



AGENDA

REGULAR COUNCIL MEETING
Council Chambers
Friday, March 13th, 2020 – 1:00 p.m.

NOTE: A Closed Session, if deemed necessary, will commence at the end of the meeting.

1. Call the Meeting to Order

Moment of silence to honour the memory of Max Filmore

2. Approval of Agenda

3. Declaration of Pecuniary Interest and the General Nature Thereof

4. Delegations/Presentations

(a) Delegations - Nil

(b) Presentations - Nil

5. Minutes

(a) Adoption of Minutes

(i) Special Meeting, [Draft Minutes – February 21st, 2020](#)

(ii) Regular Meeting, [Draft Minutes – February 21st, 2020](#)

(iii) Special Meeting, [Draft Minutes – February 28th, 2020](#)

(b) Receive Committee Minutes

(i) Joint Waste Management Committee: [Draft Minutes – February 26, 2020](#)

6. Committee Resolutions for Consideration - Nil

7. Public Meetings (Pursuant to the *Planning Act*) - Nil

8. Public Meetings (Pursuant to the *Municipal Act*) - Nil

9. Unfinished Business – Nil

10. Reports and By-laws

(a) Building

(i) Report and Resolution re: [Annual Report on Building Permit Fees](#)

(ii) Report and Resolution re: [Shared Service Agreement](#)

(b) Planning

(i) Report and Resolution re: [original Shore Road Allowance Purchase \(SIMUL8 PROJECT MANAGEMENT INC.\)](#)

(ii) By-law No. 2020-xx re: [Stop up, Close and Sell part of the Original Shore Road Allowance \(SIMUL8 PROJECT MANAGEMENT INC.\)](#)

(iii) Report and Resolution re: [Request to purchase Shore Road Allowance \(GASKELL\)](#)

(iv) Report and Resolution re: [Consent Application B-002/20 \(PRICHARD\)](#)

(v) Report and Resolution re: [Harrison](#)

(c) Operations

(i) Transfer Station Report – [for the period February 12, 2020 to March 3, 2020](#)

- (ii) **Resolution re:** 2020 Equipment Bids
- (iii) **Resolution re:** Equipment Operator Selection Team

(d) Administration

- (i) **Report and Resolution re:** [Additional Office Space](#)
- (ii) **Resolution re:** Office Assistant – new Job Description
- (iii) **Discussion and Resolution re:** Summer Students
- (iv) **Information and Resolution re:** [Almaguin North Parry Sound Broadband Project](#)
- (v) **By-law No. 2020-xx re:** [Agreement with Architect](#)
- (vi) **Resolution re:** D4 Guidelines Study

(e) Treasury

- (i) **Report and Resolution re:** [Payment Register](#)

(f) Fire and Emergency Services

- (i) **Report re:** [Fire Chief, Fire Department Report for Regular Council Meeting on March 13, 2020](#)

(g) Facilities and Buildings

- (i) **Report and Resolution re:** [Sand and Perry Lakes Boat Launch Rehabilitation](#)

(h) Council Presentations - Nil

11. Correspondence

(a) Action Items

- (i) **District of Parry Sound Municipal Association re:** [Spring Meeting](#)
- (ii) **Village of Burk's Falls re:** [Almaguin Highlands Health Centre Committee – Ongoing Costs](#)
- (iii) **Enbridge re:** [Natural Gas Expansion Program](#)
- (iv) **Resolution re:** 2020BeADonor Month Proclamation

(b) Information Items

- (i) **Ministry of the Solicitor General re:** [In compliance with the Emergency Management and Civil Protection Act](#)

12. Other Business - Nil

13. Closed Session

14. Business Arising from Closed Session

15. Confirming By-Law

By-Law 2020-xx being a By-law to confirm the proceedings of Council at its Special Meeting held on February 28th, 2020 and at its Regular Meeting held on March 13th, 2020.

16. Adjournment



The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

SPECIAL COUNCIL MEETING

Council Chambers

Friday, February 21st, 2020

10:00 a.m.

Council Members Present:

Mayor Carol Ballantyne
Councillors: Cheryl Philip; Mike Rickward; Liz Stermsek; and Paul Ziraldo

Staff Present:

Brenda J. Fraser, Clerk Administrator
Keven Beaucage, Deputy Clerk, Deputy Treasurer
Paul Schaefer, Fire Chief
Ross Gattozzi, Operations Manager
Brian Horsman, Chief Building Official
Matt Heavens, Facilities and Parks Manager

1. Call the Meeting to Order

Res. No. 1/21/02/2020 Paul Ziraldo, Mike Rickward

BE IT RESOLVED that the Special Council meeting of the Corporation of the Town of Kearney on February 21st, 2020 be declared open and called to order at 10:01 a.m.

CARRIED

2. Disclosure of Pecuniary Interest and the General Nature Thereof – None noted.

3. Council Discussion – Draft 2020 Budget

On a line by line basis, Council reviewed the budgets submitted by the Fire Chief, Facilities and Parks Manager and Operations Manager.

4. Adjournment

Res. No. 4/21/02/2020 Mike Rickward, Paul Ziraldo

BE IT RESOLVED that the Special Meeting of the Corporation of the Town of Kearney adjourn at 12:25 p.m. to meet again at 1:00 p.m. on March 8th, 2019 in the Council Chambers, Kearney, Ontario.

CARRIED

THE CORPORATION OF THE TOWN OF KEARNEY

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk



The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

REGULAR COUNCIL MEETING

Council Chambers

Friday, February 21st, 2020

1:00 p.m.

Council Members Present: Mayor Carol Ballantyne
Councillors: Cheryl Philip, Mike Rickward, Liz Stermsek and Paul Ziraldo

Staff Present: Brenda J. Fraser, CAO|Clerk|Treasurer
Keven Beaucage, Deputy Clerk, Deputy Treasurer

1. **Call the Meeting to Order**

Res. No. 1/21/02/2020 Mike Rickward, Paul Ziraldo

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney on February 21st, 2020 be declared open and called to order at 1:08 p.m. **CARRIED**

2. **Approval of Agenda**

Res. No. 2/21/02/2020 Paul Ziraldo, Mike Rickward

BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney on January 10th, 2020 be adopted as amended.

MOVE 10(f)(ii) and 10(f)(iv) to 14

CARRIED

3. **Declaration of Pecuniary Interest and the General Nature Thereof – None Noted**

4. **Delegations/Presentations**

(a) Delegations - Nil

(b) Presentations – Nil

5. **Minutes**

(a) Adoption of Minutes

(i) Regular Meeting, Draft Minutes – January 31st, 2020

Res. No. 5(a)(i)/21/02/2020 Cheryl Philip, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves the Minutes of the Council Meeting(s) as follows:

(i) Regular Meeting, Draft Minutes – January 31st, 2020

CARRIED

(b) Receive Committee Minutes

(i) Almaguin Highlands Health Centre: Draft Minutes – February 7, 2020

(ii) Almaguin Saving the Huntsville Hospital Committee: Notes – January 27, 2020

(iii) Kearney Dog Sled Races Advisory Committee: Minutes – January 16, 2020;
Minutes – January 23, 2020

Res. No. 5(b)(i)-(iii)/21/02/2020 Paul Ziraldo, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney receive the following Advisory Committee Minutes:

(i) Almaguin Highlands Health Centre: Draft Minutes – February 7, 2020

(ii) Almaguin Saving the Huntsville Hospital Committee: Notes – January 27, 2020

(iii) Kearney Dog Sled Races Advisory Committee: Minutes – January 16, 2020;
Minutes – January 23, 2020

CARRIED

6. **Committee Resolutions for Consideration** – Nil

7. **Public Meetings (Pursuant to the *Planning Act*)** – Nil

8. **Public Meetings (Pursuant to the *Municipal Act*)** - Nil

9. **Unfinished Business** – Nil

10. Reports and By-laws

(a) Building - Nil

(b) Planning - Nil

(c) Operations

(i) **Transfer Station Report** – for the period January 22, 2020 to February 11, 2020 – **Report only.**

(ii) **Report and Resolution re: Surplus Equipment Tender**

Res. No. 10(c)(ii)/21/02/2020 Cheryl Philip, Liz Stermsek

WHEREAS the Town of Kearney posted a Tender for Surplus Equipment;

AND WHEREAS a limited number of bids were received;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney

- 1) accepts the Tender for the 1993 F350 Cube Van submitted by Scott Burtnik in the amount of \$1,232.00;
- 2) accepts the Tender for the 1993 L8000 submitted by Scott Burtnik in the amount of \$1,227.00
- 3) supports the recommendation that the electronic devices be recycled in our e-waste bin; and
- 4) supports the use of the storage cabinet and coat rack by other Town departments.

CARRIED

(d) Administration

(i) **By-law No. 2020-xx re: Amending Agreement for Integrated GIS Modules**

Res. No. 10(d)(i)/21/01/2020 Mike Rickward, Liz Stermsek

By-law No. 2020-07, Being a By-law to authorize the signing of an amending Agreement between The Corporation of the Town of Kearney and the Centre for Geographic Information Systems (CGIS) to add 'Selection Editor Service', be read a first, second and third time and numbered 2020-07 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be engrossed in the By-law Book.

CARRIED

(ii) **By-law No. 2020-xx re: Municipal Automotive Materials Stewardship Amending Agreement**

Res. No. 10(d)(ii)/21/02/2020 Paul Ziraldo, Liz Stermsek

By-law No. 2020-08, Being a By-law to authorize the signing of an amending Agreement between The Corporation of the Town of Kearney and Automotive Materials Stewardship Inc. (AMS), be read a first, second and third time and numbered 2020-08 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be engrossed in the By-law Book.

CARRIED

(iii) **Resolution re: Draft Municipal Complaint Policy**

Res. No. 10(d)(iii)/21/02/2020 Liz Stermsek, Cheryl Philip

WHEREAS Council directed that Staff review the Town Communication Policy and provide a report to Council at the next Regular Council meeting;

AND WHEREAS a draft Municipal Complaint Policy has been provided to Council for review and comments;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney accepts the new Municipal Complaint Policy attached hereto, effective immediately;

AND FURTHER that the existing Communication Policy is hereby deemed defunct. **CARRIED**

(iv) **Report and Resolution re: RfP for Internet Infrastructure Services**

Res. No. 10(d)(iv)/21/02/2020 Mike Rickward, Paul Ziraldo

WHEREAS the Town of Kearney has considered the implication of upgrading Internet Access for the offices;

AND WHEREAS consideration of Openness and Transparency would best be met by allowing all telecommunication and internet providers equal opportunity to submit their proposals;

AND WHEREAS Council directed Staff to draft a Request for Proposal (RfP) for service providers to address the needs of the Town administration and the citizens of Kearney with regard to Internet Access;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs Staff to advertise for the "Provision of Broadband Internet Infrastructure Services" in accordance with the Request for proposal, attached hereto. **CARRIED**

(e) Treasury

(i) **Report and Resolution re: Payment Register**

Res. No. 10(e)(i)/21/02/2020 Cheryl Philip, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the

'List of Accounts' and has no objections to be noted with regard to Cheques #29563 to #29617 in the total amount of \$137,871.58. **CARRIED**

(ii) **Report and Resolution re: Cash Handling Policy and Procedures**

Res. No. 10(e)(iii)/21/02/2020 Paul Ziraldo, Mike Rickward

WHEREAS a Cash Handling Policy and Procedure establishes sound procedures to implement and strengthen controls;

AND WHEREAS Town Staff, Committees and Volunteers, by way of Events, require control procedures for cash receipts;

AND WHEREAS the Town of Kearney currently does not have a Cash Handling Policy and Procedure in place and therefore, Town Staff have prepared a draft policy;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby approves the Cash Handling Policy and Procedure attached hereto;

AND FURTHER that this Policy shall become effective upon the date of approval by Council. **CARRIED**

(f) **Fire and Emergency Services**

(i) **Report re: Fire Chief, Fire Department Report for regular Council meeting on February 21, 2020. – Report only.**

(ii) **Report and Resolution re: New Firefighter – Deferred to 14.**

(iii) **Report and Resolution re: New Firefighter**

Res. No. 10(f)(iii)/21/02/2020 Mike Rickward, Paul Ziraldo

BE IT RESOLVED that, effective immediately, the Council of the Corporation of the Town of Kearney accepts Kent Goldsworthy to the Kearney Fire and Emergency Services Department, as a volunteer firefighter/first responder, subject to the conditions agreed to in the United Food and Commercial Workers Collective Agreement. **CARRIED**

(iv) **Report and Resolution re: Deputy Fire Chief – Deferred to 14.**

(g) **Facilities and Buildings - Nil**

(h) **Council Presentations**

(i) **Councillor Rickward re: Kearney Dog Sled Races Festival – Verbal Report**
Councillor Rickward commented on the success of the 2020 Dog Sled Races.

11. **Correspondence**

(a) **Action Items**

(i) **Federation of Northern Ontario Municipalities re: Annual Conference**

Res. No. 11(a)(i)/21/02/2020 Cheryl Philip, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney authorizes the attendance of – no one attending – at the Federation of Northern Ontario Municipalities (FONOM) Conference on May 13 – 15, 2020, in Timmins, Ontario. **CARRIED**

(ii) **Township of Strong re: North Bay Parry Sound District Health Unit changes in the funding formula**

Res. No. 11(a)(ii)/21/02/2020 Cheryl Philip, Liz Stermsek

WHEREAS the North Bay Parry Sound District Health Unit has advised municipalities of the following changes in the funding formula:

- Change from 25/75 municipal/provincial to 30/70 for mandatory programs; and
- Change from 100% provincial funding to 30/70 for a number of other related programs;

AND WHEREAS these changes will result in a 42% increase in the municipal levy commencing in 2021, with no increased service delivery;

AND WHEREAS small, rural, northern Ontario municipalities do not have the financial resources to fund this 42% increase due to:

- Sparse populations and small tax bases making it difficult to raise the requisite funds and also provide core mandated municipal services to residents; and
- Residents' annual income is well below the provincial poverty level, with many on fixed incomes and raising municipal property taxes will create significant hardship;

AND WHEREAS our municipalities support the Health Unit's mission "To foster healthy living within our communities by preventing illness, promoting healthy choices and providing trusted support and information" and therefore we reiterate that we want to remain under the auspices of the North Bay Parry Sound District Health Unit and under the Rural & Northern Ontario designation;

AND WHEREAS the Province of Ontario is currently reviewing the mandate and operations of Public Health Units;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney requests that Jim Pine, Facilitator of the Public Health Modernization consultations review the current funding formula for Public Health and Rural & Northern Ontario municipalities, proposing exemptions for the province to implement for 2021;
AND FURTHER that we contend that Public Health, as a pillar of our Ontario Health Care system, be funded through regular provincial taxation, not municipal property taxation;
AND FURTHER that this resolution be forwarded to the Minister of Health, Minister of Long Term Care, MPP Norm Miller, MPP Vic Fedeli, Ontario Health Board Chair, FONOM Chair, NOMA Chair, AMO Chair and the North Bay Parry Sound District Health Unit. **CARRIED**

(iii) **Almaguin Community Guide Committee re: 2020/2021 Advertisement**

Res. No. 11(a)(iii)/21/02/2020 Cheryl Philip, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney authorizes the purchase of Advertisement space in the 2020/2021 Almaguin Highlands Community Guide, at a cost of \$198.00 + HST for a 1/8 page AD. **CARRIED**

(b) **Information Items**

(i) **Mary Lesperance re: Card of thanks**

12. **Other Business – Nil**

13. **Closed Session**

Council will enter into a Closed Session for discussion regarding:

(a) **Labour relations or employee negotiations (x 3)**

Res. No. 13(a)/21/02/2020 Mike Rickward, Paul Ziraldo

BE IT RESOLVED that the Council of the Corporation of the town of Kearney enters into Closed Session in accordance with Section 239, (1), (2), (3) and (3.1) of the Municipal Act, c. 25, S.O. 2001, as amended, at 1:45 p.m. for discussion regarding:

(a) **Labour relations or employee negotiations (x 3)**

CARRIED

Res. No. 13(b)/21/02/2020 Paul Ziraldo, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvene in Open Session. Closed Session adjourned at 3:07 p.m. **CARRIED**

14. **Business Arising from Closed Session**

Mayor Ballantyne reported on matters discussed in Closed Session.

Res. No. 14(a)/21/02/2020 Cheryl, Philip, Liz Stermsek

BE IT RESOLVED that, effective immediately, the Council of the Corporation of the Town of Kearney accepts Brian Goldsworthy to the Kearney Fire and Emergency Services Department, as a volunteer firefighter/first responder, subject to the conditions agreed to in the United Food and Commercial Workers Collective Agreement. **CARRIED**

Res. No. 14(b)/31/01/2020 Paul Ziraldo, Mike Rickward

WHEREAS the Deputy Fire Chief position has been vacant for some time;

AND WHEREAS Fire Chief Paul Schaefer is recommending that Brian Goldsworthy be would an excellent candidate for the Deputy Fire Chief position given that Mr. Goldsworthy was a Deputy Operation Chief for Toronto Fire;

NOW THEREFORE BE IT RESOLVED that Brian Goldsworthy be appointed as Deputy Fire Chief for the Town of Kearney effective _____ . **WITHDRAWN**

Res. No. 14(c)/21/02/2020 Liz Stermsek, Cheryl Philip

WHEREAS the Town of Kearney recently advertised for an Administrative Assistant by way of an Internal Job Posting;

AND WHEREAS Council appointed a Selection Team to conduct interviews for this Administrative Assistant position;

AND WHEREAS the Selection Team has made a recommendation to Council;

NOW THEREFORE BE IT RESOLVED that, in accordance with and subject to the requirements of the Collective Agreement between the Town and CUPE Local 1813, the Council of the Corporation of the Town of Kearney appoints Cindy Filmore as the Administrative Assistant for the Town of Kearney. **CARRIED**

Res. No. 14(d)/21/02/2020 Liz Stermsek, Cheryl Philip

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs the Clerk to update the existing Office Assistant Job Description, for the review by Council at their next regular meeting. **CARRIED**

15. Confirming By-Law

By-Law 2020-xx being a By-law to confirm the proceedings of Council at its Special Meeting held on February 21st, 2020 and at its Regular Meeting held on February 21st, 2020.

Res. No. 15/21/02/2020 Liz Stermsek, Mike Rickward

By-law No. 2020-09, Being a By-law to confirm the proceedings of Council at its Special Meeting held on February 21st, 2020 and at its Regular Meeting held on February 21st, 2020, be read a first, second and third time and numbered 2020-09 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

CARRIED

16. Adjournment

Res. No. 16/21/02/2020 Mike Rickward, Paul Ziraldo

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 3:13 p.m. to meet again at 12:00 p.m. on February 28, 2020 in the Council Chambers, Kearney, Ontario.

CARRIED

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk



The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

SPECIAL COUNCIL MEETING Council Chambers Friday, February 28th, 2020 12:00 p.m.

Council Members Present: Mayor Carol Ballantyne
Councillors: Mike Rickward; Liz Stermsek; and Paul Ziraldo

Staff Present: Brenda J. Fraser, Clerk Administrator
Keven Beaucage, Deputy Clerk, Deputy Treasurer
Brian Horsman, Chief Building Official

Regrets: Councillor Cheryl Philip

1. Call the Meeting to Order

Res. No. 1/28/02/2020 Paul Ziraldo, Mike Rickward

BE IT RESOLVED that the Special Council meeting of the Corporation of the Town of Kearney on February 28th, 2020 be declared open and called to order at 12:00 p.m.

CARRIED

2. Disclosure of Pecuniary Interest and the General Nature Thereof – None noted.

3. Draft 2020 Budget – Council discussion continued

On a line by line basis, Council reviewed the budgets submitted for Building, By-law Enforcement, Emergency Management, Planning, Economic Development, General Government and Council. The following Resolutions resulted:

Res. No. 3(a)/28/02/2020 Liz Stermsek, Paul Ziraldo

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs Staff to advise the Architect to proceed in accordance with the quote provided February 11, 2020;

AND FURTHER that funds be drawn from our Town Modernization Fund.

CARRIED

Res. No. 3(b)/28/02/2020 Paul Ziraldo, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney requests a meeting with Magnetawan with Mayors, Clerks and Building department Staff to respond to McMurrich/Monteith.

CARRIED

Res. No. 3(c)/28/02/2020 Paul Ziraldo, Mike Rickward

WHEREAS the Kearney Watershed Environmental Foundation (KWEF) has requested funds from Council for the rental of water sampling equipment to support their lake water sampling project;
AND WHEREAS Council considers monitoring the water quality of our lakes an important program;
AND WHEREAS funding is available to support environmental improvement projects in watersheds where a violation or environmental impact has happened and penalties have been imposed that can be used for projects such as this;

AND WHEREAS KWEF meets the qualifications to apply to the Ontario Community Environmental Fund, for local projects that help protect and restore their local watershed;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney supports allocating funds in the amount of \$1,500.00, to KWEF for the rental of water sampling equipment, subject to proof of application to a funding source whether this application be successful or not;

AND FURTHER that funds received from grant applications shall be used in lieu of Town budget allocation(s).

