



The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

REGULAR COUNCIL MEETING

Council Chambers

Thursday, February 2nd, 2023

6:00 p.m.

Council Members Present: Mayor Cheryl Philip
Councillors: Keven Beaucage; Heather Pateman; Mike Rickward; and Jill Sharer

Staff Present: Brenda J Fraser, CAO/Clerk/Treasurer
Cindy Filmore, Deputy Clerk
Leslie Harvie, Deputy Treasurer
Brian Horsman, Chief Building Official (Virtual)

1. **Call the Meeting to Order**
Res. No. 1/02/02/2023 Keven Beaucage, Heather Pateman
BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney on February 2nd, 2023 be declared open and called to order at 6:00 p.m. **CARRIED**
2. **Approval of Agenda**
Res. No. 2/02/02/2023 Heather Pateman, Jill Sharer
BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney on February 2nd, 2023 be adopted as amended.
 - ADD 10(d)(x) Resolution re: Joint Waste Management Board Public liaison appointee
 - ADD 10(d)(xi) Resolution re: Kearney Community Centre Building Advisory Committee appointees
 - ADD 10(g)(iii) Resolution re: Rental of Algonquin Room
 - ADD 13 Talk to the Mayor
 - ADD 14(b) Closed – Personal matters about an identifiable individual, including municipal or local board employees **CARRIED**
3. **Declaration of Pecuniary Interest and the General Nature Thereof**
Mayor Philip declared a pecuniary interest with regard to Agenda Item 10(h)(e) Fire Fighters Activities to be considered as payable, the reason being: Family Members on Fire Department.
Councillor Pateman declared a pecuniary interest with regard to List of Accounts Cheques Numbers 32375 and 32395, the reason being: Two cheques to my business- Fetterleys
Mayor Philip declared a pecuniary interest with regard to Closed Session Item #4.2 UFCW Negotiations, the reason being: Family members on Fire Department.
4. **Delegations/Presentations**
 - (a) **Delegations** - Nil
 - (b) **Presentations** – Nil
5. **Minutes**
 - (a) **Adoption of Minutes**
Res. No. 5(a)(i)/02/02/2023 Mike Rickward, Jill Sharer
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves the Minutes of the Council Meeting(s) as follows:
 - (i) Regular Meeting, *Draft Minutes* – January 11th, 2023 **CARRIED**
 - (b) **Receive Committee Minutes** - Nil
6. **Committee Resolutions for Consideration**
Res. No. 6(a)/02/02/2023 Heather Pateman, Jill Sharer
BE IT RESOLVED THAT the Council of the Corporation of the Town of Kearney, in accordance with the Resolution of the Dog Sled Races Advisory Committee, authorizes payment of the Invoices attached hereto;

AND FURTHER Council authorizes Staff to obtain cash in the amount of \$1,000.00 for a float and \$7,710.00 for the monetary prizes.

CARRIED

7. **Public Meetings (Pursuant to the *Planning Act*) - Nil**

8. **Public Meetings (Pursuant to the *Municipal Act*) – Nil**

9. **Unfinished Business – Nil**

10. **Reports and By-laws**

(a) **Building**

(i) **Report and Resolution re: Annual Report on Building Permit Fees for 2023**

Res. No. 10(a)(i)/02/02/2023 Jill Sharer, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the Annual Report on Building Permit Fees for 2023, attached hereto;

AND FURTHER Council directs Staff to:

- 1) Revise Schedule 'B' of By-law No. 2021-18 to increase Construction Cost Guidelines as shown on the attached revised schedule;
- 2) Revise Schedule 'B' of By-law No. 2021-18 to increase Cost Guidelines for the Base Cost to \$200.00 (non-refundable) plus \$16.00 per thousand. This will cover the cost of a permit through the Cloudprint format, which will be initiated in 2023;
- 3) Revise Schedule 'B' of By-law No. 2021-18 to amend Cost Guidelines Item "Fee Doubled", by adding "the fees are doubled up to a Maximum of \$2,500.00 for a dwelling unit.
- 4) Revise Schedule 'B' of By-law No. 2021-18 to amend Cost Guidelines by adding: i) \$500.00 – Moving Permit for a one story building and; ii) \$750.00 – Moving Permit for a two story building.
- 4(A) If Option 4 is selected then Schedule 'A' of By-law No. 2021-18 will require an amendment to the 'Class of Permits' designation by adding No. 10 - Moving Permit: A building unit or structure moved from elsewhere to be placed on a property within the limits of the Town of Kearney prior to obtaining a Building Permit or in conjunction with an application for a Building Permit.

