



AGENDA

REGULAR COUNCIL MEETING
Council Chambers
Friday, June 5th, 2020 – 1:00 p.m.

NOTE: A Closed Session, if deemed necessary, will commence at the end of the meeting.

1. **Call the Meeting to Order**
2. **Approval of Agenda**
3. **Declaration of Pecuniary Interest and the General Nature Thereof**
4. **Delegations/Presentations**
 - (a) **Delegations** - Nil
 - (b) **Presentations** - Nil
5. **Minutes**
 - (a) **Adoption of Minutes**
 - (i) **Regular Meeting**, [Draft Minutes – May 15th, 2020](#)
 - (ii) **Public Meeting**, [Draft Minutes - May 15th, 2020](#)
 - (iii) **Special Meeting**, [Draft Minutes – May 21st, 2020](#)
 - (b) **Receive Committee Minutes**
 - (i) **District of Parry Sound Social Services Administration Board** re: [Monthly report – May 2020](#)
6. **Committee Resolutions for Consideration** - Nil
7. **Public Meetings (Pursuant to the *Planning Act*)** - Nil
8. **Public Meetings (Pursuant to the *Municipal Act*)** - Nil
9. **Unfinished Business** – Nil
10. **Reports and By-laws**
 - (a) **Building**
 - (i) **Report and Resolution** re: [Policy for reimbursement for providing and/or use of private vehicles](#)
 - (ii) **Report** re: [92 Park Road](#)
 - (b) **Planning**
 - (i) **Report and Resolution** re: [Sutton request to purchase Road Allowance](#)
 - (c) **Operations**
 - (i) **Transfer Station Report** – [for the period May 9, 2020 to May 26, 2020](#)
 - (d) **Administration**
 - (i) **Report** and draft **By-law No. 2020-xx** re: Regulation of Dogs
 - (ii) **Report and draft By-law No. 2020-xx** re: Tariff of Fees
 - (iii) **Resolution** re: Virtual attendees for 2020 AMO Conference
 - (iv) **Resolution** re: Status of beach closures
 - (v) **Resolution** re: [Adoption of CUPE Local 1813 Pay Equity Plan](#)
 - (vi) **Resolution** re: Algonquin Park Office partial opening

- (e) Treasury**
 - (i) **Report and Resolution re:** [Payment Register](#)
 - (ii) **Information and Resolution re:** [Federation of Canadian Municipalities Asset Management Grant](#)
 - (iii) **Resolution re:** [Ontario Regulation 284/09](#)
 - (iv) **Draft By-law No. 2020-xx re:** [2020 Draft Budget](#)
 - (v) **Draft By-law No. 2020-xx re:** [To Set 2020 Tax Ratios and Rates](#)
 - (vi) **Resolution re:** [Statement of Investment Policies and Goals](#)
- (f) Fire and Emergency Services**
 - (i) **Report re:** [Fire Chief, Fire Department Report for Regular Council Meeting on June 5, 2020](#)
 - (ii) **Draft By-law No. 2020-xx re:** To authorize cost recovery with respect to Fire Department Specific response
- (g) Facilities and Buildings - Nil**
- (h) Council Presentations**
 - (i) **Councillor Rickward, discussion re:** Cashman Creek Bridge, detour, signage

11. Correspondence

(a) Action Items

- (i) **City of Kitchener re:** Request for support – [Universal basic income](#)
- (ii) **City of Brantford re:** Request for support – [Essential Workers Day – March 17](#)
- (iii) **Town of Oakville re:** [Request for support](#) - Commercial [Recovery Initiative](#)

(b) Information Items - Nil

12. Other Business - Nil

13. Closed Session – if deemed necessary

14. Business Arising from Closed Session - Nil

15. Confirming By-Law

By-Law 2020-xx being a By-law to confirm the proceedings of Council at its Public Meeting held on May 15th, 2020, at its Special Meeting held on May 21st, 2020 and at its Regular Meeting held on June 5th, 2020.

16. Adjournment



The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

REGULAR COUNCIL MEETING VIA Remote Access

Council Chambers
Friday, May 15th, 2020
1:00 p.m.

Council Members Present: Mayor Carol Ballantyne
Councillors: Cheryl Philip, Mike Rickward, Liz Stermsek and Paul Ziraldo

Staff Present: Brenda J. Fraser, CAO|Clerk|Treasurer
Keven Beaucage, Deputy Clerk, Deputy Treasurer
Brian Horsman, Chief Building Official
Ross Gattozzi, Operations Manager
Linda Moyer, Planning Technician
Cindy Filmore, Office Assistant

1. **Call the Meeting to Order**

Res. No. 1/15/05/2020 Mike Rickward, Cheryl Philip

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney on May 15th, 2020 be declared open and called to order at 1:00 p.m. **CARRIED**

2. **Approval of Agenda**

Res. No. 2/15/05/2020 Paul Ziraldo, Liz Stermsek

BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney on May 15th, 2020 be adopted as amended.

Defer 10(f)(ii) Draft By-law re: cost recovery with respect to Fire Department Specific response **CARRIED**

3. **Declaration of Pecuniary Interest and the General Nature Thereof** – None noted.

4. **Delegations/Presentations**

(a) **Delegations**

(i) **Jim Sutton re:** Proposal to purchase Road Allowance
Mr. Sutton was not in remote attendance. Council to receive a Staff report regarding this proposal, at the next regular Council meeting.

(ii) **Maureen Armstrong re:** Reimbursement/waiver of Building Permit fees
Ms. Armstrong provided a brief history regarding two building permit fees for the property that she now owns. Council deferred comment until they receive information from our CBO.

(b) **Presentations** – Nil

5. **Minutes**

(a) **Adoption of Minutes**

- (i) Regular Meeting, Draft Minutes – April 24th, 2020
- (ii) Public Meeting, Draft Minutes – April 24th, 2020
- (iii) Special Meeting, Draft Minutes – May 1st, 2020
- (iv) Special Meeting, Draft Minutes – May 8th, 2020

Res. No. 5(a)(i)-(iv)/15/05/2020 Mike Rickward, Cheryl Philip

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves the Minutes of the Council Meeting(s) as follows:

- (i) **Regular Meeting**, Draft Minutes – April 24th, 2020
- (ii) **Public Meeting**, Draft Minutes – April 24th, 2020
- (iii) **Special Meeting**, Draft Minutes – May 1st, 2020
- (iv) **Special Meeting**, Draft Minutes – May 8th, 2020

CARRIED

(b) Receive Committee Minutes

(i) Almaguin Highlands Health Centre Committee re: Agenda - May 8th, 2020; Minutes – draft March 6th, 2020

(ii) Joint Waste Management Committee re: Draft Minutes – April 22nd, 2020; 2019 Financial Statements

Res. No. 5(b)(i)-(ii)/15/05/2020 Liz Stermsek, Paul Ziraldo

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney received the following Advisory Committee Minutes:

(i) Almaguin Highlands Health Centre Committee re: Agenda - May 8th, 2020; Minutes – draft March 6th, 2020

(ii) Joint Waste Management Committee re: Draft Minutes – April 22nd, 2020; 2019 Financial Statements

CARRIED

6. Committee Resolutions for Consideration - Nil

7. Public Meetings (Pursuant to the Planning Act)

(a) Report and Resolution re: Amendment to Zoning By-law No. 2002-28, as amended RZ-01-20 (DEWAR)

Res. No. 7(a)/15/05/2020 Liz Stermsek, Cheryl Philip

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves application RZ-01-20 (DEWAR) to rezone part of lands located in Part of Lot 20, Concession 3, Part 3, Plan 42R-15069 (4214D Highway 518 E), in the Geographic Township of Proudfoot, now in the Town of Kearney, from the Residential Waterfront (RWF) Zone to the Residential Waterfront Exception Fifty-five (RWF-55) Zone to permit a reduced setback of 0 metres from the Hazard Lands Zone where 30 metres is required, to allow for the reconstruction and relocation of the cottage currently located on the property.

Recorded Vote requested by: Mayor Ballantyne

Philip, Cheryl Yes

Rickward, Mike Yes

Stermsek, Liz Yes

Ziraldo, Paul Yes

Ballantyne, Carol Yes

CARRIED

(b) By-law No. 2020-xx re: To amend Zoning By-law No. 2002-28, as amended RZ-01-20 (DEWAR)

Res. No. 7(b)/15/05/2020 Paul Ziraldo, Cheryl Philip

By-law No. 2020-24, Being a By-law to amend Zoning By-law No. 2002-28, as amended, (DEWAR), be read a first, second and third time and numbered 2020-24 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be engrossed in the By-law Book.

CARRIED

8. Public Meetings (Pursuant to the Municipal Act) - Nil

9. Unfinished Business – Nil

10. Reports and By-laws

(a) Building

(i) Report re: Maureen Armstrong request for waiver of Building Permit Fees

Res. No. 10(a)(i)/15/05/2020 Cheryl Philip, Liz Stermsek

WHEREAS Council has received a request from Maureen Armstrong to waive a Building Permit fee;

AND WHEREAS further information is required detailing the events of the two applications generating the outstanding fee;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney shall discuss this request in a Closed Session meeting due to personal matters about an individual.

Recorded Vote requested by: Mayor Ballantyne

Philip, Cheryl No

Rickward, Mike No

Stermsek, Liz Yes

Ziraldo, Paul Yes

Ballantyne, Carol Yes

CARRIED

- (ii) **Report and Resolution re:** Request from McMurrich/Monteith to extend Agreement

Res. No. 10(a)(ii)/15/05/2020 Mike Rickward, Paul Ziraldo

WHEREAS Council has received a request from the Township of McMurrich/Monteith to extend the Agreement between McMurrich/Monteith and Kearney and Magnetawan regarding the provision of building department services;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, in accordance with the recommendation of our CBO, determines that we do not have the resources to expand our building department at this time and cannot continue to supply building services to McMurrich/Monteith. **CARRIED**

- (b) **Planning** – Nil

- (c) **Operations**

- (i) **Transfer Station Report** – for the period April 17, 2020 to May 5, 2020 – **Report only.**

- (ii) **Report and Resolution re:** Garbage Pick-up

Res. No. 10(c)(ii)/15/05/2020 Paul Ziraldo, Liz Stermsek

WHEREAS Council requested a Staff report with regard to garbage and Transfer Station concerns;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney determines that for curbside pickup, a \$100.00 fee shall be imposed upon those who do not follow the Town of Kearney garbage/recycling guidelines;

AND FURTHER this shall take effect on June 30th, 2020. **CARRIED**

- (d) **Administration**

- (i) **Report and Resolution re:** Short Term Property Rentals

Res. No. 10(d)(i)/15/05/2020 Mike Rickward, Cheryl Philip

WHEREAS Council requested a Staff report with regard to Short Term Property Rentals;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney determines that we ask for public submissions for further information to be provided to Council for their consideration at a future date. **CARRIED**

- (ii) **Draft By-law No. 2020-xx re:** To regulate dogs

Res. No. 10(d)(ii)/15/05/2020 Paul Ziraldo, Liz Stermsek

By-law No. 2020-25, Being a By-law to Regulate Dogs within the Town of Kearney be read a first time. **DEFEATED**

- (e) **Treasury**

- (i) **Report and Resolution re:** Payment Register

Res. No. 10(e)(i)/15/05/2020 Paul Ziraldo, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the 'List of Accounts' and has no objections to be noted with regard to Cheques #29775 to #29854 in the total amount of \$209,364.55. **CARRIED**

- (ii) **Report re:** Statement of Revenue and Expenditures – **Report only.**

- (iii) **Draft By-law No. 2020-xx re:** 2020 Draft Budget

Res. No. 10(e)(iii)/15/05/2020 Mike Rickward, Liz Stermsek

By-law No. 2020-28, Being a By-law to provide for the Adoption of the 2020 Budget be read a first and second time. **CARRIED**

- (f) **Fire and Emergency Services**

- (i) **Report re:** Fire Chief, Fire Department Report for regular Council meeting on May 15, 2020. – **Report only.**

- (ii) **Draft By-law No. 2020-xx re:** To authorize cost recovery with respect to Fire Department Specific response - **DEFERRED**

- (g) **Facilities and Buildings**

- (i) **Report and Resolution re:** Surplus Stoves

Res. No. 10(g)(i)/15/05/2020 Paul Ziraldo, Cheryl Philip

WHEREAS Staff were directed to sell by Tender, the surplus propane stoves;

AND WHEREAS Tenders were received for the May 8 closing date, with two bids received;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney accepts the Tenders received and awards the Tenders as follows:

1. Garland Commercial Propane Range: Taryn Talsma \$1500.00
2. Kenmore Household Stove to: Taryn Talsma \$300.00

CARRIED

(h) Council Presentations

(a) Mayor Ballantyne re: 2020 Regatta

Discussion of Council resulted in the following Resolution.

Res. No. 10(h)(a)/15/05/2020 Paul Ziraldo, Cheryl Philip

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney determines with regret, that the 2020 Regatta shall be cancelled this year as a result of the COVID -19 Pandemic.

Recorded Vote requested by: Mayor Ballantyne

Philip, Cheryl Yes

Rickward, Mike Yes

Stermsek, Liz Yes

Ziraldo, Paul Yes

Ballantyne, Carol Yes

CARRIED

(b) Councillor Rickward re: Temporary, alternate boat launch

Council determined that additional access to Sand Lake is needed for emergency vehicles during the Boat Launch rehabilitation. Letters to be forwarded in accordance with Council discussion.

(c) Councillor Ziraldo re: Additional Portable Sanitation Station

Res. No. 10(h)(c)/15/05/2020 Mike Rickward, Paul Ziraldo

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney shall add an additional accessible portable sanitation station, to be placed at the Fire Hall;

AND FURTHER that this unit be rented by the Town and maintained/serviced at the same time as our other units.

CARRIED

11. Correspondence

(a) Action Items

(i) Township of Mapleton re: Request for support – Farm Property Class Tax Rate Programme

Res. No. 11(a)(i)/15/05/2020 Paul Ziraldo, Liz Stermsek

WHEREAS the Province of Ontario implemented changes to property assessment and introduced taxation reform which came into effect in 1998;

AND WHEREAS prior to 1998 farm properties were subject to taxation at the base residential tax rate and qualified farmers applied annually to the province to be reimbursed 75% of the farm portion of the taxes paid to the local municipality;

AND WHEREAS the province changed the method of delivering farmer's rebates by creating the Farm Property Class Tax Rate Programme under the jurisdiction of the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA);

AND WHEREAS rather than apply annually and wait for property tax rebates, the delivery of the programme shifted to local municipal governments and onto the property tax system;

AND WHEREAS eligible farmland assessment values are now locally subsidized by 75% of their full current value assessment (CVA) to produce a lower weighted assessment base which is used for tax rate setting purposes;

AND WHEREAS the effect of the locally subsidized weighted assessment shifts an increased burden of tax onto all other property classes within the municipality;

AND WHEREAS these taxation reforms were originally supposed to be revenue neutral and offset by funding from the Ontario Municipal Partnership Fund (OMPF) and its predecessor the Community Reinvestment Fund (CRF);

AND WHEREAS the province has been reducing support from the Ontario Municipal Partnership Fund while the cost of the farm tax rebate programme is continuously increasing;

AND WHEREAS an economically competitive agricultural industry provides affordable food and agricultural products to all Ontarians and is a provincial objective that should be cost shared amongst all of its citizens;

AND WHEREAS the cost of this programme disproportionately falls upon property taxpayers in rural municipalities;

AND WHEREAS higher property taxes in rural municipalities is creating economic competitiveness issues between rural and urban municipalities;

AND WHEREAS the province hasn't undertaken a review of this programme since it was implemented in 1998;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney requests that the Province of Ontario undertake a review of the Farm Property Tax Class Rate Programme to determine:

- a) The appropriateness of the cost of the Farm Property Tax Class Rate Programme falling disproportionately amongst rural residential and business property owners when the benefit of an economically competitive agricultural industry and affordable food and agricultural products is a provincial objective that should be shared amongst all taxpayers in Ontario;
- b) The adequacy of funding being provided to rural municipalities to offset the cost of the Farm Property Tax Class Rate Programme;
- c) The differences between the amount of property taxes paid in rural and urban municipalities and the root causes of those differences;
- d) Economic competitiveness concerns with disproportionately higher average property taxes being paid in rural municipalities;
- e) Other methods of delivering the farm tax rebate programme to farmland owners where the cost can be shared province-wide;

AND FURTHER that this motion e sent to the Hon. Doug Ford, Premier of Ontario; the Hon. Steve Clark, Minister of Municipal Affairs and Housing; the Hon Rod Phillips, Minister of Finance; the Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs; the Association of Municipalities of Ontario (AMO); and the Rural Ontario Municipal Association (ROMA). **CARRIED**

(ii) **Township of Armour re: Request for support – High Speed Internet Connectivity in Rural Ontario**

Res. No. 11(a)(ii)/15/05/2020 Cheryl Philip, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney supports the letter attached hereto from Rod Ward of the Township of Armour, with regard to the need for substantial investments in high-speed internet connectivity in the rural areas of Ontario.

CARRIED

Res. No. 11(a)(iii)/15/05/2020 Mike Rickward, Liz Stermsek

WHEREAS these are unprecedented times that have not been seen in generations;

AND WHEREAS on April 16, 2020 the Canadian Federal Government announced a new program called the Canada Emergency Commercial Rent Assistance;

AND WHEREAS this program is to be developed in unison with the Provincial and Territorial counterparts;

AND WHEREAS this program is to provide relief to small business with their rent for the months of April, May and June;

AND WHEREAS many Provincial programs have been announced to date but have generally aimed at the residential, rather than the commercial, rent markets;

AND WHEREAS many small businesses have been affected financially due to COVID-19, thus making rent payments difficult;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney endorse this program whole heartedly and request the Federal Government of Canada to work with its Provincial and Territorial Partners to expedite this program and offer this program as soon as possible;

AND FURTHER that Council ask the Federal Government and Provincial and Territorial Partners look at the possibility of extending this program if the impacts of COVID-19 continue past the month of June and to make this program 100 percent forgiving to the small businesses effected;

AND FURTHER that this motion e sent to the Right Honourable Prime Minister Justin Trudeau; the Hon. Doug Ford, Premier of Ontario; the Hon Rod Phillips, Minister of Finance; and the Association of Municipalities of Ontario (AMO). **CARRIED**

(b) Information Items - Nil

12. Other Business – Nil

13. Closed Session

Council will enter into a Closed Session for discussion regarding:

- (a) A proposed or pending acquisition or disposition of land by the municipality or local board;
- (b) Labour Relations or Employee Negotiations

Res. No. 13(a)/15/05/2020 Paul Ziraldo, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the town of Kearney enters into Closed Session in accordance with Section 239, (1), (2), (3) and (3.1) of the Municipal Act, c. 25, S.O. 2001, as amended, at 4:18 p.m. for discussion regarding:

- (a) A proposed or pending acquisition of land by the municipality or local board;
- (b) Labour Relations or Employee Negotiations

CARRIED

Res. No. 13(b)/15/05/2020 Paul Ziraldo, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvene in Open Session and report on matters discussed in Closed Session. Closed Session adjourned at 6:30 p.m. **CARRIED**

Res. No. 13(c)/15/05/2020 Cheryl Philip, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney does hereby go past the four hour curfew. **CARRIED**

14. Business Arising from Closed Session

Mayor Ballantyne reported on matters discussed in Closed Session.

15. Confirming By-Law

By-Law 2020-xx being a By-law to confirm the proceedings of Council at its Public Meeting held on April 24th, 2020; at its Special Meeting on May 1st, 2020; at its Special Meeting held on May 8th, 2020 and at its Regular Meeting held on May 15th, 2020.

Res. No. 15/15/05/2020 Paul Ziraldo, Liz Stermsek

By-law No. 2020-26, Being a By-law to confirm the proceedings of Council at its Public Meeting held on April 24th, 2020; at its Special Meeting on May 1st, 2020; at its Special Meeting held on May 8th, 2020 and at its Regular Meeting held on May 15th, 2020, be read a first, second and third time and numbered 2020-26 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **CARRIED**

16. Adjournment

Res. No. 16/15/05/2020 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 6:35 p.m. to meet again at 1:00 p.m. on Thursday, May 21st, 2020 in the Council Chambers, Kearney, Ontario. **CARRIED**

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk

MINUTES

PUBLIC VIRTUAL COUNCIL MEETING As per *The Planning Act* Held during the Regular Council Meeting on Friday, May 15, 2020

Regarding: ZONING BY-LAW AMENDMENT - RZ-01-20 (DEWAR)

Council Members Present: Mayor Carol Ballantyne
Councillors: Cheryl Philip; Mike Rickward; Liz Stermsek and Paul Ziraldo

Staff Present: Brenda J. Fraser, Clerk Administrator
Keven Beaucage, Deputy Clerk Treasurer
Linda Moyer, Planning Technician
Ross Gattozzi, Operations Manager
Brian Horsman, Chief Building Official
Cindy Filmore, Senior Office Assistant

7. Public Hearings (Pursuant to the *Planning Act*)

(a) Report and Resolution re: Amendment to Zoning By-law No. 2002-28, as amended - RZ-01-20 (DEWAR)

Mayor Ballantyne stated that this was a Public Meeting for a Zoning By-law amendment held by Council under Section 34 of the *Planning Act*. Mayor Ballantyne then declared the Public Meeting open at 1:12 p.m., to consider a proposed rezoning of lands located in Part of Lot 20, Concession 3, Part 3, 42R-15069 in the Geographic Township of Proudfoot, now in the Town of Kearney from the Residential Waterfront (RWF) Zone to the Residential Waterfront Exception Fifty-five (RWF-55) Zone.

The Mayor asked the Planning Technician to explain the purpose of the proposed rezoning.

The Planning Technician stated that the purpose of the proposed amendment is to permit a reduced setback of 0 m. to the Hazard Lands, where 30 m. (98.4 ft) is required, to allow for the reconstruction and relocation of a cottage and septic system currently located on the lands.

