



# AGENDA

## REGULAR COUNCIL MEETING

Council Chambers

Friday, May 14<sup>th</sup>, 2021 - 1:00 p.m.

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**NOTE:** A Closed Session will commence at the end of the meeting.

1. **Call the Meeting to Order**
2. **Approval of Agenda**
3. **Declaration of Pecuniary Interest and the General Nature Thereof**
4. **Delegations/Presentations**
  - (a) **Delegations**
    - (i) **Holly Groome, Vice President, Clam Lakes Property Owners Association re: [Bare Rock Trail](#)**
  - (b) **Presentations - Nil**
5. **Minutes**
  - (a) **Adoption of Minutes**
    - (i) **Regular Meeting, [Draft Minutes – April 23<sup>rd</sup>, 2021](#)**
    - (ii) **Special Meeting, [Draft Minutes – April 30<sup>th</sup>, 2021](#)**
  - (b) **Receive Committee Minutes**
    - (i) **Joint Waste Management Committee, [Draft Minutes – April 28<sup>th</sup>, 2021](#)**
6. **Committee Resolutions for Consideration - Nil**
7. **Public Meetings (Pursuant to the *Planning Act*) - Nil**
8. **Public Meetings (Pursuant to the *Municipal Act*) - Nil**
9. **Unfinished Business - Nil**
10. **Reports and By-laws**
  - (a) **Building - Nil**
  - (b) **Planning**
    - (i) **Report and Resolution re: [Purchase of Neighbouring Property](#)**
  - (c) **Operations**
    - (i) **Transfer Station Report – [for the period April 23, 2021 to May 11, 2021](#)**
    - (ii) **Verbal Report and Resolution re: Town Garbage Pick-up**
    - (iii) **Report and Resolution re: [2021 Equipment Bids](#)**
    - (iv) **Discussion and Resolution re: [Hydro to Park Road Ball Diamond](#)**
    - (v) **Report and Resolution re: [Surplus Equipment](#)**
    - (vi) **Report and Resolution re: [2021 OSIM Bridge and Culvert Inspection Program](#)**
    - (vii) **Discussion and Resolution re: Summer Students**
  - (d) **Administration**
    - (i) **Resolution re: Appointment of Deputy Mayor**
    - (ii) **Report and Resolution re: [Purchase of Server Hard Drive](#)**
    - (iii) **Information and Resolution re: [Health Care Survey in Almaguin – Focus on Nurse Practitioner](#)**
    - (iv) **Information and Resolution re: [OPP Community Boards](#)**

- (v) **Report and Resolution re:** [By-law Enforcement Officer information with respect to SLAPOA complaint regarding ATV's](#)

**(e) Treasury**

- (i) **Report and Resolution re:** [Payment Register](#)

**(f) Fire and Emergency Services**

- (i) **Report re:** Fire Chief, Fire Department Report for Regular Council Meeting on May 14, 2021
- (ii) **Discussion re:** [Memorandum of Understanding](#)

**(g) Facilities and Buildings - Nil**

**(h) Council Presentations**

- (i) **Mayor Ballantyne discussion re:** Public Access to Town Office
- (ii) **Councillor Philip re:** [KWEF – Planning and Development Applications](#)

**11. Correspondence**

**(a) Action Items**

- (i) **Township of Archipelago, request for support re:** [Road Management Action on Invasive Phragmites](#)
- ~~(ii) **City of Cambridge, request for support re:** Paid Sick Leave~~

**(b) Information Items**

- (i) **Almaguin Highlands Health Centre,** [Draft Minutes – April 9<sup>th</sup>, 2021](#)
- (ii) **East Parry Sound Veterinary Committee,** [Annual General Meeting Minutes – March 24<sup>th</sup>, 2021](#)
- (iii) **Kearney Watershed Environmental Foundation re:** [KWEF Would Like Your Help](#)

**12. Other Business - Nil**

**13. Closed Session**

Council will enter into a Closed Session for discussion regarding:

- (a)** Labour relations or employee negotiations

**14. Business Arising from Closed Session**

**15. Confirming By-Law**

**By-Law 2020-xx** being a By-law to confirm the proceedings of Council at its Special Meeting held on April 30<sup>th</sup>, 2021 and at its Regular Meeting held on May 14<sup>th</sup>, 2021.

**16. Adjournment**



8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0

Telephone: 705 636-7752

Fax: 705 636-0527

Email: [admin@townofkearney.ca](mailto:admin@townofkearney.ca)

NAME: Holly Groome for the Clam Lakes Property Owners Association

MAILING ADDRESS: PO Box 302, 997 Echo Ridge Rd  
Kearney, Ontario P0A 1M0

PHONE NO: 705-571-3291

COUNCIL MEETING DATE: May 14th, 2021

GENERAL NATURE OF DELEGATION: \_\_\_\_\_

"To inform Council of a resolution passed at the May 8th meeting of the Board of  
Directors of the Clam Lakes Property Owners Association,  
a copy of which is attached

**A WRITTEN COPY OF THE PRESENTATION IS REQUIRED WITH ALL DELEGATION REQUESTS**

The personal information contained in communications directed to Council and its Advisory Committees is collected under the authority of the Municipal Act, 2001, as amended, and will be used to assist Council and Committee Members in their deliberations. Questions about this collection should be addressed to the Town Clerk at 8 Main Street, Box 38, Kearney, Ontario, P0A 1M0, by telephone 705 636 7752, or by email [brenda.fraser@townofkearney.ca](mailto:brenda.fraser@townofkearney.ca).

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda and made available electronically through the Town of Kearney internet website. Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

\_\_\_\_\_ HG

(Initials)

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

May 10th, 2021

## Leslie Harvie

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**From:** Cindy Filmore  
**Sent:** May 10, 2021 11:50 AM  
**To:** Leslie Harvie  
**Subject:** FW: Bare Rock Trail  
**Attachments:** Delegation Form. 2015pdf.pdf

FYI

*Cindy Filmore*

Administrative Services Co ordinator  
Town of Kearney  
Ph# (705) 636-7752  
Fax (705) 636-0527

**From:** Holly Groome <hgroome@gmail.com>  
**Sent:** May 10, 2021 9:01 AM  
**To:** Cindy Filmore <cindy.filmore@townofkearney.ca>  
**Subject:** Bare Rock Trail

Good Morning,

At the most recent meeting of the Clam Lakes Property Owners Association, we discussed bringing forth a resolution to the Kearney Council regarding the Bare Rock Trail. As the VP, I am bringing this forward on behalf of our membership. Please find attached a copy of the delegation form. Should you wish to see the full minutes of our meeting they are posted on our website; [www.clamlakespoa.ca](http://www.clamlakespoa.ca)

The resolution from our meeting is as follows;

**"Whereas outdoor activities, including hiking, are important for individual health and whereas the Town of Kearney specifically promotes the use of its trail system for both residents and tourists,**

**And whereas a major portion of that trail, from the Stoeger's Road trailhead north toward the Rain Lake Road, has been and remains impassable because of lack of clearing and marking,**

**The CLPOA Board moves that the Town of Kearney take immediate steps to have the trail cleared and marked, either by staff or by a local contractor."**

Thank you for your attention to this matter. We look forward to hearing from you.

be well,

Holly Groome  
for CLPOA

--

Holly Groome, BSc. BEd  
cl: 705.571.3291  
997 Echo Ridge Rd, PO Box 302  
Kearney, Ontario



# The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

## MINUTES

### REGULAR COUNCIL MEETING

Council Chambers

Friday, April 23<sup>rd</sup>, 2021

1:00 p.m.

**Council Members Present:** Mayor Carol Ballantyne  
Councillors: Cheryl Philip (Virtual), Mike Rickward, Liz Stermsek and Paul Ziraldo (Virtual)

**Staff Present:** Brenda J. Fraser, CAO | Clerk | Treasurer  
Keven Beaucage, Deputy Clerk, Deputy Treasurer  
Brian Horsman, Chief Building Official  
Ross Gattozzi, Operations Manager (Virtual)  
Paul Schaefer, Fire Chief

1. **Call the Meeting to Order**

**Res. No. 1/23/04/2021 Paul Ziraldo, Liz Stermsek**

**BE IT RESOLVED** that the Regular Council Meeting of the Corporation of the Town of Kearney on April 23<sup>rd</sup>, 2021 be declared open and called to order at 1:00 p.m. **CARRIED**

*Moment of Silence to honour the memory of Prince Philip, Duke of Edinburgh.*

2. **Approval of Agenda**

**Res. No. 2/23/04/2021 Liz Stermsek, Paul Ziraldo**

**BE IT RESOLVED** that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney on April 1<sup>st</sup>, 2021 be adopted as circulated. **CARRIED**

3. **Declaration of Pecuniary Interest and the General Nature Thereof** – None noted.

4. **Delegations/Presentations**

(a) **Delegations**

(i) **Yasmin Rosh re:** Follow up to the Recreational Vehicles use of a portion of D-Trail presentation

Ms. Rosh provided a written summary of her presentation from our February meeting with regard to the request for a portion of D-trail to be re-routed.

(ii) **Rob Taylor re:** Food Truck Proposal

Council was in agreement, in principle, for Mr. Taylor to locate his outdoor dining business in Kearney, subject to compliance with all laws/By-laws.

(b) **Presentations – Nil**

5. **Minutes**

(a) **Adoption of Minutes**

**Res. No. 5(a)(i)/23/04/2021 Cheryl Philip, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney approves the Minutes of the Council Meeting(s) as follows:

(i) **Regular Meeting, Draft Minutes – April 1<sup>st</sup>, 2021**

**CARRIED**

(b) **Receive Committee Minutes – Nil**

6. **Committee Resolutions for Consideration** – Nil

7. **Public Meetings (Pursuant to the *Planning Act*)** – Nil

8. **Public Meetings (Pursuant to the *Municipal Act*)** – Nil

9. **Unfinished Business** – Nil

10. **Reports and By-laws**

(a) **Building**

(i) **Report and Resolution re: Annual Investment Report**

**Res. No. 10(a)(i)/23/04/2021 Liz Stermsek, Mike Rickward**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney has received the Annual Report on Building Permit Fees, attached hereto;

**AND FURTHER** Council directs Staff to:

- 1) (a) Revise Schedule 'B' to By-law No. 2020-15 to increase Construction Cost Guidelines as shown on the attached revised schedule;
- 1) (b) Revise Special Inspections category under Cost Guidelines by adding to the end of the sentence "*OR to determine the status of Dormant Files*";
- 2) No changes to Schedule 'B' to By-law 2020-15;
- 3) Change the Cost Guidelines by increasing the Base Cost to \$200.00, non-refundable, plus \$17.00 per thousand;
- 4) Revise Schedule 'D' of By-law No. 2020-15 by changing sentence 2 to read "Application filed, 50% refund maximum where plans have been reviewed and/or permit is issued;
- 5) Revise Schedule 'D' of By-law No 2020-15 by adding sentence "(3) Application deemed to be abandoned\*, 50% refund maximum". \*Abandoned means where an incomplete application remains incomplete for 3 months (90 days) without any attempt to complete the application. **DEFERRED**

(ii) **Verbal report and Resolution re: Request to build garage prior to principle dwelling**

**Res. No. 10(a)(ii)/23/04/2021 Mike Rickward, Liz Stermsek**

**WHEREAS** Council has received a request for approval to build a garage on their property at Lot 62, Plan 277, Bethune Township, 74 Lawson Drive;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney determines that Council will support the Applicant applying for both the main dwelling and accessory building together in order to start construction of a garage first, subject to Building Code requirements for completing both buildings. **CARRIED**

(iii) **Shared Service Agreement with Magnetawan Report: Report only.**

(b) **Planning - Nil**

(c) **Operations**

(i) **Transfer Station Report – for the period April 2, 2021 to April 20, 2021 – Report only.**

(d) **Administration**

(i) **Report and Resolution re: Annual Investment Report**

**Res. No. 10(d)(i)/23/04/2021 Liz Stermsek, Paul Ziraldo**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney, in accordance with By-law No. 2015-55 (Municipal Investment Policy), acknowledges receipt of the Annual Investment Report, attached hereto, for the year ending December 31, 2020. **CARRIED**

(ii) **Resolution re: Preparation of Surveys**

**Res. No. 10(d)(ii)/23/04/2021 Cheryl Philip, Liz Stermsek**

**WHEREAS** Council has requested that s survey be completed for the Kearney Community Centre property located at 8 Main Street;

**AND WHEREAS** a quote has been provided by our Engineer of Record;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney accepts the quote provided by Jason Kelsall, OLS, Project Surveyor, Tulloch Engineering, to prepare a Plan of Survey for the Kearney Community Centre property, in the amount of \$4,600.00 plus HST;

**AND FURTHER** that Council shall defer discussion regarding the preparation of a sketch of the Granny White's Farm property. **CARRIED**

(iii) **By-law No. 2021-xx re:** To enter into a Shared Services Agreement for By-law Enforcement

**Res. No. 10(d)(iii)/23/04/2021 Paul Ziraldo, Liz Stermsek**

**By-law No. 2021-15**, Being a By-law to enter into an Agreement for the shared services of a By-law Enforcement Officer between the Town of Kearney and the Municipality of Magnetawan, be read a first and second time and numbered 2021-15. **CARRIED**

(e) **Treasury**

(i) **Report and Resolution re:** Payment Register

**Res. No. 10(e)(i)/23/04/2021 Liz Stermsek, Cheryl Philip**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney has received the 'List of Accounts' and has no objections to be noted with regard to Cheques #30633 to #30669 in the total amount of \$209,478.31. **CARRIED**

(ii) **Resolution re:** Purchase of KWEF water testing instrument

**Res. No. 10(e)(ii)/23/04/2021 Mike Rickward, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney authorizes the purchase of:

- one (1) YSI ProSolo Handheld Display in the amount of \$1,165.00 + HST; plus
- one (1) YSI ODO/T Probe/cable Assembly (for ProSolo), 20m cable, in the amount of \$1,097.00 + HST; plus
- Estimated Freight in the amount of \$45.00 + HST

**CARRIED**

(f) **Fire and Emergency Services**

(i) **Report re:** Fire Chief, Fire Department Report for Regular Council Meeting on April 23, 2021 – **Report only.**

(ii) **Resolution re:** Purchase of Bunker gear and helmets

**Res. No. 10(f)(ii)/23/04/2021 Paul Ziraldo, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney authorizes the purchase of five (5) new Bunker Suits (two replacement and three new) in the amount of \$13,044.00 plus refundable HST. **CARRIED**

(iii) **Resolutions re:** New Firefighter (x3)

**Res. No. 10(f)(iii)/23/04/2021 Cheryl Philip, Liz Stermsek**

**BE IT RESOLVED** that, effective immediately, the Council of the Corporation of the Town of Kearney accepts Jacob Middaugh, William Jessop and Joseph Hunt to the Kearney Fire and Emergency Services Department, as volunteer firefighters/first responders, subject to the conditions agreed to in the United Food and Commercial Workers Collective Agreement. **CARRIED**

(g) **Facilities and Buildings**

(i) **Resolution re:** Request to be a member on the Kearney Community Centre Building Committee

**Res. No. 10(g)(i)/23/04/2021 Mike Rickward, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney appoints Jim Maclean as a member from the public, on the Kearney Community Centre Building Committee. **CARRIED**

(h) **Council Presentations**

(i) **Mayor Ballantyne, discussion re:** Public Access to Town Office

Discussion of Council resulted in the decision for Municipal Buildings to continue to remain closed to the public at this time.

