



AGENDA

REGULAR COUNCIL MEETING
Council Chambers
Friday, June 25th, 2021 - 1:00 p.m.

NOTE: A Closed Session will commence at the end of the meeting.

1. Call the Meeting to Order

Moment of Silence to honour the memory of Allan Ireland.

2. Approval of Agenda

3. Declaration of Pecuniary Interest and the General Nature Thereof

4. Delegations/Presentations

(a) Delegations

- (i) **Holly Groome, Vice President, Clam Lakes Property Owners Association re: [Bare Rock Trail](#)**

(b) Presentations

- (i) **Dave Gray, Director of Economic Development, Almaguin Community Economic Development re: [2020 Annual Report](#); [2021 Work Plan](#)**

5. Minutes

(a) Adoption of Minutes

- (i) **Regular Meeting, [Draft Minutes – June 4th, 2021](#)**

(b) Receive Committee Minutes

- (i) **Kearney Community Centre Building Advisory Committee re: [Draft Minutes – June 17, 2021](#)**

6. Committee Resolutions for Consideration - Nil

7. Public Meetings (Pursuant to the *Planning Act*) - Nil

8. Public Meetings (Pursuant to the *Municipal Act*) - Nil

9. Unfinished Business - Nil

10. Reports and By-laws

(a) Building - Nil

(b) Planning

- (i) **Report and Resolution re: [Request to purchase Shore Road Allowance \(29 Generation Lane\)](#)**
- (ii) **Report and Resolution re: [Request to purchase Shore Road Allowance \(266 Hazard Hill Road\)](#)**
- (iii) **Report and Resolution re: [Encroachment Agreement request \(696 Grass Lake Road\)](#)**

(c) Operations

- (i) **Transfer Station Report – [for the period June 3, 2021 to June 22, 2021](#)**
- (ii) **Report and Resolution re: [2021 OSIM Bridge and Culvert Inspection Program](#)**
- (iii) **Report and Resolution re: [Echo Ridge Culvert Replacement](#)**

(d) Administration

(i) **By-law No. 2021-xx re:** To establish Fees and Charges

(e) Treasury

(i) **Report and Resolution re:** [Payment Register](#)

(ii) **By-law No. 2021-xx re:** To set the 2021 Tax Ratios and 2021 Tax Rates

(f) Fire and Emergency Services

(i) **Report re:** [Fire Chief, Fire Department Report for Regular Council Meeting on June 25, 2021](#)

(ii) **By-law No. 2021-xx re:** [To Provide for the Regulation of Open Air Burning](#)

(iii) **Discussion re:** New Fire Truck

(g) Facilities and Buildings - Nil

(h) Council Presentations

(i) **Mayor Ballantyne discussion re:** Public Access to Town Office

11. Correspondence

(a) Action Items

(i) **Town of Fort Erie re:** [Provincial Hospital Funding of Major Capital Equipment](#)

(ii) **Town of Fort Erie re:** [Capital Gains Tax on Primary Residence](#)

(iii) **City of St. Catharines re:** [Lyme Disease Awareness Month](#)

(b) Information Items

(i) **Chief Administrative Officer, District of Parry Sound Social Services Administration Board re:** [May 2021 Report](#)

(ii) **Almaguin Highlands Health Centre, [Draft Minutes –June 4th, 2021](#)**

12. Other Business - Nil

13. Closed Session

Council will enter into a Closed Session for discussion regarding:

(a) Personal matters about an identifiable individual, including municipal or local board employees;

(b) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

14. Business Arising from Closed Session

15. Confirming By-Law

By-Law 2021-xx being a By-law to confirm the proceedings of Council at its Regular Meeting held on June 25th, 2021.

16. Adjournment



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NAME: Holly Groome for the Clam Lakes Property Owners Association

MAILING ADDRESS: PO Box 302, 997 Echo Ridge Rd

Kearney, Ontario P0A 1M0

PHONE NO: 705-571-3291

COUNCIL MEETING DATE: May 14th, 2021

GENERAL NATURE OF DELEGATION: _____

"To inform Council of a resolution passed at the May 8th meeting of the Board of
Directors of the Clam Lakes Property Owners Association,
a copy of which is attached

A WRITTEN COPY OF THE PRESENTATION IS REQUIRED WITH ALL DELEGATION REQUESTS

The personal information contained in communications directed to Council and its Advisory Committees is collected under the authority of the Municipal Act, 2001, as amended, and will be used to assist Council and Committee Members in their deliberations. Questions about this collection should be addressed to the Town Clerk at 8 Main Street, Box 38, Kearney, Ontario, P0A 1M0, by telephone 705 636 7752, or by email brenda.fraser@townofkearney.ca.

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda and made available electronically through the Town of Kearney internet website. Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

HG

(Initials)

SIGNATURE: _____

DATE: _____

May 10th, 2021

Leslie Harvie

From: Cindy Filmore
Sent: May 10, 2021 11:50 AM
To: Leslie Harvie
Subject: FW: Bare Rock Trail
Attachments: Delegation Form. 2015pdf.pdf

FYI

Cindy Filmore

Administrative Services Co ordinator
Town of Kearney
Ph# (705) 636-7752
Fax (705) 636-0527

From: Holly Groome <hgroome@gmail.com>
Sent: May 10, 2021 9:01 AM
To: Cindy Filmore <cindy.filmore@townofkearney.ca>
Subject: Bare Rock Trail

Good Morning,

At the most recent meeting of the Clam Lakes Property Owners Association, we discussed bringing forth a resolution to the Kearney Council regarding the Bare Rock Trail. As the VP, I am bringing this forward on behalf of our membership. Please find attached a copy of the delegation form. Should you wish to see the full minutes of our meeting they are posted on our website; www.clamlakespoa.ca

The resolution from our meeting is as follows;

"Whereas outdoor activities, including hiking, are important for individual health and whereas the Town of Kearney specifically promotes the use of its trail system for both residents and tourists,

And whereas a major portion of that trail, from the Stoeger's Road trailhead north toward the Rain Lake Road, has been and remains impassable because of lack of clearing and marking,

The CLPOA Board moves that the Town of Kearney take immediate steps to have the trail cleared and marked, either by staff or by a local contractor."

Thank you for your attention to this matter. We look forward to hearing from you.

be well,
Holly Groome
for CLPOA

--
Holly Groome, BSc. BEd
cl: 705.571.3291
997 Echo Ridge Rd, PO Box 302
Kearney, Ontario



**Delegation to the Town of Kearney
By Holly Groome,
VP for the Clam Lakes Property Owners Association
Virtual Council Meeting, June 25th, 2021**

The delegation is brought forth to the council after a resolution was passed at the May 8th, 2021 meeting of the Board of Directors for the Clam Lakes Property Owners Association (www.clamlakespoa.ca)

The resolution from our meeting is as follows;

"Whereas outdoor activities, including hiking, are important for individual health and whereas the Town of Kearney specifically promotes the use of its trail system for both residents and tourists,

And whereas a major portion of that trail, from the Stoeger's Road trailhead north toward the Rain Lake Road, has been and remains impassable because of lack of clearing and marking,

The CLPOA Board moves that the Town of Kearney take immediate steps to have the trail cleared and marked, either by staff or by a local contractor."

Several members of our Association have previously brought this matter to the attention of the council over the past 10 years and no response has been received.

It is our belief that the recreational "trail" between Stoegers' Road and Rain Lake Road is not, in fact, a trail and to advertise it as such on billboards at either end is misleading in the extreme and potentially dangerous to people attempting to use it.

Having attempted on several occasions myself over the past few years to navigate this "trail", even with my extensive knowledge of the local area being very familiar with the land and the numerous Settler families who have lived here, this trail is extremely challenging to navigate.

As you traverse the trail from either direction you are confronted along the way with having to choose which 'branch' of the trail to take on more than one occasion. There are trails that clearly lead off to the right; neither they nor what could be assumed to be the actual trail are marked. Many of the most well-traveled branches lead directly onto private property - many of these signs only appearing once you are well off the path you are to be on.

The trail is extremely rough and at times indistinguishable from the surrounding forest. There are dozens of places where logs block the path, there are extremely steep inclines covered with

vegetation that require considerable effort to navigate and there are other paths and trails that intersect and that could easily be taken by hikers not equipped with a GPS. Not to mention the 6' high grasses that grow completely making the trail invisible to hikers and ATVs alike.

I have included several photographs take just this week to illustrate the points I am making.

		
		
		
<p>Unmarked Y in the trail - the right is the better travelled but is in fact on private property</p>	<p>Ruts over 1 foot deep from the ATVs</p>	



Another unpassable section of the trail.



This is what the trail looks like on June 21st - the grass is approx 2 feet high - by mid-August it will be over 6 feet high



Here the trail disappears completely



And again you can hardly tell where the trail goes from here.



If you look up the hill you will see the trail path but there is nowhere to walk and very difficult to find if you don't know where to look



Again here the trail disappears

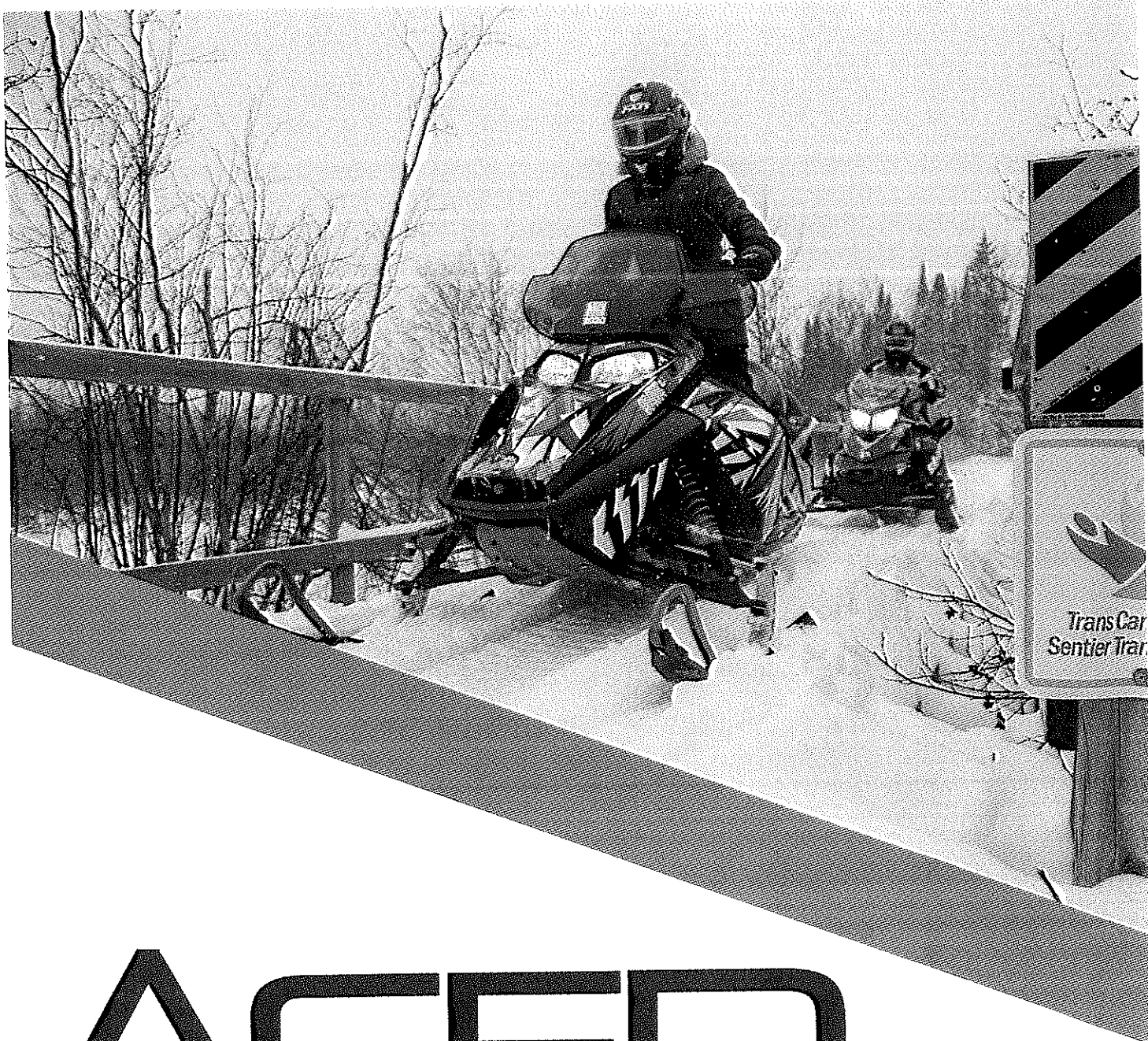
I, on behalf of CLPOA, would like to make the following suggestions:

- 1) Mark the trail. This seems like an obvious suggestion, but clearly it has to be made, because there are no intelligible markings whatsoever to indicate where the trail goes. As the town has gone to the expense of erecting billboards advertising the trail, it only makes sense to mark the trail, particularly because there are trails that branch off all along and that force hikers to make choices.
- 2) Clear the trail. This is not currently what could be considered a trail, hiking or otherwise. For about a third of its length, it is essentially bush.
- 3) Walk the trail yourselves. I challenge any and all members of the council to experience this trail for themselves; it's great exercise. You might want to wait until you have had someone mark and clear it though.
- 4) The Town may wish to seek a legal opinion on the extent of its liability, if any, should someone get lost in the bush or do serious harm to themselves as a result of using this 'trail'. We are all familiar with the concept of using something at our own risk, but when a municipality erects professional-looking signs with maps to facilitate and encourage recreational trail use, a reasonable person expects that some thought, care and preparation has been taken by the town to make the trail passable.
- 5) If the limitation to maintain the trail is a financial one, perhaps seeking out a plethora of grants available for just such work could be of benefit not only to the town but the youth unemployment rate in our community who could greatly benefit from such a valuable work experience position.

It's great that Kearney is trying to promote trail use, but it is shameful and potentially dangerous to invite people to essentially wander into unmarked bushland. Being so close to Algonquin Park and thousands of acres of crown land, a hiker could very easily lose their way.

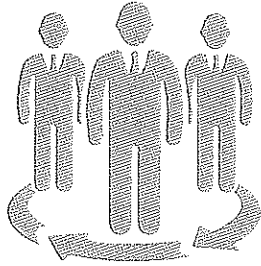
I appreciate your time and very much look forward to hearing how we can continue to support the efforts in Kearney to promote a healthy and active lifestyle.

2020 ANNUAL REPORT



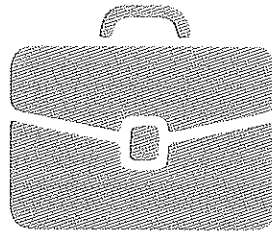
ACED
ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT

Support Organization Referrals: UP 66%



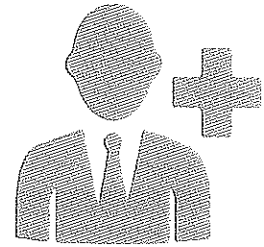
30

Jobs Maintained: UP 161%



34

Estimated Jobs Created: UP 133%



14

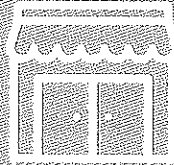
Communications Sent

5,682



Unique Businesses

68



Interactions

181



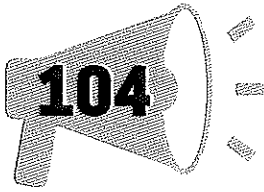
Project Funds Awarded

\$89,555



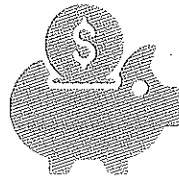
Businesses Promoted

104



ACED Invested

\$10,689



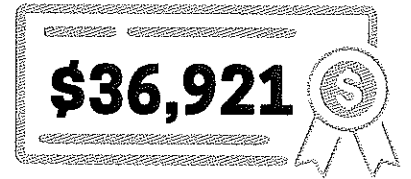
Applications Approved

51



Grants Awarded to Almaguin Businesses

\$36,921



Total Private Sector Investments Supported

\$525,970

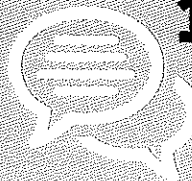


Through Promotion Of Support Opportunities In Partnership With Various Agencies

Digital Main Street Highlights

Interactions

158



Opt Ins

45



Grants Approved

5



Table of Contents

Introduction	2
2020 ACED Activities Overview	2
General Projects.....	3
RPP 201 ACED Department Presence and Growth	3
RPP 202 Manufacturing and Forestry BR&E	3
RPP 203 Broadband Enhancement Support.....	3
RPP 204 Almaguin Accommodation Guide Publication	4
RPP 205 Investment Property Inventory and Asset Database	4
RPP 206 Regional Volunteerism Support and Strategy Development.....	4
Core Services.....	5
CS 201 General Business Support Overview	5
CS 202 Business Support Events & COVID-19 Response Activities	6
COVID-19 Response Activities.....	7
Core Communications Overview	9
Partnership Opportunities Overview	10
Regional Marketing.....	11
RMP 201 Collective Branding Strategy	11
RMP 202 Regional Web Strategy and Enhancement	11
RMP 203 AHCC Visitor Guide Support.....	12
RMP 204 Shop Local and Retail Sector Support	12
RMP 205 Content Development.....	13
Special Projects and Events.....	14
SP 201 Digital Main Street	14
SP 202 Creating In-Roads to Almaguin Highlands Secondary School	15
SP 203 Almaguin Gala Event	15
SP 204 Almaguin Harvest Spin Event	15
Appendix A.....	17

Introduction

Unprecedented situations call for an unprecedented response. The past year has presented businesses and the regional economy with significant challenges. Through sustained investment in the ACED Department, regional stakeholders have been well positioned to promote, develop and roll out programs that meet the needs of local businesses and support the local economy. Strong partnerships developed between ACED and supportive organizations continue to provide the means to create significant impacts in support of businesses as they work to manage mandatory shutdowns, disrupted consumer traffic and unplanned modifications to ensure public safety in a rapidly changing environment.

Maintaining secure and productive partnerships with regional stakeholders, support agencies and the business community is a cornerstone for the successful implementation of strategic priorities upheld by ACED. These partnerships create a foundation that enables ACED to continue building capacity and momentum for economic growth and sustainability. The projects and results presented in this report reflect positive impacts of these relationships. Collaborative program design, cross promotion of complimentary programs and effective communication have all played a key role in providing real value to businesses and the regional economy.

As ACED heads in to 2021, expecting continued challenges and new opportunities, the focus will be on continuing to deliver value-based projects and opportunities to all stakeholders while working with our many partners to ensure success.

“ACED will develop our economy and regional environment through taking strategic action and stewarding strong relationships between municipalities, the business community, community organizations and economic development stakeholders.”

2020 ACED Activities Overview

Year over year, the ACED Department continues to strive toward making annual work plans and initiatives clear and understandable. This process has evolved multiple times in the short history of ACED and will continue to evolve to ensure a collective understanding of the value that the department brings, as well as an understanding of the rationale behind strategic objectives. The following key themes guided the efforts of ACED through 2020:

- **General Projects:** These projects are coded as ‘Red Plan Projects’, or RPP. These projects have been derived from the 2018 Almaguin Highlands Regional Economic Development Strategic Plan and are intended to encompass all involved stakeholders.
- **Core Services:** Core services reflect ACED’s constant availability to support businesses and community organizations as well as maintain a supportive presence in the region.

- **Marketing Activities:** Promotional activities designed to create internal and external awareness of Almaguin’s assets, initiatives and other features.
- **Events and Special Projects:** Events include both small and large-scale events targeted towards a variety of audiences.

General Projects

RPP 201 ACED Department Presence and Growth

ACED’s core function is to provide economic development services and support to all municipalities, businesses and stakeholders throughout the region. **ACED has worked to provide services both to shareholder and non-shareholder municipalities to demonstrate goodwill and encourage future participation.** ACED has delivered support opportunities to non-shareholder businesses and organizations throughout regional programming such as:

- ✓ **Digital Main Street 1.0 and 2.0 programming;**
- ✓ **One-on-one consultation support;**
- ✓ **Inclusive shop local advertising;**
- ✓ **Inclusive Investment Property Inventory processes;**
- ✓ **Inclusion in the regional accommodation inventory;**

In Q1 of 2021, ACED will re-approach non-shareholder municipalities with the 2020 final report and approved budget and work plan to encourage investment in ACED.

RPP 202 Manufacturing and Forestry BR&E

Originally announced in November of 2019, and planned for launch in Q1 of 2020, the sector specific BR&E process remains ongoing throughout 2021. The Director is seeking support from agency partners to connect with outstanding operators. While delays and challenges have been encountered, the initiative has produced several positive results as seen in Figure 1.

Figure 1

Key Activities & Results

Activities	Results
Businesses Interviewed	11 (7 on-site, 4 Remote)
‘Green’ Flag Instances	6 (Across 4 businesses)
Support Agency Referrals	4
‘Red’ Flag Instances	1
Support Offered/Provided	1
Supply Chain Information Provided	3

RPP 203 Broadband Enhancement Support

ACED has actioned several significant opportunities to support broadband enhancement initiatives through partnerships with the Information Communications Technology Network Organizations (ICTNs) such as Blue Sky Net and Parry Sound Muskoka Community Network. The Director currently sits on the core coordination group for the Muskoka Parry Sound Broadband Initiative, which works towards

identifying political/municipal support opportunities and increasing shared knowledge/awareness of broadband challenges.

Key activities

- Participation in the Blue Sky Broadband Service Improvements for Almaguin Highlands;
- Supported (in principle) three applications for funding to support broadband infrastructure deployment including promotion to regional municipalities:
 - Blue Sky CTBC Broadband Fund & ICON Program applications;
 - Lakeland Networks CRTC Broadband Fund;
- Participated in the development of the *Muskoka Parry Sound Broadband Initiative* in partnership with Staff and Council from The Village of Burk's Falls;
 - Assisted in the development of support resolutions and support requests;
- Attended the spring of 2020 Canadian Rural and Remote Broadband Virtual Conference.

RPP 204 Almaguin Accommodation Guide Publication

The 'Stay in Almaguin' Accommodation Guide was published in the spring of 2020 and was uploaded to the ACED Website on July 10th. It is scheduled for revision in April of 2021 and will be re-uploaded prior to the beginning of the tourism season and will include all necessary branding components. The publication lists 67 known accommodations with links, images and operating seasons.

Supplementary to the guide, a directory database was created outlining amenities, key contacts and other valuable information that can be used by ACED Staff to communicate with operators regarding tourism programming.

Key Activities

- ✓ Inventoried 67 accommodations businesses with notes on 14 key data points (where applicable)
- ✓ Connected with 57 operators directly to introduce ACED and the publication
- ✓ Noted 141 total active Air B&B locations (active at the time of the survey) with price ranges.

RPP 205 Investment Property Inventory and Asset Database

The Investment Property Inventory is currently live on the ACED website and has been updated twice since its launch. Currently, there are 15 active properties for sale and 7 lease opportunities across 6 municipalities listed on the site.

