letter or the project specifically, I would be more than happy to schedule a virtual call with you.

Thank you in advance for your consideration.

Grahame Soley

--
GRAHAME SOLEY
Director, Market Development
T 289 337-7360 | C 905 220-7682

970 Syscon Road
Burlington, Ontario L7R 4S6 Canada
cogeco.ca





March 29th, 2021

Re: Letter of Support- Improving Connectivity for Ontario (ICON)- Town of Kearney- Project 2020-11-1-1463061497

Dear ICON Program Team,

This letter confirms the Town of Kearney's support of Cogeco's application to the Improving Connectivity for Ontario (ICON) program. We understand that Cogeco's project would provide access to approximately 621 premises in and around our Town centre as part of a larger project submission.

Internet connectivity for residents, business and visitors of the Town of Kearney is a strategic priority. Residents who are currently underserved as well as residents that are currently served by private corporations are deserving of affordable, fast and reliable broadband infrastructure. Rural residents have historically been underserved in our area and the town is committed to ensure that any project that helps to deliver on this strategic is supported by the Mayor, council and staff.

Cogeco's intention to serve Kearney residents in the project area with a fibre to the home solution is a welcome initiative and we are committed to ensure the success of this project should it be selected. We are committed to Cogeco's efforts to expand broadband connectivity in the Town of Kearney and we thank you for your serious consideration of their proposal.

Sincerely,

Carol Ballantyne
Mayor, Town of Kearney

Report Date
2021-03-29 9:44 AM

Town of Kearney
List of Accounts for Approval
As of 2021-03-29
Batch: 2021-00017

Page 1

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: AP - GENERAL AP				
Computer Cheques:				
30614	2021-03-10	GreenTak Canada	KCC LED sign <i>KCC</i>	14,803.00
30615	2021-03-11	Fork on the Trail	Mar 12/21 Lunch for 12 <i>MEETINGS</i>	165.00
30616	2021-03-12	Canada Post Corporation	Postage-Interim tax bills	1,444.37
30617	2021-03-12	Currie Truck Centre	P/W antifreeze	215.18
30618	2021-03-12	Caitlin Deevey	KMs Feb 2-Mar 6/21 <i>BY-LAW ENFORCEMENT</i>	310.88
30619	2021-03-12	Martin Filmore	Tran Stn Kms M Filmore	216.92
30620	2021-03-12	Glen Martin Ltd.	KCC 4 tools in one	73.29
30621	2021-03-12	Hydro One Networks Inc.	Hydro Mar 8/21	348.48
30622	2021-03-12	Minister of Finance	Senior-Community Grant Program- <i>UNSPENT FUNDS</i>	780.00
30623	2021-03-12	Muskoka Clean Water	Water filters & bulbs <i>KCC</i>	1,562.78
30624	2021-03-12	Muskoka Rent-All Huntsville	P/W supplies	67.85
30625	2021-03-12	Leonard Peacock	signs <i>P/W & RINK</i>	680.00
30626	2021-03-12	Purolator Inc.	P/W courier chgs	6.92
30627	2021-03-12	Royal Bank Visa	RBC Visa chg <i>ALL DEPTS</i>	1,584.79
30628	2021-03-12	Silver Screen Printing	KCCC s/shirts	253.40
30629	2021-03-12	Telequip Systems Limited	P/W air time-March	169.50
30630	2021-03-12	United Rotary Brush Of Canada	sweeper brushes <i>P/W</i>	3,241.78
30631	2021-03-12	Waste Connections of Canada	Feb/21 recycling	7,533.38
30632	2021-03-12	D.M. Wills Assoc.Ltd	Dump monitoring	4,237.50
Total for AP:				37,695.02

Moved by:

Seconded by:

Be it resolved that Council has received and have no objections to be noted for Cheque #30614 to Cheque #30632 in the amount of \$37,695.02.

Mayor

Clerk/CAO/Treasurer

CHIEFS REPORT

March 30th, 2021.

Training

Our training has resumed to normal following COVID guidelines and distancing. We have had donning and doffing bunker gear, SCBA inspections and donning. The recruit training is ongoing with positive comments. As well the extra medical training has been very good for anyone wanting the extra practice on Sundays. Our medical night was our Health Science North training on EpiPen's, Naloxone and PTSD. Officer training nights are still being conducted weekly.

As well I am keeping Firefighters up to date on the ever changing COVID19 updates.

Fire Prevention

We are keeping our Facebook page as current as possible. As well as answering public inquiries.

Equipment

Equipment is working well. Safeties are starting this week on our pumper and tanker. All equipment is in service at this time.

I would like to ask for a resolution to purchase the required bunker gear and helmets that are in my capital budget.

All Firefighters except for one received there COVID shots.

We have had several chief's meetings.

We have had three medical calls. Due to the nature of one of our calls a PIAR was conducted with those on scene with the assistance of an outside resource, I plan to conduct these on a regular bases moving forward. Three hydro lines down by trees and two Automatic Aid calls which were stood down on route.

The water system has been acting up. With the help of Ross and Brenda we are trying to figure a course for resolution to the issue.

I am participating on COVID 19 information calls.

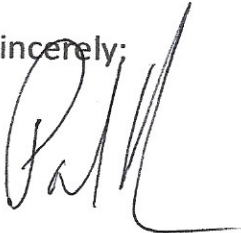
Updating files in the office.

Preparing practice tests for those writing in May.

I can be reached on my cell at 705 571 3761 or at the Firehall or via email.

Stay Safe

Sincerely;

A handwritten signature in black ink, appearing to read 'Paul Schaefer', with a long horizontal flourish extending to the right.

Paul Schaefer

Fire Chief, Town of Kearney

REPORT TO COUNCIL

March 27th, 2021

To: Members of Council
From: Paul Schaefer Fire Chief
Re: New Firefighter

Overview: The Town of Kearney has received an application from Micheal Ballantine for a position on Kearney Fire and Emergency Services. Micheal has moved to the Emsdale area. Micheal has expressed an interest to join Kearney Fire and Emergency Services.

Recommendation: That Council accept the application from Micheal as a Firefighter/ First Responder for the Town of Kearney and pass the appropriate resolution of council accepting him as a new member to Kearney Fire and Emergency Services.

Submitted for your consideration.

Brenda Fraser

From: Director <director@investalmaguin.ca>
Sent: March 17, 2021 4:03 PM
To: Brenda Fraser; Cheryl Marshall; Brenda Paul; Barbara Belrose; Beth Morton; clerk@strongtownship.com; Delynne Patterson; Don McArthur; encausticartist23@gmail.com; Erin Murphy; Jennifer Farquhar; Joe Segato; John Theriault (clerk@armourtownship.ca); John Wilson; Judy Kosowan; Kelly Elik; Kerstin Vroom; Kim Dunnett (deputyclerk@strongtownship.com); Leanne Crozier; Margaret Ann MacPhail; Maureen Lang; Nancy Austin; Nicky Kunkel; Nicole Gourlay; Peter McIsaac; Tim Brunton (deputymayor@magnetawan.com); Tim Bryson; Wendy Whitwell; Wendy Whitwell Council
Cc: EDO; Lacey Stevens; Anthony Rizzo- Doe Lake Campground Rizzort; 'Dulcie Pascoe'; Kathie Hogan; jennifer@discoveryroutes.ca; Patricia Carr; Marketing; jessica@womensownresource.org
Subject: Staycation in Almaguin Proposal
Attachments: Draft Almaguin Staycation Proposal.pdf; 21 Mar 15 - Resolution #2021-011.pdf

Good Afternoon Everyone,

I hope everybody is having a great week so far.

I am pleased to forward along the Staycation in Almaguin Proposal for the consideration of Councils and Regional Stakeholders. The proposal outlines an innovative and collaborative approach to encouraging community connectedness through the promotion and development of COVID-safe recreation, culture, arts and community based activities. As we all know, many are experiencing significant impacts from the ongoing pandemic and could benefit from safe and responsible ways to participate in community functions. We are confident that Staycation in Almaguin will create a positive impact throughout Almaguin.

Through consultation with various regional stakeholders, we have designed this draft proposal as a solid starting point to what is intended to be an all-hands-on-deck, region-wide collaboration. As noted in the proposal, much of the activity that is outlined will benefit from efforts and contributions from any and all interested partners to be successful. The organizational chart provided in the proposal gives a sense of the scope of partnership and partner efforts that we are striving for. We recognize that this is an ambitious undertaking, but are confident that as a region, it is achievable.

In short, what we are looking for is the following:

1. We are respectfully requesting that all councils review the proposal and consider contributing as their capacity allows;
2. We are looking for well connected community members to consider participating on either the working group, or as a local coordinator;
3. We are looking for support to reach out to all corners of the region to identify and promote any and all activities that are planned throughout the project period.

Attached to this email you will also find a resolution from ACED supporting the proposal and will note that the Regional Recreation Committee have also declared their support in principle. We welcome the opportunity to respond to questions prior to your respective council and board meetings.

Thank you in advance for your consideration and support,

Dave Gray, Ec.D.

Director of Economic Development
Almaguin Community Economic Development
(705)571-1564 | Director@InvestAlmaguin.ca





STAYCATION ALMAGUIN PROPOSAL

PREPARED FOR: PARTNERING MUNICIPALITIES OF ALMAGUIN

PREPARED BY: ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

DESCRIPTION

Let's face it, the pandemic has everyone knocked off of their axis, searching for fun things to do, and not knowing where to turn. As a result, the many amazing things that still can be done often go unnoticed and underappreciated. *Staycation Almaguin* is the answer that we have all been looking for.

Almaguin businesses, organizations and associations now have an opportunity to collaborate and contribute to our region, by supporting innovation and marketing that will leverage socially responsible investment in Almaguin while adhering to public health protocols. This will be done by partnering with local tourism organizations to promote *Staycation Almaguin* itineraries and activities. A webpage on the ACED website will have itineraries and fun activities that include:

- Virtual events (Ex. online concerts, book clubs or games),
- Active living opportunities and outdoor adventures,
- Activities that can be participated in while social distancing or adhering to household bubbles, and
- Opportunities for safe interactions with local businesses.

THE PROGRAM WILL BE CENTERED AROUND 3 KEY PILLARS:

1. Widespread regional collaboration (involving strategic coordination and investment),
2. Promoting our diverse businesses and communities
3. Promoting socially responsible, safe use of our community's features, programs, and activities

EXECUTIVE SUMMARY

Staycation Almaguin will feature a combination of virtual and socially distanced activities that will alternate weekly between towns/villages/municipalities and activities that connect multiple municipalities. Each program element will contribute pictures and video clips that ACED will use for the creation of stock video to compile a videography-based marketing initiative for our region.