CARRIED

4. Adjournment

Res. No. 4/28/02/2020 Paul Ziraldo, Mike Rickward

BE IT RESOLVED that the Special Meeting of the Corporation of the Town of Kearney adjourn at 2:50 p.m. to meet again at 1:00 p.m. on March 13th, 2020 in the Council Chambers, Kearney, Ontario.

CARRIED

THE CORPORATION OF THE TOWN OF KEARNEY

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk

**JOINT WASTE MANAGEMENT COMMITTEE
MINUTES**

Wednesday February 26, 2020
Kearney Town Office

Attendance

Board Members: Liz Stermsek, Jim Hilt, Jim Cushman, Art Murdy

Staff: Kim Seguin, Secretary-Treasurer

Absent: Cheryl Philip, Gina Newhall, Paul Sowrey

Audience: Norm Hofstetter

The meeting was called to order at 6:00pm by the Secretary in the absence of the Chairperson.

Moved by: Jim Cushman

Seconded by: Jim Hilt

Resolution 2020-01:

Be it Resolved that the Joint Waste Committee appoint Art Murdy as Acting Chairperson for the current meeting.

Carried

Pecuniary Interest: None were declared

The minutes of the November 27, 2019 special meeting were reviewed, and it was;

Moved by: Liz Stermsek

Seconded by: Jim Hilt

Resolution 2020-02:

Be it Resolved that the minutes of the November 27, 2019 meeting of the committee be approved as circulated.

Carried

Business Arising from the Minutes:

The committee was presented with a report on regarding the investment of a GIC and the rates and the request to consolidate the bank accounts at the Kawartha Credit Union.

The committee reviewed the report, it was;

Moved by: Jim Hilt

Seconded by: Liz Stermsek

Resolution 2020-03:

Be it Resolved that Kearney Perry Joint Waste Management Committee authorize the Secretary Treasurer to transfer the funds from the Kawartha Credit Union Chequing account to invest \$170,000 in a GIC with Scotiabank for a term of 12 months at the rate of 2.1%.

Carried

It was:

Moved by: Jim Cushman

Seconded by: Liz Stermsek

Resolution 2020-04:

Be it Resolved that Kearney Perry Joint Waste Management Committee authorize the Secretary Treasurer close out the Closure Reserve bank account # 794700204016 and transfer the balance of \$686.81 plus any accrued interest and shares to the Chequing account # 794847105018.

Carried

The accounts payable list was presented for approval, it was;

Moved by: Jim Hilt

Seconded by: Liz Stermsek

Resolution 2020-05:

Be it Resolved that the Accounts Payable reports as of February 20, 2020, in the amount of \$244,448.99 be approved.

Carried

The 2019 year to date report and the 2020 Proposed Budget were presented, it was;

Moved by: Jim Cushman

Seconded by: Jim Hilt

Resolution 2020-06:

Be it Resolved that the Joint Waste Committee recommend the 2020 Proposed Budget for a total amount of \$168,469.79 to the Township of Perry and the Town of Kearney for approval.

Carried

The Financial Report year to date was reviewed.

New Business

Discussion took place regarding the compactors for garbage that Perry purchased. The committee was advised that the compactor for wet household waste should be installed and operation by late spring early summer.

Kearney representative advised that their council had discussed the option of the compactors however the Sand Lake site does not have 3phase hydro available and would be cost prohibitive. The Secretary advised that there was a quote from the manufacture for a transformer if the site does not have 3 phase hydro. The Secretary will send that information to Kearney representative Liz Stermsek.

Being that there was no further business, it was;

Moved by: Liz Sternsek

Seconded by: Jim Hilt

Resolution 2020-07

Be it resolved that the Kearney Perry Joint Waste Management Committee does hereby adjourn at 6:30pm until the next regular meeting or at the call of the Chair.

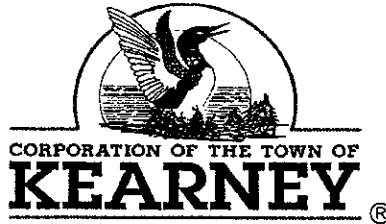
Carried

Art Murdy (Acting Chairperson)

Kim Seguin Recording Secretary

These minutes are not official until reviewed and passed by the Committee.

DRAFT



Email: info@townofkearney.com
Website: www.townofkearney.com
Phone: 705 636 7752
Fax: 705 636 0527

P.O. Box 38
8 Main Street
Kearney, Ontario
POA 1M0

REPORT TO COUNCIL

TO: Mayor and Council

FROM: Brian Horsman CBO

RE: Annual Report on Building Permit Fees

DATE: March 13, 2020

Background : Subsequent to Section 1.9 of Part 1 Division C of the Building Code (attached --- which requires an annual report on permit fees to be provided to Council) please find enclosed the information and recommendations for Council's consideration.

Consideration : Please refer to the year end report on Building Activity for 2019. Our current bylaw has not allowed us to generate adequate revenue to support our service level, also we are proposing to grow the department through the implementation of the Policy Manual and our advancement of the Succession Plan which has and will increase our expenditures.

We continue to strive to bring permit fees closer to a User Fee, however, as we anticipate growing pains and with fluctuations in the construction industry activity , our obligations to provide service levels remain constant. As we enhance our service level we must be considerate of the cost to provide the service.

I have reviewed the fee schedule of Building By-law 2019-19 and I believe we have reached the point where we can leave our Construction Cost Guidelines as we determined in 2019. Our permit revenue continues to improve largely due to our revised and improved method of collecting permit fees. We expect our construction value to be the same if not better than 2019.

The cost of construction guidelines are primarily used to determine building permit fees, however they are also used to provide a more accurate building activity for Stats Canada Reporting and an indicator of our local economy. A number of ministries, agencies, financial institutions, investment groups, etc. use our information to plan, predict and determine growth and variations in local, provincial and national economies.

The purpose of this report is to determine whether to increase, decrease or leave fees as they are for 2020. In 2019 we issued 51 permits through a Shared Service Agreement. Our year end Building Activity Report indicated we generated \$79,827.00 compared to our three year rolling average method for calculating average revenue expectations was \$67,482.00. The cost to operate the Building Department for 2019 was \$117,573.00. We had a good year for 2019 and our expectations for 2020 are the same as 2019 or better.. However, we utilize the three year rolling average to determine unknowns and 2020 is showing a permit fee revenue of \$72,589.00 based on 57 permits and our expenditures are estimated to be \$130,000.00. I am recommending that we increase our Cost Guidelines from \$15.00 to \$16.00 per thousand, thereby increasing our projected revenue from \$72,589.00 to \$76,589.00. Further I am proposing that we add the following to our Cost Guidelines of Schedule B to Bylaw 2019-19 : Building Without a Permit –Construction started without obtaining a permit the fees are doubled. The administrative cost to process and/or expedite permits for construction prior to obtaining a permit are costly and should be born by the offender.

FURTHER CONSIDERATION: I am not proposing any changes to the Construction Cost Guidelines for 2020.

OPTIONS: 1) No change to Schedule 'B' of Building Bylaw 2019-19

2) Increase the Cost Guideline from \$15.00 to \$16.00 per thousand.

3) Revise Cost Guidelines in Schedule B of Bylaw 2019-19 to add:
Building without a permit fees are doubled .

RECOMMENDATION: 1) That Council select Option No. 2 and Option No. 3 to

Amend Building By-law 2019-19 to reflect the changes.

2) That Council pass Building Bylaw # _____ and repeal Building Bylaw # 2019-19.

3) That Council accept the report from the Chief Building Official



Email: info@townofkearney.com
Website: www.townofkearney.com
Phone: 705 636 7752
Fax: 705 636 0527

P.O. Box 38
8 Main Street
Kearney, Ontario
POA 1M0

REPORT TO COUNCIL

TO: Mayor and Council Members
FROM: Brian Horsman CBCO, Chief Building Official
RE: Building Activity Report to December 31, 2019
DATE: January 9, 2020

Background:

1) Total permits processed to December 31, 2019	-----	51
Total permits processed to December 31, 2018	-----	61
2) Category of permits issued:		
New Cottages/Houses	-----	8
New Commercial	-----	1
New Private Garages	-----	9
Misc. Additions/Reno	-----	22
Demolition	-----	11
Pending	-----	1
3) Permit fees generated to December 31, 2019		
Permit fees generated to December 31, 2018	-----	\$79,827.00
	-----	\$70,391.00
Construction value of permits to December 31, 2019	-----	\$3,028,200.00
Construction value of permits to December 31, 2018	-----	\$4,416,245.00

Consideration: Year over year comparison.

Further Consideration: Assist in preparation for the Annual Meeting to review permit fee.

Recommendation: That Council receive the report from the Chief Building Official.

Section 1.9. Fees

1.9.1. Fees

1.9.1.1. Annual Report

- (1) The report referred to in subsection 7(4) of the Act shall contain the following information in respect of fees authorized under clause 7(1)(c) of the Act:
 - (a) total fees collected in the 12-month period ending no earlier than three months before the release of the report,
 - (b) the direct and indirect costs of delivering services related to the administration and enforcement of the Act in the area of jurisdiction of the *principal authority* in the 12-month period referred to in Clause (a),
 - (c) a breakdown of the costs described in Clause (b) into at least the following categories:
 - (i) direct costs of administration and enforcement of the Act, including the review of applications for permits and inspection of *buildings*, and
 - (ii) indirect costs of administration and enforcement of the Act, including support and overhead costs, and
 - (d) if a reserve fund has been established for any purpose relating to the administration or enforcement of the Act, the amount of the fund at the end of the 12-month period referred to in Clause (a).
- (2) The *principal authority* shall give notice of the preparation of a report under subsection 7(4) of the Act to every person and organization that has requested that the *principal authority* provide the person or organization with such notice and has provided an address for the notice.

1.9.1.2. Change of Fees

- (1) Before passing a by-law or resolution or making a regulation under clause 7(1)(c) of the Act to introduce or change a fee imposed for applications for a permit, for the issuance of a permit or for a maintenance inspection, a *principal authority* shall,
 - (a) hold the public meeting required under subsection 7(6) of the Act,
 - (b) ensure that a minimum of 21 days notice of the public meeting is given in accordance with Clause (c), including giving 21 days notice to every person and organization that has, within five years before the day of the public meeting, requested that the *principal authority* provide the person or organization with such notice and has provided an address for the notice,
 - (c) ensure that the notice under Clause (b),
 - (i) sets out the intention of the *principal authority* to pass the by-law or resolution or make a regulation under section 7 of the Act and whether the by-law, resolution or regulation would impose any fee that was not in effect on the day the notice is given or would change any fee that was in force on the day the notice is given,
 - (ii) is sent by regular mail to the last address provided by the person or organization that requested the notice in accordance with Clause (b), and
 - (iii) sets out the information described in Clause (d) or states that the information will be made available at no cost to any member of the public upon request, and
 - (d) make the following information available to the public:
 - (i) an estimate of the costs of administering and enforcing the Act by the *principal authority*,
 - (ii) the amount of the fee or of the change to the existing fee, and
 - (iii) the rationale for imposing or changing the fee.



Email: info@townofkearney.com
Website: www.townofkearney.com
Phone: 705 636 7752
Fax: 705 636 0527

P.O. Box 38
8 Main Street
Kearney, Ontario
POA 1M0

REPORT TO COUNCIL

TO: Mayor and Council

FROM: Brian Horsman CBCO, CBO / Kearney

DATE: March 06, 2020

RE: Shared Service Agreement with Magnetawan

BACKGROUND: Upon review of our fourth year of operation and in consideration of the 2020 budget process, I will provide Council with a brief review of our progress to provide a more consistent service level.

Matthew Clouthier (DCBO) is consistently advancing in his participation in our Succession Planning Strategy, he has successfully completed his final exam for the Part 3 Certification with the Ministry of Housing Buildings Branch. Matthew has also achieved his CBCO qualifications with the Ontario Building Officials Association. In addition to his technical training, Matthew has also participated in the development of a departmental Policy and Procedures Manual. Section 5 of the manual has finally been vetted by our legal advisors to ensure that we have met our statutory obligations as well as being able to defend the municipality at litigation.

The Magnetawan Council has chosen to utilize existing staff to assist the Building Services Department in the implementation of Section 5 of the Policy and Procedures Manual, this negates the opportunity to extend the limits of our Shared Service Agreement. Kearney (independently) is currently pursuing the hiring of an Administrative Assistant to assist in the implementation process.

Another milestone in our Succession Planning Strategy was the appointment of Matthew Clouthier to the position of Deputy Chief Building Official.

There has been a disconnect in the continuity of service largely due to the scheduling of staff in both municipalities. There is a period of time every week where we catch up to the work load left by the other inspector (this period of time alternates between each municipality) hence the disconnect in service. The level of management is also strained by the fact that only one day a week do we (both Matt and I) actually get to review and assess the workload and provide some meaningful dialogue to assist Matt with the succession planning strategy. As a result of hiring an Administrative Assistant we will realize an improved level of service and more continuity in our level of service.

Recently we had agreed to assist a neighboring municipality by providing limited building permit processing, inspection services and CBO services. Generally we attend that municipality on Wednesdays which happens to be our crossover day and adds another challenge to our level of service. We are only able to assist this municipality on a limited basis and due to the time of year. As we get closer to spring and a more busy time for the construction season we will not be in a position to entertain our temporary agreement. If we were to consider entering into a more permanent agreement we would definitely require an additional full time inspector.

CONSIDERATION:

Attached is a copy of the Building Activity Report to the end of December, 2019. You will note the number of permits issued (51) represents 3.02 million dollars worth of construction value. (conservative value). We expect a better response for 2020 , and with added resources we can upgrade our service level and improve our operations.

FURTHER CONSIDERATION: I am preparing this same report for the Council of Magnetawan

RECOMMENDATION:

1)That Council accept this report from the Chief Building Official



Email: info@townofkearney.com
Website: www.townofkearney.com
Phone: 705 636 7752
Fax: 705 636 0527

P.O. Box 38
8 Main Street
Kearney, Ontario
POA 1M0

REPORT TO COUNCIL

TO: Mayor and Council Members
FROM: Brian Horsman CBCO, Chief Building Official
RE: Building Activity Report to December 31, 2019
DATE: January 9, 2020

Background:

1) Total permits processed to December 31, 2019	-----	51
Total permits processed to December 31, 2018	-----	61
2) Category of permits issued:		
New Cottages/Houses	-----	8
New Commercial	-----	1
New Private Garages	-----	9
Misc. Additions/Reno	-----	22
Demolition	-----	11
Pending	-----	1
3) Permit fees generated to December 31, 2019		
Permit fees generated to December 31, 2018	-----	\$79,827.00
	-----	\$70,391.00
Construction value of permits to December 31, 2019	-----	\$3,028,200.00
Construction value of permits to December 31, 2018	-----	\$4,416,245.00

Consideration: Year over year comparison.

Further Consideration: Assist in preparation for the Annual Meeting to review permit fee.

Recommendation: That Council receive the report from the Chief Building Official.



8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0
Telephone: 705 636-7752 Fax: 705 636-0527 Email: planning@townofkearney.ca

MEMORANDUM

TO: MAYOR AND COUNCILLORS
FROM: LINDA MOYER, PLANNING TECHNICIAN
SUBJECT: ORIGINAL SHORE ROAD ALLOWANCE PURCHASE
(SIMUL8 PROJECT MANAGEMENT INC.)
DATE: MARCH 13, 2020

RECOMMENDATION:

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves By-Law No. 2020-XX, being a By-law to stop up, close and sell part of the original shore road allowance in front of Lot 11, Concession 2, Parts 4-6, 42R-6643, Geographic Township of Proudfoot, now in the Town of Kearney, District of Parry Sound, described as Part 1, Plan 42R-21330. (SIMUL8 PROJECT MANAGEMENT INC.)

BACKGROUND:

An application has been received to purchase part of the original shore road allowance in front of Lot 11, Concession 2, Parts 4 - 6, 42R-6643, Township of Proudfoot.

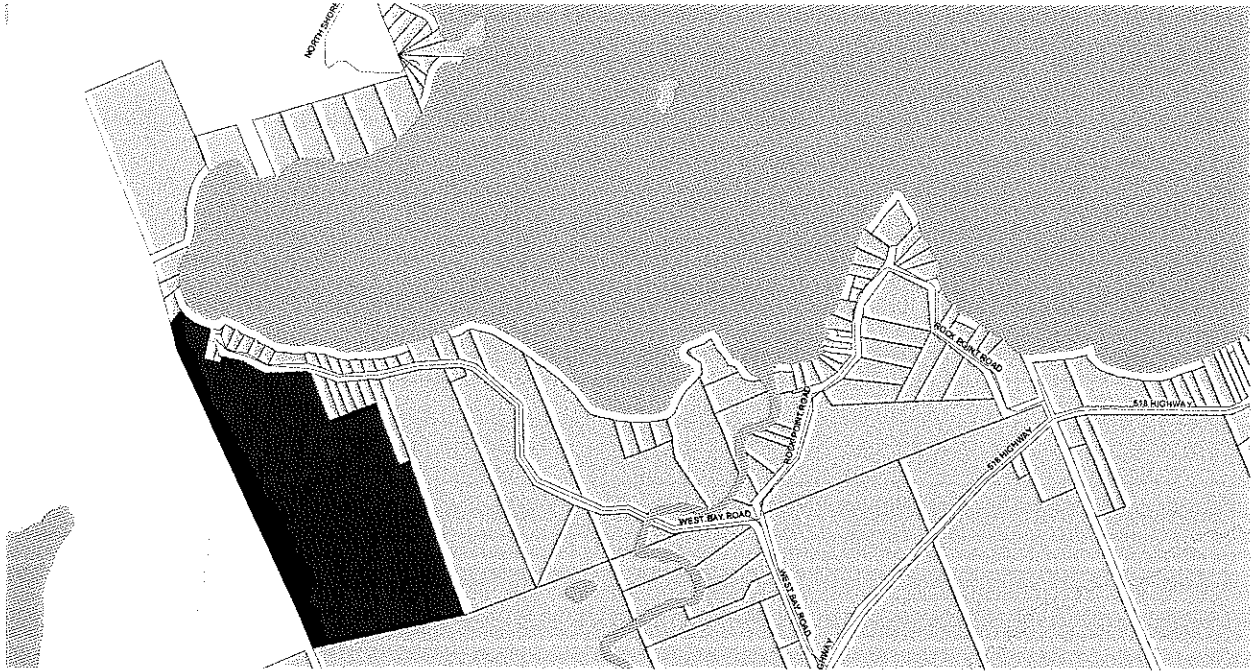
Notice was circulated to the abutting landowner, Public Works, Hydro One and Bell Canada for comment. Notice was posted on the lands for a minimum of four weeks. Notice was also posted at the Community Centre and on the website for the Town.

No objections or concerns were received from the abutting property owners, the agencies circulated or from the public.

Staff have no concerns with the sale of the shore road allowance.



Linda Moyer
Planning Technician



**THE CORPORATION OF THE TOWN OF KEARNEY
BY-LAW NO. 2020-XX**

Being a By-law to stop up, close and sell part of the Original Shore Road Allowance in front of Lot 11, Concession 2, Parts 4 - 6, 42R-6643, in the geographic Township of Proudfoot, now in the Town of Kearney, District of Parry Sound, described as Part 1, Plan 42R-21330 (SIMUL8 PROJECT MANAGEMENT INC.)

WHEREAS pursuant to Section 27(1) of the Municipal Act, S.O. 2001, c.25, as amended, municipalities are given authority over highways within their jurisdiction;

AND WHEREAS the Original Shore Road Allowance which is the subject matter of this By-law is within the jurisdiction of this municipality.

AND WHEREAS pursuant to the Municipality's Procedures for Notices By-law No. 2007-61, the Clerk of this Corporation did cause a Notice of the proposed By-law to be published and posted in accordance with the requirements of the said By-law.

NOW, THEREFORE BE IT ENACTED AS A BY-LAW OF THIS CORPORATION AS FOLLOWS:

1. Stop Up and Close - This Council does hereby stop up and close as a public highway, that part of the original shore road allowance being more particularly described in Schedule "A" attached hereto.
2. Surplus Property - The said lands described in Schedule "A" are declared to be surplus to the requirements of this Municipality.
3. Authorization for Sale - This Council does hereby authorize the sale of the said lands described in Schedule "A", to the adjacent owners therefore, for a consideration of \$8,807.40 plus HST, and excluding legal and municipal administrative charges.
4. Sale of Land By-law - Compliance with the Notice provisions of By-law 2007-61, will be deemed to be in compliance with the Notice provisions of this Municipality's Sale of Land By-Law 2005-34.
5. Execution of Documents - The Mayor and/or the Clerk are hereby authorized to execute all documents required for registration in connection with the transfer of title or the giving of easements relating to the lands described in Schedule "A".
6. Clerk's Affidavit - There shall be attached to this By-law, as Schedule "B", an affidavit by the Clerk or designate of this Corporation, setting out:
 - a) the procedures taken for the giving of Notice pursuant to By-law 2007-61; and;
 - b) the procedures taken for notice to Public Utilities and Ministries.