The Mayor asked if any written concerns been received.

The Planning Technician stated that a submission was received from an area property owner concerned with the impact on wildlife and fish habitat, as well as septic leaching into the water during flooding conditions; and the need to demonstrate that the proposal will have no adverse effects through an environmental impact study and geo tech study. Two submissions in support of the application were also received.

The Mayor asked if the applicant wished to make any comments.

The applicant, Darcy Prentice, stated that this would be a vast improvement on what currently is there given that the existing cottage is 5m from the water and the amendment would make it 30m from the water.

The Mayor asked if anyone wished to speak in opposition of the proposed rezoning.

No one spoke in opposition to the proposed rezoning.

The Mayor asked if anyone wished to speak in favour of the proposed rezoning. Jen Dewar stated that she has lifetime experience with the lot and the water never came close to the cottage; that the hazard zone is an aerial overlay and the water has never come up that far; she understands the concern of going from 30m to 0m; the Dewar's have always been stewards of the land – they only cleared enough land for the cottage; keep for multiple generations to come.

The Mayor asked if Council had any questions.

Councillor Stermsek asked about the surrounding area regarding wildlife and questioned the Type 1 fish habitat in that location. Our Planning Technician added that the OP indicates Type 1 Fish Habitat however there would be less impact as the existing cottage is close to the shoreline; that development rights exist now, that any impact on threatened species is unknown. Jen Dewar responded that with regard to the fish habitat, they are moving further from the shore.

Councillor Rickward asked if the cottage could be put 6m each way or if there is only that one spot; that it could be pushed to 6 m each side but then he would be worried about access to the lake; there would be about 12 m usable land close to the neighbour. Planning Technician Linda Moyer noted that the applicant was going to relocate the septic as well and setbacks also apply to a sewage disposal system. Mr. Prentice stated that he currently has septic approval.

Councillor Ziraldo asked if the applicant had any discussion with Sand Lake. Ms. Dewar responded yes, they were given the information and had no problem with the development. Ms. Moyer added that she had received an email from Sand Lake and Area Property Owners Association noting no concerns.

Councillor Philip stated that moving back further from the lake is making a great improvement.

Mayor Ballantyne asked if there were any further comments or questions from the public. There was nothing further.

The Mayor asked if the Planning Technician had anything further to add and she responded, "No".

Mayor Ballantyne asked if Council had any further questions.

Councillor Ziraldo asked if the applicants know the height of the property above the water. Mr. Prentice responded that the cottage is about 3 feet up and the septic about 18 inches more; the new cottage will be

up on post and beam piers in the ground. Ms. Moyer noted that the Zoning By-law requires elevations on Sand Lake and openings must be above certain elevations, which the Building Department can ask for. Councillor Rickward commented that pushing back from the lake and upgrading the cottage and septic are good improvements.

The Mayor advised the public to provide their name, address and phone number, if they wished to receive the notice of decision. Mayor Ballantyne advised of the public's rights to appeal the decision of Council, if approved, to the Local Planning Appeal Tribunal.

Mayor Ballantyne stated that this completed the Public Meeting process and declared the Public Meeting for this Zoning Amendment closed at 1:31 p.m.

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk



The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

SPECIAL VIRTUAL COUNCIL MEETING REMOTE ACCESS - Council Chambers Thursday, May 21st, 2020 1:00 p.m.

Council Members Present: Mayor Carol Ballantyne
Councillors: Cheryl Philip, Mike Rickward, Liz Stermsek and Paul Ziraldo

Staff Present: Brenda J. Fraser, Clerk Administrator
Keven Beaucage, Deputy Clerk, Deputy Treasurer
Brian Horsman, Chief Building Official
Cindy Filmore, Senior Office Assistant

1. Call the Meeting to Order

Res. No. 1/21/05/2020 Liz Stermsek, Paul Ziraldo

BE IT RESOLVED that the Special Council meeting of the Corporation of the Town of Kearney on May 21st, 2020 be declared open and called to order at 1:00 p.m. **CARRIED**

2. Disclosure of Pecuniary Interest and the General Nature Thereof – None noted.

3. Council Discussion re: 92 Park Road

Brian Horsman, CBO, provided an update to Council with regard to the action taken to date with respect to 92 Park Road. The Building Department has issued an Order, reported this operation to the Burk's Falls OPP and alerted Health Canada as to the actions on this property. The Fire Chief has scheduled a pre plan inspection in order to prepare a fire safety plan. The Town has passed Resolutions with respect to retail of Cannabis. There are two separate issues at this time. One being compliance with the Building Code and the other being compliance with all other applicable law (i.e. Zoning, Licensing, Health Canada, AGCO, etc.).

4. Closed Session

Res. No. 4(a)-(b)/21/05/2020 Cheryl Philip, Mike Rickward

BE IT RESOLVED that in accordance with Section 239, (1), (2), (3) and (3.1) of the Municipal Act, c. 25, S.O. 2001, as amended, the Council for the Corporation of the Town of Kearney will convene in Closed Session at 1:17 p.m. for discussion regarding:

- (a) Personal matters about an identifiable individual
- (b) Labour Relations or Employee negotiations

CARRIED

Res. No. 4(c)/21/05/2020 Paul Ziraldo, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvene in Open Session and report on matters discussed in Closed Session. Closed Session adjourned at 2:13 p.m. **CARRIED**

Mayor Ballantyne reported on matters discussed in Closed Session, including the following Resolution.

Res. No. 4(d)/21/05/2020 Cheryl Philip, Mike Rickward

WHEREAS Council has received a request from Maureen Armstrong to waive a Building Permit fee; **AND WHEREAS** our CBO Brian Horsman has provided information detailing the events of the two applications generating the outstanding fee;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, in accordance with the recommendation of our CBO, determines that the CBO meet with Ms. Armstrong to cancel existing permit from Mr. Hahn and apply for a new permit to construct alterations to the roof over existing cottage now owned by Ms. Armstrong at rates as indicated in Building By-law No. 2019-19. **CARRIED**

5. Adjournment

Res. No. 5/21/05/2020 Cheryl Philip, Liz Stermsek

BE IT RESOLVED that the Special Meeting of the Corporation of the Town of Kearney adjourn at 2:16 p.m. to meet again at 1:00 p.m. on June 5th, 2020 in the Council Chambers, Kearney, Ontario. **CARRIED**

THE CORPORATION OF THE TOWN OF KEARNEY

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk



Monthly Report

May 2020

Mission Statement

“We are committed to the provision and promotion of services that assist individuals in attaining an optimum quality of life and that contribute to the well-being of the community.”

Human Resources - Lisa Moore, Director of Human Resources

HR Stats for COVID-19

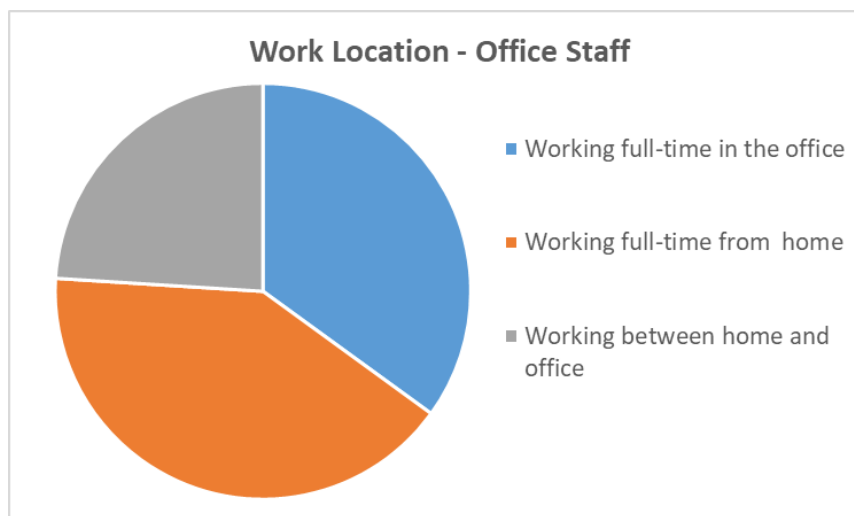
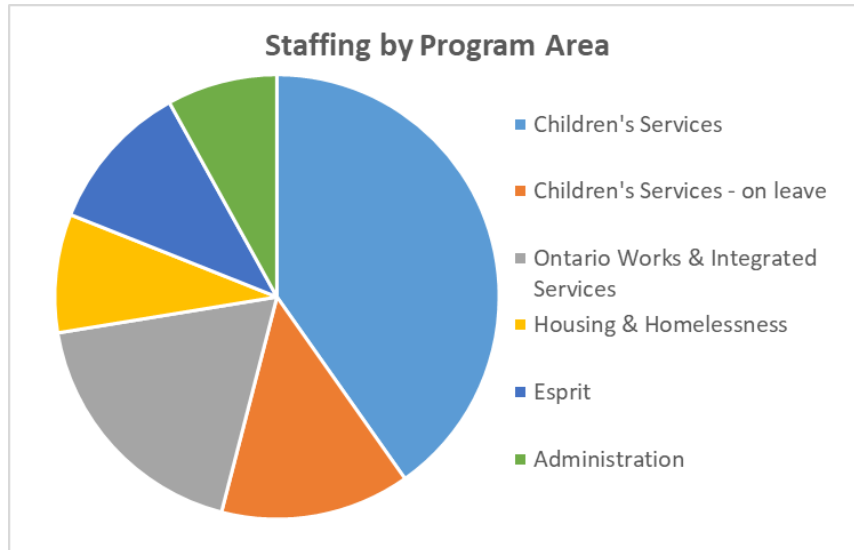
We have no staff who have reported to have become ill with COVID-19 and as of April 20, 2020 have none in isolation due to showing symptoms of COVID-19.

We currently have 24 employees on leave of absence related to COVID-19. All 24 employees are from the Children's Services section. We are anticipating one more leave of absence request this week from the same section.

Of those 24, four (4) are specifically related to other illnesses and vulnerability to COVID-19 and were doctor recommendations.

We have one (1) employee on an unrelated medical leave (also from Children's Services) and are anticipating one (1) from the Housing department to start this week.

Of our office staff (Parry Sound, South River, Esprit), we have 35% still working in the office full time, 41% working full time from home and 23% working part time at home, part time in the office.



DIRECTLY OPERATED EARLY LEARNING AND CHILD CARE CENTRES - Brenda Wiltshire, Manager

Directly Operated Child Care Programs Response to COVID-19

On March 17, 2020 the Premier of Ontario ordered the closure of all licensed child care centres including EarlyON Child and Family Centres. All PSDSSAB Directly Operated Child Care programs notified parents and prepared their programs for closure. Staff of these programs continued to work in the centres deep cleaning and preparing the program for closure. On March 21st the Ministry of Education announced that the closure did not apply to Home Child Care agencies which allowed us to re-open any HCC Providers that wished to continue offering child care. Of our 26 active providers, many chose to remain closed given the risk factors associated with COVID-19 however, there were 9 re-opened at that time but since then, 4 have closed leaving 5 homes open and available for care across the district.

Inclusion Support Services continued to operate reaching out to families offering support and resources as needed. April 13th was the last day the Resource Teachers offered outreach to families and many staff chose to take a Leave of Absence as licensed child care shifted to Emergency Child Care.

EarlyON Child and Family programming shifted to virtual activities for parents and young children with staff providing outreach through Facebook, wellness check-ins with regular participants, and creating a bank of parent resources to support families through the pandemic. As Emergency Child Care became available and staff were needed to be re-deployed, some staff chose to take a Leave of Absence while many others transferred to the Emergency Child Care programs. The program supervisor continues to be actively involved in maintaining an online presence through the EarlyON Facebook page passing on resources to help parents keep their little ones occupied and engaged at home.

Emergency Child Care Services

When child care centres were closed on March 17th the Premier of Ontario announced that the Ministry of Education was working with licensed child care programs to open Emergency Child Care in many districts to support emergency front-line workers (as identified by the province), with free high quality child care so they could carry out their job duties. The Directly Operated Child Care Manager applied for and was approved to re-open 3 Early Learning and Child Care Centres; Waubeek, Fairview, and First Steps, as well, Home Child Care was approved to offer emergency child care services across the district. As part of the approval process, the child care programs had to work closely with the North Bay Parry Sound District Health Unit and local fire departments to ensure that necessary screening and pandemic protocols were in place. Each centre-based program is now able to offer extended care in all sites which allows for parents working shift work and weekends to access care as needed and as staffing allows. First Steps is able to take a maximum of 5 children in program at any one time, Fairview and Waubeek have space for 10 children. These numbers were determined by the NBPSDHU to ensure social distancing can be maintained and minimize the number of adults in each space.

Program Name	# of Children Receiving Emergency Child Care	# of Families Receiving Emergency Child Care	Waitlist
Home Child Care Program (Burk's Falls, Callander, Parry Sound, Rosseau)	9	6	0
Fairview ELCCC	16	10	3
First Steps ELCCC	5	3	0
Waubeek ELCCC	19	11	2
Totals:	49	30	5

ONTARIO WORKS - Jeff Degagne, Manager

The COVID-19 Pandemic has led to many changes locally and provincially to provide support to those receiving and needing the support of the Ontario Works program. Here is an overview:

- The province has extended the period of time that someone can receive Emergency Assistance from 16 days to up to 48 days without submitting a full Ontario Works application. The province also launched an online application for Emergency Assistance in early April. We have posted a link to this application on our website.
- Although OW applications have decreased relative to 2019, as you will see below, the total number of applications processed has increased by 17.2%. We also saw a dramatic rise in Online Applications received. We will continue to monitor this trend. Below is a comparison of Ontario Works and Emergency Assistance Applications from March 2019 and March 2020:

Type	March 2019	March 2020	Percentage change +/-
OW applications received	52	43	-18%
OW applications processed	47	35	-25%
OW applications found eligible	100%	100%	No change
OW online applications received	1	15	+1,400%
Emergency Assistance applications that became active	17	40	+135%
Percentage granted within 4 days	91.5%	97.14%	5.64% increase
Average days to grant	1	1	No change
Total applications processed	64	75	+17.2%

**Data from the Social Assistance Performance Report and COGNOS CRS 880 report

- We have maintained our 'Average Days to Grant' at 1 day, which means we are providing support quickly and efficiently to those that require our support. The provincial average was 3 days in March 2020.
- The province has lifted Discretionary Spending Caps for March and April and has created a temporary one-time OW Emergency Benefit and a one-time ODSP Emergency Benefit. These measures have given Caseworkers added flexibility to support our clients during these challenging times. Our biggest expenditure in March was in support of Health Related Items which includes Housing supports, health and medical items.
- We are working with our partners at East Parry Sound Community Support Services to support our clients that may require grocery deliveries and/or meals during the pandemic.
- To ensure that clients continue to receive their OW payments on time, Caseworkers have been promoting Direct Bank Deposit (DBD) in conversations with clients, through mail and on our website. We have seen almost a 5% increase in uptake with nearly 89% of the caseload now on DBD. We expect this number to continue to rise.

- Our planned launch of Reloadable Payment Cards continues as a way to mitigate risk for clients that cannot get a bank account to receive their payments.
- We have also promoted the MyBenefits web service and Interactive Voice Response (IVR) for clients as a means to report earnings and other information and receive OW letters and information without having to come to our offices. As of April 24th, 5.24% of the caseload is registered with My Benefits. This is over a 100% increase since February 14th.
- Staff contacted the entire caseload to remind them of changes and mitigation strategies at our offices and continue to provide regular weekly or bi-weekly check-ins. Caseworkers are utilizing telephone, text and email to stay connected with their clients.

OW Caseworker Call Volume

Type	March 2020
Inbound Calls	540
Outbound Calls	1,389
Total Calls	1,929

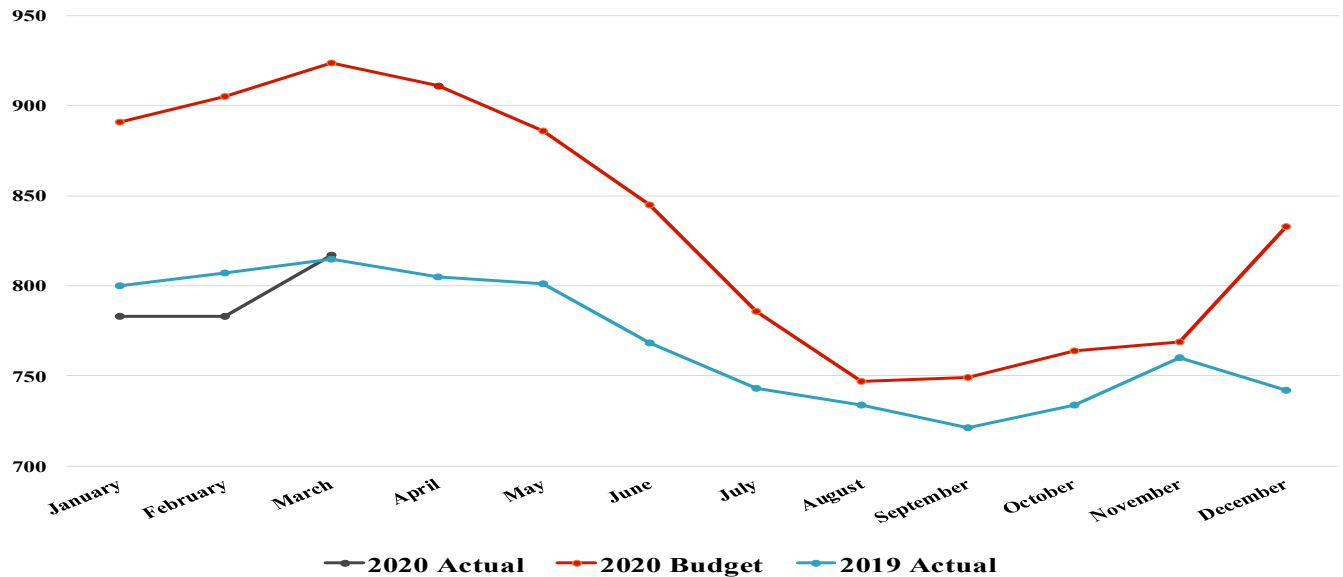
- We remain connected with our ODSP partners in North Bay and Bracebridge to support Discretionary Benefit Requests from their clients, as well as transfers of OW clients to ODSP.
- Although the majority of staff are working from home, Caseworkers also continue to utilize our **Fiit** Case Management tool to complete assessments and refer those that are appropriate to various employment opportunities available at local grocery stores and other essential businesses. Caseworkers are also continuing to refer clients to our Employment Ontario partners, as well as the Business Centre. Our partners continue to offer virtual services and webinars to their clients.
- At the end of April, OW East Staff hosted teleconference sessions with our Mother’s Peer Group and Individual Success Initiative participants. The purpose was to provide resources, provide information on precautions, check-in with each other and provide some valuable mental health resources.
- Thank you to our Case Support Workers! The Case Support Workers remain in the office to ensure that all payments are printed, processed and mailed daily to our clients. They also support all of the staff working remotely to ensure important administrative information and tasks are completed for our clients on a daily basis, such as letters and ODSP Applications and generally keeping the office running smoothly.
- The OW Supervisors have weekly teleconference staff meetings with their teams to ensure important information and changes are communicated and to check-in on how people are managing.
- The OW Management team and the Integrated Services Management team are having joint teleconferences twice weekly to respond quickly to changes, discuss trends, share information, and discuss what additional supports may be required to support staff and clients in all aspects of the Ontario Works program.

MCCSS Social Assistance Response

The Ministry has implemented a variety of measures in response to COVID-19 to allow for assistance to continue to be provided and reduce the need for in-person contact. These measures are supported by our Risk Based Approach to intake and case management. The measures include:

- 1) The lifting of automated SAMS suspensions for Income Reporting and Verifications for April and May's monthly payrun to ensure individuals continue to receive financial assistance and benefits.
- 2) Clients do not need to provide original documentation or wet signatures at this time. All applications are initiated online or over the phone.
- 3) Participation Requirements have been waived for at least 60 days.
- 4) Further extensions to submit ODSP applications has been provided.
- 5) Automatically extending recurring Additional Benefits and Special Diet Allowance.
- 6) Extension of expiring Pay Directs for one month.
- 7) March and May Eligibility Verification Process reviews have been suspended. We have re-deployed our Eligibility Review Officers to support the program and Assessment Case Worker's and Case-workers by processing OW and Emergency Assistance applications and other functions.
- 8) With the introduction of the **Canadian Emergency Response Benefit (CERB)** on April 6th, the Ministry introduced unique earnings exemptions to support OW clients that are receiving the CERB as typically Employment Insurance (EI) is deducted dollar for dollar from OW assistance. Below is an overview of the change:
 - *Existing Ontario Works clients, as of March 1, 2020, and all ODSP applicants and recipients will have CERB income treated as partially exempt i.e. \$200 flat rate exemption + 50 per cent for each additional dollar. Measures will be put in place so no recipient will lose access to health benefits for March or subsequent benefit months as a result of receiving CERB.*
 - *For new Ontario Works applicants granted on or after March 1 - CERB payments will be treated as not exempt when determining eligibility for social assistance. However, recognizing that many clients were waiting for federal benefit payments, delivery partners should not create/issue overpayments for those retroactively reassessed as ineligible.*

2020 Caseload Activity



LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2020 Actual	783	783	817									
2020 Budget	891	905	924	911	886	845	786	747	749	764	769	833
2019 Actual	800	807	815	805	801	768	743	734	721	734	760	742

CHILD CARE SERVICE MANAGEMENT - Jeff Degagne, Manager

With the Emergency Order announcement from the Provincial Government on March 17th closing all Licensed Child Care centres, we have been busy trying to manage the impact of these closures on the Child Care system and our external operators in the District.