ANTICIPATED LAUNCH DATE: MAY 1, 2021

DURATION: 24 WEEKS

COMPLETION DATE: OCTOBER 9, 2021



The rationale behind this program is to offset the restrictions that pose a threat to the regional influx of visitors during the tourism seasons. Encouraging residents of Almaguin to actively participate in advertised activities, programs, and contests within their social/household bubbles, will enhance knowledge and expertise of our regional assets at the community level. The campaign will also promote safe interactions with local businesses (Ex. Using curbside pickup, calling ahead, or using delivery services). *Staycation Almaguin* will discourage any activities that may provoke mass gatherings, or any other activity that would contradict health unit orders or recommendations.

Staycation Almaguin will encourage residents to stay within the region as opposed to travelling while the pandemic continues. As restrictions are loosened, we will have the local support, marketable material, and a brand strategy for Almaguin prepared and ready to launch as a campaign to increase visitation from outside the region. This will stimulate attention, interest and economic growth for our region, partnering organizations, and sponsors. Any Heritage Fund contributions used to improve regional assets can also be highlighted. In the process, we hope the themes (in the program highlights below) will stimulate ideas for new collaborations and business start-ups that will qualify for the increased funding opportunities through the Trillium Foundation which the ACED department will be willing to support.

STAYCATION ALMAGUIN HIGHLIGHTS:

- Theme weeks which switch back and forth between activities spanning throughout the Almaguin region, then localized activities that are specific to a municipality or town. *For example, one week could highlight the Powassan Farm Stand tour, and the next week could be pedal through the highland farms.*
- Prosperity and innovation can be showcased by stemming off the recommended themes:
 - **Activities** (healthy lifestyle *ex. Biking, hiking, canoeing ...*)
 - **Connectedness and engagement** (inclusive initiatives, all-encompassing health and wellbeing services or activities. *ex. yoga, virtual concerts, scavenger hunts, book clubs...*)
 - **Green** (healthy and sustainable environment *ex. Farming, eco-tours, gardening events*)
 - **Enrichment** (Arts, heritage, culture, history *ex. Museums, art tours, ghost walks*)
 - **Youth** (targeted at positive development for youth *ex. Options for field trips, scavenger hunts, virtual crafts and activities, reading challenges, obstacle courses*)
- Concerts, Raffles, Virtual Classes, Challenges with Rewards can also be leveraged by partnering with sponsors



EVENT DETAILS



PARTNERSHIP DEVELOPMENT:

- ACED with the working group, will identify an event coordinator for a region or activity who will collect data and contact businesses or organization who may be interested in contributing photos, information for an itinerary, and provide follow up after the event (participation gratuity).
- A working group of up to 10 people (Administrators) will be established and act as a communication point for Coordinators.
- Coordinators will guide and support activity development and implementation (local 'shakers and movers' / members of organizations).
- Engaging sponsors, promoters, and other supporters will be done collaboratively.
- At the launch of the website for Staycation in Almaguin, advertisements will be marketed through businesses, print, and electronic media.

The website will feature:

- Municipalities, towns and villages of Almaguin
- Blogs
- Partner Links
- Staycation Guide with:
- Weekly Links to Activities
- Sponsor Links
- Rewards
- Incentives
- Raffles
- Links to upload pictures and videos for activities
- Videography Challenge details



EXAMPLE SUPPORTERS

- Almaguin municipalities
- Business owners
- Organizations
- Associations
- Clubs

EXAMPLE PARTNERS

- Discovery Routes
- Explorers Edge
- North Bay and Parry Sound Public Health Unit
- Almaguin Highlands Chamber of Commerce

ITINERARY PLANNING & INCENTIVES

- Activity development, coordination, and scheduling
- Integration of business participation, support, and incentives
- Content (photo, video, blog articles) development and data collection
- Contest / incentive creation for participants featuring accessibility for all socioeconomic backgrounds

COORDINATED MARKETING EFFORTS

- Development of a program-specific web page that can link to partners and sponsors (ACED can host / maintain).
- Social media channels: Facebook Event, Instagram hashtags, TikTok
 - Promoting community engagement with contests / incentives
- Print advertising: Almaguin News, Great North Arrow
- Print Collateral: seasonal brochures, signs (directional or activity locating), etc.

PRODUCT DEVELOPMENT

Product development is a critical component within Staycation in Almaguin. It will allow a portion of the event funds to be used for the creation of activities that will add value and generate engagement with residents and visitors. These funds will be used to engage musicians, artists, personal rejuvenation instructors (yoga, meditation, personal trainers) and other service providers to offer virtual and COVID safe activities. Many of these businesses and/or individuals have been among the most heavily impacted by lockdowns and ongoing colour coding in the Re Opening Ontario Act.

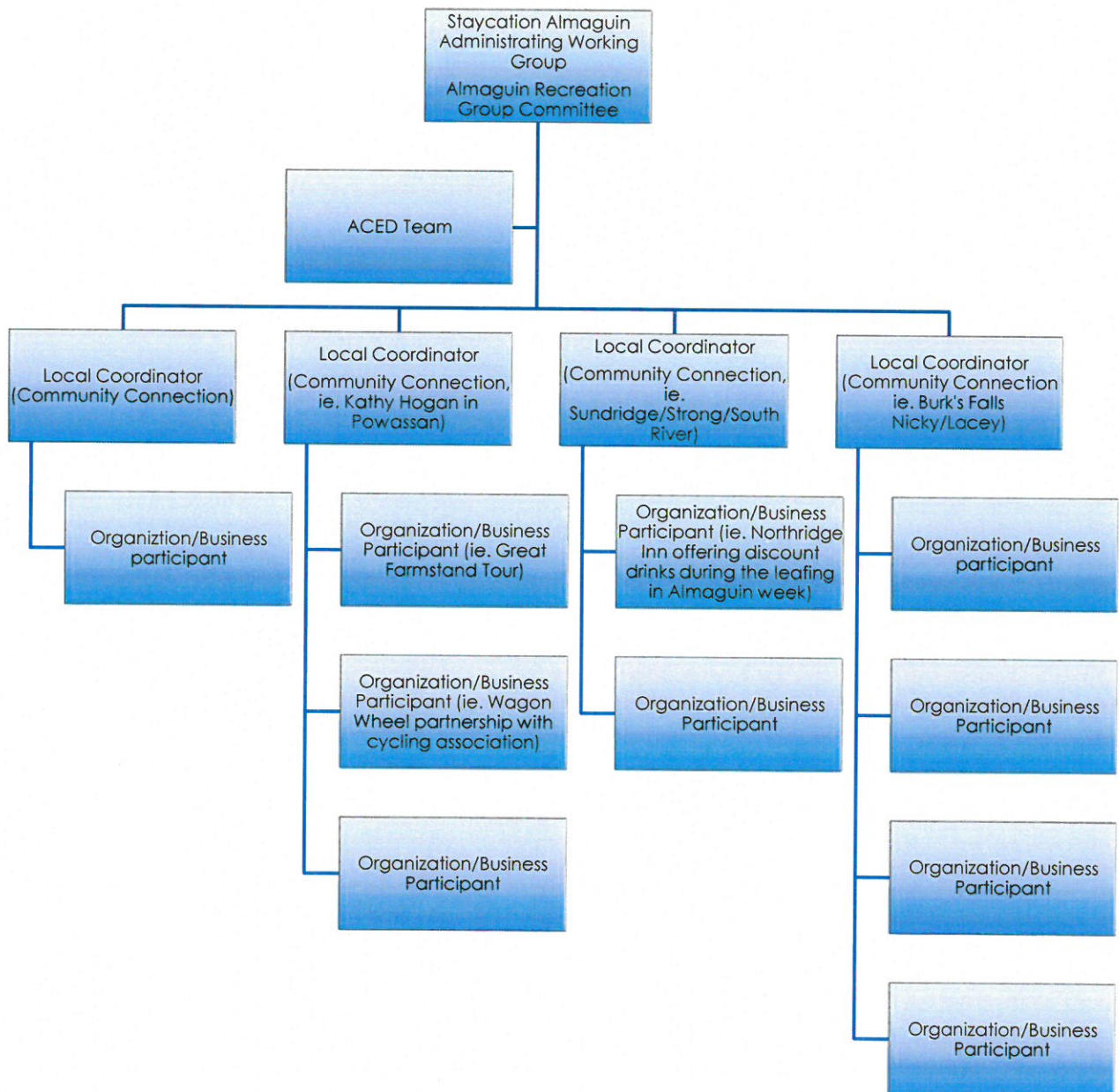
These activities will be developed and scheduled throughout the region as evenly as possible, in partnership with participating organizations. These 'special activities' will be used to fill any gaps that exist in weekly activity schedules to ensure consistency throughout the duration of promotion.

It should be noted that any shortages or overages in the projected revenues illustrated in the budget will be reflected in both the Product Development and/or the Incentives budget categories.



GOVERNANCE AND ORGANIZATIONAL STRUCTURE

ACED has pitched a means for businesses to collaborate on a regional scale in order to retain spending and encourage locals to engage in events our community showcases. The team at ACED will be available for meetings, fundraising, administrative and marketing support, and to connect with businesses or organizations in an effort to fill in any gaps. Below is a recommended governance and organization structure.





BUDGET

Revenues		
Partner Category	Partner	Contribution
Municipalities		
	ACED	\$2,000.00
	Municipality 1	\$1,900.00
	Municipality 2	\$1,900.00
	Municipality 3	\$1,900.00
	Municipality 4	\$1,900.00
	Municipality 5	\$1,900.00
	Municipality 6	\$1,900.00
	Municipality 7	\$1,900.00
	Municipality 8	\$1,900.00
	Municipality 9	\$1,900.00
	Municipality 10	\$1,900.00
Businesses		
	AHCC	\$1,000.00
	Business 1	\$250.00
	Business 2	\$250.00
	Business 3	\$250.00
	Business 4	\$250.00
	Business 5	\$250.00
	Business 6	\$250.00
Organizations		
	Organization 1	\$500.00
	Organization 2	\$500.00
	Organization 3	\$500.00
Total Revenues		\$25,000.00



Expenses		
Budget Category	Specific Items	Cost
Product Development		
	Live Concerts	\$2,500.00
	Art & Craft Classes	\$2,500.00
	Rejuvenation Programming	\$2,500.00
	Culinary	\$1,500.00
	Dance / Exercise	\$1,500.00
Marketing		
	Facebook Advertising	\$1,400.00
	Print Media Advertising	\$2,500.00
	Print Handouts – Tabloid	\$1,500.00
	Print Handouts – Flyers	\$500.00
	Print Handouts – Maps	\$500.00
	Stock Music – Adobe	\$100.00
Incentives		
	Gift Certificates (Food & Drink)	\$2,000.00
	Local Gift Items	\$2,000.00
Other Costs and Contingencies		
	PPE Allowance	\$1,500.00
	Other Contingencies	\$2,500.00
Total Expenses		\$25,000.00



FINANCIAL CONSIDERATIONS

Staycation Almaguin will involve coordinated, strategic investments from a variety of stakeholders. Municipalities may consider using provincial COVID-19 and/or funds generally allocated to support events that are unable to be held. Support for businesses could also be leveraged via sponsorship, advertising, in-kind, or donations. Organizations could consider allocating funds generally reserved for events and/or other programming that will not be permitted due to COVID-19 (where it does not negatively impact cash flow or fundraising efforts).