THIS BY-LAW READ A FIRST, SECOND AND THIRD TIME, THIS THE 13th DAY OF MARCH, 2020

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Carol Ballantyne, Mayor c/s

Brenda Fraser, Clerk

SCHEDULE "A"

Part of the Original Shore Road Allowance in front of Lot 11, Concession 2, Parts 4 - 6, 42R-6643, geographic Township of Proudfoot, now in the Town of Kearney, District of Parry Sound, and being described as Part 1, Plan 42R-21330.

SCHEDULE "B"

THIS IS SCHEDULE "B" TO BY-LAW 2020-XX FOR THE CORPORATION OF THE TOWN OF KEARNEY

CLERK'S AFFIDAVIT

I, Brenda Fraser, Clerk of The Corporation of the Town of Kearney, make oath and say as follows:

This Deponent

I am the Clerk of the Corporation of the Town of Kearney and as such have knowledge of the facts hereinafter deposed to.

Publication and Posting

Pursuant to By-law 2007-61 and Resolution 11(b)(ii)/26/04/2013, I did cause notice of the proposed By-law by the Corporation to stop up, close and sell that parcel of land described as Schedule "A" of the By-law 2020-XX.

- a) to be posted in two (2) of the most public places in the immediate neighbourhood of the said road allowance for a period of twenty eight (28) days; and/or
- b) to be posted at the Kearney Community Centre; and/or
- c) to be posted on the Town's website, if in operation.

Copy of Notice

Attached to this my Affidavit as Exhibit "A" is a copy of the Notice as posted.

Additional Notification

Notice of the proposed road closing was sent to Public Works Canada, Hydro One Networks Inc. and Bell Canada and no concerns were submitted.

Representations to Council

The proposed By-law came before Council at its regular meeting on the 13th day of March, 2020 and at that time no person made any claim that the effect of the By-law would be to deprive them of the right of motor vehicle access to or from their land, and that all persons who applied to be heard, were heard.

SWORN before me at the
Town of Kearney, this the _____ day of
March, 2020

Brenda Fraser, Clerk

A Commissioner for taking Affidavits, etc.

EXHIBIT "A"

This is Exhibit "A" to the Affidavit of Brenda Fraser, Clerk of The Corporation of the Town of Kearney.

THE CORPORATION OF THE TOWN OF KEARNEY

PUBLIC NOTICE

RE: Part of the Original Shore Road Allowance in front of Lot 11, Concession 2, Parts 4-6, 42R-6643, Geographic Township of Proudfoot, now in the Town of Kearney, District of Parry Sound. **(SIMULS PROJECT MANAGEMENT INC.)**

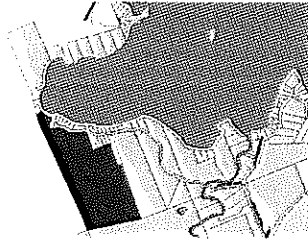
TAKE NOTICE that pursuant to Section 27(1) of the Municipal Act the Council of the Corporation of the Town of Kearney proposes to enact a by-law to stop up, close and sell the following road allowance:

Part of the Original Shore Road Allowance in front of Lot 11, Concession 2, Parts 4-6, 42R-6643, Geographic Township of Proudfoot, now in the Town of Kearney, District of Parry Sound, being described as Part 1, on the Plan 42R-21330.

AND TAKE FURTHER NOTICE THAT the proposed by-law will come before the Council of the Corporation of the Town of Kearney at its regular meeting at the Kearney Community Centre in the Council Chambers at 8 Main Street, Kearney, Ontario on Friday, the 13th day of March, 2020 at the hour of 1:00 p.m., and at that time Council will consider written submissions or hear anyone in person, or by his/her counsel, solicitor or agent, who claims that his/her land will be prejudicially affected by the by-law, and who applies to be heard.

A copy of Plan 42R-21330 is available for inspection at the Town office.

DATED at the Town of Kearney, this the 10th day of February, 2020.



Town of Kearney
8 Main Street, P.O. Box 38
Kearney, ON P0A 1M0

For more information contact:

Linda Moyer, Planning Technician
Tel: 705-636-7752
Fax: 636-0527
Email: planning@townofkearney.ca

This is Exhibit "A" mentioned and referred to in the Affidavit of Brenda Fraser

SWORN before me this _____ day of March, 2020

A Commissioner, etc.



8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0
Telephone: 705 636-7752 Fax: 705 636-0527 Email: planning@townofkearney.ca

MEMORANDUM

TO: MAYOR AND COUNCILLORS
FROM: LINDA MOYER, PLANNING TECHNICIAN
SUBJECT: REQUEST TO PURCHASE SHORE ROAD ALLOWANCE (GASKELL)
DATE: MARCH 13, 2020

RECOMMENDATION:

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves the purchase of the shore road allowance in front of Lot 15 and Part of Lot 16, Plan M-89, being Parts 11 & 12, 42R-8261; and Lot 14, Plan M-89, being Part 13, 42R-8261.

BACKGROUND:

In August 2019 the owners of Lots 14, 15, 16 & 17, Plan M-89 located in Part of Lot 13, Concession 3 in the Township of Proudfoot requested Council's approval in principle for the purchase of the shore road allowance in front of their lots prior to obtaining a new survey and submitting a formal application.

The Shore road allowances were originally surveyed in 1984 and a By-law was passed to stop up, close and sell the shore road allowances to the adjacent property owners, but the transfer of the shore road allowances never took place. The owners would now like to complete the purchase of the shore road allowances in front of their lots.

Although the boundaries of the shore road allowances identified on the original survey are not straight- line extensions from the adjacent lots, the owner of Lot 15 wants to obtain ownership of Parts 11 and 12 upon which a cottage built in the 1950's is located. It was originally proposed that in addition to a minor change to the configuration of the shore road allowance, a land exchange would occur between the owners of Lots 15, 16 & 17 so that the shore road allowances to be purchased would be more suitably positioned in front of the adjacent lots. The locations of the buildings were to be confirmed by a surveyor upon application.

The proposal was presented to Council at the August 23, 2019 meeting. Resolution 10(b)(i)/23/08/2019 was passed by Council supporting in principle the proposed lot line extensions.


COMMENTS/CONSIDERATIONS:

A draft survey showing the location of buildings on Lots 16 & 17 and the shore road allowance in front of the lots was submitted. The survey shows that on Lots 16 and 17 there are buildings situated on the lot line between the lots, as well as in proximity to Lot 15. The original proposed land exchange will therefore not be feasible.

A part along the frontage of Lot 16 has also been identified as Part 2 on the draft reference plan. It is proposed that this parcel be added to the adjacent Lot 15 to facilitate the purchase of the shore road allowance in front. An application has been submitted to the Planning Board to request that consent be granted to this transfer. Further, it will be necessary for the lots to be deemed not to be lots on a plan of subdivision to ensure that the lots and their corresponding shore road allowances merge in title and that Lot 17 merges in title with the remainder of Lot 16 so that the buildings do not cross lot lines.

As the current proposal does not redefine the parts on the Shore Road Allowance, the original By-law passed in 1984 and registered on title remains valid except for the purchase price of the land which was amended by By-law 2019-05.

Staff requests that the proposed purchases be approved by Council before proceeding with the transfers.



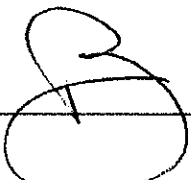
Linda Moyer
Planning Technician



Town of Kearney

8 Main Street PO Box 38 Kearney ON P0A 1M0

TOWN COUNCIL RESOLUTION

MOVED BY: 

SECONDED BY: 

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney supports in principle, the proposed lot line extensions for the purchase of the shore road allowances in front of Lots 14, 15, 16 & 17, Plan M-89, Township of Proudfoot. (GASKELL)


DEFERRED

WITHDRAWN

DEFEATED

CARRIED

RECORDED VOTE Requested by:			
Member	Yes	No	Absent
PHILIP, Cheryl			
RICKWARD, Mike			
STERMSEK, Liz			
ZIRALDO, Paul			
BALLANTYNE, Carol Mayor			

Mayor: 

Date: August 23, 2019

Res No: 10(b)(i)/23/08/2019

ADJACENT SHORE LINES FROM A

LINE	BEARING	DISTANCE
1	S 89° 57' 00" W	71.1
2	S 89° 57' 00" W	41.4
3	S 89° 57' 00" W	28.0
4	S 89° 57' 00" W	28.0
5	S 89° 57' 00" W	28.0
6	S 89° 57' 00" W	28.0
7	S 89° 57' 00" W	28.0
8	S 89° 57' 00" W	28.0
9	S 89° 57' 00" W	28.0
10	S 89° 57' 00" W	28.0
11	S 89° 57' 00" W	28.0
12	S 89° 57' 00" W	28.0
13	S 89° 57' 00" W	28.0
14	S 89° 57' 00" W	28.0
15	S 89° 57' 00" W	28.0
16	S 89° 57' 00" W	28.0
17	S 89° 57' 00" W	28.0

ADJACENT SHORE LINES FROM B

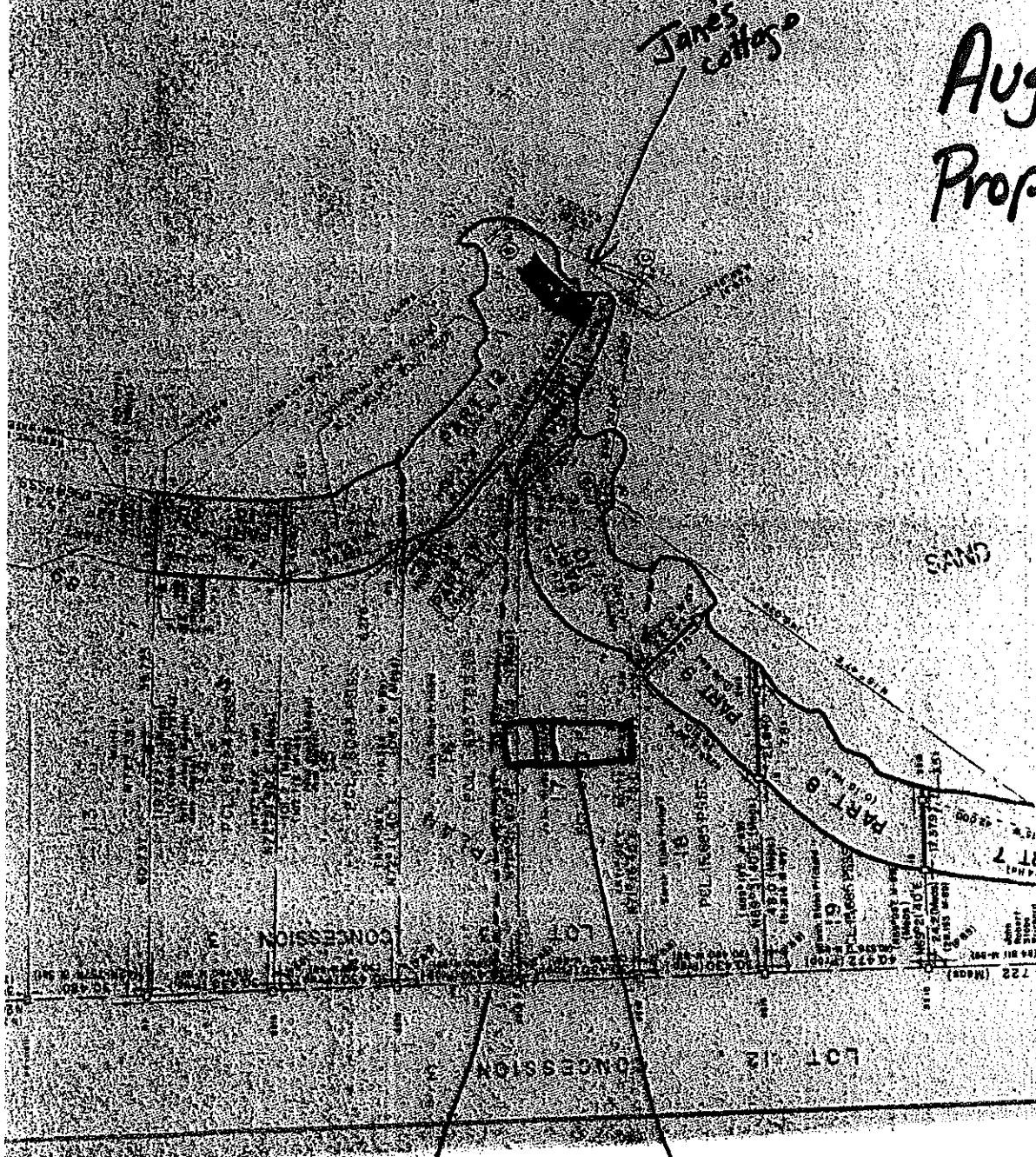
LINE	BEARING	DISTANCE
1	S 89° 57' 00" W	71.1
2	S 89° 57' 00" W	41.4
3	S 89° 57' 00" W	28.0
4	S 89° 57' 00" W	28.0
5	S 89° 57' 00" W	28.0
6	S 89° 57' 00" W	28.0
7	S 89° 57' 00" W	28.0
8	S 89° 57' 00" W	28.0
9	S 89° 57' 00" W	28.0
10	S 89° 57' 00" W	28.0
11	S 89° 57' 00" W	28.0
12	S 89° 57' 00" W	28.0
13	S 89° 57' 00" W	28.0
14	S 89° 57' 00" W	28.0
15	S 89° 57' 00" W	28.0
16	S 89° 57' 00" W	28.0
17	S 89° 57' 00" W	28.0

ADJACENT SHORE LINES FROM C

LINE	BEARING	DISTANCE
1	S 89° 57' 00" W	71.1
2	S 89° 57' 00" W	41.4
3	S 89° 57' 00" W	28.0
4	S 89° 57' 00" W	28.0
5	S 89° 57' 00" W	28.0
6	S 89° 57' 00" W	28.0
7	S 89° 57' 00" W	28.0
8	S 89° 57' 00" W	28.0
9	S 89° 57' 00" W	28.0
10	S 89° 57' 00" W	28.0
11	S 89° 57' 00" W	28.0
12	S 89° 57' 00" W	28.0
13	S 89° 57' 00" W	28.0
14	S 89° 57' 00" W	28.0
15	S 89° 57' 00" W	28.0
16	S 89° 57' 00" W	28.0
17	S 89° 57' 00" W	28.0

ADJACENT SHORE LINES FROM D

LINE	BEARING	DISTANCE
1	S 89° 57' 00" W	71.1
2	S 89° 57' 00" W	41.4
3	S 89° 57' 00" W	28.0
4	S 89° 57' 00" W	28.0
5	S 89° 57' 00" W	28.0
6	S 89° 57' 00" W	28.0
7	S 89° 57' 00" W	28.0
8	S 89° 57' 00" W	28.0
9	S 89° 57' 00" W	28.0
10	S 89° 57' 00" W	28.0
11	S 89° 57' 00" W	28.0
12	S 89° 57' 00" W	28.0
13	S 89° 57' 00" W	28.0
14	S 89° 57' 00" W	28.0
15	S 89° 57' 00" W	28.0
16	S 89° 57' 00" W	28.0
17	S 89° 57' 00" W	28.0

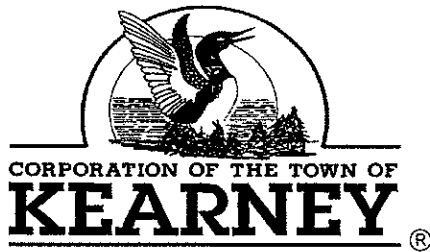


August 2019
Proposal

proposed
lot line + road
allowance allocation

Rob's
cottage

To be confirmed by surveyor
so that cottages are on legal
lots



8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0
Telephone: 705 636-7752 Fax: 705 636-0527 Email: planning@townofkearney.ca

MEMORANDUM

TO: MAYOR AND COUNCILLORS
FROM: LINDA MOYER, PLANNING TECHNICIAN
SUBJECT: CONSENT APPLICATION B-002/20 (PRICHARD)
DATE: MARCH 13, 2020

RECOMMENDATION:

That the Council of the Corporation of the Town of Kearney recommends approval of consent application B-002/20 (PRICHARD) subject to the following conditions:

That a draft reference plan of survey be provided to the Town of Kearney for review prior to registration;

That four copies of the reference plan of survey be provided to the Town of Kearney;

That a By-law be passed deeming Lots 15 & 17, Plan M-89 not to be lots on a registered plan of subdivision for the purposes of Section 50(3) of the Planning Act;

BACKGROUND:

Consent Application B-002/20 was received by the Planning Board to sever a parcel of land from Part of Lot 13, Concession 3, Lots 16 & 17, Plan M-89, within the Town of Kearney (Proudfoot) (376 North Shore Road), to be added to the adjacent property (Lot 15, Plan M-89).

The severed parcel will have an approximate frontage of 31 m. (101.7 ft.), an approximate depth of 20.68 m. (67.85 ft.), an approximate area of 450 m² (.11 ac.) and has part of a tile bed located on it. The parcel to be retained will have an approximate frontage of 60.8 m. (199.48 ft.) on Sand Lake, an approximate depth of 89 m. (292 ft.), an approximate area of .6 ha. (1.48 ac.) and has a dwelling, garage, shed and bunkie located on it.

The purpose of the lot addition is to reconfigure the lots in order to facilitate the purchase of the shore road allowance located in front of the severed parcel by the owner of Lot 15, Plan M-89. There are currently a dwelling and accessory buildings located on the shore road allowance.

COMMENTS/CONSIDERATIONS:

A report was prepared by the Planning Board's planner, Glenn Tunnock. Mr. Tunnock recommends approval of the application subject to standard conditions.

As the application will not provide for new development and the retained parcel is already developed, comment from the North Bay-Mattawa Conservation Authority was not requested.

To ensure that the severed parcel will merge with the benefitting lands, it is recommended that a by-law be passed deeming Lot 15, Plan M-89 not to be a lot on a registered plan of subdivision. As the retained parcel has development located on the lot line between two lots on a plan of subdivision, it is recommended that a deeming by-law be passed for Lot 17 as well to ensure that the remainder of Lot 16 and Lot 17 will merge to become one lot.



Linda Moyer
Planning Technician

BOUNDARY POINTS (CONC'D) DERIVED FROM OBSERVATIONS USING THE PRECISE POINT POSITIONING (PPP) 1989 (L1, L2) ZONE 17, NAD83 (GSD 03) COORDINATES TO 8-DIGIT ACCURACY PER SEC. 12 OF S.S. 2009 AT A 95% CONFIDENCE LEVEL.

POINT	COORDINATE	EASTING	NORTHING	DESCRIPTION
1	1024194.230	541138.867	714.00	1989
2	1024352.889	541075.155	19.00	1989
3	1024013.828	541077.837	14.15	1989
4	1024019.822	541075.325	12.51	1989

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

METRIC CONVERSION : DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METERS AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048. GRID SCALE CONVERSION DISTANCES ARE GIVEN AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999797.

