



# AGENDA

REGULAR COUNCIL MEETING  
Council Chambers  
Friday, June 26<sup>th</sup>, 2020 – 1:00 p.m.

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**NOTE:** A Closed Session will commence at the end of the meeting.

1. **Call the Meeting to Order**
2. **Approval of Agenda**
3. **Declaration of Pecuniary Interest and the General Nature Thereof**
4. **Delegations/Presentations**
  - (a) **Delegations**
    - (i) Jo-Anne Clark re: [Short Term Rentals](#)
  - (b) **Presentations**
    - (i) **Judy Kleinhuis, Grant Thornton re:**
      - 1) Draft Consolidated 2019 Financial Statements;
      - 2) Report to Council – Audit Results
5. **Minutes**
  - (a) **Adoption of Minutes**
    - (i) **Regular Meeting, [Draft Minutes – June 5<sup>th</sup>, 2020](#)**
  - (b) **Receive Committee Minutes**
    - (i) **Muskoka Algonquin Healthcare re: [COVID-19 Update](#), June 16, 2020; [Additional funding for MAHC](#)**
    - (ii) **District of Parry Sound Social Services Administration Board re: [Monthly Report](#) – June 2020**
6. **Committee Resolutions for Consideration - Nil**
7. **Public Meetings (Pursuant to the *Planning Act*) - Nil**
8. **Public Meetings (Pursuant to the *Municipal Act*)**
  - (a) **Report and Resolution re: [Original Shore Road Allowance Purchase \(TEETER\)](#)**
  - (b) **By-law No. 2020 – xx re: [Original Shore Road Allowance Purchase \(TEETER\)](#)**
9. **Unfinished Business – Nil**
10. **Reports and By-laws**
  - (a) **Building**
    - (i) [Information re: Vehicle Expenses](#)
  - (b) **Planning**
    - (i) **Report and Resolution re: [Request to purchase Town owned land](#)**
  - (c) **Operations**
    - (i) **Transfer Station Report – [for the period May 29, 2020 to June 16, 2020](#)**
  - (d) **Administration**
    - (i) **Report re: [By-law Enforcement Quarterly Update](#)**
    - (ii) **Report re: [Contract Renewal for By-law Enforcement/Animal Control Officer](#)**

- (iii) **By-law No. 2020-xx re:** Agreement between the Town of Kearney and Ms. Caitlin Deevey for By-law Enforcement
- (iv) **Resolution re:** NOHFC Intern
- (e) **Treasury**
  - (i) **Report and Resolution re:** [Payment Register](#)
- (f) **Fire and Emergency Services**
  - (i) **Report re:** [Fire Chief, Fire Department Report for Regular Council Meeting on June 26, 2020](#)
  - (ii) **Report re:** [Draft By-law No. 2020-xx](#)
  - (iii) **Draft By-law No. 2020-xx re:** To authorize cost recovery with respect to Fire Department Specific response
  - (iv) **Report re:** [Fire Inspection of 92 Park Road](#)
- (g) **Facilities and Buildings** - Nil
- (h) **Council Presentations**
  - (i) **Councillor Stermsek, discussion and Resolution re:** Library Curbside Pick-up
  - (ii) **Mayor Ballantyne, discussion re:** Short Term Rentals
- 11. **Correspondence**
  - (a) **Action Items**
    - (i) **Women's Own Resource Centre re:** [Request for financial support](#)
  - (b) **Information Items** - Nil
- 12. **Other Business** - Nil
- 13. **Closed Session**

Council will enter into a Closed Session for discussion regarding:

  - (a) A proposed or pending acquisition or disposition of land by the municipality or local board
  - (b) Labour relations or employee negotiations
- 14. **Business Arising from Closed Session**
- 15. **Confirming By-Law**

**By-Law 2020-xx** being a By-law to confirm the proceedings of Council at its Regular Meeting held on June 26<sup>th</sup>, 2020.
- 16. **Adjournment**



8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0

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NAME: Jo-Anne Clark

MAILING ADDRESS: PO Box 94

Kearney Ontario P0A-1M0

PHONE NO: 705 636-7545

COUNCIL MEETING DATE: June 26 2020

GENERAL NATURE OF DELEGATION: Re: Short term rentals in the town of Kearney

**A WRITTEN COPY OF THE PRESENTATION IS REQUIRED WITH ALL DELEGATION REQUESTS**

The personal information contained in communications directed to Council and its Advisory Committees is collected under the authority of the Municipal Act, 2001, as amended, and will be used to assist Council and Committee Members in their deliberations. Questions about this collection should be addressed to the Town Clerk at 8 Main Street, Box 38, Kearney, Ontario, P0A 1M0, by telephone 705 636 7752, or by email [brenda.fraser@townofkearney.ca](mailto:brenda.fraser@townofkearney.ca).

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda and made available electronically through the Town of Kearney internet website. Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

jc  
(Initials)

SIGNATURE: Jo-Anne Clark DATE: June 24, 2020



# The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

## MINUTES

### REGULAR COUNCIL MEETING

### VIA Remote Access

Council Chambers

Friday, June 5<sup>th</sup>, 2020

1:00 p.m.

**Council Members Present:** Mayor Carol Ballantyne  
Councillors: Cheryl Philip, Mike Rickward, Liz Stermsek and Paul Ziraldo

**Staff Present:** Brenda J. Fraser, CAO | Clerk | Treasurer  
Keven Beaucage, Deputy Clerk, Deputy Treasurer  
Brian Horsman, Chief Building Official  
Ross Gattozzi, Operations Manager  
Linda Moyer, Planning Technician  
Cindy Filmore, Office Assistant

1. **Call the Meeting to Order**

**Res. No. 1/05/06/2020 Cheryl Philip, Mike Rickward**

**BE IT RESOLVED** that the Regular Council Meeting of the Corporation of the Town of Kearney on June 5<sup>th</sup>, 2020 be declared open and called to order at 1:10 p.m. **CARRIED**

2. **Approval of Agenda**

**Res. No. 2/05/06/2020 Paul Ziraldo, Liz Stermsek**

**BE IT RESOLVED** that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney on June 5<sup>th</sup>, 2020 be adopted as circulated. **CARRIED**

3. **Declaration of Pecuniary Interest and the General Nature Thereof** – None noted.