Expense categories for consideration could include the following:

1. **Marketing:** A mix of in print, digital and social media marketing will ensure that residents (seasonal and permanent) and visitors will be aware of the program.
2. **Program Development:** ACED Proposes that a budget be established that will support program development. This will enable organization and potential partners (NFPs, or other orgs.) with limited resources to create and deploy activities within the Staycation program.
3. **Incentives:** Incentives will help encourage residents to participate as well as provide some benefits to individuals who may otherwise not be able to participate.

Revenues could be considered via the following partnerships:

1. **ACED & Municipal Contributions:** Municipal contributions can be made as funds are available via unused portions of events/community initiative budgets OR via unused COVID-19 grant funds.
2. **Community Organization Partnerships:** Community or supportive organizations with capacity and willingness to support initiatives, marketing or incentive programs can contribute as they are able to.
3. **Business Sponsorships:** Business sponsorships can be in the form of incentives/prizes, event/activity specific sponsorships or in-kind support.

CONTRIBUTIONS AND MARKETING STRATEGY

**Additional details can be provided on request*

PRE-LAUNCH

Items	
Print	Press Release
Other	Direct Calling
	Emails
Total	\$0

LAUNCH OF PROGRAM MAY 1ST AND AFTER

Items	
Print Marketing	Handouts
	<ul style="list-style-type: none"> • Flyers • Tabloid • Maps
	Chamber Guide Ad
	Chamber Guide Feature/Article
	Almaguin News Newspaper Ads
	Great North Arrow Newspaper Ads



Total	\$5 000
Social Media Ads	ACED Page Facebook Posts
	Tourism Page Facebook Posts
	Tik Tok
	YouTube
	Facebook Ads
	Facebook Events
	Twitter
	Instagram
Total	\$1 400
Social Media Development	Webpage Development on ACED Website (Wireframe-not yet public)
	Public Webpage on ACED Website
	Blogs
	Webpage on Tourism Website
Total	\$0
Other Marketing	Radio
	Activity Form
	Calendar
	Photography
	Video Marketing
Total	\$100
Grand Total for Marketing	\$6 500

THE ASK

Staycation in Almaguin will require widespread regional support in order to be effective. Below is an overview of the financial and in-kind contribution requests that are projected to meet the needs of the initiative as described in this proposal:

Partner Type	Anticipated # of Partners	Requested Amount*
ACED	1	\$2000 + In-Kind
Municipalities	10	\$1900 + In-Kind
AHCC	1	\$1000 + Marketing
Businesses	6	\$250 Cash (or prizes)
Organizations	3	\$500 Cash + In-Kind

* The requested amount is a recommended minimum contribution. Should any partner be willing / able to contribute in amounts above the recommendation, overages will support additional product development



RECOMMENDED PLANNING ITINERARY

Date	Activity	Description
February 11, 2021	Pitch idea to key supporters/Partners	Nicky Lacey-Recreation Coordination BF
March 15, 2021	Submit Proposal to the Board	For discussion with Municipalities of Almaguin
March 17, 2021	Working Group Establishment and meeting agenda	Discuss initiative, answer questions, incorporate additional feedback
March 22-31, 2021	Launch campaign to interested supporters	Final copy of the invitation letter to be emailed, delivered or verbally distributed to communities
April 1-9, 2021	Contact Sponsors	Incoming events and participant activities can be proposed to potential sponsors for funding contributions
April 12-16, 2021	Final week for submissions	Organize and onboard participants
April 15-30, 2021	Complete website for launch, begin advertising	
May 1, 2021	Launch Date	Boost advertising
October 25, 2021	Prepare final report, send out gratuities to participating businesses	Compile statistics available from participants and organizers. Brief report prepared. Send gratuities to organizers.

SAMPLE FINANCIAL NEEDS (FOR DISCUSSION PURPOSES ONLY)

Theme	Activity	Platform	Est. Cost	Frequency (weekdays)	Partner	Sponsor	Contribution	Total
Arts in Almaguin	Crafting Classes (Drawing, sewing, pottery, soap making...)	Virtual	\$1000	Mo/We/Fr	Municipal Craft stores AH Arts Artists	P.D. Fund Other: Ontario Arts	Access to broadband Supplies in exchange for advertising	\$1000
	Paint Nights	Virtual	\$1500	Tu/Th/Sa	Arts and Crafts club	P.D.Fund Alzheimer's society	Supplies or venue	\$1500
Rejuvenate in Almaguin	Yoga	Virtual	\$2000	Mo/We/Fr/Su	Instructors in Almaguin	P.D.Fund Other		\$2000
	Meditation	Virtual	\$500	Tu/Th/Sa	Naisa Circling Hawks Crystal Caves	P.D.Fund CMHA	Advertising, music donations, healing totems	\$500
Culinary classes in Almaguin	ie. Breakfast, lunch, dinner, dessert; Restaurant signature dish, ethnic dish,	Virtual	\$1500	Mo-Su	Farms	P.D. Fund Culinary Tourism Alliance	Food donations	\$1500
Connect with Concerts	Live Concert	Drive-in	\$1250	Fr - Su	Business with a field	P.D.Fund Manufact.	Land access	\$1250



	Featured Presentations	Virtually	\$250/gig	Mo-Fr	Local venues	Local Employers	Broadband access	\$1250
Cycle through Almaguin	Cycle events	Socially distanced/ Self guided	\$0	Mo-Su	Farms, bike repair shops	Featured Businesses	Food, parts	\$0
Hiking and paddling the Highlands	Featured Hiking trails/groups	Socially Distanced/ Self guided	\$0	Mo-Su	Outdoor supply stores, tour guides	Swift Canoe?	Equipment	\$0
Almaguin's New Groove	Different dance classes/Exercises	Virtually/socially distanced	\$1500	Mo-Su	Venues with open spaces	Dance Instructors Local Bus.	Rent for venue	\$1500
Taking a Dip in Almaguin	Beaches, Rivers, Waterfalls	Partner with musicians, entertainment Socially Distanced	\$0	Mo-Su	Municipalities	Local Businesses	Venue permits	\$0
'Clubbing' Almaguin	Books, movies and other activities	Virtually	\$0	Mo-Su	Libraries/ Businesses	Literacy Orgs. NNSDB	Broadband, Movie screen rental	\$0
Highland Harvest	Farmers markets, fall fairs, farm stands	Socially distanced events	\$0	Mo-Su	Organizations	Garden Centre	Marketing, maps, promotion	\$0
Leafing in Almaguin	Look outs, towers, scenic parks	Virtual tours/socially distanced/self guided	\$0	Mo-Su	Photographer and videographers	Tourism Organizations	Services to photograph and film locations to feature online	\$0
Community: Powassan	Great Farm Stand Tour	Socially distanced		Mo-Su			Marketing and promotion	
Community: Kearney	Kearney Regatta	Socially distanced/virtual		Mo-Su			Marketing and promotion	
Community: Sundridge	Sunflower Festival	Socially distanced/virtual		Mo-Su			Marketing and Promotion	
Community: Magnetawan	Smelt Fry	Socially distanced		Mo-Su			Marketing and promotion	



SUPPORTING DOCUMENTS

INVITATION LETTER TO PARTNERS

Dear:

We are excited to announce an opportunity to partner with the Almaguin Community Economic Department (ACED) to promote Public Health recommendations with the launch of Staycation in Almaguin! Our community partners will be working together to create itineraries that will be featured on a Staycation website. The website will include partnering organization promotions, links to their websites, sponsor highlights, and more.

The goal of this initiative is to offset the Public Health restrictions that pose a threat to the regional influx of visitors during the tourism seasons. Encouraging local residents to actively participate in advertised activities, events and contests, will enhance knowledge and expertise of our regional assets at the community level. This will also encourage residents to stay in the region as opposed to travelling while the pandemic continues. As restrictions are loosened, we will have the local support, marketable material, and a brand strategy for Almaguin prepared and ready to launch as a campaign to increase visitation from outside the region. This will stimulate attention, interest and economic growth for our region and partnering organizations and sponsors.

If you would like to be featured as a partnering organization, please contact one of our ACED team members to find out how we can work together in keeping our community safe while stimulating economic growth within the region.

We're looking forward to hearing from you!

Sincerely, The ACED team



LETTER FOR SPONSORS

Dear:

We are excited to announce an opportunity to sponsor an initiative with the Almaguin Community Economic Department (ACED) to promote Public Health recommendations with the launch of Staycation in Almaguin! Our community partners will be working together to create itineraries that will be featured on a Staycation website. The website will include partnering organization promotions, links to their websites, sponsor highlights, and more!

The goal of this initiative is to offset the Public Health restrictions that pose a threat to the regional influx of visitors during the tourism seasons. Local residents will be encouraged to actively participate in advertised activities, events and contests, that will enhance knowledge and expertise of our regional assets at the community level. This will also encourage residents to stay in the region as opposed to travelling while the pandemic continues. As restrictions are loosened, we will have the local support, marketable material, and a brand strategy for Almaguin prepared and ready to launch as a campaign to increase visitation from outside the region. This will stimulate attention, interest and economic growth for our region and partnering organizations and sponsors.

We are aware that many businesses and organizations may not offer tourism capacities, which is why we are offering the opportunity to contribute as a sponsor. If you would like to be featured as a sponsoring organization, please contact one of our ACED team members to find out how we can work together in keeping our community safe while stimulating economic growth within the region.

We're looking forward to hearing from you!

Sincerely, The ACED team



INVITATION LETTER TO COORDINATORS

Dear:

We are excited to announce an opportunity to volunteer as a Coordinator for an initiative with the Almaguin Community Economic Department (ACED) to promote Public Health recommendations with the launch of Staycation in Almaguin! Our community partners will be working together to create itineraries that will be featured on a Staycation website. The website will include partnering organization promotions, links to their websites, sponsor highlights, and more!