- Staff is providing support to our Directly Operated Centres that are operating Emergency Child Care centres by completing Employment Verifications on enrolments and submitting weekly attendance records to the Ministry of Education.
- We have sent out a needs survey to those employers that have employees that are eligible for Emergency Child Care. If and when the list of eligible workers grows, we will continue to gather information and work towards meeting the needs of the community.
- As Home Child Care programs are permitted to operate, we continue to manage Fee Subsidy Applications online or over the phone.
- On April 6th, we sent out a FAQ document to our External Operators to try and provide some clarity on the many changes that have been announced. We continue to remain connected with our operators on a frequent basis.
- We are participating in regular calls with the OMSSA and NOSDA Children Services Network to discuss our current challenges as well as advocate for the future sustainability of the Child Care system upon re-opening. Some of these calls involve our Ministry of Education partners.
- The team continues to meet weekly to share information and respond to changes to continue to support our clients and programs.

HOUSING & INTEGRATED SERVICES - Pam Nelson, Manager

Housing Programs

Social Housing Centralized Waitlist Report - March 2020			
	East Parry Sound	West Parry Sound	Total
Seniors	12	121	133
Families	84	339	423
Individuals	293	213	506
Total	389	673	1,062
Total Waitlist Unduplicated			442

Community Housing Centralized Wait List (CWL) 2019-2020 Comparison – January 2020 Applications and Households Housed from the CWL											
Month 2019	New App	New SPP	Cancelled	Housed	SPP Housed	Month 2020	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	15		4	1		Jan	6	1	6	5	0
Feb	10		3	7	1	Feb	15		11	3	
Mar	9	1	1	1		Mar	10				
Apr	16		2	1		Apr					
May	13		1	2	1	May					
June	4	3	4	1		June					
July	4	1	5	2	1	July					
Aug	9		14	3	1	Aug					
Sept	10		1	3		Sept					
Oct	6		2	3		Oct					
Nov	9		1	1		Nov					
Dec	9		8			Dec					
Total	105	5	38	25	4	Total					

** SPP = Special Priority Applicant**

- Calculations for Rent-Geared-to-Income continues to be completed. Support Workers report that they have not noticed a decrease in activity as tenants are still sending in annual review packages, employed tenants are sending in paystubs, housing applications are being submitted and bills continue to come in.
- Centralized Waitlist check-ins: The Community Relations Worker's are completing check-ins with the applicants on the centralized waitlist. As of April 23rd, 16% of the waitlist had been contacted. At this time, no one has needed extra supports, services or food and most are already supported by friends, family or community agencies.

Food Banks

Food Bank/Agency	Funds Already Issued in 2020	Funds Requested
Harvest Share	\$60,000	\$15,000
Rotary Club of West Parry Sound	\$0	\$5,000
Meals on Wheels; West Parry Sound	\$0	\$9,000
Argyle District Food Bank	\$3,500	\$5,000 + \$1,063 (food purchase on April 21 st)
Salvation Army	\$10,000	\$10,000
Burk's Falls & District Food Bank	\$5,000	\$8,000
Good Happenings Food Bank	\$5,000	\$3,500
The Sundridge Food Bank	\$5,000	\$8,000
Callander & District Food Bank	\$5,000	\$5,000
Powassan & District Food Bank	\$5,000	\$5,000
Total	\$98,500	\$74,563

The Argyle Food Bank had been experiencing challenges in restocking their food bank in March because of the COVID-19 Pandemic. They have had limits of *no more than 2* of any specific item placed on their orders from their regular suppliers. This limit required the food bank to make multiple trips in order to replenish their stock. In addition to stock challenges, the volunteers within the food bank are seniors and at a higher risk of experiencing complications if they do contract COVID-19. The final factor that placed additional hardship on this food bank was the distance to access stores in order to restock. The food bank is two hours from Parry Sound, and 1.5 hours to Sudbury or North Bay.

The Argyle Food Bank closed for the month of April due to the challenges outlined above. The food bank did connect with their clients before closing to ensure that clients had enough food to survive until the planned May reopening. This depleted their stock of food.



In effort to help restock, the Housing staff connected the food bank with Sobeys in Parry Sound. Sobeys has agreed that they will not implement any limits on the number of items the food bank requires. Staff placed a direct order with Sobeys to restock the non-perishables needed within the food bank and the food bank volunteers picked up the order on Tuesday, April 21, 2020. The food bank will now be open for May as hoped. Sobeys also donated \$200 in gift cards.

The Argyle Food Bank supports numerous households, living in the unincorporated area, which are far from supports, grocery stores, and access to services. While closed, volunteers continued work with clients over the phone to assist with food security.

Homeless Prevention Program - Community Relations Workers

For the month of March 2020

Homelessness and Integrated Services have adapted to utilizing the phone, email and text to support our at-risk/homeless population. The Community Relations Workers have increased their contact in order to support client needs. Relationships with community partners continue to be strong through this time.

The Homelessness Prevention Team assisted 3 individuals with securing safe, affordable and sustainable housing in the month of March and continue to work with alternative means to show apartments to clients.

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	8	7
ODSP	13	30
Ontario Works	3	6
Low Income	19	28

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	9	8
ODSP	9	32
Ontario Works	3	6
Low Income	8	16

Contact/Referrals

March	East	West	YTD
Homeless	0	3	9
At Risk	4	7	34

Short Term Housing Allowance

Month	Active	YTD
March	5	6

Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI
Senior	2	\$127.01
ODSP	12	\$12,163.51
Ontario Works	11	\$6,462.87
Low Income	8	\$3,479.17

Reason for Issue	Total
Rental Arrears	\$596.68
Utilities/Firewood	\$2,686.64
Food/Household/Misc.	\$2,903.09
Emergency Housing	\$16,080.15

Call Volume

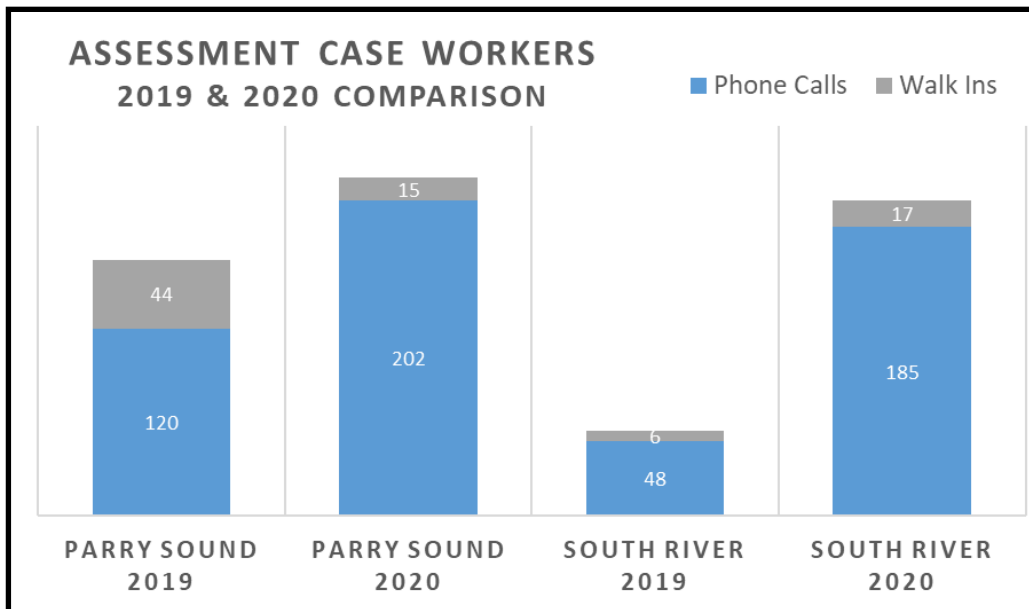
Community Relations Workers Calls

March 2020	Incoming Calls	Outgoing Calls	Total
CRW's (2)	78	490	568

*this does not include communication through textbase/email with clients. Data not available for March 2019

Reception

March 2020	Incoming Calls	Outgoing Calls	Total
South River	643	250	893
Parry Sound	989	162	1,151



* Office closures started March 21st

HOUSING OPERATIONS - Sharon Davis, Manager

Esprit Place Family Resource Centre

Emergency Shelter Services			
	March 2020	Year-to-Date 2020	March 2019
Number of Women Active in program this month	13	31	11
Number of New Women Admitted (unduplicated)	5	18	5
Number of Repeat Admissions	4	7	1
Number of Children Active in program this month	0	4	12
Number of New Children Admitted (unduplicated)	0	4	0
Number of Hours of Direct Service to Women	89	326	191
Resident Bed Nights (women & children)	128	595	300
Occupancy Rate	41%	65%	96.8%
Days at Capacity	0	21	0
Days Over-Capacity	0	7	0
Phone Interactions (Crisis/Support)	70	127	30

Transitional Support			
	March 2020	Year-to-Date 2020	March 2019
Number of Women Served this Month	6	23	8
Number of Women Registered in Program	16	16	24
Number of Public Ed/Groups Offered	0	0	0

Outreach Services			
	March 2020	Year-to-Date 2020	March 2019
Number of Women Served this Month	18	40	14
Number of Women Registered in the Program	22	28	22
Number of Public Ed/Groups Offered	1	4	1

Child Witness Program			
	March 2020	Year-to-Date 2020	March 2019
Number of Children Served this Month	8	20	6
Number of Children Registered in Program	14	15	25
Number of Public Ed/Groups Offered	0	1	1

Due to COVID 19, admission into the shelter is strictly based upon a woman who is actively fleeing a violent situation to include victims of human trafficking. Screening for COVID-19 is completed upon intake. The use of local motels is utilized for isolation, and physical distancing where appropriate. Support is provided to all women placed in motel stays, and will be counted as a “New Admission”.

Parry Sound Housing Corporation

Parry Sound Housing Corporation Activity for March 2020				
			Year-to-Date 2020	March 2019
Move Outs	March 31st, 2020	3	21	1
Move Ins	March 1st, 2020	4	29	0
L1 Forms	Issued March 2020	0	11	2
N4 - Notice for eviction for non-payment of rent	Issued March 2020	0	35	4
N5 - Notice of eviction for disturbing the quiet enjoyment of the other occupants	March 2020	0	3	1
Re-payment agreements	Tracked in March 2020	8	105	11
N7 - Notice of eviction for willful damage to unit	March 2020	0	1	0
Tenant Education	March 2020	COVID Wellness Checks - 168 calls made to tenants Bedbug Treatment - 7 units		

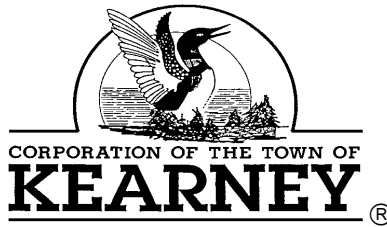
Due to the COVID-19 some of the regular duties have been discontinued. However, we are striving to keep the tenants across the district well informed of the changes which impact them on an ongoing basis. We have also delivered many handouts with various tips on how to manage day-to-day and also on physical distancing. We have received many calls from concerned tenants and have answered questions to the best of our knowledge. We will continue to keep a strong communication with the tenants through handouts, memos and phone calls for the duration of the restrictions. Cloth masks, made by women in the community and distributed by the West Parry Sound Hospital Women’s Auxiliary were delivered to the tenants of Sunset Court and Church St. These masks can be used if a tenant needs to go into the community. Masks were also delivered to the seniors in Parry Sound’s Beaucrest Senior’s building.

Capital and Maintenance

March 2020

The Custodians are maintaining the general cleaning of our buildings with extra cleaning added for touch point areas. Only emergency repairs are being done in occupied units at this time but minor repairs, cleaning and painting are being done in any vacant units.

- The septic system replacement at 3A Dublin has been awarded to a local contractor. Work will begin as soon as possible.
- Started the preparation of the units at 118 Church with new electrical, painting and any repairs. New flooring will also be installed.
- Quotes have been received on re-shingling the roof in South River at Roselawn Blvd. and also 69 Queen St. in Magnetawan.
- Order and installation of 10 more new toilets for Sunset Court, Belvedere.
- Start up meetings with Bill Bacon from Housing Services Corporation on the following projects:
 - ~ Callander ramp and exterior entrance area
 - ~ 22B Mapleview – abatement of asbestos, repairs and renovation



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REPORT TO COUNCIL

TO: Mayor and Council

FROM: Brian Horsman CBCO, CBO / Kearney

DATE: May 28, 2020

RE: Policy for reimbursement for providing and/or use of private vehicles.

Background: Currently employees are compensated for the use of their private vehicles at a rate of \$.58 per km. The rate is set by CRA and used by the Municipality. The requirement to provide a vehicle is contained in the Terms of Employment Agreement. Beyond that the Municipality has not established a policy to process specific problems regarding compensation and some of the problems have developed as a result of the Shared Service Agreement with Magnetawan and more recently McMurrich / Monteith.

Consideration : Consider a new car purchased for business, you are required to provide a vehicle for work purposes and you will be compensated at a rate of \$.58 per km. Now consider the use of the vehicle for two municipalities (the second municipality has double the mileage requirements) Without considering a third municipality how long do you think the amount of mileage would exhaust the warranty and the cost to maintain the vehicle would far exceed the compensation rate of \$.58 per/km. In addition, once you exceed the maximum mileage set by CRA then you are assessed as a Taxable Benefit and also the amount of mileage required to perform your job requirements generally requires business insurance which is another expense that comes out of the \$.58 per/km. When you have excessive mileage on a vehicle it depreciates the value quicker than the book value.

Further Consideration : Now consider a third municipality which had some extenuating circumstances around mileage, compensation, cost to maintain private vehicles, etc. When we were asked to extend our services to McMurrich / Monteith

We did not consider McMurrich / Monteith as an employer and subject to the Terms of Employment Agreement but rather we were considered as Contract Inspectors. As a contract inspector we requested some considerations to compensate for services provided. We requested paid travel time and mileage to and from McMurrich / Monteith. Travel time and mileage is not provided by our employer (Kearney) and as stated McMurrich / Monteith is not our employer and not entitled to the benefits of the Terms of Employment Agreement. We were simply rented out by our employer (which was consensual) and if we had not asked for the travel time and mileage we would have been travelling and incurring expenses free of charge (very unreasonable) We also had the forethought to request compensation for our vehicles if damage occurred due to weather conditions or road conditions.

Another consideration for discussion is to consider special circumstances which falls outside the \$.58/km. i.e. Matt Clouthier's vehicle was hit by a deer (considerable damage) Mr. Clouthier requested the Municipality to pay the deductible for the insurance, his request was granted. Although the municipality supported Mr. Clouthier, the claim was assessed against his insurance coverage which can translate to higher premiums depending on his record.

While we are considering the issue of compensation there is the issue of providing a vehicle (as required by the Terms of Employment Agreement) and there is no mileage conducted during business hours and under those conditions there is no compensation. Even though the expense of providing a vehicle for the Municipality use is still being incurred, compensation is not. Council might consider a flat rate to provide a vehicle and a rate to compensate for the use of the vehicle.

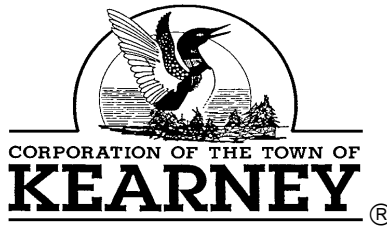
Options: 1) That the municipality provide a vehicle for use by the Building Department with an option to offer the Municipality of Magnetawan the opportunity to expand the Shared Service Agreement for shared use of the vehicle.

2) That the municipality support a policy to review extenuating circumstances regarding private vehicle repair while conducting town business. Criteria that could be used for example: i) weather conditions ii) road conditions iii) limited to deductible iv) upset limit v) police report Etc.

3) That the municipality provide a flat rate compensation package to provide a vehicle for employment and a per/km rate for mileage accrued performing town related business.

4) That Council accept the report by the Chief Building Official for future consideration.

RECOMMENDATION : That Council select option No.1



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REPORT TO COUNCIL

TO: Mayor and Council

FROM: Brian Horsman CBCO, CBO / Kearney

DATE: May 29, 2020

RE: Strato Steel Building , review of permit process.

A member of Council has presented a number of questions and I will attempt to answer them to the best of my ability.

First let me say that I do not want to get embroiled in a political agenda or personal/ private agenda regarding who did what and get into finger pointing. I do agree that communication amongst senior management is important and serves to provide more positive benefits than negative ones.

The processing of a Building Permit is the responsibility of the Chief Building Official and more specifically as set out in Section 8(2) of the Building Code Act.

The discussion and/or review of a building permit applications by Council is highly improper and contrary to Provincial Statutes. The only area that can be reviewed by Council falls under Applicable Law which would include an Amendment to the Zoning Bylaw. Also it is illegal to make changes to existing bylaws to prohibit a project that complies with existing bylaw.

To clarify, zoning compliance was determined with consultation between the Building Department and the Planning Technician. The Strato Steel building is on a property zoned Rural and in compliance with the Permitted Use, therefor Council review was not required.

Council requested an overview for the timeline of events , after reviewing the following information if Council determines the information is not suitable for public consumption then the report may have to be moved into Closed Session. Also keep in mind there is pending litigation.

- 1) Dec.9 /19 – Matthew Clouthier prepared an Order to Comply
 - 2) Dec,10 /19 – Matthew Clouthier attended the site, took pictures of construction in progress
 - 3) Jan. 24/20 – Matthew Clouthier notified ESA of electrical work in progress (well over 100 lights being installed)
 - 4) Jan. 24/20 – ESA responded and noted they have created a hazardous investigation for the site.
 - 5) March 9 /20 – The Fire Chief e-mailed the Clerk to notify the municipality of a Grow-OP at the former Strato Steel building . Two and a half (2 1/2) months later the Fire Chief has a concern of a fire safety issue. It appears from our Court Brief that the Fire Chief knew about the Grow-OP before the Building Department. Communication is a two way street.
 - 6) March 12/20 – A person from the former Strato Steel building was in with an interpreter on his cell phone, regarding Order to Comply. I explained to the interpreter that we were very concerned and disappointed of no response by owner or agent. We still have no application for permit and we are quickly reaching the point where legal action will be our only alternative to gain compliance. They seemed to be very confused by what I was saying and felt they had a permit.
 - 7) April 15/20 – Matthew Clouthier and I attended site, there was a new person on site that spoke english --- we were invited in to view the operation --- the Odor was very intense --- we were informed that the owner had paid a local person \$7,000.00 to get drawings for the permit and another local person to make application on their behalf. We explained this had not been done and why we are going to pursue further action.
 - 8) April 15 /20 – After many attempts to secure some assistance from Federal and Provincial Agencies I was informed to register a complaint with the OPP as they were responsible for enforcement on behalf of the Federal and Provincial Government. I spoke to the OPP and I was instructed not to call back as their investigation was
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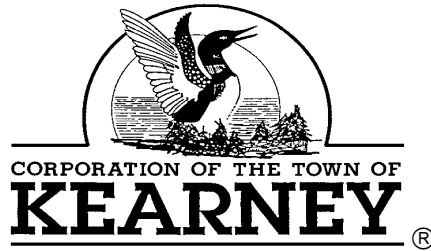
considered confidential and they could not discuss with me.

- 9) April 24 /20 – CZC Building Consultants Ltd. reached out to inform us they will provide services to the Grow-OP to resolve the Order to Comply.
- 10) April 27 /20 -- e-mail from Lin Min (no knowledge of who he is)
- 11) April 30 /20 – I responded to Lin Min with a series of questions in order to have a meaningful discussion, he never responded.
- 12) May 21 /20 – Prepared Summons and made a request to the Court House in Parry Sound to Lay the Information, my request was denied as the Court House was still closed due to Covid-19
- 13) May 25 /20 – A person from the former Strato Steel building intercepted Matthew and I leaving the office at 4:30, he pointed to his phone and called someone named Ronald who informed us that the engineered drawings were being completed and should be ready in two weeks. We asked him to send an application form for a Building Permit so we could have some basic information to work with and he agreed to do that.
- 13) May 29 /20 – Received an e-mail from CZC Consultants Ltd. with an application for a Building Permit attached and a confirmation that the engineered drawings are to follow.

In conclusion, this project was not your average permit, it was inundated with communication problems, lack of contact information, too many players and a number of outside influences impacting the process. You have Federal Regulations & Licensing enforced by the OPP, Provincial Regulations & Licensing enforced by the OPP and you have Municipal Regulations under the Zoning Bylaw enforced thru the Bylaw Enforcement Officer. Then you have the Building Code which regulates the building containing the use regulated by all the above. There was a tremendous amount of time spent trying to find out information on what our obligations are for the Regulations under Applicable Law.

Trying to coordinate all jurisdictions was a frustrating exercise in futility, there is a tremendous lack of support between levels of jurisdiction and sharing of information. I am more disturbed than Council with regards to our Justice System and how difficult, costly and time consuming it is to enforce our regulations and at the same time protect our citizens rights from those regulations.

Respectively submitted -- Brian Horsman Chief Building Official



8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0
Telephone: 705 636-7752 Fax: 705 636-0527 Email: planning@townofkearney.ca

MEMORANDUM

TO: MAYOR AND COUNCILLORS

FROM: LINDA MOYER, PLANNING TECHNICIAN

SUBJECT: REQUEST TO PURCHASE UNOPENED ROAD ALLOWANCE (SUTTON)

DATE: JUNE 5, 2020

RECOMMENDATION:

Staff recommends that the road allowance adjacent to Part of Lot 14, Concession 9 (Proudfoot), Part 1, PSR-1665, not be sold.

BACKGROUND:

A delegation was made to Council at the October 4, 2019 meeting and again at the May 15, 2020 meeting by Jim & Gail Sutton requesting to purchase the road allowance adjacent to their waterfront property on Grass Lake. The property is located in Part of Lot 14, Concession 9, geographic Township of Proudfoot and further described as Part 1, PSR-1665. The section of unopened road allowance is located between Concessions 8 and 9 off Hazard Hill Road near Martin Lane.

A search of the Town's records determined that previous requests to Council to purchase the road allowance were also made in 2002 and 2006. In 2002 Council did not approve the sale of the road allowance but granted access over the road allowance for the driveway to the Sutton property. In 2006, Council again did not approve the sale and the Town advised that the Official Plan for the Town discourages the sale of road allowances leading to water.