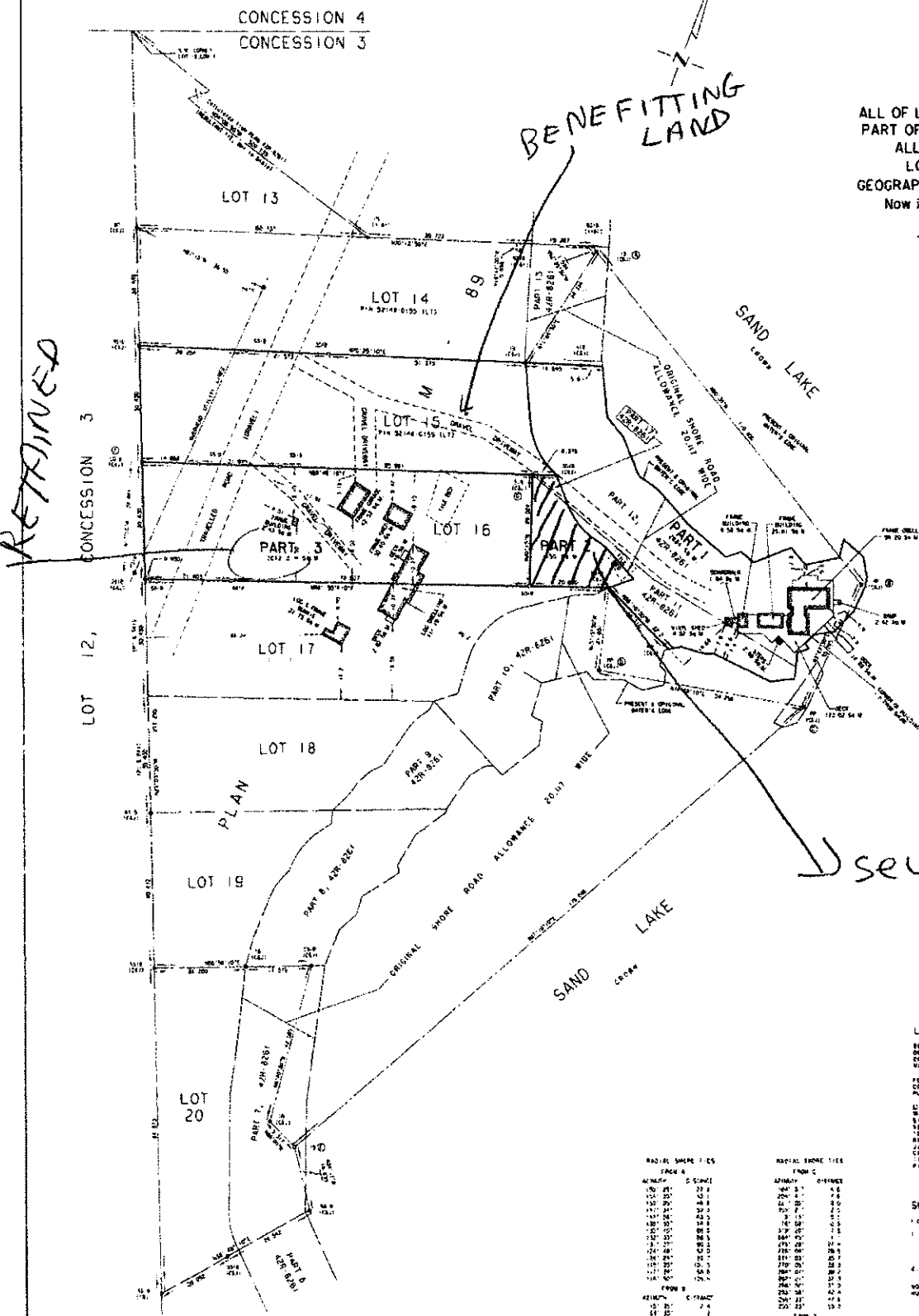
THIS PLAN IS TO BE REGISTERED UNDER THE LAND TITLES ACT DATE NOVEMBER 12, 2018

PLAN 42R-

REGISTERED AND REPRODUCED DATE:

PERMISSIONS FOR THE LAND RECEIPIST FOR THE LAND TITLES DIVISION OF PARRY SOUND (RD 47)

SUBJECT	LOT	CON.	NO. FILE
1	PART OF ORIGINAL SHORE ROAD ALLOWANCE IN FRONT OF LOT 13	CON. 3	NO FILE
2	REAR OF LOT 16	PLAN 42R	11



PLAN OF SURVEY OF ALL OF LOTS 15 & 16, PLAN M-89 and PART OF THE ORIGINAL SHORE ROAD ALLOWANCE IN FRONT OF LOT 13, CONCESSION 3 GEOGRAPHIC TOWNSHIP OF PROUDFOOT Now in the TOWN OF KEARNEY DISTRICT OF PARRY SOUND JOHN E. JACKSON SURVEYING LIMITED SCALE 1:1500

LEGEND
 BEARINGS ARE GTD GRID, BEARING FROM A-MERIDIAN AND OBSERVATIONS FROM MONUMENT B TO C, BEARING A BEARING BY REVERSE OF THE LINE TO B. BEARING - OBSERVABLE BEARING (GSD) 71897 01
 FROM BEARING COMPUTING & NOTATION ON 2-25-07 COURTESY COLLEGE AND APPLIED TO BEARINGS ON PLAN 42R 22E1

SYMBOL	DESCRIPTION
1	CONC'D SURVEY POINTS
2	CONC'D MONUMENT PLACES
3	CONC'D MONUMENT PLACES
4	CONC'D MONUMENT PLACES
5	CONC'D MONUMENT PLACES
6	CONC'D MONUMENT PLACES
7	CONC'D MONUMENT PLACES
8	CONC'D MONUMENT PLACES
9	CONC'D MONUMENT PLACES
10	CONC'D MONUMENT PLACES
11	CONC'D MONUMENT PLACES
12	CONC'D MONUMENT PLACES
13	CONC'D MONUMENT PLACES
14	CONC'D MONUMENT PLACES
15	CONC'D MONUMENT PLACES
16	CONC'D MONUMENT PLACES
17	CONC'D MONUMENT PLACES
18	CONC'D MONUMENT PLACES
19	CONC'D MONUMENT PLACES
20	CONC'D MONUMENT PLACES
21	CONC'D MONUMENT PLACES
22	CONC'D MONUMENT PLACES
23	CONC'D MONUMENT PLACES
24	CONC'D MONUMENT PLACES
25	CONC'D MONUMENT PLACES
26	CONC'D MONUMENT PLACES
27	CONC'D MONUMENT PLACES
28	CONC'D MONUMENT PLACES
29	CONC'D MONUMENT PLACES
30	CONC'D MONUMENT PLACES

SURVEYOR'S CERTIFICATE
 I, THE SURVEYOR, AND PLAN ANY CORNERS AND OR RECORDS AND THE SURVEYOR HAS THE SURVEYING ACT THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM
 2. THE SURVEY WAS COMPLETED ON OCTOBER 25, 2018
 NOVEMBER 12, 2018
 MONTREAL, QUEBEC

JOHN E. JACKSON
 SURVEYING LIMITED
 8 MAIN STREET WEST, SUITE 101
 MONTREAL, QUEBEC H3B 2G2
 (514) 392-1111
 FAX (514) 392-1112
 WWW.JEJ.SURVEYING.COM

NOTES:
 THE PRESENT WATER'S EDGE OF SAND LAKE AS ESTABLISHED BY SURVEY IS SHOWN ON THIS PLAN AND HAS BEEN ACCEPTED AS BEING THE BEST AVAILABLE TO BEST OF THE SURVEYOR'S KNOWLEDGE AS AT THE DATE OF THE SURVEY OF THE TOWNSHIP OF PROUDFOOT



Tunnock Consulting Ltd.

P.O. Box 2032
57 Foster St.
Perth, ON, K7H 3M9

Tel: (613) 464-8805
Email: gtunnock@tunnockconsulting.ca

• community planning • building administration • adult education and training • municipal restructuring

File P-3040

February 27, 2020

Planning Report – Prichard – Consent – B-002/20
Southeast Parry Sound District Planning Board

Application

An application for a consent has been submitted to the Planning Board for a lot addition.

Location

The subject lands are located in Part of Lot 13, Concession 3, Lots 16 & 17, Plan M-89, within the Town of Kearney (Proudfoot). The subject lands are located on the east side of North Shore Road (see Figure 1).

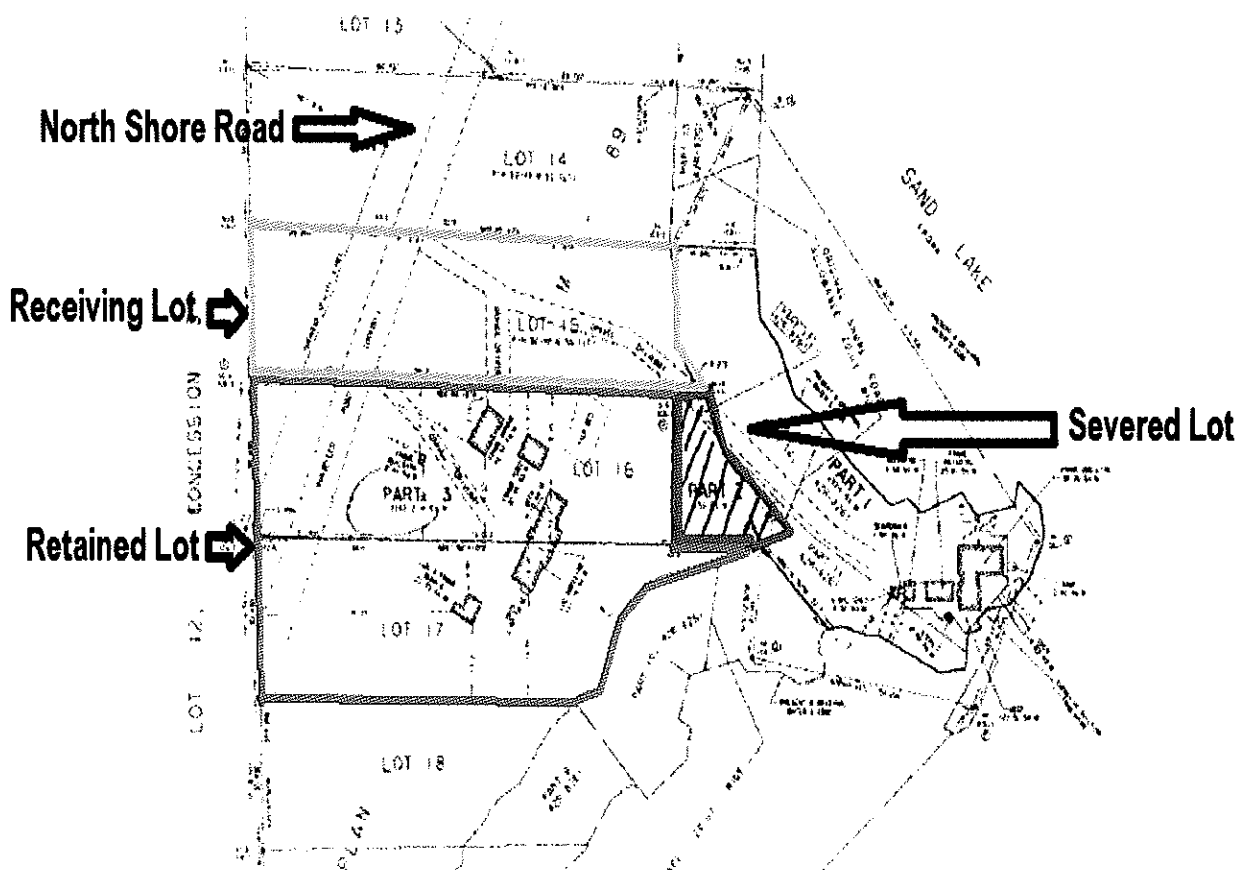


Figure 1: Plan of survey of all of lots 15 & 16, Plan M-89 and Part of the Original Shore Road Allowance in front of Lot 13, Concession 3

Background

The subject lands are accessed by North Shore Road, a municipal road that is maintained year-round. The topography of the subject lands is relatively flat. The land elevation varies between 340 C.G.D. and 343 C.G.D. The subject lands are mostly covered with mature woodland. Ornamental lawn surrounds the residential dwelling located on the retained lot.

The receiving lot of the proposed severed lands is Lot 15 Plan M-89. It is understood that the lot addition is required to purchase the shoreline road allowance in which the applicant's cottage is located. The receiving lot is currently vacant. A gravel driveway crosses over the benefiting lands and provides access to the cottage located on the adjacent shoreline road allowance.

The driveway providing access to the cottage located within the shoreline road allowance crosses through the proposed severed lands. As well, a portion of the tile bed servicing the applicant's cottage is located within the proposed severed lot.

The retained lot is occupied by a dwelling, garage, shed, and a small cabin.

Table 1: Lot Characteristics

	Severed Lands	Retained Lot
Lot Area	0.045 ha	0.6012 ha
Lot Frontage	31 m	60.8 m
Depth	20.68 m	89 m
Existing Use	Residential	Residential
Proposed Use	Residential	Residential

Official Plan

The subject lands are located within the Shoreline land use designation, as shown on Schedule 'A' of the Official Plan for the Town of Kearney. The Official Plan establishes the shoreline designation for all lands within 150 meters of any standing waterbody greater than 8 hectares or any substantive river. It is the goal of the Shoreline land use designation to protect the integrity of the natural environment, landscape, shorelines, and water quality and quantity for the enjoyment of both private and public users.

Section 3.3.1 of the Official Plan lists several lot requirements for new lots located within the Shoreline land use designation. Applicable requirements include:

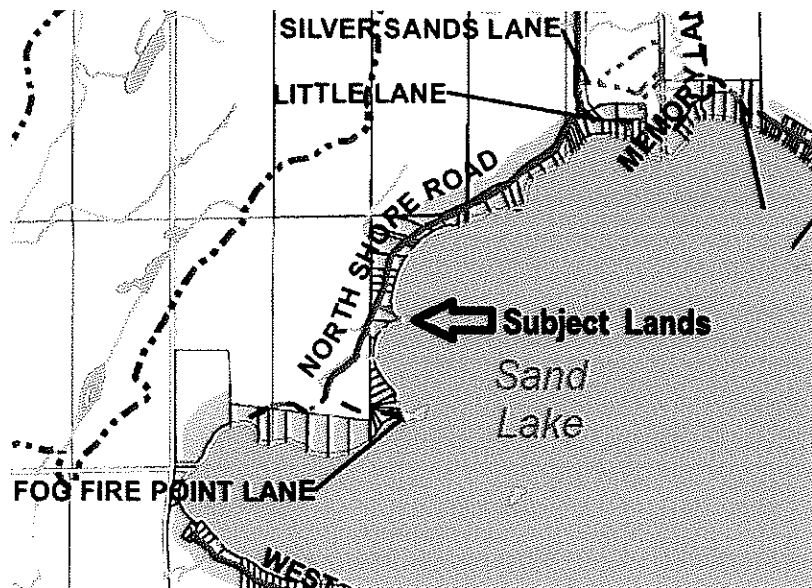
- That all lots be of sufficient size and dimension and possess terrain suitable to accommodate the proposed use. Additionally, provision for water supply, sewage disposal, and appropriate access should be considered;

- New lots shall be no smaller than 1 hectare (2.47 acres) in area with 60 metres (197 feet) of water frontage unless supported by a hydrogeological study. In no event shall a new lot in the Shoreline designation have a lot area less than 0.4 hectares (1 acre);

Following a review of section 3.3.1, I have the subsequent comments:

- The addition of the proposed severed lot to the benefiting lot will ensure appropriate access is provided to the cottage located within the shoreline road allowance. Additionally, the severance will ensure that the septic field can be located entirely on the same lot as the dwelling in which it services.
- Following the transfer of lands, the retained lot will be 0.6 hectares in size. Given that the 0.045 hectares being transferred are currently being used to service the adjacent lot, it is, in my opinion, that the on-site sewage services of the retained lot will not be impacted by the severance.

Section 3.3.4 (1) states, “new shoreline lots shall generally front on a road maintained throughout the year by the municipality.” I am satisfied that the proposed severance will ensure that access to the cottage located within the shoreline road allowance is appropriately accessed.



Legend

Rural Lands	Year Round Road	Stream
Shoreline	Seasonal Road	Waterbody
Mineral Aggregate Area	Private Road	Township Boundary
Mineral Mining Area	Snowmobile Trail	Municipal Boundary
Provincially Significant Wetland Area	Trail (Portage)	
	Accessway	

Figure 2: Schedule 'A' of the Official Plan

Zoning By-law

The subject lands are zoned Residential Waterfront (RWF) as per Schedule 'D' of the Zoning By-law. Single-detached dwellings are permitted within the RWF zone. The minimum lot size in the RWF is .4 hectares and the minimum lot frontage is 60 metres.

Following the transfer of lands, the retained lot will continue to meet the minimum lot area and frontage requirements of the RWF zone. Additionally, the benefitting lot will meet the RWF zone requirements.

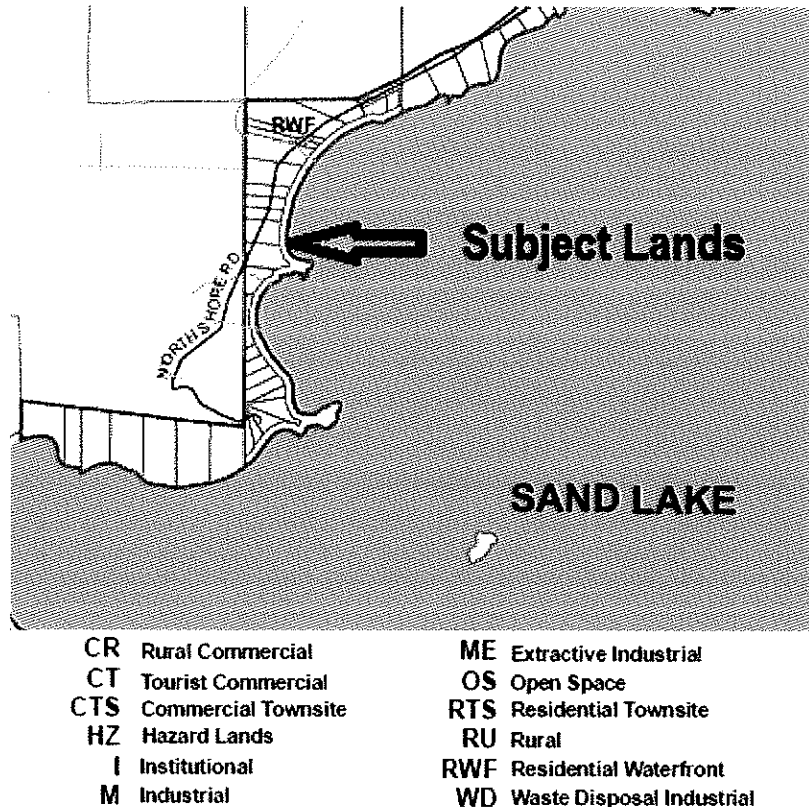


Figure 3: Schedule 'D' of the Zoning By-law

Provincial Policy Statement

The Provincial Policy Statement, 2014 (PPS) sets out land use planning standards that municipal decision-making must be consistent with.

Section 1.1.1 of the PPS states that Healthy, liveable and safe communities are sustained by promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term and by avoiding development and land use patterns which may cause environmental or public health and safety concerns; promoting cost-effective development patterns and standards to minimize land consumption and servicing costs; ensuring that necessary infrastructure, electricity generation facilities and transmission and distribution systems, and public service facilities are or will be available to meet current

and projected needs; promoting development and land use patterns that conserve biodiversity and consider the impacts of a changing climate. I am satisfied that the proposed consent will be cost-effective and avoid increasing costs to the Township. The subject lands are currently serviced by electricity. The proposed lot addition will ensure adequate access can be provided to the cottage located within the crown shoreline allowance.

Section 1.6.6.1 states that planning for sewage and water services shall promote water conservation and water use efficiency and shall integrate servicing and land use considerations at all stages of the planning process. Section 1.6.6.4 states that where municipal sewage services and municipal water services or communal services cannot be provided, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts. Section 1.6.6.6 states that planning authorities may only allow lot creation if there is confirmation of sufficient reserve sewage system capacity. The determination of sufficient reserve sewage system capacity shall include treatment capacity for hauled sewage from private on-site sewage services. I am satisfied that the lots are adequately serviced for the current and proposed uses. The retained lot currently has a single detached dwelling located on it, and it is currently serviced by a private well and on-site sewage system. The proposed lot addition will ensure that the tile bed located within the severed lands can be located within in the same lot as dwelling in which it services.

Recommendations

Having reviewed the Township's Official Plan and Zoning By-law as well as the Provincial Policy Statement, approval of this application is recommended subject to the standard conditions for consent.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Glenn Tunnock". The signature is written in a cursive style and is positioned above a faint, dotted rectangular stamp.

Glenn Tunnock, MPA, RPP



8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0
Tel.: 705 636-7752 Fax: 705 636-0527 Email: planning@townofkearney.ca

MEMORANDUM

TO: MAYOR AND COUNCILLORS
FROM: LINDA MOYER, PLANNING TECHNICIAN
SUBJECT: RELEASE AGREEMENT (**HARRISON**)
DATE: MARCH 13, 2020

RECOMMENDATION:

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves a partial release of the Agreement as it affects the lands described as Part 1, 42R-20725, as well as the removal of the Notice from title. The Clerk and/or Mayor are hereby authorized to sign the necessary documents.

BACKGROUND:

Consent Applications B-011/16, B-012/16 & B-013/16 were conditionally approved by the Planning Board in August 2016 to create three new lots for residential purposes in Part Lot 6, Concession 14 (Part 1, 42R-6866) in the Township of Bethune.

Two of the proposed lots and the retained lot are accessed via the Kearney Colonization Road which is municipally owned but not maintained by the Town. Severed Lot 1, now described as Part 1, 42R-20725 is accessed from Highway 518 E.

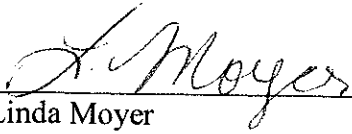
The conditions of approval required that the applicant enter into an agreement with the Town of Kearney, to be registered on title, to ensure that the Colonization Road is upgraded and maintained where required to provide safe access and to address matters of liability, insurance, maintenance of the road, provision of services, financial matters etc.

The agreement was reviewed and signed by the owner and registered on title to the subject lands, being Part 1, 42R-6866. The proposed lots were surveyed and granted final consent in 2017.

COMMENTS/CONSIDERATIONS:

A request has been received from the applicant's lawyer that the Town grant a partial release of the Agreement as it affects the lands described as Part 1, 42R-20725, as well as the removal of the Notice from the title to the lands, as the lot does not front on the Colonization Road and is accessed via Highway 518 East.

It is staff's understanding that the parcel has recently been sold, conditional upon the release of the agreement.