The goal of this initiative is to offset the Public Health restrictions that pose a threat to the regional influx of visitors during the tourism seasons. Local residents will be encouraged to actively participate in advertised activities, events and contests, that will enhance knowledge and expertise of our regional assets at the community level. This will also encourage residents to stay in the region as opposed to travelling while the pandemic continues. As restrictions are loosened, we will have the local support, marketable material, and a brand strategy for Almaguin prepared and ready to launch as a campaign to increase visitation from outside the region. This will stimulate attention, interest and economic growth for our region and partnering organizations and sponsors.

We are aware that Almaguin hosts many eager and well-connected community members who are passionate about improving the well-being of our region. This is why we are offering the opportunity to contribute as a Coordinator. If you would like to be involved as a Coordinator, please contact one of our Staycation in Almaguin Administration members to find out how we can work together in keeping our community safe while stimulating economic growth within the region. We'll send you a guide to make it easy to organize, communicate the initiative and data collection needs to any of your connections who are interested in joining us to encourage local residents to explore what Almaguin has to offer, and prepare your own personalized itinerary tailored to your favorite village or municipality!

We're looking forward to hearing from you!

Sincerely, The ACED team



SAMPLE GUIDE FOR COORDINATORS

Each week will feature a place or activity that includes an itinerary of locations to visit. These itineraries can be accessed online or downloaded as a pdf for print. A maximum of 15 locations can be included for each weekly feature. Itineraries can feature:

- Day Trips
- 2 Day road trips (1 or 2 night stay included)
- Multi-day road trip (3 nights or longer and can connect to other destinations)

The target audiences can be:

- Outdoor Avids
- Wellness Advocates
- Arts, Cultural and Heritage Enthusiasts
- Foodies and Environmentalists
- Youth

Each coordinator can contribute one municipal or town itinerary inclusive of location found in each of the five categories, and a second itinerary of descriptions for activities in representative locations that will connect with other areas. Categories can be found for the municipal or town itinerary below:



COORDINATOR PLANNING TEMPLATE

Township	Activities (healthy lifestyle)	Connectedness (inclusive initiatives, health and wellbeing services or activities)	Engagement (Activities involving any age or interest)	Green (healthy and sustainable environment)	Youth (Positive development or enhancement of youth experiences)
Monteith/McMurrich	Ex. Biking the seguin trail				Ex. Events at the arena or Community Centre
Perry		Ex. Meditation on the Beach			
Kearney			Ex. Regata		
Armour		Ex. CAMH events			
Ryerson			Ex. Harvest Festival	Ex. Sterling Farm	
Magnetawan					Ex. Clubs and events at the Lion's Park
Burk's Falls		Ex. Burk's Falls Library Book Club			Ex. Dungeons and Dragons nights at the Library
Strong	Ex. Locations for rapelling or climbing				
Joly					
Sundridge					Ex. Splash Pad
Machar	Ex. Golfing at Eagle Lake		Ex. Rentals and tours from Eagle Narrows		
South River		Ex. Northern Edge wellness retreat			
Ballantyne		Ex. Dining at Feast ON establishment: Broken Paddle Patio		Ex. Understanding conservation areas	
Powassan		Ex. Event through the Health Centre			

When completing the municipal/community guide, please add as many activities or places to each column as possible. These can then be used to create an itinerary that lists all of the places in the chart, where to go, what they offer and how to get there. Any participants can be sent a data collection sheet as a guide to gather information to include in the itinerary.

For activities, we will be providing a list of activity-specific information to be collected. The same guide for participants can be used to collect information from businesses offering aspects of a theme activity that can be collected and will be merged with the itineraries of surrounding communities upon submission.



SAMPLE EVENT INFORMATION GUIDE FOR PARTICIPANTS

Businesses, organizations, or clubs will provide the following information to their coordinator for an itinerary to be developed and businesses to be featured on the webpage.

Business Name/Event	
Business Phone Number/Partners	
Business Address/Location	
Business/Event Operating Hours	
Business/Contact Email	
Business/Event Website	
Business/Event Description	
Owner/Contact Name	
Contact Phone Number	
Contact Email	
Photos	
Health and Safety Measures for Public Adherence	

Please complete the following information to the best of your knowledge and return it to: ***(insert email address of the coordinator)*** by Monday April 12, 2021 to have your submission included in Staycation in Almaguin!



SAMPLE PHOTOGRAPHY AND VIDEOGRAPHY RELEASE FORM

Please note that this sample may not capture all liability concerns pertaining to the collection of content that includes individuals, personal property or other sensitive information. Additional information may need to be collected based on the nature of the content.

I, _____, hereby grant permission to Almaguin Community Economic Development, and public sector partners, the rights of my image(s), in video or still, and of the likeness and sound of my voice as recorded on audio or video tape without payment or any other consideration. I understand that my image(s) may be edited, copied, exhibited, published, or distributed and waive the right to inspect or approve the finished product wherein my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of my image or recording. I also understand that this material may be used in diverse settings within an unrestricted geographic area.

Photographic, audio or video recordings may be used for public sector marketing purposes which may include but is not limited to: Presentations, Courses, Online/Internet Videos, Media, News (Press). **Images WILL NOT be permitted for use in FOR profit advertising unless approved by the provider.**

By signing this release, I understand this permission signifies that photographic or video recordings of me may be electronically displayed via the Internet or in the public educational setting.

There is no time limit on the validity of this release nor is there any geographic limitation on where these materials may be distributed. I acknowledge that I will not be consulted prior to the use of the images on a per-use basis.

By signing this release, I acknowledge that I have completely read and fully understand the above release and agree to be bound thereby. I hereby release any and all claims against any person or organization utilizing this material for regional promotional purposes.

Full Name _____

Street Address/P.O. Box _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____

Email Address _____

Signature _____ Date _____

If this release is obtained from a presenter, or includes persons, under the age of 19, then the signature of that presenter's parent or legal guardian is also required.

Parent/Guardian Signature _____ Date _____



RESOLUTION

2021-011

Be it resolved that the Almaguin Community Economic Development Board has received, reviewed, and supports the Staycation in Almaguin Proposal and encourages all members to consider supporting the project with a \$1900 financial contribution. Furthermore, the Board approves a \$2000 contribution from the ACED budget to support the Staycation in Almaguin.

MOVED BY:

Wendy Whitwell

SECONDED BY:

Jennifer Farquar

CARRIED:

Yes / No

Comments:

Whereas, the *(insert name of municipality here)* is within the district of the North Bay Parry Sound District Health Unit (Health Unit); and

Whereas, the Health Unit received its first allocation of vaccine more than a month and a half later than Southern Ontario and Ottawa health regions; and

Whereas, vaccine allocation for the Health Unit has not increased over time to compensate for the delay in provision of the first vaccine allocation; and

Whereas, COVID-19 transmission rates in Northern Ontario, as evidenced by the effective reproduction numbers $R_{(t)}$, are among the highest in the province; and

Whereas, due to the vaccine allocation, the Health Unit is still in phase 1 of the rollout while public health unit regions in Southern Ontario and Ottawa are in phase 2; and

Whereas, 26.5% of the population in the Parry Sound District and 22.4% of the population in the Nipissing District are aged 65 years or older, compared to 16.7% for all of Ontario (2016 Census); and

Whereas, the delay in the Health Unit vaccine allocations is causing increasing inequities in the booking of COVID-19 vaccination clinics; and

Whereas, due to the vaccine allocation, Indigenous populations have not received their required allocation.

Now Therefore Be It Resolved, that the *(insert name of municipality here)* request that the vaccine allocation be prioritized to public health unit regions that are still in phase 1 to enable them to catch up to those regions in Southern Ontario and Ottawa; and

Furthermore Be It Resolved, that this motion be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Christine Elliot, Minister of Health, Vic Fedeli, MPP – Nipissing, Norm Miller, MPP – Parry Sound-Muskoka, John Vanthof, MPP – Timiskaming-Cochrane, Mayors/Reeves within the North Bay Parry Sound District Health Unit district, Ontario Boards of Health, and the Association of Local Public Health Agencies (aLPHa).



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

March 19, 2021

Via Email: norm.miller@pc.ola.org

Norm Miller, M.P.P. (Parry Sound – Muskoka)
12th Floor, Ferguson Block
77 Wellesley St. West
Toronto, ON M7A 1N3

Dear Mr. Miller,

**RE: Support for Wendigo Lake Expeditions Inc. Proposed
Repurposing of Project D.A.R.E. Facilities**

Please be advised that at their last regular meeting on March 17, 2021, the Council of the Township of Perry declared their support to the Government of Ontario for continuing to fund the facility and programs that are operated by Wendigo Lake Expeditions, which is located near the Village of South River.

The Council of the Township of Perry would like to recognize the ongoing efforts of Wendigo Lake Expeditions (WLE) as they continue to evolve to meet the needs of youth by providing life changing programming that improves social determinants of health for a variety of marginalized populations. Additionally, as WLE is a long-time employer in the region, the Council of the Township of Perry would like to recognize their continued beneficial impact on the economy in the Almaguin region, which includes the attraction of highly qualified professionals.

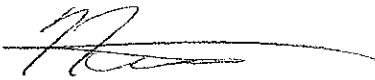
WLE leverages expertise and a facility with an organizational foundation primed to continue serving needs that include, but are not limited to, child welfare, addictions, mental health, and rehabilitation services that are in demand regionally. Ensuring capital retention is maintained to provide an environment that fosters healthy development of children, youth, and emerging adults (18-24 years) will allow WLE to create and improve relevant programs that meet the changing needs of Ontario children while continuing its important contributions to our region.

The Council of the Township of Perry strongly encourages the support of WLE efforts to collaborate with various stakeholders while allowing the continuation of world-renowned services that address gaps in social and health services. This will facilitate the provincial and federal government's ability to prioritize the retention of health and well-being, qualified human resources, and economic prosperity of our region.

Should you require further clarification regarding our support, please contact Beth Morton, Clerk-Administrator, by telephone at 705-636-5941 or by email at beth.morton@townshipofperry.ca.

Your immediate attention to this matter is greatly appreciated.

Sincerely,



Norm Hofstetter
Mayor

c.c. Stephen Glass, WLE, President of the Board of Directors
glass@wendigolake.com

Jeremie Carreau, WLE, Executive Director
carreauj@wendigolake.com

All Municipalities in the Region of Almaguin Highlands

NH/ec



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

SENT VIA EMAIL

March 25, 2021

The Right Honourable Justin Trudeau, MP
Prime Minister of Canada
Langevin Block
Ottawa, Ontario K1A 0A2

Prime Minister:

RE: Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms)

At its Regular Meeting held on March 8, 2021 Council of the Town of Kingsville passed the following Resolution:

"205-2021

Moved By Councillor Thomas Neufeld, **Seconded By** Councillor Larry Patterson

A Resolution concerning Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms), specifically Amendment 26, Section (58.01 (1-8), Conditions-bylaw.