4. **Delegations/Presentations**

(a) Delegations - Nil

(b) Presentations – Nil

5. **Minutes**

(a) **Adoption of Minutes**

(i) Regular Meeting, Draft Minutes – May 15th, 2020

(ii) Public Meeting, Draft Minutes – May 15th, 2020

(iii) Special Meeting, Draft Minutes – May 21st, 2020

**Res. No. 5(a)(i)-(iii)/05/06/2020 Paul Ziraldo, Cheryl Philip**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney approves the Minutes of the Council Meeting(s) as follows:

(i) **Regular Meeting**, Draft Minutes – May 15th, 2020

(ii) **Public Meeting**, Draft Minutes – May 15th, 2020

(iii) **Special Meeting**, Draft Minutes – May 21st, 2020 **CARRIED**

(b) **Receive Committee Minutes**

(i) **District of Parry Sound Social Services Administration Board re: Agenda – Monthly report - May 2020**

**Res. No. 5(b)(i)/05/06/2020 Liz Stermsek, Mike Rickward**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney receive the following Advisory Committee Minutes:

(i) **District of Parry Sound Social Services Administration Board re: Monthly Report – May 2020** **CARRIED**

6. **Committee Resolutions for Consideration** - Nil

7. **Public Meetings (Pursuant to the Planning Act)** - Nil

8. **Public Meetings (Pursuant to the *Municipal Act*) - Nil**

9. **Unfinished Business – Nil**

10. **Reports and By-laws**

(a) **Building**

(i) **Report and Resolution re:** Policy for reimbursement for providing and/or use of private vehicles

**Res. No. 10(a)(i)/05/06/2020 Mike Rickward, Liz Stermsek**

**WHEREAS** Council has received a report regarding a policy for reimbursement for providing and/or using personal vehicles for work purposes;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney, determines that \_\_\_\_\_ **DEFERRED**

(ii) **Report re:** 92 Park Road – **Report only.**

(b) **Planning**

(i) **Report and Resolution re:** Sutton request to purchase Road Allowance

**Res. No. 10(b)(i)/05/06/2020 Paul Ziraldo, Mike Rickward**

**WHEREAS** it has long been the Town's practice to be very cautious when considering requests to purchase road allowances leading to water;

**AND WHEREAS** considerations have also included, at the very minimum, that alternative access to the water body is available;

**AND WHEREAS** unopened road allowances not only provide access to the lake for boat launches, but also provide access for other recreational purposes such as picnic and swimming areas;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney, determines that we will not sell the road allowance requested by Mr. Sutton.

**CARRIED**

(c) **Operations**

(i) **Transfer Station Report –** for the period May 9, 2020 to May 26, 2020 – **Report only.**

(d) **Administration**

(i) **Report and draft By-law No. 2020-xx re:** Regulation of Dogs

**Res. No. 10(d)(i)/05/06/2020 Paul Ziraldo, Liz Stermsek**

**By-law No. 2020-25**, Being a By-law to Regulate Dogs within the Town of Kearney be read a first, second and third time and numbered 2020-25 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and be engrossed in the By-law Book.

**CARRIED**

(ii) **Report and draft By-law No. 2020-xx re:** Tariff of Fees

**Res. No. 10(d)(ii)/05/06/2020 Liz Stermsek, Mike Rickward**

**By-law No. 2020-27**, Being a By-law to Establish Rees or Charges for Services or Activities provided or done by the Corporation of the Town of Kearney be read a first, second and third time and numbered 2020-27 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and be engrossed in the By-law Book.

**CARRIED**

(iii) **Resolution re:** Virtual attendees for 2020 AMO Conference

**Res. No. 10(d)(iii)/05/06/2020 Liz Stermsek, Mike Rickward**

**WHEREAS** on December 6, 2019, Council authorized the attendance of Councillor Philip at the Annual AMO 2020 Conference in Ottawa;

**AND WHEREAS** due to the COVID-19 Pandemic, this Conference has now been moved to a virtual Conference;

**AND WHEREAS** Councillor Philip has requested that the Registration be offered to another Councillor;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney authorizes the attendance of NO ONE at the 2020 Virtual AMO Conference and will request a refund.

**CARRIED**

(iv) **Resolution re:** Status of beach closures

**Res. No. 10(d)(iv)/05/06/2020 Paul Ziraldo, Liz Stermsek**

**WHEREAS** on May 1, 2020, Council determined that our Public Beaches and Public Docks shall remain closed to the public during the COVID-19 Pandemic;

**AND WHEREAS** the Province has unveiled Phase 1 of the Pandemic reopening plan allowing the opening of some recreational amenities subject to conditions;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney determines that Municipal parks, beaches, docks and open spaces may be used by residents, starting Wednesday, June 10, 2020 and subject of dock being connected, for recreational activities subject to the following restrictions:

- Use alone or with members of the same household;
- Practice good hygiene;
- Physical distancing of at least two metres from other people who are not a part of your household;

and

- No social gathering of more than five (5) people;

**AND FURTHER** playgrounds and equipment, washrooms at parks and washrooms at beaches shall all remain closed under the Province's Emergency Order;

**AND FURTHER** failure to follow the restrictions shall result in Council reviewing these openings and implementing any necessary changes. **CARRIED**

(v) **Resolution re: Adoption of CUPE Local 1813 Pay Equity Plan**

**Res. No. 10(d)(v)/05/06/2020 Cheryl Philip, Liz Stermsek**

**WHEREAS** in accordance with the *Pay Equity Act*, as amended, once Pay Equity is achieved, all employers subject to the *Act* are required to maintain Pay Equity for the employees in female dominated job classes;

**AND WHEREAS** an evaluation of the Union positions was carried out by a Committee representing equally, the Town and CUPE Local 1813;

**AND WHEREAS** this job evaluation involved a careful and thorough analysis of each position;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney hereby adopts the Union Pay Equity Plan dated June 8<sup>th</sup>, 2020. **CARRIED**