11. **Correspondence**

(a) **Action Items**

(i) **Town of Caledon, request for support re:** Ontario Fire College Closure; Support for 988, a 3-Digit Suicide and Crisis Prevention Hotline

**Res. No. 11(a)(i)(a)/23/04/2021 Paul Ziraldo, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney supports the request for the Province to consider recognizing the Ontario Association of Fire Chiefs as the principle stakeholder to guide, direct, develop and deliver the long-term 'Modernization of Fire Services Training in Ontario'. **CARRIED**

**Res. No. 11(a)(i)(b)/23/04/2021 Liz Stermsek, Cheryl Philip**

**WHEREAS** the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

**AND WHEREAS** the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;

**AND WHEREAS** existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

**AND WHEREAS** in 2022 the United States will have in place a notional 988 crisis hotline;

**AND WHEREAS** Council recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney endorses this 988 crisis line initiative;

**AND FURTHER** that this Resolution be forwarded to Norm Miller, MPP Parry Sound-Muskoka.

**CARRIED**

(ii) **City of Sarnia, request for support re: Colour Coded Capacity Limits**

**Res. No. 11(a)(ii)(b)/23/04/2021 Paul Ziraldo, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney supports the City of Sarnia Council in strongly advocating the Province of Ontario to adjust the capacity limits for dining, restaurants, sporting and recreational facilities, places of worship, event centers and all retail/small businesses as part of the colour coded system.

**CARRIED**

(iii) **Township of Muskoka Lakes, request for support re: Decibel Coalition**

**Res. No. 11(a)(iii)(b)/23/04/2021 Liz Stermsek, Mike Rickward**

**WHEREAS** Safe Quiet Lakes has established the national "Decibel Coalition" of like-minded stakeholders called "the Decibel Coalition";

**AND WHEREAS** the objective of the Decibel Coalition is to have the Transport Canada Small Vessel Regulation SOR-2010-91 enhanced by the Federal Government/Transport Canada to include decibel limits on the amount of noise from boat motors and to have provisions made for effective and easy enforcement procedures;

**AND WHEREAS** the key to success of the Decibel Coalition is being able to share with various levels of government and their agencies the use of the municipal logos and names in their communications;

**AND WHEREAS** excessive noise from boat motor noise on our waterways is a pervasive, persistent and growing problem in the Town of Kearney;

**AND WHEREAS** the jurisdiction of Canadian waterways is with the Federal Government and as such, municipalities cannot make By-laws for our lakes and rivers;

**AND WHEREAS** the current legislation requires boat motors to have a working muffler but has no performance requirements for sound emissions measured in decibel limits;

**AND WHEREAS** police are reluctant to lay charges with regard to the muffler law;

**AND WHEREAS** Transport Canada has recently opened the opportunity to discuss and receive comments on possible options for changes to the Small Vessels Regulation with regard to boat muffler and sound emissions;

**AND WHEREAS** Council would welcome the enactment of these improved regulations in the interests of our community;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney supports:

- 1) Officially and publicly joining as a member of the Decibel Coalition;
- 2) Allowing the Decibel Coalition to use the Town name and logo and to reference the Town's membership in any of their communications with other levels of government,

government agencies and committees, other Decibel Coalition members and promotion of the Decibel Coalition's objectives in social media and the press, subject to the prior approval of the Town; and,

- 3) Communicating about the Decibel Coalition with the Community and encouraging their support of the Decibel Coalition.

**DEFEATED**

(iv) **City of Kitchener, request for support re: Planning Act Timelines**

**Res. No. 11(a)(iv)(b)/23/04/2021 Paul Ziraldo, Liz Stermsek**

**WHEREAS** the Town of Kearney, like many Ontario municipalities, is experiencing growth;

**AND WHEREAS** Council supports removing red tape and improving public engagement;

**AND WHEREAS** the Province of Ontario's Planning Act provides a legislative framework for processing development applications including established timeframes which permit applicants to appeal to the Local Planning Appeal Tribunal if a Council fails to make a decision within a prescribed timeline;

**AND WHEREAS** the passing of Bill 108 in 2019 reduced the timelines for processing

development applications before they can be appealed to the Local Planning Appeal Tribunal (LPAT) for a non-decision from those outlined in Bill 139, the Building Better Communities and Conserving Watersheds Act, 2017, as follows:

- From seven months (210 days) to four months (120 days) for Official Plan amendments;
- From five months (150 days) to three months (90 days) for Zoning By-law amendments; and
- From six months (180 days) to four months (120 days) for Plans of Subdivision

**AND WHEREAS** the shortened timeframes create unreasonable pressures on municipalities even outside the context of navigating Town business in a global pandemic, and resulting in reduced opportunities for meaningful public engagement and limited time for the public to provide written submissions on a development application;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney urges the Province of Ontario to review and reconsider the current timelines established for review of Planning Act applications before an appeal is permitted to the Local Planning Appeal Tribunal and to return to the timelines that were in effect under Bill 139, the Building Better Communities and Conserving Watersheds Act, 2017;

**AND FURTHER** that a copy of the Resolution be forwarded to the Ontario Minister of Municipal Affairs and Housing; to our local MP and MPP; and to the Association of Municipalities of Ontario.

**CARRIED**

**(b) Information Items**

- (i) **District Social Services Administration Board re: Five Year Strategic Plan – For information only.**
- (ii) **Kearney Watershed Environmental Foundation re: April 2021 Newsletter - For information only.**

**12. Other Business – Nil**

**13. Closed Session**

**Res. No. 13(a)(c)/23/04/2021 Liz Stermsek, Mike Rickward**

**BE IT RESOLVED** that in accordance with Section 239, (1), (2), (3) and (3.1) of the Municipal Act, c. 25, S.O. 2001, as amended, the Council for the Corporation of the Town of Kearney will convene in Closed Session at 2:33 p.m. for discussion regarding:

- (a) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (x2)
- (b) Labour relations or employee negotiations
- (c) Information explicitly supplied in confidence to the municipality by Canada, a province or territory or a Crown agency of any of them

**CARRIED**

**Res. No. 13(d)/23/04/2021 Paul Ziraldo, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney reconvene in Open Session and report on matters discussed in Closed Session. Closed Session adjourned at 5:00 p.m.

**CARRIED**

**14. Business Arising from Closed Session**

**Res. No. 14(i)/23/04/2021 Paul Ziraldo, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney does hereby go past the 4 hour curfew.

**CARRIED**

**Res. No. 14(ii)/23/04/2021 Liz Stermsek, Cheryl Philip**

**WHEREAS** Council has proposed to proceed with the development of a parking lot at the south access to Island Lake;

**AND WHEREAS** Council intends to recover the cost of this project by means of a Fees and Charges By-law;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney authorizes Staff to circulate to all Island Lake water access property owners, a Notice of Intention to Pass a Fees and Charges By-law, for cost recovery of this development project.

**CARRIED**

**15. Confirming By-Law**

**Res. No. 15/23/04/2021 Liz Stermsek, Paul Ziraldo**

**By-law No. 2021-16**, Being a By-law to confirm the proceedings of Council at its Special Meeting held on April 23<sup>rd</sup>, 2021, be read a first, second and third time and numbered 2021-16 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

**CARRIED**

**16. Adjournment**

**Res. No. 16/23/04/2021 Mike Rickward, Liz Stermsek**

**BE IT RESOLVED** that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 5:03 p.m. to meet again at 1:00 p.m. on May 14, 2021 in the Council Chambers, Kearney, Ontario.

**CARRIED**

**THE CORPORATION OF THE  
TOWN OF KEARNEY**

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Carol Ballantyne, Mayor

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Brenda J. Fraser, Clerk

Draft



# The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

## MINUTES

### SPECIAL COUNCIL MEETING

#### Council Chambers

Friday, April 30<sup>th</sup>, 2021

10:00 a.m.

**Council Members Present:** Mayor Carol Ballantyne  
Councillors: Liz Stermsek; Cheryl Philip (remotely); and Mike Rickward (remotely)

**Regrets:** Councillor Paul Ziraldo

**Staff Present:** Brenda J. Fraser, CAO/Clerk/Treasurer  
Brian Horsman, Chief Building Official  
Matt Clouthier, Deputy Chief Building Official  
Ross Gattozzi, Operations Manager

1. **Call the Meeting to Order**  
**Res. No. 1/30/04/2021 Liz Stermsek, Mike Rickward**  
**BE IT RESOLVED** that the Special Council meeting of the Corporation of the Town of Kearney on Friday, April 30<sup>th</sup>, 2021 be declared open and called to order at 10:00 a.m. **CARRIED**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof** – None noted.
3. **Business**
  - 3.1 **Council discussion and Resolution re:**
    - 3.1.1 **Kearney Community Centre Terms of Reference**  
Discussion of Council resulted in the following Resolution:  
**Res. No. 3.1.1/30/04/2021 Liz Stermsek, Mike Rickward**  
**WHEREAS** the Procedural By-law for the Town of Kearney states that 'All volunteer Advisory Committees shall draft a Terms of Reference to govern its committee and provide said document to the Clerk's Office, for approval by Council';  
**AND WHEREAS** the Kearney Community Centre Building Advisory Committee has submitted their Terms of Reference for consideration of Council;  
**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney approves the Kearney Community Centre Building Advisory Committee Terms of Reference attached hereto. **CARRIED**
    - 3.1.2 **Building Inspector Job Description and Salary**  
Discussion of Council resulted in the following Resolution:  
**Res. No. 3.1.2/30/04/2021 Cheryl Philip, Liz Stermsek**  
**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney authorizes Staff to pursue an invitation to the Post Secondary Institutions to encourage graduating students to apply for an Internship with the Town of Kearney, for the position of Building Inspector;  
**AND FURTHER** that the Building Inspector job description remain as attached hereto;  
**AND FURTHER** Council suggests that additional positions be added to the Collective Agreement to address the progressive levels for this Building Inspector entry level position;  
**AND FURTHER** Council supports a salary range of \$70,000.00 to \$80,000.00, for this position.  
**Recorded Vote requested by: Mayor Carol Ballantyne**

<b>PHILIP, Cheryl</b>	Yes	
<b>RICKWARD, Mike</b>	Yes	
<b>STERMSEK, Liz</b>	Yes	
<b>ZIRALDO, Paul</b>		Absent
<b>BALLANTYNE, Carol</b>	Yes	

**CARRIED**
    - 3.1.3 **Job Description: Administrative Services Co-ordinator (Building and Planning)**  
**Res. No. 3.1.3/30/04/2021 Liz Stermsek, Cheryl Philip**  
**WHEREAS** the Administrative Assistant position has been reconsidered with the Treasury component being replaced with a Land Use Planning component;  
**AND WHEREAS** the Administrative Assistant position was awarded to Cindy Filmore, and Cindy Filmore wholeheartedly supports exchanging the Treasury component for a Land Use Planning component;  
**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney accepts the Job Description attached hereto for the restructured position of Administrative Assistant to Administrative Services Coordinator;

**AND FURTHER**, that Cindy Filmore be appointed as the Administrative Services Co-ordinator, effective May 1, 2021. **CARRIED**

**4. Adjournment**

**Res. No. 4/30/04/2021 Cheryl Philip, Liz Stermsek**

**BE IT RESOLVED** that the Special Meeting of the Corporation of the Town of Kearney adjourn at 11:09 a.m. to meet again at 1:00 p.m. on May 14, 2021 in the Council Chambers, Kearney, Ontario.

**CARRIED**

**THE CORPORATION OF THE TOWN OF KEARNEY**

---

Carol Ballantyne, Mayor

---

Brenda J. Fraser, Clerk

Draft

**JOINT WASTE MANAGEMENT COMMITTEE  
MINUTES**

Wednesday April 28, 2021  
Electronic Meeting Hosted at  
Perry Township Office

Attendance

Board Members: Gina Newhall, Liz Stermsek, Paul Sowrey, Jim Cushman,

Regrets: Art Murdy, Cheryl Philip

Staff: Kim Seguin, Secretary-Treasurer

The meeting was called to order at 6:10pm by the Chairperson.

Pecuniary Interest: None were declared

The minutes of the February 24, 2021 meeting were reviewed, and it was;

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

**Resolution 2021-10:**

***Be it Resolved that the minutes of the February 24, 2021 meeting of the committee be approved as circulated.***

**Carried**

**Business Arising from the Minutes:**

The 2019 Annual Monitoring Report from WSP was provided to the committee, it was;

**Moved by: Liz Stermsek**

**Seconded by: Paul Sowrey**

**Resolution 2021-11:**

***Be it Resolved that the Kearney Perry Joint Waste Management Committee does hereby receive the 2019 Annual Monitoring Report from WSP.***

**Carried**

The Bank Reconciliations were presented for review, it was;

**Moved by: Gina Newhall**

**Seconded by: Jim Cushman**

**Resolution 2021-12:**

***Be it Resolved that the Kearney Perry Joint Waste Management Committee have received and reviewed the bank reconciliations for February and March 2021 for the Scotiabank and Kawartha Credit Union accounts.***

**Carried**

The accounts payable list was presented for approval, it was;

**Moved by: Paul Sowrey**

**Seconded by: Liz Stermsek**

**Resolution 2021-13:**

***Be it Resolved that the Accounts Payable reports as of April 19, 2021, in the amount of \$23,353.49 be approved.***

**Carried**

The Financial Report 2021 year to date as of April 19, 2021 was reviewed.

**Moved by: Liz Stermsek**

**Seconded by: Paul Sowrey**

**Resolution 2021-14:**

***Be it Resolved that the Kearney Perry Joint Waste Management Committee accept the 2021 Year to Date report as of April 19, 2021 as presented.***

**Carried**

**New Business**

n/a

Being that there was no further business, it was;

**Moved by: Paul Sowrey**

**Seconded by: Gina Newhall**

**Resolution 2021-15**

***Be it resolved that the Kearney Perry Joint Waste Management Committee does hereby adjourn at 6:20pm until the next regular meeting or at the call of the Chair.***

**Carried**

\_\_\_\_\_  
Gina Newhall Chairperson

\_\_\_\_\_  
Kim Seguin Recording Secretary

*These minutes are not official until reviewed and passed by the Committee.*

THE CORPORATION OF THE TOWN OF KEARNEY

STAFF REPORT

TO: Mayor and Council  
FROM: Cindy Filmore  
SUBJECT: Request to Purchase Neighboring Property  
DATE: May 14, 2021

---

Recommendation:

WHEREAS Council had been approached in 2020 regarding the potential for sale of property, and Council requested an appraisal of the property prior to the potential sale AND WHEREAS this appraisal was not completed, NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby directs staff to utilize the services of \_\_\_\_\_ to complete the appraisal.