WHEREAS municipalities have never been responsible for gun control laws in Canada;

AND WHEREAS law abiding Kingsville residents who own legal handguns have already been thoroughly vetted through the CFSC, PAL and ATT applications;

AND WHEREAS illegal gun owners and smugglers do not respect postal codes;

AND WHEREAS if one municipality enacts a ban and not a neighbouring municipality, this will create a patchwork of by-laws;

AND WHEREAS a municipal ban would be difficult to enforce and easy to get around.

NOW THEREFORE BE IT RESOLVED that The Corporation of the Town of Kingsville is OPPOSED to the adoption of any by-laws restricting the possession, storage and transportation of legally obtained handguns;

AND BE IT FURTHER RESOLVED that this resolution be forwarded to the following public officials: MP Chris Lewis-Essex, MPP Taras Natyshak-Essex, Premier of Ontario The Honourable Doug Ford, Leader of the Official Opposition Andrea Horwath, Prime Minister of Canada The Honourable Justin Trudeau, and Leader of Official Opposition The Honourable Erin O'Toole."

If you require any further information, please contact the undersigned.

Yours very truly,

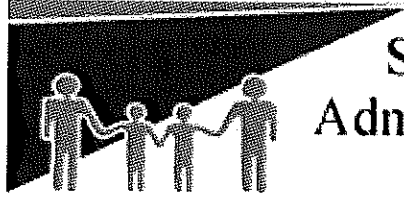


Sandra Kitchen
Deputy Clerk-Council Services
Legislative Services Department
skitchen@kingsville.ca

cc: Hon. Doug Ford, Premier
cc: Hon. Andrea Horwath, Official Leader of the Opposition
cc: Hon. Erin O'Toole, Official Leader of the Opposition
cc: MP Chris Lewis- Essex
cc: MPP Taras Natyshak-Essex
cc: Hon. Bill Blair, Minister of Public Safety and Emergency Preparedness
cc: MP Shannon Stubbs
cc: Mayor Aldo DiCarlo, Town of Amherstburg
cc: Mayor Larry Snively, Town of Essex
cc: Mayor Tom Bain, Town of Lakeshore
cc: Mayor Marc Bondy, Town of LaSalle
cc: Mayor Hilda MacDonald, Municipality of Leamington
cc: Mayor Gary McNamara, Town of Tecumseh
cc: all Municipalities in Ontario

premier@ontario.ca
horwatha-gp@ndp.on.ca
erin.otoole@parl.gc.ca

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer Monthly Report

March 2021

Mission Statement

“We are committed to the provision and promotion of services that assist individuals in attaining an optimum quality of life and that contribute to the well-being of the community.”

ADMINISTRATION - Tammy MacKenzie, CAO

Is it spring yet? We are close...I can envision the sunshine on my face while sitting on the dock.

Office 365

We have had a very busy month of February at the DSSAB with a lot of modernization happening on all fronts. Within the last month, The I.T. department worked diligently to hit a target date of March 1st for full migration to Office 365 for all staff at the DSSAB.

The first three (3) weeks of February were spent planning, staging the new environment and coordinating the email data for migration. They also worked with the staff to clean up old contacts and email data and to communicate the coming changes with enough notice, to help mitigate some of the potential issues that can arise from a major change in technology. The final week of February was spent with a nightly migration of email data to Microsoft's Canadian datacenter, with a full and final migration over the last weekend of the month.

Everything went live as scheduled on March 1st with only minor issues that were quickly resolved. Users have been quick to adapt to the new email system as well as to embrace the added supports that Office 365 offers. This was a major transition, within a very short time frame and the I.T. team did a fantastic job to carry us through in such a positive way!

HiMama

Our next project that came to fruition was the successful launch of HiMama. This app now allows our Directly Operated Child Care Centres to communicate daily with each family; sharing photos, videos and information about the child's day which is especially important during pandemic times when families are not permitted in the playrooms. Likewise, families can message the staff to relay important information about their child that will enhance our daily programs. We are very pleased to be rolling out the next phase of our HiMama app to the Home Child Care Program in March. This will enable each Home Child-care Provider to receive an iPad with the app downloaded and ready for them to begin sharing information with their clients and families. Please see **Appendix A** for an example of the information that is shared daily with families. Congratulations Childcare Programs!

MCCSS Vision for Social Assistance

On February 11th we received communication from Janet Menard, Deputy Minister of MCCSS that Minister Smith announced Ontario's new vision for social assistance - Recovery & Renewal: Ontario's Vision for Social Assistance Transformation. It was indicated that Ontario is at a critical juncture as we continue to struggle through the impacts of COVID-19. Despite our local Ontario Works caseload volumes being significantly lower than budgeted, we know that at some point our most vulnerable clients will be in dire financial situations.

As such, the ministry has indicated that Ontario's social assistance system must be ready to support increased numbers of people back towards employment, independence and stability. The new vision for social assistance aims to create an efficient, effective and streamlined social services system that focuses on people by connecting them with a range of local services and supports that respond to their unique needs and addresses barriers. Their goal is that once life stabilization is achieved, more people will also succeed in employment, contributing to better outcomes in all areas of their lives. **Appendix B** outlines their working vision.

Monthly OPP Media Release

Our West Parry Sound Ontario Provincial Police partners have moved to reporting domestic related incidents differently through a total domestic occurrence monthly media release. This includes criminal code domestics as well as non-criminal code. We have included the February 2021 media release in your Board package and will continue to add this release monthly.

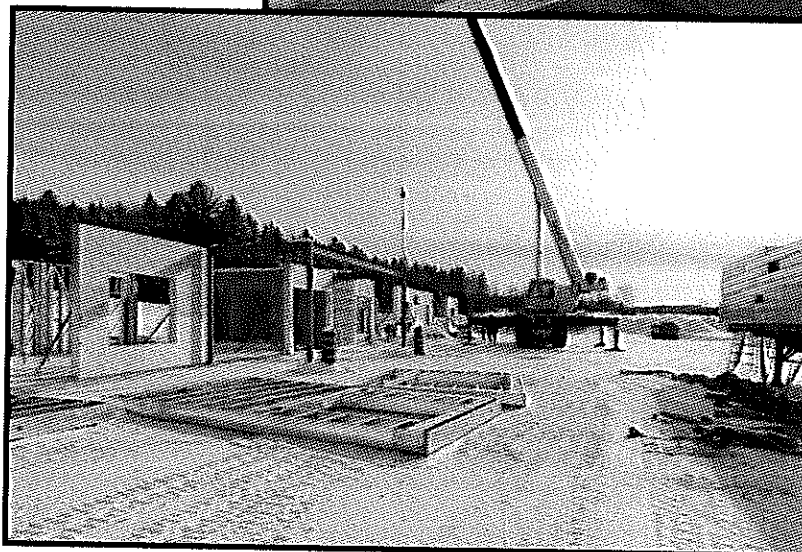
NOAH Project Update

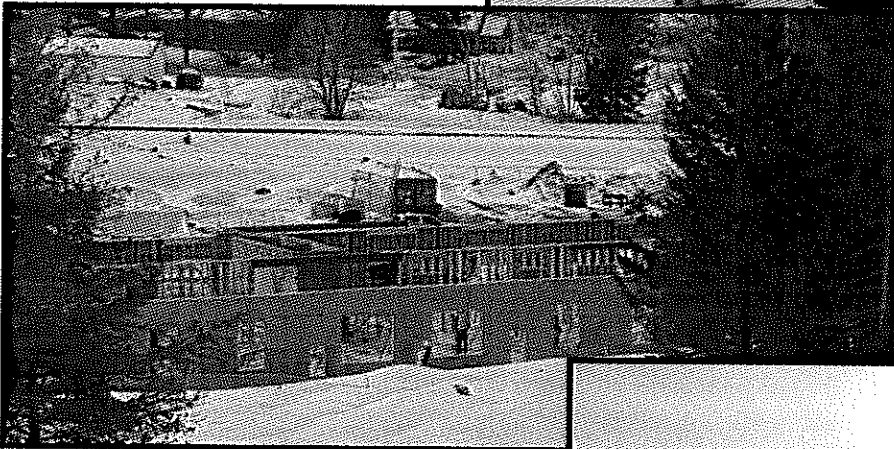
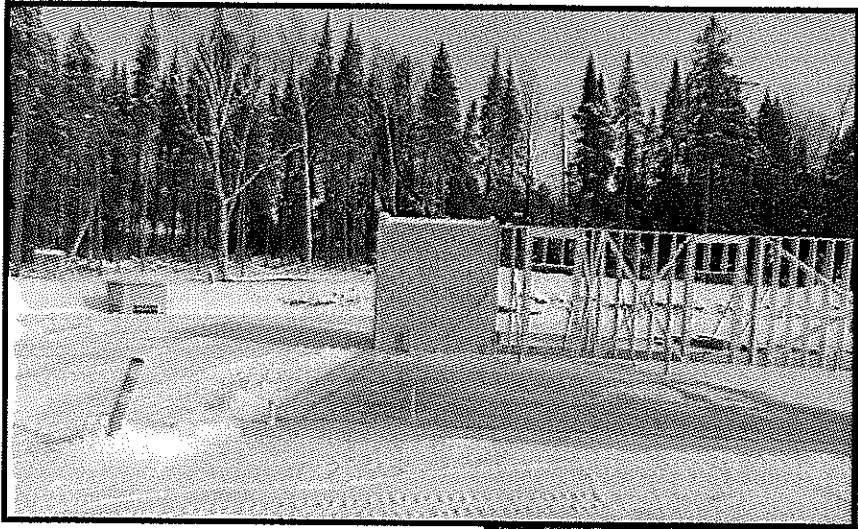
- All foundations are complete and rough grade established at perimeter of building
- Stairwells and elevator hoistway are completed to the second-floor level (see photos)
- Exterior and interior load bearing walls are complete for the first floor
- Hollow core floor slabs are being installed this week (March 3rd)

Looking Ahead

- Precast floor slabs for 2nd floor completed by March 5th
- Masonry for 2nd floor stairways and elevator hoistway – March 8th to 19th
- 2nd floor installation of structural exterior and interior walls – March 22nd to 31st
- Precast floor slabs for 3rd floor – April 5th to 8th
- Masonry for 3rd floor stairways and elevator hoistway - April 12th to 23rd
- 3rd floor installation of structural exterior and interior walls - April 28th to May 7th
- Precast roof slab installation - May 10th to 14th

Work will begin on interior partition walls and mechanical & electrical rough-ins starting on the 1st floor proceeding to second once it is safe to do so. This could begin as early as the week of March 22nd.