(vi) **Resolution re: Algonquin Park Office partial opening**

**Res. No. 10(d)(vi)/05/06/2020 Cheryl Philip, Liz Stermsek**

**WHEREAS** the Provincial Emergency Order with respect to the COVID-19 Pandemic required Provincial Parks and Municipal Buildings to be closed to the public;

**AND WHEREAS** the Province is now implementing phased openings for certain recreational activities;

**AND WHEREAS** one of the authorized activities in the Phase 1 reopening, is Backcountry Camping in Provincial Parks;

**AND WHEREAS** the Town of Kearney leases space in the Kearney Community Centre to the Ministry of Natural Resources for the sale of Backcountry Camping Permits for Algonquin Park;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney authorizes access to the leased space in the Kearney Community Centre, for the purpose of selling Park Permits;

**AND FURTHER** so long as the Kearney Community Centre remains closed to the public, this access will be restricted to essential Staff;

**AND FURTHER** public access shall be limited to a barrier protected window opening with physical distancing required between visitors retrieving their Permits. **CARRIED**

**(e) Treasury**

(i) **Report and Resolution re: Payment Register**

**Res. No. 10(e)(i)/05/06/2020 Paul Ziraldo, Cheryl Philip**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney has received the 'List of Accounts' and has no objections to be noted with regard to Cheques #29855 to #29877 in the total amount of \$96,090.00. **CARRIED**

(ii) **Information and Resolution re: Federation of Canadian Municipalities Asset Management Grant**

**Res. No. 10(e)(ii)(a)/05/06/2020 Liz Stermsek, Mike Rickward**

**BE IT RESOLVED** that the Council of The Corporation of the Town of Kearney directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the 2020 Asset Management Plan Update;

**AND FURTHER BE IT THEREFORE RESOLVED** The Corporation of the Town of Kearney commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Road Needs Study,
- Building Condition Assessment and Reserve Fund Matrix, and
- Asset Management Plan Update

**AND FURTHER BE IT RESOLVED** that The Corporation of the Town of Kearney commits \$25,528 from its budget towards the costs of this initiative. **CARRIED**

**Res. No. 10(e)(ii)(b)/05/06/2020 Liz Stermsek, Paul Ziraldo**

**WHEREAS** Council has directed Staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the 2020 Asset Management Plan Update;

**AND WHEREAS** this grant application is lengthy and complex;

**NOW THEREFORE BE IT RESOLVED** that the Council of The Corporation of the Town of Kearney authorizes Brayden Robinson to complete this grant application on our behalf.

**CARRIED**

(iii) **Resolution re: Ontario Regulation 284/09**

**Res. No. 10(e)(iii)/05/06/2020 Mike Rickward, Cheryl Philip**

**WHEREAS** generally accepted accounting principles for local governments established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada require municipalities to capitalize and amortize tangible capital assets, and to accrue liabilities related to post-employment and solid waste landfill closure and post-closure expenses;

**AND WHEREAS** Ontario Regulation 284/09 states that a municipality may exclude these expenses from budgeted amounts for which revenue must be raised;

**AND WHEREAS** if excluded, Ontario Regulation 284/09 requires Councils, prior to approving a municipal budget, to adopt a report that shows the impact of fully covering these expenses;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney approves the report entitled "Municipal Act, 2001 Ontario Regulation 284/09, 2020 Budget", attached hereto.

**CARRIED**

(iv) **Draft By-law No. 2020-xx re: 2020 Draft Budget**

**Res. No. 10(e)(iv)/05/06/2020 Liz Stermsek, Paul Ziraldo**

**By-law No. 2020-28**, Being a By-law to provide for the Adoption of the 2020 Budget be read a first, second and third time and numbered 2020-28 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and be engrossed in the By-law Book.

**CARRIED**

(v) **Draft By-law No. 2020-xx re: To Set 2020 Tax Ratios and Rates**

**Res. No. 10(e)(v)/05/06/2020 Mike Rickward, Paul Ziraldo**

**By-law No. 2020-29**, Being a By-law to Set the 2020 Tax Ratios and 2020 Tax Rates and to further provide for Tax Collection and Penalty and Interest in Default of Payment thereof, be read a first, second and third time and numbered 2020-29 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and be engrossed in the By-law Book.

**CARRIED**

(vi) **Resolution re: Statement of Investment Policies and Goals**

**Res. No. 10(e)(vi)/05/06/2020 Paul Ziraldo, Mike Rickward**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney, in accordance with By-law No. 2015-55 (Municipal Investment Policy), acknowledges receipt of the Annual Investment Report, attached hereto, for the year ending December 31, 2019.

**CARRIED**

**(f) Fire and Emergency Services**

(i) **Report re: Fire Chief, Fire Department Report for regular Council meeting on June 5, 2020. – Report only.**

(ii) **Draft By-law No. 2020-xx re: To authorize cost recovery with respect to Fire Department Specific response**

**Res. No. 10(f)(ii)/05/06/2020 Mike Rickward, Liz Stermsek**

**By-law No. 2020-30**, Being a By-law to authorize Cost Recovery (FEES) with respect to Fire Department Specific Response, be read a first, second and third time and numbered 2020-30 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and be engrossed in the By-law Book.

**DEFERRED**

**(g) Facilities and Buildings - Nil**

**(h) Council Presentations**

(a) **Councillor Rickward re: Cashman Creek Bridge, detour, signage**

~~Council determined that additional access to Sand Lake is needed for emergency vehicles during the Boat Launch rehabilitation. Letters to be forwarded in accordance with Council discussion.~~

**11. Correspondence**

**(a) Action Items**

**(i) City of Kitchener re: Request for support – Universal basic income**

**Res. No. 11(a)(i)/05/06/2020 Paul Ziraldo, Mike Rickward**

**WHEREAS** the World Health Organization (WHO), on March 11, 2020 declared COVID-19 a pandemic, pointing to the growing number of cases of the coronavirus illness around the world and the sustained risk of further global spread;

**AND WHEREAS** in response to the COVID-19 pandemic, the Province of Ontario declared a state of emergency under the *Emergency Management and Civil Protection Act*;