DEFERRED

(b) **Planning - Nil**

(c) **Operations**

(i) **Transfer Station Report re: December 30th, 2022 – January 3rd, 2023 Report only.**

(ii) **Report and Resolution re: Engineer of Record appointment**

Res. No. 10(c)(ii)/11/01/2023 Heather Pateman, Jill Sharer

WHEREAS the Council of the Corporation of the Town of Kearney sought proposals from qualified engineering firms for the provision of civil engineering services;

AND WHEREAS proposals were received from: Tatham Engineering Limited;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney does hereby award the Tender for Engineer of Record to _____ . **DEFERRED**

(iii) **Resolution re: Recommendation for Equipment Operator position**

Res. No. 10(c)(iii)/02/02/2023 Keven Beaucage, Heather Pateman

WHEREAS the Town recently advertised an employment opportunity for an Equipment Operator;

AND WHEREAS interviews were held by the Selection Team;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, in accordance with the recommendation of the Selection Team, shall hire _____ in the position of Equipment Operator, beginning _____.

DEFERRED

(iv) **Resolution re: Appointment of Selection Team for General Maintenance Attendant position**

Res. No. 10(c)(iv)/02/02/2023 Keven Beaucage, Heather Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby appoints Mike Rickward, Mike Sims and Brenda Fraser, as members of the Selection Team, for the

General Maintenance Attendant position.

CARRIED

(v) **Discussion and Resolution re: Request for ownership of Part 8 of Gray Jay Lane**

Res. No. 10(c)(v)/02/02/2023 Mike Rickward, Jill Sharer

WHEREAS Council met with residents owning property adjacent to Gray Jay Lane in August 2022 regarding the existing status of Gray Jay Lane;

AND WHEREAS no resolution was reached at that time;

AND WHEREAS there has now been an alternate access road constructed resulting in a request to further discuss this matter;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney in accordance with the wishes of the majority of the benefitting property owners, determines to:

- Establish Gray Jay Lane as a public highway by means of a fees and charges By-law;
- or
- Dispose of Gray Jay Lane to the owners of the benefitting properties by way of joint ownership.

AND FURTHER with respect to Part 8 PSR 669, Council determines _____. **DEFERRED**

Res. No. 10(c)(v)(b)/02/02/2023 Mike Rickward, Jill Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs Staff to notify the Residents on Gray Jay Lane of a special meeting to discuss the transfer of Gray Jay Lane to the property owners. **CARRIED**

(d) Administration

(i) By-law No. 2023-XX re: 2023 Hiring By-law

Res. No. 10(d)(i)/02/02/2023 Heather Pateman, Jill Sharer

By-law No. 2023-06, Being a By-law to Establish a Hiring Policy and process, be read a first, second and third time and numbered 2023-06 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **DEFERRED**

(ii) Discussion and Resolution re: 2023 AMO Annual General Meeting and Conference

Res. No. 10(d)(ii)/02/02/2023 Jill Sharer, Heather Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney authorizes the attendance of Cheryl Philip at the 2023 Association of Municipalities of Ontario Conference on August 20th – 23rd, 2023 in the City of London. **CARRIED**

(iii) Discussion and Resolution re: 2023 FONOM Conference

Res. No. 10(d)(iii)/02/02/2023 Jill Sharer, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney authorizes the attendance of Jill Sharer at the 2023 Federation of Northern Ontario Municipalities Conference on May 8th – 10th, 2023 in the Town of Parry Sound. **CARRIED**

(iv) By-law Enforcement Officer report re: 2022 Year in Review – Report only.