COMMUNICATIONS - JJ Blower, Communications Officer

I am pleased to have the opportunity to report to the Board on some of our current communication efforts. The last couple of months have been an incredible learning experience, learning about the vast range of programs and services offered through the DSSAB. Locally born and raised, I was surprised that many of our existing programs and services were unfamiliar to me. This tells me that much improvement is needed in this area and I am eager to find new and innovative ways to share more of this information with the public, and engage with our municipal partners and stakeholders.

Social Media



I hope you have all connected with us on Facebook! This is a great tool for us to share information with the community, and to share resources that are available from our other community partners. As with any social media start-up, these things take time to catch on. I will now be reporting our social media insights to you on a monthly basis, through this report. Links to our Facebook pages can be found below:

- [District of Parry Sound Social Services Administration Board](#)
- [Esprit Place Family Resource Centre](#) – March 8th is International Women’s Day, which is a primary focus of our pre-scheduled posts earlier this month.
- [EarlyON Child and Family Centres in the District of Parry Sound](#) – Note: This Facebook page was created some time ago, and is being well managed by the EarlyON team. The EarlyON team has been doing a great job of creating videos, reaching out virtually to clients with check-ins, and providing activities for families at home through the pandemic.

District of Parry Sound Social Services Administration Board Facebook Page	February 1- March 2, 2021
Total page followers	77
New followers this month	69
Post reach this month (# people who saw post)	5,977
Page views this month	300
Post engagement this month (# reactions, comments, shares)	500

Esprit Place Family Resource Centre Facebook Page	February 1- March 2, 2021
Total page followers	39
New followers this month	34
Post reach this month (# people who saw post)	1,584
Page views this month	135
Post engagement this month (# reactions, comments, shares)	284

Media Coverage

In the last couple months, we have received two calls from local media requesting comment on a variety of issues. Interviews were conducted verbally and in writing by the Communications Officer, after consultation with the CAO and appropriate department Manager.

The first was an inquiry regarding DSSAB support of the Good Happenings Food Bank in South River. Click [HERE](#) to view this article.

The second was an inquiry regarding the construction of some Tiny Homes in Almaguin and whether they would have an impact on affordable housing availability. Click [HERE](#) to view this article.

Briefing Notes

In an effort to be proactive with external communications, particularly where the media is concerned, we have implemented briefing notes. The briefing note is a short, internal document, that quickly and effectively informs the decision maker, or in this case the leadership team, of a situation including background information and key messaging. The future use of this type of document will ensure that the DSSAB speaks with one voice and messaging is consistent and concise.

Vaccine Hesitancy Campaign

We have been communicating with the West Parry Sound Health Centre, Family Health Teams and the Health Unit to ensure that when vaccines are offered to staff and clients we are effective at combating vaccine hesitancy. Information is already being shared on our Facebook page and will be promoted internally as the timeline for vaccinations is released by the Health Unit.

Media Monitoring

The scanning of print, online and social media is now a daily routine. This helps to ensure that we are alerted early to any mentions of the DSSAB by the media, be it positive or negative. Media monitoring will help to identify potential issues and mitigate damage. It is an essential part of any effective reputation management plan and encourages us to be proactive, rather than just reactive.

Website

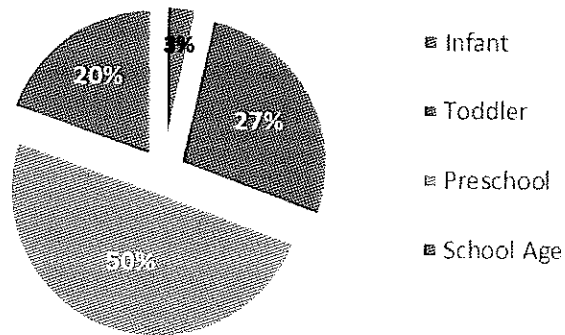
Work is underway to improve the www.psdssab.org website. These improvements will include enhanced accessibility to meet Web Content Accessibility Guidelines (WCAG) 2.0 Level A, as required by the *Accessibility for Ontarians with Disabilities Act (AODA)*. Currently, these upgrades are being done internally by the Communications Officer. Pending completion of the Strategic Plan, we may revisit whether to invest in the services of an outside web developer for increased functionality. However, in the interim, these in-house improvements will provide a user-centered web design, that is easy to navigate, with accurate, updated information. A go-live date for this updated website has not been set, but the Board will be kept apprised.

DIRECTLY OPERATED CHILD CARE PROGRAMS - Brenda Wiltshire, Manager

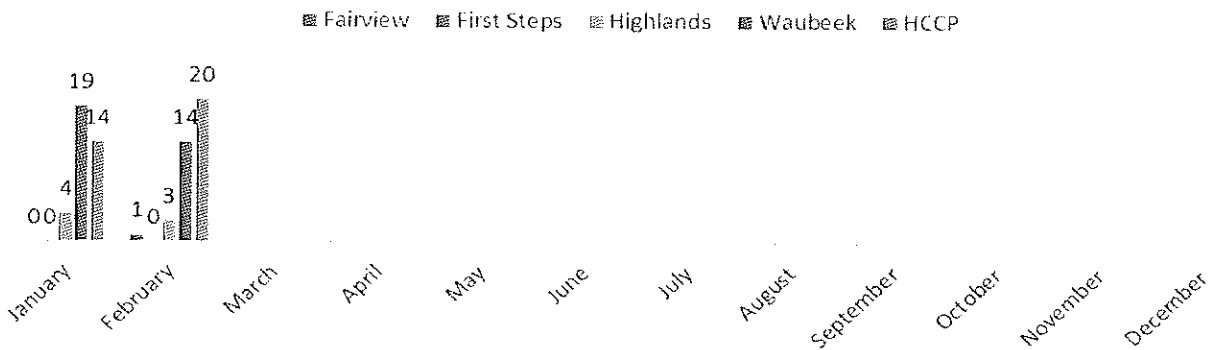
Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District February 2021						
Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18m)	N/A	N/A	1	1	8	10
Toddler (18m-30m)	10	16	12	24	17	79
Preschool (30m-4y)	20	16	20	39	49	144
School Age (4y-12y)	24	N/A	N/A	2	31	57
# of Active Children	54	32	33	66	105	290

Percentage of Children By Age Group



Directly Operated Child Care WaitList
By Program



With the extension of the latest provincial stay-at-home order coupled with a revision to the screening regulations, our Directly Operated Child Care Programs have been impacted by more absences, from both a staffing standpoint, as well as children. Staff and children must not attend the child care program if they are showing signs of 1 or more symptoms and must go for testing. They may return to care if the test results return as “negative” or they have isolated for 10 days from the first day of being symptomatic. This isolation period has been extended to include all persons within the household. Waubeek ELCCC has been unable to open a third preschool room at 66 Waubeek as a result of the Ministry of Education’s COVID-19 Guidelines for Re-Opening Child Care.

Inclusion Support Services

Inclusion Support Services Stats for January 2021							
Age Group	EarlyON	Licensed Early Learning & CCC’s	Monthly TOTAL	Year-to-Date TOTAL	Waitlist	New Referrals	Discharges
Infants (0-18m)	0	0	0	0	0	0	0
Toddlers (18m-30m)	0	3	3	3	2	3	0
Preschool (30m-4 y)	10	28	38	38	6	5	0
School Age (4y+)	15	8	23	23	0	0	0
Monthly TOTAL	25	39	64	-	8	8	0
Year-to-Date TOTAL	25	39	-	64	8	8	0

There has been a noticeable increase in the number of school age children serviced by the ISS team as parents decide not to enroll their child in school while the pandemic is prevalent. We remain committed to supporting all the families as they work through the many challenges presented with attending school during these times.

EarlyON Child and Family Programs

EarlyON Child and Family Centre for January 2021		
Activity	January	Year-to-Date
Number of Children Attending	0	0
Number of New Children Attending	0	0
Number of Families Visiting	0	0
Number of New Families Visiting	0	0
Number of Virtual Programming Events	30	30

The EarlyON Facebook page remains an outstanding way to reach families. Over the course of January, the page reached 168,722 Facebook users, received over 5,000 post clicks and approximately 700 reactions. It is not only followed by families in Canada, but visitors came from the USA, Columbia, Australia, Brunei and Botswana. The EarlyON staff have been congratulated on their ability to pivot so quickly and embrace the technology required to produce high quality virtual programming. Please check out one of our favourite posts here:

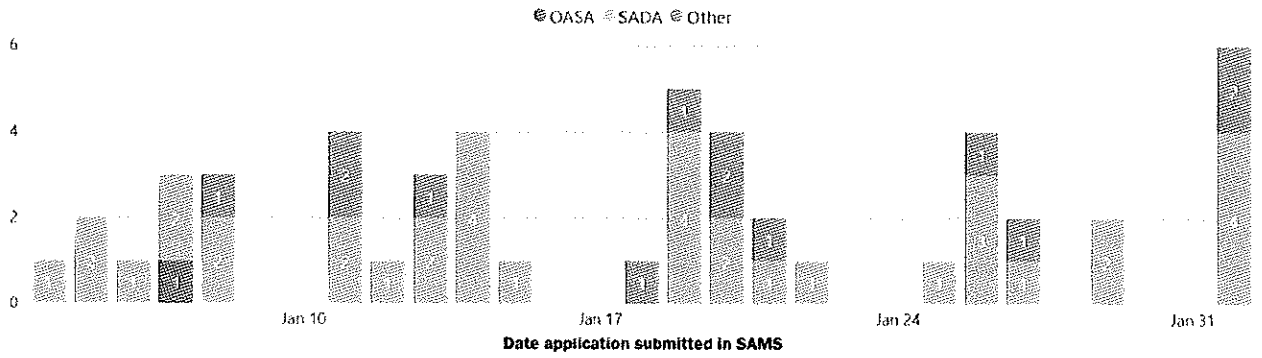
<https://www.facebook.com/752453571596028/videos/663775377671528>

In addition to virtual programming the EarlyON staff have been busy making wellness calls to families that reached out to the facilitators requesting support and 90 families will be provided with Activity Bags, once the stay-at-home order is lifted, that include the materials to carry out home based activities with their little ones. While the doors may be closed to the EarlyON programs, staff have been instrumental in finding creative ways to reach the children and their families at home.