**AND WHEREAS** Statistics Canada has reported that the unemployment rate has risen to 7.8 per cent, with 1,011,000 jobs lost in March 2020 and that the COVID-19 pandemic has impacted the employment of 3.1 million Canadians;

**AND WHEREAS** the Federal government has announced \$82 billion in relief funding for the COVID-19 Economic Response Plan, utilizing tax deferrals, subsidies, loans and credits to support citizens, businesses and industries;

**AND WHEREAS** according to a 2018 Parliamentary Budget Office report, a Canada-wide basic income of the type previously piloted in Ontario would have an annual net cost of \$44 billion;

**AND WHEREAS** a universal basic income would likely have many positive effects, including reducing poverty, reducing strain on health care and social assistance systems, supporting businesses and the economy, reducing crime, as well as reducing administrative complexity and creating efficiencies for those in need of financial and economic support measures;

**NOW THEREFORE BE IT RESOLVED** that the Council of The Corporation of the Town of Kearney urges the Ontario Provincial Government to pursue a partnership with the Federal Government for the establishment of a universal basic income;

**AND FURTHER** that this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; the Minister of Children, Community and Social Services; the Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario; the Local Members of Provincial Parliament; and the Federation of Canadian Municipalities.

**CARRIED**

**(ii) City of Brantford re: Request for support – Essential Workers Day – March 17**

**Res. No. 11(a)(ii)/05/06/2020 Liz Stermsek, Cheryl Philip**

**WHEREAS** the Province of Ontario enacted a Declaration of Emergency on March 17th, 2020 in response to the COVID-19 Worldwide Pandemic;

**AND WHEREAS** during the state of emergency certain services have been deemed essential services by the Government of Ontario;

**AND WHEREAS** citizens are asked to isolate at home to reduce the spread of COVID-19 as essential workers continue to work and provide an essential service to their community;

**AND WHEREAS** essential workers across the country are risking their lives;

**AND WHEREAS** some essential workers have been stricken with illness, suffered trauma or injury, or lost their lives as a result of providing an essential service;

**AND WHEREAS** without this dedicated workforce, essential services, including but not limited to, healthcare, police, fire, paramedics, military, social services, community services, food distribution, agriculture, postal and delivery services, education, security, transit, financial services, hospitality, commerce, manufacturing, construction, maintenance and repair, waste management, sanitation services, government, and administrative services would fail to function;

**AND WHEREAS** our community owes a profound debt of gratitude to every single essential worker who ensured our community could continue to operate;

**NOW THEREFORE BE IT RESOLVED** that the Council of The Corporation of the Town of Kearney determines as follows:

- A) **THAT** March 17 BE PROCLAIMED by Council, to be Essential Workers Day in the Town of Kearney; and
- B) **THAT** the Clerk be directed to provide a copy of this resolution, with a covering letter, to MPP Norm Miller and MP Scott Aitchison to respectfully request that the Government of Ontario and the Government of Canada formally declare March 17 to be Essential Workers Day to honour all of the essential workers who sacrificed so much during the COVID-19 pandemic; and
- C) **THAT** all municipalities across Ontario and Canada be invited to proclaim March 17 to be Essential Workers Day in their respective municipalities, and that a copy of this resolution be provided to AMO, FCM and ROMA for that purpose.

**CARRIED**

(iii) **Town of Oakville re: Request for support – Commercial Recovery Initiative  
Res. No. 11(a)(iii)/05/06/2020 Mike Rickward, Liz Stermsek**

**WHEREAS** the economy has been drastically impacted by the COVID-19 pandemic with provincially mandated business restrictions and closures, resulting in limited operations, employee lay offs and financial hardships;

**AND WHEREAS** commercial areas in any municipality form a key component necessary to ensure a complete, livable community;

**AND WHEREAS** the Province has entered into Phase One of reopening under the COVID-19 state of emergency and communities are preparing for the restoration of services;

**AND WHEREAS** public health officials advise that two metre distancing is a critical tool to slow the spread of COVID-19;

**AND WHEREAS** the reopening of commercial businesses will require interim adjustments to methods of service delivery to maintain physical distancing requirements related to COVID-19 and meet the needs of the community;

**AND WHEREAS** Council supports the reopening of commercial businesses in a practical manner that supports the safety of the community, employees and members of the public;

**NOW THEREFORE BE IT RESOLVED** that the Council of The Corporation of the Town of Kearney is in favour of:

- Making Town lands in and adjacent to commercial areas available to enable the provision of temporary commercial services outdoors, including patios or pop-up facilities associated with existing restaurants and retail businesses, or outdoor sale or display of merchandise, subject to zoning requirements;
- Incorporating physical distancing measures in commercial areas to address safety such as dedicated queueing or pedestrian areas;
- Encouraging residents and visitors to support local businesses;
- Providing temporary exemptions from required parking under Section 40 of the *Planning Act*, to accommodate outdoor patios, or outdoor display areas on private property; and
- The use of Town land being subject to compliance with: physical distancing or other requirements applicable as a result of the COVID-19 emergency; insurance and indemnities; and any other restrictions necessary to protect public safety, meet accessibility requirements and avoid undue interference with the use of public lands by the general public or impacts on adjacent residents.

**CARRIED**

(b) **Information Items** - Nil

12. **Other Business** – Nil

13. **Closed Session** - Nil

14. **Business Arising from Closed Session** – N/A

15. **Confirming By-Law**

**By-Law 2020-xx** being a By-law to confirm the proceedings of Council at its Public Meeting held on May 15<sup>th</sup>, 2020; at its Special Meeting on May 21<sup>st</sup>, 2020; and at its Regular Meeting held on June 5<sup>th</sup>, 2020.