Key activities

- Conducted 12 interviews with municipal staff to learn about municipally owned assets that could be used for investment opportunities.
- Connected with 7 property owners to gather information regarding non-advertised lease spaces.
- Catalogued 64 Municipally owned properties with current use, zoning and potential for future investment.

RPP 206 Regional Volunteerism Support and Strategy Development

ACED was unable to connect with community organizations in volunteerism support capacity in 2020. Goals outlined in the 2020 work plan involved revisiting the *2017 3R Volunteer Recruitment Training* workshop series, connecting with support organizations and rolling out a regional volunteerism toolkit. Lockdowns and social limitations presented significant challenges to all volunteer organizations

throughout the year. ACED will aim in 2021 to support volunteer organizations as they prepare to resume activities while operating within health unit recommendations.

Core Services

CS 201 General Business Support Overview

Business interactions listed below are representative of the six types of support, including: General, Start-up, Expansion, COVID-19 General, BR&E and developer. Private Sector Investment results and jobs created/maintained include data from support agency partners including NECO, Blue Sky Net and IION. Figure 2 displays the count and Year Over Year (YOY) changes and Figure 3 provides an overview of unique businesses served by type. Figure 4 offers a break-down of the interactions that occurred in each municipality.

Figure 2

Broad Business Interactions Overview

Broad Business Interactions Overview		
	Count	YOY Change
Total Business Interactions	135	+ 72%
Total Unique Business Clients	68	+ 54%
Supported Start Ups	4	-33%
Actual Expansions	1	- 86%
Support Organization Referrals	30	+66%
Total Private Sector Investment Supported*	\$525,970	- 30%
Jobs maintained*	34	+161%
Jobs created*	14	+133%

Note. *Reflects active/approved investment files only, several other clients are currently awaiting approval in 2020. Represents support agency and ACED data.

Figure 3

Unique Business by Type

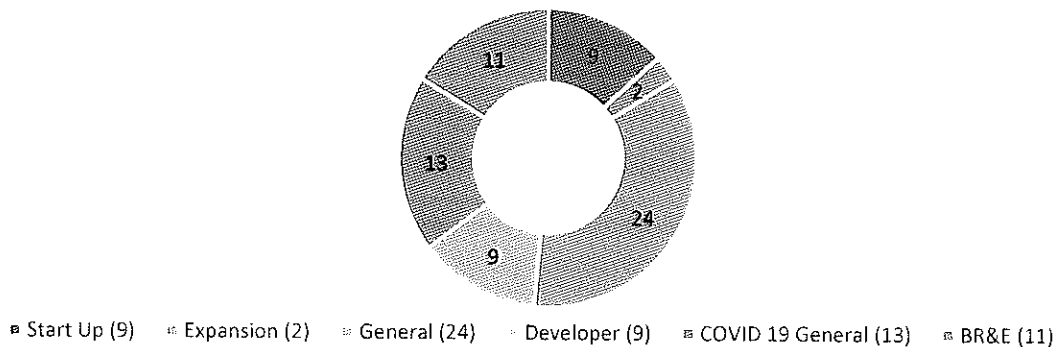
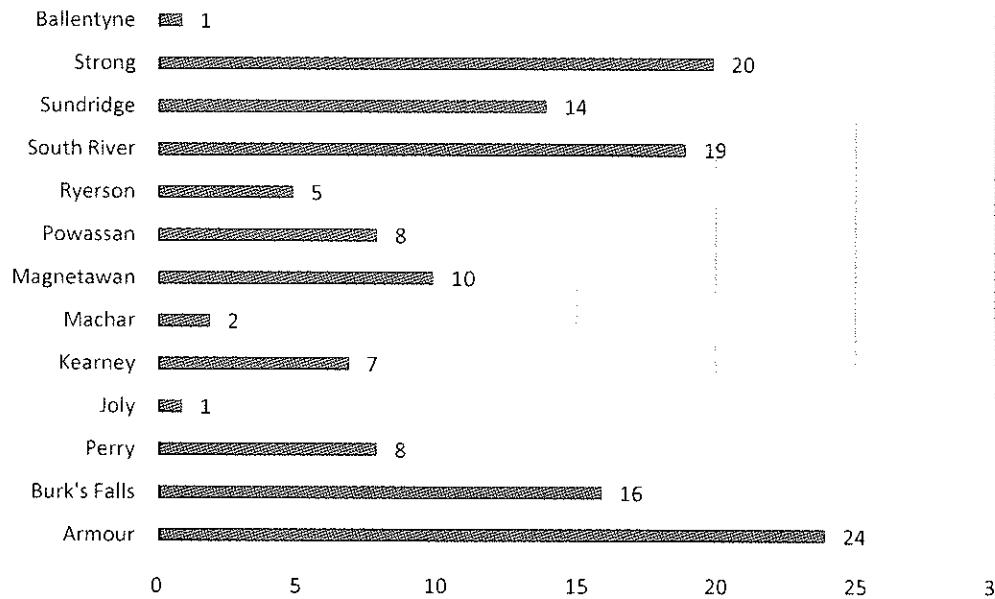


Figure 4
Interactions by Location



Total business interactions have increased year over year throughout 2019 by approximately 72%. The addition of COVID-19 related follow ups, combined with business retention and expansion visits, accounts for a large portion of the activity increases. COVID-19 related interactions resulted from survey follow ups and business operators requesting support in sourcing associated programs and/or information.

Interactions Not Included:

Direct business interactions associated with ACED specific program deployment, such the *Almaguin Digital Advancement Program*, general business community program updates (email blasts and/or phone calls) and other programs were not included in the data. Digital Main Street interactions can be reviewed under Special Projects (SP201). These interactions will alternatively be represented where possible in program specific sections of this report.

CS 202 Business Support Events & COVID-19 Response Activities

The ACED staff has historically worked with regional partners to host business events that provide themed education and networking opportunities. Gathering limitations and significant disruptions to business' ability to operate restricted ACED's ability to deliver these events. Despite these challenges, ACED was able to work with regional partners to support two events. See Figure 5 below for an overview of support provided.

Figure 5
Business Support Events

Event	Date	Est. Attendance	ACED Invest.
Dive into Digital Virtual Session	Oct. 6	11	\$125
Northern Ontario Recovery Program	Oct. 6	11	-
Almaguin Virtual Job Fair	Oct. 26	3 Employers 15 Job Seekers	\$200

In previous years, the ACED staff has engaged more business operators and event participants and reached greater levels of impact than was possible in 2020. To help support businesses with immediate challenges regarding the pandemic, ACED staff refocused their business support efforts to design and deliver a suite of programs aimed at supporting businesses throughout the Pandemic.

COVID-19 Response Activities

Please see the Appendix A – Covid-19 Results Infographic

Responding to the challenges and disruptions imposed by the pandemic required the efforts of all ACED staff members. As supportive and government agencies began to analyse and respond to immediate business challenges, staff members focused on attending announcements, information sessions, round tables and other events. The staff conducted regular environmental scans and developed communications plans and supportive programs aimed at providing valuable programs for businesses.

1. COVID-19 Information & Resource Page (<https://investalmaguin.ca/covid-19/>)
The resource page served as the main information sharing vehicle for the ACED staff to communicate emerging news and support programs for businesses. The goal of the page was to curate programs, gain an understanding of supports and simplify access to applications and program staff.
2. Regular Business Email Communications
The ACED staff established a weekly communications rhythm to ensure that emerging programs and best practices were communicated to businesses. Updates were curated by the sectors they were intended for. Figure 6 illustrates an aggregate total of email activity.

Figure 6
Email Communications Overview

Total Blasts	Unique Businesses	Communications Sent	Key Sectors & Groups
22	460	5 682	Tourism (Incl. Food) (215) Agricultural (23) Retail / Downtown (121) Accommodation (64) Employers (139)

3. COVID-19 Outreach & BR&E Follow Up Surveys
The ACED staff designed and deployed the COVID-19 Outreach Survey within the first two weeks of lockdown. The goal was to understand impacts of a lockdown in real time to better direct staff efforts. A final staff report was produced on May 1st which was circulated to the ACED Board and various support agencies.

The COVID-19 BR&E Follow Up Survey was deployed on June 8th which helped the ACED staff track and respond to ongoing needs. Throughout the survey period, ACED staff monitored responses and contacted businesses to recommend support programs that would fit their needs. The 13 COVID-19 General Support clients (referenced in Figure 1) were primarily sourced from survey follow up.

4. The Almaguin Delivers Program

The delivery program was led by the Almaguin Highlands Chamber of Commerce and supported by partnership contributions from the Parry Sound Muskoka Community Network (PMCN), NECO Community Futures Development Corporation, Ryerson Township, Strong Township, Armour Township and ACED. The program was aimed at supporting residents in shopping locally by providing \$5 and \$10 delivery subsidies. Figure 7 shows an overview of the outcomes from this program below.

Figure 7
Almaguin Delivers Program

Participating Businesses	18
Number of Claims	590
Claims Reimbursed	\$4,637.56
Total Cost of Program	\$5,491.01

5. Almaguin Micro Grant Programs

ACED staff, in partnership with the Almaguin Highlands Chamber of Commerce, drafted a successful proposal to apply for financial assistance through the *Rural Relief and Recovery Fund* (RRRF) offered through NECO (using FedNor funding). The RRRF proposal outlined opportunities to support businesses directly through deploying two *Micro Grant Programs*. The *Almaguin Digital Advancement Program* (ADAP) supported Almaguin businesses in their efforts to improve their digital presence and connect with isolated customers through one-time micro grants of up to \$1000. The *Almaguin Protective Equipment Program* (APEP) offered one-time micro grants of up to \$500 to offset costs of purchasing personal protective equipment and sanitization supplies. Figure 8 shows the outcomes of these programs.

Figure 8
Micro Grant Outcomes

	APEP	ADAP
Total Applications Received	30	25
Approved Applications	24	22
Total Funds Disbursed	\$10,163	\$14,258

6. The Almaguin Digital Pivoting Cheat Sheet

ACED staff prepared the *Digital Pivoting Cheat Sheet* as a quick reference guide to identify ways for businesses to engage with consumers through curbside pick-up programs, online retailing services and by adhering to commonly used best *Occupational Safety and Health Administration* practices.

7. Program Participation by Municipality

A municipality breakdown of participation rates in programs and communications, including the total number of email addresses on file, can be found in Figure 9 below. It should be noted that while email was the primary starting point for the communications process while COVID-19 restrictions have been in place, other forms of direct communications were used on a case-by-case basis.

Figure 9
 COVID-19 Program Participation by Municipality

Municipality	Email on File	Delivery Prog.	APEP	ADAP
<i>Powassan</i>	98	4	1	5
<i>South River</i>	45	3	-	2
<i>Joly</i>	6	-	1	2
<i>Machar</i>	9	-	1	-
<i>Sundridge</i>	61	4	4	3
<i>Strong</i>	18	1	1	1
<i>Magnetawan</i>	48	-	2	1
<i>Ryerson</i>	8	-	1	-
<i>Burk's Falls</i>	39	3	6	4
<i>Armour</i>	38	1	5	2
<i>Perry</i>	41	1	1	-
<i>Kearney</i>	24	-	1	1
<i>McMurrich/Monteith</i>	21	-	-	1
<i>Unorganized</i>	4	-	-	-
<i>McKellar *</i>	-	1	-	-
Totals:	460	18	24	22

Note. * McKellar is a non-stakeholder municipality but was included in the Delivery Program at the request of the municipality.

Core Communications Overview

Core communications are not listed as a work plan objective, however, are reported on a monthly basis under core ACED activities. Many communications elements will link to initiatives and projects throughout this report and monthly reports. There are several types of core communications that are represented in monthly reporting as can be viewed in Figure 10 below. The goals with all forms of communications are threefold:

1. To maintain an active presence with all stakeholders for both information collecting and sharing, as well as funding opportunities;
2. To learn about new programs and services that will serve regional stakeholder organizations and/or businesses;
3. To actively seek partnership opportunities

Figure 10

Communications Overview

Core Communication Type	Amount	Description
Organization Meeting	44	Key organizations: NECO, Explorer’s Edge, Blue Sky, IION, Almaguin Chamber of Commerce (AHCC), Digital Main Street, Labour Market Group (LMG), Culinary Tourism Alliance, Provincial & Federal COVID-19 Response
Partnership Opportunities		
Regional Support Letters	6	Includes support in principle for public and private sector projects that align with ACED Priorities
Partnership Programs	6	See list below under Partnership Opportunities
Media Inquiries & coverage	12	Includes project specific coverage and general story comments. See figure 4 for highlights.
Celebrate Almaguin Episodes	18	The Bay 88.7FM radio show interviews
Funding Application Activity		
Public Sector Supported	4	Blue Sky Broadband Applications, Lakeland Networks, Dragonfly Collective
Private Sector	2	
ACED Program Applications (Approved)	4	FedNor NODP (Almaguin Harvest Spin), NOHFC (Brand Strategy), NECO COVID-Micro Grants, OBIAA (Digital Main Street Service Squad)
Total Funds Awarded		\$89 555

Partnership Opportunities Overview

Maintaining an active presence within the region, specifically with stakeholder and supportive organizations, often yields partnership opportunities for projects that benefit the Almaguin region. Figure 11 below is a brief summary of key partnership highlights and Figure 12 shows print media highlights featuring various municipalities.

Figure 11

Partnership Project Contributions

Partnership Project	Support Type	Description
Almaguin Delivers Program	In Kind / Financial	Partners: NECO, PMCN, AHCC, Municipalities
Curbside Pickup Tool	In Kind	Partners: AHCC, Curbside Pickup Developers
Digital Advancement Program	In Kind	Partners: NECO, AHCC
Protective Equipment Program	In Kind	Partners: NECO, AHCC
Almaguin Wellbeing Survey	In Kind	Partners: Almaguin Municipalities
Almaguin Virtual Job Fair	In Kind / Financial	Partners: LMG, Employment North

Figure 12

Print Media Highlights

Article Date	Feature
May 17, 2020	"Delivery Subsidy Offered to Almaguin Businesses"
May 25, 2020	"Nearly 40% of Almaguin Businesses Surveyed on COVID-19 Fear Permanent Closure"
June 26, 2020	"Perry Township Agrees to Additional Funding for Regional Branding Initiative"
Aug 13, 2020	"Ontario Supports Economic Development in Almaguin Highlands Region"
Aug 13, 2020	"Tourism and Economic Development a Priority for Almaguin Highlands Region"
Sept 2, 2020	"High-Speed Internet Coming to Burk's Falls, Sundridge"
Sept 30, 2020	"Planning for Greater Visibility in the Almaguin Highlands"
Dec 13, 2020	"Work from Home Crowd Heading North to Almaguin"
Dec 13, 2020	"Side Effects of Population Growth in Parry Sound / Almaguin"

In addition to the article coverage, ACED has advertised several key initiatives and events in the Almaguin News which have helped bolster interest and attention from businesses and residents across the region.

Regional Marketing

RMP 201 Collective Branding Strategy

ACED was successful in securing \$26 280 to support the development of an *Almaguin Brand Strategy*. The project was awarded to *Karen Jones Consulting* and began on September 11th. At the time of this report, the draft final report is near completion. The final report will include a new visual identity and strategic implementation recommendations across four major themes. These themes are:

- ✓ *Creating a Regional Brand Hub*
- ✓ *Brand Adoption*
- ✓ *Brand Awareness*
- ✓ *Regional Asset Development*

Implementation of the Brand Strategy is planned to commence in 2021. ACED staff are currently preparing an application for financial assistance to the Northern Ontario Development Program offered by FedNor. ACED is requesting \$100 000 over a two to three-year implementation term.

RMP 202 Regional Web Strategy and Enhancement

The Communications and Marketing Officer led a process of merging both the former Burk's Falls & Area Community Economic Development and Central Almaguin Economic Development Association websites into the ACED website located at: <https://investalmaguin.ca>. The process involved forwarding traffic from

the previous sites to the ACED site, along with several major components and significant content merging. Several of these major components and additions included:

- ✓ Reimaging all website color schemes, headers, footers, logos and other visual elements;
- ✓ Merging municipal information into the new site, including:
 - Arenas and fairgrounds
 - Plans, studies and research documents (new additions pending)
 - Municipal planning and zoning
 - Community groups and volunteering
 - Municipal services and service providers
- ✓ Regional community profile redesign
- ✓ Creation of the *Investment Properties Inventory*
- ✓ Redesign of out-dated web pages such as the *Celebrate Almaguin Radio Show* page
- ✓ Creating and updating the *Regional Business Directory*

The *Almaguin Regional Brand Strategy* development process will include considerations to further integrate the *Almaguin Highlands Tourism* web page into a regional web presence.

Several major challenges were met regarding the functionality of the ACED and *Almaguin Highlands Tourism* web site that required web-developer intervention. Following the resolution of these challenges, both websites are currently operational.

RMP 203 AHCC Visitor Guide Support

ACED staff worked with the Almaguin Highlands Chamber of Commerce to assist with several components of the *2020/2021 Community Guide and Directory* in addition to placing an ad for ACED. Components included:

- ✓ Providing the ACED's updated business directory
- ✓ Creating the "Let's Travel Together" article
- ✓ Supporting the event directory process

RMP 204 Shop Local and Retail Sector Support

Working with the established *Shop in Almaguin* and *Wrap Up Almaguin* themes, ACED staff delivered two shop local initiatives in the spring and late autumn. The spring *Stay at Home and Support Local* campaign, in Figure 13, was launched during the province-wide lock down event and was targeted towards having residents and visitors interact with local businesses by leaving a positive review of their favourite businesses.

Figure 13
Stay at Home and Support Local

Stay at Home and Support Local Results	
Businesses Mentioned	36
Reach	12 092
Shares	78
Engagements	2 175
Comments	41
Total Cost	\$350

Wrap Up Almaguin

The 2020 *Wrap Up Almaguin* Campaign included a blend of new and old components that enhanced the promotion of participating businesses and increased audience participation. This was achieved by implementing the *Digital Service Squad* member to create business-specific videos and photo montages intended to showcase local products as gift ideas for holiday shopping ideas. The *Wrap Up Almaguin* Campaign was widely promoted online, in print and over radio broadcasting. The campaign was the most successful to date in driving online traffic and engagement to local businesses. Figure 14 shows the highlights from this campaign.

Figure 14

Wrap Up Almaguin Campaign	
Businesses Featured	19
Unique Campaign Posts	22
Online Reach	20 550
Shares	515
Engagements	3027
Comments	89
Business Investment	\$465
Total ACED Investment	\$3270

RMP 205 Content Development

The ACED staff created and promoted online articles on the ACED website which were aimed at creating interest in various regional features and ACED initiatives. Seven articles were drafted and promoted in 2020 and include the following in Figure 15:

Figure 15
Highlighted Content Development Articles

Article Title	Release Date
<i>The Ultimate Guide to Valentine’s Day the Almaguin Highlands</i>	Jan 14
<i>MARCH into Fun, without BREAKing the Bank</i>	Feb 21
<i>COVID-19 Best Practices and Resources for Businesses</i>	March 17
<i>Digital Main Street is Back!</i>	July 22
<i>The Road Best Taken</i>	Aug 11
<i>Peace on Two Wheels</i>	Sept 24
<i>Wrap Up Almaguin This Year</i>	Dec 1

Note. These articles can be found by visiting: <https://investalmaguin.ca/news-featured-articles-notice/>.

Special Projects and Events

SP 201 Digital Main Street

The Communications and Marketing Officer continued to deliver the *Digital Service Squad* services throughout 2020 and work with businesses to improve their digital presence. Ontario Business Improvement Area Association (OBIAA) announced the launch of Digital Main Street (DMS) 2.0 which following ACED’s application, provided \$11 000 in program funding to support the continuation of service delivery in Almaguin.

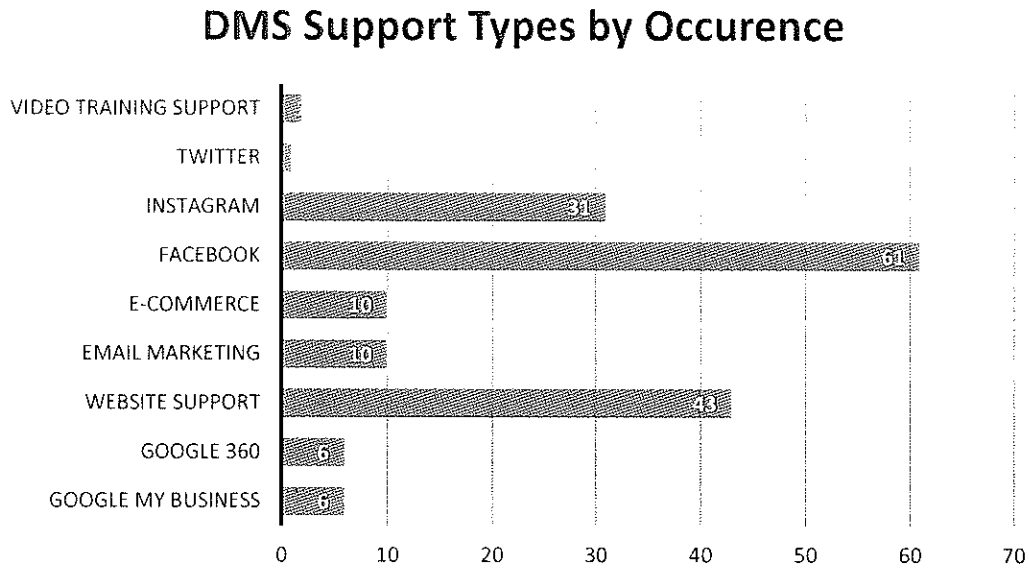
Promotion and delivery of the DMS program was significantly more challenging in 2020 as a result of maintaining social distancing guidelines and COVID-19 safety measures. DMS awareness blitzing was done in person during the 2019 program, which was decidedly not appropriate in 2020. A heavy focus was placed on phone calls, physical “door drops” and emailing contacts. Unfortunately, many businesses were not receptive to phone calls or email contact methods. The DMS *Digital Service Squad* member provided services to businesses through a blend of online service delivery through the online ZOOM application and socially distanced with in-person visits where necessary. Figure 16 provides an overview from the *Digital Main Street* program outcomes to date. Figure 17 demonstrates which areas of technological media support were required.

Figure 16
Digital Main Street Key Statistics

Digital Main Street Key Statistics Overview	
Total Businesses Contacted	90
Total Successful Attempts	70
Total DMS Businesses “Opt-Ins”	45
Total DMS Visits (including follow-ups)	158
Total Grant Eligible Businesses*	121
Total Grant Applications (to Jan. 2020)	10
Grants Approved to date	5
Businesses completed video training	12

Note. * During the application process, the amount of DMS eligible businesses was estimated through a pre-validation screening (including zoning and location qualification by municipality), however despite pre-qualifying zoning and downtown areas, some businesses met challenges with eligibility.