ONTARIO WORKS - Jeff Degagne, Manager

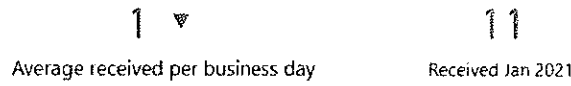
Social Assistance Digital Application (SADA) & Centralized Intake - January 2021

Cases with an Ontario Works application that has been submitted in SAMS

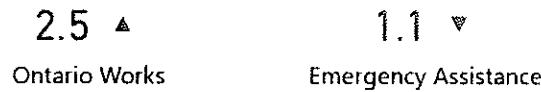


51 applications for Ontario Works, either through the Intake and Benefits Administration Unit (IBAU) or local staff, were processed in January 2021. 14 OW applications, 2 Temporary Care Assistance applications and 11 Emergency Assistance applications were processed by local office staff.

Emergency Assistance applications



Average number of business days from screening to grant

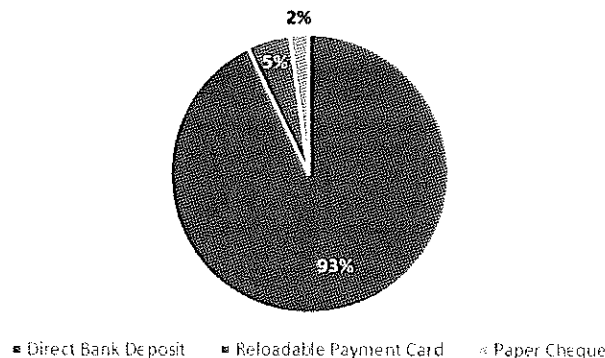


MyBenefits

We are now at **20.15%** of the caseload registered with the MyBenefits web service.

DBD Enrollment

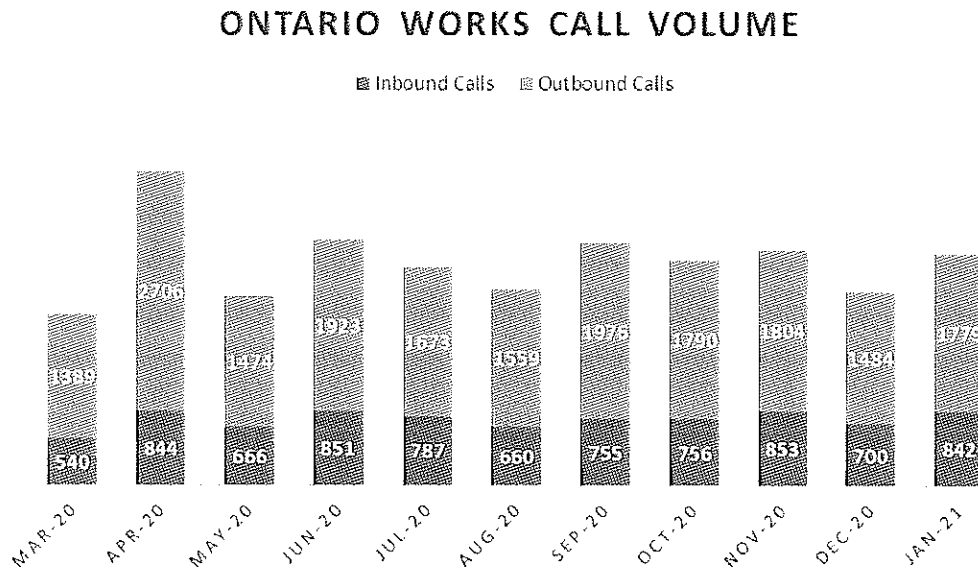
Payment Receipt Method - January 2021



CHPI Spending - Social Assistance

	Community Homelessness Prevention (CHPI) Applications January 2021	Amount Spent	Community Homelessness Prevention (CHPI) Applications January 2020	Amount Spent
Parry Sound	OW - 6 ODSP - 3	\$7,423.00	OW - 8 ODSP - 5	\$4,906.55
South River	OW - 6 ODSP - 9	\$11,111.41	OW - 12 ODSP - 9	\$18,909.35
TOTAL	OW - 12 ODSP - 12	\$18,534.41	OW - 20 ODSP - 14	\$23,815.90

Ontario Works Call Volume Statistics



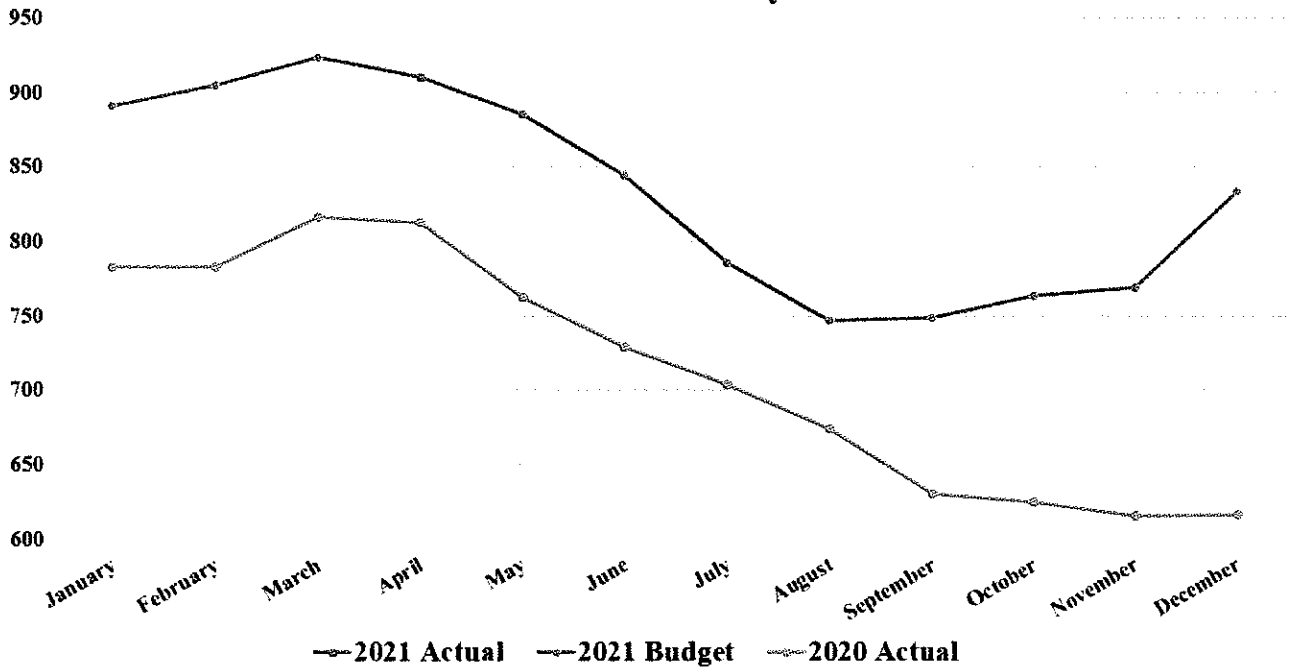
Call volume for Ontario Works continues to increase as the lockdown and stay-at-home orders remain. This does not include other interactions such as texting or email.

Integrated Reception

Call volume has also increased to our Integrated Reception staff.

January 2021	Inbound Calls	Outbound Calls	Total
Parry Sound	1,038	222	1,260
South River	384	93	477
TOTAL	1,422	315	1,737

2021 Caseload Activity

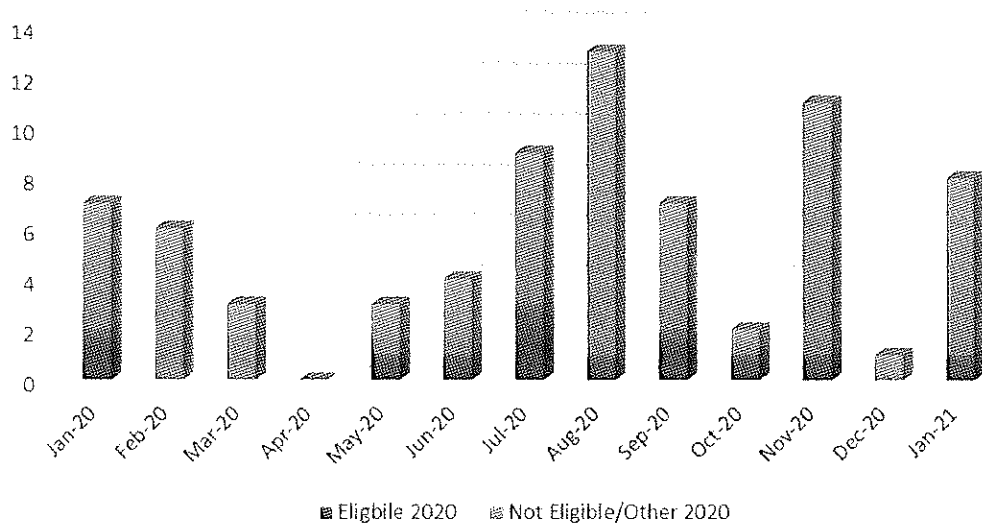


LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2021 Actual												
2021 Budget	891	905	924	911	886	845	786	747	749	764	769	833
2020 Actual	783	783	817	813	763	729	704	674	630	625	615	616

CHILD CARE SERVICE MANAGEMENT - Jeff Degagne, Manager

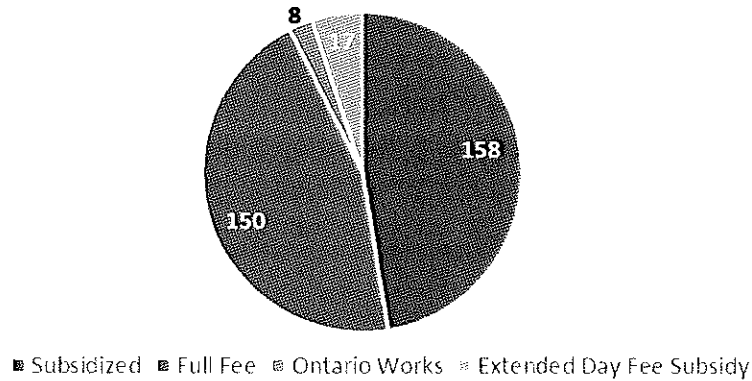
OLAF

OLAF Fee Subsidy Applications



Child Care Fee Subsidy Statistics for January 2021

Total Children by Funding Source in District



In January 2021, a total **318** families and **333** children utilized Child Care Services in the District. This is another small increase from December as the Child Care system in the District continues to recover from the impact of the pandemic. In comparison to the same time last year, **496** families and **533** children accessed care in January 2020.