Background

In June of 2020, Council received a report regarding a request to purchase Town-owned property by a neighbouring land owner. At that time, Council had no objection to this sale, pending an appraisal of the property as per By-law 2005-35 which states prior to the sale of public land Council must (by by-law or resolution) declare the lands to be surplus and obtain at least one appraisal. The desirous property owner had submitted his deposit for this purchase, and was of the understanding that the appraisal would be completed, however it appears this did not happen.

Considerations

Staff has been made aware of this issue and has requested a quotation from 3 real estate offices/agents regarding the cost of an appraisal. In response to this request, 2 quotations were received:

- |    |                                |                 |
|----|--------------------------------|-----------------|
| 1. | Sandy Tyers (Chestnut Park)    | \$350.00 (+HST) |
| 2. | Debbi Todd (Coldwell Banker)   | \$350.00 (+HST) |
| 3. | Almaguin Highlands Real Estate | (no response)   |

Should Council not wish to continue with this potential sale, or should they wish to consider an alternative method of sale, Staff would request Council's direction on how to proceed.

Respectfully submitted by: *Cindy Filmore*  
Administrative Services Coordinator

Date	Pick Up	Kearney	\$	Sand Lake	\$	Notes
23-Apr		129		73	50	
24-Apr		107		98	90	
25-Apr		139		87	45	
26-Apr	30	165		86	60	
27-Apr		111		93	35	
30-Apr		93		55	59	
01-May		87		46	55	
02-May		62		67	245	
03-May	29	84		25	20	
04-May		66		31	10	
07-May		76		34	140	
08-May		71		41	55	
09-May		96		53	65	
10-May	27	81		39	35	
11-May		59		38	95	
Total					1059	

Summer numbers can be seen at both Transfer Stations and in the \$s (and garbage) being brought in.  
Garbage pick up numbers remain high.

Martin Filmore

THE CORPORATION OF THE TOWN OF KEARNEY

REPORT

TO: Mayor Carol Ballantyne and Council  
FROM: Ross Gattozzi, Operations Manager  
SUBJECT: 2021 Equipment Bids  
DATE: April 29, 2021

---

**WHEREAS** The Town of Kearney placed an advertisement on the website requesting Equipment Bid submissions for the 2021 road construction season with a closing date of April 26 2021

**AND WHEREAS** equipment bid packages were opened and accepted by April 26 2021 ,Attendance ,Cindy Filmore ,Ross Gattozzi, Brenda Fraser.

**NOW THEREFORE BE IT RESOLVED THAT** The Council for the Corporation of the Town of Kearney authorize staff to hire the appropriate contractor from the lists below with the lowest tendered price, specific to the equipment required, for Town of Kearney Public Works specialized road projects for the remainder of the 2021 season.

**BACKGROUND:**

The Town of Kearney annually advertises a Request for Quotation (RFQ) for Equipment Bids. As indicated in the posted RFQ, bids were to include costs for an operator and applicable taxes. All bids were to also be clearly identified and sealed.

This year the advertisement was posted on the town website with a closing date of April 16, 2021.

Sincerely:

*Ross Gattozzi*



# Town of Kearney

8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0

Telephone: 705 636-7752

Fax: 705 636-0527

Email: admin@townofkearney.ca

## EQUIPMENT BID FORM

Equipment		Specifications (as app)			Hrly Rate (incl. Operator & taxes)
Make	Model	Size	Capacity	Weight	
Hyundai	770	5 YRD	5 YRD BUCKET	30 TON	\$ 101.70
Hitachi	EXC 270	2.4 YD	2.4 YRD BUCKET	27 TON	\$ 101.70
Belly Dump	Raven	Tandem	2 1/2 Tonne		\$ 113.00
Live Bottom	ABS	Triaxle	3 1/2 Tonne		\$ 135.60
End Dump	Custom	Triaxle	3 1/2 Tonne		\$ 135.60
John Deere	450	Dozer		5 ton	\$ 113.00
Screener			Partial Fill		\$ 169.50
Stackers	80'	80ft long			\$ 113.00
Stacker	100'	100ft long			\$ 150.00
Crusher			50 Ton/hr		\$ 175.00

Proof Of Insurance (check): (attached) \_\_\_\_\_ (WSIB attached)

Contractor's Name: Jeff Maki Trucking Inc

Address: 1781 Hwy 518 West

Spencerdale, Ontario

P0A-1Y0

Phone #: (705) 783-0636

Email: maki.truk@viapet.ca

Signature: *Jeff Maki*

Date: April 13/21



# Town of Kearney

Telephone: 705 636-7752

Fax: 705 636-0527

Email: admin@townofkearney.ca

8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0

## EQUIPMENT BID FORM

Equipment			Specifications (as app)		Hrly Rate (incl. Operator & taxes)
Make	Model	Size	Capacity	Weight	
JCB	416	Loader	2YD.	7ton	107.35
JCB	JS145	Exc.	1YD.	14ton.	143.30
			49 buckets	ADD	51.10
			tree shear	ADD	51.10
Bobcat	E42	Exc.		4ton.	105.35
			39 buckets	ADD	23.60
Bobcat	T150	Loader	1/2 YD	4ton.	101.70
			544 forestry	ADD	50.85
			HEAD		
J.D	650	DOZER		6ton.	101.70

Proof Of Insurance (check): (attached) \_\_\_\_\_ (WSIB attached) X

Contractor's Name: 2446070 ONTARIO LIMITED.

Address: P.O. BOX 221  
BRANTFORD N3T-5M8  
250 GRASS LAKE RD, KEARNEY.

Phone #: 519-754-3393.

Email: ont2446070@gmail.com.

Signature: [Signature]

Date: Apr 26/21

MANY OTHER ITEMS AVAILABLE - ROAD SIDE MOWER,  
BOOM MOWER, HYDRAULIC COMPACTOR, CONCRETE  
BREAKER

## Brenda Fraser

---

**From:** Tim Porter <tporter@allangmanconstruction.com>  
**Sent:** May 5, 2021 10:39 AM  
**To:** Ross Gattozzi  
**Cc:** Brenda Fraser; mayorballantyne@gmail.com; pziraldo@live.ca; Michael Rickward; Jeanne . (jeanne@strongholdmanagementgroup.com)  
**Subject:** hydro to Park rd ball diamond

Good morning all I was just speaking to Hydro one about getting power to 52 Park Rd  
They have provided me with two options .

- 1- to install poles down the road from the last house or
- 2- to dig in a primary line from the last pole and install a pad mount transformer across from 52 Park rd.

Hydro will apply for all necessary permits etc as required?

My question and why I am including the town on this is, do you see your selves in the future adding lights or parking lot lights to the ball diamond or perhaps the need for power for a small covered gazebo or building?  
With the new influx of people moving north and property sales in the Kearney area I can see a great demand for this as soon as we get back to normal.

My thoughts would be that if this is something you would entertain we could share the cost on this basic install now and ensure the lines are suited for your future use at this time.

Please let me know .

Thanks and hope all of you are well.

Tim

Regards

Al Langman Construction (1998) Inc

Tim Porter

Office # 705-325-6508 ext 106

Fax # 705-325-4056

Email: tporter@allangmanconstruction.com

THE CORPORATION OF THE TOWN OF KEARNEY

STAFF REPORT

TO: Mayor and Council  
FROM: Ross Gattozzi, Operations Manager  
SUBJECT: Surplus Equipment Tender  
DATE: May 10, 2020

---

**Recommendation:**

**WHEREAS** The Town of Kearney would like to tender surplus equipment as is where is.

**AND FURTHER** Council accepts the recommendations of staff regarding the list of Surplus Equipment to be tendered.

**Background**

In accordance with the Town's purchasing policy, equipment that was declared surplus is listed.

- 1998 Vanguard Sweeper
- 220 v Air Compressor
- 1 5hp Water Pump
- 1 9hp Water Pump
- 2 Yard Sander hopper no motor
- 2007 Sterling
- Walk Behind Snowblower

**Considerations**

Due in part to the age and disrepair of the list of equipment, staff recommends that these items be tendered.

Respectfully submitted by:

*Ross Gattozzi*

THE CORPORATION OF THE TOWN OF KEARNEY

REPORT

TO: Mayor and Council  
FROM: Ross Gattozzi, Operations Manager  
SUBJECT: 2021 OSIM Bridge and Culvert Inspection Program  
DATE: May 3, 2021

---

RECOMMENDATION

WHEREAS the biennial OSIM Bridge and Culvert Inspection Program is due in 2021, as per the Public Transportation and Improvement Act. Specifically, Ontario Regulation 104/97 `Standards for Bridges made under the Act requires that:

"The structural integrity, safety and condition of every bridge shall be determined through the performance of at least one inspection in every second calendar year under the direction of a professional engineer and in accordance with the Ontario Structure Inspection Manual ..."

AND WHEREAS the Town of Kearney has previously retained Tulloch Engineering to complete the study, in 2019 at a cost of \$5,900.00 plus tax.

AND WHEREAS Tulloch Engineering have submitted a quote a of \$5900.00 plus tax to inspect 7 bridges and 3 culverts.

AND WHEREAS Tulloch Engineering have provided a schedule to complete the field work by September 3, 2021, to submit a draft report by October 31, 2021, and to submit a final report by November 15, 2021.

AND WHEREAS the necessary dollars to complete the study was included in 2021 Town of Kearney annual operating budget.

Sincerely,

*Ross Gattozzi*



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**REPORT TO COUNCIL**

**TO:** Mayor and Council  
**FROM:** Brenda J. Fraser, CAO | Clerk | Treasurer  
**RE:** Server Maintenance Issues  
**DATE:** May 14, 2021

---

**Recommendation:**

**WHEREAS** it has been recommended that our Server Hard Drive and Application Server be upgraded;  
**AND WHEREAS** funds have been allocated in our 2021 draft budget for these expenditures;  
**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney authorizes the Hard Drive and Operating System upgrades in accordance with the two estimates provided by Northern Nerds and attached hereto.

**Background:**

- On October 26<sup>th</sup>, 2020, our IT consultant advised that the hard drives in our Server are nearing their end of service life as noted by the performance of this unit. Performance is slowing down as the disks (which run hot, 24/7, without rest) age. It was recommended that we look into upgrading our Server.
- On May 3<sup>rd</sup> and May 4<sup>th</sup>, we scheduled our routine back up and maintenance, and IT could not complete the maintenance due to the condition of the hard drives further deteriorating.

**Considerations:**

- As always with technology, new things become available. For Servers, there are now Solid State Server Drives (no motor to spin and no moving parts to wear out) that are 10 times faster and more reliable than the 'spin disks' we now have, that run hot, 24/7.
- IT advises that it would be wise to upgrade the Application Server's operating system from 2016 to 2019 also as this time, as our Municipal Tax Program software consultant has been asking other municipal customers to upgrade to Server 2019. It is anticipated that this request will be coming to Kearney in the near future.
- As a result of the recommendation in October 2020, dollars are allocated in our 2021 *draft* Budget, to cover the cost of the recommended upgrades.

**Attachments:**

- Quote from Northern Nerds for Hard Drive upgrade
- Quote from Northern Nerds for Operating System upgrade

Respectfully Submitted by:

*Brenda J. Fraser,*  
CAO|Clerk|Treasurer



Northern Nerds  
705-990-6373

151 Huston Street  
Burk's Falls, Ontario  
POA 1C0  
Canada

Prepared For  
Brenda Fraser  
Town of Kearney  
8 Main Street  
Kearney, Ontario  
POA 1M0

Estimate Date  
05/04/2021

Estimate Number  
0000249

Description	Rate	Qty	Line Total
<b>Hard Drive</b> Seagate NYTRO 3032 SSD - Server Class Solid State Hard Drive - 960 GB - 2.5" Form Factor - SAS Interface - 12 GB/s - 5 Year Warranty	\$600.00 +HST	3	\$1,800.00
- Replace aging spin disks within the Kearney server with newer more efficient solid state hard drives. - Hard Drives will be setup as a RAID-5 Array which allows for continued operation should a unit fail. - 3 x 960GB (RAID-5) ≈ 1.920TB of storage			
<b>Regular Service</b> - Backup all existing data - Remove current hard drives and preserve in safe - Install new hard drives - Rebuild Windows Hyper-V 2019 Host Environment - Restore Virtual Machines (Kearney AD1 & 2, App Server) - Restore Data - Test	\$85.00	15	\$1,275.00
	<b>Subtotal</b>		3,075.00
	<b>HST (13%)</b>		234.00
	#892724675-RT0001		
	<b>Estimate Total (CAD)</b>		<b>\$3,309.00</b>

Terms

Please note that due to worldwide technology supply challenges, some parts may take 4+ weeks for delivery or require an alternate technology vendor.

Thank you for the opportunity to quote on the listed services and/or goods.

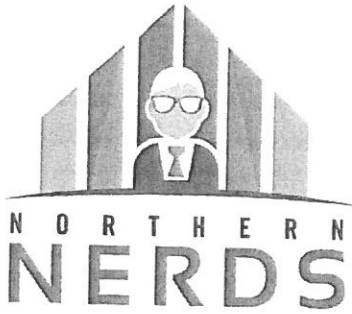
Terms for Services: 15 Days from Invoice Date

Terms for Parts: 15 Days from Invoice Date

Custom Order Terms: All custom order systems, parts and supplies are pre-paid in full. No refunds. Exchange on failed or DOA equipment. Manufacturer warranties apply.

Validity: This estimate is valid for 15 days

- Taxes, Freight, Handling and Delivery Extra
- Prices Based on Payment via Cash, Cheque or e-Mail Transfer.
- Credit Card purchases subject to a 5% surcharge.
- No return or exchange on special order equipment.
- A restocking fee of 20% applies to the return of in-stock equipment.
- Custom Web Design and Graphic Design projects require a 50% deposit to begin work. Remainder due on delivery.



Northern Nerds  
705-990-6373

151 Huston Street  
Burk's Falls, Ontario  
POA 1C0  
Canada

Prepared For  
Brenda Fraser  
Town of Kearney  
8 Main Street  
Kearney, Ontario  
POA 1M0

Estimate Date  
05/04/2021

Estimate Number  
0000250

Description	Rate	Qty	Line Total
<b>Regular Service</b>	<b>\$85.00</b>	<b>5</b>	<b>\$425.00</b>
<ul style="list-style-type: none"> <li>- Operating System Upgrade (Kearney Application Server)</li> <li>- Upgrade App Server OS: From Windows Server 2016 to Windows Server 2019</li> </ul>			
<ul style="list-style-type: none"> <li>- Currently the App Server for Munisoft and corporate applications is on version 2016. This upgrade will bring the server to the latest edition of the server platform. This ensures longevity of service and future compatibility with Munisoft updates.</li> <li>- This activity pairs well with the server hard drive replacement project and would allow us to combine the activities to save on labour costs in the future.</li> <li>- Preventative maintenance task</li> </ul>			
<b>Software</b>	<b>\$999.00</b>	<b>1</b>	<b>\$999.00</b>
Microsoft Windows Server 2019 Standard License	+HST		
	<b>Subtotal</b>		<b>1,424.00</b>
	<b>HST (13%)</b>		<b>129.87</b>
	<b>#892724675-RT0001</b>		
	<b>Estimate Total (CAD)</b>		<b>\$1,553.87</b>

Notes

Please note that due to worldwide technology supply challenges, some parts may take 4+ weeks for delivery or require an alternate technology vendor. All parts and software are special order and require pre-payment.