Figure 17
Digital Main Street Service Types



Note. Compared to 2019, website and Facebook Support increased significantly demonstrating a correlation to the amount of participating businesses.

SP 202 Creating In-Roads to Almaguin Highlands Secondary School
 ACED staff has been preparing to host a *Summer Company Program* awareness event at Almaguin Highlands Secondary School prior to the spring lockdown and school closures. This event and other in-roads related programs referenced in the *2020 Work Plan* have been placed on the *2021 Work Plan*. Staff will evaluate opportunities to develop programs that can be accessed remotely and collaborate with faculty members where opportunities exist.

SP 203 Almaguin Gala Event
 The Almaguin Gala was unable to occur in 2020 due to COVID-19 restrictions. As a result, it has been proposed as the RED Gala in the *2021 ACED Department Work Plan*, creating a focus on bringing together stakeholders in Regional Economic Development (RED).

SP 204 Almaguin Harvest Spin Event
 The *Almaguin Harvest Spin* was transitioned to a series of three self-guided rides held over a six-week period. Ride locations and routes were designed to showcase currently promoted *Almaguin in Motion*

cycling routes, as well as two new routes in the Municipality of Powassan. The purpose of the series was to begin building an organic base of riders through pre-registration as well as develop a cycling-specific photo gallery that could be used for future events and cycling promotion. A summary of results can be seen in Figure 18 below.

Figure 18

Almaguin Harvest Spin Series Results

	<i>Result</i>
Participants Registered*	119
Photos Taken	939
Businesses Engaged	3
Business Contributions	\$250
Businesses Promoted on Advertising	26
Total ACED Investment	\$1378.56

*Note. *Registered riders participated in two of the three rides on average.*

ACED staff was successful in securing a \$25 000 funding agreement through the FedNor Northern Ontario Development Program to support the main event that was originally planned for Saturday, September 26th however, this was postponed until 2021. Staff had also applied to the Northern Ontario Heritage Fund Corporation Event Partnership Program; however, the application was withdrawn once it became evident that the event was not possible.

FedNor funds enabled the development of the [2020 Agricultural & Culinary Stakeholder Engagement Strategy](#). The strategy was included in the application primarily as a support for the *Almaguin Harvest Feast* that would showcase local products and culinary talents for riders after the ride. In addition, the strategy provides a series of resources and action items to support agricultural and culinary partnership development, promotion and capacity building.

Appendix A



COVID-19 RESPONSE ACTIVITIES HIGHLIGHTS

ALMAGUIN DELIVERS SUBSIDY PROGRAM

590

Subsidies Claimed

\$5K

8 Program Partners in Partnership Funds

18

Businesses Engaged

COVID-19 MICRO-GRANT PROGRAMS

Almaguin Protective Equipment Program:

Applications Approved

24

Funds Issued

10K

Almaguin Digital Advancement Program:

Applications Approved

21

Funds Issued

15K

ON-GOING BUSINESS OUTREACH

Business Outreach COVID-19 Survey:

103

Surveys Completed

240+

Businesses Contacted

COVID-19 BR&E Follow Up Survey:

41

Surveys Completed

92

Businesses Contacted

NEGO'S REGIONAL RELIEF AND RECOVERY FUND FOR BUSINESS LOANS

29

Jobs Maintained

2

Jobs Created

10

Businesses Assisted

375,000

Total Funding

STAY AT HOME & SUPPORT LOCAL SOCIAL MEDIA CAMPAIGN

78 Shares

12092 Reach

2175 Engagements

36 Business Mentions



2021 ACED DEPARTMENT
WORK PLAN



CONTENTS

- Introduction 1
- Definitions..... 1
- The Plan..... 2
 - 1.0 Business Support and Development..... 2
 - 2.0 Community Development..... 4
 - 3.0 Economic Capacity building 5
 - 4.0 Marketing and Promotion..... 6
 - 5.0 Special Events & Projects..... 8

INTRODUCTION

The 2021 Almaguin Community Economic Development (ACED) Work Plan has been developed to provide ACED member municipalities and member stakeholders with an overview of the strategic action items to be accomplished by the ACED Department throughout the year. These action items include recommendations from current strategic plans, studies and research as well as core services that recur from year to year. The objective of the ACED Board and Department, through all affairs is to

“Develop our economy and regional environment through taking strategic action and stewarding strong relationships between municipalities, the business community, community organizations and economic development stakeholders.”

DEFINITIONS

ACED	Almaguin Community Economic Development
Ag Strategy	2020 Agricultural and Culinary Stakeholder Engagement Strategy
AHCC	Almaguin Highlands Chamber of Commerce
Brand Strategy	2020 Almaguin Highlands Regional Brand Strategy
BR&E	Business Retention & Expansion
CMO	Communications & Marketing Officer
DoED	Director of Economic Development
EAA	Economic Administrative Assistant
RED Plan	2018 Almaguin Highlands Regional Economic Development Strategic Plan



THE PLAN

All work plan action items have been categorized in to five primary themes that represent the objectives and core functions of the ACED Board and Department. Each of these themes is intended to reinforce a specific outcome as defined under their respective headings. Specific action items for each theme have been derived from evidence-based research as referenced in the following guiding documents:

[The 2018 RED Plan](#)

[The 2020 Ag Strategy](#)

[The 2020 Brand Strategy \(link N/A\)](#)

[The 2016 BR&E Report](#)

A key performance indicator index can be found in Appendix A.

1.0 BUSINESS SUPPORT AND DEVELOPMENT

Business support and development encompasses all activities intended to support businesses in any capacity. This includes but is not limited to start up, expansion, general business support, online presence building, networking, and site selection.

KEY PERFORMANCE INDICATORS:

Total businesses served (by municipality)

Total start-ups supported

Total expansions supported

Total general inquiries

Total businesses served by program

Private sector investment (where known)

A. CORE BUSINESS SUPPORT

COST: TIME/TRAVEL

TIMELINE: CORE

Providing personalized one-on-one support for entrepreneurs and business operators requiring support with start-up, expansion, site selection or other general support types. This service is accessed through in bound calls and referrals from municipal staff, support organizations and the website. Additional core support includes:

- i. Business directory updates.
- ii. Accommodation directory updates.
- iii. Asset inventory updates.



B. BR&E BY INDUSTRY COST: TIME/TRAVEL TIMELINE: CORE

The DoED will complete the Manufacturing and Forestry BR&E process and supply chain process referenced in the 2020 work plan in Q1 of 2021. The construction industry, as the next largest sector will follow.

C. DIGITAL MAIN STREET AND ONLINE PRESENCE SUPPORT TIMELINE: CORE

The CMO will continue providing online presence support to businesses both in affiliation with Digital Main Street and as a stand alone offering. These services will be marketed through regular social media and email communications.

D. BUSINESS SUPPORT EVENTS COST: \$2000 TIMELINE: QUARTERLY

The Department will work in partnership with the AHCC to develop and deploy events that meet current needs of businesses. Virtual job fairs, socials, seminars and information sessions are all examples of potential events.

E. AHCC PARTNERSHIPS COST: \$2000 TIMELINE: PROJECT SPECIFIC

The department will support a series of capacity building initiatives in partnership with the AHCC to support new and existing businesses while generating increased engagement in the business community

- i. Support the design of an AHCC Welcome Wagon program
- ii. Develop an Almaguin Business Awards program (\$2000)
- iii.

F. WIN THIS SPACE ALMAGUIN COST: \$1000 TIMELINE: Q1(DEVELOPMENT)

The DoED will work with interested municipalities and support organization partners to develop a 'Win this Space' business plan competition aimed at providing a local entrepreneur with a free rental space for a year. The ACED Team will support implementation and promotion if the program is viable based on municipal participation.



2.0 COMMUNITY DEVELOPMENT

Community Development is broken into two main segments: working to support community- and recreation-based organizations; and supporting community and recreation-based projects undertaken by municipalities where efforts benefit multiple partners.

KEY PERFORMANCE INDICATORS:

Total projects supported
Total partnership funds

Total project investments made
Total partners involved

A. COMMUNITY PROGRAM G.R.O. COST\$1500 TIMELINE: Q1-Q2

The ACED Team will support community organizations in preparing to attract new volunteers as organizations plan to deliver 2021 events and programs (as allowed). ACED will position it as a ‘Grand Reopening (G.R.O.)’ from a marketing perspective. The team will provide virtual training sessions using elements of the Almaguin 3R Volunteer Recruitment program and provide funds to market volunteer opportunities.

B. VILLAGE IMPRESSIONS PROGRAM COST: TIME/TRAVEL TIMELINE: Q2/Q3

The DoED will create a community assessment program focused on conducting community visits to villages using elements of the Provincial First Impressions program. Visits will focus on providing recommendations for visual appeal and resident/visitor experience improvements.

C. REGIONAL RECREATION SUPPORT COST: \$1500 TIMELINE: 2021

The ACED Team will work to support experience development and point of interest promotion in partnership with the Almaguin Regional Recreation Committee. ACED will work with recreation stakeholders to capitalize on the growth of the recreation market in 2020.

- i. Promote and support adoption of the Driftscape digital promotion platform.
- ii. Support the development of experience itineraries and content and help coordinate marketing efforts to reach seasonal audiences.
- iii. Develop partnerships with municipal recreation staff and recreation stakeholders that support the upkeep of the Almaguin Highlands Tourism website.



3.0 ECONOMIC CAPACITY BUILDING

Economic capacity building represents activities that are intended to increase the region’s ability to attract investment of any kind. Typically, capacity building initiatives provide less immediately tangible results; however, in many cases they provide a foundation for future activities, increase the investment readiness of the region or otherwise position the region for growth.

KEY PERFORMANCE INDICATORS:

- | | |
|-------------------------|---------------------------------------------------|
| Total partners involved | Total investment made |
| Total partnership funds | Total completed initiatives and intended outcomes |

A. OPERATION OPEN 4 BUSINESS COST: TIME/TRAVEL TIMELINE: 2021

The DoED will working with willing municipalities to review municipally specific development processes to identify any opportunities to reduce barriers and improve the investment experience. The DoED and ACED Team will work to support enhanced communications with municipalities regarding investment and business development opportunities

B. BROADBAND DEVELOPMENT COST: TIME TIMELINE 2021

The DoED will support the development of broadband internet services through supporting the efforts of the Information Communications Technology Networks serving the Almaguin Region. Specific action items in 2021 will include:

- i. Supporting municipalities in preparing for broadband build-out projects through policy review, scouting locations and other considerations.
- ii. Supporting the education process as it pertains to current initiatives, currently available information, and the status of funding applications.
- iii. Supporting advocacy efforts where possible and/or requested.

C. TRANSPORTATION DEVELOPMENT COST: TIME/TRAVEL TIMELINE: 2021

The DoED will work with municipal contacts to support initiatives that help to overcome transportation barriers throughout the region. Efforts will be made throughout the year to source funding for studying the feasibility of public transportation solutions. Specific action items will include:



- i. Promoting public parking and carpool opportunities.
- ii. Examining options for increased community bussing pilot programs.
- iii. Conducting case studies of cost-effective transportation solutions in rural environments.

D. BUSINESS OPPORTUNITY PROFILING COST: TIME/TRAVEL TIMELINE: Q1-Q3

The DoED will work with municipal representatives to develop profiles for available spaces in downtown cores to support business development and idea generation. Profiles will be site/area specific and based on identified needs in the community or region. As an example, the former South River Municipal Office space on Ottawa Ave. Profiles will be intended to provide an executive overview of relevant information with linkages to support opportunities.

E. AHSS STUDENT ENGAGEMENT COST: \$2000 TIMELINE: Q2

The DoED and AA will work with AHSS Staff and Faculty to establish a presence for business development support, civic engagement and youth retention considerations. ACED will work with community support organizations to promote and deliver programs available to students and support students in accessing programs. Specific objectives include:

- i. Promoting and supporting the Summer Company Program;
- ii. Designing a graduating class exit interview process to identify opportunities to reattract youth.

4.0 MARKETING AND PROMOTION

Marketing and promotion will encompass all activities intended to market or promote any aspect of the region. This includes website development, general tourism promotion, business joint marketing initiatives (including shop-local activities), local initiative promotion, storytelling and other marketing activities.

KEY PERFORMANCE INDICATORS:

Total marketing project files (by type)
Reach and engagement analyses

Marketing focus summary



A. BRAND STRATEGY IMPLEMENTATION COST: \$34 000 TIMELINE: 2020

The Almaguin Highlands Regional Brand Strategy will be approved by the ACED Board in January of 2021. The DoED has applied to the Northern Ontario Development Program for supporting funds to role out the brand strategy project. Once the strategy is approved, the ACED Team will implement the strategy. Expected action items include:

- i. Support municipalities in adopting the regional brand on digital facades.
- ii. Supply training opportunities to stakeholders for brand standards and usage.
- iii. Apply the brand elements to all ACED digital facades.
- iv. Execute additional strategy items.

B. AG STRATEGY IMPLEMENTATION COST: \$5000 TIMELINE: Q1-Q3

ACED will work to lay a foundation to support agriculture and culinary promotion efforts using the ACED website as recommended in the strategy. ACED will further work to enhance relationships with and between producers and value chain stakeholders to enhance collaboration potential. Specific action items include (but are not limited to):

- i. Implement and configure CRM system.
- ii. Design agri-food newsletter templates and 3 season themes.
- iii. Create web pages on investalmaguin.ca and tourism website.
- iv. Develop google map for location promotion.
- v. Develop communications strategy to connect value chain members.
- vi. Develop food truck promotion efforts.
- vii. Support information sharing regarding farming opportunities and supports in the North.

C. TOURISM PROMOTION COST: \$7000 TIMELINE: ONGOING

The ACED Team will support the promotion of tourism activities by aligning with key support organizations and tourism stakeholders. The ACED team will develop promotional content that showcases regional experiences and assets using a variety of online mediums. ACED will also promote product and experience development where possible through strategic partnerships. Specific activities include:

- i. Redevelopment of the Almaguin Highlands Tourism Website
 - a. Develop partnership committee to guide site structure;



- b. Implement brand strategy elements;
- c. Hire web designer to develop the site framework and functionality.
- ii. Finalize Great Taste of Ontario Road Trip itineraries and promote program with the Culinary Tourism Alliance.
- iii. Promote Snowmobiling content in partnership with Explorers’ Edge.
- iv. Promote recreational trail usage, events and activities in partnership with Discovery Routes.

D. SHOP IN ALMAGUIN CAMPAIGNS COST: \$4000 TIMELINE: SPRING/FALL

The CMO and EAA will continue supporting local retailers, producers and restaurants by offering Shop in Almaguin buy-local campaigns to keep local spending top-of-mind. 2021 will feature both spring (before and during seasonal tourism) and holiday shopping.

5.0 SPECIAL EVENTS & PROJECTS

Special Events and Projects are geared to draw enhanced attention to regional features and assets. 2021 will be geared both for event hosting as well as promoting safe and accessible events occurring throughout the region.

KEY PERFORMANCE INDICATORS:

- Total marketing project files (by type)
- Marketing focus summary
- Reach and engagement analyses

A. ALMAGUIN HARVEST SPIN COST: \$45 000 TIMELINE: Q3

The ACED team will continue planning and preparing for the 2021 Almaguin Harvest Spin Event which is scheduled to run on September 25th. The team will monitor and follow pandemic trends and associated regulations to ensure a safe environment for participants. The DoED will monitor provincial funding opportunities and apply for funds as programs fit.

Specific activities include:

- i. Coordination of agricultural and culinary stakeholders for the Harvest Experience.
- ii. Finalization of the event safety and emergency preparedness plan.



- iii. Event specific marketing.
- iv. Making all event day preparations.

B. RED GALA

COST: \$5000

TIMELINE: TENTATIVE

The DoED and EAA will explore opportunities for hosting an economic development showcase event focused on bringing together stakeholders in regional economic development. Virtual and/or in person elements will be reviewed which will be qualified by provincial restrictions and event best practices. The event will continue the tradition of partnering with multiple stakeholder groups to showcase highlights in economic development as well as provide an engaging keynote presentation.



APPENDIX A – KEY PERFORMANCE INDICATOR INDEX

Work Plan Item KPI Description	2021 Target	2020 Result	FedNor Target
Section 1 - Business Support			
A. Core Business Support			
Business Supported (Unique)	75	68	
Jobs Created	16	11	16 Per Year
Jobs Retained	16	34	16 Per Year
B. BR&E By Industry			
Total Interviews	30	10	
C. Digital Main Street Support			
Businesses Supported	40	45	
D. Business Support Events			
Events Hosted	5	3	
Business Attendees	150	25	150/Year
E. AHCC Partnerships			
Membership Increase	10%	N/A	10% / Year
F. Win This Space Almaguin			
Locations Established	2	N/A	
Entrepreneur Participants	5	N/A	
2.0 Community Development			
A. Community Program G.R.O			
Organizations Supported	5	N/A	
Volunteer Positions Marketed	15	N/A	
B. Village Assessment Program			
Villages Assessed	2	N/A	
C. Regional Recreation			
Experiences Promoted	25	N/A	Rec Master Plan Created
Partnerships Developed	2	N/A	N/A
3.0 Economic Capacity Building			
A. Operation Open 4 Business			
Municipalities on-boarded	3	N/A	
B. Broadband Development			
Projects Supported	T.B.D.	2	3.3% Coverage / Year
Advocacy Efforts	14	4	



Work Plan Item KPI Description	2021 Target	2020 Result	FedNor Target
C. Transportation Development			
Projects Undertaken	1	N/A	
D. Business Opportunity Profiling			
Profiles Developed	2	N/A	
E. AHSS Student Engagement			
Initiatives Launched	2	N/A	
4.0 Marketing & Promotion			
A. Brand Strategy Implementation			
Initiatives Undertaken	T.B.D.	N/A	
B. Ag. Strategy Implementation			
Initiatives Undertaken	7	N/A	
C. Tourism Promotion			
AHT Website Developed	1	N/A	
Partnerships Developed		N/A	
G.T.O Road Trip Itineraries Dev.	2	N/A	
D. Shop in Almaguin Campaigns			
Campaigns Launched	2	2	
Business Promoted	55	55	50/Year
5.0 Special Events & Projects			
A. Almaguin Harvest Spin			
Total Participants	200	N/A	200
B. Red Gala			
Total Attendees	100	N/A	



The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

REGULAR COUNCIL MEETING

Council Chambers

Friday, June 4th, 2021

1:00 p.m.

Council Members Present: Mayor Carol Ballantyne
Councillors: Cheryl Philip (Virtual), Mike Rickward, Liz Stermsek and Paul Ziraldo (Virtual)

Staff Present: Brenda J. Fraser, CAO|Clerk|Treasurer
Brian Horsman, Chief Building Official
Ross Gattozzi, Operations Manager
Paul Schaefer, Fire Chief (Virtual)

1. **Call the Meeting to Order**

Res. No. 1/04/06/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney on June 4th, 2021 be declared open and called to order at 1:00 p.m. **CARRIED**

Moment of silence to honour the memory of David Bolus and to honour the memory of 215 Indigenous Children.

2. **Approval of Agenda**

Res. No. 2/04/06/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney on June 4th, 2021 be adopted as circulated. **CARRIED**

3. **Declaration of Pecuniary Interest and the General Nature Thereof**

Councillor Mike Rickward declared a pecuniary interest with regard to : Cheque #30754, the reason being: Cheque payment to family business

4. **Delegations/Presentations**

(a) **Delegations - Nil**

(b) **Presentations – Nil**

5. **Minutes**

(a) **Adoption of Minutes**

Res. No. 5(a)(i)-(iii)/04/06/2021 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves the Minutes of the Council Meeting(s) as follows:

(i) **Regular Meeting, Draft Minutes – May 14th, 2021**

(ii) **Special Meeting, Draft Minutes – May 21st, 2021**

(iii) **Special Meeting, Draft Minutes – May 28th, 2021**

CARRIED

(b) **Receive Committee Minutes - Nil**

6. **Committee Resolutions for Consideration**

(a) **Kearney Dog Sled Races Advisory Committee**

(i) **Resolution re:**

Res. No. 6(a)(i)/04/06/2021 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, in accordance with the request from the Dog Sled Races Advisory Committee, hereby declares the Dog Sled Races Event to be a community festival and to be held on February 11th, 12th & 13th, 2022;

AND FURTHER that all By-laws that this festival contravenes (i.e. Noise By-law regarding barking dogs) shall be suspended during the 2022 Dog Sled Race event;

AND FURTHER that as a safety precaution, Council authorizes the closure of the Kearney Transfer Station at 149 King William Street during the Dog Sled Races on February 12th & 13th, 2022, from 9:30 a.m. to 4:00 p.m.;

AND FURTHER Council authorizes the use of the Kearney Community Centre and equipment, as well as assistance from Custodial Services and the Town Public Works equipment and employees, as available for the 2022 Dog Sled Races event;

AND FURTHER Council authorizes the closure of the section of Main Street from the intersection of Lakeview Avenue and Main Street, to the parking lot of the LCBO near the intersection of Rain Lake Road and Main Street, for the duration of the event. **CARRIED**

(ii) **Resolution re:** Advertise for positions

Res. No. 6(a)(ii)/04/06/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, in accordance with the request from the Dog Sled Races Advisory Committee, authorizes Staff to advertise for the following volunteer committee positions: Secretary; Silent Auction Co-ordinator; Entertainment; Advertisement and Social Media; and Volunteer Co-ordinator. **CARRIED**

(iii) **Resolution re:** Chairperson

Res. No. 6(a)(iii)/04/06/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, in accordance with the recommendation of the Dog Sled Races Advisory Committee, recognizes Kaitlynn Paquette as the Chair of the Committee, effective May 20, 2021. **CARRIED**

7. **Public Meetings (Pursuant to the Planning Act)** – Nil

8. **Public Meetings (Pursuant to the Municipal Act)** – Nil

9. **Unfinished Business** – Nil

10. **Reports and By-laws**

(a) **Building**

(i) **Report re:** Building Activity to May 26, 2021 – **Report only**

(ii) **By-law No. 2021-18 re:** Construction, Demolition, Change of Use, Conditional Permits and Inspections

Res. No. 10(a)(ii)/04/06/2021 Liz Stermsek, Mike Rickward

By-law No. 2021-18, Being a By-law respecting Construction, Demolition, Change of Use, Conditional Permits and Inspections, be read a first, second and third time and numbered 2021-18 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **CARRIED**

(b) **Planning**

(i) **June 26, 2020 Report and Resolution re:** Purchase of Neighboring Property

Res. No. 10(b)(i)/04/06/2021 Liz Stermsek, Mike Rickward

WHEREAS a request was received in June 2020, from a property owner asking to purchase the adjacent Town owned lot;

AND WHEREAS Council, at that time, supported, in principle, the sale of this parcel subject to negotiation and all costs being the responsibility of the recipient;

AND WHEREAS, an appraisal of the property, which has not yet been completed, is requested prior to the potential sale;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney is in agreement to selling this property subject to obtaining a current appraisal and all parties agreeing to the cost. **CARRIED**

(ii) **Report and Resolution re:** Deeming By-law (Sniderman/Prichard)

Res. No. 10(b)(ii)/04/06/2021 Mike Rickward, Liz Stermsek

WHEREAS Allen Sniderman and Sarah Prichard applied to purchase the Shore Road Allowance in front of their properties (Lots 25 & 26, Plan M89);

AND WHEREAS to adequately control the development of land, it is expedient to deem the parts of a plan of subdivision to NOT be parts of a plan of subdivision, but instead to be lots including the adjacent Shore Road Allowance;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney supports approval of a By-law designating Lot 25 and Lot 26, Plan M89 not to be lots on a Registered Plan of Subdivision for Planning Act purposes. (SNIDERMAN/PRICHARD) **CARRIED**

(iii) **By-law No. 2021-xx re: Deeming By-law Plan M89, Lots 25 and 26 Res. No. 10(b)(iii)/04/06/2021 Liz Stermsek, Cheryl Philip**
By-law No. 2021-19, Being a Deeming By-law to designate Lot 25, Plan M-89 and Lot 26, Plan M-89 not to be Lots on a Registered Plan of Subdivision for Planning Act purposes, be read a first, second and third time and numbered 2021-19 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

CARRIED

(iv) **Discussion re: Dates for Official Plan Amendment; Comprehensive Zoning By-law; Short Term Rentals; Cannabis**
Council suggested the dates of July 10th, 2021 and July 17th, 2021, subject to the availability of our Planners, as possible dates for the upcoming public meetings.