**Res. No. 15/05/06/2020 Paul Ziraldo, Liz Stermsek**

**By-law No. 2020-31**, Being a By-law to confirm the proceedings of Council at its Public Meeting held on May 15<sup>th</sup>, 2020; at its Special Meeting on May 21<sup>st</sup>, 2020; and at its Regular Meeting held on June 5<sup>th</sup>, 2020, be read a first, second and third time and numbered 2020-31 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **CARRIED**

16. **Adjournment**

**Res. No. 16/05/06/2020 Mike Rickward, Liz Stermsek**

**BE IT RESOLVED** that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 3:00 p.m. to meet again at 1:00 p.m. on June 26<sup>th</sup>, 2020 in the Council Chambers, Kearney, Ontario. **CARRIED**

**THE CORPORATION OF THE  
TOWN OF KEARNEY**

\_\_\_\_\_  
Carol Ballantyne, Mayor

\_\_\_\_\_  
Brenda J. Fraser, Clerk



June 18, 2020

Bracebridge Town Council c/o Mayor and CAO  
East Parry Sound/Almaguin Area Councils c/o Mayors, Reeves and Clerks  
Gravenhurst Town Council c/o Mayor and CAO  
Huntsville Town Council c/o Mayor and CAO  
Muskoka District Council c/o District Chair and CAO  
Township of Lake of Bays Council c/o Mayor and CAO  
Township of Muskoka Lakes Council c/o Mayor and CAO  
Township of Georgian Bay Council c/o Mayor and CAO

Dear leaders,

We are pleased to share news that MPP Norm Miller has announced, on behalf of the provincial government, \$4.9 million in additional funding for MAHC. A large portion of the funding is base funding, which means it will continue on annual basis, while a small portion is one-time funding.

The additional funding will help to support operating pressures and reduces our projected operating shortfall to \$2.5 million for the current budget year that ends March 31, 2021. This announcement is great news for MAHC, especially during the pandemic, and we appreciate the ongoing advocacy by Mr. Miller and all of our municipal leaders for our multi-site hospital.

The Board of Directors and Senior Leadership Team will continue to work with the North Simcoe Muskoka LHIN, Ministry of Health and provincial government to advocate for incremental funding to close our operating gap for the 2020-2021 fiscal year.

This is important news for our teams at MAHC and the residents and visitors we serve in our communities across Muskoka and area. Thank you again for your ongoing advocacy and support.

Yours in health,

Cameron Renwick, Board Chair  
Natalie Bubela, CEO

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[www.mahc.ca](http://www.mahc.ca)

Huntsville District Memorial Hospital Site  
100 Frank Miller Drive,  
Huntsville, Ontario P1H 1H7  
Tel: 705-789-2311 Fax: 705-789-0557

South Muskoka Memorial Hospital Site  
75 Ann Street,  
Bracebridge, Ontario P1L 2E4  
Tel: 705-645-4404 Fax: 705-645-4594

Working together to provide outstanding integrated health care to our communities,  
delivering best patient outcomes with exemplary standards and compassion

June 16, 2020

**Important Information for Partners & Leaders**

On Friday, June 12, the Simcoe Muskoka District Health Unit was one of 24 regions permitted to enter Stage 2 of the government's reopening framework. On Monday, June 15, the province announced seven more regions will be able to reopen on Friday, June 19. Only three regions (Toronto, Peel, Windsor-Essex) remain at Stage 1.

For the Simcoe Muskoka region as of Monday, the Health Unit is reporting 525 confirmed COVID-19 cases in Simcoe Muskoka, of which 20 are in Muskoka and 18 have resolved and one is deceased. (Gravenhurst 7; Huntsville 8; Muskoka Lakes 3; Lake of Bays 1; Bracebridge 1). There are currently no positive cases at either of MAHC's sites. Cases under investigation regularly continue to impact patient flow and occupancy due to the isolation requirements from screening, putting a significant isolation load on MAHC staff.

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**Business Continuity**

**Elective Surgery:** Further to the [June 11 news release](#), elective surgeries are gradually resuming in a measured way at both sites. Since last week, surgery and endoscopy is occurring at 60% of our regular pre-COVID capacity. There are between 1,500 and 2,000 procedures to reschedule. Through our phased plan, we anticipate by the end of July we could reach 100% of our pre-COVID volumes in surgery and endoscopy, and by September MAHC should back to the "regular backlog" associated with certain more specialized Quality Based Procedure-funded procedures such as cataracts that are fixed and somewhat limited volumes annually. Our message to those waiting for their surgical procedure to be rescheduled is to remain patient. Patients will be contacted by their physician's office to advise when their procedure will be scheduled. MAHC must continue to be vigilant and monitor our ability to meet government-imposed criteria during ramp up such as ensuring enough protective equipment, medication, staff and community-based service supports. We must still be able to ramp down quickly should there be an increase in COVID-19 cases in the region. New normal planning has required some changes at the HDMH Site, where the Day Surgery unit as it is typically known, continues to protect pandemic-related surge capacity and is being used for inpatients given current isolation needs. Changes have also been made to the pre-operative process, as well as changes to meet public health measures like physical distancing.

**Visitors:** We regret that restrictions on visiting continue to limit non-essential traffic in the hospitals to ensure the safety of all. This includes restricting support people from accompanying surgical patients unless they are deemed an exception. Monday evening, the Chief Medical Officer of Health issued a memorandum recommending acute care settings begin resuming visitors. Visitor policies will need to follow public health measures, infection prevention and control practices, and include education and

communication on COVID-19 risks. Having just received this direction, MAHC will be working through the operational requirements and potential timing of the resumption of visitors.

**Ambulatory Services:** The SMMH Main Entrance has reopened with a screener for non-emergency traffic. Meanwhile, work continues toward planning the resumption of other outpatient services that were paused such as imaging, cardiorespiratory and other ambulatory services. Space is definitely an issue within our fixed and already space-constrained infrastructure. Physical changes vary from those as complex as finding alternative waiting spaces where we are challenged by small waiting area footprints, to as simple as not allowing food and drink into the buildings and demarcating six feet to create separation between people lining up.