Terms

Thank you for the opportunity to quote on the listed services and/or goods.

Terms for Services: 15 Days from Invoice Date

Terms for Parts: 15 Days from Invoice Date

Custom Order Terms: All custom order systems, parts and supplies are pre-paid in full. No refunds. Exchange on failed or DOA equipment. Manufacturer warranties apply.

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- Custom Web Design and Graphic Design projects require a 50% deposit to begin work. Remainder due on delivery.



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0  
P 705-382-3138 • F 705-382-2273 • [www.burksfalls.net](http://www.burksfalls.net)

April 19, 2021

TO: Almaguin Municipalities, Physicians and service providers

RE: Health Care Survey in Almaguin – Focus on Nurse Practitioner

FROM: Nicky Kunkel, Clerk Village of Burk's Falls

---

In 2020 the 12 Almaguin communities started the process of creating a region wide Community Safety and Well Being Plan (CSWBP). Through this process we consulted with local agencies and conducted a survey open to all residents of Almaguin. From the survey the top two priorities from the community point of view were access to physical health services (49.28%) and access to services (49.04%).

The structure of the CSWBP is that of an Advisory Committee mandated membership from OPP, School Boards, Mental Health, Children's Aid, LHINs, and Social Services and municipal representatives. With the results of the survey three Task Forces have been developed (top 3 priorities); one is Health Care.

There have been three task force meetings over the past few months with local health care services and agencies, physicians, and existing committees. The strongest recommendation resulting from these meetings is to recruit physicians to fill gaps and look for alternative opportunities for non-rostered patients. All parties agree that health care in Almaguin is a priority.

The community survey respondent demographic was married females over the age of 36. In total there were 445 responses representing only 2.25% of the Almaguin permanent population. In asking of the overall physical health 46.09% said their health was poor to good. Only 4.94% strongly agreed that access to health care was adequate. When looking for comments on what residents wish they had access to, of the 218 answers, the number one comment, region wide, was the need for a doctor or nurse practitioner then for walk in clinics.

The Almaguin Highlands Health Council, along with other medical center physicians and committees have been working on doctor recruitment with some success but there is still more need required. The Health Task Force also spoke of nurse practitioners and a possible clinic within Almaguin. Work to research this opportunity is on-going and we are now looking for the community's comments through the attached survey.

There are different governance and set up models to review and all will be considered once we have the feedback of those reporting they need physical health services.

Please widely share the survey so that we obtain the best information in forming how to move forward.

If you have any information regarding health care statistics or wait lists that you can share, we would be excited to add that to our research and ultimately our decision making/recommendations.

Thank you for sharing and the assistance in keeping health care in Almaguin a priority.

---

## Copy of Nurse Practitioner Feedback

### Almaguin Highlands Nurse Practitioner Engagement Survey, 2021

Almaguin health representatives are looking for feedback (from all residents) regarding their interest in having one or more Nurse Practitioner(s) in the region to provide specialized services.

1. How many seasons of the year do you reside in the Almaguin region?

- One (1)
- Two (2)
- Three (3)
- Four (4)

2. Do you have a local primary healthcare provider? (Physician or doctor, Nurse Practitioner, in Almaguin).

- Yes
- No

3. Are you currently looking for a primary healthcare provider in Almaguin? (Physician or doctor, Nurse Practitioner)

- Yes
- No

4. Would you be comfortable seeing a Nurse Practitioner if a doctor was unavailable?

- Yes
- No

**5. What time of day do you typically need healthcare services?**

- Before 9 A.M.
- Between 9 A.M. and 5 P.M.
- Between 5 P.M. and 8 P.M.
- After 8 P.M.

**6. Which days of the week would you prefer to see a primary care provider?**

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday
- Any
- Only when needed
- Other (please specify)

**7. If there was a virtual care service available to have a Nurse Practitioner bring a tablet (or portable computer) to your home while having an online appointment with your doctor connect with you virtually, would you use it?**

- Yes
- No

**8. Would you visit a Nurse Practitioner to access virtual care on specialized equipment to meet with your doctor who works outside of Almaguin?**

Yes

No

**9. Would you use a walk-in clinic if it was staffed with one or more Nurse Practitioner(s)?**

Yes

No

**10. Would you use out-reach services to have a Nurse Practitioner meet you at your home for an appointment?**

Yes

No

**11. Would you book an appointment with a Nurse Practitioner if there was one available within 100 km of your place of residence?**

Yes

No

**12. Which community do you live closest to?**

- Powassan
- Restoule
- Machar
- South River
- Sundridge
- Magnetawan
- Burk's Falls
- Sprucedale
- Kearney
- Novar
- Other (please specify)

[Redacted area]

**13. Do you have any questions, comments or concerns about having more Nurse Practitioner services available in Almaguin?**

[Redacted area]

**14. Which hospital do you currently visit for emergency care? (more than one can be selected)**

- Huntsville
- North Bay
- Parry Sound
- Other



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April 19, 2021

To: Almaguin Municipalities  
RE: OPP Community Boards

The Province of Ontario implemented the formation of OPP Detachment Boards under the Community Safety and Policing Act, 2019. This mandates that each OPP detachment must establish a board that covers all municipalities it provides services to that will provide civilian governance with local perspectives, needs and priorities and provides the opportunity for municipalities to collaborate on efforts to improve overall community safety.

The Almaguin OPP Detachment serves the communities of:

Perry	Kearney	McMurrich/Monteith
Armour	Burk's Falls	Ryerson
Magnetawan	Strong	Joly
Sundridge	Machar	South River

With a deadline of June 7, 2021, the Solicitor General is asking for a coordinated proposal on the composition of the Almaguin OPP Detachment Board in order to adopt the regulation that will finalize the Detachment Boards. The Boards are not expected to be in operation until 2022.

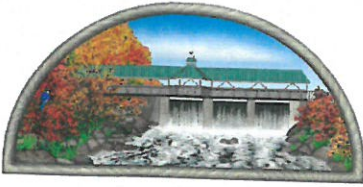
#### Requirements of the Board

1. 5-member minimum size no maximum but keep manageable
2. 20% Community Representatives appointed by joint resolution.
3. 20% Provincial appointees

In preparing for the submission the CAO/Clerks for Almaguin attended a training session with program representatives from SOLGEN on April 14<sup>th</sup>, 2021 to discover submission requirements. Many questions were raised and certainly who would sit on the board was discussed. However, that is a question we answer after we have completed the stage 1 of composition.

To lead to a unified proposal the Clerks thought it best to provide a survey to each Council and then the majority result combined of all 12 municipal replies would certainly provide the information we need for June 7<sup>th</sup>. Once this is organized further discussions on how to roll the Board out could be made. If we do not submit by the 7<sup>th</sup>, or shortly thereafter, the Province will create the composition on our behalf.

Please see the attached survey and as a Council provide your answers back as soon as possible and certainly by May 27<sup>th</sup>, 2021 to the Clerk at the Village of Burk's Falls who will submit the proposal to the Ministry.



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## Almaguin OPP Detachment Board Survey

1. The composition of the Board: Please rank your preference with 1 being the highest desired. With 12 communities served under the Almaguin Detachment, plus 20% each for community and provincial appointees it is recommended to create zones within the region much like for DSSSAB, Eastholme and EMS. Councils can vote at the beginning of the term who will represent them from one Council table collectively and the next term it may be another municipality. The Detachment Commander sits on the Board but is not considered in the composition.

(a) 5-member Board

Rank \_\_\_\_\_

1 Community Rep	1 Municipal Rep – Southeast (Perry, Kearney, McMurrich/Monteith, Burk's Falls, Armour, Ryerson) 1 Municipal Rep – Central (Magnetawan, Strong, Sundridge, Joly South River, Machar) 1 Municipal Rep – appointed at large
1 Provincial Rep	
3 Municipal Reps	

(b) 7-member Board

Rank \_\_\_\_\_

2 Community Reps	1 Municipal Rep – Perry, Kearney, McMurrich/Monteith 1 Municipal Rep - Burk's Falls, Armour, Ryerson 1 Municipal Rep – Magnetawan, Strong, Sundridge, 1 Municipal Rep – Joly, South River, Machar
1 Provincial Rep	
4 Municipal Reps	

(c) 9-member Board

Rank \_\_\_\_\_

2 Community Reps	1 Municipal Rep – South River, Machar 1 Municipal Rep – Strong, Sundridge, Joly 1 Municipal Rep – Kearney, Perry, Armour 1 Municipal Rep – McMurrich/Monteith, Magnetawan 1 Municipal Rep – Ryerson, Burk's Falls
2 Provincial Rep	
5 Municipal Reps	

2. The Community Appointee – the Municipal Board members to appoint based on majority vote.
- advertise for a member of the public who has a vested interest in public safety such as a professional who can add expertise to the table.
  - Advertise for general public to apply.

NOTE: Provincial appointee is appointed by Province through their system

3. The administration of the Board does not need to be decided for June 7<sup>th</sup>, but early consideration is helpful as it is something of concern. Meetings are at least quarterly and function like a service board. It is the responsibility of the municipal government to fund policing in their community, this will be an added expense.

- Does your municipality have capacity to administer the Board and provide the secretary? Yes or No
- Do we create a part time ad-hoc position to be the secretary of the Board, shared among All partners? Yes or No

**Brenda Fraser**

---

**Subject:** FW: Official Complaint - ATV Operations on Hwy. #518

**From:** Wilson Boynton <[boynton@raacomposites.com](mailto:boynton@raacomposites.com)>

**Sent:** April 26, 2021 9:50 AM

**To:** Cindy Filmore <[cindy.filmore@townofkearney.ca](mailto:cindy.filmore@townofkearney.ca)>; Mayor Carol Ballantyne <[mayorballantyne@gmail.com](mailto:mayorballantyne@gmail.com)>; Liz Stermsek <[liz.stermsek@outlook.com](mailto:liz.stermsek@outlook.com)>; Cheryl Philip <[councillorcherylphilip@gmail.com](mailto:councillorcherylphilip@gmail.com)>; Councillor Michael Rickward <[michaelrickward@gmail.com](mailto:michaelrickward@gmail.com)>; Paul Ziraldo <[pziraldo@live.ca](mailto:pziraldo@live.ca)>

**Cc:** Cindy Filmore <[cindy.filmore@townofkearney.ca](mailto:cindy.filmore@townofkearney.ca)>; John Kelly <[john.kelly618@gmail.com](mailto:john.kelly618@gmail.com)>; sharon mckenzie <[mckenziesharon635@gmail.com](mailto:mckenziesharon635@gmail.com)>; SLAPOA Treasurer (Dennis Hons) <[SLAPOA.Treasurer@gmail.com](mailto:SLAPOA.Treasurer@gmail.com)>; Geoff Hall <[geoff\\_hall@hotmail.com](mailto:geoff_hall@hotmail.com)>

**Subject:** Official Complaint - ATV Operations on Hwy. #518

Dear Madam Mayor and Councillors,


Please review the attached document outlining the serious matter of ATV - All Terrain Vehicles operating on Highway #518 East and the sideroads surrounding the Sand Lake Area.

Submitted as an Official Complaint from the SLAPOA - Sand Lake Property Owners Association, we look forward to your prompt response to this matter.

Thank you

Wilson J. Boynton, CET

3770 Hwy 518 E  
Kearney Ontario

	<h2>Report</h2>
To:	Council
From:	By-Law Enforcement Officer Caitlin Deevey
Date of Meeting:	
Report Title:	
Report Date:	

### Recommendation

Received for Information purposes.

### Summary

In response to concerns noted and sent from the Sand Lake Area Property Owners Association (SLAPOA). Speed is not something that the municipality or bylaw department is trained or set up to enforce.

A complete list of provincial highways where on-road All-terrain vehicles/Off-rad vehicles (ATV/ORV) use is **permitted**, (*Ontario Regulation 316/03, Schedule B*) and a list of provincial highways where on-road use is **prohibited**, (*Ontario Regulation 316/03, Schedule A.*) states in summary:

Permitted ORVs **can** travel on:

- Highways 500 to 899
- many 7000-series highways
- highways with low traffic volumes

ORVs **cannot** travel on:

- 400-series highways
- the Queen Elizabeth Way
- sections of the Trans-Canada Highway

The Highway Traffic Act and Off-road Vehicle act states in summary:

ORVs on the road must travel at speeds less than the posted speed limit:

- no more than 20 km/h on roads with a posted speed limit of 50 km/h or less
- no more than 50 km/h on roads with a posted speed limit greater than 50 km/h

Municipalities may set lower speed limits or additional rules for ATVs/ORVs. However, unless the Town provides speed enforcement equipment and training this should be enforced by the Ontario Provincial Police.

In my professional opinion a request to the Ontario Provincial Police for upped services re: off-road vehicles in the Sand Lake/Grass Lake/Hwy 518E area would be beneficial in ensuring compliance with our Off Road Vehicle By-Law as well as the Highway Traffic Act and Off-Road Vehicle Act.

In regards to the noise concerns noted, there is a neighbouring municipality that has implemented a bylaw regulating time of use of these types of vehicles it could be something to consider but not recommended as it can be difficult to enforce.