(c) **Operations**

(i) **Transfer Station Report – for the period May 14, 2021 to June 1, 2021 – Report only.**

(ii) **Discussion and Resolution re: Hydro to Park Road Ball Diamond Res. No. 10(c)(ii)/04/06/2021 Liz Stermsek, Mike Rickward**
WHEREAS Council has received a request from a developer, to share the basic cost of installing hydro lines for a development on Park Road;
AND WHEREAS, as this installation will be alongside of our ball diamond, it would allow for future lighting of the ball diamond and/or adjacent parking area;
NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney determines _____.

DEFERRED

(iii) **Report and Resolution re: 2021 OSIM Bridge and Culvert Inspection Program Res. No. 10(c)(iii)/04/06/2021 Mike Rickward, Liz Stermsek**
WHEREAS in accordance with the 'Ontario Structure Inspection Manual (OSIM)', all bridges, culverts and tunnels with spans of three (3) metres or greater, all retaining walls and all movable bridges are required to be inspected every two (2) years;
AND WHEREAS the biennial OSIM Bridge and Culvert Inspection Program is due in 2021;
AND WHEREAS Tulloch Engineering completed this Inspection for Kearney in 2019 at a cost of \$5,900.00 plus tax;
AND WHEREAS Tulloch Engineering has offered to complete the 2021 inspections for the same fee as 2019;
NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney accepts the quote from Tulloch Engineering in the amount of \$5,900.00 plus tax to complete the 2021 Biennial Municipal Structure Inspections and Report.

DEFERRED

(iv) **Resolution re: Hiring Summer Students Res. No. 10(c)(iv)/04/06/2021 Liz Stermsek, Mike Rickward**
WHEREAS the Town of Kearney has advertised for students to fill various summer employment positions;
NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves the hiring of the following students for the summer of 2021;
Brandon Fernandez as Parks and Maintenance Student Position
Malcolm Barlow as Parks and Maintenance Student Position

CARRIED

(v) **Report and Resolution re: Upgrade West Bay Road Res. No. 10(c)(v)/04/06/2021 Mike Rickward, Liz Stermsek**
WHEREAS Council requested costs to upgrade West Bay Road beyond the West Bay Road Bridge;
AND WHEREAS a survey is needed to establish the property lines along the road, in order to obtain a realistic quote;
AND WHEREAS additional costs of: establishing a turn around; rock removal; and excavation have been identified;
NOW THEREFORE BE IT RESOLVED that the Council of the Town of Kearney determines to notify the property owners of estimate and survey number of owners that would like to proceed by way of a fees and charges By-law process.

CARRIED

(d) **Administration**

(i) **By-law No. 2021-xx re: Appointment of Alternate By-law Enforcement Officer Res. No. 10(d)(i)/04/06/2021 Paul Ziraldo, Cheryl Philip**
By-law No. 2021-20, Being a By-law to Appoint an Alternate Municipal By-law Enforcement Officer/Canine Control Officer/Property Standards Officer to act as required by the Town of

Kearney, be read a first, second and third time and numbered 2021-20 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **CARRIED**

(ii) **By-law No. 2021-xx re:** To establish a Joint Compliance Audit Committee and appoint Committee members for the 2022 Municipal Election period

Res. No. 10(d)(ii)/04/06/2021 Liz Stermsek, Mike Rickward

By-law No. 2021-22, Being a By-law to establish a Joint Compliance Audit Committee and appoint Committee members for the 2022 Municipal Election period, be read a first, second and third time and numbered 2021-22 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **CARRIED**

(iii) **Caitlin Deevey, By-law Enforcement Officer, Report and Resolution re:** Backyard hens and Roosters

Res. No. 10(d)(iii)/04/06/2021 Liz Stermsek, Mike Rickward

WHEREAS Council has received a report regarding backyard hens and roosters;
NOW THEREFORE BE IT RESOLVED that the Council of the Town of Kearney ask for Staff report on neighbouring municipalities. **CARRIED**

(iv) **Township of Ryerson re:** Request for By-law Enforcement Services

Res. No. 10(d)(iv)/04/06/2021 Mike Rickward, Liz Stermsek

WHEREAS Council has received a request from the Township of Ryerson, to share By-law Enforcement Officer services on a fee for service basis;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Kearney supports in principle, the request by Ryerson to share By-law services. **CARRIED**

(e) Treasury

(i) **Report and Resolution re:** Payment Register

Res. No. 10(e)(i)/04/06/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the 'List of Accounts' and has no objections to be noted with regard to Cheques #30723 to #30777 in the total amount of \$151,951.81. **CARRIED**

(ii) **Resolution re:** Ontario Regulation 284/09

Res. No. 10(e)(ii)/04/06/2021 Liz Stermsek, Mike Rickward

WHEREAS generally accepted accounting principles for local governments established by the Public Sector Accounting (PSAB) of the Chartered Professional Accountants of Canada require municipalities to capitalize and amortize tangible capital assets, and to accrue liabilities related to post-employment and solid waste landfill closure and post-closure expenses;

AND WHEREAS Ontario Regulation 284/09 states that a municipality may exclude these expenses from budgeted amounts for which revenue must be raised;

AND WHEREAS if excluded, Ontario Regulation 284/09 requires Councils, prior to approving a municipal budget, to adopt a report that shows the impact of fully covering these expenses;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves the report entitled "Municipal Act, 2001 Ontario Regulation 284/09, 2021 Budget" attached hereto. **CARRIED**

(iii) **Draft By-law No. 2021-xx re:** 2021 Draft Budget

Res. No. 10(e)(iii)/04/06/2021 Liz Stermsek, Mike Rickward

By-law No. 2021-23, Being a By-law to provide for the Adoption of the 2021 Budget, be read a first, second and third time and numbered 2021-23 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **CARRIED**

(f) Fire and Emergency Services

(i) **Report re:** Fire Chief, Fire Department Report for Regular Council Meeting on June 4, 2021 – **Report only.**

(ii) **Report and Discussion re:** New Fire Truck
Council requested specifications for a new fire truck, prior to finalizing their decision.

(iii) **Discussion re:** Open Air Burning By-law
Council discussion resulted in the direction for the Open Air Burning By-law to be updated as quickly as possible.

(g) Facilities and Buildings - Nil

(h) **Council Presentations**

(i) **Mayor Ballantyne, discussion re: Public Access to Town Office**

Discussion of Council resulted in the decision for Municipal Buildings to continue to remain closed to the public at this time.

11. Correspondence

(a) **Action Items**

(i) **Ontario Association of Optometrists re: OHIP services for Eye Care**

Res. No. 11(a)(i)/04/06/2021 Liz Stermsek, Mike Rickward

WHEREAS the Ontario Association of Optometrists reports that they have never had a formal negotiation process with the Government of Ontario with respect to the cost of delivering eye care;

AND WHEREAS the Ontario Health Insurance Plan (OHIP) currently covers only approximately half of the cost it takes Optometry Clinics to deliver our eye care resulting in them absorbing the balance of the cost;

AND WHEREAS the Province, through OHIP, has failed to properly invest in optometric care for over 30 years resulting in many Ontarians now being at risk of losing access to eye care as early as September 1st, 2021 should Optometrists stop accepting OHIP;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Kearney calls upon the Provincial Government to address this shortfall immediately;

AND FURTHER, that this resolution be forwarded to our local MP's and MPP's, the Minister of Finance and all Ontario Municipalities for support. **CARRIED**

(ii) **North Bay & District Labour Council re: Proclamation to recognize June as Pride Month**

Res. No. 11(a)(ii)/04/06/2021 Mike Rickward, Liz Stermsek

WHEREAS the month of June is recognized as Pride Month, in order to commemorate the Stonewall riots which occurred at the end of June 1969 in New York;

AND WHEREAS during Pride Month, the world's Lesbian, Gay, Bisexual, Trans, Intersex, Queer, Questioning, Two Spirit communities (LGBTQ2St) and Allies come together to celebrate diversity and protest for the freedom to be themselves, to overcome prejudice, for inclusive policies and laws and for the right to be accepted for who they are;

AND WHEREAS although many strides have been made forward to educate peoples bias, there is still much work to be done in correcting adversity towards the LGBTQ2St communities;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Kearney does hereby proclaim June 2021 as Pride Month and encourages residents to commit to continuing Awareness, Inclusion and Acceptance for all members of our community regardless of gender identity, race, age and beliefs. **CARRIED**

(iii) **Municipality of Whitestone re: Request for support - Mayors Monarch Pledge**

Res. No. 11(a)(iii)/04/06/2021 Liz Stermsek, Mike Rickward

WHEREAS the monarch butterfly is an iconic North American species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of Canadians;

AND WHEREAS the monarch butterfly population has declined by nearly 90% over the past 20 years due to habitat loss from industrial agricultural practices in Canada and the US and deforestation in Mexico;

AND WHEREAS the Committee of the Status of Endangered Wildlife in Canada updated the monarch butterfly's status from special concern to endangered in 2016;

AND WHEREAS climate change will pose new challenges for the monarch butterfly in the Parry Sound District and throughout its range;

AND WHEREAS municipalities have a critical role to play in helping to save the monarch butterfly;

AND WHEREAS every citizen of the Parry Sound District can make a difference for the monarch butterfly by planting native milkweed and nectar plants to provide habitat for the monarch butterfly and other pollinators;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Kearney supports signing the Mayor's Monarch Pledge. **CARRIED**

(iv) **Almaguin Community Economic Development re: ACED Community Capacity Building Projects – Municipal Engagement Request**

Res. No. 11(a)(iv)/04/06/2021 Mike Rickward, Liz Stermsek

WHEREAS Council has received information from Almaguin Community Economic Development (ACED) with regard to several planned projects in 2021;

AND WHEREAS the ACED Team would like to meet with Council to discuss projects that would

fit with our Municipality;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Kearney will ask Dave Gray to make a presentation to Council. **CARRIED**

- (v) **Township of McKellar re: Request for support – Consideration of Tax Breaks on 2020 Canada Emergency Response Benefit payments**

Res. No. 11(a)(v)/04/06/2021 Liz Stermsek, Mike Rickward

WHEREAS the Government of Canada has implemented the Canada Emergency Response Benefit (CERB) to financially assist those in dire need during the Covid-19 pandemic;

AND WHEREAS the CERB grant has helped many Canadians in dire need;

AND WHEREAS many of those that applied were single women, single parents, lower income citizens without employment and lacking in tax knowledge;

AND WHEREAS the Government of Canada did not initially inform CERB recipients that CERB was a taxable benefit;

AND WHEREAS when the CERB was merged with Employment Insurance Benefits (EI) in the fall of 2020, the Federal Government stated that they would have tax withheld similar to EI;

AND WHEREAS the Federal Government did not withhold tax on CERB for the second time as promised;

AND WHEREAS CERB recipients are surprised to learn that they are expected to pay income tax on CERB funds;

AND WHEREAS these recipients were never advised of this issue;

AND WHEREAS these recipients are now faced with an added burden of paying unexpected taxes on CERB, which they can ill afford;

AND WHEREAS the Federal Government has, in the past, found ways to assist businesses and corporations through difficult times by forgiving large loans and debts to the Government;

AND WHEREAS many businesses and corporations have the means to find ways to reduce their tax obligations;

AND WHEREAS those most in need do not have the means or understanding of how the tax system works and are simply trying to survive and cope with the effects of Covid-19, feed their families and put a roof over their head;

AND WHEREAS when the CERB grant and EI were merged, the Federal Government did not, as they stated, withhold tax from CERB as the did on EI, and are now insisting CERB recipients repay as much as \$3,000.00 to \$4,000.00 in tax, which they can ill afford to pay;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Kearney urges the Federal Government to address this serious issue and consider giving disadvantaged CERB recipients a tax break for 2020, or give them a tax credit for 2021.

AND FURTHER, that this resolution be forwarded to the Federal Minister of Finance and Parry Sound-Muskoka MP Scott Atchison. **CARRIED**

(b) Information Items

- (i) **Report re:** *To the Council of the Town of Kearney regarding the Investigation of an Alleged Improperly Closed Meeting or Meetings of the Council of the Town of Kearney – For information.*
- (ii) **Yasmin Rosh re:** Snowmobile Route – For information.
- (iii) **Almaguin Highlands Health Centre, Draft Minutes – May 7th, 2021 – For information.**
- (iv) **Kearney Watershed Environmental Foundation re:** May 2021 Newsletter – For information.
- (v) **Muskoka Algonquin Healthcare re:** Important Information for Partners & Leaders – For information.

12. **Other Business – Nil**

13. **Closed Session**

Res. No. 13(a)/04/06/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that in accordance with Section 239, (1), (2), (3) and (3.1) of the Municipal Act, c. 25, S.O. 2001, as amended, the Council for the Corporation of the Town of Kearney will convene in Closed Session at 3:13 p.m. for discussion regarding:

- (a) *Labour relations or employee negotiations (x2)*

CARRIED

Res. No. 13(b)/04/06/2021 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvene in Open Session and report on matters discussed in Closed Session. Closed Session adjourned at 4:27 p.m. **CARRIED**

14. Business Arising from Closed Session

Mayor Ballantyne reported on matters discussed in Closed Session.

15. Confirming By-Law

Res. No. 15/04/06/2021 Liz Stermsek, Mike Rickward

By-law No. 2021-24, Being a By-law to confirm the proceedings of Council at its Special Meeting held on May 21st, 2021, at its Special Meeting held on May 28th, 2021 and at its Regular Meeting held on June 4th, 2021, be read a first, second and third time and numbered 2021-24 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **CARRIED**

16. Adjournment

Res. No. 16/04/06/2021 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 4:29 p.m. to meet again at 1:00 p.m. on June 25th, 2021 in the Council Chambers, Kearney, Ontario. **CARRIED**

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk

Kearney Community Centre Building Advisory Committee

MINUTES

Thursday, June 17, 2021

1:00 p.m.

REMOTE ACCESS

In Attendance: Timothy Brown; Matt Clouthier; Brenda Fraser; Ross Gattozzi; Cathryn Hare; Brian Horsman; James Maclean; and Mike Rickward.

1. Call to Order

Resolution No. 1/17/06/2021

Moved by: Jim Maclean **Seconded by:** Cathryn Hare

BE IT RESOLVED that the Meeting of the Kearney Community Centre Building Advisory Committee on Thursday, June 17, 2021 be called to Order at 1:02 p.m.

Carried

2. Agenda

Resolution No. 2/17/06/2021

Moved by: Timothy Brown **Seconded by:** Brian Horsman

BE IT RESOLVED that the Agenda of the Kearney Community Centre Building Advisory Committee on Thursday, June 17, 2021 be adopted as circulated. **Carried**

3. Declaration of Pecuniary Interest – None noted

4. Delegations – None

5. Minutes – Inaugural Meeting no previous Minutes

6. Business

6.1 Appointment of Executive

Resolution No. 2/17/06/2021

Moved by: Timothy Brown **Seconded by:** Brian Horsman

BE IT RESOLVED that the Members of the Kearney Community Centre Building Advisory Committee appoints:

Tim Brown, as Chairperson

Mike Rickward, as Co-Chairperson, and

Brenda Fraser, as Secretary

Carried

6.2 Terms of Reference

The Purpose and Mandate adopted by Council were shared with the Committee. A copy of the Terms of Reference to be emailed to KCCBAC

members following this meeting for further discussion at the next Committee meeting.

6.3 Background

Brian Horsman provided a brief overview of the information collected to date regarding the Kearney Community Centre which identified deficiencies, upcoming repairs, and needed additional space.

6.4 Next Steps

The question of how to move forward resulted in the following first steps:

- ↳ Identify Town owned properties within the Town core
- ↳ Inquire about municipal office expansions with other District of Parry Sound Municipalities
- ↳ Develop a Survey to engage Kearney Community in the building upgrade process

7. Correspondence – None

8. Adjourn

Resolution No. 9/17/06/2021

Moved by: Cathryn Hare **Seconded by:** Tim Brown

BE IT RESOLVED that the Kearney Community Centre Building Advisory Committee adjourns at 1:44 p.m. to meet again at 10:00 a.m. on Wednesday, June 23, 2021.

Carried

THE CORPORATION OF THE TOWN OF KEARNEY

STAFF REPORT

TO: Mayor and Council
FROM: Cindy Filmore, Administrative Services Coordinator
SUBJECT: Shore Road Allowance Application to Purchase - Wills
DATE: June 25, 2021

Recommendation:

*WHEREAS an application to purchase shore road allowances in front of the property known as 29 Generation Lane was received;
AND WHEREAS Council has supported the sale of shore road allowances to the adjoining land owners;
NOW THEREFORE BE IT RESOLVED that Council supports in principle the sale of the shore road allowance in front of 29 Generation Lane to the adjoining land owner.*

Background

Mr. & Mrs. Wills own the property known as 29 Generation Lane, and in 1989, interest in Part 7 on Plan 42R-7709 was vested to them. In reviewing their property, it was noted that a small portion of the shore road allowance (Part 4 on Plan 42R-7709) was not included in the transfer. In an effort to rectify the situation, Mr. & Mrs. Wills wish to purchase the shore road allowance shown as Part 4 on Plan 42R-7709.

Considerations

Pending verification that no other landowner will be affected and following the completion of necessary paperwork and financial obligations, staff will endeavor to support the completion of this purchase.

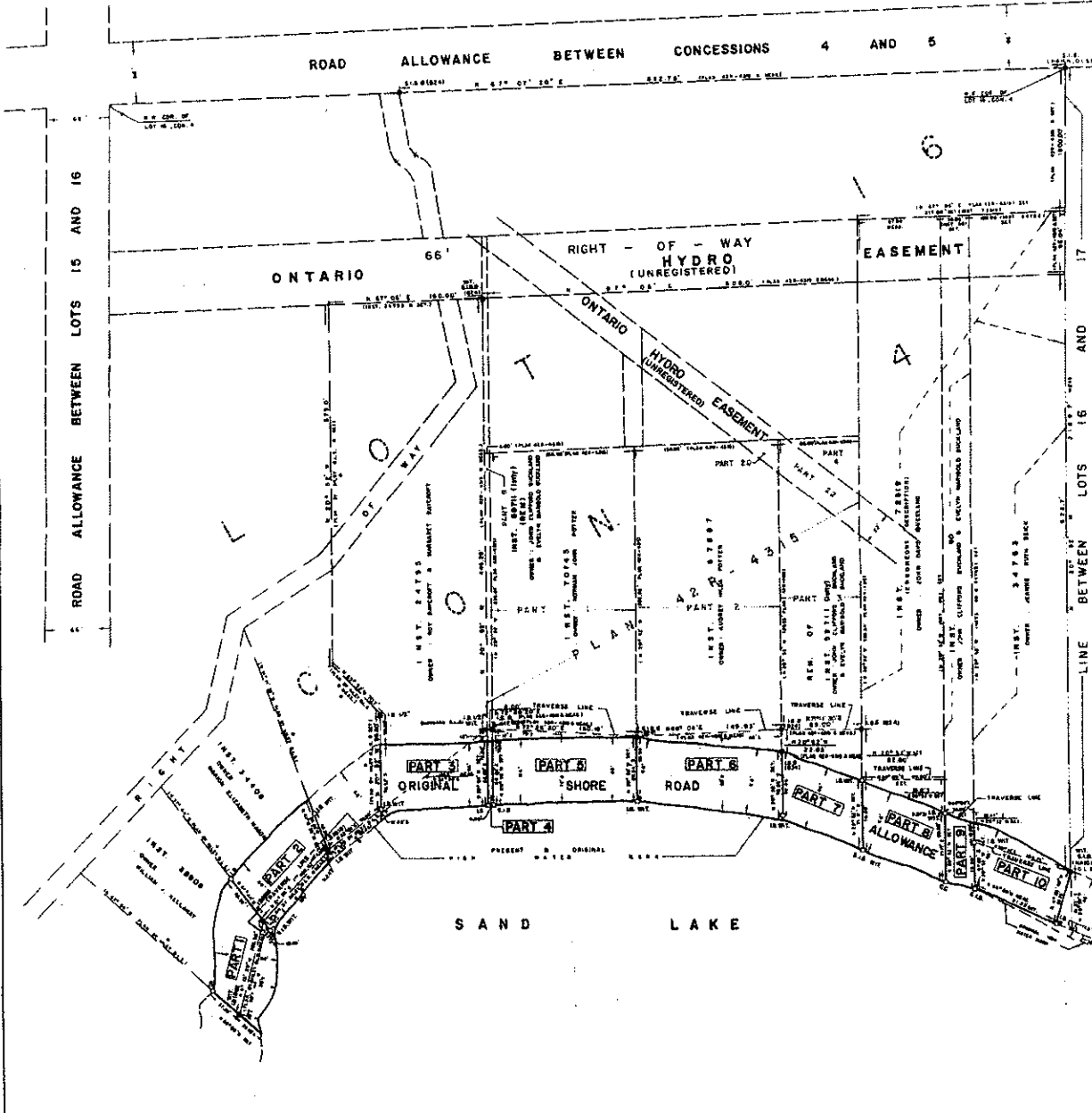
Please see map below regarding Part 4

PLAN
 OF PART OF THE
 ORIGINAL SHORE ROAD ALLOWANCE IN FRONT OF
 LOT 16, CONCESSION 4, TOWNSHIP OF PROUDFOOT
 NOW IN THE
 TOWN OF KEARNEY
 DISTRICT OF PARRY SOUND
 SCALE 1/4 INCH = 50 FEET
 A.T. McLAREN, D.L.S. - 1982



SCHEDULE				
PART	OWNER	INST. NO.	AREA	REMARKS
1	TOWNSHIP OF PROUDFOOT		687.24 SQ. M.	
2			1298.24 SQ. M.	
3			700.24 SQ. M.	
4			382.24 SQ. M.	
5			287.24 SQ. M.	
6			100.24 SQ. M.	
7			1019.24 SQ. M.	
8			178.24 SQ. M.	
9			308.24 SQ. M.	
10			282.24 SQ. M.	