In their delegation submission the Suttons described the terrain of the road allowance as being unsuitable for a boat launch, with no easy access for a public beach and the waterfront as being deep with giant boulders on the shoreline. Further the Suttons are concerned that Council could change their minds about allowing access over the road allowance or sell the land to the neighbour on the

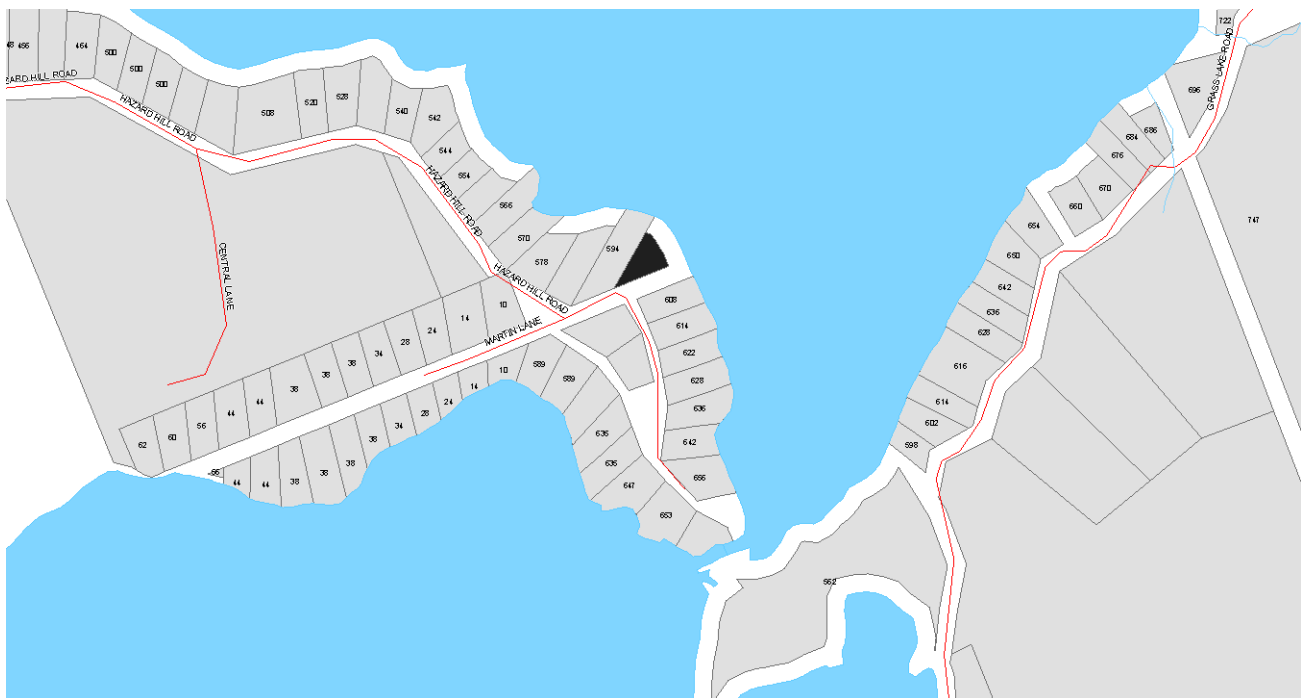
opposite side. The Suttons also would like to have a buffer between properties in the event the neighbouring cottage is rented.

COMMENTS/CONSIDERATIONS:

Staff have reviewed the request and offer the following for Council's consideration:

- Although, the current Official Plan does not have policies regarding the sale of road allowances, it has long been the Town's practice to be very cautious when considering requests to purchase road allowances leading to water. At the very minimum, alternative access to the water body should be available.
- There are at least 16 backlots in the general area of the road allowance under consideration. If not suitable for a boat launch, the unopened road allowance could provide access to the lake for recreational purposes, such as picnic areas or swimming.
- The Town's procedures for selling road allowances include notification to all adjacent property owners of the intent to stop up, close and sell the road allowance. Property owners who will be affected are offered the opportunity to address Council on the matter before a decision is made. Further, an existing use of a road allowance for access would be an important part of the review.
- It is staff's understanding that the suggested areas for boat launches in the delegation are not suitable boat launch locations.

Linda Moyer
Planning Technician



Date	Pick Up	Kearney	\$	Sand Lak	\$	Notes
08-May		99		59	\$130	80C,20M,10F,20B
09-May		51		59	\$140	125C,10B
10-May		103		62	\$65	15C,20M,20F
11-May	21	94		58	\$205	25C,5M,25F,150S
12-May		92		63	\$65	40C,10M,10F, 15B
15-May		92		45	\$60	60C
16-May		79		49	\$95	70C,25B
17-May		95		63	\$170	100C, 30M, 30F, 10B
18-May	16	104		69	\$75	55C,M10,10B
19-May		139		59	\$80	60C, 10M, 10B
22-May		136		74	\$120	80C,15M,95F
23-May		141		76	\$105	85C,15M,15B
24-May		154		63	\$85	50C,15M,20F
25-May	22	129		61	\$60	50C, 10B
26-May		132		71	\$55	30C,10M.15B
Total					\$1,510	

Due to social distancing, barriers to slow traffic and allow one vehicle at a time into the garbage/recycling area are still in place and appear to be working although those coming to the transfer stations are impatient and irritable
We are already at "summer" numbers of attendance, extra bins are in place or on order
The electronics bin has been emptied and ready to re-fill
The electronics bin may begin to accept batteries and clothing items, by mid-June
We are waiting for word from Diabetes Canada for re-opening their bin and for them to pick up items (COVID-19 closure may be lifted soon)

Martin Filmore



THE CORPORATION OF THE TOWN OF KEARNEY

By-law No. 2020 - 25

Being a By-law to Regulate DOGS within the Town of Kearney

WHEREAS *The Municipal Act, 2001, S.O. c.25*, as amended, Section 103 authorizes the Council of a municipality to pass By-laws regulating or prohibiting with respect to the being at large or trespassing of and control of dogs in the municipality;

AND WHEREAS *The Municipal Act, 2001, S.O. c. 25*, as amended, Section 10(2) authorizes the Council of a municipality to pass By-laws respecting health, safety and well-being of persons;

AND WHEREAS *The Municipal Act, 2001, S.O. c.25*, as amended, Section 105 authorizes the Council of a municipality to pass By-laws for the muzzling of dogs;

AND WHEREAS *The Municipal Act, 2001, S.O. c.25*, Section 128 authorizes the Council of a municipality to pass a By-law to prohibit and regulate public nuisances;

AND WHEREAS *The Municipal Act, 2001, S.O. c.25*, as amended, Section 391(1) authorizes the Council of a municipality to impose fees and charges for services provided;

AND WHEREAS The Council for The Corporation of the Town of Kearney wishes to regulate dogs and noise from dogs in the Town of Kearney;

NOW THEREFORE THE CORPORATION OF THE TOWN OF KEARNEY ENACTS AS FOLLOWS:

1.0 DEFINITIONS:

In this By-law,

- 1.1 Animal Control Officer** shall mean the Municipal By-Law Enforcement Officer, and any person so designated by Council;
- 1.2 At Large** shall mean a dog found on any property other than the premises of the owner and not restrained or under the physical control of any person;
- 1.3 Bite** shall mean a puncture of the skin with teeth;
- 1.4 Dog** shall mean any member of the species *canis familiaris* be it a male or female over the age of 12 (twelve) weeks;
- 1.5 Menace** shall mean a dog that would cause a person being chased or approached to reasonably believe that the dog will cause physical injury to that person or their domestic animal;
- 1.6 Harbour** shall mean owning, having care, custody or control of a dog;
- 1.7 Muzzle** shall mean a humane fastening or covering device of adequate strength and design and suitable to the breed of the dog that fits over the mouth of a dog and cannot be removed by the dog, to prevent a dog from biting or attacking a person or domestic animal;
- 1.8 Municipal Law Enforcement Officer** shall mean a municipal By-law Enforcement Officer appointed under Section 15 of the Police Services Act by the Corporation of the Town of Kearney and shall include any person appointed as an Animal Control Officer by the Town for the purposes of this By-law;
- 1.9 Owner** shall mean any person including the tenant or occupant of land or premise who possesses or harbours a dog and where the owner is a minor the person responsible for the custody of the minor and owns or owned have a corresponding meaning;

- 1.10 **Pound** shall mean such premises and facilities designated by the municipality for the safe keeping of impounded dogs;
- 1.11 **Leash** shall mean a strap, cord, chain or like that is securely attached to a dog and firmly grasped by a person and which is capable of holding and controlling a dog.
- 1.12 **Service Animal** shall mean an animal which is trained to assist in the movements of a person with a physical, visual, or neurological impairment and shall include a Police Dog in which a dog is trained for law enforcement for the police or other person duly appointed as a peace officer.
- 1.13 **Town** shall mean the Corporation of the Town of Kearney. Municipality shall have the same meaning;
- 1.14 **Pound keeper** shall mean the Muskoka Animal Centre;
- 1.15 **Pit Bull** shall mean: a pit bull terrier; a Staffordshire bull terrier; an American Staffordshire bull terrier; an American pit bull terrier and a dog that has an appearance and physical characteristics that are substantially similar to those of dogs referred to in Section 8.

2.0 LICENSING

- 2.1 No person shall, within the Town of Kearney, own any dog over the age of six (6) months without first having obtained a license for the dog and registering the dog at the Township Offices.
- 2.2 Every person who owns or harbors any dog shall pay a license fee:
 - (i) annually on March 1st of each calendar year.
- 2.3. The owner shall register their dog with the town, and provide particulars pertaining to the dog and the owner of the dog.
- 2.4 Cost of the dog licensing fees shall be set out in the Fee and Charges By-law and *Schedule "A"* of this By-law for the Corporation of the Town of Kearney.
- 2.5 Upon payment of the license fee, the owner shall be furnished with a dog tag bearing a serial number and the year of the issue and said tag shall be securely affixed on the dog at all times until renewed or replaced.
- 2.6 Every person who owns a dog shall notify the Clerk, or Animal Control Officer when the contact information changes from the information provided at the time of the purchase of the tag.
- 2.7 A new resident of the Corporation of the Town of Kearney shall be required to obtain a license for their dog within fifteen (15) days of becoming a new resident.
- 2.8 The owner shall upon request supply written confirmation that the dog have been immunized against rabies and or proof of spay or neuter.
- 2.9 All licenses and tags issued pursuant to this By-law shall be serially numbered and a record shall be kept by the Clerk showing the name and address of the owner, serial number of the dog tag and the fees paid in respect of each dog.
- 2.10 In the event the dog license is lost, the dog owner shall upon satisfying the license issuer that the license is lost shall be entitled to receive a replacement license upon payment as indicated in *Schedule "A"*.
- 2.11 No owner of a dog shall use a license issued for any dog other than the dog for which the license was issued.
- 2.12 Where a certificate is produced from the Canadian National Institute for the Blind stating that the dog is being used as a guide dog for a blind person, no licensing fee shall be charged.

3.0 RESPONSIBILITIES OF THE DOG OWNER

- 3.1 No owner or owners living at the same address shall keep more than four (4) dogs in any one household over the age of six months:
 - (i) This section does not apply to the operation of a licensed kennel.

- 3.2 Every person who owns or harbors a dog shall, in a sanitary manner, remove forthwith and dispose of any excrement left by such a dog anywhere within the Municipality.
- 3.3 Every person who owns or harbors a dog shall upon leaving their property, ensure the dog is properly restrained and if stipulated muzzled.
- 3.4 No person shall allow a dog to run at large or otherwise create a nuisance within the Municipality. Any dog found running at large may be seized and impounded by the Animal Control Officer or their designate. An animal control officer or their designate may enter on any public or private property for the purpose of impounding or otherwise detaining any dog found running at large pursuant to the provisions of this By-law.
- 3.5 If the Animal Control Officer or their designate is unable to seize any dog found to be running at large, and the owner of such a dog is known, the owner is guilty of an offence and shall be subject to a penalty in accordance with the provisions of this By-law.
- 3.6 No person shall permit a dog to trespass on private property at any time even when the dog is equipped and restrained with a leash.
- 3.7 No person shall permit a dog to persistently bark or create noise.
- 3.8 No person shall permit a dog to be in any area designated as a public swimming area.
- 3.9 No person shall permit a dog to be within a park or on a trail within the Municipality unless the dog is leashed.
- 3.10 No person shall permit a dog to be within a municipally owned or operated facility or building used by the public at any time unless during an event where dogs have been approved.
- 3.11 A Service Animal shall not be restricted by the provisions in Sections 3.2, and 3.10.

4.0 SEIZE AND IMPOUND

- 4.1 Any person shall be entitled to take charge of any dog found running at large and deliver same to the Municipal Law Enforcement Officer or to the Pound Keeper.
- 4.2. The Municipal Law Enforcement Officer may seize and impound any dog that is found running at large and deliver to Pound Keeper.
- 4.3. The Pound Keeper or Municipal Law Enforcement Officer shall, within twenty-four (24) hours from the seizure of any dog bearing a municipal license notify the owner that the dog has been impounded and conditions whereby the dog can be reclaimed.
- 4.4. The Pound keeper may keep any impounded dog for a redemption period of three (3) days, excluding:
 - i) the day on which the dog is impounded;
 - ii) statutory holiday; and
 - iii) days on which the pound is not open.
- 4.5 During the redemption period, the Pound Keeper:
 - i) may inoculate the impounded dog to provide immunization against distemper or any other contagious or infectious disease;
 - ii) shall provide veterinary care of an injured or ill impounded dog as may be necessary to sustain its life.
- 4.6 During the redemption period, the Pound keeper may euthanize a dog without delay where, in the opinion of the Pound Keeper, this is warranted for humane reasons.
- 4.7 The Pound Keeper shall be entitled to recover from the owner of the dog, the cost of inoculating or providing veterinary care during the redemption period in addition to any other applicable fees for the redemption of the dog.
- 4.8 During the redemption period, the owner of an impounded dog may redeem it if the owner:

- i) pays the applicable fees for redemption of the dog;
- ii) provides evidence satisfactory to the Pound Keeper that they own the dog
- iii) provides evidence satisfactory to the Pound Keeper that the dog is licensed under this By-law.

4.9 After three (3) days of a redemption period for an unclaimed dog, the Pound Keeper may keep, sell or dispose of, including euthanize the dog, subject to applicable provisions of the Animals for Research Act.

4.10 Where a Municipal Law Enforcement Officer captures or otherwise detains a dog found running at large contrary to provision of this By-law, and said dog has a current municipal dog license, the Municipal Law Enforcement Officer may return the dog to the owner without transporting said dog to the Pound. Where the dog is returned to the owner, the Municipal Law Enforcement may issue an Animal Control Service Fee Notice to the owner of the dog and the owner of the dog shall pay an Animal Control Service Fee as set out in Schedule "A" of this By-law.

4.11 Where a Municipal Law Enforcement Officer captures or otherwise detains a dog found running at large contrary to provision of this By-law and said dog is injured the Officer may euthanize said dog without delay where, in the opinion of the Officer that it is warranted for humane reasons.

5.0 MUZZLING AND LEASHING OF DOGS

5.1 Where a dog has bitten a person or domestic animal or has behaved in a manner that poses a menace to the safety of persons or domestic animals, the Municipal By-law Enforcement Officer, at their discretion, may Order the dog to be muzzled or leashed or both, for a period of time to be determined by the Officer. Further, the owner of said dog shall comply with the Order.

5.2 Should the owner of the dog disagree with the Order to muzzle and/or leash, he or she may appeal the decision to the Town Council.

5.3 Upon receipt of notification of an appeal, the Town Council shall, as soon as practicable, conduct a hearing pursuant to the Statutory Powers Procedure and shall hear evidence presented by both the Municipal Law Enforcement Officer and the owner of the dog. Further, it is understood in the interim between the date of the Order to muzzle and/or leash and the date of the hearing of the appeal, the owner shall comply with the Order.

5.4 At such time as the Town Council makes its decision to confirm, modify or quash the Order, the decision shall be considered to be final and binding and the owner of the dog shall comply therewith.

6.0 KENNELS

6.1 All Kennels must be licensed and inspected for compliance annually

6.2 A KENNEL LICENSE may be issued to areas zoned with permitted uses as pursuant to the Towns Zoning By-law, that may be amended from time to time, for keeping, breeding or boarding of dogs.

i) Class 1 is for the Breeding Kennel for the breeding of dogs.

ii) Class 2 is for the Boarding Kennel for the temporary lodging of dogs.

iii) Class 3 is for the lodging of more than 4 dogs kept for activities resulting in monetary gain, or sled dogs.

6.3 An applicant for a kennel licence must satisfy the township Council that this kennel operation will not disturb neighbouring properties. Owner must follow *Schedule "C"* attached. The cost of the license shall be as

prescribed in *Schedule "A"*. Kennel Inspection Report is attached as *Schedule "D"*.

- 6.4** Provisions of this By-law shall not apply to prevent the use of any existing, licensed kennel that was lawfully used and legally established for such purpose on the date of passing of this By-law. So long as it continues to be used for that purpose, the use is not discontinued for any length of time and that the existing dogs cannot be replaced when they are given away or die.

7.0 PENALTIES

- 7.1** Any person who is contravenes any provision of this By-law is guilty of an offence and upon conviction is liable to a fine up to a maximum of \$5,000.00 as provided for under the provisions of the Provincial Offences Act, R.S.O. 1990, C.P. 33, as amended.
- 7.2** Every person guilty of an offence under this By-law may, if permitted under the Provincial Offences Act, pay a set fine and the Chief Judge of the Ontario Court (Provincial Division) shall be requested to establish, pursuant to the Provincial Offences Act, set fines in accordance with *Schedule "B"* of this By-law.

8.0 PIT BULL RESTRICTIONS

- 8.1** No person shall own, possess, be in control of or harbor a pit bull in Town. If the owner of a pit bull refutes that the dog is a pit bull as defined, the burden of proof that the dog is not a pit bull is the owner's.

9.0 REPEAL

- 9.1** That By-law No. 1997-05 is hereby repealed.
- 9.2** That the set fines in *Schedule "B"* for By-law No. 2020-25 shall come into force and effect upon approval by the Chief Judge of the Ontario Court (Provincial Division).
- 9.3** That this By-law shall come into force and effect on the date of passing.

10.0 ENFORCEMENT

- 10.1** Nothing herein shall be deemed to limit the ability of the Ontario Provincial Police to enforce this By-law at any time.

11.0 SEVERABILITY

- 11.1** All sections of this By-law shall be deemed to be separate and independent and the invalidity of any section or provision thereof shall not affect the remaining sections.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this ____th day of _____, 2020.

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk

**The Corporation of the Township of Kearney
By-Law No. 2020-25**

CONTROL & LICENSING OF DOGS

Schedule "A"

DOG LICENCE FEES

Description	Annual Fee
First dog	\$ 12.00
Second dog	\$ 15.00
For each additional dog	\$ 20.00
Replacement tag	\$ 5.00
Kennel license	\$100.00
Each dog tag for kennel dogs	\$ 5.00
Replacement license	\$ 50.00
Dog redemption from impound	
First offence	\$ 50.00
Second offence	\$ 75.00
Third offence and each subsequent offence	\$100.00
Animal Control Service Fee	\$ 50.00

**The Corporation of the Town of Kearney
By-law No. 2020-25**

Schedule "B"

PART 1 PROVINCIAL OFFENCES ACT

SHORT FORM WORDING	PROVISION CREATING/DEFINING OFFENCE	SET FINE
Fail to obtain dog license	2.1	
Fail to affix dog tag	2.5	
Fail to notify Clerk or Animal Control Officer of changes to owner information	2.6	
Allowing more than 4 dogs to reside in a residence	3.1	
Fail to remove excrement	3.2	
Owner permit dog to be at large	3.4	
Owner permit dog to trespass on private property	3.6	
Owner permit persistent dog barking	3.7	
Owner permit dog in public swim area	3.8	
Fail to leash dog in park or trail	3.9	
Owner permit dog into Municipal facility or building	3.10	
Fail to obey muzzle order	5.1	
Operate kennel - no license	6.1	

**The Corporation of the Town of Kearney
By-law No. 2020-25**

Schedule “C”

KENNEL REGULATIONS

1. No kennel or any part thereof shall be located closer than 30 metres to any roadway, or closer than 150 metres to any adjacent residential lot or to any boundary of any residential zone.
2. The building shall be separated and enclosed and shall not be attached to a dwelling unit, unless it is a breeding kennel and it can be closed off from the living area.
3. The building shall conform to the Building Code Act. It shall be maintained in such a manner as to be free from damage.
4. The building shall have a floor of concrete or some other impermeable material, the floor shall be cleaned daily or more often if necessary.
5. All dogs that are kept in cages, shall be kept in cages of adequate size, to allow the animal to extend its legs fully, to stand or sit or lie down in a fully extended position. All cages shall be constructed solely of metal, wire-mesh or impermeable concrete block.
6. All dogs shall be kept in sanitary, well bedded, clean quarters and such quarters shall be kept at a healthful temperature at all times.
7. All dogs shall be adequately fed and watered, periodically each day and shall be kept in a clean healthy condition free from vermin and disease.
8. Where dogs are allowed to use an outside area, this area shall be surrounded by a metal mesh fence of a height and mesh size, that will safely contain the breed. For the purpose of these regulations, the fence shall be deemed to be part of the building. Such outdoor use shall not be permitted between the hours of 9 p.m. and 7 a.m. except during supervised exercise periods when the operator or his/her employee shall be in control of the dog(s).
9. Every owner/operator of a kennel shall file with the Township a letter, issued and signed by the Animal Control Officer of the Town of Kearney, stating that the kennel operation complies with all requirements of this By-Law as well as any other applicable laws and/or regulations.
10. No owner/operator or employee shall allow the kennel to become a nuisance to the public due to unreasonable noise from barking dogs or otherwise.
11. In case of a complaint, any individual in the employ of the North Bay Parry Sound District Health Unit, or the Animal Control Officer, who is duly authorized may during business hours, enter such kennel location to inspect it and ensure compliance with this By-law.