Town of Kearney  
**List of Accounts for Approval**  
As of 2021-05-07  
Batch: 2021-00022

Payment #	Date	Vendor Name	Reference	Payment Amount
<b>Bank Code: AP - GENERAL AP</b>				
Computer Cheques:				
30670	2021-04-20	CRA - Receiver General	To REPLACE FEB/21 CHQ # 30586	24,802.94
30671	2021-04-20	Abell Pest Control	April/21 pest control	186.55
30672	2021-04-20	ACI-Accelerated Connections	April internet	375.58
30673	2021-04-20	ARMTEC Ltd	Culverts	4,466.45
30674	2021-04-20	Bateman's Fit Testing	Fire Dept-3 fit tests	84.75
30675	2021-04-20	Bell Mobility Inc.	P/W Apr/21 cell phones	89.75
30676	2021-04-20	Bell Canada	Apr/21 telephone ALL DEPTS	714.57
30677	2021-04-20	Amy Bilz	Community Centre hall refund	85.00
30678	2021-04-20	Bowman Fuels Ltd.	FD-furnace fuel P/W DIESEL FUEL	4,872.53
30679	2021-04-20	Bray Motors Ltd.	FD-Chev Silverado service	315.43
30680	2021-04-20	Brandt	P/W JD keys	64.93
30681	2021-04-20	Burk's Falls Building Ctr Ltd	KCC round thermostat	251.58
30682	2021-04-20	Burk's Falls Home Hardware	KCC manual thermostat	62.14
30683	2021-04-20	CRA - Receiver General	FEB/21 REMITTANCE	358.09
30684	2021-04-20	Cedar Signs	P/W signs	1,197.64
30685	2021-04-20	Caitlin Deevey	Kms-Mar 24-Apr 15/21	354.61
30686	2021-04-20	Ecovue Consulting Services Inc	Planner fees- BILLED TO CLIENTS	7,945.63
30687	2021-04-20	Eddycrest Company	Seniors-Sewing cabinet - FUNDING GRANT	2,288.25
30688	2021-04-20	Fetterley's Gas & Convenience	Vehicle fuel ALL DEPTS	431.37
30689	2021-04-20	Martin Filmore	Kms-Mar 12-Apr 20/21	185.02
30690	2021-04-20	Fonom-Fed.Of Northern Ont.	FONOM m/ship 21/22	168.00
30691	2021-04-20	Genco Mechanical	Senior's furnace repair	180.74
30692	2021-04-20	Glen Martin Ltd.	KCC - case of hand soap KCC SUPPLIES	1,186.09
30693	2021-04-20	Hicks Morley	Legal fees UFCW neg. CUPE NEG.	12,306.90
30694	2021-04-20	Huntsville Truck Repair	P/W 08 Sterling repairs	5,332.64
30695	2021-04-20	Huronina Alarm & Fire Security	KCC-alarm service	214.70
30696	2021-04-20	Hydro One Networks Inc.	Hydro Apr/21 ALL DEPTS	3,560.64
30697	2021-04-20	LAS-Local Authority Services	Admin - office supplies	159.70
30698	2021-04-20	LEA-Larocque Elder Architects	Architect fees KCC	3,921.10
30699	2021-04-20	M&L Supply, Fire & Safety	Fire Dept Vol FF equip	1,338.45
30700	2021-04-20	Metroland Media	Bldg Dept -Ad Bldg Inspec	165.69
30701	2021-04-20	Moore Propane Ltd.	KCC propane tank rental	944.46
30702	2021-04-20	MPAC-Municipal Property Assmt	2 Q April Levy	14,177.24
30703	2021-04-20	Muskoka Springs Inc	P/W bottled water	505.37
30704	2021-04-20	Muskoka Auto Parts	FD-battery Pumper 310	275.61
30705	2021-04-20	Nicholls Truck Repair	FD-2 fire veh annual insp	1,390.00
30706	2021-04-20	Kevin Noaik	Fire Dept-12 ID cards	30.50
30707	2021-04-20	North Bay/Parry Sound District	May/21 Levy HEALTH UNIT	2,077.35
30708	2021-04-20	Noveltymann	Fire Dept 12 t-shirts	230.52
30709	2021-04-20	Novexco Inc	Admin office supplies	154.97
30710	2021-04-20	Voided by the print process		0.00
30711	2021-04-20	Royal Bank Visa	RBC VISA - ALL DEPTS	3,983.87
30712	2021-04-20	Russell Christie LLP	Legal fees-Silversands	785.90
30713	2021-04-20	Sands Canada Inc./Angus	1st Response supplies	188.65
30714	2021-04-20	Mike Sims	2021-Work boots KCC/PARKS	271.14
30715	2021-04-20	SPCA-Ontario	SPCA-Apr-Jun/21	395.00

Report Date  
2021-05-07 10:30 AM

Town of Kearney  
**List of Accounts for Approval**  
As of 2021-05-07  
Batch: 2021-00022

Page 2

Payment #	Date	Vendor Name	Reference	Payment Amount
30716	2021-04-20	Spectrum Telecom Group Ltd.	FD Apr/21 Pev Tower rent	315.78
30717	2021-04-20	Tatham Engineering Ltd	Eng fees-Rds Needs Study	1,123.40
30718	2021-04-20	Telequip Systems Limited	P/W April air time	169.50
30719	2021-04-20	Telizon Inc	Apr/21 long dist phone <i>ALL DEPTS</i>	7.24
30720	2021-04-20	Tulloch Engineering Inc	Eng fees- Srs Gazebo	2,147.00
30721	2021-04-20	Waste Connections of Canada	Mar/21 recycling	7,150.45
30722	2021-04-20	Workplace Safety & Ins.Board	WSIB Jan-Mar/21	6,661.53
Total for AP:				120,652.94

Moved by:

Seconded by:

Be it resolved that Council has received and have no objections to be noted for  
Cheque #30670 to Cheque #30722 in the amount of \$120,652.94.

Mayor

Clerk/CAO/Treasurer

**MEMORANDUM OF UNDERSTANDING BETWEEN THE BURK'S FALLS AND DISTRICT FIRE DEPARTMENT, THE MCMURRICH/MONTEITH FIRE DEPARTMENT, THE PERRY TOWNSHIP FIRE DEPARTMENT, THE MAGNETAWAN FIRE DEPARTMENT AND THE TOWN OF KEARNY FIRE AND EMERGENCY SERVICES FOR THE SHARING OF FIRE SERVICES.**

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The Fire Chiefs of the five (5) fire departments deem it in the best interests of the public to jointly obtain and provide for fire and emergency services to their residents. Therefore, this Memorandum of Understanding sets out the parameters by which the five (5) fire departments agree to share fire and emergency services.

**1. Definitions:**

- 1.1 "Council(s)" means the Municipal Councils of the Townships of Armour, McMurrich/Monteith, Ryerson and Perry, the Village of Burk's Falls, the Municipality of Magnetawan and the Town of Kearney.
- 1.2 "Fire Chief" means the Fire Chief of each fire department which is part of this Memorandum of Understanding.
- 1.3 "Fire Department" means each of the five (5) fire departments which serves the participating municipalities.
- 1.4 "Firefighter" means a person who has been retained by any of the Fire Chiefs to work as a firefighter in one of the fire departments which is part of this Memorandum of Understanding.
- 1.5 "Equipment" means equipment which is solely purchased by one of the fire departments and would be common to all fire stations, i.e., vehicles.
- 1.6 "Municipality(ies)" means the seven municipalities which are responsible for the five (5) fire departments agreeing to this Memorandum of Understanding, the Townships of Armour, McMurrich/Monteith, Ryerson and Perry, the Village of Burk's Falls, the Municipality of Magnetawan and the Town of Kearney.
- 1.7 "Fire Training Program" means the fire training program approved by the Councils.
- 1.8 "Chief Training Officer" means the service provider the Councils have contracted to provide training to all the firefighters covered by this Memorandum of Understanding.
- 1.9 "Standardized Fire Departments" means the five (5) fire departments using the same kind of information, equipment, training, and policies so that they can work cooperatively for the benefit of their residents.

Memorandum of Understanding – Page 2

**1. Definitions cont'd:**

- 1.10 "Standardized Training" means the training provided through the Fire Training Program.

**2. Funding**

2.1 The Fire Chiefs agree that this Memorandum of Understanding does not include a funding formula or any administration costs.

2.2 Each Fire Chief, through its municipality or municipalities, will be responsible for the cost of the operating and capital revenues and expenditures of their respective Fire Department.

### **3. Governance and Administration**

3.1 The Standardized Fire Departments will be administered by the five (5) Fire Chiefs for their own fire department.

3.2 Each Fire Chief will report to his/her respective Council.

3.3 When the Fire Chiefs decide to initiate a proposal which would benefit all municipalities, each Chief will present the proposal to their Council and seek approval of the proposal. This "Working Together" concept will be driven by the Fire Chiefs and approved by the Councils.

### **4. Standardize Training**

4.1 All firefighters of the five (5) fire departments will be required to receive the same standardized training.

4.2 The training shall be provided to the five (5) fire departments through the Fire Training Program agreement which is presently in effect.

4.3 The Chief Fire Training Officer shall be responsible for creating, maintaining, and storing all training documents.

4.4 The Fire Training Program will be renegotiated as per the current training agreement.

Memorandum of Understanding – Page 3

### **5. Automatic Aid**

5.1 The Fire Chiefs agree that Automatic Aid and Standardized Training complement each other, and that Automatic Aid will be achieved seamlessly through Standardized Training.

5.2 Automatic Aid is defined through the current Automatic Aid Agreement approved by the Councils of the five (5) fire departments.

5.3 The Fire Chiefs agree that if any fire department does not participate in the Fire Training Program, the Automatic Aid Agreement will be revisited.

**6. Minimum Standards and Standardization of Equipment**

6.1 Each fire department is required to maintain minimum standards for their fire stations, fire vehicles, firefighting equipment and to keep all protective firefighter gear in safe working order.

6.2 Minimum standards shall be as per the established regulations set by the Province's Best Practice (NFPA, Section 21 GN, OFM Communiqué, OHSAA etc.).

**7. Purchasing of Equipment (i.e., Apparatus)**

7.1 Whenever equipment needs to be purchased, the Fire Chiefs will recommend what equipment needs to be purchased by each fire department so that it will either be standardized across all fire departments or work to improve the efficiency of the Standardized Fire Departments.

7.2 All equipment purchased shall be paid and remain the property of the fire department which purchased the equipment.

7.3 All equipment purchased by a fire department shall remain in the fire station or stations of that fire department.

7.4 Whenever the Fire Chiefs recommend a purchase, which would need to be funded by all the municipalities, a request will be presented by the Fire Chiefs to their respective Council for consideration and approval.

**Memorandum of Understanding – Page 4**

**8. Equipment Shared Equally by All Fire Stations**

8.1 There are instances where only one or two pieces of equipment will be needed to service all the participating fire departments, i.e., rapid deployment craft, SCBA fill station, forcible entry door prop, etc.

8.2 These assets shall be distributed by the Fire Chiefs between the fire stations to meet the collective needs of the Standardized Fire Departments.

**9. Liability**

9.1 Each Fire Chief will be responsible for adhering to this Memorandum.

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IN WITNESS WHEREOF the Fire Chiefs have hereunto affixed the signatures.

on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_

**THE BURK'S FALLS AND DISTRICT FIRE DEPARTMENT**

Per: \_\_\_\_\_  
Dave McNay, Fire Chief

on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

**THE MCMURRICH/MONTHEITH FIRE DEPARTMENT**

Per: \_\_\_\_\_  
John Ross, Fire Chief

on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

**PERRY TOWNSHIP FIRE DEPARTMENT**

Per: \_\_\_\_\_  
Dan Marshall, Fire Chief

Memorandum of Understanding – Page 5

on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

**MAGNETAWAN FIRE DEPARTMENT**

Per: \_\_\_\_\_  
Joe Readman, Fire Chief

on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

**TOWN OF KEARNY FIRE AND EMERGENCY SERVICES**

Per: \_\_\_\_\_  
Paul Schaefer, Fire Chief

## Brenda Fraser

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**From:** Cheryl Philip <councillorcherylphilip@gmail.com>  
**Sent:** May 3, 2021 9:49 AM  
**To:** Brenda Fraser; carol ballantyne  
**Subject:** KWEF

Good Morning,

After reading this morning the recent newsletter from this group I noticed that they are asking for help in the area of reviewing Planning and Development Applications. I do not know how this group came to be involved in this area and quite frankly feel that they should not be reviewing any applications. We have Planners and now Cindy as well as the South East Parry Sound Planning Advisory Committee who are extremely qualified to review applications and provide the Town with input regarding the impact these changes will have on our waterways. These people have no Planning expertise and I feel they should not be involved in this area. I would like this matter on the next Council Agenda to have this removed from their responsibilities. I am thankful for the work they do in the area of monitoring water quality but they do not need to be involved in the Planning process.

Councillor Cheryl Philip



## Community Services

### Legislative Services

April 27, 2021

File #120203

Sent via email: [caroline.mulroney@pc.ola.org](mailto:caroline.mulroney@pc.ola.org)

The Honourable Caroline Mulroney, Minister of Transportation  
5th Floor, 777 Bay Street  
Toronto, ON M7A 1Z8

Honourable and Dear Madam:

**Re: Township of The Archipelago - Road Management Action on Invasive Phragmites**

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of April 26, 2021 received and supported correspondence from the Township of The Archipelago dated April 9, 2021 requesting the Ontario Ministry of Transportation (MTO) to communicate the strategy on mapping (detecting sites) and controlling invasive Phragmites on provincial highways, the specific highway management plans and results by each MTO region and each highway in the region and work in coordination with the Township of The Archipelago and requests all levels of government to consider funding support to aid the Township of The Archipelago in managing invasive phragmites.

Attached please find a copy of the Township of The Archipelago's correspondence dated April 9, 2021.

Thank you for your attention to this matter.

Yours very truly,

Carol Schofield, Dipl.M.A.  
Manager, Legislative Services/Clerk

[cschofield@forterie.ca](mailto:cschofield@forterie.ca)

CS:dlk

Attach

c.c.

The Honourable Jeff Yurek, Minister of Environment, Conservation and Parks [jeff.yurekco@pc.ola.org](mailto:jeff.yurekco@pc.ola.org)

The Honourable Jonathan Wilkinson, Minister of Environment and Climate Change Canada [ec.ministre-minister.ec@canada.ca](mailto:ec.ministre-minister.ec@canada.ca)

Christopher Balasa, Manager, Maintenance Management Office [Christopher.balasa@ontario.ca](mailto:Christopher.balasa@ontario.ca)

Wayne Gates, MPP, Niagara Falls [wgates-co@ndp.on.ca](mailto:wgates-co@ndp.on.ca)

MPP Norman Miller. [Norm.miller@pc.ola.org](mailto:Norm.miller@pc.ola.org)

Maryann Weaver, Municipal Clerk, Township of The Archipelago [mweaver@thearchipelago.on.ca](mailto:mweaver@thearchipelago.on.ca)

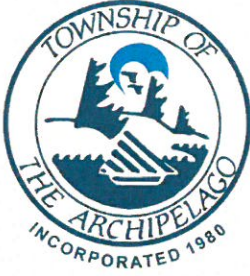
Ontario Municipalities

Mailing Address:

The Corporation of the Town of Fort Erie  
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: [www.forterie.ca](http://www.forterie.ca)



## Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

[www.thearchipelago.on.ca](http://www.thearchipelago.on.ca)

April 9, 2021

21-073

**Moved by Councillor Barton  
Seconded by Councillor Manner**

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**RE: Road Management Action On Invasive Phragmites**

**WHEREAS** Phragmites australis (Phragmites) is an invasive perennial grass that continues to cause severe damage to wetlands and beaches in areas around the Great Lakes including Georgian Bay; and

**WHEREAS** Phragmites australis grows and spreads rapidly, allowing the plant to invade new areas and grow into large monoculture stands in a short amount of time, and is an allelopathic plant that secretes toxins from its roots into the soil which impede the growth of neighboring plant species; and

**WHEREAS** Phragmites australis results in loss of biodiversity and species richness, loss of habitat, changes in hydrology due to its high metabolic rate, changes in nutrient cycling as it is slow to decompose, an increased fire hazard due to the combustibility of its dead stalks, and can have an adverse impact on agriculture, particularly in drainage ditches; and

**WHEREAS** invasive Phragmites has been identified as Canada's worst invasive plant species by Agriculture and Agrifood Canada; and

**WHEREAS** the Ontario government has made it illegal to import, deposit, release, breed/grow, buy, sell, lease or trade invasive Phragmites under the Invasive Species Act; and

**WHEREAS** Phragmites occupy over 4,800 hectares of land around Lake St. Clair alone, while 212 hectares of Phragmites occupy land along the St. Lawrence River. The Georgian Bay Area is particularly affected by Phragmites australis, with more than 700 stands along the shorelines and multiple visible stands on the highways and roads that threaten valuable infrastructure and wetland areas; and

**WHEREAS** volunteers, non-governmental organizations, and various municipalities have invested tens of thousands of dollars in investments and labour annually for more than eight years in executing managements plans to control invasive Phragmites on roads, coasts, shorelines and in wetlands; and

**WHEREAS** roads and highways where Phragmites that are left untreated become spread vectors that continually risk new and treated wetlands and coastal shoreline areas; and

Received by  
APRIL 26, 2021  
COUNCIL

**WHEREAS** according to “Smart Practices for the Control of Invasive Phragmites along Ontario’s Roads” by the Ontario Phragmites Working Group, best road management practices for Phragmites australis include early detection, herbicide application, and cutting; and

**WHEREAS** these best management practices are most effective when used in a multi-pronged approach as opposed to when used as stand-alone control measures; and

**WHEREAS** mother nature does not recognize political boundaries. Therefore, it is imperative that Municipalities, Districts, the Province, and the Federal government work together in collaboration to eradicate Canada’s worst invasive plant species Phragmites australis;

**NOW THEREFORE BE IT RESOLVED** that Council for the Corporation of the Township of The Archipelago directs its staff to implement best management practices to promote early detection of invasive Phragmites, and to implement best management practices for invasive Phragmites, and to join the Ontario Phragmites Working Group to collaborate on the eradication of Phragmites in Ontario.