RECEIVED AND DEPOSITED AS
PLAN 42R-7709
 DATE 25/08/82
 BY *[Signature]*
 I HEREBY CERTIFY THAT THIS PLAN IS IN ACCORDANCE WITH THE REGISTRY ACT
 DATE 25/08/82
 A.T. McLAREN, D.L.S.



NOTE: THE LIMIT OF SAND LAKE AS SHOWN HEREON IS THE BEST AVAILABLE EVIDENCE OF THE ORIGINAL HIGH WATER MARK OF MOTTEN'S COOK TESTED AT THE FOOT OF THE TOWNSHIP OF PROUDFOOT

NOTE: PLAIN BY WAIVER DATED OCTOBER 22, 1984 ATTACHED TO REG 24008

NOTE: CLAIMS AND SUBROGATION ARE NOT REFERRED TO THE LATTERS LIST OF LOT 16 CONCESSION 4 IN REGS 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100

CAUTION: This plan is not a plan of subdivision within the meaning of The Planning Act.

PROVEYOR'S CERTIFICATE
 I HEREBY CERTIFY THAT THIS PLAN IS IN ACCORDANCE WITH THE REGISTRY ACT
 DATE 25/08/82
 A.T. McLAREN, D.L.S.

Respectfully submitted by:

Cindy Filmore
 Administrative Services Coordinator

THE CORPORATION OF THE TOWN OF KEARNEY

STAFF REPORT

TO: Mayor and Council
FROM: Cindy Filmore, Administrative Services Coordinator
SUBJECT: Shore Road Allowance Application to Purchase - Winteringham
DATE: June 25, 2021

Recommendation:

*WHEREAS an application to purchase shore road allowances in front of the property known as 266 Hazard Hill Rd. was received;
AND WHEREAS Council has supported the sale of shore road allowances to the adjoining land owners;
NOW THEREFORE BE IT RESOLVED that Council supports in principle the sale of the shore road allowance in front of 266 Hazard Hill Road to the adjoining land owner.*

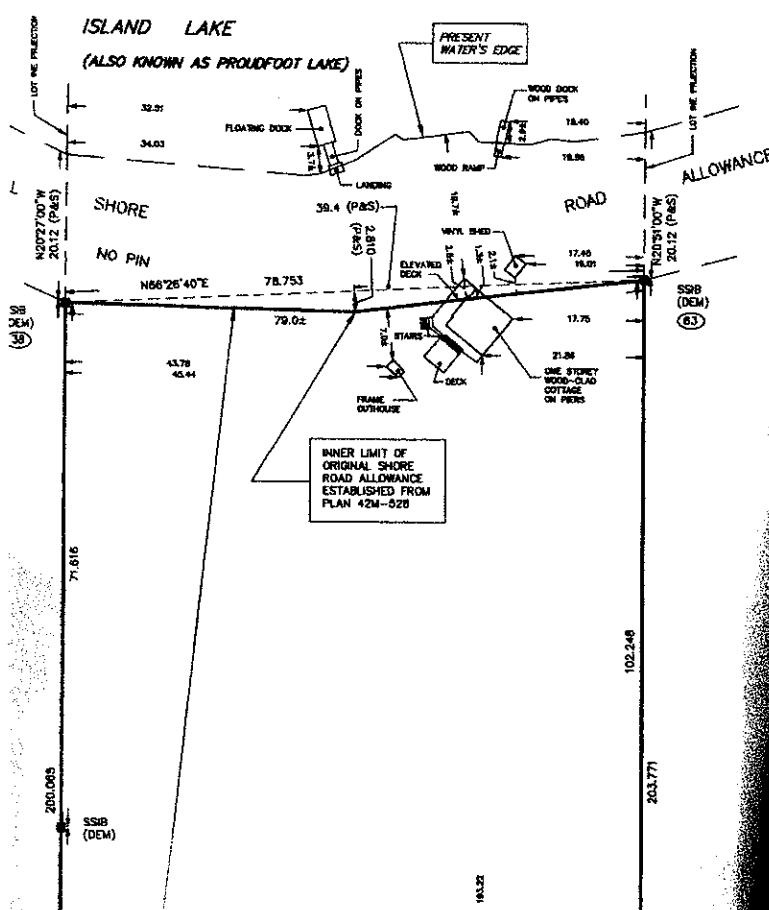
Background

Mr. & Mrs. Winteringham purchased the property known as 266 Hazard Hill Road in 2017, and in a recent review of their property noticed that a portion of their structure was encroaching on the shore road allowance.
In an effort to rectify the situation, Mr. & Mrs. Winteringham wish to purchase the shore road allowance.

Considerations

Pending verification that no other landowner will be affected and following the completion of necessary paperwork and financial obligations, staff will endeavor to support the completion of this purchase.

Please view attached map for clarification:



SURVEYOR'S REAL PROPERTY REPORT,
 PART 1
 OF ALL OF
 LOT 6
 REGISTERED PLAN 42M-528
 TOWN OF KEARNEY
 DISTRICT OF PARRY SOUND
 SCALE 1 : 500 (Metric)
 E.J. WILLIAMS O.L.S.



Respectfully submitted by:
Cindy Filmore
 Administrative Services Coordinator

THE CORPORATION OF THE TOWN OF KEARNEY

STAFF REPORT

TO: Mayor and Council
FROM: Cindy Filmore
SUBJECT: Encroachment Agreement (Raback)
DATE: June 25, 2021

Recommendation:

WHEREAS the Council of the Corporation of the Town of Kearney has reviewed the request from Mr. Peter Raback regarding an Encroachment Agreement for a dock,

NOW THEREFORE BE IT RESOLVED THAT Council directs that _____

Background

Staff have been approached by Mr. Peter Raback regarding his installation of a new dock at his property at 696 Grass Lake Road. Mr. Raback's current dock has been at its present location since his purchase of the property in 2000.

In 2005, Mr. Raback purchased the shore road allowance in front of his property, and at this time determined that his dock was actually located on the shore road allowance in front of the original road allowance between Concessions 8 & 9, Proudfoot Township that ends at the water.

At that time, Mr. Raback approached the Council of the day to purchase a portion of this road allowance, but was denied (a copy of the survey he had contracted is attached, and notes a "Part 2" which shows a dock on the property)

At that time, the Council of the day was not in disagreement with the location of the dock, and nothing was done to identify the dock or change its location, and no encroachment agreement was set out.

Considerations

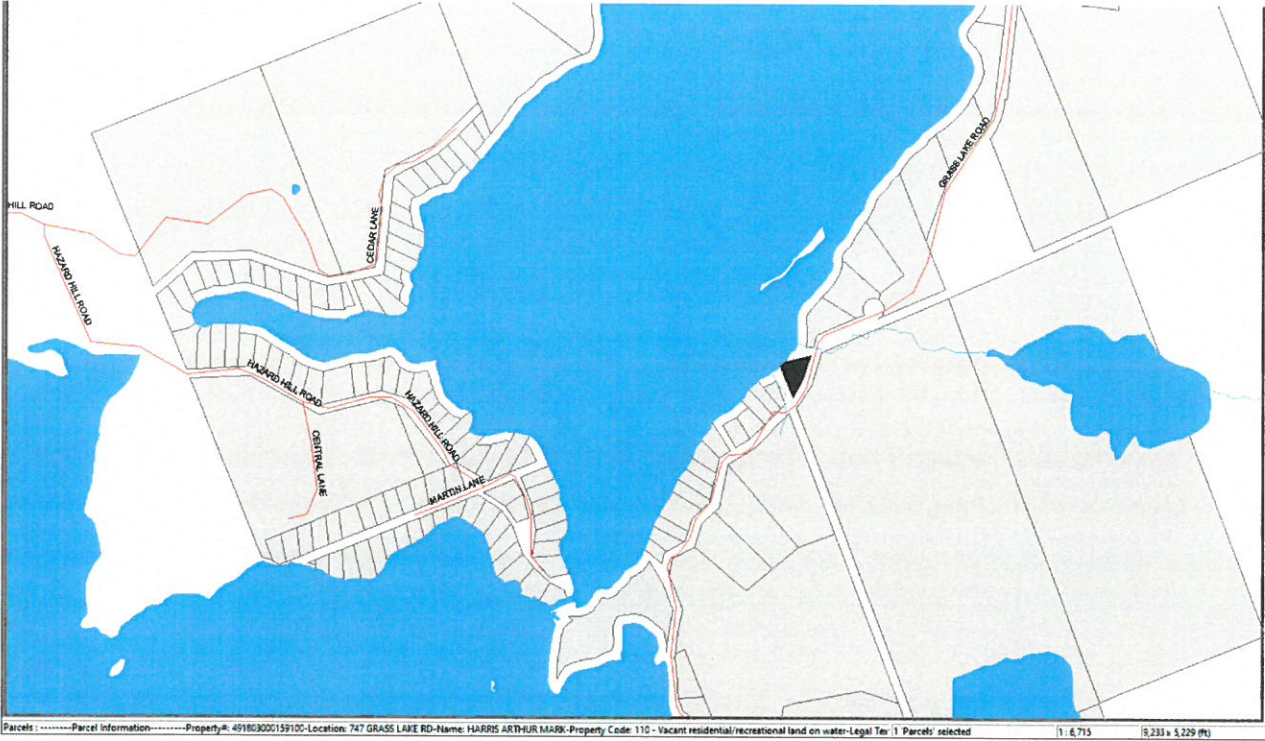
Mr. Raback wishes to update his dock, and in doing so became concerned that the Town may have changed or updated its policy regarding encroachment agreements and/or road allowance purchases. Mr. Raback has asked that Council consider his request to enter into an Encroachment Agreement to recognize that his dock is on the shore road allowance/road allowance and to allow the dock to remain in its current location.

Additional Considerations

- It appears that a retaining wall exists in the shore area, although it is not clear when or by whom this structure was installed (this wall is noted on a 2005 survey)
- Mr. Raback's concern with the moving the dock is the preference of the current location
- An encroachment agreement must include proof of insurance regarding liability
- The new dock will be a floating dock (will remain in the water during the winter months)

Maps:

1. Location of subject property on Grass Lake:



2. View of property showing dock:



Date	Pick Up	Kearney	\$	Sand Lake	\$	Notes
04-Jun		129		74	13	15M,25S,50C,
05-Jun		119		85	90	15F,50S,10C,15B
06-Jun		154		113	65	40C,20F,5M
07-Jun	18	130		102	865	10M,20F,150S,35C,650B
08-Jun		132		116	235	125B,5C,100S,5M
11-Jun		135		103	120	105C,15M
12-Jun		124		96	105	85C,5F,15M
13-Jun		144		124	90	10M,20F,60C,
14-Jun	28	95		76	35	30C,5M
15-Jun		98		61	40	40C
18-Jun		92		71	100	85C,5F,10M
19-Jun		103		70	95	20M,15F,50C,10B
20-Jun		104		103	130	25M,20F,75C,10B
21-Jun	28	92		63	35	5M,30C
22-Jun		101		81	50	10M,40C

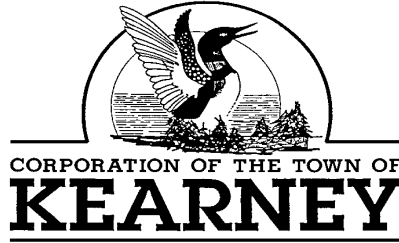
Total

2068

Summer numbers are here.

We are seeing bins filling more quickly. Extra bins have been ordered, however they have not yet arrived. Many businesses use the recycling bins so hopefully the extra bins arrive soon.

Martin Filmore



TO: Mayor and Council
FROM: Ross Gattozzi, Operations Manager
SUBJECT: 2021 OSIM Bridge and Culvert Inspection Program
DATE: June 18, 2021

WHEREAS Council deferred staff's recommendations. Council has asked staff for three quotes from other Engineering firms.

On April 22, 2021, the original quotation from Tullochs Engineering for the OSIM inspection was a cost of \$5,900 + HST.

On May 25, 2021, DM Wills Engineering firm quoted OSIM inspection is \$ 4,740 + HST.

On June 4, 2021, I did receive an email from Tullochs Engineering stating, as we understand council has requested that you obtain additional quotes for the 2021 OSIM bridge inspections, in order to continue working with the Town and foster a good relationship Tulloch is willing to match the lowest quotation.

On June 16, 2021, Third quotation for the OSIM from Tatham Engineering at a cost of \$6,900 + HST.

Tullochs Engineering are The Town of Kearney Engineering of record, the Council reserves the right to terminate the appointment is dissatisfied in any way with performance, fees charged, or any other aspects of the service provided.

Sincerely,

Ross Gattozzi



80 Main Street W.
 Huntsville, ON
 P1H 1W9

T. 705 789.7851
 F. 705 789.7891
 TF. 877 535.0558
 huntsville@TULLOCH.ca
 WWW.TULLOCH.ca

June 22, 2021

PN 211080

Via E-Mail Only (ross.gattozzi@townofkearney.ca)

The Town of Kearney
 8 Main Street
 Kearney, Ontario
 P0a 1M0

Attention: Mr. Ross Gattozzi, Road Supervisor

**Subject: Tender Review and Report for Tender 21-1080
 Echo Ridge Road Culvert Replacement**

Five (5) tenders for the above-noted project were received prior to the prescribed time of 12:00 noon and opened at 1:00 pm on Wednesday June 16, 2021 by Town Staff. Tulloch Engineering did not attend the opening. A copy of the tenders received were scanned and emailed to Tulloch. The original tenders were retained by the Town.

The tender amounts were as follows:

Tenderer's Name and Location	Tender Amount Excluding HST
HLD Corporation of Huntsville	\$305,077.00
Fowler Construction Company Limited of Bracebridge	\$355,060.28
Deep Construction Inc. of Sturgeon Falls	\$438,241.87
Bruman Construction Inc. of North Bay	\$453,986.00
Fidelity Engineering & Construction Inc. of Colborne	\$624,125.03
Engineer's Pre-Tender Estimate (May 14, 2021)	\$237,840.00
Engineer's Revised Estimate (Addendum 1 – May 31, 2021)	\$240,240.00

It is noted that the Engineer's Pre-Tender Estimate dated May 14, 2021 was developed prior to the Tender Call and did not reflect the changes made in Addendum 1. The re-allocation in quantities from provisional

items to base bid made in Addendum 1 are included in the Engineer's Revised Estimate.

Following the tender opening, the copy of the tenders provided to Tulloch were analyzed and reviewed for completeness and errors. Our review and analysis of the tender result is as follows.

Provisional Items

A number of provisional items were included in the tender to obtain prices for supplemental items that would enhance the project. Provisional items are only to be completed at the Owners discretion. If the provisional items were not completed, the expected contract price would be as follows:

	HLD	Fowler	Engineer's Revised Estimate
Base Bid without Provisional Items	\$286,977.00	\$333,561.76	\$216,040.00
Provisional Items	\$18,100.00	\$21,498.52	\$24,200.00
Total Bid with Provisional Items	\$305,077.00	\$355,060.28	\$240,240.00

The provisional items are as follows:

- Frost Taper – The existing road has a dip that may be due to frost and a frost taper may help alleviate that in the future.
- Asphalt Spillways – The current culvert does not have spillways. Spillways help address erosion of the banks as water runs off the road into the stream.
- Rip-rap on Slopes – Same as spillways, there is no rip-rap now, but, adding it would help address bank erosion.

Environmental Constraints

"Windows" for construction work were based on limiting impacts on typical species such as fish and turtles. The allowable window for fish is mid-July to late-September and turtles from early-July to mid-October. These timing constraints dictated a construction schedule of mid-July to late-September.

Background

Town Staff identified the culvert as needing replacement in late 2020. The culvert has corrosion through the wall in numerous places and the road surface has shown signs of cave-ins. In early 2021 after the Spring freshet the culvert was engineered for replacement as a like-for-like, size-for-size replacement with the following improvements:

- Polymer coated galvanized steel to provide improved corrosion resistance. It is noted that the existing pipe is an arch plate culvert that has a thicker gauge of the steel than the proposed replacement; so, polymer coating is recommended to account for the lesser thickness and improve the life expectancy overall.
- Guiderail was deemed required for public safety based on current engineering best practices.

It was not deemed feasible to line the culvert due to its poor condition. It was not deemed appropriate to downsize the culvert with a smaller diameter, or install a reline pipe, to satisfy fisheries constraints and to accommodate greater flows anticipated due to climate change.

Form of Tender

The Schedule of Prices from the two (2) low tenders were reviewed by Tulloch for completeness and correct extension and addition of prices. There were no errors found.

It is noted that the tendered price does not include Contingency Allowances.

We reviewed the emailed tenders and note that they appear to be properly signed and sealed / witnessed.

Informal or Unbalanced Tender

We did not find informalities, conditions or additions in the two (2) low tenders.

Tender Deposit and Agreement to Bond

The tenderers provided the required tender deposit in the minimum amount of 10% of the tender amount in the form of a bid bond. An Agreement to Bond was provided by the two (2) low tenderers.

Addenda

There were two (2) addenda issued during the tender. The two (2) low tenderers acknowledged both addenda in the appropriate area of the Form of Tender.

Exceptions or Exclusions

The two (2) low tenderers did not make any exceptions or exclusions to their tender.

Tenderers Similar Experience, Sub-Contractors / Suppliers and Staff / Equipment

The two (2) low tenderers submitted the appropriate completed schedules. Statement A lists the Tenderer's Experience. Neither of the two (2) low tenderers specifically listed an arch culvert (which is more difficult to install), however, Tulloch recently completed a similar project with Fowler. In our opinion, Fowler likely has more experience than HLD in large arch culvert installation.

Analysis and Discussion

- There was a good level of interest in the tender.
- Construction costs are at a considerable premium currently due to supply and demand in labour and materials.
- The two (2) main 3rd party supply items are steel (guiderail system and culvert) and considerably higher price than 2020.
- The costs of aggregates and excavation are in-line with expectations.
- The culvert is in poor condition and requires replacement.
- The Town could choose to not complete the provisional work. It is noted though that the awarded contract amount should include the full tendered amount and after award advise the contractor that the provisional items would not be completed.
- The Town could consider deleting the polymer coating on the culvert, but life expectancy would be significantly reduced (would need to be negotiated but based on other projects savings is estimated at \$8,000 to \$10,000).
- The Town could choose to not install or defer installation of the guiderail system at its discretion and risk (may require negotiation but could be \$66,500 in savings).

Conclusions and Recommendations

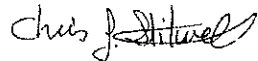
- Interest in the tender was good.
- The low tender is considered by Tulloch to be competitive compared to the other four (4) tenders.
- The low tender is considered by Tulloch to be higher than expected due to Covid related supply and demand issues, particularly steel.

- The existing culvert is in poor condition and needs to be replaced for public safety reasons.
- We recommend that the contract be awarded to HLD Corporation.
- The Town may want Tulloch to negotiate cost savings after award with HLD including deletion of the polymer coating on the culvert and eliminate / defer guiderail systems.

We trust the above meets with your satisfaction. Should you have any questions, please feel free to contact the undersigned.

Sincerely,

TULLOCH ENGINEERING INC.



Chris Stilwell, P.Eng.