See Schedule “A” for kennel licence fees.



By-Law Enforcement
 Corporation of the Town of Kearney
 8 Main Street, PO Box 38
 Kearney ON, POA 1M0
 705-636-7752

KENNEL INSPECTION REPORT

Licence No.: _____ Name of Kennel: _____

Address: _____

Type of Kennel

Breeding kennel – Class 1 Boarding Kennel – Class 2 Dogs kept for monetary gain, or sled dogs - Class 3

Type of Inspection Routine New Complaint Follow-up

Licence Previously Investigated by Animal Control Officer? Yes No

Licence Currently Revoked? Yes No

Kennel Capacity: Dogs: _____ **Isolation Area:** Yes No

Indoor Facilities	S	I	N/A
Bldg-Construction, Maintenance			
Heating			
Lighting			
Drainage			
Ventilation			
Cleanliness - cages			
Cleanliness - runs			

Animal Care	S	I	N/A
Feeding			
Watering			
Cleanliness -utensils			
Enclosures - construction, maintenance			
Animal grouping			
Animal identification			
Veterinary Care			

Outdoor Facilities	S	I	N/A
Shelter			
Drainage			
Bedding			
Premises - Cleanliness			
Runs- Cleanliness			
Runs 3.0sq m			

General	S	I	N/A
Running water			
Food Storage			
Waste Disposal			

Listed below are specific improvements that must be made in order to comply with Town of Kearney By-law No. 2020-25.

Failure to take corrective action by the due date can result in revocation of your kennel licence:

Item	Action Required	Due Date

Inspector: _____ Date: _____

Next inspection due: _____

The Corporation of the Town of Kearney

By-Law No. 2020-25
SCHEDULE "E"



By-Law Enforcement
Corporation of the Town of Kearney
8 Main Street, PO Box 38
Kearney ON, P0A 1M0
705-636-7752

KENNEL LICENCE APPLICATION

Date of Application: _____ Kennel # Issued: _____

Name of Applicant: _____

Mailing Address of Applicant: _____

Telephone Number: _____ Cell: _____

Name of Kennel: _____

Address of Kennel (if different from applicant's address):

How long have you been in operation: _____ (years) _____ (months)

Roll # of Location of Kennel: _____ Total # of Dogs: _____

Have you previously had a Kennel Licence in the Town of Kearney? Yes No

If so, when: _____

If so, have there been any changes to your property since you were last issued a Kennel License?

Yes/No

Please indicate any changes:

FEES MUST ACCOMPANY APPLICATION

Please attach:

Kennel Inspection Report: Yes No

Building Compliance report (including signage if required): Yes No

Fire Inspection Report (if required): Yes No

Site Drawing: Yes No

Zoning Compliance: Yes No

I hereby declare that I have never been convicted under Section 446 of the Criminal Code of Canada pertaining to animal cruelty;

I hereby grant permission for staff at any time to inspect the said kennel;

I hereby agree and understand the terms and conditions set out in By-law No. 2020-25 and will comply therewith. I understand that any non-compliance may result in the revoking of my licence without refund.

Personal information contained on this form is collected under the authority of the Municipal Act, 2001 and will be used, maintained and disclosed in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used by the Corporation of the Town of Kearney in determining the suitability for licensing.

Information submitted by applicants may be shared with officials, agencies and departments of the Corporation of the Town of Kearney, who are assisting the Bylaw Officer.

Signature of Applicant

Date

By-law Officer

Date



Report

To:	Council
From:	By-Law Enforcement/ Animal Control Officer Caitlin Deevey
Date of Meeting:	
Report Title:	Proposed update to "Dog By-Law"
Report Date:	May 27, 2020

Recommendation

Received for Information purposes.

Summary

Our current "Dog By-Law" was adopted in 1997. It has become outdated and is no longer up to par with current legislation. In the past couple of years, a lot has changed in legislation for animals. We have a whole new act, new authorities, and agencies to work with. As your By-Law Enforcement/ Animal Control Officer, dog complaints make up approximately 60% of my call-in-complaints. I am recommending an updated By-law for the following reasons.

The legislative authorities in the 1997 bylaw are outdated, have changed, and are no longer correct. By-Laws require correct authorities, or they become non-enforceable. The new proposed bylaw has been carefully amended with legislative authorities that are current, correct and should remain so for quite some time going forward.

In the past five months the By-Law Department has received multiple inquiries on kennels. The 1997 bylaw has no minimum standards or regulations on this, which in return results in more calls and inquiries on animal welfare. The proposed by-law has a defined schedule that was put together with the PAWS Act in mind, and is often the minimum requirements that an Animal Welfare Inspector would look at. With each license issued it is saying that a kennel has been inspected to meet those requirements. Having the minimum standards in place, puts all the liability on the kennel owners. The schedule pertaining to kennels replaced the schedule in the old 1997 bylaw referring to every owner having a fenced in yard.

In the past year, By-Law has attended repeat dog attacks to other animals as well as bites to humans. Most current bylaws have a muzzle clause and an option to order training before having the muzzle removed. The 1997 bylaw does not have any clauses like this, and it is becoming a need as more and more animals come into the area. The proposed bylaw: includes a muzzle clause; is not issued lightly; and is only imposed as a last resort.

The proposed bylaw includes set fines which will be set with the courts to an average for the area (\$125-\$300). Set fines would enable the By-Law Department to do the job faster as the ticket is served then and there, rather than a few days later and a court appearance. The 1997 by-law does not able Officers to do this and costs the Town on average 8hours per issue. The proposed by-law not only enables the By-Law Officer to be more efficient but also helps the Town redeem its costs in this area.

The proposed bylaw encompasses past, present, and possible future complaints and liabilities. It allows the complainants to deliver dogs to the Officers, it allows O.P.P. to enforce the same rules, and be in better communication with the By-Law Department, for calls attended after hours. Fines are brought into current times. The proposed bylaw better protects the community, the dogs, and is more efficient and enforceable than the non-enforceable 1997.

PAY EQUITY MAINTENANCE PLAN

Town of Kearney

And

CUPE Local 1813.06

1.0 Date of Posting and Pay Equity Adjustments

The Employer has posted the following pay equity plan on June 8, 2020. This Pay Equity Maintenance Plan covers the period August 30, 2014 to September 30, 2019.

Pay equity adjustments are retroactive to August 30, 2014 or the date of the change that caused the adjustment, whichever is later.

2.0 Establishment

This plan is intended to cover all employees of the Town of Kearney, who are represented by CUPE Local 1813.06.

3.0 Job Classes

Job classes as at September 30, 2019 are listed in alphabetical order:

The following job classes are female job classifications	The following job classes are male job classifications
Office Assistant 1	Facility Maintenance
Senior Office Assistant	Transfer Attendant
Planning Technician	Equipment Operator
Deputy Clerk/Treasurer	Public Works Foreperson
Administrative Assistant (New and unoccupied)	Building Inspector

Note: there are no gender-neutral positions in this employment group.

4.0 Method of Comparison

The method of comparison used is a gender-neutral job comparison system, contained in the CUPE Pay Equity Evaluation Tool. This is a Point Factor Evaluation Plan that was customized for the organization based on factors that have been determined as important for the organization.

The plan provides for a quantifiable measurement of job related factors which include skill, effort, responsibility and working conditions, both to satisfy legislative requirements and to reflect all aspects important to measuring the job values.

The Pay Equity Evaluation Tool contains eleven sub-factors. Each sub-factor is comprised of several levels to allow measurement of job content. Each level within the sub-factor is worth a

specific number of points as set out in the evaluation tool. The total number of points allocated to each job class or job classification is based on the evaluation of the eleven sub-factors.

The main four factors of Skill, Effort, Responsibility and Working Conditions have been broken down into the following eleven sub factors:

Factors	Sub-Factors
Skill	Knowledge Experience
Responsibility	Initiative Accountability Safety of Others Leadership Contacts
Effort	Physical Demands Mental Demands Dexterity
Working Conditions	Disagreeable Conditions

Evaluations were performed by the Joint Pay Equity Committee (JPEC). For each unique job classification, Job Fact Sheets were completed by job incumbents highlighting where they believed their job had changed since 2014 and signed off by managers. The JPEC reviewed and evaluated each job classification utilizing the Job Fact Sheet and job descriptions. The pay equity evaluation factors were applied to each job and effort was made to ensure consistency in application.

The final step involved establishing point bands of 35 points. Job classes of equal or comparable value were determined by placing each job in its representative point band. Where male and female dominated job classifications were found within the same band, a male comparator was established.

For female dominated job classifications that did not have a male dominated job comparator, a proportional value assessment was performed using the standard regression analysis. Proportional value is a method of indirectly comparing female and male job classes.

5.0 Comparison Results

Comparison results were performed taking into consideration when new classifications were introduced or when there were significant changes to existing classifications.

Female job classes with Job-To-Job Male Comparators

Results of the job-to job comparisons by collective agreement year are contained in the table below. The Collective Agreement Schedule A's have been revised to reflect the pay equity adjustments.

Job –To-Job Comparison Results

Female Job	Wage Rate	Male Job	Wage Rate	Adjustment Req'd	Effective Date
Deputy Clerk/Treasurer	\$29.41	PW Foreperson	\$26.74	Nil	Aug. 30, 2014

Female job classes without Male Comparators

For female job classifications where a job-to-job comparator could not be found, the Joint Pay Equity Committee performed a Proportional Value Assessment as required by the Pay Equity Act. The Parties used a statistical method called Regression Analysis to determine the relationship between the value of the male jobs and the job rates. This produced a formula which was then used to calculate pay equity job rates for unmatched female job classes. Pay Equity is achieved when the female job classes are paid the Proportional Value pay equity job rate. Female job classes that are paid less than the pay equity job rate receive an adjustment until pay equity is achieved.

Female job classes that are paid more than the pay equity job rate do not receive a proportional value wage adjustment and will continue to be compensated as per the Collective Agreement. The Collective Agreement Schedule A's have been revised to reflect the pay equity adjustments.

Results of the Proportional Value Assessment by collective agreement year are contained in the table below. The Collective Agreement Schedule A's have been revised to reflect the pay equity adjustments.

Proportional Value Comparison Results

Unmatched Female Job Class	Wage Rate	PV Rate	Adjustment Req'd	Effective Date
Office Assistant 1	\$17.47	\$16.28	Nil	Aug. 30, 2014
Senior Office Assistant	\$22.93	\$20.28	Nil	Aug. 30, 2014
Planning Technician	\$30.99	\$26.56	Nil	Jul. 25, 2016
Administrative Assistant (New and unoccupied)	N/A	\$23.74	N/A	TBD

6.0 Adjustments

No wage adjustments are required.

7.0 Decision Review Process

The parties negotiated a Decision Review Process for the initial results of the Pay Equity Plan. The purpose of the Decision Review Process was for individuals who have questions with respect to the Pay Equity Job Evaluation Tool, evaluation process and pay equity analysis. Upon closing of the 30 days window, a two-week period was provided in which incumbents could request a review (appeal) the factor evaluations for any position held since 2014. Such requests for review were submitted in writing to the Committee using the 'Request for Review' form. The Joint Pay Equity Committee reconvened to review the submissions and provided written response to each employee who filed a Request for Review.

8.0 Permissible Differences

No permissible differences were found between job rates of female and male job classes.

9.0 Maintaining Pay Equity

In order to ensure that Pay Equity is being maintained, the parties have agreed that within five (5) years of the signing of this plan, notification will be provided to the bargaining unit members to complete a Job Fact Sheet if the work that they are performing has significantly changed since the previous review.

The JPEC will meet to determine if the changes in job duties impact the rating of any factor contained in the evaluation tool. This will be completed and communicated to the affect bargaining unit members.

Signed this 8th Day of June, 2020 at Kearney, Ontario.

For the Employer

For the Union

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Town of Kearney
List of Accounts for Approval
 As of 2020-05-27
 Batch: 2020-00028 to 2020-00031

Report Date
2020-05-27 4:10 PM

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: AP - GENERAL AP				
Computer Cheques:				
29855	2020-05-14	Keven Beaucage	Gift card- <i>EXTRA DUTY RELOG - STAFF</i>	200.00
29856	2020-05-14	Fetterley's Gas & Convenience	Vehicle fuel - <i>ALL DEPTS</i>	331.00
29857	2020-05-14	Martin Filmore	Kms-Feb14-May 12/20 <i>TRANS STN</i>	375.84
29858	2020-05-14	Fire-Alert	Annual Ext/Lights inspec	335.55
29859	2020-05-14	Inservus Management Systems	FD-cleaning of PPE	247.41
29860	2020-05-14	Purolator Inc.	Courier chgs	4.53
29861	2020-05-14	Reeder Web Design	Dog sled website maint	126.96
29862	2020-05-14	Catherine or Terry Robinson	Refund property tax overpymt	268.50
29863	2020-05-14	Telequip Systems Limited	P/W May/20 air time	169.50
29864	2020-05-14	Telizon Inc	May/20 phone long distan.	5.63
29865	2020-05-21	Azimuth Environ.Consulting Inc	Consultant fee-Whites Dev	2,825.00
29866	2020-05-21	Burk's Falls Home Hardware	P/W door knobset	112.94
29867	2020-05-21	Fire-Alert	Annual fire Ext inspec	477.38
29868	2020-05-21	Grant Thornton LLP	Sr audit fee-Interim bill	2,260.00
29869	2020-05-21	Huntsville Truck Repair	P/W truck signal relay	157.92
29870	2020-05-21	Moore Propane Ltd.	P/W propane	204.46
29871	2020-05-21	Muskoka Hydrovac	P/W clean rd catch basins	847.50
29872	2020-05-21	Novexco	Bldg Dept-desk rack ; <i>OFFICE SUPPLIES</i>	88.81
29873	2020-05-21	Royal Bank Visa	P/W Dewalt cordless drill	296.88
29874	2020-05-21	Spectrum Telecom Group Ltd.	FD Pevensey tower rent	310.69
29875	2020-05-21	Telequip Systems Limited	KCC veh radio adapter	22.60
29876	2020-05-21	Tulloch Engineering Inc	Engin fees Sand Lk b/ramp ; <i>CASHMAN BRIDGES PERLY BOAT RAMP</i>	37,920.90
29877	2020-05-26	Corp. of the Town of Kearney	Payroll - <i>MAY ; JUNE - RBC</i>	48,500.00
Total for AP:				96,090.00

Moved by:

Seconded by:

Be it resolved that Council has received and have no objections to be noted for
 Cheque #29855 to # 29877 in the amount of \$96,090.00.

Mayor

Clerk/CAO/Treasurer



[HOME](#) > [FUNDING](#) > **ASSET MANAGEMENT GRANTS MUNICIPALITIES**

MUNICIPAL ASSET MANAGEMENT PROGRAM

Asset management grants for municipalities

Municipalities deliver essential services and infrastructure that support Canadians' quality of life. From the roads and bridges that keep people and goods moving, to the treatment plants that make our water safe to drink, local governments are building better lives for residents.

We are offering grants to help your municipality strengthen its asset management practices. This will help you make the most of every infrastructure dollar. It will help you secure the future of your transportation systems, drinking water and wastewater systems, buildings and other key infrastructure. It will equip you to continue providing your community with reliable services and a high quality of life.

with a municipal government

- A not-for-profit organization that focuses on municipal services

Which projects do we fund?

We fund a broad spectrum of asset management-related activities:

- Asset management assessments
- Development of asset management plans, policies and strategies
- Asset-related data collection and reporting
- Asset management training and organizational development
- Knowledge transfer around asset management

Don't see your project listed here? [Contact us](#) to discuss the possibilities.

Deadline to apply

We accept applications year-round. Though there is no closing deadline, this call for applications will close when the funding has been allocated.

Projects must be completed within 12 months of receiving your funding approval notice.

How much funding is available?

- 80% of total eligible project costs, to a maximum of \$50,000 for individual applications
- 90% of total eligible project costs, to a maximum of \$50,000 for applicants:
 - With 1,000 citizens or less
 - Who are an Indigenous community with a shared service agreement
 - Who are one of two or more applicants applying to complete a collaborative project

What's the application process?

1. **Download and read the [application guide](#).**
2. **Then download and read the [Asset Management Readiness Scale \(PDF\)](#),**

and complete the [Asset Management Readiness scale self-assessment tool \(excel file\)](#). Your project should help your municipality improve in at least one of the five competencies described in this document.

3. **Next, if you require assistance, [contact an FCM advisor](#).** They can answer any questions you may have about your application:

1-877-997-9926 | 613-907-6208 | programs@fcm.ca

4. **Finally, download and complete your [application form](#), including:**

- [Asset Management Readiness Scale self-assessment \(using this template\)](#)
- A [Workplan and Budget](#) (using this template)
- A resolution from your council, band council or board of directors (see a [sample resolution](#))
- A letter of support from your partner municipality if you're a non-municipal applicant (see a [sample letter of support](#))
- Evidence of your commitment to cooperate with each partner, if you're a municipality that's applying for a collaborative project with other municipalities (see a [sample letter of commitment](#)).

What comes next?

Are you looking for inspiration for projects or resources that can help you to develop your asset management approach? Check out these resources.



Guide: Getting started with asset management in your municipality

Download the guide now and see how this tool can help your municipality get started on building asset management practices.

[READ THE GUIDE](#)



Video: Why invest in asset management

Is your municipality struggling to plan for growth, the effects of climate change and infrastructure updates? Watch this video to see how asset management planning can help.

[WATCH THE VIDEO](#)



Case studies: Asset

Learning journey:

your community with reliable services and a high quality of life. FCM's Municipal Asset Management Program (MAMP) funding will be especially helpful if you are a small or medium-sized community.

Watch this brief video to learn more about this our funding and determine whether your municipality qualifies, then read our application guide below for details on how to apply.

Are you ready to apply for asset management funding?



Transcript

Who do we fund?

Canadian municipal governments

Apply on your own or team up with another municipality to qualify for an increased percentage of funding support. You can apply if you've previously received MAMP funding, but read the [application guide](#) for details on second-time applicants. Quebec applicants must submit their application to [Quebec's Ministère des Affaires municipales et de l'Habitation](#) first.

Municipal partners (applying in association with a municipal government):

- A municipally owned corporation
- A regional, provincial or territorial organization delivering municipal services
- An Indigenous community with an infrastructure-related, shared service agreement

management projects

Interested in applying for an asset management grant? Check out what asset management initiatives other communities have completed.

[READ THE CASE STUDIES](#)

Climate resilience and asset management

Discover how your community can combine its climate action and asset management approaches, with our learning journey. Watch a video and read our easy-to-understand factsheets and guide.

[TAKE THE JOURNEY](#)



This initiative is offered through the Municipal Asset Management Program, which is delivered by the Federation of Canadian Municipalities and funded by the Government of Canada.



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**The Corporation of the Town of Kearney
Municipal Act, 2001 Ontario Regulation 284/09
2020 Budget**

Commencing in 2009, significant changes were made to Public Sector Accounting Board ("PSAB") rules that govern the preparation of municipal financial statements. Although municipalities were required to adopt these rules for financial statement purposes, *for a transition period*, they have been allowed to follow their historical "modified accrual accounting" procedures for budget purposes. The most significant differences between the two accounting methods relate to the treatment of tangible capital assets, the treatment of debt and other long-term liabilities and accounting for reserves/reserve funds.

Under a modified accrual accounting method of budgeting, tangible capital asset purchases are recorded as expenditures for which revenue must be raised in the year of purchase; under a PSAB-based method of budgeting, the budgeted expense would equal the annual amortization of all existing tangible capital assets (purchase price divided by the number of years an asset is expected to be useful). Under modified accrual accounting budgeting, increases in debt and transfers from reserves are recorded as revenue for budgeting purposes (and conversely, debt repayment and transfers to reserves are recorded as expenditures). Under PSAB accounting, debt and reserve transactions would not be recorded as revenue or expense in the budget.

In light of the new PSAB standards, the Municipal Act, 2001 was amended and a regulation passed to address the changes. Ontario Regulation 284/09 states that a municipality may currently exclude amortization expenses, post-employment benefit expenses and solid waste landfill closure and post-closure expenses from the budgeted amounts for which revenue must be raised. However if excluded, the regulation requires councils to adopt annual reports that show the impact of not fully covering these estimated expenses. Additionally, the annual reports must be prepared and adopted by council resolution before approving a municipal budget.

The anticipated effect of the June 5, 2020 version of the draft budget--including the Town's share of the Joint Waste Management Committee and the Library--on the overall accumulated surplus is shown below. This illustrates the difference between setting a balanced budget on a modified accrual basis and one set on a PSAB accounting rule basis.

1. Expenses Excluded from the Budget: Estimated Impact on the Accumulated Surplus

Per PSAB accounting rules, the following estimated expenses will be recorded in 2020. These expenses have been excluded from the 2020 budget:

Description	Estimated Expense	Basis of Estimate
Amortization expense	826,884	2020 amortization of existing assets plus 1/2 year amortization of budgeted asset additions
Solid waste landfill closure and post-closure expenses	(4,366)	Anticipated decrease in post-closure and closure liability for transfer station and Town's share of Joint Waste Management Committee liability assuming 2% inflation and no change in other underlying assumptions for current year
Post-employment benefits	18,100	1/2 of maximum potential increase in the liability for the year
Total excluded expenses	840,618	

It is estimated that the actual surplus recorded for PSAB accounting purposes will be reduced by \$840,618 as a result of amortization, landfill closure, and employee post-employment benefits expenses.

2. Other Budget Deviations from PSAB Accounting

Offsetting the excluded expenses noted above, the following additional non-PSAB revenue and expense items have been included in the 2020 draft budget. These will not be recorded as revenue/expense for PSAB reporting purposes.