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### **Patient Care & Surge Capacity Planning**

- Occupancy has been somewhat steady with days of fluctuation. A seven day average across both sites is about 90% occupancy.
- An advantage for our utilization as we endeavour to meet the requirement for capacity is that 90% of MAHC's surgical cases are outpatient surgery.
- Over the weekend, Emergency Department visits totaled 187 over the two days. So far this month, we are averaging 45 visits per day. Compared to last year, the hospitals are seeing approximately 75% of normal traffic.
- As of Friday, June 12, MAHC has sent just under 1,200 swabs.
- With respect to recent revisions to long-term care Directive #3, hospitals are once again allowed to admit to long-term care and retirement homes given certain parameters are met. We are hopeful that despite the strict criteria that need to be met prior to discharging these patients, this change will positively impact our Alternate Level of Care (ALC) numbers. As of yesterday for example, across both sites there were 20 ALC patients awaiting a care destination outside of the hospital. However, we recognize as well that long-term care facilities have been directed to limit the use of three- and four-bed rooms to safeguard residents. No more than two patients are permitted in a room, therefore given less system capacity hospital ALC numbers will continue to climb quickly.

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### **Personal Protective Equipment (PPE)**

MAHC continues to closely monitor and react to a provincially-challenged supply chain, and currently maintains a stable position. A reminder that there is a commitment to share across Ontario Health's Central Region and therefore may be some uncertainty and risk for our supply if other hospitals find themselves in need and the Central Region Command Centre reallocates PPE.

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## Assessment Centres

With the new rules as the province begins to allow visits to long-term care patients (negative COVID test required in the two weeks ahead of the visit and subsequently not tested positive), Muskoka Assessment Centre bookings are going up substantially. It was noted that on Monday, June 15 the assessment centres received 150 phone calls in first 90 minutes of operations. Testing numbers at both centres as of June 12 are as follows:

| <i>Stats as of June 12, 2020</i> | Huntsville | Bracebridge | Total |
|----------------------------------|------------|-------------|-------|
| Virtual visits since opening     | 617        | 622         | 1,239 |
| Seen in person since opening     | 761        | 866         | 1,627 |
| Swabs since opening              | 749        | 863         | 1,612 |

- A reminder that testing occurs outside of Assessment Centres, and therefore figures do not include numbers associated with long-term care, or other community settings as captured by the Health Unit. Please also note Assessment Centre swab result numbers are reported by Public Health, not through MAHC.
- The Community Paramedicine Program medics are supporting testing outreach and have helped with staffing capacity through in-centre testing as well. This partnership has been a great help to the local system and we share our thanks to the District of Muskoka.

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## Critical Care & Ventilation Rates:

**Ontario:** As of Sunday, June 14 provincially there were 504 vented patients, and 105 COVID-19 positive patients in ICUs, of which 70 were vented. In addition there were 331 Persons Under Investigation, of which 138 are vented. This leaves 80.5% ventilation capacity available.

**Central Region of Ontario Health (includes 20 hospitals):** As of Sunday, June 14 there were 143 vented patients, and 45 COVID-19 positive patients of which 24 were vented. In addition there were 65 Persons Under Investigation in Central Region ICUs of which 30 are vented, leaving 70% ventilation capacity.

**North Simcoe Muskoka LHIN (includes five acute care hospitals):** As of Sunday, June 14 there were 8 vented patients, and zero COVID positive patients in ICUs. There were two COVID-19 positive patients who are not vented. In addition there were nine Persons Under Investigation of which four are vented, leaving greater than 80% ventilation capacity.

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## Communication

- Recent editions of the MuskokaRegion.com and Almaguin News have carried the latest CEO Blog message in advertisements to start to socialize the resumption planning at the hospitals and the

new normal patients will see. Further, the advertisement will appear in the July edition of Unique Muskoka.

- With the COVID-19 pandemic and provincial regulations on the size of gatherings, a traditional awards ceremony isn't possible for MAHC to present the Board Award of Excellence in 2020. Instead we have planned a virtual Celebration of Excellence for our staff later this month and look forward to sharing by video publicly.
- A reminder of our dedicated COVID-19 page on the website at [www.mahc.ca/COVID-19/](http://www.mahc.ca/COVID-19/) that continues to be updated as necessary, including populating our daily COVID status (weekdays).

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*Working together to provide outstanding integrated health care to our communities,  
delivering best patient outcomes with exemplary standards and compassion*

Huntsville District Memorial Hospital  
100 Frank Miller Drive,  
Huntsville, Ontario P1H 1H7  
Tel: 705-789-2311 Fax: 705-789-0557

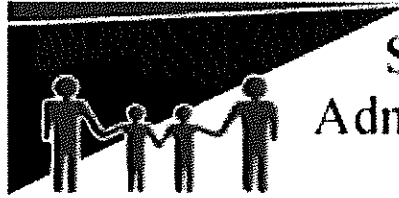
South Muskoka Memorial Hospital  
75 Ann Street,  
Bracebridge, Ontario P1L 2E4  
Tel: 705-645-4404 Fax: 705-645-4594

[www.mahc.ca](http://www.mahc.ca)



**MUSKOKA ALGONQUIN**  
HEALTHCARE

# District of Parry Sound



Social Services  
Administration Board

## ***Monthly Report***

***June 2020***

### **Mission Statement**

*“We are committed to the provision and promotion of services that assist individuals in attaining an optimum quality of life and that contribute to the well-being of the community.”*

## DSSAB PROGRAM UPDATES - Janice Bray, Director of Social Services

COVID-19 still occupies much of our thoughts as we start to plan for re-opening our doors and re-engaging face-to-face with clients. The planning process involves all aspects of what we do, from meeting individuals in our main offices, meeting with clients, running workshops, child care programs, a shelter and shelter services to performing housing non-emergency maintenance and capital projects. The Managers have met with a North Bay Parry Sound District Health Unit Inspector to get advice on what will be needed in our buildings and what personal protective equipment each position will need. The Managers and Supervisors are working on the procedures that staff will follow once we start moving more staff back to their offices and/or work in the community. This planning will continue over the month as the State of Emergency has been extended till the end of June.

During the month of May, our staff have been handling an increase in calls over what we had in April. We anticipate that each month we will see more individuals calling and requesting assistance. As businesses slowly start to open up, more people will get back to work but the need for help with delayed rent, mortgage payments, utilities etc. will come due once the State of Emergency is lifted and restrictions on landlords and companies are no longer in place.