**BE IT FURTHER RESOLVED** that Council for the Corporation of the Township of The Archipelago directs staff to insert clean equipment protocols into tenders and that there is oversight that the protocols are followed; and

**BE IT FURTHER RESOLVED** that Council for the Corporation of the Township of The Archipelago requests the Ontario Ministry of Transportation to map and treat invasive Phragmites annually on all its highways; and

**BE IT FURTHER RESOLVED** that the Ontario Ministry of Transportation (MTO) communicates the strategy on mapping (detecting sites) and controlling invasive Phragmites on provincial highways, the specific highway management plans and results by each MTO region and each highway in the region and work in coordination with the Township of The Archipelago; and

**BE IT FURTHER RESOLVED** that Council for the Corporation of the Township of The Archipelago directs its staff to send this resolution to all municipalities that are part of the Georgian Bay watershed, to all municipalities in the Great Lakes watershed, to the Minister of Transportation, Christopher Balasa the Manager, Maintenance Management Office, and MPP Norman Miller.

**BE IT FINALLY RESOLVED** that Council for the Corporation of the Township of The Archipelago requests all levels of government to consider funding support to aid the Township of The Archipelago in managing invasive phragmites; and directs staff to send a copy of this resolution to the Ontario Minister of Environment, Conservation and Parks and the Minister of Environment and Climate Change Canada.

**Carried.**

**The Corporation of the City of Cambridge  
Corporate Services Department  
Clerk's Division  
The City of Cambridge  
50 Dickson Street, P.O. Box 669  
Cambridge ON N1R 5W8  
Tel: (519) 740-4680 ext 4585  
[mantond@cambridge.ca](mailto:mantond@cambridge.ca)**

April 21, 2021

**Re: Resolution - City of Cambridge Council – Request for Paid Sick Leave**

At the Special Council Meeting of April 20, 2021, the Council of the Corporation of the City of Cambridge passed the following motion:

Mover: Councillor Wolf  
Secunder: Councillor Reid

WHEREAS as a result of the COVID-19 pandemic and the increase in cases in Ontario, our hospitals and Intensive Care Units are overrun with people sick with the virus;

AND WHEREAS according to the Provincial Science Advisory Table on COVID-19 we need to protect essential workers and support them with paid sick leave;

AND WHEREAS it is being reported that the drivers of transmission are indoor work places, particularly industrial workplaces, warehouses, and distribution centres;

AND WHEREAS the COVID-19 crisis has unmasked the inequalities in our Province as most of the people now getting sick are the most vulnerable in our society and are those who cannot afford to stay home and often live and work in crowded conditions;

AND WHEREAS Workers who are denied paid sick days do not avoid illness, they bring the infections to work with them, and they transmit them to their coworkers, employees without paid sick leave;

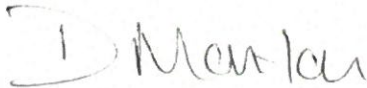
THEREFORE BE IT RESOLVED that Cambridge Council urge the Honourable Doug Ford, Premier to require Ontario employers to provide no less than five paid sick days annually to workers — after three months of employment — by amending the

Employment Standards Act, 2000, or through a different mechanism and to provide necessary funding, fiscal relief and/or support to employers so that all workers in Ontario have access to no less than 10 paid sick days annually in the event of a declared infectious disease emergency, such as the COVID-19 pandemic and ensure all Ontario workers have access to protected and paid emergency leave so care can be provided to children, parents, and/or other family members who may become ill and that all workers may receive paid time off to enable them to receive the COVID-19 Vaccine.

AND FURTHER that upon Council's approval of this motion that it be forwarded to the Association of Municipalities of Ontario, the Provincial Minister of Labour, the Premier, and each Ontario municipality.

Should you have any questions related to the approved resolution, please contact me.

Yours truly,



Danielle Manton  
City Clerk



**705-382-2900**  
**[www.almaguin-health.org](http://www.almaguin-health.org)**

**Minutes: April 9<sup>th</sup>, 2021 Via Zoom**

**Present:** Dennis Banka, Rod Ward, Tom Bryson, Barbara Marlow and Lyle Hall, Brad Kneller, Marianne Stickland

**Regrets:** Norm Hofstetter, Carol Ballantyne, Cathy Still

**Guests:** Jeanette Smith – ACED, Liz Stermseck (Town of Kearney) and Kevin MacLeod

**Secretary:** Erica Kellogg

Call to order at 11:00am by Chair Rod Ward introducing Jeanette Smith as a member of ACED and Liz Stermseck as the Deputy Mayor for the Town of Kearney sitting in as a non-voting member for Carol Ballantyne.

1. 2021-039 Moved by Brad Kneller and Seconded Barbara Marlow

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Centre Committee adopt the minutes from March 5<sup>th</sup>, 2021, as circulated. Carried.

2. **Delegations:** None at this time

3. **Resolutions passed:** None at this time

4. **Items for Discussion**

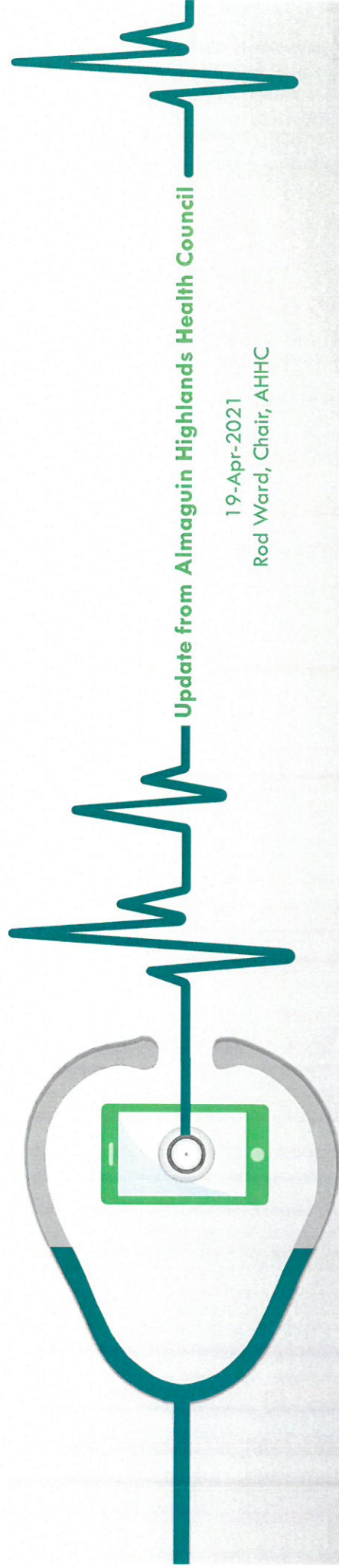
- a) R. Ward provided an update regarding the movement on the MAOHT, commenting that he has participated in two meetings to date and things are moving fast. R. Ward continues to advocate for the communities of Almaguin while also working to coloration as a non-voting member. K. MacLeod commented from the BFFHT position that digital integration and the alignment of physicians from Bracebridge to South River is a priority for the OHT's. The same EMR system allows for physicians to interact and report using the same system. BFFHT continue to explore on-line booking through the AHC website. To date, the BFFHT have not committed to the MAOHT. R.Ward noted that there has been no response from the Village of South River or Machar Township regarding the OHT's.
- b) R.Ward introduced Jeanette Smith, commenting on the work and conversations Jeanette has had with members of the AHC Council

regarding support of the AHOHT. M.Stickland provided an AHOHT update as the application continues to develop.

- c) Discussion regarding Lakeland being awarded funding to install Universal Broadband. Member L. Hall's was thanked for his presentation regarding the installation of fibre through the Universal Broadband Fund, from Emsdale to Sundridge. Once completed approximately 1,000 potential customers will have service across 50kms.
- d) Aprils AHHC Status Report, R.Ward discussed the statues update.
- e) Treasure's report: received with no questions.
- f) Other business
  - K. MacLeod informed the Council that the BFFHT in the near future will be administering COVID-19 vaccines to patients of the clinic.

Resolution: 2021-40 Moved by Tom Bryson and Seconded by Barb Marlow  
**THEREFORE BE IT RESOLVED THAT** The Almaguin Highlands Health Centre adjourn at 12:02pm to meet again on May 7<sup>th</sup>, 2021 at 11:00am. Carried.

DRAFT



Update from Almaguin Highlands Health Council

19-Apr-2021

Rod Ward, Chair, AHHC

WORKING TO IMPROVE HEALTH CARE & WELLNESS IN THE ALMAGUIN HIGHLANDS



## WHO WE ARE

- THE ALMAGUIN HIGHLANDS HEALTH COUNCIL (AHC) IS MADE UP OF MUNICIPAL REPRESENTATIVES FROM ACROSS THE ALMAGUIN HIGHLANDS. IT REPRESENTS THE HEALTHCARE INTERESTS OF THE REGION AND HAS WORKED TO OBTAIN AND RETAIN HEALTHCARE SERVICES FOR OUR AREA. IT WAS ORIGINALLY KNOWN AS THE ALMAGUIN HIGHLANDS HEALTH CENTRE COMMITTEE.
- AHC IS A NOT-FOR-PROFIT ORGANIZATION FOCUSED ON RETURNING AND EXPANDING QUALITY HEALTHCARE SERVICES TO THE ALMAGUIN HIGHLANDS REGION.
- AHC WAS ESTABLISHED IN 2011 WHEN MUSKOKA ALGONQUIN HEALTH CARE ANNOUNCED THE END OF MOST HEALTHCARE SERVICES AT THE BURK'S FALLS LOCATION (FORMER BURK'S FALLS HOSPITAL).
- FUNDAMENTALLY, THE GROUP WAS FORMED TO HELP PROTECT QUALITY HEALTHCARE SERVICES ACROSS THE ALMAGUIN HIGHLANDS REGION FOLLOWING A PERIOD OF STEADY CUTS TO SERVICES IN OUR AREA.
- WE RECENTLY "RE-BRANDED" FROM THE ALMAGUIN HIGHLANDS HEALTH CENTRE COMMITTEE TO THE ALMAGUIN HIGHLANDS HEALTH COUNCIL (AHC)

# ALMAGUIN HIGHLANDS HEALTH COUNCIL

## MUNICIPAL MEMBERS

- TOWNSHIP OF ARMOUR: ROD WARD (CHAIR)
- TOWNSHIP OF STRONG MEMBER: MARIANNE STICKLAND (VICE-CHAIR)
- MUNICIPALITY OF MAGNETAWAN MEMBER: BRAD KNELLER
- TOWNSHIP OF MCMURRICH/MONTEITH MEMBER: DENNIS BANKA
- TOWNSHIP PERRY MEMBER: NORM HOFSTETTER
- TOWN OF KEARNEY MEMBER: CAROL BALLANTYNE
- TOWNSHIP OF RYERSON MEMBER: BARB MARLOW
- TOWNSHIP OF JOLY MEMBER: TOM BRYSON
- VILLAGE OF BURK'S FALLS MEMBER: CATHY STILL
- VILLAGE OF SUNDRIDGE MEMBER: LYLE HALL
- HEALTH CENTRE ADMINISTRATOR: ERICA KELLOGG
- MANY OF OUR MEMBERS ALSO WORK WITH OTHER HEALTH ORGANIZATIONS AND COMMITTEES TO ENSURE THE REGION REMAINS COVERED AND ALWAYS CONSULTED.