HOUSING & INTEGRATED SERVICES - Pam Nelson, Manager

Housing Programs

Social Housing Centralized Waitlist Report - January 2021			
	East Parry Sound	West Parry Sound	Total
Seniors	10	94	104
Families	81	319	400
Individuals	268	199	467
Total	359	612	971
Total Waitlist Unduplicated			403

Community Housing Centralized Waitlist (CWL) 2020 - 2021 Comparison Applications and Households Housed from the CWL											
Month 2020	New App	New SPP	Cancelled	Housed	SPP Housed	Month 2021	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	6	1	6	5		Jan	4		5	5	1
Feb	15		11	3		Feb					
Mar	10					Mar					
Apr	3		5	4		Apr					
May	1		8	2		May					
June	1		3			June					
July	5		13	2		July					
Aug	10		6	2		Aug					
Sept	4	2	6	3	1	Sept					
Oct	7	1	11	3		Oct					
Nov	4	1	1	2		Nov					
Dec	6	1	2	1		Dec					
Total	72	6	72	27	1	Total	4		5	5	1

**** SPP = Special Priority Applicant****

- 5 applications were cancelled this month due to the applicants being in receipt of COHB funding (Canada Ontario Housing Benefit)
- 5 applicants were housed this month, 1 was SPP and 1 was an over housed applicant

Homelessness Prevention Program - Community Relations Workers

For the month of January 2021

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	6	3
ODSP	8	11
Ontario Works	1	5
Low Income	9	13

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	4	7
ODSP	5	10
Ontario Works	1	5
Low Income	6	10

Contact/Referrals

January	East	West	YTD
Homeless	1	4	5
At Risk	1	5	6

Short Term Housing Allowance

Month	Active	YTD
January	6	6

Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI
ODSP	6	\$698.43
Low Income	10	\$5,643.80

Reason for Issue	Total
Food/Household/Misc.	\$5,342.23
Utilities/Firewood	\$1,000

Call Volume

Community Relations Workers Calls

January 2021	Incoming Calls	Outgoing Calls	Total
Community Relations Worker	74	296	370

Assessment Case Workers

January 2021	Incoming Calls	Outgoing Calls	Total
South River	122	384	506
Parry Sound	212	334	546

HOUSING OPERATIONS - Sharon Davis, Manager

Esprit Place Family Resource Centre

Emergency Shelter Services	January 2021	Year-to-Date (2021)
Number of Women who stayed in shelter this month	11	11 Number of women who stayed in the shelter this year who were unique to the shelter
	Those new to the shelter this year: <input type="text" value="6"/>	
	Those who have stayed and had prior stays in the year: <input type="text" value="3"/>	
	Those who have stayed and were carried over from last month: <input type="text" value="2"/>	
Number of Children Active in program this month	4	4
Number of New Admissions (Children) (unduplicated)	4	4
Direct Service Hours to Women (Shelter and counselling)	65	65
Resident Bed Nights (Women & Children)	195	195
Occupancy Rate	63%	63%
Days at capacity	1	1
Days over-capacity	0	0
Phone Interactions (crisis/support)	92	92

Outreach Services		
	January 2021	Year-to-Date 2021
Number of Women Served this Month	1	1
Number of Women Registered in the Program	8	8
Number of Public Ed/Groups Offered	0	0

Transitional Support		
	January 2021	Year-to-Date 2021
Number of Women Served this Month	12	12
Number of Women Registered in Program	14	14
Number of Public Ed/Groups Offered	0	0

Child Witness Program		
	January 2021	Year-to-Date 2021
Number of Children Served this Month	6	6
Number of Children Registered in Program	10	10
Number of Public Ed/Groups Offered	0	0

Parry Sound District Housing Corporation

Activity for Tenant and Maintenance Services - January 2021

Action	Current	Year-To-Date
Move outs	1	1
Move ins	3	3
L1 Forms	0	0
N4 – Notice of eviction for non payment of rent	0	0
N5 – notice of eviction for disturbing the quiet enjoyment of the other occupants	0	0
N6 - Notice of eviction for illegal acts or misrepresenting income (RGI)	0	0
N7 –notice of eviction for willful damage to unit	0	0
Repayment Agreements	3	3

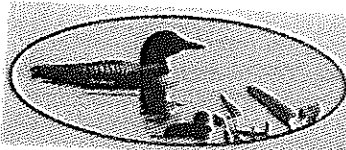
Tenant Services	
Wellness Check-ins	41
Paramedicine	7
Tenant Home Visits	1
Wellness Checks @ 7 buildings	

Maintenance		
Pest Control	8	8 buildings monitored monthly
Vacant Units	3	family (1); single (2)
Work Orders	103	work orders created for maintenance work and related materials
After Hours Calls	7	7 after hours calls in January; 6 staff participate in the weekly on call rotation

Capital Projects

January 2021

- Heater replacements within our buildings based on assessment completed in December
- Scheduled asbestos abatement preparation and completed basement insulation on a vacant family unit
- Replacement of smoke detector units along with smoke alarms in homes throughout the district
- Closed out Callander replacement ramp/walkway project



Welcome to our March 2021 Newsletter

Included in this issue:

- The Magnetawan Watershed
- Use of Cleaners & Their Impact on Your Septic System
- Public Service Announcement: Kearney Lions Club Fundraiser

The Magnetawan Watershed

KWEF's mission is to help preserve the quality of air, water, and terrestrial ecosystems of the Almaguin area of the Magnetawan Watershed and help protect this unique natural heritage for generations to come.

The Magnetawan River Watershed flows 175 km from its source in Algonquin Provincial Park, through lakes, rapids and waterfalls, to empty into Georgian Bay at the community of Britt on Byng Inlet.

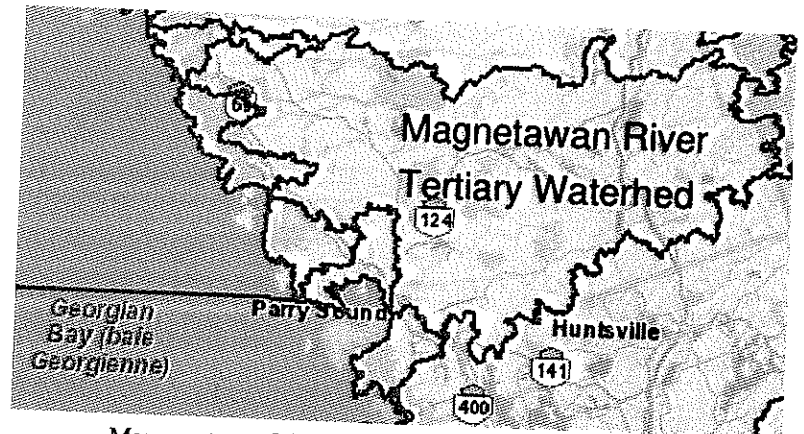
A healthy watershed conserves water, promotes streamflow, supports sustainable streams, rivers, lakes, and groundwater sources, enables healthy soil for crops and livestock, and also provides habitat for wildlife and plants. Our watershed is important not only for our tourism industry, but for the sustenance of all life. Surface water and storm water runoff within our watershed ultimately drains to other bodies of water. It is essential to consider the downstream impacts of the use of our watershed.

Watersheds are sensitive to pollution and land use. Gravel pits, quarries, mining, pesticide and fertilizer runoff, erosion and logging, and badly maintained septic systems all affect water quality, not only in our lakes and rivers, but in all others downstream. What we do on our land and in our waterways affects our water quality and ultimately quality of all life, both locally and that of our neighbors' downstream.

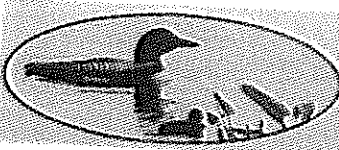
How can we keep our watershed clean and healthy?

- Improve drainage and landscape your property to reduce rainwater runoff into the lake
- Leave wetlands intact and shorelines natural
- Use indigenous plants in your landscape plan to reduce watering and fertilizing needs
- Use natural methods of insect and disease control to minimize the use of pesticides
- Maintain your septic system
- Don't pour toxic household chemicals, paint, oil or solvents down the drain or in the lake; take them to the hazardous waste centre
- Conserve water every day. Take shorter showers, fix leaks & turn off the water when not in use
- Recycle yard waste in a compost pile & use a mulching mower

For more information on healthy watersheds visit the North Bay-Mattawa Conservation Authority, www.nbmca.ca



Map courtesy of the Magnetawan Watershed Land Trust
www.mwlt.org
Original source: OMNRF watershed Flow Assessment Tool
<http://bit.ly/ONMap>



Use of Cleaners & Their Impact on Your Septic System

Many cleaners we have in our homes and cottages contain products that can harm the bacteria in our septic systems. Below are five products that should be avoided in order to keep your septic system as healthy as possible.

- * Bleach
- * Antibacterial soaps
- * Toilet bowl cleaners
- * Drain cleaners
- * Quaternary Ammonium compounds, (Quats). These are potent disinfectant chemicals commonly found in dishwashing liquids, hand soaps, window cleaners, "all-purpose" cleaners, floor products, baby-care products, disinfectant sprays and wipes, air fresheners, and other cleaning products that advertise anti-microbial activity or designed to kill germs.

Unfortunately, in Canada, product manufactures aren't *required* to list ingredients, although some disclose them *voluntarily*. In addition, Canada does not require warnings about chronic health and environmental hazards from chemicals in cleaning products.

What to use instead?

The best solution? Make your own: baking soda, vinegar and borax are used for many home-made cleaners. The David Suzuki Foundation has put together recipes for green homemade cleaners that are easy to make and affordable. Here is a link to their recipes: http://bit.ly/Cleaner_Recipes.

Benefits

In addition to keeping your septic system working properly, using green cleaners instead of toxic chemical cleaners will:

- ✓ Make Your Home Safer
- ✓ Protect Your Health
- ✓ Clean up Your Indoor Air
- ✓ Save You Money

Public Service Announcement: Kearney Lions Club Fundraiser

The Kearney Lions Club is conducting a fundraiser for local community projects. Hubbert's Maple Syrup is being offered for sale, with curbside pick-up, at Fetterley's Gas & Convenience.

Saturday April 3, 2021, 10:00 a.m. to 2:00 p.m. Advance Orders Only.

4 Litre: \$60.00 2 Litre: \$36.00 1 Litre: \$24.00 500 ml: \$14.00 Glass or Jug 250 ml: \$8.00 Glass

For advance orders to support worthy community projects, please call:

Lions Mary or Rick Flavelle at 705-636-5438 or Lion Blair Ballantyne at 705-788-4440



All the best to all of you from KWEF. Please remember to take good care of our lakes!