Project Manager / Principle

chris.stilwell@tulloch.ca

ECHO RIDGE ROAD KEARNEY CULVERT REPLACEMENT
ENGINEER'S TENDER ANALYSIS
 Date: June 22, 2021
 Tulloch Project: 211080



				TULLOCH ENGINEERING		HLD		FOWLER	
Item No.	Description	Unit	Qty.	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	50% Bonding and Insurance	L.S.	1	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00	\$2,754.00	\$2,754.00
2	Mobilization / Demobilization	L.S.	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$6,513.00	\$6,513.00
3	Environmental Protection / Sedimentation and Erosion Control	L.S.	1	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$11,256.00	\$11,256.00
4	Site Preparation and Restoration	L.S.	1	\$3,000.00	\$3,000.00	\$6,000.00	\$6,000.00	\$3,940.00	\$3,940.00
5	Temporary Stream Diversion	L.S.	1	\$20,000.00	\$20,000.00	\$15,000.00	\$15,000.00	\$50,616.00	\$50,616.00
6	Remove and Dispose of Double Surface Treatment	m ²	800	\$5.00	\$4,000.00	\$10.00	\$8,000.00	\$5.42	\$4,336.00
7	Remove and Dispose of Roadway Granular (650 mm Depth)	m ³	270	\$30.00	\$8,100.00	\$20.00	\$5,400.00	\$32.11	\$8,669.70
8	Earth Excavation For Culvert	m ³	530	\$30.00	\$15,900.00	\$30.00	\$15,900.00	\$37.56	\$19,906.80
9	Removal and Disposal of Existing Culvert (3100X1980mm)	L.S.	1	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00	\$1,344.00	\$1,344.00
10	Granular "A" - "In Place" (150 mm Depth) - Roadway	tonne	200	\$30.00	\$6,000.00	\$30.00	\$6,000.00	\$37.45	\$7,490.00
11	Granular "B" TYPE II- "In Place" (450 mm Depth) - Roadway	tonne	450	\$26.00	\$11,700.00	\$25.00	\$11,250.00	\$37.45	\$16,852.50
12	Asphalt HLB/SP 19.0 (50 mm Depth)	tonne	120	\$150.00	\$18,000.00	\$225.00	\$27,000.00	\$176.98	\$21,237.60
13	Supply and Install 3300mm x 2080mm Polymer Laminated CSP Arch	m	13	\$2,000.00	\$26,000.00	\$4,850.00	\$63,050.00	\$3,745.32	\$48,689.16
14A	Supply, Placement, of Uncompacted Granular 'A' Cradle and Compaction of Granular 'A' Embedment	tonne	670	\$30.00	\$20,100.00	\$30.00	\$20,100.00	\$51.34	\$34,397.80
14B	Supply, Placement, and Compaction of SSM Backfill	tonne	810	\$24.00	\$19,440.00	\$22.50	\$18,225.00	\$25.52	\$20,671.20
15	Traffic Control Signing and Road Maintenance	L.S.	1	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$5,396.00	\$5,396.00
16	End Treatment for Guide Rail including Sign	Each	4	\$5,000.00	\$20,000.00	\$9,000.00	\$36,000.00	\$8,400.00	\$37,600.00
17	Steel Beam Guide Rail System	m	134	\$200.00	\$26,800.00	\$228.00	\$30,552.00	\$238.00	\$31,892.00
TOTAL COST CULVERT AND ROAD					\$218,040.00		\$296,977.00		\$333,561.76
18	Provisional - Earth Excavation For Frost Taper	m ³	140	\$30.00	\$4,200.00	\$40.00	\$5,600.00	\$31.07	\$4,349.80
19	Provisional - Supply, Placement, and Compaction of SSM Backfill for Frost Taper	tonne	360	\$24.00	\$8,640.00	\$22.50	\$8,100.00	\$21.47	\$7,729.20
20	Provisional - Asphalt Spillway	Each	4	\$2,000.00	\$8,000.00	\$500.00	\$2,000.00	\$1,374.00	\$5,496.00
21	Provisional - R-10 Rip-Rap	m ²	48	\$70.00	\$3,360.00	\$50.00	\$2,400.00	\$81.74	\$3,923.52
TOTAL COST PROVISIONAL ITEMS					\$24,200.00		\$18,100.00		\$21,498.52
TOTAL COST WITH PROVISIONAL ITEMS					\$240,240.00		\$305,077.00		\$355,060.28

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: AP - GENERAL AP				
Computer Cheques:				
30778	2021-06-03	ACI-Accelerated Connections	June/21 internet	375.58
30779	2021-06-03	Keven Beaucage	Kms-KCU K Beaucage	25.52
30780	2021-06-03	Bowman Fuels Ltd.	P/W diesel fuel	4,494.84
30781	2021-06-03	Mike Brown	P/W kms trg	61.48
30782	2021-06-03	Matthew Bruce-Sharp	Fire Dept-coveralls	112.86
30783	2021-06-03	Burk's Falls Building Ctr Ltd	KCC septic adapter	29.12
30784	2021-06-03	CRA - Receiver General	MAY/21 PAYROLL REMITTANCE	32,093.49
30785	2021-06-03	Cedar Signs	Signs-Echo Ridge culvert	2,467.28
30786	2021-06-03	CGIS Spacial Solutions	CGIS-July-Sept/21	2,811.54
30787	2021-06-03	Cupe Local 1813	May/21 CUPE union dues	867.93
30788	2021-06-03	Eastholme	2021 2nd Q LEVY	30,814.25
30789	2021-06-03	Fetterley's Gas & Convenience	Vehicle fuel ALL DEPTS	2,100.97
30790	2021-06-03	Green Shield Canada	June/21 Green Shield	6,700.12
30791	2021-06-03	Hicks Morley	Legals fees	6,825.77
30792	2021-06-03	Kearney/Perry Waste Management	20212 Q levy	21,767.73
30793	2021-06-03	LAS-Local Authority Services	Fire Dept batteries	119.74
30794	2021-06-03	M&L Supply Fire & Safety	Fire dept-gloves BUNKER SUITS	3,618.03
30795	2021-06-03	Manulife Financial	June/21 Manulife	2,379.71
30796	2021-06-03	David McKean	59 Ostick Rd Spill Kit & booms	374.37
30797	2021-06-03	Min Of Fin-Ontario	OPP April/21	26,747.00
30798	2021-06-03	Moore Propane Ltd.	Propane KCC & P/W	1,260.76
30799	2021-06-03	Munisoft	A/P trg L.Harvie	123.17
30800	2021-06-03	Muskoka Rent-All Huntsville	Parks Mower belt	8,939.85
30801	2021-06-03	Near North Business Machines	June/21 copier maint ADMIN & LIBRARY	212.82
30802	2021-06-03	North Bay/Parry Sound District	Health Unit June/21 levy	2,077.35
30803	2021-06-03	Northern Nerds	Payroll s/ware update	48.03
30804	2021-06-03	Novexco Inc	Fire Dept batteries	120.31
30805	2021-06-03	OMERS	May/21 OMERS	18,113.88
30806	2021-06-03	Pollard Distribution Inc.	26.6 L Dustmaster 35 P/W	8,988.36
30807	2021-06-03	PROFleetCare	P/W vehicle rust control	740.15
30808	2021-06-03	Spectrum Telecom Group Ltd.	FD- Pevensey Tower June	315.78
30809	2021-06-03	Sunbelt Rentals	P/W trg M Brown	500.59
30810	2021-06-03	Corp. of the Town of Kearney	Gazebo bldg permit ELDERLY PERSONS GRANT	196.00
30811	2021-06-03	Township Of Ryerson	FD 2nd Q Jt trg officer	4,170.41
30812	2021-06-14	APC Auto Parts Centres	Parks - clamps	105.41
30813	2021-06-14	Burk's Falls Building Ctr Ltd	P/W 4 bug jackets	209.84
30814	2021-06-14	Conseil Scolaire Catholique	2021 1st Q levy FC BRD	3,947.60
30815	2021-06-14	Conseil Scolaire Public	1st Q 2021 FP Brd	1,566.54
30816	2021-06-14	Ecovue Consulting Services Inc	Planner fees-Zoning B/L CANNABIS & SHORT TERM RENTALS	2,491.68
30817	2021-06-14	Ewart/O'Dwyer	SRA Legal fees	1,156.03
30818	2021-06-14	Fetterley's Gas & Convenience	Vehicle fuel ALL DEPTS	1,016.64
30819	2021-06-14	Freightliner North Bay	P/W truck ck eng light	1,288.01
30820	2021-06-14	Global Industrial Canada	KCC stall hinges	168.36
30821	2021-06-14	Hoskin Scientific Ltd	KWEF-water testing equip-COUNCIL	2,556.06
30822	2021-06-14	Huntsville Truck Repair	P/W Signs/flags	46.44
30823	2021-06-14	Hydro One Networks Inc.	June/21 hydro	2,260.73

Town of Kearney
List of Accounts for Approval
As of 2021-06-16
Batch: 2021-00028 to 2021-00030

Payment #	Date	Vendor Name	Reference	Payment Amount
30824	2021-06-14	Kearney & Area Public Library	2021 Levy	22,378.00
30825	2021-06-14	LAS-Local Authority Services	Closed Mtg Invest 2021	226.00
30826	2021-06-14	Metroland Media	Ad-Bldg Dept Public Mtg	277.76
30827	2021-06-14	Min Of Fin-Ontario	FD-MNR Fire Agmt 2021	7,008.92
30828	2021-06-14	Muskoka Rent-All Huntsville	Parks-3 helmets	281.20
30829	2021-06-14	Near North Dist. School Board	2021 1st Q Levy <i>EP BRD</i>	272,510.42
30830	2021-06-14	Nipissing-Parry Sound Catholic	2021 1st Q levy <i>ES BRD</i>	18,080.92
30831	2021-06-14	Northern Nerds	Bldg-CBO laptop repair	286.73
30832	2021-06-14	Pollard Distribution Inc.	P/W dust supp.28 ltrs	9,465.43
30833	2021-06-14	Purolator Inc.	Admin-Courier chgs	18.41
30834	2021-06-14	Marjorie Robinson	Yearend prep/Fin Stmt <i>SRs YEAR END</i>	21,418.00
30835	2021-06-14	Royal Canadian Legion	Town of Kearney Donation	200.00
30836	2021-06-14	Royal Bank Visa	RBC Visa annual fee <i>ALL DEPTS</i>	2,883.05
30837	2021-06-14	Russell Christie LLP	Consent Agmt legal fees, <i>WHITE'S FARM & GEN ADVICE</i>	9,544.82
30838	2021-06-14	Sunbelt Rentals	Parks safety equip	1,410.04
30839	2021-06-14	Telequip Systems Limited	P/W June airtime	169.50
30840	2021-06-14	Tulloch Engineering Inc	Eng Fees-Echo Rdg culvert	17,856.83
30841	2021-06-14	Waste Connections of Canada	May/21 recycling	9,820.35
30842	2021-06-14	D.M. Wills Assoc.Ltd	Eng fees-landfill monitor	3,231.47
Total for AP:				604,475.98

Moved by:

Seconded by:

Be it resolved that Council has received and have no objections to be noted for Cheque #30778 to Cheque #30842 in the amount of \$ 604,475.98.

Mayor

Clerk/CAO/Treasurer



CHIEFS REPORT

June 22nd, 2021.

Training

Our training is ongoing following all COVID protocols. We have a Hoarding presentation from the OFMEM, Tanker shuttle, medical practice and a hall maintenance.

Firefighters are kept up to date on COVID19 protocols.

Fire Prevention

We are keeping our Facebook page as current as possible. As well as answering public inquiries and advising of safety and smoke alarms while issuing fire permits.

Equipment

Our First response has had its studded tires removed. All other vehicles are in service.

Helmets have arrived, I will need to replace our pressure washer.

We are still having our Chiefs meetings.

We have had two medical calls. Six fire calls, two fire complaints, one capsized vessel, one unattended fire at Cripple creek and two automatic aid structure fires.

I have sent council my updates to the Ostick Spill and the Grow op.

I have sent updated information on the possible new pumper.

We have conducted two PIARS on the last three structure fires.

The fire bylaw and tarrif of fees bylaw has been updated for your review.

I am still researching training and setting up our own Peer Support Group. This was discussed at our Chiefs meeting and was thought to be very worthwhile.

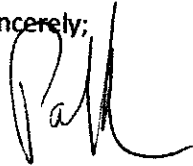
Our next NFPA practical test date is Saturday July 24th/21.

Preparing practice tests for those writing.

I can be reached on my cell at 705 571 3761 or at the Firehall or via email.

Stay Safe

Sincerely;

A handwritten signature in black ink, appearing to read "Paul Schaefer". The signature is stylized with a large initial "P" and a long horizontal stroke at the end.

Paul Schaefer

Fire Chief, Town of Kearney



THE CORPORATION OF THE TOWN OF KEARNEY

BY-LAW No. 2021 - 27

Being a By-law to provide for the regulation of Open Air Burning and precautions to be taken by persons setting fires

WHEREAS Section 7.1 of the *Fire Prevention and Protection Act, S.O. 1997* as amended, provides that the Council may pass By-laws regulating the setting of open air fires, including establishing the times during which open air fires may be set;

AND WHEREAS the *Fire Prevention and Protection Act, S.O. 1997* provides that the Chief Fire Official is required to approve open air burning and appropriate fire safety provisions;

AND WHEREAS Section 128 of the *Municipal Act, S.O. 2001*, as amended, provides that a local municipality may prohibit and regulate with respect to public nuisances, including matters that, in the opinion of council, are or could become or cause public nuisances;

AND WHEREAS Section 391 of the *Municipal Act, S.O. 2001*, as amended, provides that municipalities may pass By-laws imposing fees or charges on persons for services or activities provided or done by or on behalf of it;

AND WHEREAS Section 446 of the *Municipal Act, S.O. 2001*, as amended, provides that if a municipality has the authority under this or any other Act or under a By-law under this or any other Act, to direct or require a person to do a matter or thing, the municipality may also provide that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense and the Municipality may recover the costs of doing a matter or thing from the person directed or required to do it by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

NOW THEREFORE the Council of the Corporation of the Town of Kearney hereby enacts as follows:

1.0 DEFINITIONS:

For the purpose of this By-law the following definitions shall apply:

1.01 "CAMPFIRE" means a small fire no greater than 0.5 metre by 0.5 metre by 0.5 metre high, and contained in a ring or fire pit.

1.02 "CHIEF FIRE OFFICIAL" means the Fire Chief as defined in the *Fire Protection and Prevention Act* or Designate.

1.03 "FIRE BAN" means a complete ban of all open fires. A Fire Ban is enacted by the Chief Fire Official or Designate within the Municipality by the authority of the *Fire Protection and Prevention Act*.

1.04 "FIRE DEPARTMENT" means the Kearney Fire and Emergency Services.

1.05 "FIRE HAZARD - LOW, MODERATE, HIGH, OR EXTREME" as declared by the Chief Fire Official or Designate means:

1.05.1 LOW Hazard – No control problems

- **No Daytime Burning** April 1st to October 31st; Burning permitted between 6 p.m. and 10 a.m. only
- Campfire allowed with Burn Permit
- Incinerator burning allowed with Permit issued by the Fire Chief or his designate
- Fire to be monitored at all times by a responsible adult with means to extinguish fire immediately if requested
- **NO FIREWORKS**



1.05.2 MODERATE Hazard – exercise CAUTION- Control may be difficult

- **No Daytime** Burning April 1st to October 31st; Burning permitted between 6 p.m. and 10 a.m. only
- Campfire allowed with Burn Permit
- Incinerator burning allowed with Permit issued by the Fire Chief or his designate
- Fire to be monitored at all times by a responsible adult with means to extinguish fire immediately if requested
- NO FIREWORKS

1.05.3 HIGH Hazard – exercise EXTRA CAUTION - Control would be difficult

- **No Daytime** Burning April 1st to October 31st; Burning permitted between 6 p.m. and 10 a.m. only
- Campfire only – NO BRUSH BURNING
- Fire to be monitored at all times by a responsible adult with means to extinguish fire immediately if requested
- No Incinerator burning
- CSA approved portable gas/propane/naphtha stove or BBQ that has a fuel source with a control valve may be used
- NO FIREWORKS

1.05.4 EXTREME Hazard – TOTAL FIRE BAN

- NO Outdoor Burning of any kind
- Campfire NOT permitted at any time – All Fire Permits no longer valid
- CSA approved portable gas/propane/naphtha stove or BBQ that has a fuel source with a control valve may be used
- NO FIREWORKS

1.06 “**FIRE PERMIT**” means a document issued to a person wishing to open air burn.

1.07 “**FIRE PERMIT FEE**” means a fee charged for a fire permit in the amount of \$2.00 for an evening burning permit and \$50.00 for a day burning permit. Day burning permits are issued only by the Fire Chief or his designate.

1.08 “**FIRE SEASON**” means April 1st to October 31st of each year.

1.09 “**FIREWORKS**” are prohibited in the municipality unless expressly approved by Council, in accordance with the current By-law to prohibit the setting off of Fireworks.

1.10 “**MUNICIPALITY**” means the Corporation of the Town of Kearney.

1.12 “**MUNICIPAL EMPLOYEE**” means an officer, servant, or other employee of the municipality, including a volunteer fire fighter.

1.13 “**OPEN AIR FIRE**” means:

1.13.1 fires that are set outdoors and are not contained in the confines of a cooking device;

1.13.2 fires that are set for the purpose of disposing of clean wood debris, including fires set in outside incinerators;

1.13.3 fires cannot be more than 1.5 metres in diameter by 1.5 metres high.

1.14 “**PERSON**” includes an individual, association, firm, partnership, or corporation.

2.0 GENERAL BURNING RESTRICTIONS

2.01 No person shall start a fire outdoors without a valid fire permit issued by the Fire Chief or his designate.

2.02 No person shall start a fire outdoors unless conditions will allow the fire to burn safely from ignition to extinguishment.



- 2.03** No person who starts a fire outdoors shall leave the fire without leaving a competent person in charge of the fire.
- 2.04** Any person who starts a fire outdoors or, if the person who started the fire is not present, a person in charge of a fire outdoors shall take all necessary steps to tend the fire, keep the fire under control, and extinguish the fire before leaving the site.
- 2.05** No person shall start any fire to burn, or shall burn outdoors, any household kitchen garbage or construction materials or other materials made of or contain rubber, plastic, paint, petroleum, tar, chemical wastes, pressure treated wood, synthetic or man-made materials or any other materials considered to create excessive smoke or smell.
- 2.06** No person shall start or tend any fire outdoors when the wind or conditions are such that it may cause any of the following:
- 2.06.1** a decrease in visibility on any highway or road;
 - 2.06.2** the rapid spread of fire through grass, brush, forested area or other property that was not intended to be burned;
 - 2.06.3** an adverse impact on other people or property;
 - 2.06.4** the contravention of any municipal law, provincial or federal legislation.
- 2.07** No person shall start or tend a fire outdoors during a period of Extreme Fire Hazard.
- 2.08** Notwithstanding any provisions herein, no person shall set or maintain a fire:
- 2.08.1** in contravention of the *Ontario Fire Code*, the *Environmental Protection Act*, or any other statutory requirements of the Province of Ontario, or the Government of Canada;
 - 2.08.2** on any highway, or municipal property within the Municipality;
 - 2.08.3** on any asphalt surface;
 - 2.08.4** in any park owned or operated by the Municipality without the written permission of the Municipality.
- 2.09** No person shall set or maintain an open air fire during a municipal fire ban or a restricted fire zone.

3.0 CONDITIONS FOR OPEN AIR BURNING

- 3.01** Except as provided in Section 4.1 of this By-law, no person shall start or tend a fire outdoors during Fire Season (April 1st – October 31st) unless all of the following conditions are met:
- 3.01.1** the person is burning clean wood, brush, leaves or discarded wood by-products;
 - 3.01.2** a responsible person is available to tend and supervise the fire until it is completely extinguished;
 - 3.01.3** the material is burned in a single pile that is less than 1.5 metres in diameter and less than 1.5 meters high;
 - 3.01.4** the fire is started not earlier than 6:00 p.m. in the evening and extinguished not later than 10:00 a.m. the following day;
 - 3.01.5** the fire is at least ten (10) metres from any combustible structures or objects;
 - 3.01.6** the person tending the fire has tools or water adequate to contain the fire within the fire site;
 - 3.01.7** the Chief Fire Official has declared that there is a Low Fire Hazard, a Moderate Fire Hazard or a High Fire Hazard;



- 3.02** No person shall make or tend a fire in an incinerator during the Fire Season (April 1st – October 31st) unless all of the following conditions are met:
- 3.02.1** the person is burning clean wood, brush, leaves or discarded wood by-products;
 - 3.02.2** the incinerator is an enclosed device constructed entirely of non-combustible materials;
 - 3.02.3** the incinerator is placed on base mineral soil, bare rock, concrete or non-combustible material of at least 4 cm. (2") thickness, extending a minimum of 30 cm. (12") beyond the perimeter;
 - 3.02.4** the incinerator is at least eight (8) metres away from any forest, woodland, or building;
 - 3.02.5** the incinerator is at least eight (8) metres away from any flammable materials;
 - 3.02.6** the outlet of the incinerator is covered with a screen having a mesh size of not more than five (5) millimeters (1/4");
 - 3.02.7** a responsible person is available to tend and supervise the fire until it is completely extinguished;
 - 3.02.8** the fire is started not earlier than 6:00 p.m. in the evening and extinguished not later than 10:00 a.m. the following day;
 - 3.02.9** the Chief Fire Official has declared that there is a Low Fire Hazard or a Moderate Fire Hazard;
- 3.03** No person shall start or tend a fire outdoors during the Fire Season for the purpose of burning grass or leaf litter unless all of the following conditions are met:
- 3.03.1** a responsible person is available to tend the fire until the fire is extinguished; and
 - 3.03.2** the fire is started after 6:00 p.m and is extinguished before 10:00 a.m. the following day; and
 - 3.03.3** the person tending the fire has tools and water adequate to contain the fire within the fire site.
- 3.04** The Chief Fire Official may, in extenuating circumstances for major projects or activity not previously considered, authorize in writing a person to burn under conditions other than those permitted in Sections 3.01, 3.02 and 3.03 of this By-law.

4.0 CAMPFIRES

- 4.01** No person shall start or tend a campfire outdoors unless all of the following conditions are met:
- 4.01.1** the fire does not exceed 0.5 metre in diameter and 0.5 metre in height, is in a contained ring or fire pit and a Fire Permit has been obtained;
 - 4.01.2** a responsible person is available to tend the fire until the fire is extinguished;
 - 4.01.3** the person tending the fire has tools and/or water adequate to contain the fire within the fire site;
 - 4.01.4** the fire must be surrounded by at least one (1) metre of non-combustible material and be at least two (2) metres from any combustible material; and
 - 4.01.5** a municipal fire ban or a restricted fire zone is not in effect.
- 4.02** **NO DAYTIME** burning permitted.



5.0 FIRE DEPARTMENT EXEMPT

- 5.01** Any fires under the direct and constant supervision and control of the Kearney Fire and Emergency Services are exempt from the provisions of this By-law.

6.0 ENFORCEMENT, PENALTY AND RECOVERY OF COSTS

- 6.01** The Chief Fire Official, Deputy Fire Chief, Fire Prevention Officer and By-law Enforcement Officer are hereby authorized to enforce the provisions of this By-law pursuant to the Provincial Offences Act.
- 6.02** Pursuant to Section 7.1 (4) of the *Fire Protection and Prevention Act*, the Chief Fire Official or designate may enter upon land and into structures at any reasonable time to inspect the land and structures to determine compliance with this By-law.
- 6.03** Every person who contravenes or fails to comply with any of the provisions of this By-law, is guilty of an offence and on conviction is liable to the fines and other penalties prescribed by the Provincial Offences Act.
- 6.04** In addition to any fines or penalties established elsewhere in accordance with this By-law, the person or persons responsible for setting or maintaining, or permitting to be set or maintained, an Open Air Fire shall be liable to the Municipality by way of a fee or charge, as calculated in accordance with Schedule 'A' to this By-law, on account of those costs and expenses incurred by the Municipality in:
- 6.04.1 investigating and responding to a complaint made to the Municipality or the Kearney Fire and Emergency Services by any person acting reasonable and in good faith, which complaint results from setting and/or maintenance of the Open Air Fire and in the opinion of the Chief Fire Official or designate, smoke or emissions from such Open Air Fire were causing or had caused actual discomfort to the complainant; and
 - 6.04.2 the dispatching of the Fire Department vehicles and fire-fighting personnel for the purpose of controlling or extinguishing the Open Air Fire; and
 - 6.04.3 the dispatching of Ministry of Natural Resources ground crews or aircraft for the purpose of controlling or extinguishing the Open Air Fire upon spread to Municipal or Crown protected land as defined in the Municipal/MNR Forest Fire Management Agreement; and
 - 6.04.4 the hiring of equipment or additional manpower or any other costs associated to aid in the extinguishment of the Open Air Fire.
- 6.05** All fees and charges payable under this By-law are due and owing to the Municipality within thirty (30) days of the date of an invoice rendered to the person liable to pay them.
- 6.06** All overdue accounts shall accrue interest at the rate of 1.25% per month (15% per annum), calculated monthly, from the due date until paid in full.
- 6.07** If a person who sets or maintains an Open Air Fire contrary to this By-law is not the owner of the property but occupies or is using the property with the owner's consent, the owner and the person conducting the Open Air burning shall be jointly and severally liable to pay any fees and charges imposed by this By-law.
- 6.08** All fees and charges payable under this By-law constitute a debt of the person liable for payment of them to the Municipality and, in the case of owners of a property being responsible for payment of fees and charges, the Municipality may add the amount owing to the tax roll for the owner(s) real property and collect them in like manner as municipal taxes.



6.09 The Chief Fire Official or designate may at their discretion, issue a first time warning if the person or persons setting out the fire agrees to immediately extinguish the fire.

7.0 SEVERABILITY

7.01 If any section, clause or provision of this By-Law is for any reason declared to be invalid by a court of competent jurisdiction, the same shall not affect the validity of the By-law as a whole or in part thereof, other than the section, clause or provision so declared to be invalid and it is hereby declared to be the intention that all remaining sections, clauses or provisions of this By-law shall remain in full force and effect until repealed.