Description	Estimated Impact on Surplus	Comments
Town surplus carried forward from prior year	(408,986)	Prior year surplus included as revenue in current year budget as required by Municipal Act
Surplus carried forward from prior year - Library	(1,469)	Prior-year Library surplus included as revenue in current year budget
Deficit carried forward from prior year - Joint Waste	65	Town portion of Joint Waste Management Committee deficit included in current year budget
Capital acquisitions	1,886,995	Town, Library and Town share of Joint Waste Management Committee. Excludes items not likely to be capitalized in the year
Net transfers from reserves	(130,966)	Town, Library and Town share of Joint Waste Management Committee net reserve transfers for operating a capital purposes
Net long-term debt transactions	18,178	Decrease in outstanding debt principal
Total non-PSAB net expenditures included in the 2020 budget	1,363,817	

3. Net Effect of Budget Deviations from PSAB Accounting - Impact on Surplus and Future Tangible Capital Asset Funding

The following table provides a summary of the effect of the items outlined in sections 1 and 2 above on the Town's surplus:

Surplus Component Description	Anticipated Increase (Decrease) in Year	Comments
Regular budget surplus	(410,390)	Elimination of prior-year operating surplus
Net book value of tangible capital assets	1,060,111	Capital acquisitions in excess of amortization expense
Reserves	(130,966)	Transfers from reserves in excess of transfers to reserves
Unfunded landfill closure and post-closure costs	4,366	Anticipated decrease in liability for the year
Unfunded municipal debt	18,178	Anticipated decrease for the year
Overall anticipated change in surplus	523,199	

The above analysis shows that in 2020 the Town should anticipate an increase in its overall surplus of approximately:
\$523,000

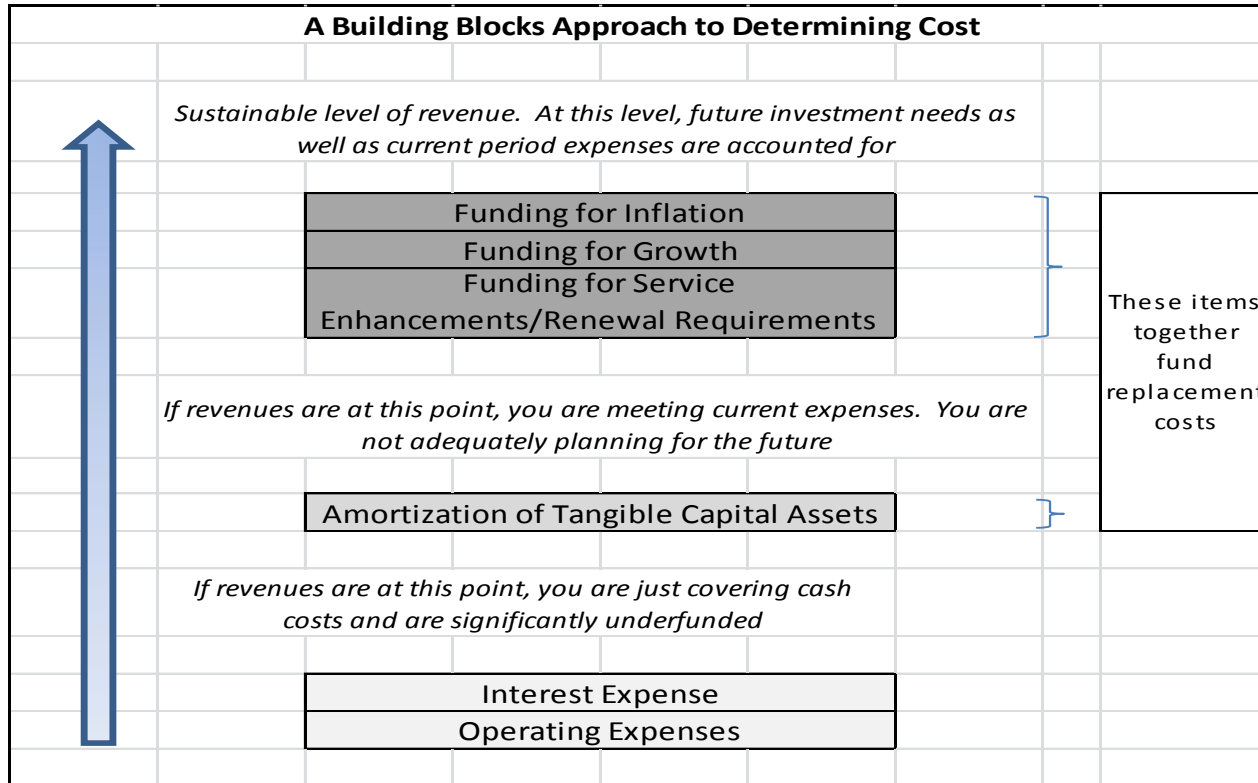
By adopting the proposed 2020 budget, the overall surplus of the Town--which can be viewed as one measure of the Town's ability to meet future capital asset funding requirements--is expected to improve.

Operating Funds Available to Finance Past, Present and Future Capital Expenditures

The annual amortization of the Town's assets is a conservative estimate of a sustainable level of capital asset funding. The weaknesses of using amortization as an indicator of appropriate capital funding include:

- a) Assets that are fully amortized are excluded from the calculation.
- b) Amortization is based on the historical cost of tangible capital assets and not replacement costs, which in most cases would be significantly higher due to inflation.

This idea is depicted in the following funding level summary, adapted from the Province's Building Together Guide. In a more comprehensive view of sustainability, a municipality's funding levels would be sufficient to cover not only current amortization, but also, would take price increases and service level changes into account.



The Town's estimated 2020 amortization expense is \$826,884 (which excludes approximately \$450,000 amortization of road and bridge assets that are in use but are already fully amortized). This can be compared to the Town's current level of permanent/predictable annual funding for capital asset purchases of \$1,098,700, as detailed below:

a) net operating income generated by the 2020 budget	953,700
b) approximate annual gas tax funding	53,000
c) approximate annual OCIF funding	87,000
d) estimated annual parkland contributions	5,000
	1,098,700

The Town's current level of capital asset funding is sufficient to cover the existing amortization of the historical cost of its assets. However, it continues to be insufficient to cover annual amortization adjusted for fully amortized assets of \$1,276,884. This indicates that if the Town is to move towards sustainable investment in tangible capital assets, through the taxation policies adopted in the annual budgets, a sustained effort to increase funds available to finance capital expenditures must be made.

Itemized Draft Capital Budget 2020
June 5, 2020

PROPOSED CAPITAL PROJECTS

Administration (032-800)

KCC facility investigation (cost estimates from Jean Laroque, architect):

Designated Substance Survey	5,088	
Building Condition Assessment and Reserve Fund Matrix	30,528	-Includes architectural, structural, mechanical, electrical and reserve fund matrix)
Scan and convert files into 2D AutoCAD drawings	6,106	
Space planning analysis/needs assessment and the development of a functional program	5,902	-Includes interviewing staff, and community users
Space planning study and the development of design options	9,667	-Estimated cost range of 6,500 - 9,500 + HST
Design development of the preferred option and further destructive exploration	15,264	-Estimated cost range of 8,500 - 15,000 + HST
Presentation to Council	4,070	-Estimated cost range of 2,000 - 4,000 + HST
Total initial cost estimate, including non-refundable HST	<u>76,625</u>	

Fire Department (040-800)

Media system: smart board, wireless keyboard, mini intl atom stick	2,000
Repairs to concrete floor (cracks & loose concrete)	26,000
2 Milwaukee portable lights & 4 spare batteries	1,000
6 tables and 20 chairs - meeting room (Mighty Lite quotes)	5,168
Bunker Gear - 5 sets	10,000
	<u>44,168</u>

Public Works Building and Equipment (050-801)

John Deere backhoe replacement-cost revised per April 24/20 resolution	161,000
Thompson Steamer-cost revised to actual at April 27/20	15,722
	<u>176,722</u>

Road Construction (050-802)

			Road Section per PSAB records	Km per PSAB records
Clam Lake Road tree removal (contracted)	8,000			
Island Lake turnaround #1-when incurred, costs to be posted to A/R	-			
Loon Lake Road, Chetwynd Rd to 2.3 km north, single surface treatment	46,200	2300 m	52	2.3
Morris Lane, Loon Lake Rd to .26 km east, double surface treatment	21,000	258 m	54	0.26
Hillside Drive, double surface treatment		216 m	56	0.27
Gravel for construction projects above (from 2019 inventory)	10,060			
	<u>85,260</u>			

Bridges and Culverts (050-803)

Sucker Creek Bridge replacement - defer project	-
Cashman Creek Bridge per April 24/20 resolution	1,300,000
Cashman Creek Bridge engineering - included in above	-
	<u>1,300,000</u>

	A	B	J	K	M	O	Q	R
1	TOWN OF KEARNEY							
2	2020 Draft Budget Worksheet							
3	June 5, 2020							
4								
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
11								
12		REVENUES						
13		Net Taxation Revenue						
14	020-001	Tax Levy - Set-up Taxes	3,538,337	3,627,572	3,627,571	3,764,728	137,157	Set at level required to meet net operating income target = 1.29% per OPTA.
15	020-001	Tax Levy - Set-up Taxes- area rating	2,704	2,704	2,649	2,649	-	
16	020-003	Payments in lieu of taxes	22,001	22,594	22,594	-	(22,594)	PIL budget included in taxes above
17	020-002	Supplementary Taxes	19,056	15,000	14,767	15,000	233	
18	032-060	Property Tax Write-offs	(8,780)	(10,000)	(7,253)	(8,000)	(747)	
19	020-201	Education Levy - English Public	(571,827)	(554,600)	(553,715)	(545,242)	8,473	Education rates received in December; distribution among boards received March.
20	020-202	Education Levy - French Public	(2,691)	(3,026)	(2,896)	(3,133)	(237)	
21	020-203	Education Levy - English Separate	(40,520)	(37,910)	(38,016)	(36,162)	1,854	
22	020-204	Education Levy - French Separate	(7,357)	(7,030)	(7,159)	(7,895)	(736)	
23		Sub-total	2,950,923	3,055,304	3,058,542	3,181,945	123,403	
24								
25		Operating Grants						
26	021-001	Mun. Support - OMPF	650,500	697,400	697,400	729,400	32,000	Per funding notification received October.
27	021-006	MMAH Small Rural Municipality unconditional grant		410,600	410,600	-	(410,600)	One-time unconditional grant in 2019.
28	021-003	Summer Students Grants	-	-	-	-	-	Applied for student grants in 2018 and 2019 but did not receive.
29	021-023	OPP Detachment Revenue	1,298	1,070	1,070	1,000	(70)	Speculative, based on past 2 years
30	021-421	Provincial Offences Act Revenue	9,671	12,210	5,447	5,500	53	Based on 2019 actual: POA revenues have been declining.
31	021-422	CSPT-prisoner transportation	2,262	2,349	2,349	1,951	(398)	Per funding notification received February.

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
32	021-423	OCLIF funding		10,000	-	-	-	\$15,000 cannabis funding received in 2019 is to be used to offset increased costs related to this new legislation. Must be able to prove expenditures and has been deferred in 2019.
33	021-441	CBO cost-share Magnetawan	87,904	109,375	108,712	115,850	7,138	Cost-share agreement (50% budgeted costs).
34	021-442	McMurrich/Monteith CBO services			-	14,625	14,625	Council decision on sharing of revenue required. \$17,250 earned to March 7/20. Agreement to beginning of May (8 more weeks @ approx \$1,500/week earned). Assume 1/2 retained by Kearney.
35	021-502	Aggregate Resources Trust	1,337	1,630	4,698	3,020	(1,678)	2-year average. Municipal portion of license/permit fees doubled commencing 2018.
37	021-601	Recycling/Hazardous Waste Grants	43,104	44,870	45,105	44,500	(605)	Recycling and hazardous waste grant programs are beginning to be phased out. Battery grant not anticipated for 2020, but all others (blue box, electronics, other hazardous waste) are expected to continue for the year and are budgeted at amount received in 2019.
38	021-711	Elderly Persons Operating Grant	12,750	12,900	13,025	13,250	225	Annual operating grant.
39	021-712	Elderly Persons Special Grant	15,000	9,360	9,360	10,027	667	20/21 budget is approved by funding body in mid-2020. Expenditures fully offset revenue so no overall impact on budget. Reported budget represents balance of unspent 19/20 grant.
41	021-723	Senior's Community Grant			3,055	8,320	5,265	Program extended to end of December 2020. Balance of grant available re fitness classes = 8,320.
42	021-811	Provincial Recreation Grant	15,716	4,100	4,100	-	(4,100)	Grant re fitness classes to end of March 2019.
43	021-821	Provincial Water Works Grant	1,770	2,400	1,889	2,400	511	= expenses in account 082-021 to maximum of \$4,000.

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
44	021-901	NOHFC - Youth Intern	29,342	-	-	-	-	Potential for new Admin Assistant. Application currently in the works. Funding cap of 31,500
47		Sub-total	870,654	1,318,264	1,306,809	949,843	(356,966)	
48		User Fees						
49	022-321	Tax Certificates	2,550	2,710	1,889	2,470	582	3-year average.
50	022-322	Fax & Photocopy Revenue	163	180	214	180	(34)	3-year average.
51	022-324	Tax Sale Fees & Proceeds	5,293	7,500	1,500	6,750	5,250	Based on tax sale proceedings expected to be finalized in 2020.
52	022-401	Fire Department Miscellaneous Revenue	12,560	1,660	1,840	1,820	(20)	3-year average, adjusted for asset sale proceeds and fire ban charges (8,600 in 2018).
53	022-441	Bldg Dept - Zoning Compliance	1,425	1,370	1,800	1,520	(280)	3-year average.
54	022-442	Bldg Dept -Abandoned Permits		5,000	250	1,000	750	Implemented in 2019.
55	022-443	Bldg Dept -Special Inspections		4,000	2,000	4,000	2,000	Implemented in 2019.
56	022-491	911 Civic Number Signs	630	490	540	560	20	3-year average.
57	022-501	Road User Fees	-	-	-	-	-	
58	022-601	Transfer Station Tipping Fees/Other (scrap metal) Revenue	18,311	19,350	15,700	18,170	2,470	3-year average.
59	022-810	Christmas Committee Revenue	550	500	660	600	(60)	Vendor fees and donations.
60	022-811	Kearney Dog Sled Races Revenue	24,048	22,000	21,969	21,100	(869)	Based on actual as of April 27/20.
61	022-812	Regatta/Fireworks Revenue	8,718	17,847	12,388	16,174	3,786	Historically has been set = opening reserve balance (\$16,974) less \$800/yr reserve transfer specifically earmarked for replacing the bandshelter (\$800/yr for 13 years for \$10,400 total per Trillium agreement).
62	022-813	Recreation Programs (budget includes reserve transfer)	1,437	18,800	7,021	10,980	3,959	Full recovery of costs via user fees, senior's community grant and transfer from recreation and culture reserve.
63	022-814	Swim Programs (budget includes reserve transfer)	-	10,750	560	-	3,340	Cancelled for the year.
64	022-821	KCC Revenue	5,301	5,000	4,332	5,000	668	Any difference between revenue & expenditures, account 081-050 is adjusted through reserve transfer at the end of each year.

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
65	022-841	Art Show Revenue	9,202	9,600	5,981	8,560	2,579	3-year average.
66	022-901	Planning Revenue	11,050	11,960	8,457	10,000	1,543	3-year average.
67		Sub-total	101,237	138,717	87,100	108,884	25,684	
68		Licenses/Permits						
69	023-001	Lottery License Revenue	1,495	1,390	261	1,310	1,049	3-year average.
70	023-002	Trailer Permits Revenue	2,160	1,800	2,160	2,160	-	3-year average.
71	023-003	Marriage Licence Revenue	625	630	875	710	(165)	3-year average.
72	023-401	Fire Permits and Inspection Revenue	441	820	856	760	(96)	3-year average.
73	023-441	Building Permits Revenue	69,205	67,770	86,398	75,340	(11,058)	3-year average.
74	023-461	Dog Tag Revenue	315	350	150	250	100	3-year average.
75	023-501	Entrance Permit Revenue	3,500	2,670	1,450	2,570	1,120	3-year average.
76		Sub-total	77,740	75,430	92,150	83,100	(9,050)	
77		Rental Income						
78	024-821	Community Hall - Gym Rentals	1,729	2,000	3,713	2,000	(1,713)	3-year average, reduced to 10/12ths re KCC closure.
79	024-822	Seniors Lounge	66	90	111	100	(11)	3-year average.
80	024-823	MNR Room	11,143	11,366	11,366	10,144	(1,222)	2% CPI increase as per 4-year agreement. Removed 1.5 months rent re closure of KCC.
81		Sub-total	12,938	13,456	15,189	12,244	(2,945)	
82		Donations						
83	025-501	Scarborough School Board Donation	10,000	10,200	10,000	10,400	400	Increased by 10% in 2018. 4% budget increase reflects 2018 and 2019 CPI.
84		Sub-total	10,000	10,200	10,000	10,400	400	
85		Interest						
86	026-001	Bank Interest	33,408	46,300	71,013	66,500	(4,513)	Interest on term deposits and funds in bank. Rate reduced to 1.75% in April. Expect to maintain approximate current balances on hand to the end of the year.
87	026-002	Interest On Taxes	54,376	41,000	45,338	32,000	(13,338)	Interest on current taxes waived until the end of 2020.

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
88		Sub-total	87,783	87,300	116,351	98,500	(17,851)	
89		Sales and Miscellaneous Revenue						
91	027-001	By-law Enforcement Revenue	70	100	46,870	-	(46,870)	One-time property charge in 2019.
92	027-811	Centennial Committee Revenue	240	150	325	190	(135)	Book sales. 3-year average.
93	028-001	Miscellaneous revenue	55,649	2,000	1,063	1,500	437	Typical revenue includes NSF fees, sale of shore road allowance and CUPE reimbursements for staff training in bargaining years. SRA sales are not budgeted, as they are difficult to predict and have no impact on the surplus: all proceeds are transferred to a reserve for recreation and culture at year-end.
94		Sub-total	55,959	2,250	48,258	1,690	(46,568)	
95								
96		TOTAL REVENUES	4,167,235	4,700,921	4,734,400	4,446,606	(283,894)	
97								
98		EXPENDITURES						
99		GENERAL GOVERNMENT						
100		Council Expenditures						
101	030-001	Council - Honorariums	58,288	50,400	50,400	50,400	-	Per rate previously approved for new term of Council.
102	030-010	Council EHT & CPP	1,083	1,294	1,333	1,305	(28)	
103	030-020	Council - Sundry Expenses	4,090	4,000	4,061	4,000	(61)	
104	030-035	Council - Insurance	1,762	1,595	1,581	1,580	(1)	2020 actual distribution.
105	030-040	Council - Training, Dues & Mileage Expense	5,656	4,000	3,204	3,000	(204)	
106	030-050	Council - Donations	1,600	3,500	3,045	2,600	(445)	Including KWEF 1,500 water sampling equipment.
107		Sub-total	72,480	64,789	63,625	62,885	(740)	
108		Election Costs						
109	031-020	Election Expenses	13,413	1,000	193	200	7	2019 = joint audit committee (Armour).
110		Sub-total	13,413	1,000	193	200	7	

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
111		Administration wages and benefits						
112	032-001	Administration wages and benefits	287,170	334,650	290,016	328,800	38,784	Budget includes 1/2 of shared Admin/Bldg position.
114	032-701	Unfunded sick leave liability	(1,695)	-	495	-	(495)	Decrease (increase) in estimated liability is included in actual wages and benefits . Funded In future years so no need to budget.
115	032-056	Human resources consultant	4,274	15,000	12,867	5,000	(7,867)	Pay equity - Union
116	032-002	Years of Service Awards-all departments	237	1,320	979	640	(339)	2020: 1 @ 5 years; 1 @ 10 years; 1 @ 25 years.
117	032-003	Recognition Awards-all departments	1,000	1,000	1,000	1,000	-	
118		Sub-total	290,987	351,970	305,357	335,440	30,083	
119		General Government Operating Expenses						
120	032-020	Office Postage, Supplies and Sundries	7,772	7,900	8,678	8,900	222	Postage (approx 50% of account), courier, tax bill mailouts, misc office supplies. Postage increased by 2.2% for 2020.
122	032-023	Computer and Equipment Maintenance	12,481	16,000	17,472	18,950	1,478	Account includes computer, website and photocopier maintenance charges, photocopier paper, software licenses, and internet charges. Added \$700 re debit terminal in 2020. Charges to non-gen govt departments re photocopier use stopped in 2019, largely explaining the budget variance.
123	032-025	CGIS Expenses	8,330	7,497	7,450	9,000	1,550	Quarterly CGIS charge plus by-law layer.
124	032-026	Advertising	630	2,000	1,843	2,000	157	Largely a contingency re staff recruitment.
125	032-027	Association Dues	4,781	5,123	5,123	5,300	177	Will be updated to 2020 year-to-date actual prior to budget finalization.
126	032-030	Telephone	4,817	4,910	4,689	4,780	91	2% inflationary increase.
127	032-031	Hydro	4,249	5,263	5,300	4,930	(370)	2% inflationary increase less adj re 13 monthly chgs in 2019.
128	032-035	Insurance - Administration	29,939	31,139	31,139	37,899	6,760	2020 actual distribution.
129	032-036	Insurance - Deductible	7,590	5,000	-	5,000	5,000	Contingency for developing issues.
130	032-040	Training & Professional Development	4,821	5,000	4,061	5,000	939	
131	032-050	Property Assessment	56,862	56,947	56,927	57,128	201	Per levy notification.