Linda Moyer
Planning Technician

THOMS & CURRIE
PROFESSIONAL CORPORATION
Barristers & Solicitors

Andrew Tymoszewicz, B. Comm. LL.B. M.B.A.

Amber Small, B.Sc. Hon., J.D.
(Practising under Amber Small Professional Corporation)

6 Main Street West
Suite 1
Huntsville, Ontario
P1H 2E1

Telephone (705)789-8844
Facsimile (705)789-6547
Email: amber.small@thomsandcurrie.com

February 26, 2020

Via E-Mail to Linda.moyer@townofkearney.ca

Town of Kearney
PO Box 38, 8 Main St.
Kearney ON P0A 1M0

Dear Ms. Moyer :

Re: Harrison sale to 2586581 Ontario Inc.
Highway 518 East, Kearney
Part Lot 6, Concession 14, Bethune
Being part 1 on Plan 42R20725
Roll No.: 49 18 020 007 29854 0000
Closing Date: February 28, 2020
Our File No.: 40019-20

We are the solicitors for the vendor in the above transaction which is scheduled to be completed on February 28, 2020.

Title is subject to Instrument No. GB103676 which is a Notice registered July 20, 2017 from Kim Harrison in favour of The Corporation of the Town of Kearney for non-maintenance of a municipal road.

We are seeking a Release of said Notice from Part 1 on Plan 42R-20725, as the property does not front on the Kearney Colonization Road and only relates to Part 2 on the said reference plan.

We have attached the following:

1. Copy of PIN 52158-0372
2. Copy of Plan 42R42R-6866
3. Copy of Plan 42R-20725.

We have taken the liberty of preparing a Release Agreement, copy attached.

Kindly review the attached and advise if the Town of Kearney will execute the attached Release Agreement.

A handwritten signature in black ink, appearing to be 'AS', written over a horizontal line.

Yours very truly,
Thoms & Currie Professional Corporation

Amber Small
AS:kl
Encls.

Properties

PIN 52158 - 0055 LT
 Description PCL 20989 SEC SS; PT LT 6 CON 14 BETHUNE PT 1 42R6866; KEARNEY
 Address 2661 HIGHWAY 518 EAST
 KEARNEY

Consideration

Consideration \$0.00

Applicant(s)

The notice is based on or affects a valid and existing estate, right, interest or equity in land

Name THE CORPORATION OF THE TOWN OF KEARNEY
 Address for Service 8 Main Street, P.O. Box 38
 Kearney, Ontario
 P0A1M0

This document is not authorized under Power of Attorney by this party.

This document is being authorized by a municipal corporation Brenda J. Fraser, Clerk/Administrator.

Statements

This notice is pursuant to Section 71 of the Land Titles Act.

The land registrar is authorized to delete the notice on the consent of the following party(ies) The Corporation of the Town of Kearney

Schedule: See Schedules

I Kourtney P. O'Dwyer solicitor make the following law statement the attached agreement is registered pursuant to Section 51(26) of the Planning Act, R.S.O. 1990, Chapter P.13 I, Kourtney P. O'Dwyer, Solicitor, state that Kim Harrison is one and the same person as Kimberlee Anne Harrison, as named on title.

Signed By

Kourtney Patricia O'Dwyer	311 George St., Suite 301 Peterborough K9J 3H3	acting for Applicant(s)	First Signed	2017 07 19
---------------------------	--	----------------------------	-----------------	------------

Tel 705-874-0404

Fax 705-874-1165

Kourtney Patricia O'Dwyer	311 George St., Suite 301 Peterborough K9J 3H3	acting for Applicant(s)	Last Signed	2017 08 11
---------------------------	--	----------------------------	----------------	------------

Tel 705-874-0404

Fax 705-874-1165

I have the authority to sign and register the document on behalf of the Applicant(s).

Submitted By

EWART O'DWYER	311 George St., Suite 301 Peterborough K9J 3H3	2017 08 11
---------------	--	------------

Tel 705-874-0404

Fax 705-874-1165

Fees/Taxes/Payment

Statutory Registration Fee	\$63.35
Total Paid	\$63.35

File Number

Applicant Client File Number : 1210-044

AGREEMENT
FOR USE/ALTERATION OF
MUNICIPAL ROAD

THIS AGREEMENT made this 23rd day of JUNE, 2017

BETWEEN:

THE CORPORATION OF THE TOWN OF KEARNEY
having its Municipal Office at
8 Main Street, P.O. Box 38, Kearney, Ontario P0A 1M0

(hereinafter called the 'Town')

OF THE FIRST PART

-AND-

Name: Kim Harrison

Address: 2661 Highway 518E
Kearney, Ontario P0A 1M0

(hereinafter collectively referred
to as 'the Applicant/Owner')

OF THE SECOND PART

WHEREAS the Town is the owner of a travelled road known as the Kearney Colonization Road;

AND WHEREAS the Kearney Colonization Road is not maintained by the Town;

AND WHEREAS the Southeast Parry Sound District Planning Board has granted approval of applications B-011/16, B-012/16 & B-013/16 to create three new lots for residential use, conditional upon the owner of the lands entering into an agreement with the Town to ensure that the Colonization Road is upgraded and maintained where required to provide safe access and to address matters of liability, insurance, maintenance of the road, provision of services and financial matters etc.;

AND WHEREAS Section 51(26) of the Planning Act provides that such agreement may be registered on the title of the land to which it applies and that the Town is entitled to enforce the provisions of the agreement against the Owner and any subsequent owners of the land;

AND WHEREAS By-law No. 2016-12 establishes policies for the use/alteration of unopened and/or unmaintained road allowances;

AND WHEREAS the Town supports the proposed access over the Kearney Colonization Road which is currently not maintained by the Town, subject to the policies contained in By-law 2016-12;

AND WHEREAS the Applicant/Owner is the owner of lands described as Pt. Lot 6, Concession 14, Part 1, 42R-6866, Township of Bethune, in the Town of Kearney;

NOW THEREFORE THIS AGREEMENT WITNESSETH, that in consideration of the covenants, agreements and terms hereinafter set out, the parties hereto covenant and agree with each other as follows:

1. AUTHORIZATION

The Town hereby grants to the Applicant/Owner permission subject to the terms and conditions of the Agreement, to perform work and use for access, that portion of the Kearney Colonization Road:

1.1 in the geographic Township of Bethune, Part Lot 6, Concession 14.

2. TERM OF AGREEMENT

This Agreement shall be effective as of the 23rd day of JUNE, 2017.

3. THIS AGREEMENT IS SUBJECT TO THE FOLLOWING CONDITIONS:

3.1 Acknowledgments

3.1.1 The Applicant/Owner acknowledges and agrees that the Kearney Colonization Road is an unmaintained municipal road.

3.1.2 The Applicant/Owner acknowledges and agrees that all improvements to the road and all related expenses are the sole responsibility of the Applicant/Owner and all such improvements must be approved by the Town.

3.1.3 The Applicant/Owner acknowledges and agrees that the Town assumes no liability, responsibility or obligation whatsoever to construct and/or maintain and/or repair the road.

3.2 Road Improvements and Maintenance

3.2.1 The angle of the turn from Highway 518 shall be improved to the satisfaction of the Town.

3.2.2 An overhead clearance of 5 metres shall be maintained for emergency vehicles.

3.2.3 A minimum width of 5 metres of road shall be maintained for all seasons.

3.2.4 A turnaround area shall be provided for emergency vehicles at the end of the maintained portion of the road.

3.2.5 Winter maintenance of the road shall include turnaround for emergency vehicles.

- 3.2.6 Work to include the application and leveling of granular material where necessary.
- 3.2.7 Work to be approved by the Public Works Supervisor.
- 3.2.8 All granular material used for upgrades shall be authorized by the Public Works Supervisor.
- 3.2.9 All works to be contained within the limits of the Kearney Colonization Road.
- 3.2.10 Road shall be maintained, at all times, in a safe, passable condition.

3.3 Liability Insurance

The Applicant/Owner shall forward to the Clerk of the Town, proof of Liability Insurance showing the Town of Kearney named as an insured. The coverage shall be a minimum of Five Million (\$5,000,000.00) Dollars. The Policy shall contain a provision that the Town must be given thirty (30) days notification prior to the cancellation or termination of the Insurance policy.

The Applicant/Owner shall maintain the policy of insurance in force during the currency of this Agreement. The Applicant/Owner's policy is the primary policy if a loss occurs or if any action, suit, claim or demand is brought as against the Town. The Applicant/Owner is responsible for the payment of all premiums and for the costs and expenses of defending or settling any such actions, suits, claims or demands as against the Town.

3.4 Expenses

All expenses are the responsibility of the Applicant/Owner. The cost of upgrading and maintaining the access and any costs incurred by the Town related to or arising from this Agreement shall be the sole responsibility of the Applicant/Owner and nothing in this Agreement shall be construed to impose an obligation on the Town to accept any responsibility whatsoever for its care or use.

3.5 Right to Use

The Applicant/Owner acknowledges that the public has the right to use the Road Allowance.

Nothing contained in this Agreement shall be construed as giving to the Applicant/Owner anything more than permission to make use of the Colonization Road for the purposes of access. In the event of the Applicant/Owner transferring or selling the lands or any portion thereof, the Applicant/Owner shall forthwith notify in writing the Clerk of the Town of such sale or transfer, together with the name and address of the transferee or purchaser.

4. **RELEASE AND INDEMNITY**

4.1 The Applicant/Owner assumes all responsibility for, and releases the Town, its officers, employees and agents from and against all losses, damages, costs, expenses, claims, liabilities, actions, causes of actions and demands whatsoever, whether occurring on or for or after the term of this Agreement, including any environmental liability.

4.2 The Applicant/Owner shall indemnify the Town, its officers, employees and agents from and against all losses, damages, costs, expenses, claims, liabilities, actions, causes of actions and demands whether occurring or caused before or after the term of this Agreement, that the Town, its officers, employees and agents may suffer, incur, be subject to or liable for as a result of the activities of the Applicant/Owner on the road allowance described above in Section 1.1.

5. **TERMINATION OF AGREEMENT**

The Town reserves the right to withdraw permission to use this colonization road if the Applicant/Owner is in breach of any of the terms of this Agreement or until such time as that portion of the road may be required by the Town.

6. **NO FETTERING OF DISCRETION**

Notwithstanding any of the provisions of this agreement, the parties hereto agree with each other that none of the provisions of this agreement is intended to operate, nor shall have the effect of operating, in any way to fetter either the municipal council which authorized the execution of this agreement or any of its successor councils in the exercise of any such council's discretionary powers, duties or authorities.

7. **NOTICE**

For the purpose of this Agreement, Notice can be given to the Applicant/Owner by prepaid Registered Mail at:

Kim Harrison
2661 Highway 518 E
Kearney, ON P0A 1M0

Notice shall be deemed to have been received on the fourth (4th) day after mailing.

8. **GENERAL**

8.1 This Agreement shall be for the benefit of, and be binding upon the parties hereto and their respective heirs, successors, administrators, and assigns.

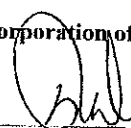
8.2 The Applicant/Owner agrees to register this agreement on the title of the lands described as Part Lot 6, Concession 14, Part 1, 42R-6866, geographic Township of Bethune, now in the Town of Kearney.

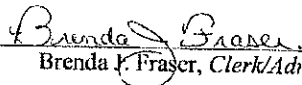
8.3 The Applicant/Owner shall not make any application to remove this agreement from the title of the lands described in Section 8.2 without the approval in writing of the Town of Kearney.

- 8.4 The Applicant/Owner agrees that all Agreements of Purchase and Sale shall include:
- a) Notice that the lot is accessed via an unmaintained municipal road.
 - b) A copy of this agreement.

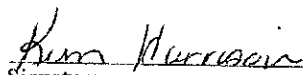
DATED this, the 23rd day of JUNE, 2017.

The Corporation of the Town of Kearney

Per: 
Lance Thrale, Mayor

Per: 
Brenda Fraser, Clerk/Administrator

DATED this, the 23rd day of JUNE, 2017.

Per: 
Signature

Kim Harrison
Print Name

Per: _____
Signature

Print Name



PARCEL REGISTER (ABBREVIATED) FOR PROPERTY IDENTIFIER

LAND
REGISTRY
OFFICE #42

52158-0372 (LPT)

PAGE 1 OF 1
PREPARED FOR Lovegrove
ON 2022/02/05 AT 03:51:46

* CERTIFIED IN ACCORDANCE WITH THE LAND TITLES ACT * SUBJECT TO RESERVATIONS IN CROWN GRANT *

PROPERTY DESCRIPTION:

PT LT 6 CON 14 BETHUNE ET 1 42R20725; TOWN OF KEARNEY

PROPERTY REMARKS:

CROWN GRANT SEE LP358. PLANNING ACT CONSENT IN DOCUMENT GB105307.

ESTATE/QUALIFIER:

REGULARLY:

FIN_CREATION_DATE
2017/09/29

FEE SIMPLE

DIVISION FROM 52158-0055

ABSOLUTE

OWNERS' NAMES

CAPACITY SHARE

HARRISON, KIMBERLEE ANNE

REG. NUM.	DATE	INSTRUMENT TYPE	AMOUNT	PARTIES FROM	PARTIES TO	CERT/CHKD
** PRINTOUT INCLUDES ALL DOCUMENT TYPES AND DELETED INSTRUMENTS SINCE 2017/09/29 **						
GB94510	2016/08/19	CHARGE		*** DELETED AGAINST THIS PROPERTY *** HARRISON, KIMBERLEE ANNE	ROYAL BANK OF CANADA	C
42R20725	2017/05/08	PLAN REFERENCE		THE CORPORATION OF THE TOWN OF KEARNEY		C
GB103673	2017/07/20	NOTICE REMARKS: AGREEMENT		HARRISON, KIMBERLEE ANNE HARRISON, KIMBERLEE ANNE	HARRISON, KIMBERLEE ANNE	C
GB105307	2017/09/08	TRANSFER		*** COMPLETELY DELETED *** ROYAL BANK OF CANADA		C
GB105957	2017/12/18	NO CHRG ADDR. OWNED				
GB120374	2019/04/23	DISCH OF CHARGE				
REMARKS: GB94510.						

NOTE: ACQUIRING PROPERTIES SHOULD BE INVESTIGATED TO ASCERTAIN DESCRIPTIVE INCONSISTENCIES, IF ANY, WITH DESCRIPTION REPRESENTED FOR THIS PROPERTY.
NOTE: ENSURE THAT YOUR PRINTOUT STATES THE TOTAL NUMBER OF PAGES AND THAT YOU HAVE PICKED THEM ALL UP.

PLAN 42R-6866
 M.P.S. - B620

APPROVED BY THE DISTRICT ENGINEER
 DISTRICT OF PARRY SOUND
 M.P.S. - B620

CAUTION
 THIS PLAN IS NOT A PLAN OF SUBDIVISION WITHIN THE MEANING OF THE PLANNING ACT

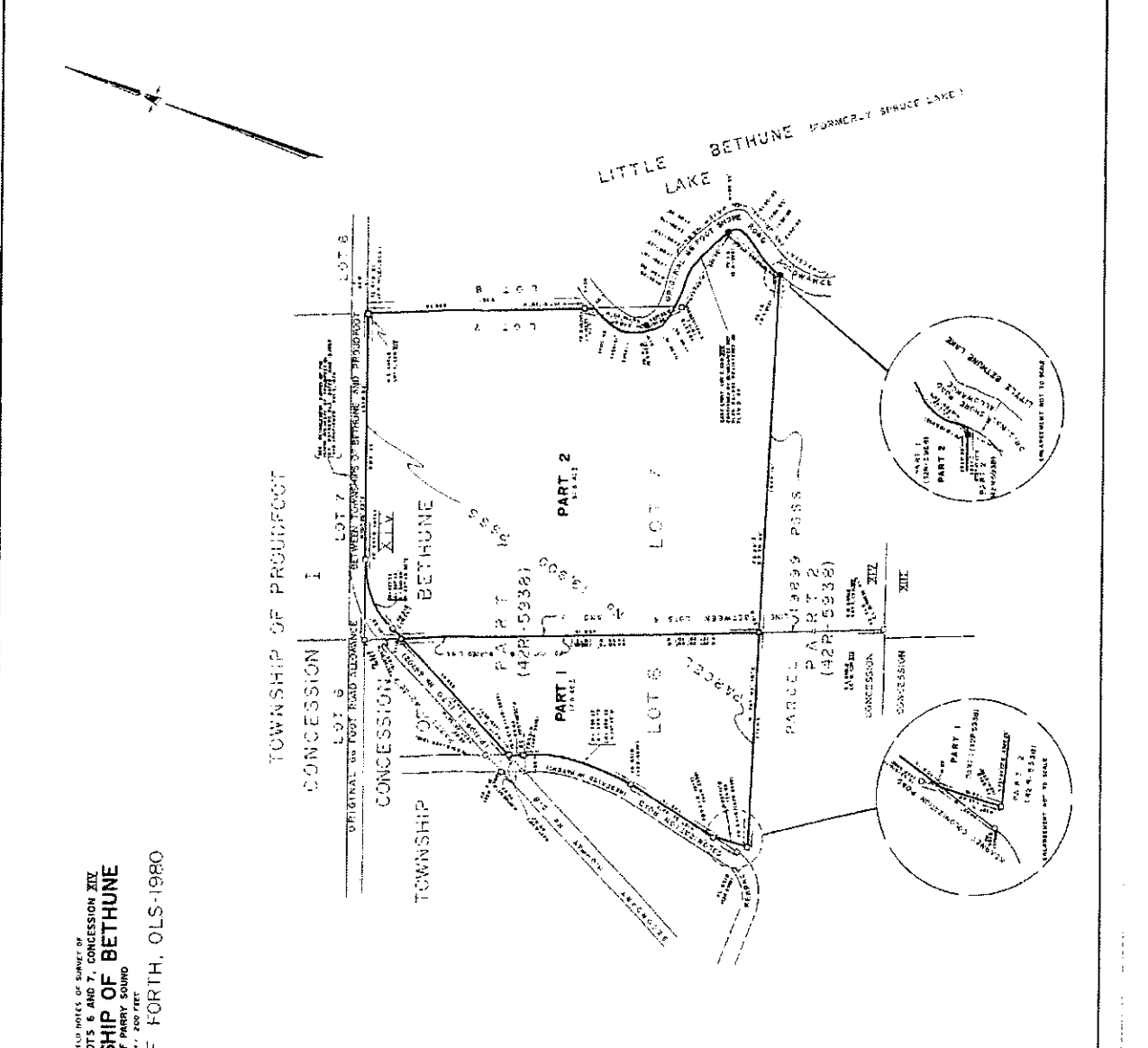
NOTES
 1. RECORDS SEE APPROVING OFFICE FOR THE ORIGINAL PLAN OF THE AMBIGUOUS LINES OF BOUNDARY BETWEEN LOTS 6 AND 7, CONCESSION XIV, DISTRICT OF PARRY SOUND.

LEGEND
 D. 1/4" = 1' DISTRICT BOUNDARY
 S. 1/4" = 1' CONCESSION BOUNDARY
 L. 1/4" = 1' LOT BOUNDARY
 P. 1/4" = 1' PARCEL BOUNDARY
 O. 1/4" = 1' OTHER BOUNDARY

SURVEYOR'S CERTIFICATE
 I, PAUL F. FORTH, SURVEYOR, DO HEREBY CERTIFY THAT THE ABOVE DESCRIBED LOTS, PARCELS AND CONCESSIONS ARE THE SAME AS SHOWN ON THE ORIGINAL PLAN OF THE DISTRICT OF PARRY SOUND, DISTRICT OF PARRY SOUND, ON OCTOBER 7, 1980.

PAUL F. FORTH
 DISTRICT SURVEYOR
 DISTRICT OF PARRY SOUND

PLAN 42R-6866
 M.P.S. - B620



PAUL F. FORTH, OLS-1980
 TOWNSHIP OF BETHUNE
 DISTRICT OF PARRY SOUND

SCALE 1" = 200 FEET

CONCESSION I

CONCESSION XIV

CONCESSION XIX

LOT 6

LOT 7

LOT 8

PARCEL PART 1
 PARCEL PART 2

LITTLE BETHUNE LAKE

FORMERLY SPRUCE LAKE

Properties

PIN 52158 - 0372 LT

Description PT LT 6 CON 14 BETHUNE PT 1 42R20725; TOWN OF KEARNEY

Applicant(s)

Name THE CORPORATION OF THE TOWN OF KEARNEY

Acting as a company

Address for Service 8 Main Street, P.O. Box 38, Kearney, ON. P0B 1M0

I, Name _____ Title _____ Name _____ Title _____, have the authority to bind the corporation.

This document is not authorized under Power of Attorney by this party.