8.0 ADMINISTRATION

8.01 This By-law applies to the entire geographic area of the Corporation of the Town of Kearney.

8.02 This By-law shall come into force and take effect on the date of its passing.

READ A FIRST and SECOND time this 25th day of June, 2021.

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk

THIRD time and PASSED in OPEN COUNCIL, this _____ day of _____ 2021.

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk



Town of Kearney

**SCHEDULE "A"
To By-law No. 2021-27**

PART I Provincial Offences Act

By-law No. 2021-xx: To provide for the regulation of Open Air Burning and precautions to be taken by persons setting fires

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Provision creating or defining Offence	COLUMN 3 Set Fine
1	Burning without a Permit	s. 2.01	\$300.00
2	Burn in unsafe conditions	s. 2.02	\$300.00
3	Fail to have fire supervised by competent person	s. 2.03	\$300.00
4	Burning prohibited materials not permitted	s. 2.05	\$300.00
5	Burn in incinerator- high fire hazard	s. 2.09	\$300.00
6	Burn – fail to comply with permit conditions	s. 3.01	\$300.00
7	Burn materials other than wood, leaves or brush	s. 3.01.1	\$300.00
8	Burning outside during prohibited hours	s. 3.01.4	\$300.00
9	Burning within 10 meters (30 feet) of a combustible structure	s. 3.01.5	\$300.00
10	Fail to have campfire supervised to extinguishment	s. 4.01.2	\$300.00
11	Burning without extinguishing devices/tools to contain fire	s. 4.01.3	\$300.00
12	Failure of owner to comply during a Fire Ban or in a Restricted Fire Zone	s. 4.01.5	\$300.00

“Note: The penalty provision for the offences indicated above is Section 6.03 of By-law No. 2021-27, a certified copy of which has been filed.”



Community Services

Legislative Services

June 1, 2021

File #120203

Sent via email: premier@ontario.ca

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Honourable and Dear Sir:

Re: Support of the Corporation of the Town of Perth's Resolution - Provincial Hospital Funding of Major Capital Equipment

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of May 31, 2021 received and supported correspondence from the Corporation of the Town of Perth dated April 30, 2021 requesting that further consideration be given to having the Province be financially responsible for the replacement costs associated with all major capital equipment in hospitals or alternatively assume full responsibility for funding local hospitals completely.

Attached please find a copy of the Corporation of the Town of Perth's correspondence dated April 30, 2021.

Thank you for your attention to this matter.

Yours very truly,

Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

Attach

c.c. Ontario Municipalities

AMO@amo.on.ca

John Fenik, Mayor of Perth adminclerk@perth.ca

Mailing Address:

The Corporation of the Town of Fort Erie

1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca



**THE CORPORATION OF
THE TOWN OF PERTH**

80 Gore Street East
Perth, Ontario K7H 1H9
Phone: (613) 267-3311
Fax: (613) 267-5635

April 30, 2021

Honourable Premier Doug Ford
Premier of Ontario
Legislative Building
Queens Park
Toronto, ON M7A 1A1

Dear Premier Ford:

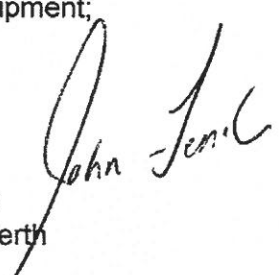
Sent via Email: premier@ontario.ca

Re: Provincial Hospital Funding of Major Capital Equipment

The Town of Perth is requesting that further consideration be given to having the province be financially responsible for the replacement costs associated with all major capital equipment in hospitals, as municipalities across the province are facing major shortfalls in meeting their financial obligations. As set out in their asset management plans and cannot afford to directly absorb the financial responsibility for the replacement costs of the hospitals' major capital equipment without jeopardizing their financial sustainability.

As well, if the province is unwilling to assume the full responsibility for funding local hospitals completely, the Town of Perth requests that the province must develop a legislative framework as to how counties and municipalities should best address the financial shortfalls facing hospitals throughout Ontario, specifically the funding of major capital equipment;

Sincerely,


John Fenik
Mayor of Perth

cc: Ontario Municipalities
AMO – amo@amo.on.ca

Received by
MAY 31, 2021
COUNCIL

Aged to Perfection!



Community Services

Legislative Services

June 1, 2021
File #120203

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6
Justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sirs:

Re: Capital Gains Tax on Primary Residence

The Municipal Council of the Town of Fort Erie at its meeting of May 31, 2021 passed the following resolution:

Whereas primary residences are currently exempt from a capital gains tax, and

Whereas currently secondary and additional non-primary properties are subject to capital gains, and

Whereas the Federal Government is currently looking into a primary residence capital gains tax as they have recognized that affordable housing has become a serious issue in Canada, and

Whereas smaller communities including the Town of Fort Erie are seeing unprecedented higher selling prices that are outpacing prices in larger cities, and

Whereas many hard-working Canadians who have only a primary residence with no additional non-primary homes count on their home equity as financial aid to apply to upsizing or downsizing their home depending on their personal situation, and

Whereas a change in taxation to primary residences would be a significant financial blow to Canadians and would create an unfair, two-tiered taxation which could lead to depleted savings, inter-generational disparities, disparities among diverse groups such as seniors who may have a significant portion of their savings vested in their primary residence, as well as, reducing the ability of home ownership thereby a further, higher need for rentals, and

Whereas the Federal government could look at other means to slow down the rapidly escalating housing costs to improve housing affordability;

...2

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

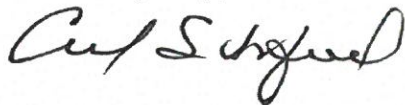
Now therefore be it resolved,

That: The Federal Government cease further consideration of eliminating capital gains tax exemptions on primary residences, and further

That: A copy of this resolution be circulated to The Right Honourable Justin Trudeau, The Honourable Doug Ford, Premier of Ontario, All Members of Parliament, All Members of Provincial Parliament, The Regional Municipality of Niagara, and all Municipalities, for their support.

Thank you for your attention to this matter.

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

c.c. All Members of Parliament
All Members of Provincial Parliament
The Regional Municipality of Niagara
Ontario Municipalities



June 11, 2021

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

**Re: Lyme Disease Awareness Month
Our Files: 35.31.99/35.23.12**

Dear Premier Ford,

At its meeting held on May 31, 2021, St. Catharines City Council approved the following motion:

“WHEREAS May is Lyme Disease National Awareness Month; and

WHEREAS the City of St. Catharines Strategic Plan includes improving livability for all; and

WHEREAS Niagara Region is a high-risk area for ticks and Lyme Disease, and cases continue to increase; and

WHEREAS Ontario health does not cover treatment and testing for all strains of Lyme Disease; and

WHEREAS Lyme Disease is a crippling disease if not diagnosed and treated appropriately;

THEREFORE BE IT RESOLVED the City of St. Catharines call on the Ontario government to expand testing to all strains of Lyme Disease and improve the level of treatment and care for those diagnosed with this crippling disease; and

BE IT FURTHER RESOLVED the Premier of Ontario, Ontario Minister of Health, local MPPs, Niagara Health, Niagara Region Public Health, all Ontario municipalities, and the Association of Municipalities of Ontario be sent correspondence of Council's decision; and

BE IT FURTHER RESOLVED the Mayor bring this matter to the attention of the Niagara Region and request that the Region build an awareness campaign with on-line resources for families with Lyme Disease.”



If you have any questions, please contact the Office of the City Clerk at extension 1524.

A handwritten signature in black ink, appearing to read "Bonnie Nistico-Dunk".

Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:mb

cc: Ontario Minister of Health
Niagara Area MPPs
Niagara Health
Niagara Region Public Health
Niagara Region
Ontario Municipalities
Association of Municipalities of Ontario, amo@amo.on.ca
Melissa Wenzler, Government Relations Advisor

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer Monthly Report

May 2021

Mission Statement

“We are committed to the provision and promotion of services that assist individuals in attaining an optimum quality of life and that contribute to the well-being of the community.”

ADMINISTRATION - Tammy MacKenzie, CAO

Spring is here bring on summer!

As per our usual, the past month at the DSSAB has been exceptionally eventful.

Ontario Works Legislation

The Ministry announced proposed changes to Ontario Works Legislation that was tabled by the government.

The proposed changes are very generic but set the table for the Ministry to begin moving forward with the vision laid out in the Social Assistance Recovery and Renewal Plan that was shared in our March report. Key changes include adding Life Stabilization as a key support for clients in conjunction with Employment Assistance. It also identifies the Ministry as a Delivery Agent for centralized functions like intake and municipalities and DSSABs as Delivery Partners. There are no immediate changes to the program at this time as the co-design process is expected to begin over the summer. The Proposed Ontario Works Act Amendments lays out the changes for your information.

Moving forward, we continue to be committed to a high standard of service delivery and continue to be positioned well to manage the impacts of this transformation.

School Age Emergency Child Care

With the news that schools would close for in-person learning as of April 19th as part of the Provincial Measures announced to combat the 3rd wave of COVID-19, Emergency Child Care for School Aged children was announced by the Ministry of Education to support eligible Essential Workers during this time, similar to programming that was offered in January.

We again worked quickly to mobilize our Directly Operated Child Care Centres and engage our external Child Care Operators to determine their capacity to offer services and develop our plan for Ministry of Education approval. In total, 4 programs are currently offering Emergency Child Care during the closure period in the District of Parry Sound:

- ◆ Fairview After School program in Powassan (currently serving 14 children)
- ◆ Our Home Child Care Program (currently serving 11 children)
- ◆ The YMCA of Northeastern Ontario at St. Theresa School in Callander (currently serving 16 children)
- ◆ The YMCA of Simcoe/Muskoka at Parry Sound Public School in the Town of Parry Sound (currently serving 16 children)

Vaccine Availability

With assistance from our Local Health Unit, all DSSAB staff have been offered the opportunity to receive the COVID-19 vaccine. While we are not able to identify which staff have received or declined the vaccine, we are confident and grateful that everyone has at least been granted the opportunity to do so through the Provincial booking system.

Our Home Child Care Program providers are now eligible to register for the vaccine. The North Bay Parry Sound District Health Unit has reached out to us to ensure that everyone who wishes to receive the vaccine will have the opportunity to register at one of their clinics in the upcoming weeks.

Some of our staff have also graciously offered their assistance at our local community vaccination clinics, as helpers in the pre and post vaccine recovery areas. Appreciation of this extra support from the DSSAB has been sent through Katie Hogue from the West Parry Sound Health Centre who has been instrumental in making these clinics available to our community. We will continue to assist them in these efforts as clinics continue.

Our staff have also been tasked with identifying some of our most vulnerable clients, particularly those in our congregate living settings, such as the hotels and shelter. Many of whom have received assistance from our staff to help them schedule an appointment and arrange for suitable transportation. Staff are now working with the Health Unit to further identify some of our most vulnerable clients who are not living in congregate settings but are an increased risk due to the numerous barriers they are facing. Particularly in the East part of the District where transportation to the larger centres is more challenging. We hope to have more information available on this by the next Board meeting.

Strategic Plan Engagement

Over the last month, we've been working with HSC on the engagement process for this project. We've identified a strong desire and need to gather community, staff, and stakeholder input into the creation of this plan, and at the end of the day, our goal is that the community has been hit so many times with opportunities to participate that they are sick of hearing about it!

This month we've focused on informing and registering key informants to engage as follows:

- ◆ **Staff:** Meetings have been set up, and registration links have been sent out for staff and supervisor focus group sessions which will take place on 3 dates in June.
- ◆ **East & West Community Partners:** Emails and registration links have been sent to our key community partners for our East & West Stakeholder engagement sessions taking place in June. We are looking to expand this list to include as many other groups as possible. If you know of a group that may have an interest in having a say, please contact me.
- ◆ **Municipalities:** Emails have been sent to Municipal CAO's to advise them that they will be contacted by HSC within the next couple of weeks to participate in an online survey on behalf of their municipality.
- ◆ **The Board:** Each member of the DSSAB Board should now have been contacted, and interviews have been set for these one-on-one sessions. Your feedback is incredibly important as a representative of your municipality and its residents.
- ◆ **General Public:** HSC is currently drafting the community survey, which will be available to all residents in the District from mid-May to the end of July.

Committees

I've been asked to co-chair with Andrea Roberts, CAO from HandsTheFamilyHelpNetwork a new planning table for children and youth. The proposed Muskoka Nipissing and Parry Sound Child and Youth Planning Table brings together leaders who have been members of two child and youth system planning groups including the Nipissing Parry Sound Child and Family Planning Table and the Child and Youth Mental Health Planning Table (CYMHPT) for the Districts of Muskoka, Nipissing and Parry Sound. Leaders from across the catchment area agreed to explore the development of one new planning structure, focused on the overall health and well-being of children, youth and families living in the Districts of Muskoka, Nipissing and Parry Sound.

I've also been attending the Mental Health and Addiction (MHA) Providers Pandemic Response Committee. This committee has been developed to ensure service continuity during the COVID-19 pandemic and serves as a unified northern voice to convey and escalate key information related to Northern Ontario challenges and innovations to other regional and provincial decision makers.

The Board of Belvedere Heights LTC has invited governance and staff participation in a West Parry Sound Long-Term Care Advisory Committee that includes representation from Lakeland LTC and WPSHC. I've been attending as an observer on behalf of the DSSAB. The committee shall collect, review, and interpret information regarding the current and future supply, configuration, and location of long-term care beds for the communities served by the constituent organizations. The committee and the participating organizations will develop a common vision of the future and support steps toward creating a unified "Campus of Care". The committee members will provide advice/recommendations to their constituent boards.

NOAH

Project progress is as follows:

Civil work

- ◆ The water line has been installed and connected to the facility; the building is now serviced with potable water
- ◆ The sanitary sewer line is installed to the property line
- ◆ Storm sewer and storm water management pond are well advanced; the rough grades and contours have been established
- ◆ The berm required by CN is 80% complete requiring some final contouring
- ◆ Site rough grades are established for the parking lot, entrance drive and the rear of the building

Building

- ◆ First, second and third floor exterior walls and core slabs are installed with slab grouting completed except for the roof slabs
- ◆ Roof slab installation including grouting is expected to be completed by end of day on April 30th
- ◆ The elevator hoist way concrete block is complete to the third floor (elevator penthouse level remaining)
- ◆ The east and west stairwells are completed to the third-floor level; precast stairs have been installed in both and are being used to access all floor levels
- ◆ Interior steel partitions are complete and mechanical/electrical rough ins are underway on the first floor
- ◆ Second floor partition installation to begin once roof slabs are completed

Two week look ahead

- ◆ Roof parapets and membrane to be installed
- ◆ Elevator penthouse masonry to be completed including roof
- ◆ Mechanical and electrical rough ins to continue on 1st floor
- ◆ Interior partitions and mechanical rough ins to begin on 2nd floor

The project is currently slightly ahead of schedule and work is proceeding well. To view a report from HSC, including pictures, please [Click Here](#).

COMMUNICATIONS - JJ Blower, Communications Officer

Social Media

Just a friendly reminder to follow our Facebook pages!



- [District of Parry Sound Social Services Administration Board](#)
- [Esprit Place Family Resource Centre](#)
- [EarlyON Child and Family Centres in the District of Parry Sound](#)

District of Parry Sound Social Services Administration Board	Feb. 1 st - Mar. 2 nd , 2021	Feb. 24 th - Mar. 23 rd , 2021	Apr. 7 th - May 4 th , 2021
Total Page Followers	77	103	157
Post Reach this period (# people who saw post)	5,977	8,699	6,959
Page Views this period	300	156	180
Post Engagement this period (# reactions, comments, shares)	500	698	827
Esprit Place Family Resource Centre	Feb. 1 st - Mar. 2 nd , 2021	Feb. 24 th - Mar. 23 rd , 2021	Apr. 7 th - May 4 th , 2021
Total Page Followers	39	40	58
Post Reach this period (# people who saw post)	1584	634	400
Page Views this period	135	28	32
Post Engagement this period (# reactions, comments, shares)	284	166	60

Media Coverage

With the release of three separate articles on the Midtown/Caswell hotel projects and the launch of the strategic planning public engagement strategy, this month has been quite busy with media relations and interviews. Attached are copies of the articles in the media over the last month:

Housing Project

- ◆ [Parry Sound DSSAB Initiates Pilot Hotel Project to Help Homeless](#)
- ◆ [Two Hotels in Sundridge and Parry Sound Support Homeless Project](#)
- ◆ ['Not Just a Roof Over Their Head:' Sundridge Hotel Provides Temporary Housing](#)

Strategic Plan - The media release we issued was picked up by multiple media outlets throughout the District. These are a sample, as most of the messaging was the same.

- ◆ [Parry Sound Social Services Agency Asks Community for Input on Future Work](#)
- ◆ [Parry Sound District Social Services Board Seeking Public Feedback as it Develops New Strategic Plan](#)
- ◆ [Moose FM Facebook Post](#)

Other

- ◆ [Parry Sound Social Housing Put Out Hand Sanitizer, Gave Masks for COVID-19 Safety](#)

"The DISTRICT" – Internal Staff Newsletter

The first internal staff newsletter was a success, and we've received several messages from staff noting their appreciation for the acknowledgement of our Child Care staff throughout the pandemic. We will continue to run these newsletters monthly, with the next one being released early-mid May. This next edition will highlight the incredible work of our staff in the Homelessness Prevention Program (HPP) who have also been working face-to-face with clients throughout the pandemic, showing compassion and creativity when it comes to meeting their needs, particularly through the Midtown and Caswell projects.

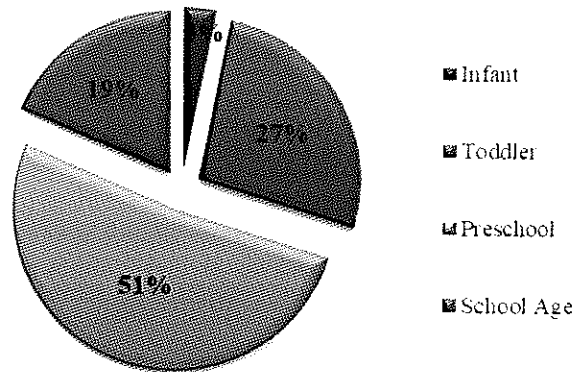
DIRECTLY OPERATED CHILD CARE PROGRAMS - Brenda Wiltshire, Manager

Licensed Child Care Programs

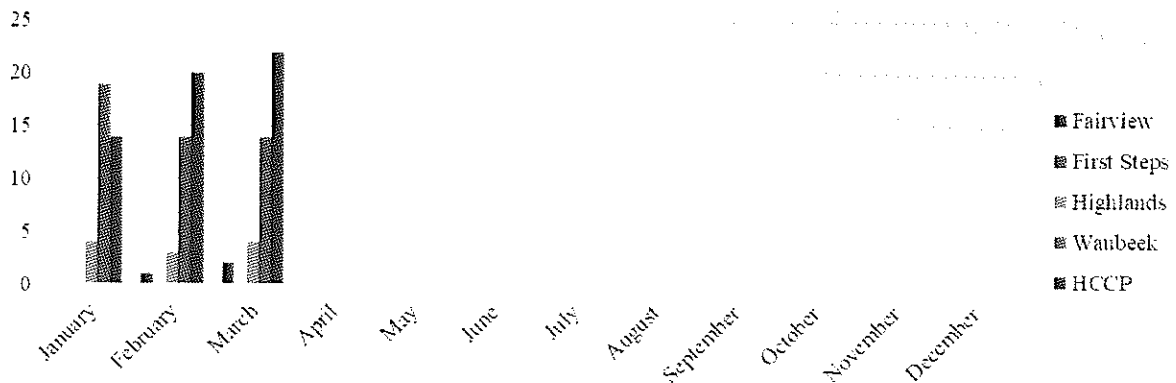
The provincial government has announced that effective April 29, 2021, all staff and Home Child Care Program providers, that have direct contact with young children, are now eligible to register for the vaccine. The North Bay Parry Sound District Health Unit has reached out to ensure that everyone who wishes to receive the vaccine will have the opportunity to register at one of their clinics in the upcoming weeks.

Total Children Utilizing Directly Operated Child Care in the District March 2021						
Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18m)	N/A	N/A	2	1	6	9
Toddler (18m-30m)	10	16	11	22	17	76
Preschool (30m-4y)	20	18	20	36	53	147
School Age (4y-12y)	24	N/A	N/A	N/A	29	53
# of Active Children	54	34	33	59	105	285

Percentage of Children By Age Group



Directly Operated Child Care Waitlist By Program



Inclusion Support Services

Inclusion Support Services Stats for March 2021							
Age Group	EarlyON	Licensed Early Learning & CCC's	Monthly TOTAL	Year-to-Date TOTAL	Waitlist	New Referrals	Discharges
Infants (0-18m)	0	0	0	0	0	0	0
Toddlers (18m-30m)	0	4	4	5	2	4	0
Preschool (30m-4 y)	7	25	32	41	1	4	1
School Age (4y+)	11	13	24	27	0	0	6
Monthly	18	42	60	-	3	8	7
Year-to-Date	26	43	-	77	12	19	9

Looking at March 2020, the ISS total caseloads remain low; in March of 2020 the program was servicing 77 children, where in March of 2021, 60 children are on the overall caseload. This has allowed children to receive services in a much shorter time frame once the referral has been submitted which has reduced the waiting list significantly. New referrals are also lower than they were in March of 2021 which could be a result of children remaining at home with family members.

EarlyON Child and Family Programs

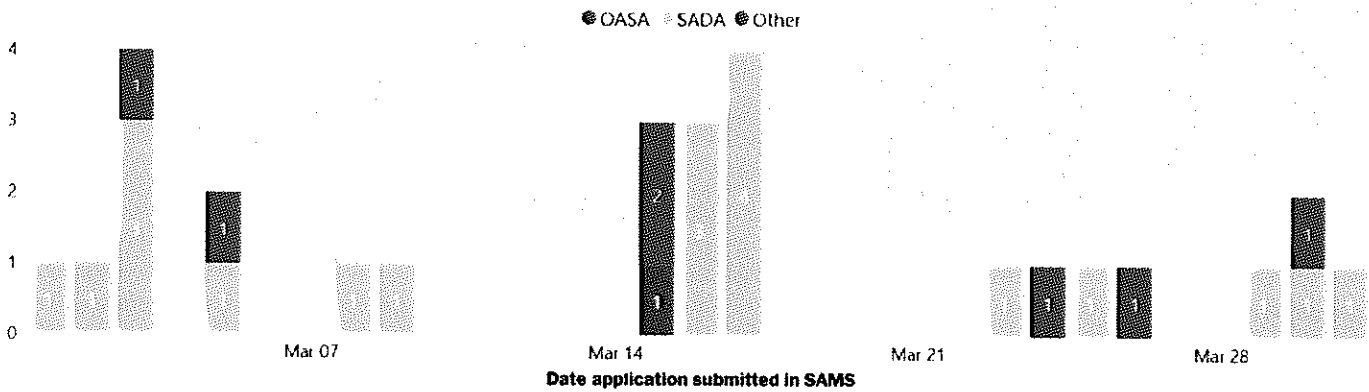
EarlyON Child and Family Centre for March 2021		
Activity	March	Year-to-Date
Number of Children Attending	0	0
Number of New Children Attending	0	0
Number of Families Visiting	0	0
Number of New Families Visiting	0	0
Number of Virtual Programming Events	23	73

As EarlyON programs continue to be closed to in-person visits, the team is working very hard to engage young families virtually. EarlyON now offers a weekly Moms-to-Moms group using the Microsoft Teams platform which is well-attended by new moms across the district. Along with the virtual programming, EarlyON Facilitators are doing "Wellness" calls to any family that is in need of resources, child development information or simply has parenting questions. Literacy Activity Bags will be distributed to any family that registers for one and they contain a book with story props such as puppets or matching cards.