We are entering our second full month of Emergency Child Care with 4 programs operating. Our number of children are up in May over April as more essential workers moved back into the work force. As more people get back to work the need for non-essential workers to have regular child care and/or summer day camp programs will increase. With some of our summer camp programs in the District not opening for the summer and others waiting to see what the Ministry guidelines say before declaring, parents are left waiting to know whether they will be able to return to work or not. We are hopeful that the Ministry of Education will have more information soon so that programs can prepare for the next steps.

Included with your package is the Housing and Homelessness Plan Annual Report. Each year we are required to report on what we have accomplished and where we are going in the coming year, as per our Plan. This past year has been a busy one as you will see in the report but one of the activities we were not able to complete, because of COVID-19, was the Homelessness Enumeration. The Ministry of Municipal Affairs and Housing (MMAH), has already told us they are planning to do the enumeration differently next year so staff will be looking for more information in the fall. This is the last year of reporting on the original Housing and Homelessness Plan that was done in 2013. Staff will be moving forward, working from the new plan that was approved by the Ministry of Municipal Affairs and Housing earlier this year.

This is my last Board report as I will be retiring on the 26<sup>th</sup> of June. I wish to thank the Board for the wonderful opportunities I have had over the last 28.5 years. I have enjoyed all the positions that I have held and the challenges that came with them. Thank you for your support and wonderful career I have had at the DSSAB.

DIRECTLY OPERATED EARLY LEARNING AND CHILD CARE CENTRES - Brenda Wiltshire, Manager

On May 14<sup>th</sup>, 2020 the Premier of Ontario extended the closure of all licensed child care centres including EarlyON Child and Family Centres to May 29<sup>th</sup>, 2020. On April 20<sup>th</sup>, 2020 we requested and were granted an expansion to the Emergency Child Care licenses for Fairview ELCCC and First Steps ELCCC to accommodate an additional 5 spaces each in anticipation of an increase in need as more families returned to work and were added to the provincial eligibility list. Each centre continues to work closely with the North Bay Parry Sound District Health Unit and the Ministry of Education Licensing and Quality Assurance Branch ensuring that strict pandemic protocols are being adhered to as well as maintaining licensing standards.

The Ministry of Education is currently working with CMSMs and DSSAB Service Managers to create a Child Care Recovery Plan recognizing the integral role of child care to the overall economic recovery plan for the province. Focus groups for centre-based care and home child care will be held in the coming weeks to provide guidance to the Ministry of Education Child Care and Early Years Regional Branches. Our own Supervisors of the Home Child Care Program and First Steps ELCCC will be participating in these focus group meetings.

Inclusion Support Services and EarlyON programs remain closed at this time and work is progressing on recovery plans for these programs once the province allows them to reopen.

Home Child Care is seeing a slight reopening of homes as providers become more comfortable with the pandemic protocols and families are returning to work. There are 6 providers currently active with 2 more inquiring about reopening now that schools are officially closed for the remaining school year.

| Program Name  | # of Children Receiving Emergency Child Care |           | # of Families Receiving Emergency Child Care |           | Waitlist |          |
|---|--|-----------|--|-----------|----------|----------|
|   | April  | May       | April  | May       | April    | May      |
| Home Child Care Program<br>(Burk's Falls, Callander,<br>Parry Sound, Rosseau) | 9  | 13        | 6  | 8         | 0        | 0        |
| Fairview ELCCC  | 16   | 17        | 10   | 12        | 3        | 3        |
| First Steps ELCCC   | 5  | 8         | 3  | 5         | 0        | 0        |
| Waubeek ELCCC   | 19   | 27        | 11   | 16        | 2        | 3        |
| <b>Totals:</b>  | <b>49</b>                                    | <b>65</b> | <b>30</b>                                    | <b>41</b> | <b>5</b> | <b>6</b> |

ONTARIO WORKS - Jeff Degagne, Manager

**Application Comparison**

| Type   | April 2019 | April 2020 | Percentage change +/- |
|--|------------|------------|-----------------------|
| OW applications received                             | 54         | 25         | -53.7%                |
| OW applications processed                            | 44         | 20         | -54.5%                |
| OW applications found eligible                       | 98%        | 95%        | -3%                   |
| OW online applications received                      | 10         | 7          | -30%                  |
| Emergency Assistance applications that became active | 6          | 27         | +350%                 |
| Percentage granted within 4 days                     | 84.09%     | 100%       | 15.91% increase       |
| Average days to grant                                | 1          | 1          | No change             |
| Total applications processed                         | 50         | 47         | -6%                   |

\*\*Data from the Social Assistance Performance Report and COGNOS CRS 880 report

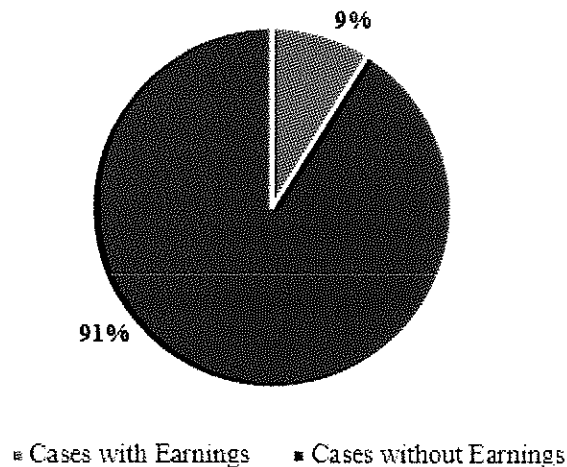
With the rollout of the Canadian Emergency Response Benefit (CERB) that began in April, we saw an expected decrease in OW applications. Surprisingly though, we processed only 6% less applications than at the same point last year.

**Ontario Works Call Volume**

| Type           | March 2020 | April 2020 | Total Time in April 2020 |
|----------------|------------|------------|--------------------------|
| Inbound Calls  | 540        | 844        | 128+ hours               |
| Outbound Calls | 1,389      | 2,706      | 172+ hours               |
| Total Calls    | 1,929      | 3,550      | 300+ hours               |

Call volume for Ontario Works has gone up significantly in April. Not only have we seen an increase of outbound calls due mostly to weekly check ins and outcome planning with clients, we have also seen an increase in inbound calls from clients.