Statements

I THE CORPORATION OF THE TOWN OF KEARNEY - APPLICANT registered owner(s) of the lands hereby apply under section 75 of the Land Titles Act to have the register for the said PIN amended by: DELETE NOTICE REGISTERED JULY 20, 2017 AS INSTRUMENT GB103673. THE CONSENT OF THE CORPORATION OF THE TOWN OF KEARNEY IS ATTACHED

RELEASE AGREEMENT

THIS RELEASE AGREEMENT made in duplicate this ____ day of February, 2020

BETWEEN:

KIMBERLEE ANNE HARRISON
Hereinafter called and referred to as the "Owner"

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWN OF KEARNEY
Hereinafter called and referred to as the "Town"

OF THE SECOND PART

WHEREAS:

1. Pursuant to an Agreement for Use/Alteration of Municipal Road of The Corporation of the Town of Kearney entered in an Agreement Kim Harrison dated the 23rd day of June , 2017 and registered in the Land Registry Office for the Registry Division of Muskoka on the 20th day of July ,2017 as Instrument No. GB103673. Said Agreement affected the lands described as Part Lot 6 , Concession 14, Bethune, now in the Town of Kearney, District Municipality of Parry Sound and designated as Part 1 according to Plan 42R6866.
2. The present Owner is now requesting a partial release of the Agreement referred to above, as it affects a portion of the lands described therein, now re-described as follows:

Part Lot 6, Concession 14, Bethune, designated as Part 1, Plan 42R20725, now Town of Kearney, District of Parry Sound.

IN CONSIDERATION OF THE SUM OF ~~—TWO—~~ (\$2.00) DOLLARS of lawful money of Canada, now paid by the Owner to the Town, the receipt whereof is hereby acknowledged, the Town releases and discharges the Owner from all obligations contained in the Agreement dated the 23rd day of June, 2017 as it relates to the lands described in (2) above and registered in the Land Registry Office for the Parry Sound as Instrument No. GB103673.

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF

) THE CORPORATION OF THE TOW
) OF KEARNEY

)

)

)

)

)

)

)

)

)

)

)

)

Name:
Title:

Name:
Title:

Date	Pick Up	Kearney	\$	Sand Lak	\$	Notes
14-Feb		47		17	\$20	Con
15-Feb		32		14	\$5	Con
16-Feb		68		4		
17-Feb	19	44		16		
18-Feb		46		10	\$30	25C, 4F
21-Feb		?		?		
22-Feb		?		?		
23-Feb		?		?		
24-Feb		?		?		
25-Feb		?		?		
28-Feb		31		8		
29-Feb		39		5		
01-Mar		39		10		
02-Mar	14	43		21	\$10	5C, 5F
03-Mar		?		?		
Total					\$65	

I was away the week of Feb. 21- Feb. 25 due to the passing of my father
I was absent Mar. 3 due to cataract surgery.
Bin exchange was ordered through Ross.

Martin Filmore

THE CORPORATION OF THE TOWN OF KEARNEY

STAFF REPORT

TO: Mayor and Council
FROM: Cindy Filmore, Senior Office Assistant
SUBJECT: Additional Office Space
DATE: March 13, 2020

Recommendation:

WHEREAS it has been determined that additional office space is required in order that the business of the Municipality may be conducted;

AND WHEREAS Staff have researched the availability of portable office space within Ontario, and found two reputable companies to provide such services

NOW THEREFORE BE IT RESOLVED that Council directs staff

Background

In a review of the current office space and staffing, it was determined that there is insufficient space for office staff to work effectively and efficiently in order to complete the business of the Town, to meet with residents and ratepayers, to speak with the public, and to provide work space for all necessary staff.

Various options could be utilized to best address this situation in a timely fashion:

1. Construction of additional facilities
2. Re-configuration of current facilities, utilizing more of the facility for office space
3. Rental of portable office space until such time as additional office space can be constructed or re-configured

Considerations

Construction and re-configuration will take time and expense to best address the situation. Portable Office Space could be rented until such time as processes are in place to provide additional internal office space.

Staff researched the available options for portable office space and determined that two options are available in our area of Ontario.

1. Armstrong Trailer Rentals: Offers portable office trailers of various sizes, including 10 x 30 options at a cost of \$450/mo plus \$375 deliver & pick up charges (+ HST)
2. ATCO Structures and Logistics Ltd.: offers portable office trailers of various sizes, including 10 x 32 options at a cost of \$640/mo plus \$1395 delivery & pick up charges (+ HST)

Respectfully submitted by:

Cindy Filmore

Brenda Fraser

From: Susan Church <susan.church@blueskyregion.ca>
Sent: March 5, 2020 2:51 PM
To:

Cc:
Subject:
Attachments:

Good afternoon all,

I am pleased to provide an update (attached) regarding the Broadband Project for which Blue Sky Net issued an RFP seeking interested vendors to provide upgraded Broadband service in your communities. That process has now concluded and a vendor has been selected. Our intention now is to submit an application to the CRTC Broadband Fund, which is due to close on March 27th. Following that, we will also submit an application to the Universal Broadband Fund and the Provincial Broadband Fund, whenever they open to applications.

Regrettably not all areas within this region are eligible for funding, since the criteria for eligibility is very narrow. The Fund uses the hexagon mapping system and if one household has access to 50/10 Mbps service, then the whole hexagon is not eligible. Keeping the need to develop a sustainable business case in mind, the communities chosen for this project were so chosen because there was funding eligible for them.

I have also attached another draft resolution that we will need to send along with our application and it is our hope that your Council will approve the resolution and send us a copy at your very earliest convenience. If you do not have a meeting that is scheduled that will permit a resolution to be passed, a letter of support would suffice.

Thank you so much for your anticipated support.

With regards,

Susan

--

Susan Church
Executive Director
Blue Sky Economic Growth Corporation
102-150 First Ave. West
North Bay, ON P1B 3B9
tel:(705) 476-0874 ext. 211
www.bluesky.net.ca
susan.church@blueskyregion.ca



The information transmitted is intended only
for the person or entity to which it is addressed



Town of Kearney

8 Main Street PO Box 38 Kearney ON POA 1M0

TOWN COUNCIL RESOLUTION

MOVED BY: _____ SECONDED BY: _____

WHEREAS reliable, high speed, affordable access to the Internet and e-connectivity is imperative for Kearney residents, businesses, non-profit organizations and visitors;

AND WHEREAS internet and e-connectivity are changing how humans interact with each other and with the world at large, as well as being a driving force for the current and future economy;

AND WHEREAS internet and e-connectivity create opportunity for increased innovation for consumers, businesses, agriculture, government, education, social and health development;

AND WHEREAS municipalities that prioritize and provide access to advanced internet infrastructure such as fibre, are surpassing those that do not in terms of social, economic and knowledge development;

AND WHEREAS the Town of Kearney must plan and prioritize for the deployment and adoption of this infrastructure including but not limited to pursuing collaborations and partnerships in the efforts to effectively achieve greater access to affordable high-speed internet throughout the region;

AND WHEREAS much of Kearney does not have access to greater than 5MBps internet service, which is well below the CRTC standard of 50/10 Mbps;

AND WHEREAS, the municipal Council of Kearney acknowledges that access to the internet and e-connectivity is a crucial part of our community mission to promote public safety, health, well-being and prosperity in order to improve the quality of life for present and future generations;

THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney supports Blue Sky Economic Growth Corporation's application to all government Broadband funding programs that will seek to provide funding to Spectrum Telecom Group Ltd to build a fibre and wireless access project in the region of Almaguin and North Parry Sound.

DEFERRED

WITHDRAWN

DEFEATED

CARRIED

RECORDED VOTE Requested by:

Member	Yes	No	Absent
PHILIP, Cheryl			
RICKWARD, Mike			
STERMSEK, Liz			
ZIRALDO, Paul			
BALLANTYNE, Carol <i>Mayor</i>			

Mayor: _____

Date: March 13, 2020

Res No: /13/03/2020

CONFIRMATION OF AGREEMENT

The Corporation of the Town of Kearney
8 Main St, Kearney, ON P0A 1M0
(As Client)

and
LAROCQUE ELDER ARCHITECTS, ARCHITECTES INC.
(As Consultant)

Scope of Services

Work to proceed on hourly basis to the following upset limits. Reimbursable expenses shall be paid in addition to the fee, plus 10% coordination, plus applicable taxes.

1. Base AutoCAD / Measured drawings of the building including building elevations and roof plan.
By Aerial Best \$6,000
2. Designated Substance Survey (DSS)
By Englobe (North Bay office)
Estimated at \$5,000. This includes a site visit, sampling of various suspect materials, laboratory testing and final DSS report.
3. Building Condition Survey (BCA) and reserve fund matrix. (Architectural, Structural, Mechanical and Electrical).
Estimated at \$30,000 plus HST

The estimated breakdown of consultant fees is as follows:

Architectural	\$13,500	LEA Architects
Structural	\$3,500	A2S Structural Engineers
Mechanical	\$4,000	JAIN
Electrical	\$4,000	JAIN
Reserve Fund Matrix	\$5,000	LEA, A2S, JAIN

4. Space planning analysis, user group interviews and the development of a functional program.
Estimated at \$5,800.

This phase of the project is essentially a continuation of where we left off during our site tour of the municipal offices and ancillary user group/community spaces and follow up discussion on November 5th, 2019. It is our intention to re-initiate the process by interviewing key municipal department supervisors, community users and stakeholders in order to summarize the findings into a comprehensive Functional Program. A chart that will list the spaces as they are today complete with photo inventory and comments describing how they can be improved to meet the Accessibility for Ontarians with Disabilities Act (OADA) and the Ontario Building Code. In addition, a complementary document that indicates the required space allocation based on the findings of the needs assessment / interview process will be presented as part of the document.

5. Space Planning study. The development of design options and high level costing.
Estimate between \$6,500 to \$9,500 depending on the number of options available.

Following the approval of the Functional Program, we will develop two to three design options with high level cost estimates to test the development potential of the Municipal Offices / Community Hub. This work would include block schematic designs clearly identifying areas to be renovated and areas / departments requiring expansions. The options would also look at how to stage and phase the work in order to minimize disruption of services.

6. Design Development of the preferred option / further analysis and destructive investigation.
We estimate this work to be between \$8,500 and \$15,000 depending on the level of destruction / investigation required.

This phase of the work entails developing one of the design options in more details. Once the preferred design option is approved, we would then if necessary conduct specific exploratory work that may require deconstruction. This is to uncover areas of concerns or to simply confirm how parts of the building were originally constructed.

7. Design Presentation to Council followed by a Public presentation for community buy-in. Estimated between \$2,000 and \$4,000 depending on the number of presentations required.
8. Preparation of a business plan. This will be determined based on the outcome of the studies listed above.
9. Investigate funding options and apply for funding. This work will be undertaken by the municipality.

Basis for Fee Calculation

- Architectural
- Structural
- Mechanical/ Electrical
- Civil
- Landscape
- Interior Design
- Other
- Review Zoning Bylaws, development limitations and coordinate with authorities having jurisdiction.
- Per site visit, plus applicable taxes and disbursements.
- Hourly to an upset limit of \$ 75,300 plus applicable taxes and disbursements.

Additional or Special Services

Additional Services approved in writing by the Client shall be invoiced at Standard Hourly Rates or as otherwise agreed. No additional work will be performed unless requested and approved in writing by the Client.

- A Lump Sum Fee of: \$_____.
- At Architect's Standard Hourly Rates.
- Percentage-based Fee of: % of the Construction Cost as defined.
- A Deposit of: \$ NIL.
The deposit is a minimum amount payable under this Agreement, and will be credited against the final invoice.
Reimbursable expenses are charged at cost plus 10 % for administration and include charges for: printing, copying, delivery, communication, travel and if authorized, lodging, special photography or models.

-
- This Agreement augments a previously executed Agreement
 - This Agreement alone shall form the Agreement between the Client and the Consultant
 - This Agreement shall be superseded by an OAA Standard Form of Contract for Architect's Services – Document 600, 2013 to be prepared by the Consultant.

Signed in agreement to terms herein on pages 1 through 4.

Client Name

The Corporation of the Town of Kearney

Client Signature, Title and Date



Jean Larocque, OAA, OAQ, MRAIC, LEED AP BD+C
Larocque Elder Architects, Architectes Inc.

Conditions

1. Architectural services shall be provided as defined herein and in accordance with the OAA Standard Form of Contract for Architect's Services – Document 600, 2013, and in the event of any dispute, the terms of the OAA Standard Form of Contract for Architect's Services shall govern this Agreement.
2. If the project is abandoned or delayed for any reason, the Client shall pay the Architect the value of services rendered to the date of abandonment or delay.
3. Unless otherwise agreed, invoices for payment will be issued monthly and are due upon receipt. Any unpaid invoice shall bear interest, calculated monthly at the rate of 24% per annum, commencing 30 days after the date that the Architect submits the invoice.
4. The Architect reserves the discretionary right to discontinue services in the event of non-payment of fees.
5. The Architect's Professional liability is limited to the total amount of fees received on this project. The Architect shall not be responsible for:
 - a. acts or omissions of contractors, suppliers or any other persons performing any work, or for failure of any of them to carry out the work in accordance with the construction documents;
 - b. control, or supervision, or responsibility for construction means, methods, techniques, schedules, sequences or procedures, or, for safety precautions and programs required in connection with the work;
 - c. any changes made to the Architect's design, drawings or documents without the Architect's knowledge and approval;
 - d. decisions made by the Client without the advice of the Architect or contrary to, or inconsistent with, the Architect's advice;
 - e. interpretations by an authority having jurisdiction which differs from that of the Architect regarding statutes, regulations, laws and by-laws;
 - f. any consequential loss, injury, or damages suffered by the Client, including loss of use or earnings and interruption of business;
 - g. any and all matters arising from or related to toxic or hazardous substances or materials.
6. Architect fees indicated do not include Applicable Taxes, which will be added to each invoice.
7. Hourly charges and expenses are reviewed annually and are subject to change, upon notification in writing by the Architect and approval by the Client.
8. Plans, sketches, drawings, graphic representations, reports and specifications prepared by or on behalf of the Architect are Instruments of Service. The Architect retains the property, copyright and moral rights for the Instruments of Service whether the Project for which they were made is executed or not. Their alteration by the Client or any other person is prohibited. The Client may retain copies including electronic, digital or other reproducible copies, of the Instruments of Service for information and reference in connection with the Client's use and occupancy of the Project. Copies may only be used for the purpose intended and for one time use, on the same site, and for the same Project, by this Client only and may not be offered for sale or transfer without express written consent of the Architect. The Client's use of Instruments of Service is contingent upon full payment to the Architect for services rendered.

Time Basis and Reimbursable Expense Schedule

Architectural Services

Architects LEED AP	\$165.00	per hour	Senior Technical CADD	\$ 90.00	per hour
Architects	\$150.00	per hour	Project Assistant	\$ 60.00	per hour
Project Manager	\$105.00	per hour	Junior Technical CADD	\$ 60.00	per hour
Intern Architect	\$ 90.00	per hour	Graphic Designer	\$ 90.00	per hour

Consultants / Sub-consultants, Outside Services - cost plus 10%

Architectural Services Reimbursable Expenses

Mileage:	based on Canada Revenue Agency prescribed rates	
Photocopying:	per copy	\$ 0.30 b&w; \$ 0.50 colour
Drawings, Prints, Plots (in-house):	8.5x11, 8.5x14 size B&W	\$ 0.30
	8.5x11, 8.5x14 size colour	\$ 1.50
	11x17 size B&W	\$ 2.00
	11x17 size colour	\$ 3.00
	24x36 size	\$ 2.50
	35x47 (AO) size	\$ 3.50
	36x48 size	\$ 4.00
Airfare, Accommodation, Meals, Other Travel Expenses:		cost
Long Distance:		cost
Courier, Postage, Freight:		cost
Photography and Digital Photography:		cost or \$ 0.50 per digital frame
Outside Reproduction and CADD Printing:		cost
Outside Service Agencies:		cost
Outside Consultant Disbursements:		cost
Other Disbursements or Costs Not Noted Elsewhere:		cost

Signed in agreement to rates listed herein.

Client Name

The Corporation of the Town of Kearney

Client Signature, Title and Date



Jean Larocque, OAA, OAQ, MRAIC, LEED AP BD+C
Larocque Elder Architects, Architectes Inc.

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: AP - GENERAL AP				
Computer Cheques:				
29618	2020-02-10	Andrew Buzzeo	Dinners/maps DOG SLED RACES	188.62
29619	2020-02-19	Bell Canada	Feb/20 phone ALL DEPTS	782.03
29620	2020-02-19	Alastair Biscaia	8th place prize ski-joring DOG SLED RACES	25.00
29621	2020-02-19	Brandt	Dec/19 acct chg P/W	19.52
29622	2020-02-19	Burk's Falls Building Ctr Ltd	FD trg material	91.43
29623	2020-02-19	Castle Antiques & Trophies	3 medals & plaques-Dog Sled	45.48
29624	2020-02-19	Matthew Clouthier	Kms Jan 6-Feb 3/20 BLDG DEPT	1,044.00
29625	2020-02-19	Currie Truck Centre	P/W plow guide sets	353.67
29626	2020-02-19	Andre Dallaire	Snowmobiles- parts & labour DOG SLED RACES	855.25
29627	2020-02-19	France Dallaire	2020 Dog sled glasses	102.00
29628	2020-02-19	Caitlin Deevey	OAPSO trg-May 24-29th BY-LAW ENFOR	423.00
29629	2020-02-19	Fetterley's Gas & Convenience	Dog Sled races 2020	1,002.22
29630	2020-02-19	Martin Filmore	Kms Dec 20-Feb 11/20 TRANS STN	210.54
29631	2020-02-19	Brenda Fraser/Kawartha C U	RRSP IN LIEU VACATION 2019	2,740.40
29632	2020-02-19	Glen Martin Ltd.	KCC supplies	207.11
29633	2020-02-19	Health Sciences North	2020 Medical direction FIRST RESPONSE	3,750.00
29634	2020-02-19	Brian Horsman	Jan 8-Feb 5 Kms McM/Mon BLDG DEPT	384.54
29635	2020-02-19	Huntsville Truck Repair	P/W MV3 Dash valve etc	547.66
29636	2020-02-19	Hydro One Networks Inc.	Dec/19 hydro ALL DEPTS	4,360.54
29637	2020-02-19	Jones Motor Lines	D/sled races-portables	429.40
29638	2020-02-19	Kennedy Ins Brokers Inc	2020 Insurance-all depts	97,244.80
29639	2020-02-19	Treasure Lotton	2020 Dog Sled Races expenses	233.91
29640	2020-02-19	Min Of Fin-Ontario	Kallio Trans Land permit	192.10
29641	2020-02-19	Moore Propane Ltd.	Propane P/W, KCC & FD GENERATOR	1,970.95
29642	2020-02-19	Municipal Planning Services	Planner fees-White's Farm	1,875.80
29643	2020-02-19	Municipality of Magnetawan	FD Share-2ndGen Simulator	1,567.10
29644	2020-02-19	Muskoka Clean Water	Service water systems KCC, P/W & FD	1,058.81
29645	2020-02-19	Muskoka Springs Inc	KCC water jugs	21.21
29646	2020-02-19	Northern Rhodes Artistry	Wolf carving DOG SLED RACES	500.00
29647	2020-02-19	Northern Nerds	IT maintenance ADMIN	542.40
29648	2020-02-19	Olympic Printing	2020 Trans Stn cards-1800	124.30
29649	2020-02-19	Leonard Peacock	1 2x4 sign DOG SLED RACES	65.00
29650	2020-02-19	Craig Pestell	7th place-Ski-joring DOG SLED RACES	25.00
29651	2020-02-19	Purolator Inc.	Courier chgs ADMIN	29.64
29652	2020-02-19	Matt Quagarello	Prize 10th place Ski-joring DOG SLED RACES	25.00
29653	2020-02-19	Receiver General for Canada	FB - ANNUAL RADIO LIC RENEWAL	1,022.02
29654	2020-02-19	Reeder Web Design	D/Sled web maint	126.96
29655	2020-02-19	Michael Rickward	Kms- ROMA Conference COUNCIL	307.40
29656	2020-02-19	Royal Bank Visa	ALL DEPTS - VISA	3,822.01
29657	2020-02-19	Mike Sims	Work Jacket & gloves KCC	293.78
29658	2020-02-19	Smellies Copy & Print Shop	Print&send Interim taxes ADMIN	902.06
29659	2020-02-19	Spectrum Telecom Group Ltd.	FD internet Feb/20	282.44
29660	2020-02-19	Telequip Systems Limited	P/W annual radio lic	655.40
29661	2020-02-19	Telizon Inc	Feb/20 phone long dist ALL DEPTS	2.92
29662	2020-02-19	Tulloch Engineering Inc	Jan Eng fees-Sand Lk & PERRY LK BYRAMPS	3,898.50
29663	2020-02-19	Waste Connections of Canada	Jan/20 RECYCLING	8,389.60

Town of Kearney
List of Accounts for Approval
As of 2020-03-05
Batch: 2020-00012 to 2020-00014

Payment #	Date	Vendor Name	Reference	Payment Amount
29664	2020-02-19	Tori White	Castle Antiques <i>DOG SLED RACES</i>	768.09
29665	2020-02-26	Abell Pest Control	KCC March pest control	135.70
29666	2020-02-26	APC Auto Parts Centres	FD Vehicle battery	181.79
29667	2020-02-26	Bell Mobility Inc.	Feb/20 cell phone <i>P/W KCC</i>	81.74
29668	2020-02-26	Bray Motors Ltd.	FD 310 annual safety <i>FD</i>	502.91
29669	2020-02-26	Brandt	P/W b/hoe repair no start	1,090.35
29670	2020-02-26	CGIS Spacial Solutions	CGIS Apr-June 30	2,175.69
29671	2020-02-26	E. Grigg & Associates	P/W propane trg	305.10
29672	2020-02-26	Mark Earl	Feb 13/20 kms propane trg	63.80
29673	2020-02-26	Entandem	KCC SOCAN 2020 fees	84.43
29674	2020-02-26	Gilroy's Tire	FD-repair flat tire 310	28.25
29675	2020-02-26	GIN-COR	P/W Freightliner tool box	1,011.35
29676	2020-02-26	HubbCap	Grader blades	880.72
29677	2020-02-26	LAS-Local Authority Services	Copier paper - <i>Admin</i>	245.75
29678	2020-02-26	LEA-Larocque Elder Architects	KCC architect fees	1,463.76
29679	2020-02-26	Manulife Financial	Mar/20 Manulife	1,866.04
29680	2020-02-26	Min Of Fin-Ontario	FD-NFPA Trg	65.00
29681	2020-02-26	Moore Propane Ltd.	P/W propane	461.77
29682	2020-02-26	NEPSMAA/NEFEC	FD 3-NEPSMAA conf	1,288.20
29683	2020-02-26	North Bay/Parry Sound District	Mar/20 Health Unit levy	2,259.25
29684	2020-02-26	Garry Pratt	Rezoning refund <i>PLANNING</i>	500.00
29685	2020-02-26	Russell Christie LLP	Legal fees-Tax Reg 11300	1,779.45
29686	2020-02-26	Salvation Army	In Memory donation M Filmore	100.00
29687	2020-02-26	Gayle Wheeler	Feb/20 exercise classes	1,560.00
29688	2020-02-26	WPCI	P/W W/Foreman cell phone - <i>NEW</i>	203.97
Total for AP:				161,844.63

Moved by:

Seconded by:

Be it resolved that Council has received and have no objections to be noted for Cheque #29618 to #29664 in the amount of \$161,844.63.