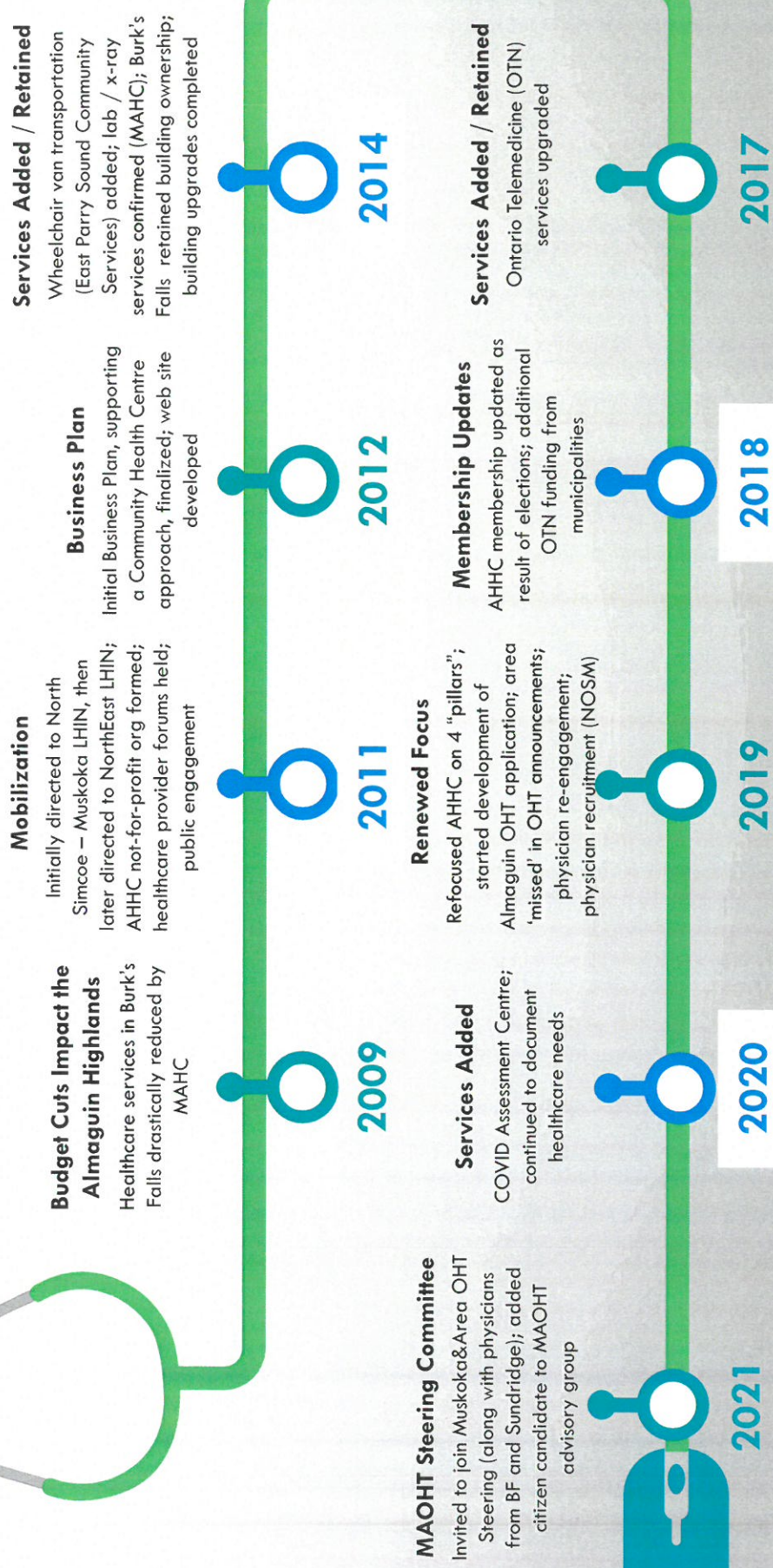
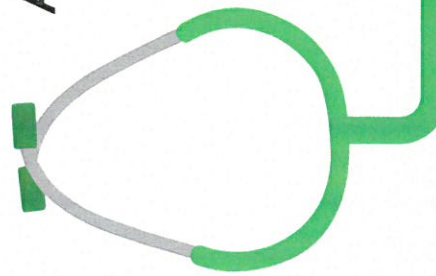


***“If you don't have a seat at the table, you're probably on the menu”***  
- Modern Proverb



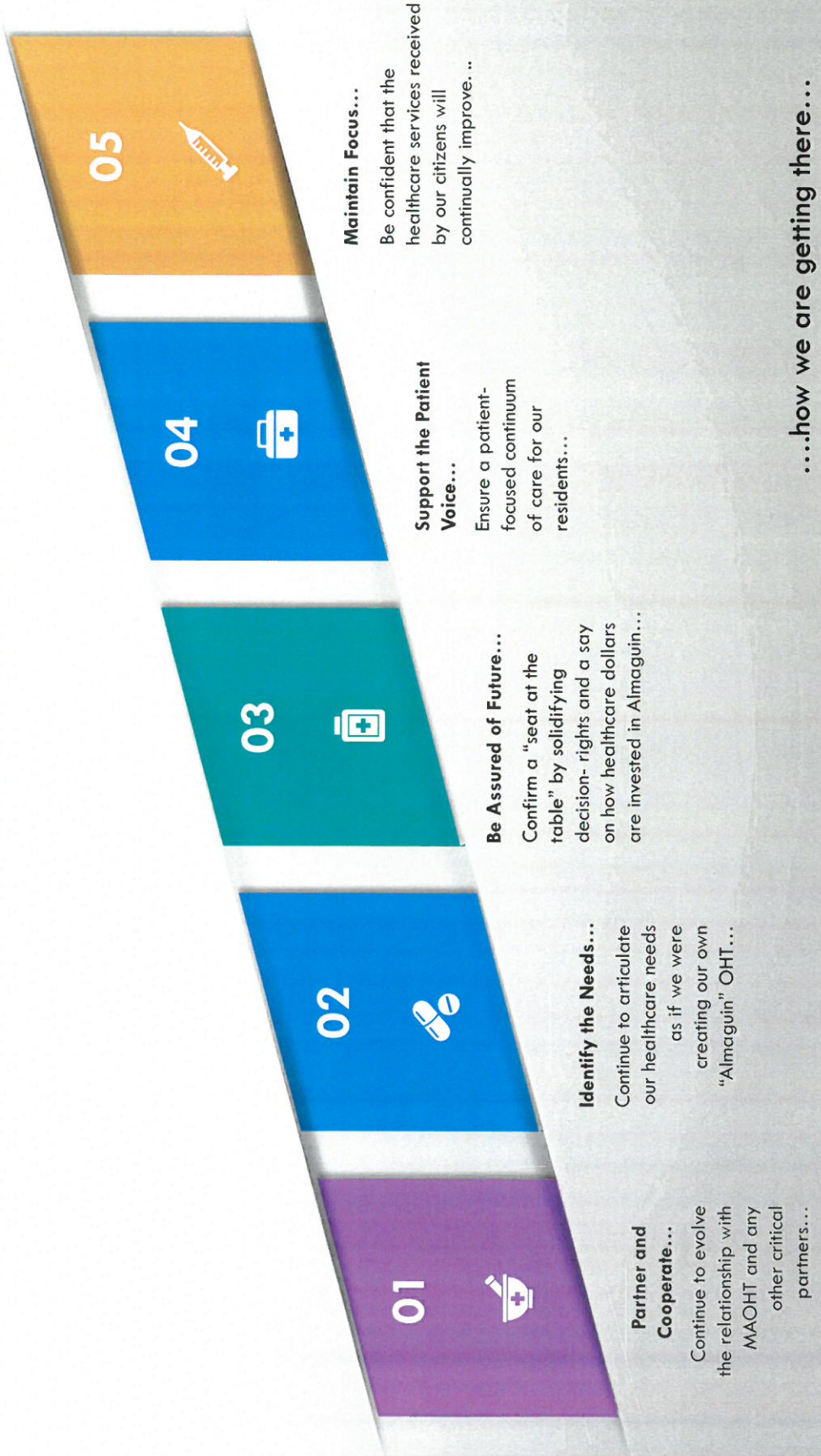
- In 2009, Muskoka Algonquin Healthcare (MAHC) needed to cut \$1.2-m from budget
- Budget for healthcare delivery (by MAHC) to Burk's Falls at the time was just over \$1.2-m
- **Almaguin Highlands did not have a seat at the table**, and we certainly weren't part of budget discussion
- There were no consultations and no public meetings
- Most services to the building in Burk's Falls were cut
- Almaguin Highlands Health Centre committee was formed in response in 2011
- Business plan for AHHC was developed in 2012
- AHHC was bounced from LHIN to LHIN...the business plan was never championed by any LHIN
- **We still did not have a seat at the table...**
- In 2019, area OHT's were announced (Near North and Muskoka-Area)...Almaguin region was not included in either...
- **We still did not have a seat at the table...**

# ALMAGUIN HIGHLANDS HEALTHCARE TIMELINES



...throughout this timeline we have had to fight to keep existing services, not just try to add new ones...





# WHERE DO WE NEED TO GO FROM HERE?



....how we are getting there...

# AHH Council – Key Areas of Focus & Progress – April 2021

This summary provides the information related to the key areas of Focus and Progress as outlined in June 2019 for the Almaguin Highlands Health Council...

 <b>Ontario Health Team Application</b>	 <b>High-Speed Internet Throughout Almaguin Highlands</b>	 <b>Attract &amp; Retain Healthcare Professionals</b>	 <b>Coordinate Healthcare Services to Serve Entire Region</b>
<p>Communicate the specific healthcare needs of the entire Almaguin Highlands by following the application process for an Ontario Health Team (OHT). This will create our vision and needs for whichever partnerships we form, including membership in one of the surrounding OHT organizations.</p>	<p>Ensure that high-speed internet, a key component in the future of healthcare delivery, is available to every resident of the Almaguin Highlands. The goal is to help level the playing field and ensure our residents can access existing and future digital healthcare options.</p>	<p>Ensure excellent healthcare to our region through continuous efforts to both attract new professionals and retain the ones we have. The goal is to build an exceptional team of healthcare professionals, working together across the region.</p>	<p>Advocate for new and expanded healthcare services and help influence decisions which protect our region. The goal is to maintain an eye on continually meeting the healthcare needs of our community.</p>
<p><b>Progress: Items in red and bolded below are new this month...</b></p>			
<ul style="list-style-type: none"> <li>• In discussion with ACED to leverage additional resources to assist with documenting healthcare needs for the Almaguin Highlands</li> <li>• Overall partner agreement framework now established by MAOHT; AHHC working to determine our fit in partnership framework</li> <li>• Almaguin candidate for Patient Family Caregiver Partners (PFCP) Advisory Committee has been selected; awaiting announcement</li> <li>• Sundridge physician has now joined MAOHT steering committee meetings, along with BFFHT and AHHC representatives</li> </ul>			
<ul style="list-style-type: none"> <li>• Investigating various options for “community-based access points” for internet / wi-fi</li> <li>• New high-speed initiative, mostly funded by federal gov’t, announced for Emsdale to South River corridor</li> <li>• New towers for high-speed access now approved for Magnetawan area</li> </ul>			
<ul style="list-style-type: none"> <li>• Working with BFFHT on potential building enhancements to house additional future staff</li> <li>• Re-engaged activities with Sundridge physician</li> </ul>			
<ul style="list-style-type: none"> <li>• Adding access to BFFHT on-line booking system to AHHC web site (April 2021)</li> <li>• Added “Wellness Centre” for one-day-a-month ‘vitals clinic’ in COVID office through paramedicine program</li> <li>• Active participant in the Almaguin Community Safety Program (due July 2021)</li> </ul>			

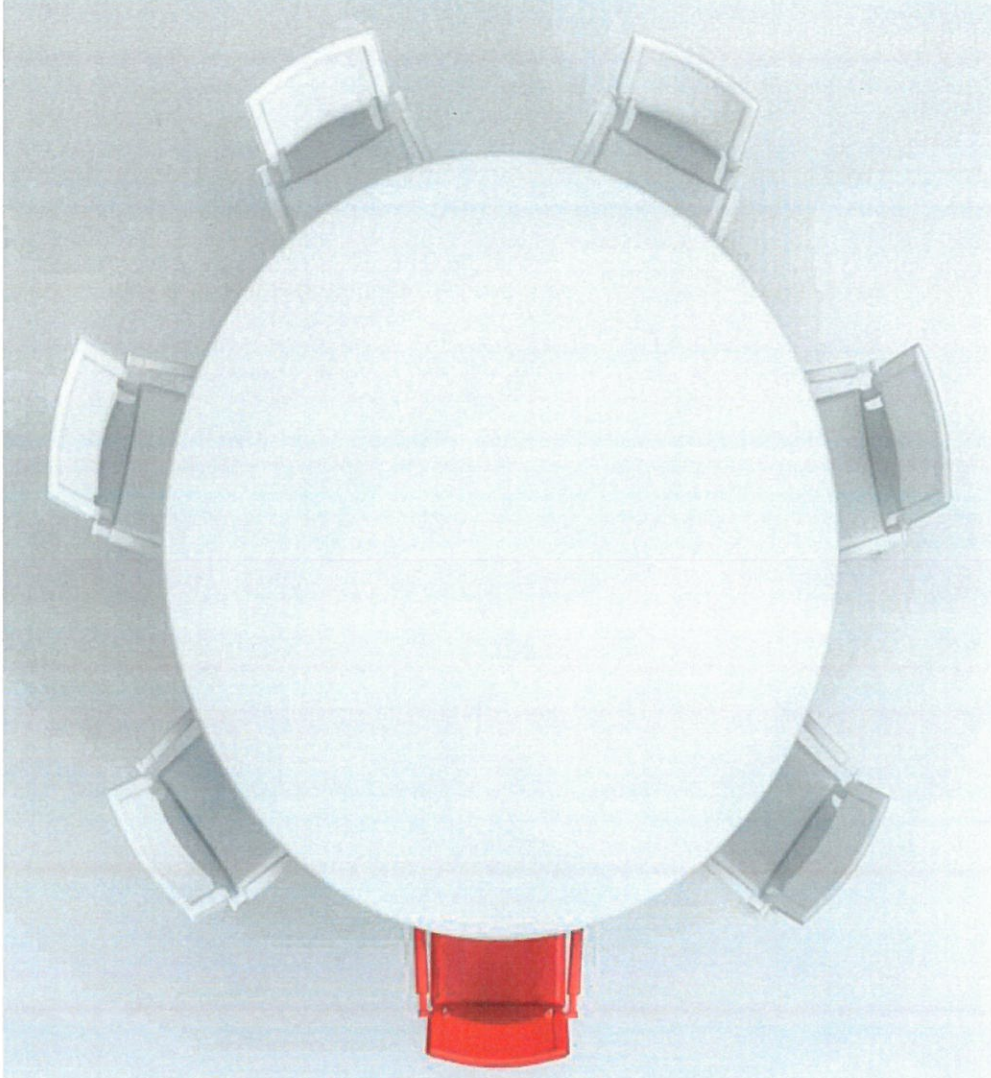
# WE NOW HAVE A SEAT AT THE TABLE...

We have physician groups, a patient advocate, and an Almaguin Highlands Health Council member at the Muskoka and Area Ontario Health Team steering committee...

We are now part of the development of healthcare strategy for an OHT (MAOHT)...

We next need official decision-rights in all healthcare delivery decisions which potentially impact the Almaguin Highlands...

We must remain prepared and not assume someone else is 'looking out for us'...



THANK YOU!

Q & A



[www.almaguin-health.org](http://www.almaguin-health.org)

## East Parry Sound Veterinary Committee

### Annual General Meeting

#### Teleconference Call

Wednesday March 24th, 2021 at 7:00 PM

**Opening:** Chairman Wayne Fetterley - call the annual meeting to order at 7:02 PM as they welcomed the Township representatives . Those present -Wayne Fetterley, Keith Miller, Dick Gibb, Jeff McLaren, Ron McLaren, Grant Crozier, Penny Brandt and secretary Gord Mitchell . Guests- Melanie Aikens of the Ministry of Energy Northern Development and Mines, our contract veterinarian Dr. Kelly Drost. Regrets - Dr. Norma de Rose, Rex Smith and Doug Weddel.

**Annual Minutes of the 2020: Chairman** Wayne asked that the minutes of the 2020 be reviewed. The minutes had earlier been email and delivered, Gord Mitchell the treasurer said that they be accepted as delivered. Motion moved by Jeff McLaren, seconded by Keith Miller. There was not discussion. Carried.