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
132	032-051	Contracted Services -Legal/Title Searches	10,608	10,000	6,864	11,000	4,136	General matters.
133	032-052	MFIPPA/IPC Legal Expense			3,759	3,600	(159)	Revised per March 23 budget meeting.
134	032-057	CUPE Negotiation Costs - Legal/other	936	22,670	77	23,125	23,048	Based on 2015 costs of 20,941.
135	032-053	Auditor	12,333	12,415	12,252	14,700	2,448	New quote required for 2020. 20% increase anticipated.
136	032-054	Contracted Accounting	29,858	32,000	39,234	42,000	2,766	Increased over 2019 budget 10,000 re asset management work. Since this work has not been performed before, no historical information on which to base estimate.
137	032-055	Contracted Engineering	-	-	4,158	5,000	842	Contingency for grant applications/miscellaneous consulting.
139	032-065	Bank Charges & Interest	4,402	3,660	4,895	4,900	5	Based on 2019 actual.
140	032-100	Mileage Expenses	712	200	429	400	(29)	
141	032-802	Land Expropriation	-	3,240	3,240	-	(3,240)	N/A in 2020.
142		Sub-total	201,122	230,964	217,591	263,612	46,021	
143		SUB-TOTAL GENERAL GOVERNMENT	578,002	648,723	586,766	662,137	75,372	
144		PROTECTION						
145		Policing						
146	042-020	Policing	337,308	335,683	335,688	331,593	(4,095)	OPP estimate received in 2019, including 2018 year-end adjustment credit.
147		Sub-total	337,308	335,683	335,688	331,593	(4,095)	
148		Fire and First Response						
149	040-001	Fire wages and benefits	36,292	33,800	41,451	48,140	6,689	
151	040-005	Deputy Chief	-	3,000	-	3,000	3,000	Added per March 23 budget meeting.
152	040-003/ 040-040	Volunteer Compensation and Training	35,448	40,000	38,216	48,000	9,784	Timesheet-based honorariums and training (out of town, conferences, training manuals, etc).
154	040-010	Volunteer WSIB, EHT	2,602	2,850	2,499	2,865	366	
155	032-058	UFCW Negotiation Costs - Legal/Other	325	22,000	271	22,440	22,169	Approximate CUPE costs.
156	040-020	Administrative Expenses	4,877	4,300	3,567	4,000	433	Office supplies, photocopier, association dues, personal medicals, mileage.
158	040-022	Public Education/Prevention	1,742	4,000	1,251	3,000	1,749	

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
159	040-023	Repeater Tower & Dispatch Services	7,738	4,800	4,883	5,230	347	Spectrum (Pevensey Repeater Tower), internet and dispatch services.
160	040-025	Equipment Maintenance	15,907	10,000	10,749	10,000	(749)	Radio license, maintenance of bunker suits and other equipment, minor equipment purchases.
161	040-030	Telephone	773	790	811	830	19	Bell and Telizon - inflationary increase.
162	040-031	Hydro/Heat	7,419	7,926	7,886	7,710	(176)	Electricity and furnace fuel. 2% inflationary increase less adj re 13 hydro bills in 2019.
163	040-032	Building Expenses	2,011	3,600	1,253	3,000	1,747	Building/furnace/water system/generator supplies and maintenance.
164	040-035	Fire Dept - Firefighters and General Insurance	19,480	20,504	20,504	20,543	39	2020 actual distribution.
166	040-041	Joint Training Officer	16,682	16,682	16,682	16,682	0	Kearney share of joint training officer per Ryerson.
167	040-042	Uniforms	3,770	4,400	3,023	4,400		
168	040-060	MNR Fire Agreement	6,702	6,843	6,855	7,000	145	Fire protection Crown land. Agreement with annual CPI increase in place for 2017 - 2022.
169	041-021	First Response - Medical Supplies	1,746	2,000	1,433	2,000	567	
170	040-100	Vehicle Expenses	12,080	14,000	9,312	14,000	4,688	All expenses related to vehicle maintenance & operation. 2,360 quote for tire replacement, net of 600 trade-in on old tires.
171		Sub-total	175,593	201,495	170,647	222,840	52,194	
178		Building, By-Law & Animal Control						
179	044-001	Building Dpt. wages and benefits	170,151	201,000	203,645	215,900	12,255	Shared with Magnetawan.
181	044-002	Building Dpt. wages and benefits administration (TOK only)				22,250	22,250	Budget includes 1/2 of shared Admin/Bldg position, budgeted to commence May 1.
182	044-010	Building Dpt. staff recruitment / contracted services (shared)	1,605	-	-	-	-	
183	044-020	Building Department Office Expenses (TOK only)	801	1,500	588	1,700	1,112	Office supplies, postage, filing cabinet.
184	044-027	Building Department - Memberships (shared)		750	392	800	408	
185	044-040	Building Department - Training and miscellaneous costs (shared)	7,084	10,000	8,548	10,000	1,452	
186	044-041	Building Department - ITC adjustment on shared expenses	(214)	-	(90)	-	90	
188	044-057	Building Department Legal Expenses (shared)	-	7,000	2,415	5,000	2,585	Re policy
189	044-058	Building Department Legal Expenses (TOK only)	14,001	10,000	2,684	10,000	7,316	Kearney's legal action

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
190	044-100	Building Department - Mileage (TOK only)	4,721	6,000	5,447	6,000	553	
191	045-001	By-Law enforcement Wages	10,995	11,800	13,092	13,530	438	Based on 35 hours/month
192	045-020	By-Law - Expenses	7,110	5,400	3,026	5,400	2,374	Training (2,000), Mileage (3,400)
193	045-021	By-Law Property Cleanup		-	46,175		(46,175)	One-time event in 2019.
194	046-020	Animal Control	1,540	1,625	1,625	1,657	32	Vet Unit and SPCA.
195		Sub-total	217,793	255,075	287,545	292,237	4,692	
196		Emergency Measurers						
197	049-020	Emergency Measurers Expenses	530	1,500	2,265	1,500	(765)	911 numbering, Min of Finance CERB, update emergency plan.
198		Sub-total	530	1,500	2,265	1,500	(765)	
199		SUB-TOTAL PROTECTION	731,225	793,753	796,144	848,170	52,026	
200		TRANSPORTATION						
201		PW - Overhead						
202	059-001	PW - Wages & Benefits holding account	425,494	409,700	352,639	461,420	108,781	
204	050-020	Garage - Bldg & Equipment Supplies and R&M	11,169	13,000	15,692	13,000	(2,692)	Supplies/maintenance of garage & equipment.
205	050-030	PW - Telephone & Radio	4,140	4,220	4,531	4,500	(31)	Radio air time, phone and cell.
206	050-031	Garage - Hydro/Heat	11,424	13,060	13,211	12,670	(541)	Electricity and furnace fuel. 2% inflationary increase less adjustment for 13 hydro charges in 2019.
207	050-035	PW - Insurance	18,863	18,401	18,401	19,424	1,023	2020 actual distribution.
208	050-040	PW - Employee Expenses & Training	2,786	6,000	2,165	6,000	3,835	Clothing allowance and training.
209	050-050	PW - Road Needs Study	-	-	-	25,000	25,000	To provide updated information for AMP
210		Sub-total	473,876	464,381	406,639	542,014	135,375	
211		Public Works Equipment						
212	050-100	Public Works - All Vehicles Diesel Fuel	60,327	64,500	49,744	64,500	14,756	Full staff.
213	050-105	2012 GMC Sierra - fuel, license and repairs	11,541	6,000	7,257	6,000	(1,257)	
215	050-115	License and Repairs - 2007 Sterling Tandem	28,925	12,500	8,650	5,000	(3,650)	License currently renewed to October 2020. Use as spare.
216	050-120	License and Repairs - 2008 Sterling Tandem	24,090	25,000	17,055	25,000	7,945	

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
217	050-121	License and Repairs - 2016 Freightliner	8,762	9,000	16,359	10,000	(6,359)	Annual expense (2016 to 2022) will include amortization of 7-year extended warranty (annual cost of 815.53)
218	050-122	License and Repairs - 2019 Ford 550		5,000	626	5,000	4,374	Oil change, cutting edges, license
219	050-123	License and Repairs - 2020 Freightliner			79	10,000	9,921	
220	050-125	Repairs - Sanding Unit for 1 Ton	-	1,000	1,414	1,000	(414)	Chains, etc
221	050-130	License and Repairs - 2010 Dodge Truck	6,948	2,342	2,342	-	(2,342)	No longer in use
222	050-135	Repairs - Caterpillar Excavator	284	3,000	8,320	4,000	(4,320)	
223	050-140	License and Repairs - 1992 Water Truck	6,273	-	-	-	-	No longer in use
224	050-145	Propane/Repairs - Equipment #5 Steamer	526	500	32	500	468	Propane & repairs. Not certifiable (see capital projects listing)
225	050-155	Repairs - Grader	9,477	18,000	32,204	18,500	(13,704)	Annual expense will include amortization of 5,000 hour extended warranty on John Deere grader: (annual cost = \$1,861).
226	050-160	Repairs - John Deere Backhoe	4,073	11,000	9,782	-	(9,782)	Old backhoe moved to transfer station per budget meeting March 23.
227	050-160	Repairs - Backhoe Replacement				1,000	1,000	Added per March 23 budget meeting.
228	050-165	Repairs - Trackless sidewalk machine	1,810	4,000	2,552	4,000	1,448	
229	050-166	Repairs - Sweeper	13,565	10,000	-	-	-	Town sweeper not repaired.
230	050-170	Repairs - Public Works Trailer	1,021	3,000	710	5,000	4,290	
231		Sub-total	177,622	174,842	157,124	159,500	2,376	
232		Roadways Maintenance						
234	051-020	Paved Rd - Cold Patch/Patching	-	6,000	4,271	6,000	1,729	
235	051-021	Paved Rd - Sweeping	412	3,000	733	7,000	6,267	Contract sweeper.
236	051-022	Paved Rd - Line Painting	8,349	9,000	11,364	7,000	(4,364)	Annual maintenance. Only stop block lines (not parking lots).
237	052-020	Unpaved Rd - Gravel	-	-	12,565	10,000	(2,565)	\$5,200 Aggregate resources fee recorded in 2019 which includes permit fee.
238	052-021	Unpaved Rd - Dust Control	34,880	35,000	22,833	36,000	13,167	

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
239	052-022	Unpaved Rd - Gravel Pits	-	173	-	-	-	Permits. Haven't paid since 2017: included in agg resources fee above.
240	052-023	Unpaved Rd - Armour Mtce Agreement	3,358	3,358	3,358	3,358	(0)	Armour-mtce agreement paid Jan 2020
241	053-020	Bridges & Culverts - Bridge Maintenance/Inspections	-	8,675	6,777	-	(6,777)	
242	053-021	Bridges & Culverts - Culverts	8,204	10,000	257	15,000	14,743	Large pipe Rain Lk. Rd (Ryan's Lake).
244	054-020	Roadside - Mowing/Brushing	6,068	6,100	5,173	5,400	227	
245	054-021	Roadside - Signs	2,347	5,000	2,960	7,000	4,040	Update all road speed signs-to be discussed by Council
246	054-023	Roadside - Guardrails	-	500	-	500	500	
247	055-020	Winter Ctrl - Sand & Salt	52,420	60,000	59,827	60,000	173	
249	056-020	Street Lights - Energy & Repairs	7,089	4,250	6,195	5,120	(1,075)	Includes 2,000 repairs.
250		Sub-total	123,128	151,056	136,313	162,378	26,065	
251		SUB-TOTAL TRANSPORTATION	774,627	790,279	700,076	863,892	163,816	
252		ENVIRONMENT						
253	060-001a	Transfer Station Contracted Services	37,716	1,946	1,946	-	(1,946)	Replaced by internal staff in January 2019.
254	060-001b	Transfer Station Wages and Benefits		67,725	70,245	71,410	1,165	
255	060-019	Education/Water Sampling	1,786	-	-	-	-	Moved to Council donations in 2019.
257	060-021	Joint Waste Management	79,030	79,183	79,183	74,474	(4,709)	Per JWMC proposed budget.
258	060-022	BFI - Recycling Pick-up	93,216	110,275	89,940	91,740	1,800	2% inflationary increase.
259	060-023	BFI shingles/metal	5,680	5,825	8,935	9,110	175	2% inflationary increase.
260	060-024	Transfer Station - Operating Expenses	675	4,200	3,277	4,200	923	Replace porta potty, signs
261	060-025	MNR Land Use Permits	192	192	154	173	19	Estimate = 2019 adjusted for HST.
262	060-026	Hazardous Waste Days	8,096	8,260	9,436	9,620	184	2% inflationary increase.
263	060-060	Repairs - John Deere Backhoe				6,000	6,000	From roads per budget meeting March 23.
264	060-031	Transfer Station - Hydro and Phones	2,414	2,950	3,588	3,410	(178)	2% inflationary increase less adj re 13 hydro chgs in 2019.

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
265	060-100	Landfill Closure and Post-Closure	4,111	7,378	16,605	10,558	(6,047)	DM Wills renewed contract + balance of 2019 reporting.
267		SUB-TOTAL ENVIRONMENT	232,916	287,934	283,308	280,695	(2,613)	
268		HEALTH SERVICES						
269	070-020	North Bay/Parry Sound Health Unit	25,227	25,820	25,820	27,111	1,291	Per levy notification.
271	070-021	Ambulance	104,294	105,883	105,883	109,479	3,596	Per levy notification.
272	070-022	V of BF - Almaguin Highlands Health Centre/Ontario Telemedicine Network Contribution	500	500	500	6,645	6,145	Commitment of 500/year for 5 years (2018-2022). Resolution March 13/20 to increase 2020 contribution and revisit annually.
275		SUB-TOTAL HEALTH SERVICES	130,021	132,203	132,203	143,235	11,032	
276		SOCIAL AND FAMILY SERVICES						
277	071-022	Eastholme - Levy	107,418	109,435	109,435	112,475	3,040	Per levy notification.
278	071-025	DSSAB	160,442	161,499	161,499	162,067	568	Per levy notification.
279	071-033	Seniors Room - One Time Grant Expenses	15,090	9,360	8,955	10,149	1,194	20/21 grant not approved until mid-2020. Fully offset by revenue. 2020 budget = actual spent re 19/20 grant.
280	071-032	Seniors Grant - Kearney expenses	2,878	2,900	3,300	5,000	1,700	Accounting and audit fees, r&m specific to senior's room. Anticipated increased re first-time review vs audit.
281		SUB-TOTAL SOCIAL & FAMILY SERVICES	285,828	283,194	283,189	289,691	6,502	
282		RECREATION & CULTURE						
283		Parks Department						
284	080-001	Parks - Grass Cutting wages and benefits	12,427	15,950	11,312	10,800	(512)	2 grass cutters for 9 weeks.
285	080-020	Parks - Parks & Trails maintenance supplies	7,696	7,700	3,886	7,000	3,114	Student adv, lawnmower gas/rprs, portable toilets.
286	080-025	Parks - Town Dock Hydro	305	380	415	370	(45)	2% inflationary increase adjusted re 13 bills in 2019.
287	080-090	Parks - Lions Park / Rink net of revenue	2,146	5,100	3,240	3,000	(240)	Portable toilets, hydro, r&m.
288	080-035	Parks/Recreation Insurance	8,933	8,782	8,782	10,803	2,021	2020 actual distribution.
289	080-100	Parks Vehicle - operating expenses	2,973	2,500	2,949	4,000	1,051	Needs brakes.
290		Sub-total	34,479	40,412	30,585	35,973	5,388	
291		Recreation Programs						

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
292	081-001	Recreation - Swimming Wages & Benefits	-	10,750	3,016	-	384	Cancelled for the year.
293	081-020	Recreation - Program Expenses	21,459	22,900	20,501	19,300	(1,201)	Yoga and fitness instructors, baseball and Christmas contest. Reduced fitness instructor costs by 1 month re closure of KCC.
294	081-021	Recreation - Swim Program Expenses	89	-	246	-	254	Cancelled for the year.
295	081-035	Recreation - Events/Mun Liability Insurance	(407)	810	810	810	-	2020 actual distribution.
296	081-050	KCC Committee	3,086	5,000	4,147	5,000	853	= revenue account 022-821.
298	081-051	Christmas Festival Committee	8,146	8,500	3,642	5,000	1,358	Add sleigh rides, face painting.
299	081-501	Dog Sled Races Expenses	9,054	23,300	24,371	21,100	(3,271)	Based on actual recorded prior to budget finalization.
300	081-502	Regatta/Fireworks Expenses	10,149	17,847	13,261	16,174	2,913	Expenditures=revenue account 022-812
301		Sub-total	51,576	89,107	69,994	67,384	1,290	
302		Community Centre						
303	082-001	KCC - Salaries and Benefits	122,715	128,090	134,616	148,490	13,874	1 FT, 2 PT @ 24/wk
305	082-020	KCC - Supplies and Maintenance Expenses	15,112	20,000	17,542	20,000	2,458	R&M, supplies, security and fire protection.
306	082-021	KCC - Water Operations & Maintenance	2,216	2,400	1,440	2,400	960	Grant covers expenses up to 4,000.
307	082-030	KCC- Cell Phones	-	860	428	420	(8)	New in 2019. Estimate = 35/m.
308	082-031	KCC - Hydro/Heat	16,795	17,130	16,282	15,630	(652)	Electricity and furnace fuel. 2% inflationary increase less adj re 13 hydro bills in 2019.
309	082-035	KCC - Insurance	4,921	5,196	5,196	4,671	(525)	2020 actual distribution.
310	082-040	KCC - Employee Expenses and Training	2,522	3,500	4,317	4,500	183	Training and related travel expenses, clothing allowance (300/employee).
311		Sub-total	164,281	177,176	179,820	196,111	16,291	
312		Library						
313	083-020	Library Levy	25,432	25,434	25,434	24,400	(1,034)	2020 draft Library budget (revised re year-end work). Reduced by \$3,000 re library closure.
314	083-021	Library Operating Expenses	2,411	2,560	2,438	2,490	52	Insurance, hydro, copier maintenance, long-distance charges. 2% inflationary increase.
315		Sub-total	27,843	27,994	27,872	26,890	(982)	
316		Cultural Services						

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
317	084-020	Art Show Expenses	10,933	8,570	6,372	9,020	2,648	3-year average.
318		Sub-total	10,933	8,570	6,372	9,020	2,648	
319		SUB-TOTAL RECREATION & CULTURE	289,113	343,259	314,643	335,378	24,635	
320		PLANNING AND DEVELOPMENT						
321	090-001	Planning wages and benefits	67,782	71,100	70,101	74,640	4,539	
322	090-020	Planning expenses	1,123	3,000	743	2,000	1,257	Training, supplies. Planning Board contingency not considered necessary.
323	090-021	Update Official Plan / Zoning	197	5,400	-	5,400	5,400	Zoning by-law carried forward from 2019 budget.
324	090-022	LPAT Planning Appeals			1,540	7,000	5,460	Revised per May 15 meeting
325	091-001	Economic Development wages and benefits	39,411	2,857	2,916	-	(2,916)	Position ended January 2019.
326	090-051	New Development Net Expenses (Revenue)	15,448	(1)	-	(1)	(1)	
327	091-021	Economic Development - intern expenses	3,303	-	-	-	-	Position ended January 2019.
328	091-020	Economic Development miscellaneous expenses	985	10,000	3,433	3,500	67	Account includes TODDS cost (\$1,130 for 2020)
329		SUB-TOTAL PLANNING & DEVELOPMENT	128,250	92,356	78,733	92,539	13,806	
330								
331		Total Expenses	3,149,982	3,371,701	3,175,062	3,515,738	344,576	
332								
333		TRANSFERS FROM (TO) RESERVES RE OPERATING ACTIVITIES						
338	029-001 (031-900)	From (To) Election Reserve	9,912	(2,240)	(2,240)	(2,240)	-	Annual contribution of \$2,240 in non-election years.
339	029-001 (031-901)	From (To) CUPE Reserve	(5,300)	15,900	-	15,900	15,900	Use of prior-year contributions for 2020 union negotiations.
340	029-001 (031-902)	From (To) UFCW Reserve	-	15,000	-	15,000	15,000	Use of prior-year contributions for 2020 union negotiations.
341	029-001 (031-904)	From (To) Sick Leave Reserve		(20,000)	(20,000)	(6,628)	13,372	Amount required to fund 2019 year-end balance of accumulated sick leave.
342	029-001 (031-903)	From (To) Modernization Funding Reserve		(410,600)	(410,600)	-	410,600	Transfer of one-time grant in 2019.
343	029-001 (081-900)	From (To) Dog Sled Reserve	(14,994)	1,300	2,402	-	(2,402)	Net Dog Sled Expense (Revenue).