ONTARIO WORKS - Jeff Degagne, Manager

Social Assistance Digital Application (SADA) & Centralized Intake - March 2021

Cases with an Ontario Works application that has been submitted in SAMS



Ontario Works applications

1 ▼
Average received per business day

28
Received Mar 2021

Emergency Assistance applications

1 ▲
Average received per business day

14
Received Mar 2021

Average number of business days from screening to grant

3.3 - Ontario Works

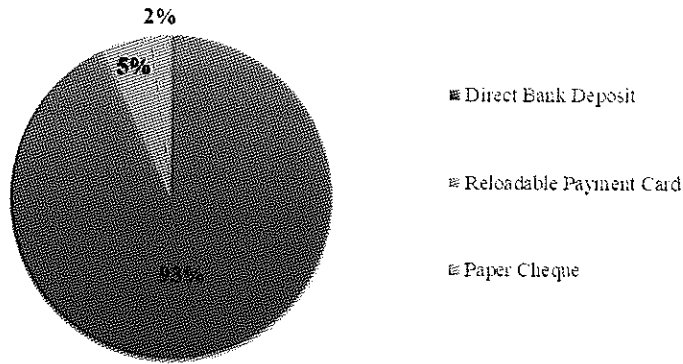
0.4 ▼ Emergency Assistance

CHPI Spending - Social Assistance

	Community Homelessness Prevention (CHPI) Applications <u>March 2021</u>	Amount Spent	Community Homelessness Prevention (CHPI) Applications <u>March 2020</u>	Amount Spent
Parry Sound	OW - 2 ODSP - 4	\$6,272.00	OW - 5 ODSP - 5	\$5,629.12
South River	OW - 6 ODSP - 12	\$12,935.78	OW - 11 ODSP - 5	\$15,716.82
TOTAL	OW - 8 ODSP - 14	\$19,207.78	OW - 16 ODSP - 10	\$21,345.94

DBD Enrollment

Payment Receipt Method - March 2021

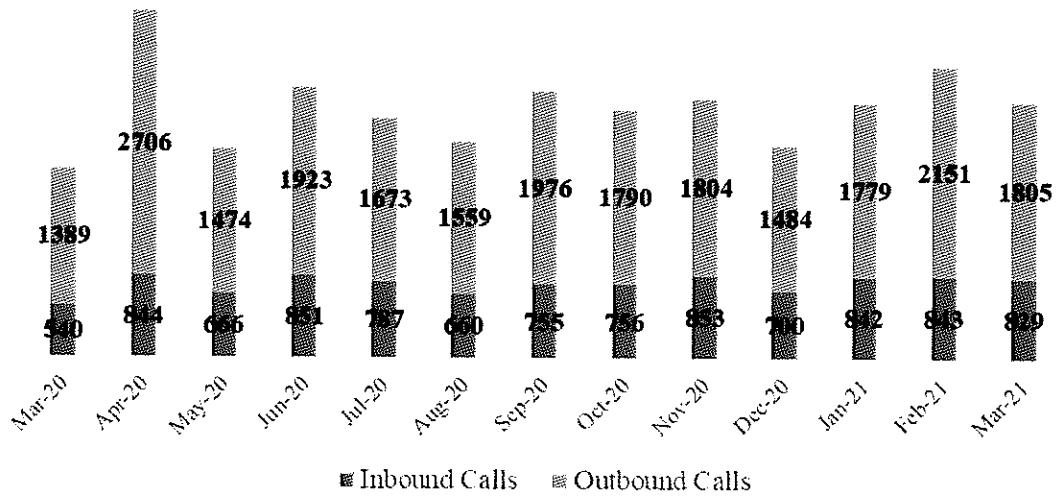


MyBenefits

We now have **21.44%** of the caseload registered with the MyBenefits web service.

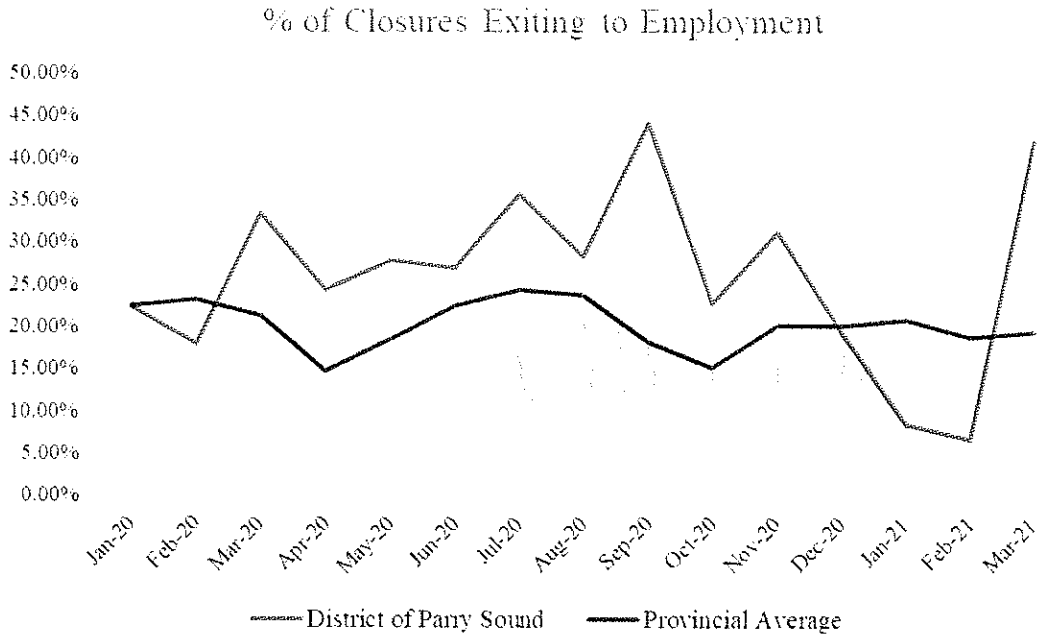
Ontario Works Call Volume Statistics

Ontario Works Call Volume



Call volume for Ontario Works remains steady through March. This does not include email or text interactions.

Employment



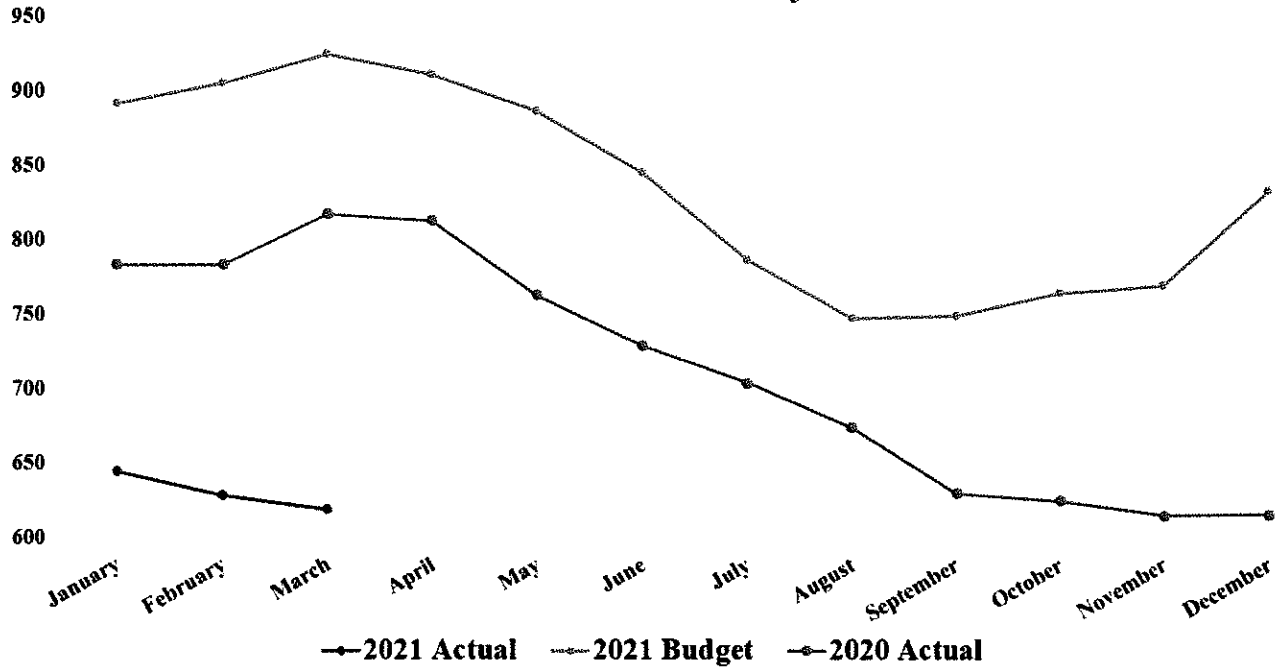
With restrictions lifted (although briefly) in the District, we saw a rebound for OW recipients exiting to employment in March. Nearly 42% of all case closures exited to employment (2nd in the North). This is a sharp increase over the 2 previous years at the same. The provincial average was just under 20%. Additionally, 2.3% of the entire caseload exited to employment in the month of March, which was #1 in the North and well above provincial average of 0.9%.

In total, we had 5.6% of the caseload exit off of Ontario Works (for all reasons) in March 2021.

Integrated Reception

March 2021	Inbound Calls	Outbound Calls	Total
Parry Sound	578	105	683
South River	295	73	368
TOTAL	873	178	1,051

2021 Caseload Activity

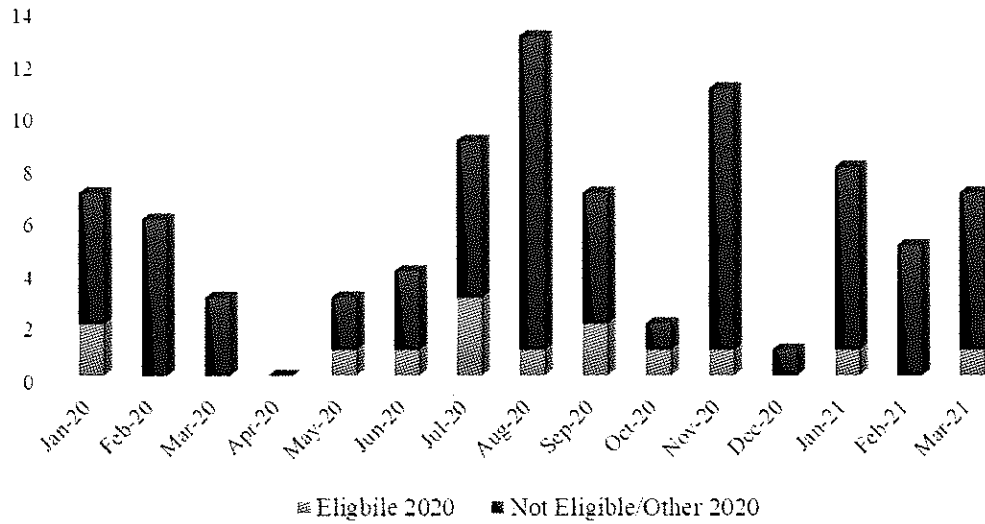


LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2021 Actual	644	628	619									
2021 Budget	891	905	924	911	886	845	786	747	749	764	769	833
2020 Actual	783	783	817	813	763	729	704	674	630	625	615	616

CHILD CARE SERVICE MANAGEMENT - Jeff Degagne, Manager

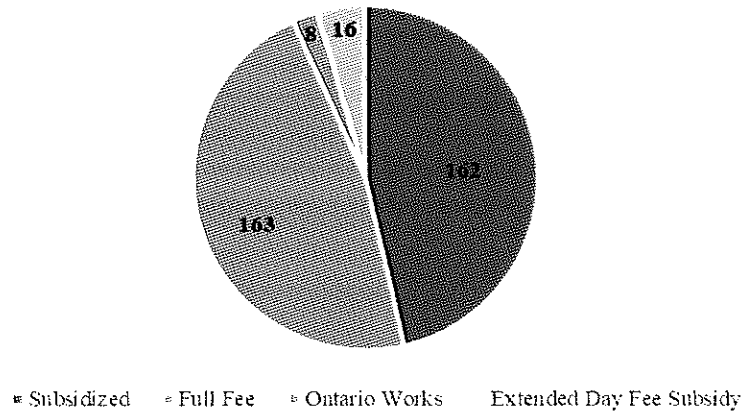
OLAF

OLAF Fee Subsidy Applications



Child Care Fee Subsidy Statistics for March 2021

Total Children by Funding Source in District



We saw a slight increase in families accessing child care in the District. A total of **329** families and **349** children accessed care in March. Again, this well below pre-pandemic numbers from March 2020 when over 500 children and 469 families accessed child care.

HOUSING & INTEGRATED SERVICES - Pam Nelson, Manager

Housing Programs

Social Housing Centralized Waitlist Report - March 2021			
	East Parry Sound	West Parry Sound	Total
Seniors	11	101	112
Families	88	317	405
Individuals	283	203	486
Total	382	621	1,003
Total Waitlist Unduplicated			413

Community Housing Centralized Waitlist (CWL) 2020 - 2021 Comparison Applications and Households Housed from the CWL											
Month 2020	New App	New SPP	Cancelled	Housed	SPP Housed	Month 2021	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	6	1	6	5		Jan	4		5	5	1
Feb	15		11	3		Feb	12	3	3	2	
Mar	10					Mar	8		4	1	1
Apr	3		5	4		Apr					
May	1		8	2		May					
June	1		3			June					
July	5		13	2		July					
Aug	10		6	2		Aug					
Sept	4	2	6	3	1	Sept					
Oct	7	1	11	3		Oct					
Nov	4	1	1	2		Nov					
Dec	6	1	2	1		Dec					
Total	72	6	72	27	1	Total	24	3	12	8	2

**** SPP = Special Priority Applicant****

- All 8 applications to the CWL this month were brand new applications.
- There were 4 cancelled applications this month. Two applicants requested to be removed, and two were deceased.
- We had one applicant housed this month, which was a special priority applicant.

Homelessness Prevention Program - Community Relations Workers
For the month of March 2021.

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	6	3
ODSP	8	11
Ontario Works	1	5
Low Income	9	13

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	4	7
ODSP	5	10
Ontario Works	1	11
Low Income	6	8

Contact/Referrals

March	East	West	YTD
Homeless	9	22	36
At Risk	8	5	19

Short Term Housing Allowance

Month	Active	YTD
March	6	9

Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI
Senior	7	\$1,913.05
ODSP	2	\$20.00
Low Income	7	\$4,578.78

Reason for Issue	Total
Utilities/Firewood	\$500.00
Transportation	\$245.00
Food/Household/Misc.	\$5,766.83

Hotel Project

March	Midtown Parry Sound	YTD	Caswells Sundridge	YTD
Adults	25	31	9	10
Children	11	11	0	0

*this is the number of people who stayed in one of the hotel projects in the month of March

*children include adult dependent children

*referrals for homeless increased due to the hotel projects – referrals include clients from OW

HOUSING OPERATIONS - Sharon Davis, Manager

Esprit Place Family Resource Centre

Emergency Shelter Services	March 2021	Year-to-Date (2021)
Number of Women who stayed in shelter this month	11	21 Number of women who stayed in the shelter this year who were unique to the shelter
	Those new to the shelter this year: <input type="text" value="10"/>	
	Those who have stayed and had prior stays in the year: <input type="text" value="1"/>	
	Those who have stayed and were carried over from last month: <input type="text" value="0"/>	
Number of Children Active in program this month	2	6
Number of New Admissions (Children) (unduplicated)	2	6
Direct Service Hours to Women (Shelter and counselling)	135	301
Resident Bed Nights (Women & Children)	157	444
Occupancy Rate	50.6%	48%
Days at capacity	0	1
Days over-capacity	0	0
Phone Interactions (crisis/support)	32	156

Outreach Services		
	March 2021	Year-to-Date 2021
Number of Women Served this Month	9	17
Number of Women Registered in the Program	6	21
Number of Public Ed/Groups Offered	0	0

Transitional Support		
	March 2021	Year-to-Date 2021
Number of Women Served this Month	13	39
Number of Women Registered in Program	4	22
Number of Public Ed/Groups Offered	0	0

Child Witness Program		
	March 2021	Year-to-Date 2021
Number of Children Served this Month	12	21
Number of Children Registered in Program	7	19
Number of Public Ed/Groups Offered	0	0

Parry Sound District Housing Corporation

Activity for Tenant and Maintenance Services - March 2021

Action	Current	Year-To-Date
Move outs	2	3
Move ins	1	4
L1 Forms	0	0
N4 – Notice of eviction for non payment of rent	0	0
N5 – notice of eviction for disturbing the quiet enjoyment of the other occupants	0	0
N6 - Notice of eviction for illegal acts or misrepresenting income (RGI)	0	0
N7 –notice of eviction for willful damage to unit	0	0
Repayment Agreements	1	7
No Trespass Order	0	1

Tenant Services		
Wellness Check-ins	46	In addition to the 46 regular wellness calls, calls were also made to assist our most vulnerable tenants with their COVID vaccines, appropriate transportation & supports
Paramedicine	7	Wellness checks @ 7 buildings
Tenant Home Visits	4	Tenants requiring assistance with annual review packages, wellness checks, filing income tax over the phone
Tenant Education & Engagement	2	We put together a Spring wordsearch for tenants. Participant's names were put into a draw for a \$25 grocery gift card. We also created a colouring activity for the children. All children received a Spring themed activity package.

Maintenance		
Pest Control	8	8 buildings monitored monthly
Vacant Units	3	family (1); single (2)
Work Orders	150	work orders created for maintenance work and related materials
After Hours Calls	5	5 after hours calls in March 6 staff participate in the weekly on call rotation.
Fire Inspections	33	11 family units & 23 single units were inspected with a local Fire Prevention Officer

Capital Projects

March 2021

- Finalized and awarded camera installation for LHC buildings to True Steel Security
- Initiated the remodeling of existing tenant's bathroom: replaced plumbing fixtures, installed a new bathtub and vanity, new electrical, painting and flooring to come. Ordered new flooring for whole unit and changed out light fixtures throughout.
- Knee wall installed at the top of the stairs leading to the outside in 66 Church at the back exit upper floor.
- Finalized drawings for roofs and deck design for our family homes at William and Addie Street
- Working on getting the design completed for 119A William Street to start the rebuild process. Have had plumbers in there working on installing a new hot water tank as well as fixing minor flaws in the plumbing design. Electrical upgrades have happened to make all wiring safe and up to today's ESA standards.
- Awarded valve replacements for the Belvedere building to Bay Area Electrical Company
- Emergency roof replacement in Callander
- Completed a Capital and Maintenance assessment on the following buildings: Callander, Sundridge, South River, Magnetawan and Burk's Falls. Exterior assessment completed for family homes as well.



705-382-2900
www.almaguin-health.org

Minutes: June 4th, 2021 Via Zoom

Present: Dennis Banka, Rod Ward, Tom Bryson, Barbara Marlow, Brad Kneller, Marianne Stickland, Carol Ballantyne and Cathy Still.

Regrets: Norm Hofstetter and Lyle Hall (Barbara Belrose representing Lyle Hall).

Guests: None at this time

Secretary: Erica Kellogg

Call to order at 11:02am by Chair Rod Ward.

1. 2021-044 Moved by Barbara Marlow and Seconded Marianne Strickland
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Centre Committee adopt the minutes from May 7th, 2021, as circulated. Carried.

2. **Delegations:** None at this time.

3. **Declaration of Pecuniary Interest:** R.Ward regarding Resolution #2021-46

4. **Resolutions passed:**

2021-045 Moved by Marianne Strickland and Seconded Tom Bryson

WHEREAS The Almaguin Highlands Health Council advocates for the improvement and expansion of health services offered within the Almaguin Highlands Region; and

WHEREAS The Almaguin Highlands Ontario Health Team application has not moved beyond 'in discovery' and the Health Council has engaged with other Ontario Health Team applicants on potential partnerships; and

WHEREAS The Muskoka and Area Ontario Health Team (MAOHT) has invited the Almaguin Health Council to be an active member of the MAOHT Steering Committee and the Almaguin Region is now included in future strategies that align with Muskoka and Area OHT; and

FURTHERMORE The Almaguin Highlands Health Council now deems the Almaguin Highlands Ontario Health Team application 'on hold' until further notice.

THEREFORE BE IT RESOLVED THAT The Almaguin Highlands Health Council does not support the creation of an 'Almaguin only' Ontario Health Team at this time. Should there be a significant negative change in the relationship with MAOHT, the Almaguin Highlands Health Council will reevaluate the Almaguin Highlands Ontario Health Team application. Carried

2021-046 Moved by Cathy Still and Seconded Brad Kneller

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Centre Committee receives invoice VPS395 from Vantage Points Strategies Inc. and hereby authorizes the Treasurer to issue payment in the amount of \$183.06. (Chair Ward excused himself from the Zoom meeting while the resolution was discussed)

4. Items for Discussion

- a) R. Ward informed the Council he has presented to various Almaguin Councils along with the SSJ Medical Centre Committee regarding the MAOHT. The MAOHT resolution from May was re-tabled and passed. R. Ward thanked M. Stickland for continued efforts on the AHOHT application. M. Stickland indicated that Council has done as the Ministry has asked with respect to the application and notes Council is encouraged to be pragmatic regarding OHT's.
- b) R. Ward also updated the Council that he has been asked to participate in a NELHIN meeting regarding Northern OHT's. R. Ward will update Council after the meeting has taken place, June 15th.
- c) C. Still informed Council that the fifth physician joining the BFFHT will open her practice September 2021, sharing space within the BFFHT.
- d) June's AHC Status Report, R. Ward discussed the status update.
- e) Treasure's report: received with no questions.
- f) Other business – non at this time

Resolution: 2021-47 Moved by Barbara Marlow and Seconded by Tom Bryson

THEREFORE BE IT RESOLVED THAT The Almaguin Highlands Health Centre adjourn at 11:52 to meet again at the call of the Chair. Carried.