(v) By-law No. 2023-xx re: Appointment of Joint Compliance Audit Committee

Res. No. 10(d)(v)/02/02/2023 Heather Pateman, Jill Sharer

By-law No. 2023-08, Being a By-law to establish a Joint Compliance Audit Committee and appoint Committee members for the 2022 Municipal Election period, be read a first, second and third time and numbered 2023-08 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and be engrossed in the By-law Book. **CARRIED**

(vi) Discussion and Resolution re: Health Human Resources Recruiter Support

Res. No. 10(d)(vi)/02/02/2023 Keven Beaucage, Heather Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the request from the Almaguin Highlands Health Council with regard to a dedicated Human Resources Recruiter position;

AND WHEREAS this position would be an asset to our community as well as the entire MAOHT catchment area;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Town of Kearney shall commit the amount of One Thousand (\$1,000.00) Dollars annually for three (3) years to support the dedicated Human Resources Recruiter position. **CARRIED**

(vii) Resolution re: Resolution Report

Res. No. 10(d)(vii)/02/02/2023 Keven Beaucage, Heather Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the Resolution Report update to February 1, 2023. **CARRIED**

Res. No. 10(d)(vii)(a)/02/02/2023 Mike Rickward, Jill Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs Staff to deem Kearney portion of Woodland Lane, a Community Safety Zone and to have signs installed.

CARRIED

Res. No. 10(d)(vii)(b)/02/02/2023 Mike Rickward, Jill Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs Staff to number and install signs on Sunken Island Lane, of those addresses requiring change; **AND FURTHER** based on the discussions, it is the recommendation for this individual Lane issue, from our Fire Chief, to continue with the number 91 and proceed with letters following the existing 'A' and 'B'.

CARRIED

(viii) **Resolution re:** Appointment of Recreation Committee Volunteer members

Res. No. 10(d)(viii)/02/02/2023 Heather Pateman, Jill Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, hereby appoints Karen Pudsey as a member of the Recreation Advisory Committee.

CARRIED

(ix) **Report and Resolution re:** Design Build Proposals for Boat Ramp repairs

Res. No. 10(d)(ix)/02/02/2023 Mike Rickward, Jill Sharer

WHEREAS Council has requested Staff contact qualified companies to seek a Design/Build Tender for the Sand Lake and for the Beaver Lake Boat Launch; **AND WHEREAS** due to the complexity of these projects, information is still forthcoming; **NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney directs Staff to forward all information regarding these projects, to our new Engineer of Record for administration of these projects.

WITHDRAWN

(x) **Resolution re:** Joint Waste Management Board, Public Liaison for Kearney and Perry

Res. No. 10(d)(x)/02/02/2023 Jill Sharer, Heather Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, hereby appoints Sean Murdy as our Volunteer Public liaison Member on the Joint Waste Management Board for the Municipality's of Kearney and Perry.

CARRIED

(xi) **Resolution re:** Kearney Community Centre Building Advisory Committee

Res. No. 10(d)(xi)/02/02/2023 Jill Sharer, Heather Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, hereby appoints the following members to the Kearney Community Centre Building Advisory Committee:

DEFERRED

(e) **Treasury**

(i) **Report re:** Payment Register

Res. No. 10(e)(i)/02/02/2023 Heather Pateman, Jill Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the 'List of Accounts' for Cheques #32371 to #32450 in the total amount of \$505,354.29. **CARRIED**

(f) **Fire and Emergency Services**

(i) **Report re:** Fire Chief, Fire Department Report for Regular Council Meeting on February 2, 2023 – **Report only.**

(g) **Facilities and Buildings**

(i) **Update re:** KCC Construction renos
Council requested a Special Meeting be scheduled with the contractor.

(ii) **Update re:** KCC Grant process – Discussion only.

(iii) **Resolution re:** Algonquin Room

Res. No. 10(g)(iii)/02/02/2023 Keven Beaucage, Heather Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received a proposal for the rental of the Algonquin Room in the Kearney Community Centre and determines we will offer the space on a year by year basis with option to renew and the rent of \$11,800 + HST will remain the same.

CARRIED

(h) **Council Presentations**

Deputy Mayor Mike Rickward re:

(a) KCC Construction renovation status – Discussed above.

(b) KCC Grant options for allocation of dollars – Discussed during Budget meeting.

(c) Annual performance reviews for Staff – update.