Mayor

Clerk/CAO/Treasurer

CHIEFS REPORT

March 5th, 2020.

Training

We have had a truck check night. We have also had two fire practices one on reading smoke utilizing the props I made for the practice. One very informative HCN gas awareness practice.

Fire Prevention

I have been to Hunters Bay and did a twenty-minute interview on snowmobile safety and awareness. I am hoping to get in and do some public service spots re: ice safety and smoke alarms. We always remain available for any concerns from ratepayers.

Equipment

The pumper and tanker have been certified. The pickup has been done as well. Other trucks are in que to be done when due.

I have researched and added the budget items council had requested.

We have had one medical call as well as four snowmobile MVC calls, and one suspected chimney fire.

I am also attending regular chiefs' meetings.

I am working on the asset management plan

I am always available to answer any questions either by phone, email or at the Firehall.

Paul Schaefer

Fire Chief, Town of Kearney

February 26, 2020

PN 184055

Via E-Mail Only (matt.heavens@townofkearney.ca)

The Town of Kearney

8 Main Street, P.O. Box 38

Kearney, ON

POA 1M0

Attention: Mr. Matt Heavens

**Subject: Tender Review and Report, Tender #18-4055-06, #18-4055-07
Sand and Perry Lake Boat Launch Rehabilitation**

Five (5) sealed tenders for each of Sand and Perry Lake Boat Launch Rehabilitation Tenders (18-4055-06 and 18-4055-07) were received prior to the prescribed time of 12:00 noon and opened publicly at 1:00 pm on Wednesday February 19, 2020 at The Town office in Kearney.

The tender amounts for each Contract were read publicly as follows:

18-4055-06 Sand Lake:

1. CSL Group Ltd. \$108,725.00
2. Hawk River Construction Ltd. \$114,660.39
3. Fowler Construction Company Ltd. \$118,141.85
4. Galcon Marine Ltd. \$145,055.96
5. Arenes Construction Ltd. \$163,191.00

18-4055-07 Perry Lake:

1. CSL Group Ltd. \$94,555.00
2. Hawk River Construction Ltd. \$94,923.57
3. Fowler Construction Company Ltd. \$118,760.98
4. Galcon Marine Ltd. \$136,933.93
5. Arenes Construction Ltd. \$116,838.00

Tender amounts were recorded by the Town. Other tender article items were reviewed publicly and recorded by the Town.

Following the tender opening, the tenders from all tenderers were reviewed in detail by Tulloch. A table for each Contract is attached summarizing the results of all five (5) tenders plus the Engineer's Pre-Tender Estimate. Our review and analysis of the tenders follows.

The original copies of the five (5) tenders for each Contract were delivered to Tulloch. We have reviewed the tenders provided by the Town and note that they are all properly signed and sealed / witnessed.

Informal or Unbalanced Tenders

We did not find informalities, conditions or additions in any of the five (5) tenders for each Contract.

Tender Deposit and Agreement to Bond

All five bidders provided the required tender deposit in the minimum amount of 10% of the tender amount in the form of a bid bond. An Agreement to Bond was provided by all five (5) bidders.

Addenda

There was one (1) addenda issued during the tender for each Contract. All five (5) tenderers acknowledged the addenda in the appropriate area of the Form of Tender.

Exceptions or Exclusions

None of the tenderers made any exceptions or exclusions to their tender.

Tenderers Similar Experience, Sub-Contractors / Suppliers and Staff / Equipment

All five (5) tenderers submitted the appropriate completed schedules. All tenderers have shown appropriate similar experience and staff / equipment. Tulloch has not worked with the following tenderers previously; CSL Group Ltd., Arenes construction Ltd., and Galcon Marine Ltd. Tulloch has worked with Fowler Construction Company Ltd. and Hawk River Construction Ltd. We have contacted CSL Group Ltd.'s references and have had the following responses:

MNR – “Very good to work with as a general contractor, they constructed a boat launch that included docks, concrete slab, armour stone, rip rap and removals. All site supervisors were good to deal with. The jobs were completed on time and within budget”.

Toronto Region & Conservation Authority – “Very reliable, we use them on many of our projects. Matt, Rich and Shawn are great to work with”.

The Town of Oakville Parks – “Would not hesitate to recommend CSL, we continue to work with them on several projects.

Analysis

Overall, the five (5) tenders received for both Contracts were competitive, fair and reasonable. Our pre-tender estimate compared well to the tendered prices received for Perry Lake. Tulloch's tender estimate for Sand Lake was slightly higher.

Conclusions and Recommendations

- It is our conclusion that the Town received overall fair and competitive tenders for the work.
- CSL Group Ltd. was the low bidder for both Contracts. After checking all references provided in the tender, which all provided positive feedback. It is our opinion that The Town of Kearney award both Contracts to CSL Group Ltd. for the above Contract prices.

We trust the above meets with your satisfaction. Should you have any questions, please feel free to contact the undersigned.

Sincerely,

TULLOCH ENGINEERING INC.



Kevin Louch, E.I.T.

Engineer in Training

kevin.louch@tulloch.ca

cs:CS

ec.:

Attach: Tender Summary Tables

r. QTY.	UNITS	Engineers Estimate		CSL Group Ltd.		Fowler Construction Company Ltd.		Arenes Construction Ltd.		Hawt
		UNIT PRICE	ITEM AMOUNT	UNIT PRICE	ITEM AMOUNT	UNIT PRICE	ITEM AMOUNT	UNIT PRICE	ITEM AMOUNT	
1	LS	\$ 8,000.00	\$ 8,000.00	\$ 3,500.00	\$ 3,500.00	\$ 14,934.00	\$ 14,934.00	\$ 11,760.00	\$ 11,760.00	\$ 12,
1	LS	\$ 15,000.00	\$ 15,000.00	\$ 17,400.00	\$ 17,400.00	\$ 28,195.00	\$ 28,195.00	\$ 36,033.00	\$ 36,033.00	\$ 24,
49	m ³	\$ 145.00	\$ 7,105.00	\$ 150.00	\$ 7,350.00	\$ 165.49	\$ 8,109.01	\$ 166.00	\$ 8,134.00	\$
1	LS	\$ 50,000.00	\$ 50,000.00	\$ 20,500.00	\$ 20,500.00	\$ 24,974.00	\$ 24,974.00	\$ 26,937.00	\$ 26,937.00	\$ 21,
4	m ³	\$ 150.00	\$ 600.00	\$ 300.00	\$ 1,200.00	\$ 480.21	\$ 1,920.84	\$ 174.00	\$ 696.00	\$
1	LS	\$ 20,000.00	\$ 20,000.00	\$ 34,925.00	\$ 34,925.00	\$ 20,169.00	\$ 20,169.00	\$ 40,011.00	\$ 40,011.00	\$ 20,
1	LS	\$ 3,000.00	\$ 3,000.00	\$ 2,250.00	\$ 2,250.00	\$ 2,600.00	\$ 2,600.00	\$ 5,396.00	\$ 5,396.00	\$ 1,
1	LS	\$ 10,000.00	\$ 10,000.00	\$ 13,400.00	\$ 13,400.00	\$ 14,038.00	\$ 14,038.00	\$ 18,976.00	\$ 18,976.00	\$ 19,
1	LS	\$ 2,000.00	\$ 2,000.00	\$ 2,350.00	\$ 2,350.00	\$ 905.00	\$ 905.00	\$ 8,980.00	\$ 8,980.00	\$ 1,
10	m2	\$ 4,000.00	\$ 40,000.00	\$ 450.00	\$ 4,500.00	\$ 136.70	\$ 1,367.00	\$ 296.00	\$ 2,960.00	\$
			\$ 155,705.00		\$ 107,375.00		\$ 117,211.85		\$ 159,883.00	

r. QTY.	UNITS	Engineers Estimate		CSL Group Ltd.		Fowler Construction Company Ltd.		Arenes Construction Ltd.		Hawt
		UNIT PRICE	ITEM AMOUNT	UNIT PRICE	ITEM AMOUNT	UNIT PRICE	ITEM AMOUNT	UNIT PRICE	ITEM AMOUNT	
1	L.S	\$ 5,000.00	\$ 5,000.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 1,654.00	\$ 1,654.00	\$ 3,
1	L.S	\$ 5,000.00	\$ 5,000.00	\$ 600.00	\$ 600.00	\$ 180.00	\$ 180.00	\$ 1,654.00	\$ 1,654.00	\$ 3,
			\$ 10,000.00		\$ 1,350.00		\$ 930.00		\$ 3,308.00	
			\$ 165,705.00		\$ 108,725.00		\$ 118,141.85		\$ 163,191.00	

I. QTY.	UNITS	Engineers Estimate		CSL Group Ltd.		Fowler Construction Company Ltd.		Arenes Construction Ltd.		Ha
		UNIT PRICE	ITEM AMOUNT	UNIT PRICE	ITEM AMOUNT	UNIT PRICE	ITEM AMOUNT	UNIT PRICE	ITEM AMOUNT	
1	LS	\$ 8,000.00	\$ 8,000.00	\$ 5,000.00	\$ 5,000.00	\$ 14,343.00	\$ 14,343.00	\$ 11,760.00	\$ 11,760.00	\$
1	LS	\$ 15,000.00	\$ 15,000.00	\$ 14,375.00	\$ 14,375.00	\$ 28,914.00	\$ 28,914.00	\$ 7,350.00	\$ 7,350.00	\$
39	m ³	\$ 145.00	\$ 5,655.00	\$ 150.00	\$ 5,850.00	\$ 198.26	\$ 7,732.14	\$ 166.00	\$ 6,474.00	\$
1	LS	\$ 40,000.00	\$ 40,000.00	\$ 22,750.00	\$ 22,750.00	\$ 27,671.00	\$ 27,671.00	\$ 26,658.00	\$ 26,658.00	\$
14	m ³	\$ 150.00	\$ 2,100.00	\$ 220.00	\$ 3,080.00	\$ 404.56	\$ 5,663.84	\$ 174.00	\$ 2,436.00	\$
1	LS	\$ 18,000.00	\$ 18,000.00	\$ 27,000.00	\$ 27,000.00	\$ 17,405.00	\$ 17,405.00	\$ 40,011.00	\$ 40,011.00	\$
1	LS	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,064.00	\$ 2,064.00	\$ 5,169.00	\$ 5,169.00	\$
1	LS	\$ 10,000.00	\$ 10,000.00	\$ 13,400.00	\$ 13,400.00	\$ 14,038.00	\$ 14,038.00	\$ 13,672.00	\$ 13,672.00	\$
			\$ 101,755.00		\$ 93,455.00		\$ 117,830.98		\$ 113,530.00	

I. QTY.	UNITS	Engineers Estimate		CSL Group Ltd.		Fowler Construction Company Ltd.		Arenes Construction Ltd.		Ha
		UNIT PRICE	ITEM AMOUNT	UNIT PRICE	ITEM AMOUNT	UNIT PRICE	ITEM AMOUNT	UNIT PRICE	ITEM AMOUNT	
1	L.S	\$ 5,000.00	\$ 5,000.00	\$ 650.00	\$ 650.00	\$ 750.00	\$ 750.00	\$ 1,654.00	\$ 1,654.00	\$
1	L.S	\$ 5,000.00	\$ 5,000.00	\$ 450.00	\$ 450.00	\$ 180.00	\$ 180.00	\$ 1,654.00	\$ 1,654.00	\$
			\$ 10,000.00		\$ 1,100.00		\$ 930.00		\$ 3,308.00	
			\$ 111,755.00		\$ 94,555.00		\$ 118,760.98		\$ 116,838.00	

Brenda Fraser

From: Beth Morton <beth.morton@townshipofperry.ca>
Sent: February 18, 2020 9:15 AM
Subject: Spring DPSMA Meeting on May 1, 2020 hosted by the Township of McMurrich/Monteith
Attachments: Registration Form DPSMA Spring 2020.pdf

Good morning:

The DPSMA Executive met on February 13, 2020 to prepare for the Spring Meeting to be held on Friday, May 1, 2020 at 9:00 am at the Sprucedale Community Centre. The meeting is hosted by the Township of McMurrich/Monteith.

I have attached a registration form for the Meeting. Please submit registrations to me on or by April 17, 2020.

We expect that the Agenda will be completed in mid April, once all of the speakers have been finalized. Once it is complete, I will circulate.

Thank you,

Beth Morton, Secretary-Treasurer
District of Parry Sound Municipal Association
c/o Township of Perry | 1695 Emsdale Road
Emsdale ON | (705)636-5941
www.townshipofperry.ca



Disclaimer: This email is intended solely for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, dissemination, copying, printing or other use of this email by persons or entities other than the addressee is prohibited. If you have received this email in error, please contact the sender immediately and delete the material from any computer.



District of Parry Sound Municipal Association

c/o Township of Perry, 1695 Emsdale Road,
Emsdale, ON

President: Norm Hofstetter

Secretary-Treasurer: Beth Morton

2020 Spring Meeting

The Spring Meeting of the District of Parry Sound Municipal Association will be held on Friday, May 1, 2020 hosted by the Township of McMurrich/Monteith. The location of the meeting is at the Sprucedale Community Centre & Arena, 31 William Street, Sprucedale, Ontario.

Registration/coffee begins at 8:15 am with the Meeting starting at 9:00 am.

The cost is **\$30.00** per person and includes lunch and refreshment breaks.

Please make cheques payable to the District of Parry Sound Municipal Association and forward c/o the Township of Perry, PO Box 70, Emsdale, ON P0A 1J0.

_____ will be sending (Name of Municipality/Organization)

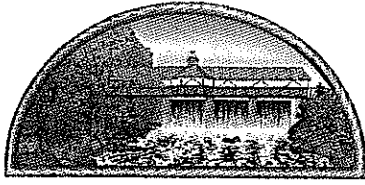
_____ delegates @ \$30.00 each, for a total of _____.

The following delegates will be attending:

Please confirm attendance on or by Friday, April 17, 2020, so that catering arrangements can be finalized.

Registration can be made by fax to 705-636-5759, by phone at 705-636-5941 or by e-mail to beth.morton@townshipofperry.ca, with payment to follow by mail. **Payment is expected for all delegates registered, regardless if they attend, as meal payment is based on the registration.**

Thank you, Beth Morton



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Mayor Ballantyne
8 Main Street,
Kearney, ON P0A 1M0
February 20, 2020

Regarding: Ongoing Costs

Dear Mayor Ballantyne:

As a member municipality of the Almaguin Highlands Health Centre Committee (AHC), you will be aware of recent discussions during regular AHC Committee meetings. Specifically, physician recruitment/retention, ongoing operating costs of the Almaguin Highlands Health Centre and the redirection of municipal derived Ontario Telemedicine Network (OTN) funds. The AHC Committee continues to work on the OTN project and a report prepared by the Almaguin Highlands Health Centre Manager is enclosed to provide additional background pertaining to the above noted points.

Through a recommendation from the AHC Committee the Village of Burk's Falls will accept donations towards the on-going costs of operating the Health Centre, which has been servicing the communities of the Almaguin Highlands since 1949.

In 2019 the Health Centre had a deficit of approximately \$50,000.00, which ratepayers of the Village have covered. Recent discussions regarding health care and service delivery along with the escalating operating costs of the Health Centre drive Council to ask municipalities that utilize the services within the Centre to contribute annually.

The AHC Committee has collected data beginning in 2011 and most recently as 2020, through community surveys, service provider statistics and community engagement. It evident that your residents utilize the services within the Centre. Thus, we are asking each municipality to donate \$4,545.00 annually. The Village continues to explore opportunities to increase rental revenues, improve effectiveness and create efficiencies.

We look forward to hearing from you as we continue to work with the AHC to improve health care that is accessible in Almaguin. Should you have questions regarding Council's resolutions please feel free contact the Village office to speak with myself or Erica Kellogg, AHC Manager at your convenience.

Regards


Nicky Kunkel
Clerk-Administrator

CC; Municipality of Magnetawan
Township of Ryerson
Township of Armour
Strong Township
Machar Township
Village of Sundridge
Joly Township
Village of South River
Town of Kearney
McMurrich/Monteith

Enclosures;
Resolution 2020-16
Resolution 2020-17
Resolution 2020-18
AHC Manager Report



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: [Signature] Date: February 18, 2020
Seconded By: [Signature] Resolution # 2020- 16

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives and approves the report from the Almaguin Highlands Health Centre Manager; and

Further that Council hereby instructs staff to send letters requesting ongoing financial support from the 11 municipalities associated with the Health Centre until the facility no longer provides health services to the residents of Almaguin.

Note: each municipal donation would be \$4,545.00 annually

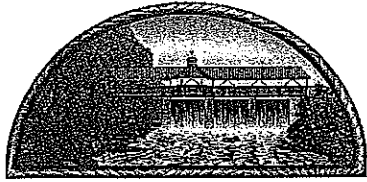
Recorded Vote requested by: _____

Jarvis Osborne for / opposed
Lewis Hodgson for / opposed
Lisa Morrison for / opposed
Rex Smith for / opposed
Cathy Still for / opposed

Carried Defeated Deferred
COPY

Pecuniary Interest declared by:

[Signature]
Mayor



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: *Jan Osborn* Date: February 18, 2020
Seconded By: *John Morrison* Resolution # 2020-17

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives and approves the report from the Almaguin Highlands Health Centre Manager; and

Further that Council hereby instructs staff to send letters to the Burk's Falls and Area Family Health Team catchment municipalities a one time contribution of \$1,600,000 per municipality to provide physician recruitment and retention incentives.

John Morrison

Recorded Vote requested by: _____

Jarvis Osborne for / opposed
Lewis Hodgson for / opposed
Lisa Morrison for / opposed
Rex Smith for / opposed
Cathy Still for / opposed

Pecuniary Interest declared by:

Carried Defeated Deferred

COPY
Cathy Still
Mayor



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: [Signature] Date: February 18, 2020

Seconded By: [Signature] Resolution # 2020-18

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives and approves the report from the Almaguin Highlands Health Centre Manager; and

Further that Council hereby requests the AHHC Committee investigate the cost associated with a renovation to provide adequate clinical space for the Ontario Telemedicine Network by joining the existing office space with the adjacent office space; and

Further that the AHHC Committee understand that this request is not a commitment to proceed with the project nor will the Village of Burk's Falls incur any expenses related to the investigation.

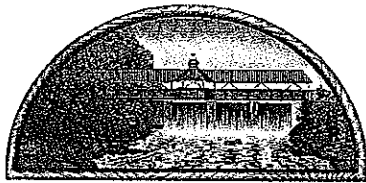
Recorded Vote requested by: _____

Jarvis Osborne	for / opposed
Lewis Hodgson	for / opposed
Lisa Morrison	for / opposed
Rex Smith	for / opposed
Cathy Still	for / opposed

Pecuniary Interest declared by:

✓ Carried	_____ Defeated	_____ Deferred
--------------	-------------------	-------------------

COPY
[Signature]
Mayor



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

RECOMMENDATION

Ongoing and escalating operating cost of both buildings:

1. Request ongoing financial support from the 11 municipalities, until the facility no longer provides health services to the Almaguin Highlands residents.