**Approval of the Financial Statement for 2020:** Wayne Fetterley had agreed to audit the books and commented that he had reviewed the statements that were provided and that he found all was in order. He did ask where the charge for the teleconference call for the 2020 AGM was and Gord Mitchell the treasurer said that he had not included it as the payment was included in a large payment to the teleconference company. This 2020 AGM charge will be included in the 2021 expense sheet. A motion was moved by Grant Crozier seconded by Jeff McLaren to accept the financial statement as presented. Carried.

**Business arising from the Annual Minutes:** All motions that were made, were completed.

#### **Correspondence review:**

Letters were sent to financial contributors for the assessments in 2020.

NPAHN requested the 2020 VSC fee to stay qualified with the Veterinarian Assistance Program.

#### **Report from the Contract Veterinarians:**

**Dr Norma de Rose** – was unable to attend due to sickness – Her call total for the year April 1<sup>st</sup> 2020 to March 31 2021 equal 107 calls; travelled 8934 kilometer and earned \$10,720 from the Veterinary Assistance Program (VAP).

**Dr Kelli Drost** – Her calls for the same fiscal year as Dr de Rose - in the East Parry Sound Area – 241 calls; 26174 km and earned \$31408.00 from the VAP. Kelly reported that she got 20 new clients in East Parry Sound. When she takes on a new client she has client information kit and explains about the program, the fees and discusses storage of drugs. Her calls range from equine dentistry to be farmers who needs drugs. She has tried some Tele medicine with emails and photos to work on treatment plans.

**Report from the Northern Producer Animal Health Network's AGM** in October 2020 - Ron McLaren attended and found it very interesting to see what goes on at the NPAHN level of large animal health care and met a few new people online. Ron indicated that he's interested in going to the next annual meeting as a follow up to the 2020 event. Ron reported on the project that NPAHN is working on now – to create a framework to resolve conflicts for the Veterinary Assistance Program guidelines for all stakeholders to use as conflicts do arise from time to time.

#### **Confirm vet service committee supporter representatives:**

Machar: Ron McLaren	Strong: Jeff McLaren
Village Burks Falls: Rex Smith	Joly: Vacant
Township of Magnetawan: Keith Miller	Armour: Grant Crozier
Town Kearney: Wayne Fetterley	Ryerson: Penny Brandt
McMurrich: Dick Gibb	Township of Perry: Doug Weddel

**Motion** moved by Jeff McLaren, seconded by Dick Gibb that the list of representees be named for this year.

Joly township to name a representative.

**Appoint Auditor:** Wayne agreed to be the auditor of the committee books for 2021 year.

#### **Election of Chair and Vice Chair:**

Wayne Fetterley was nominated for the chair and accepted.

Penny Brandt volunteered to be the vice president.

**Appoint secretary/treasurer:** Gord Mitchell agreed to carry on in this position in 2021.

**Approved Vet Contracts for 2021 to 2022 operational year.**

Motion moved by Jeff McLaren, seconded by Grant Crozier to award Dr Norma de Rose 50% of the contact in East Parry Sound. Carried.

Motion moved by Keith Miller, seconded by Ron McLaren to award Dr Kelly Drost 50% of the contract East Parry Sound. Carried.

**Approve payment of the VSC fees to NPAHN:**

Motion moved by Jeff McLaren, seconded by Grant Crozier to pay NPAHN fee of \$1,000.00 that will keep East Parry Sound active in the VAP. Carried.

**Confirm township assessment fees to pay the NPAHN fee:**

Machar Township: \$ 160.00                      Village of Burks Falls: \$ 100.00

Perry Township \$ 180.00                      Ryerson: Township \$ 250.00

Armour Township \$210.00                      Strong Township: \$ 310.00

Joly Township \$ 110.00                      Town of Kearney: \$ 90.00

McMurrich/Monteith Township: \$ 90.00      Township of Magnetawan: \$ 385.00

Motion moved by Penny Brandt, seconded by Grant Crozier that the assessment fees remain the same as 2020. Carried.

**Melanie Aitkins** – We deliver Ontario government programs, services and information across the North.

We promote economic growth, infrastructure enhancements and investment in Northern Ontario. We also market the North on the global stage to attract investment dollars and open new export opportunities for northern businesses.

We ensure that government policies and programs reflect a northern perspective by gathering input from northern citizens and providing a voice for them in government decision-making.

Please contact Melanie for more information on these and other Ministry programs.

Adjournment declared by Chair Wayne at 9:10 pm.



## **KWEF WOULD LIKE YOUR HELP.**

**We are looking for individuals** who would like to be part of KWEF's effort to preserve and protect our local environment. It is interesting and challenging work that provides lots of job satisfaction.

To start we would like to develop a list of people that we could call on for occasional part time help. No special talents required – no long term commitment - just a willingness to pitch in and help on various projects for a few hours. Please send us your name, phone number and /or email address plus your physical address or the lake that you are near here in Kearney.

We have included below a list of all the projects and areas that KWEF is involved in grouped under five committees. Read through the list and if there is anything that you find interesting and would like to get involved in even just as a part time helper please contact us.

We are also looking for a few volunteers to join our team that would involve working on specific projects usually a few hours a month on an on-going basis. Listed below are the skills or experience that would be helpful. The bold highlighted words are the titles of the projects listed in the body of this article. Additional specific information is available from the contacts listed at the end of this article.

1. We currently need at least one individual who would need to have and be comfortable working with a PC type desktop or laptop computer with current versions of Microsoft Word & Excel spreadsheet programs. Check the section under **Data Gathering – both WQM & LLP** for more information on the projects. Help & direction would be provided.
2. We also are looking for an individual who ideally is comfortable doing field work taking measurements with electronic water monitoring instruments and sensors. Depending on their experience level they could start as a helper and assume more responsibility as they gained experience and our testing work increased. Check the section under **Data Gathering – WQM** also **Mine Site Effluent Monitoring**. Training & guidance provided.
3. While it is not **an immediate** need if someone would like to operate and gather data from a second duplicate weather station to be located preferably in the Sand, Grass or

Loon Lake area please contact us. This job just requires reliable record keeping – no other experience necessary. Check the section under **Data Gathering – Weather Data Gathering**. Ideally we should gather data year round

**4. We are looking for an individual** who would be interested in assisting with the review of planning applications. Knowledge of Kearney Official Plan & Bylaws would be helpful.. Check the **Planning and Development** section and for additional information contact Carol Adamthwaite.

A large part of our work is education and we need people who are interested in the environment, wildlife, endangered species, invasive species, citizen science, etc etc and would undertake various short research projects or write articles on various topics for our newsletter and Facebook page. We also need people who will monitor government websites for changes in environmental regulations etc.

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The following is more detailed information on the various jobs. The person listed as the director in charge of the various committees would be delighted to provide you with even more specific information if you are interested. **Contact details are at the end of the newsletter.**

### **Our Organization**

Kearney Watershed Environmental Foundation (KWEF) is a not for profit Ontario Corporation. KWEF's mission is to help preserve the quality of air, water, and terrestrial ecosystems of the Almaguin area of the Magnetawan Watershed and help protect this unique natural heritage for generations to come. KWEF has a dual role - to gather data and information to allow people to make sound decisions about environmental issues and to educate and encourage people to be environmentally responsible. We do not get involved in enforcement. We are a totally volunteer organization that depends on donations and membership dues for operating revenue. We live in a beautiful area that is experiencing increased pressure from development and the negative effects of climate change. **To stay on top of this ever changing situation we need to expand our pool of volunteers.**

### **The People**

KWEF has a volunteer Board of Directors:

1. Stan Walker (Chair)
2. Carol Adamthwaite (Vice - Chair)
3. Rick Flavelle (Treasurer)
4. Karen Parsons (Secretary)
5. Angela Benoliel (Newsletter)

KWEF requires that our Board of Directors be actively involved in the organization with each Director overseeing and being responsible for at least one of the project areas or committees listed below. Volunteer requirements to attend meetings would be minimal.

The following is a list of the various projects we currently are involved in – grouped under the umbrella of 5 committees. The name in brackets is the director responsible for that committee

### **Data Gathering (Stan Walker)**

**Water Quality Monitoring (WQM)** – In past years, temperature, pH, conductivity, dissolved oxygen, turbidity & depth data was gathered during one month in the summer from 16 lakes using a multi-parameter instrument. Data is reported in the WQM report and recorded in an Excel spreadsheet database. The report is available through the KWEF website and newsletter as a download. We are collecting the data to initially establish a baseline and with at least 10 years of data we can start to look for anomalies & trends. **Volunteer help is required** with the reports & database – basic computer skills would be useful – also familiarity with MS Word & Excel. We plan to expand the program starting this year and will eventually need additional volunteer help with the actual testing program

**Lake Partners Program (LPP)** is a free program run by the Ministry of the Environment Conservation & Parks (MECP). LPP volunteers submit a water sample from their lake each spring that MECP test for total phosphorous (TP) and calcium. The volunteer also measures water clarity each month and submits that data to MECP each fall. MECP publishes all this data from hundreds of lakes in a huge spreadsheet. To make the data from the Kearney Watershed more easily accessible, KWEF extracts the data for our lakes from this spreadsheet and publishes it on our website, Newsletter and in the WQM report. We monitor TP data closely because phosphorous is considered one of the elements responsible for algae blooms. **Volunteer help is required** to review & extract test data from the MECP spreadsheet database. Basic spreadsheet skills would be useful for this job. Because MECP does not actively recruit LPP volunteers, KWEF tries to ensure all our lakes are enrolled in the LPP program.

The volunteer could make sure all lakes report data each year and if data is missing find out why. They could recruit new LPP samplers if someone quits or retires and sometimes the new LLP volunteers may require some initial coaching or training.

**Mine site Effluent Monitoring** – The Graphite Mine in the past has had difficulty keeping the effluent discharge into the Magnetawan River within allowable levels. We have been monitoring the effluent stream just before it enters the river. This monitoring point is beside Forest Tower road and is not on mine property. Since the mine site is

currently under the care of the government and the discharge is being regulated by an automated liming system there is less concern about compliance but still needs to be checked occasionally.

**Volunteer** would take pH and Conductivity readings at the above mentioned sample point using a small handheld instrument. Keep log of sampling results , dates etc. Ideally required once a month – during ice free season. May need to take extra readings at spring melt & after a heavy rain – will need a car – training provided.

**Benthic Monitoring** – For those not familiar with the term - Benthic Invertebrates are small organisms visible to the naked eye that live on the bottom of a water body or in the sediment. They process live and decomposing organic material and serve as food for larger fish, amphibians, reptiles and birds. Because they spend their entire life in this local environment their population density and diversity is sensitive to local influences such as pollution. As such they are an excellent early indicator of environmental damage. In 2019 we had Fieldwebster Environmental Consulting complete a Benthic Study for us on the Magnetawan River in the vicinity of the Graphite Mine. While the study raised some concerns we are currently waiting to see what happens with the mine before taking further actions. **Volunteers** who are experienced and certified in Benthics would be most welcome as advisers or participants going forward.

**Weather data gathering** – after gathering water quality data for a few years we realized that we need to correlate local temperature & precipitation data with our WQM data to better explain what is happening. We weren't able to find a local source of weather data, so we established our own weather station on Big Clam Lake in Kearney. We have installed automated rainfall and temperature data loggers plus a standard personal weather station package that provides wind direction & speed, atmospheric pressure, humidity, temperature and rainfall data that must be logged manually . We also logged snow fall and snowpack this past winter. If a **volunteer** is interested we could set up a duplicate system in another area to compare results. The weather across the Kearney watershed does vary considerably and it would be handy to have a second station

**Water levels and river flow rates** – a related short term project to the weather data gathering above is a research project. There may be automated gauges already in place. A **volunteer** could undertake this project to see if they could find out if the government is already collecting this data and how to access it.

This is just an example of one of many possible short term research projects.

### **Planning & Development – (Carol Adamthwaite)**

KWEF asked and the Town of Kearney agreed to notify us of any Planning Applications in the Town of Kearney that would involve waterfront development. If there is the potential for an adverse environmental impact we send a response to the Town or speak to Council about our concerns.

**We really need a volunteer** to help review applications for the changes to land use as they relate to the Kearney Official Plan and Bylaws and their environmental impact and then help to prepare responses . **Volunteer could learn on the job.** Knowledge of the Kearney Official Plan & Bylaws would be helpful.

### **Environmental Issues & Concerns (All)**

Currently our group handle the following issues as time permits but we could do better if we had a volunteer to handle each topic.

- Ontario Graphite Limited (OGL) mine** - monitor & review government reports, track government notifications and directives to and prepare for meetings and submit responses as required.
- Monitor Environmental Registry of Ontario**
- Track & respond to any BGA (Blue Green Algae) reports in the area
- Track & respond to invasive species – in particular Invasive Phragmites.
- Document if we have any endangered species in our area and their location
- Collect best practices & educational pamphlets, write articles etc for the Newsletter, our Facebook page and website on above topics

### **Fundraising & Grants (All)**

Fundraising is currently limited to dues & donations (Rick Flavelle)

Grant Applications (Stan Walker)

We would like to find a **volunteer to assist in applying for grants** to fund our work and possibly a second volunteer to help with Fundraising.

Volunteers with experience in these areas would be especially helpful

### **Education (All)**

**KWEF** has an information booth at the Kearney Regatta that is held annually on the Civic Holiday weekend in August and at the Eco Fair in Kearney in September.

**The Eco Fair** is a joint project between KWEF and the Clam Lakes Property Owners Association (CLPOA). Holly Groome from CLPOA was the lead organizer. She is looking for several volunteers to help recruit vendors & organizations, speakers, donations for the show as well as people to help at the actual show. The first show was held in June of 2019 and was quite successful.

We were considering switching the date to September. Based upon the current state of the Covid pandemic we have decided to postpone the show until 2022.

KWEF has developed an “**Waterfront Owners Packages**” The package will contain information on environmentally sound practices for waterfront living and orientation material for living in or visiting the Town of Kearney. **We need volunteers to help** prepare the waterfront owner packages – this is basically an envelope “stuffing” job for a few hours and to help with distribution on each lake.

**We welcome leads, tips, suggestions and actual material** that you find during your daily activities that would be useful educational material that we could use in our newsletter or as a possible seminar. You can also volunteer to research specific topics for us. If you have found an interesting product, company or citizen science website or environmental group please send us the details.

So you can see that we can use LOTS of help and we are appealing to you for that help. We have many talented people in Kearney who have the skills and enthusiasm to help keep our watershed healthy. **Please contact us at [Chair.kwef@gmail.com](mailto:Chair.kwef@gmail.com)** to volunteer or for more information. For specific info on **Data Gathering** contact [stan.kwef@gmail.com](mailto:stan.kwef@gmail.com) and for **Planning & Development** contact Carol Adamthwaite at [carol.adamthwaite@gmail.com](mailto:carol.adamthwaite@gmail.com). We look forward to hearing from you.

The KWEF Board  
Kearney Watershed Environmental Foundation