(d) **Resolution re:** Request for presentation from Almaguin Economic Development Committee

Res. No. 10(h)(i)/02/02/2023 Jill Sharer, Keven Beaucage

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney requests a presentation be scheduled from the Almaguin Economic Development Committee with the discussion to include: What you have to offer and how we can become a part of that.

CARRIED

Mayor Cheryl Philip turned the meeting over to Deputy Mayor Mike Rickward for the following discussion, and left the room at 7:47 p.m.

(e) **Resolution re:** Fire fighters Activities to be considered as payable duties

Res. No. 10(h)(i)(e)/02/02/2023 Heather Pateman, Jill Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney determines that the members of the Kearney Volunteer Fire and Emergency Services Department shall, for the purposes of the UFCW Collective Agreement, be paid for the following duties:

- Attendance at calls, beginning from the time they acknowledge they are on route to the call and ending when the volunteer Firefighter leaves the fire hall or scene following the completion of the required tasks;
- Time spent at in-house training, approved by the Chief, as well as time spent at training and courses offered offsite that have been approved by the Chief;
- All hall duties assigned by the Chief
- Kearney Food Drive
- Kearney Festivals
- Kearney Parades
- Santa's Run-way
- Kearney recruitment open houses

CARRIED

Mayor Philip resumed her seat at the Council table at 7:52 p.m.

(f) **Discussion and Resolution re:** Training on Official Plan and Zoning By-law

Res. No. 10(h)(i)(e)/02/02/2023 Keven Beaucage, Heather Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs Staff to contact our Planners to request Official Plan and Zoning By-law training for members of Council.

CARRIED

11. Correspondence

(a) **Action Items – Nil**

(b) **Information Items**

(i) **Cheryl, Ross and family re:** Card of Thanks

(ii) **Almaguin Highlands Health Centre re:** Draft Minutes – January 5, 2023

12. Other Business – Nil

13. Talk to the Mayor

Members of the public were invited to converse with Council.

14. Closed Session

Res. No. 14(a)-(b)/02/02/2023 Keven Beaucage, Heather Pateman

BE IT RESOLVED that in accordance with Section 239, (1), (2), (3) and (3.1) of the Municipal Act, c. 25, S.O. 2001, as amended, the Council for the Corporation of the Town of Kearney will convene in Closed Session at 8:19 p.m. for discussion regarding:

- (a) *Personal matters about an identifiable individual, including municipal or local board employees*
- (b) *Labour relations or employee negotiations – UFCW*

CARRIED

Res. No. 14(c)/02/02/2023 Heather Pateman, Jill Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvene in Open Session and report on matters discussed in Closed Session. Closed Session adjourned at 9:50 p.m. **CARRIED**

Mayor Philip declared a pecuniary interest with regard to Closed Session Item #4.2 UFCW Negotiations, the reason being: Family members on Fire Department and left the meeting during the Closed Session.

15. Business Arising from Closed Session

Deputy Mayor Rickward reported on matters discussed in Closed Session.

16. Confirming By-Law

Res. No. 16/02/02/2023 Keven Beaucage, Jill Sharer

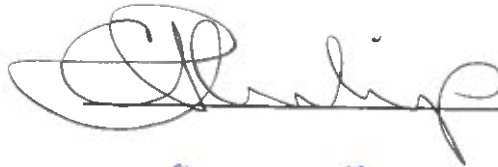
By-law No. 2023-09, Being a By-law to confirm the proceedings of Council at its Regular Meeting held on February 2nd, 2023, be read a first, second and third time and numbered 2023-09 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **CARRIED**

17. Adjournment

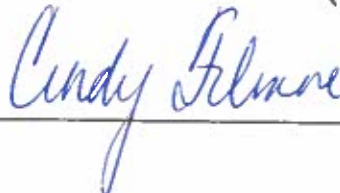
Res. No. 17/02/02/2023 Jill Sharer, Heather Pateman

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 9:53 p.m. to meet again at 6:00 p.m. on Thursday, February 16th, 2023, in the Council Chambers, Kearney, Ontario. **CARRIED**

**THE CORPORATION OF THE
TOWN OF KEARNEY**



Cheryl Philip, Mayor



Cindy Filmore, Clerk