Physician recruitment and retention

2. Request from the catchment municipalities a onetime contribution of \$1,600.00 per municipality to provide physician recruitment and retention incentives.

Redirection of current municipal Ontario Health Telemedicine funds.

3. Request the AHHC Committee investigate the cost associated with a renovation to provide adequate clinical space for the Ontario Telemedicine Network, with no formal commitment to proceed until a successful report is adopted by Council.

BACKGROUND

The Almaguin Highlands Health Centre and Medical Building, hereafter referred to as "AHHC", both located at 150 Huston Street, have been under the ownership and management of the Village of Burk's Falls since the closure of the Urgent Care Centre in 2010.

Rate payers of the Village have borne 100% operating cost of the building since 2010. At the 2020 preliminary budget review, it was determined the Village subsidizes both buildings by approximately \$50,000.00 annually. The buildings while near full occupancy, have five occupied, tenant spaces with zero rental revenue. Operating costs since 2010 have increased significantly as use of the building has increased, specifically hydro, heating fuel and overall building maintenance and improvements.

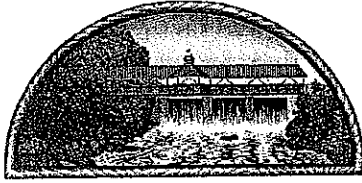
During both the January and February Almaguin Highlands Health Centre Committee meetings, discussions with ten municipal representatives included financial support from Almaguin municipalities to assist in three specific areas; 1) ongoing and escalating operating cost of both buildings, 2) physician recruitment and retention, 3) redirection of current municipal Ontario Telemedicine Network funds.

ANALYSIS

The AHHC has served the residents of the communities within Almaguin Highlands since the building was operating as the Red Cross Hospital (1945). As the decades have progressed, to the current date, the building has continued to provide services that are available to residents beyond those of the Village of Burk's Falls.

These services include;

- x-ray, (zero rental revenue)
- ECG(zero rental revenue)
- laboratory services (zero rental revenue)
- physiotherapy (zero rental revenue)



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

- Canadian Mental Health and Addictions Counselling
- NE LHIN Community Care Access Center
- Foot care services
- Diabetes Education (zero rental revenue)
- Ontario Telemedicine Network (zero rental revenue)
- The Friends
- AI-Non
- Emotions Anonymous
- Childrens Aid Society
- Dream Catchers
- Sexual Assault
- Medical, Accessible Transportation
- Medical supply depot (homecare medical supplies)
- 5 primary care physicians

In addition to these “auxiliary” services available to all of the 25,000 residents of Almaguin Highlands, the Burk's Falls Family Health Team (BFFHT), which consists of four primary care physicians and one Nurse Practitioner, and one additional independent Primary Care provider operating outside of the BFFHT, provide services to residents of five municipalities (Township of Perry, Armour, Ryerson, Municipality of Magnetawan and the Village). These municipalities are included in the funding model for the Rural Northern Physicians Group Agreement's which defines a service catchment area, in total 6,877 residents. Again, the Village of Burk's Falls ratepayers (981) historically have shouldered the financial burden for the services space.

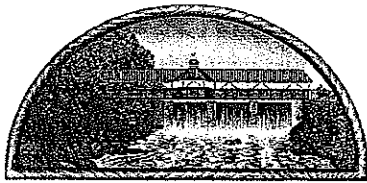
1. Ongoing and escalating operating cost of both buildings:

As reported to the AHHC Committee, the Village is in a difficult position with respect to the AHHC buildings and rental revenue. At the time the Urgent Care closed which was under the management of Muskoka Algonquin Health Care (MAHC), an agreement brought forward by MAHC, that being, MAHC services would remain onsite and available to area residents “at no cost to Muskoka Algonquin Health Care”. Leaving many services operating within the buildings to the benefit of the 25,000 residents, with no rental income for the duration of the services life cycle.

The Almaguin Highlands Health Centre Committee, consisting of 10 Almaguin Municipal representatives incorporated in 2011 as a means to ensure services with the AHHC are sustained. During the regular meetings of the Committee, discussions regarding the cost and use of the facility by Almaguin area residents has resulted in a suggestion by the Committee that due to the large geographic region which the building services, municipal support from the surrounding municipalities should be considered.

Additionally, the 2010 closure of the Urgent Care resulted in a large renovation of the west wing of the primary building, creating the current BFFHT space. This renovation was largely and solely funded by the Village of Burk's Falls; with a contribution value of \$250,000.00, remaining funds were provided by the Ministry of Health and Long-Term Care. Councils financial commitment to the 2010 BFFHT renovation is again, an indication of Councils commitment to the improvement and sustainability of health care for the catchment area residents.

The Village has maintained the “at no cost” contract with MAHC as a means to ensure services remain onsite and available in the community and to the residents. Although rental revenue is



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

preferred, without this agreement all of MAHC's current services within the AHHC, would only be available in North Bay or Hunstville.

OPTIONS

- 1) Remain status quo, operating the Almaguin Highlands Health Centre and Medical Building at a deficit.
- 2) Request each of the 11 municipalities provide an annual donation of \$4,545.00 for a total annual contribution of \$50,000.00 to offset the annual deficit cost. This annual donation would be payable to the Village of Burk's Falls. The municipality of Powassan and Whitestone have not been included in the calculation as patient travel patterns indicate a northern direction for services.

2. Physician recruitment and retention

The Burk's Falls Family Health Team (BFFHT) has a catchment area that provides services for five municipalities, a total of 6,877 residents. 2019 and 2020 brought the announcement of two physicians retiring within the Burk's Falls Family Health Team, previous to that there were three physicians who retired or relocated their practice. It is anticipated physician retirements will be an ongoing concern.

Physician recruitment and retention was brought to the AHHC Committee in 2019 by a now retired BFFHT physician, citing a "crisis" in physician shortages. While attending a Northern Ontario School of Medicine recruitment fair, the AHHC Administrator learned of the challenges faced by full-time physician recruiters and became aware that communities across Ontario are competing for physicians by creating incentives packages in hopes of securing physicians.

During the February 7th, 2020 AHHC Committee meeting, Mayor Still reported to the Committee possible incentives for consideration that could be used to secure physicians that have expressed interest in taking over the BFFHT 2020 retiring physicians' practice. A summary outlining a financial commitment of just less than \$8,000.00 is attached. During said meeting, catchment municipal representatives at the table seemed to be, in principal, supportive of such incentives.

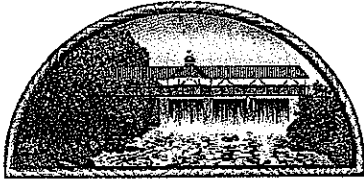
OPTIONS

- 1) Remain status quo, not providing any incentive to secure a replacement for the current retiring physician leaving the potential to have orphaned patients in five catchment municipalities.
- 2) Request from catchment municipalities a contribution of \$1,600.00 as an incentive to interested physicians. This would be payable to the Village of Burk's Falls.

3. Redirection of current municipal Ontario Health Telemedicine funds.

In 2017 the AHHC Committee requested and received funding from 11 Almaguin municipalities to support the replacement of Ontario Telemedicine Network (OTN) equipment, each municipality provided \$500.00 for a five-year term totally \$30,000 beginning in 2018. Just prior to the AHHC Committee purchasing replacement OTN equipment the NE LHIN provided one-time funding to replace the equipment, leaving the municipal contribution untouched to date.

The Committee during the February brought forward discussion regarding the funding that has been provided to date and how to make best use of such funds. The BFFHT Executive Director provided



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

feedback at the meeting that the OTN Nurse has suggested a renovation to the current space. OTN is currently located within a former nurse living quarters when the Urgent Care was in operation. The space is small, approximately 10 x 8, which has poor lighting, does not provide adequate clinical space for a growing service and is difficult to have more than one client in at a time. The recommendation was to renovate the current space and expand into adjoining office to the east of the current OTN which will be vacated by its current tenant in spring 2020. The Committee discussed utilizing the municipal OTN funds to renovate the space which does not fall in line with the initial request, purchasing equipment.

Although at the time of the municipal request for funding, the equipment was purchased by the NE LHIN's, Ontario Telemedicine Network equipment will require future upgrades and replacements every five years. As in 2017, if the equipment is not replaced, OTN will remove the Burks' Falls site from the Telemedicine Network as the Committee was informed, expired equipment has the potential to degrade the overall system.

The OTN is a service put in place by the NE LHIN however no ongoing funding has been provided by the Ministry outside of the Nurse's salary. With no ongoing funding source there is no rental revenue for OTN in the current or future expanded space. If the Village approves the expansion of the OTN site, with renovation funds coming from the AHHC Committee, the Village will be adding to the non-rental revenue percentage of the building, increasing the deficit.

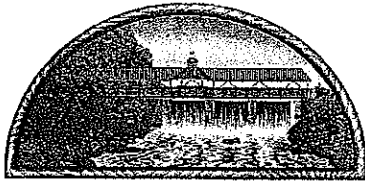
The direction of the Ministry of Health and Long-Term Care is towards digital health, thus renovating the OTN space to allow for ideal clinical space would serve the communities of Almaguin well into the future. Attached to this report is a listing of current services offered at the Burk's Falls OTN site along with service numbers based on service location, this is one of many services open to any resident within Almaguin with physician referral.

OPTIONS

- 1) Remain status quo, operating the OTN in its current office space.
- 2) Authorize the AHHC Committee to investigate only, the cost and requirements to expand the current OTN into the adjoining office space, increasing the zero rental revenue space. Requesting a report be submitted to Council for review.
- 3) Approve the request of the OTN Nurse to expand into the adjoining office with funds provided by the AHHC Committee from the OTN municipal contributions. This will increase the non-revenue rental space within the AHHC but will maintain a service available to all residents within a more suitable clinical space.
- 4) If the AHHC Committees report indicates a renovation will deplete OTN reserves, request the contributing municipalities extend the contribution period until such time as OTN services are no longer provided in the AHHC. The continuation of OTN municipal funding will continue to be paid to the AHHC Committee.

Erica Kellogg
AHHC Administrator

COPY



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Attachment One
Ontario Telemedicine Network Site 0114

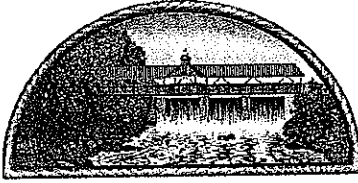
Clinical Event.
Allergy
Cardiovascular Surgery
Endocrinology
Gastro-Enterology
General Surgery
Mental Health
Nephrology
Neurology
Neurosurgery
Oncology
Orthopedic Surgery
Physical medicine and rehab
Respirology
Rheumatology
Thoracic Surgery
Urology

Figures for client locations were provided for April 2016 – March 2017, April 2017 – June 2017 and April 2018 – March 2019, the fiscal year for OTN. During 2018 OTN did not

Burk's Falls 234
(Armour, Ryerson, Village)
Sundridge 1112
South River 55
Magnetawan 47
Huntsville 17
North Bay 10
Sprucedale 28
Barrie 3
Kearney 26
McKellar 1
Emsdale 30
Trout Creek 19
Katrine 22
Dunchurch 5
Kimberly 1
Novar 7
*Unknow 20
Total 801

From June 2017 to December 2017 an additional 161 patients were seen, however not recorded in a geographic region.

For privacy reasons the phone numbers and/or addresses are not always shared with OTN for non-rostered patients whose consultation is located at the Sick Kids Hospital and occasionally the Centre for Addition and Health.



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Attachment Two
Incentives for Physician Recruitment and Retention

Office Contents for retiring physician.

2 exam beds	
2 automated BP Tru wall units with multiple cuff sizes	
2 desktop computers with printers	
2 wall mounted BP sphygmomanometers with multiple cuff sizes	
2 physician desk chairs	
4 patient exam room seats	
2 wall otoscope/ophthalmoscope units	
2 armed step stools	
2 examination stools	
1 office desk unit	
1 executive chair	
1 desktop computer with printer (office)	\$2000.00
Windows 10 upgrade for three computers	\$430.00
Rent per month	\$918.13
Six month complementary =	\$5,508.75
Total expense rounded	\$8000.00
Total cost per municipality	\$1,600.00

Brenda Fraser

From: carol ballantyne <mayorballantyne@gmail.com>
Sent: February 27, 2020 1:08 PM
To: Brenda Fraser
Subject: Fwd: Community Expansion
Attachments: Anticipated Submission Requirements.pdf; Sample Support Letter.pdf; Town of Kearney.docx

----- Forwarded message -----

From: Penny Stefura <Penny.Stefura@enbridge.com>
Date: Thu, Feb 27, 2020, 12:41 PM
Subject: Community Expansion
To: mayorballantyne@gmail.com <mayorballantyne@gmail.com>
Cc: Wendy Landry <Wendy.Landry@enbridge.com>

Greetings,

In December 2019, the Government of Ontario announced its plans to further increase access to natural gas by making financial support available for new expansion projects. The Government's Natural Gas Expansion Program offers an opportunity to drive economic development and enhance the quality of life and prosperity of families and businesses across Ontario.

As a Regional Director for Enbridge Gas Inc. in your area, I'm writing to provide an update on next steps, and how we can work together to bring natural gas to unserved communities in Ontario. Please find a few items with additional details on the program, our approach, and our anticipated project submission requirements attached to this email

Please be in touch with us if you have a project in your communities that you would like to put forward for consideration for submission.

With thanks,

Luke Skaarup, Director, Northern Region Operations

Penny Stefura.

Administrative Assistant III –Operations East

ENBRIDGE

TEL: 613-389-7006 ext. 5316237 | CELL: 613-449-4598 | FAX: 613-0634-4543 | email address Penny.Stefura@Enbridge.com
1653 Venture Drive, Kingston, ON. K7P 0E9

Safety. Integrity. Respect.

February 27, 2020

Mayor Carol Ballantyne
Town of Kearney
8 Main St., P.O. Box 38
Kearney, ON
POA 1M0

Dear Mayor Ballantyne and Members of Council,

Re: Natural Gas Expansion Program Update

In December 2019, the Government of Ontario announced its plans to further increase access to natural gas by making financial support available for new expansion projects. The Government's Natural Gas Expansion Program offers an opportunity to drive economic development and enhance the quality of life and prosperity of families and businesses across Ontario. As your Regional Director for Enbridge Gas Inc., I'm writing to provide an update on next steps, and how we can work together to bring natural gas to unserved communities in Ontario.

Enbridge Gas will submit project proposals to the Ontario Energy Board (OEB) based on Guidelines that are currently under development. The OEB will review project submissions and provide a report to the Ministry of Energy, Northern Development and Mines later this year recommending potential natural gas expansion projects that the Ontario government could consider as candidates for financial support. The Ministry of Energy, Northern Development and Mines will review the recommendations of the OEB along with other considerations and issue a decision on future natural gas expansion projects eligible to receive financial support.

Your municipality may have a project that you would like to submit for funding consideration. Based on Guidelines expected to be issued by the OEB, submissions will require certain information in order to be considered for funding. A summary of the expected filing requirements is included with this letter. If you would like to move a project within your community forward for consideration by the OEB, we ask that you provide a letter of support returned to us within 10-15 business days of receiving this letter. A sample letter of support is also included for your consideration.

For more than 170 years, Enbridge Gas has been delivering the energy that Ontarians need and want. With our long history, anchored in our commitment to operational excellence and strong safety performance, Enbridge Gas is in the best position to bring natural gas to currently unserved areas. We have a number of expansion projects underway, and we are committed to building on this success. If you have any questions, please do not hesitate to contact me or your Municipal Advisor, Wendy Landry, at wendy.landry@enbridge.com.

Sincerely,

Luke Skaarup
Director, Northern Region Operations
Enbridge Gas Inc.
705-475-7913 x 5177913
luke.skaarup@enbridge.com

Chris Minor
Operations Manager



Natural Gas Expansion Program – Anticipated Submission Requirements

The province is helping expand natural gas access to more communities in Ontario through its Natural Gas Expansion Program. The Ontario Energy Board (OEB) has been directed to examine and report back to the Ministry of Energy, Northern Development and Mines on potential natural gas expansion projects to assist the provincial government in determining which future expansion projects will receive government funding.

Enbridge Gas Inc. will submit project proposals to the OEB based on the OEB's Guidelines, which are currently under development. Based on the draft Guidelines issued by the OEB (EB-209-0255), Enbridge Gas Inc. anticipates it will be required to include letters from the Band Council(s) and/or local government, as applicable, stating support for proposed projects and providing details of any commitment to financial support.

Although Enbridge Gas Inc. is not currently aware of any requirement for municipal financial contributions to qualify for grant funding under the Natural Gas Expansion Program, the Company believes that a municipality's contribution toward project costs (e.g., equivalent to the municipal portion of property taxes recovered on the new infrastructure being built for a period of 10 years) would demonstrate the community's support for the proposed project. How this contribution is made is up to the discretion of the municipality or First Nation in consultation with Enbridge Gas Inc.

Note: To support project economics, councils should understand that Enbridge Gas Inc. will apply a 23 cent/m³ System Expansion Surcharge to all customers connected through the proposed project for a defined period of time of up to 40 years as a contribution toward recovery of the cost of the proposed project.

For Enbridge Gas Inc. to complete its submission to the OEB, we will be looking to gather the following information for proposed projects and may be seeking the municipality's assistance:

1) Map of desired service area, including:

- a. Residential dwellings within the potential service area
- b. Commercial dwellings within the potential service area
- c. Industrial properties (excluding farms) within the potential service area
- d. Farms and agri-businesses (grain elevators, feed manufacturing, etc.) within the potential service area
- e. Institutional buildings (municipal facilities, schools, hospitals, etc.) within the potential service area

2) Information regarding the primary heating source in your community, including:

- a. Number of properties currently heated using electric baseboard
- b. Number of properties currently heated using electric forced air
- c. Number of properties currently heated with propane
- d. Number of properties currently heated with oil
- e. Number of properties currently heated with wood

Project submission requirements have not yet been finalized by the OEB. We will notify municipalities if additional information is required for purposes of our submission to the OEB.

Please send your information to your municipal advisor or savewithgas@enbridge.com.

February 2020

Dear *REGIONAL DIRECTOR*,

Re: Expression of Support for Natural Gas Expansion to *MUNICIPALITY/PROJECT NAME*

In December 2019, the Government of Ontario announced plans to further increase access to natural gas by making financial support available for new service expansion projects. This Natural Gas Expansion Program will unlock financial support needed to expand natural gas service to new areas across Ontario that are not economically feasible without support. Our municipality is one such area, and we are eager to bring this affordable, reliable fuel source to our residents and businesses.

On behalf of *MUNICIPALITY*, I would like to formally express our interest to have *PROJECT NAME* included on Enbridge Gas' list of projects being proposed to the Ontario Energy Board (OEB) for consideration for financial support through the Natural Gas Expansion Program.

Based on the draft Guidelines issued by the OEB (EB-2019-0255), we are aware that Enbridge Gas Inc. may be required to include support for the proposed project from Band Council(s) and/or local government, as applicable, demonstrated through a written expression of support and/or a commitment to financial support in its project submissions.

Natural gas is the most common, affordable heating fuel in Ontario. We fully support the efforts of Enbridge Gas Inc., the OEB and the Ministry of Energy, Northern Development and Mines. We look forward to working together to expand natural gas access in our community to attract new opportunities, help create jobs and lower monthly costs for our residents.

Sincerely,

Name

Title

Municipality Name

Contact Information

Ministry of the Solicitor General

Office of the Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Ministère du Solliciteur général

Bureau du commissaire des incendies
et de la gestion des situations
d'urgence

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télééc. : 647-329-1143



February 19, 2020

Your Worship Carol Ballantyne
Town of Kearney
P.O. Box 38, 8 Main Street
Kearney, ON P0A1M0

Dear Mayor:

As the Chief of Emergency Management for Ontario, it is incumbent on me to monitor, coordinate and assist municipalities with their respective municipal emergency management programs in accordance with the Emergency Management and Civil Protection Act (EMCPA). To confirm municipalities are in compliance with the EMCPA, every municipality in Ontario submits a compliance package to Emergency Management Ontario on a yearly basis.

The Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and has determined that your municipality was compliant with the EMCPA in 2019.

The safety of your citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. You are to be congratulated on your municipality's efforts in achieving compliance in 2019. I look forward to continuing to work with you to ensure your continued compliance in 2020.

If you have any questions or concerns about this letter, please contact your Emergency Management Field Officer; their contact information is below.

Name: JohnStothers
Email: John.Stothers@ontario.ca
Phone: 705-774-4185

Sincerely,

A handwritten signature in black ink, appearing to read "D. Browne", written over a horizontal line.

Douglas Browne
Chief of Emergency Management

cc: Brenda Fraser - CEMC
John Stothers - Field Officer - Lakes Sector