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
344	029-001 (081-902)	From (To) Regatta Reserve	2,231	800	1,673	800	(873)	800 from re bandselter reserve contribution plus net Regatta Expense (Revenue)
345	029-001	From (To) KCC Reserve	(2,214)	-	(185)	-	185	
346	029-001	From Economic Development Reserve	985	3,622	3,623	-	(3,623)	Reserve exhausted in 2019.
347	029-001 (032-900)	From (To) To Recreation and Culture Reserve	(52,578)	-	9,027	-	(9,027)	All proceeds from shore road allowance sales are transferred to reserve earmarked for recreation and culture purposes. Neither sales nor reserve transfer budgeted, as no net impact on budget.
348	SUB-TOTAL FROM (TO) RESERVES RE OPERATING ACTIVITIES		(61,958)	(396,218)	(416,300)	22,832	439,132	
349								
350	Total Revenues		4,167,235	4,700,921	4,734,400	4,446,606	(283,894)	
351	Less: Total Expenses		(3,149,982)	(3,371,701)	(3,175,062)	(3,515,738)	(344,576)	
352	Add: Net from (to) Reserves re Operating Activities		(61,958)	(396,218)	(416,300)	22,832	439,132	
353	Net Operating Income		955,295	933,002	1,143,039	953,700	(189,339)	Target at least inflationary increase over prior-year budget (953,700)
354								
355								
356	CAPITAL TRANSACTIONS - SOURCES OF FUNDING							
357	Grants, Deferred Revenue and Miscellaneous Capital Revenue							
358	028-003	Asset sale proceeds/insurance proceeds	-	87,500	90,752	-		
360	021-004	Clean Water&Wastewater Grant-Fire and Lions septic & well	37,790	27,249	29,150	-		Completed in 2019.
363	021-005	Main St Revitalization Grant		38,426	38,668	305		Balance of funding/interest earned.
364	025-401	KVFD/1st Response Equipment Donations	-	-	18,000	-		2019 = donated vehicle.
368	021-504	OCIF - Formula-based funding	-	145,969	-	238,347		Available: 234,347 plus interest earned estimated @ 4,000 for 2020. Use for bridge.
372	021-002	Gas Tax Deferred Revenue	-	160,977	-	220,034		Available: 217,884 plus interest earned estimated @ 2,150 for 2020. Use for bridge.
373	028-801	Parkland Deferred Revenue - Public Recreation Purposes	-	77,706	10,990	74,559		Available: 73,789 plus interest earned in 2020 estimated @ 770. Use for boat ramps.
374	Sub-total		37,790	537,827	187,560	533,245		

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
375		Transfers from Reserves for Capital Purposes	-	-	-	-		
376	029-001	Capital Asset Reserve	-	-	-	-		
377	029-001	Modernization Funding Reserve				76,625		For KCC facility investigation.
378	029-001	Friedland Subdivision Reserve	7,750	-	-	-		
383	029-001	Bridge and Culvert Reserve				347,405		Reserve balance less 270,000. To be used for bridge construction.
384	029-001	Ralph Bice Wilderness Centre Reserve	4,883	9,216	-	9,373		Reserve balance at end of 2019.
385								
387		Sub-total	12,633	9,216	-	433,403		
388		Total sources of funding - capital transactions	50,422	547,043	187,560	966,648		
389								
390		USES OF FUNDING						
391		Net Long-term Debt Repayments						
394	040-723	Principal - 2007 E-One Pumper/Tanker Loan	7,310	7,671	7,671	5,144		Per loan schedule.
395	040-724	Interest - 2007 E-One Pumper/Tanker Loan	5,884	5,523	5,523	8,050		Per loan schedule.
404	050-728	Principal - West Bay Road Bridge	12,193	12,607	12,607	13,034		Per loan schedule.
405	050-729	Interest - West Bay Road Bridge	2,764	2,350	2,350	1,923		Per loan schedule.
408		Sub-total	28,151	28,151	28,151	28,151		
409		Capital Expenditures						
410	032-800	Capital Equipment - Administration	-	-	-	76,625		KCC facility investigation.
414	032-801	Capital - Clean Water/Wastewater Fund-Firehall and Lion's Park well&septic	79,093	50,500	49,239	-		Completed in 2019.
415	032-802	Capital - Land Expr.	4,296	-	-	-		
417	040-800	Fire Dept - Capital Purchases	9,412	66,795	82,898	44,168		See itemized list.
425	044-800	Building Dept - Capital Purchases		-		-		
426	050-801	Capital - PW building and equipment	29,480	411,984	397,864	176,722		See itemized list.
427	050-802	Capital Road Construction	664,610	114,283	43,167	85,260		See itemized list.
428	050-802	Road relocation (Clam)	18,516	63,000	61,203	-		
429	050-803	Bridges & Culverts Capital	-	670,300	18,449	1,300,000		See itemized list.
431	080-800	Trail Development	-	1,000	659	-		See itemized list.
432	080-801&803	Boat Ramps & docks special projects	8,863	149,000	10,990	228,515		See itemized list.
433	080-027	Ralph Bice Committee expenditures	4,883	9,216	-	9,373		Reserve balance at end of 2019.

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
434	080-802	Parks Capital	5,110	-	-	-		
435	080-804	Lion's Park Capital	9,005	6,715	6,715	-		See itemized list.
441	080-805	Main St. Revitalization Initiative expenditures		38,426	38,668	427		See itemized list.
442	080-806	Capital - Island Lake Parking Lot				-		Intending to recoup via local improvement charge. Costs incurred will be offset by amount to be recovered in future, so will not impact budget.
443	082-800	KCC Capital	13,604	1,771	1,771	12,124		See itemized list.
445	090-051	New Development Net Expenses (Revenue)			(31,971)	40,502		2019 revenue created by transferring land value to saleable inventory. 2020 expense to relieve inventory. Any net proceeds over 2020 expenses to be transferred to reserve.
446		Sub-total	846,872	1,582,990	679,653	1,973,716		
447		Transfers to Reserves for Capital Purposes						
448	032-900	Provision for Working Capital Reserve	-	-	-	6,667		
449	032-900	Provision for Capital Asset Reserve	-	2,775	2,775	-		Re future capital acquisitions.
450	032-900	Provision for Building Reserve	50,000	100,000	100,000	150,000		
451	040-900	Fire Dept. Truck Reserves	15,000	50,000	50,000	50,000		Annual contribution towards long-term capital priorities (CRV equipment van and 1st Response vehicle.
452	040-900	To Fire - Air Bottle Fill Station Reserve				10,000		\$18,000 quote received for future upgrades to air bottle fill station
453	040-901	To Fire/ First Response Reserve	-	-	-	-		All donations received are transferred to related reserve at year-end - no rqmt to budget an amount.
454	040-900	To Fire - Air Pack Reserve				5,000		Added per budget meeting Feb 21
455	050-900	To Bridges & Culverts Reserve	172,500	100,000	444,905	-		
456	050-900	To Reserve - Public Works Equipment	-	100,000	100,000	100,000		
457	080-900	To Reserve - Trail Development				5,000		Added per budget meeting Feb 21
458	081-902	To Regatta Band Shelter Reserve (re Trillium Requirement)	800	800	800	800		\$800/yr for 13 years (2015-2027)
462		Sub-total	238,300	353,575	698,480	327,467		
463								

	A	B	J	K	M	O	Q	R
5	Account #	Description	2018 Actual	2019 Budget	2019 Projected	2020 Draft Budget	Budget Increase (Decrease) vs. 2019 Projected	Comments
464		Net Long-term Debt, Capital and Reserve Expenditures	(1,062,901)	(1,417,673)	(1,218,724)	(1,362,686)		
465								
466		Overall Budget						
467								
468	018-001	Prior Year Surplus (Deficit)	592,277	484,671	484,671	408,986		
469		Net Operating Income	955,295	933,002	1,143,039	953,700		
471		Net Capital and Reserve Expenditures	(1,062,901)	(1,417,673)	(1,218,724)	(1,362,686)		
472								
473		Net Income (Deficit) (must = 0 for balanced budget)	484,671	-	408,986	0		
474								

**THE CORPORATION OF THE TOWN OF KEARNEY
ANNUAL INVESTMENT REPORT
FOR THE YEAR ENDING DECEMBER 31, 2019
Pursuant to By-Law No. 2015 – 55 (Municipal Investment Policy)**

At the end of 2019, the Town of Kearney’s cash and investment balances were as follows:

General operating bank accounts	\$2,071,476
Bank accounts earmarked for specific purposes	435,699
Fixed term and convertible GICs	<u>1,062,022</u>
 Total cash and investments	 \$3,569,197

During the year, \$27,022 of interest income was recorded from the investments in GICs, which are earning interest at rates ranging from 2.0% to 3.3% and mature between August 25, 2020 and September 28, 2021.

An additional \$43,991 of interest income was recorded from the general operating bank accounts in the year. The rate on the Town’s primary bank account is tied to the Kawartha Credit Unit prime rate, and for 2019 funds in this account earned interest at a rate of 2.75%.

In my opinion, all investments were made in accordance with the investment policies and goals adopted by the Town.

Brenda Fraser
CAO Clerk Treasurer

CHIEFS REPORT

May 31st, 2020.

Training

We have slowly started back training with social separation in mind at all times. Trainings have included forestry pumps, ladders and fire streams plus a work night at the fire hall. The training sessions appear positive with Fire fighters anxious to return.

We have had to reschedule our live fire training at the college to August 22nd and 23rd.

As well I am keeping Firefighters up to date on the ever changing COVID19 updates.

Fire Prevention

Fire rating has been set to HIGH. Small fire for cooking and warmth allowed at this time. When I changed the signs, I met with all permit outlets and did some public education on the rating. I also met the owner of Silversands. I have been selling seasonal permits and using this opportunity to educate the public on permits and fire safety.

Equipment

Equipment is running well. We are always maintaining the small and large equipment to maintain their running efficiency and hopefully stop minor issues before they grow into big problems. One of our forestry pumps required a small repair. The tracks have been removed from the side by side for the summer.

I am still attending several phone meetings re the COVID 19 through our mutual aid group, regional fire, Office of the Fire Marshall and the Chiefs Association and Parry Sound Ambulance.

We have had one medical call, a fire complaint, and one fire call.

We have conducted a Fire Safety Plan Inspection on Park Road. And have updated the OFMEM.

Our OFMEM advisor is on a leave, at this time a new one has not been assigned for our area, we have an advisor to call for assistance if required.

Our Chiefs meetings are web based at this time.

I am participating on many COVID 19 information calls.

As can be expected and I have reported before PPE is in a high demand at this time. As they become available, I will be doing my best to update and replenish stock.

I would like to remain informed on the possible bridge replacements and timelines as they are available. I read in the minute's council is considering replacements. The Fire Department will have to make arrangements for coverage and advise of detours that will take some planning and possible agreements with neighboring departments as this may fall out of the scope of Automatic Aid.

I can be reached on my cell at 705 571 3761 or at the Firehall or via email.

Stay Safe

Sincerely;

Paul Schaefer

Fire Chief, Town of Kearney



JEFF BUNN
Manager, Council & Committee Services & Deputy City Clerk
Finance & Corporate Services Department
Kitchener City Hall, 2nd Floor
200 King Street West, P.O. Box 1118
Kitchener, ON N2G 4G7
Phone: 519.741.2200 x 7278 Fax: 519.741.2705
jeff.bunn@kitchener.ca
TTY: 519-741-2385

May 15, 2020

The Right Honourable Justin Trudeau, Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Dear Prime Minister Trudeau:

This is to advise that City Council, at a special electronic meeting held on May 11, 2020, passed the following resolution regarding universal basic income:

“WHEREAS The World Health Organization (WHO) on March 11, 2020 declared COVID-19 a pandemic, pointing to the growing number of cases of the coronavirus illness around the world and the sustained risk of further global spread; and,

WHEREAS in response to the COVID-19 pandemic, the Province of Ontario and the City of Kitchener have declared a state of emergency under the Emergency Management and Civil Protection Act; and,

WHEREAS the City of Kitchener has approved the Early Economic Support Plan, which provides financial and economic support measures to help reduce the financial strain on citizens and businesses during the COVID-19 pandemic; and,

WHEREAS Statistics Canada has reported that the unemployment rate has risen to 7.8 per cent, with 1,011,000 jobs lost in March 2020, and that the COVID-19 pandemic has impacted the employment of 3.1 million Canadians; and,

WHEREAS the Federal government has announced \$82 billion in relief funding for the COVID-19 Economic Response Plan, utilizing tax deferrals, subsidies, loans, and credits to support citizens, businesses, and industries; and,

WHEREAS according to a 2018 Parliamentary Budget Office report, a Canada-wide basic income of the type previously piloted in Ontario would have an annual net cost of \$44 billion; and,

WHEREAS a universal basic income would likely have many positive effects, including reducing poverty, reducing strain on health care and social assistance systems, supporting businesses and the economy, reducing crime, as well as reducing administrative complexity and creating efficiencies for those in need of financial and economic support measures;

THEREFORE BE IT RESOLVED that the Council of the City of Kitchener urges the Ontario Provincial government to pursue a partnership with the Federal government for the establishment of a universal basic income;

BE IT FINALLY RESOLVED that this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; the Minister of Children, Community and Social Services; the Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario; the Local Members of Provincial Parliament; the Region of Waterloo; all Municipalities within the Province of Ontario; and, the Federation of Canadian Municipalities.”

Yours truly,



J. Bunn
Manager, Council & Committee Services/
Deputy City Clerk

- c. Honourable, Doug Ford, Premier
Honourable Amy Fee, M.P.P.
Honourable Belinda Karahalios, M.P.P.
Honourable Catherine Fife, M.P.P.
Honourable Laura Mae Lindo, M.P.P.
Honourable Mike Harris, M.P.P.
Honourable Todd Smith, Minister of Children, Community & Social Services
Honourable Steve Clark, Minister of Municipal Affairs and Housing
Monika Turner, Association of Municipalities of Ontario
Kris Fletcher, Regional Clerk, Region of Waterloo
Bill Karsten, Federation of Canadian Municipalities
Ashley Sage, Clerk, Township of North Dumfries
Danielle Manton, City Clerk, City of Cambridge
Dawn Mittelholtz, Director of Information and Legislative Services / Municipal Clerk, Township of Wilmot
Grace Kosch, Clerk, Township of Wellesley
Olga Smith, City Clerk, City of Waterloo
Val Hummel, Director of Corporate Services/Clerk, Township of Woolwich
All Ontario Municipalities



May 28, 2020

Will Bouma, MPP
96 Nelson Street
Suite 101
Brantford, ON N3T 2X1

Sent via email will.bouma@pc.ola.org

Phil McColeman, MP
108 St. George Street
Suite 3
Brantford, ON N3R 1V6

Sent via email phil.mccoleman@parl.gc.ca

Re: Essential Workers Day – March 17

Please be advised that Brantford City Council at its meeting held May 26, 2020 adopted the following:

10.1 Essential Workers Day – Councillor Wall

WHEREAS the Province of Ontario enacted a Declaration of Emergency on March 17th, 2020 in response to the COVID-19 Worldwide Pandemic; and

WHEREAS during the state of emergency certain services have been deemed essential services by the Government of Ontario; and

WHEREAS citizens are asked to isolate at home to reduce the spread of COVID-19 as essential workers continue to work and provide an essential service to their community; and

WHEREAS essential workers across the country are risking their lives; and

WHEREAS some essential workers have been stricken with illness, suffered trauma or injury, or lost their lives as a result of providing an essential service; and

WHEREAS without this dedicated workforce, essential services, including but not limited to, healthcare, police, fire, paramedics, military, social services, community services, food distribution, agriculture, postal and delivery services, education, security, transit, financial services, hospitality, commerce, manufacturing, construction, maintenance and repair, waste management, sanitation services, government, and administrative services would fail to function; and

WHEREAS our community owes a profound debt of gratitude to every single essential worker who ensured our community could continue to operate;

NOW THEREFORE, the Municipal Council of The Corporation of the City of Brantford HEREBY RESOLVES as follows:

- A. THAT March 17 BE PROCLAIMED by the Council for The Corporation of the City of Brantford to be Essential Workers Day in the City of Brantford; and
- B. THAT the Clerk BE DIRECTED to provide a copy of this resolution, with a covering letter, to MPP Will Bouma and MP Phil McColeman to respectfully request that the Government of Ontario and the Government of Canada formally declare March 17 to be Essential Workers Day to honour all of the essential workers who sacrificed so much during the COVID-19 pandemic; and
- C. THAT all municipalities across Ontario and Canada BE INVITED to proclaim March 17 to be Essential Workers Day in their respective municipalities, and that a copy of this resolution be provided to AMO, LUMCO, FCM, and ROMA for that purpose.



Tanya Daniels
City Clerk
tdaniels@brantford.ca

cc All Ontario municipalities
Association of Municipalities of Ontario (AMO)
Large Urban Mayor's Caucus of Ontario (LUMCO)
Federation of Canadian Municipalities
Rural Ontario Municipal Association (ROMA)

Commercial Recovery Initiative

Moved by Councillor Haslett-Theall

Seconded by Councillor Chisholm

Whereas the economy of Oakville has been drastically impacted by the COVID-19 pandemic with provincially mandated business restrictions and closures, resulting in limited operations, employee lay offs, and financial hardships.

And whereas commercial areas in Oakville form a key component necessary to ensure that Oakville is a complete, livable community.

And whereas in response to the COVID-19 pandemic, the Mayor formed an Economic Task Force, comprising representatives from the Oakville Chamber of Commerce, BIAs, Visit Oakville, and Economic Development, to provide immediate short-term relief measures to the business community, as well as explore options to support Oakville's long-term economic recovery.

And whereas the Province has entered into Phase One of reopening under the COVID-19 state of emergency and communities are preparing for the restoration of services.

And whereas public health officials advise that two metre distancing is a critical tool to slow the spread of COVID-19.

And whereas the reopening of commercial businesses will require interim adjustments to methods of service delivery to maintain physical distancing requirements related to COVID-19 and meet the needs of the community.

And whereas the Economic Task Force has collaborated to develop the *Commercial Recovery Initiative* to support the town-wide reopening of commercial businesses in a practical manner that supports the safety of the community, employees and members of the public.

NOW THEREFORE BE IT RESOLVED

1. That staff, in cooperation with members of the Economic Task Force, be authorized to implement the *Commercial Recovery Initiative*, designed to re-invigorate economic activity within the Town while simultaneously protecting public health and safety, which includes the following:
 - Making town lands in and adjacent to commercial areas available at nominal cost to enable the provision of temporary commercial services outdoors, including patios or pop-up facilities associated with existing restaurants and retail businesses, or outdoor sale or display of merchandise meeting the objectives of the program, subject to permitting requirements;

- Incorporating physical distancing measures in commercial areas to address safety such as dedicated queueing or pedestrian areas;
 - Providing assistance through the Economic Task force to the BIA's, Chamber of Commerce and Visit Oakville with the development and implementation of a coordinated marketing campaign that encourages residents and visitors to support local businesses;
 - Expedited processing of permits which assist existing businesses in adjusting to the delivery of their services through alternate means;
 - Temporary exemptions from providing required parking under section 40 of the *Planning Act* granted at nominal value to accommodate outdoor patios, or outdoor display areas on private property;
 - Any use of town land or other permits being subject to compliance with physical distancing or other requirements applicable as a result of the COVID-19 emergency, insurance and indemnities, and any other restrictions necessary to protect public safety, meet accessibility requirements and avoid undue interference with the use of public lands by the general public or impacts on adjacent residents.
2. That the application fees for requisite approvals associated with the Commercial Recovery Initiative, be waived for 2020.
 3. That authority to implement the *Commercial Recovery Initiative* is delegated jointly to the Commissioner of Community Development and the Director of Economic Development.

CARRIED UNANIMOUSLY
on a recorded vote,
Council voting as follows:

Recorded Vote

Yeas

Councillor Sandhu
Councillor Parmar
Councillor Lishchyna
Councillor Adams
Councillor Grant
Councillor Knoll
Mayor Burton

Nays

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'Many are already facing closure': Oakville restaurants and small businesses can use town lands as outdoor space

Initiative would not take effect until province lifts restrictions

NEWS 12:00 PM by [David Lea](#) ✓ Oakville Beaver



A busy downtown Oakville in 2016. - Graham Paine/Torstar

When provincial restrictions lift, many restaurants in Oakville will have an opportunity to open more patio space to accommodate customers while still respecting social distancing rules.

Oakville council voted unanimously on Monday, May 25 to pass a Commercial Recovery Initiative that will allow businesses, like restaurants, to temporarily use town lands in and adjacent to commercial areas at normal cost.

Existing restaurants and retail businesses can use this town land to offer outdoor commercial services, including expanded patio service or pop-up facilities.

According to the motion, the space can also be used for an outdoor sale or to display merchandise.

The initiative is subject to permit requirements and will come into effect once the relevant provincial orders prohibiting in-restaurant dining and other outdoor activities are lifted.

Ward 1 Coun. Sean O'Meara spoke about the importance of giving restaurants, in particular, this extra space.

"From what we hear in some of the jurisdictions that are opening up is that restaurants are only going to be allowed about a 25 per cent occupancy rate. When you speak with restaurateurs, those numbers don't add up to a successful business. Many are already facing closure," he said.

"They need these types of resources, they need to be able to expand their footprint in order to protect the health and safety of the patrons, of people walking by, and to ensure they can still run a successful business model."

The initiative will incorporate physical distancing measures in these areas to address safety.

"Town council and Oakville's Economic Task Force want to be proactive and identify opportunities to support small businesses and restaurants. Converting available outdoor space to allow customers to shop or dine, while following proper physical distancing, will restore confidence in in-person shopping and dining when the provincial order allows restaurants to restore their full services," said Oakville Mayor Rob Burton.

"In line with recommendations from our local BIAs, the town will also be waiving the municipal portion of patio and bistro application fees. We know restaurants have been among the hardest hit as a result of the emergency order relating to the COVID-19 pandemic and we will continue to do everything we can to support our local restaurants who are an essential part of our community and local economy."

The mayor said he would also be writing the province to request that the Alcohol and Gaming Commission start processing these applications in anticipation of provincial restrictions being lifted.

He said he would also request that they streamline this application process and waive any provincial fees for restaurants and small businesses.



Office of the Mayor

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Hon. Doug Downey, Attorney General
Ministry of the Attorney General
11th Floor McMurtry-Scott Building, 720 Bay Street
Toronto, ON M7A 2S9

May 29, 2020

Minister Downey,

I am writing to you on behalf of Oakville's Economic Task Force and the foodservice industry in Oakville to request urgent action to ensure the safe re-introduction of patio service for restaurants in Ontario. The Alcohol and Gaming Commission (AGCO) is currently not reviewing patio applications and this may result in catastrophic delays and bottlenecks that may end in restaurants missing the entire patio season when the Province lifts its provincial restrictions.

I agree that public health should be at the forefront of any reopening decision, however the Province and the AGCO should prepare now for the anticipated demand for patio applications by updating its policies and processes.

The Provincial government and the AGCO can help the foodservice industry by:

- Immediately commence its review of patio applications from restaurants in anticipation of the provincial order being lifted to ensure restaurants can safely maximize their patio season
- Waive the provincial fee of \$815 associated with the application for *Changes and/or Additions to Existing Licensed Areas*
- Streamline the application system to expedite notifications, reviews and approvals to minimize the weeks or month-long processing period for restaurant owners

In order to be in a ready stance for when Provincial restrictions on restaurants are lifted, Oakville Town Council passed a motion that will enable the provision of temporary commercial services outdoors, including patios or pop-up facilities associated with existing restaurants. The motion also waived the municipal portion of patio and bistro application fees for 2020. In addition, Town staff is streamlining our internal approval processes.

Time is one resource that restaurant owners, who have been hard-hit financially, do not have. I am available to further discuss this matter at your earliest convenience.

Sincerely,

Mayor Rob Burton