## Percentage of Cases with Employment Earnings - April 2020



COVID-19 has had a negative effect on the economy. As seen in the above graph, the impact is seen on the Ontario Works caseload as well. In April, we had 64 cases with employment earnings, representing 9% of the caseload. That is nearly half of where we were at, at the same point last year, when we had 111 cases with earnings representing 15% of the caseload.

### MyBenefits and DBD Enrollment

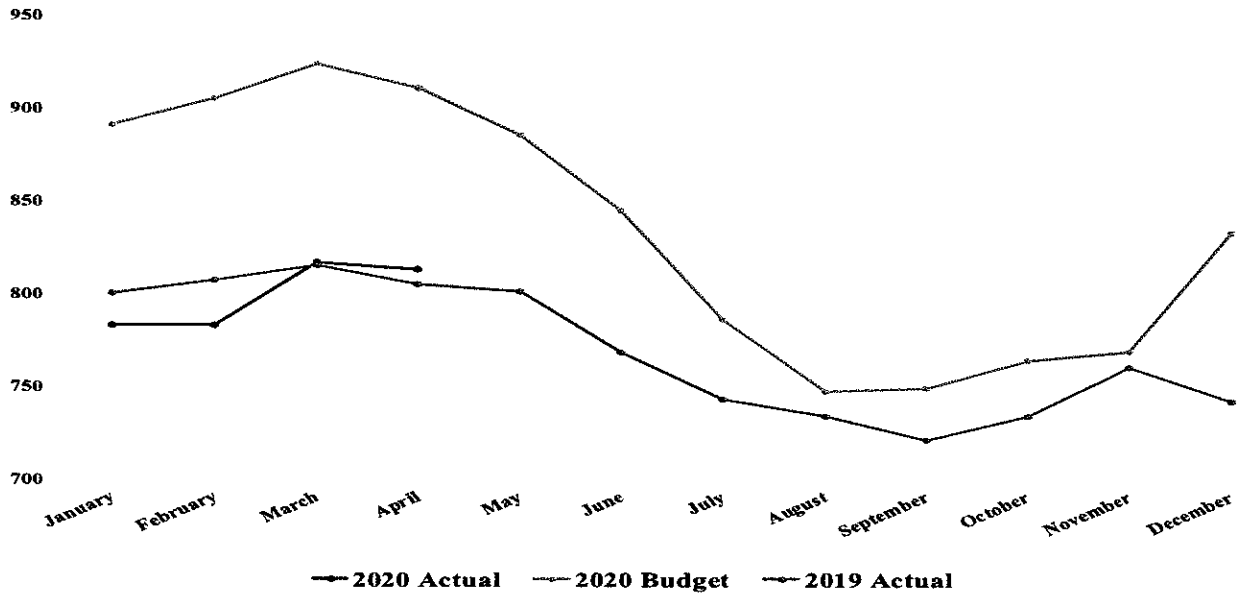
We continue to onboard and promote to clients the use of MyBenefits. As of May 25<sup>th</sup>, we now have **6.89%** of the caseload registered which is an increase over last month.

We continue to promote the use of DBD. As of the end of April, we now have **92%** of the caseload enrolled.

The June pay run will see the launch of Reloadable Payment Cards for clients who cannot get a bank account, reducing the need for printed cheques and delays with mail.

To support these initiatives, we have moved to a 'paperless' model, whereas a paper Statement of Assistance will no longer be printed and mailed to clients unless requested. The goal is to allow staff to shift to higher impact activities to better support our clients. Clients can access this information as well as make changes to their case by using MyBenefits.

### 2020 Caseload Activity



| LEGEND      | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC |
|-------------|-----|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|
| 2020 Actual | 783 | 783 | 817 | 813 |     |      |      |     |      |     |     |     |
| 2020 Budget | 891 | 905 | 924 | 911 | 886 | 845  | 786  | 747 | 749  | 764 | 769 | 833 |
| 2019 Actual | 800 | 807 | 815 | 805 | 801 | 768  | 743  | 734 | 721  | 734 | 760 | 742 |

CHILD CARE SERVICE MANAGEMENT - Jeff Degagne, Manager

On May 19<sup>th</sup>, the Provincial Government announced that children would not be returning to school this school year, Licensed Child Care centres would re-open as part Phase 2 of the Province’s re-opening plan, and overnight camps would not open this summer.

Included in these announcements, the Government indicated that day camps can re-open during July and August with appropriate safety measures in place. Since that time we have reached out to our Operators to see if they are preparing to open. Below is a breakdown of our Operators with which we have a Service Agreement:

| <b>Program</b>                               | <b>Location</b>     | <b>Status</b>  |
|--|---------------------|--|
| Hidden Bay Leadership Camp                   | Township of Carling | Closed for the summer                                |
| YWCA Camp Tapawingo                          | Parry Sound         | Closed for the summer                                |
| Village of South River (HOC)                 | South River         | Closed for the summer                                |
| Village of Burk’s Falls                      | Burk’s Falls        | Closed for the summer                                |
| Sail Parry Sound                             | Parry Sound         | Awaiting Ministry Guidelines to pursue with day camp |
| Winning Techniques                           | Emsdale             | Awaiting Ministry Guidelines to pursue with day camp |
| YMCA of Simcoe/Muskoka – Day Camp            | Parry Sound         | Awaiting Ministry Guidelines to pursue with day camp |
| YMCA of Simcoe/Muskoka - Kids Club           | Parry Sound         | Awaiting Ministry Guidelines to pursue with day camp |
| YMCA of Northeastern Ontario - Camp Tillicum | Callander           | Awaiting Ministry Guidelines to pursue with day camp |
| Huntsville Summit Centre                     | Huntsville          | Awaiting Ministry Guidelines to pursue with day camp |

**HOUSING & INTEGRATED SERVICES - Pam Nelson, Manager**

Housing Programs

| <b>Social Housing Centralized Waitlist Report - April 2020</b> |                  |                  |       |
|--|------------------|------------------|-------|
|  | East Parry Sound | West Parry Sound | Total |
| Seniors  | 11               | 115              | 126   |
| Families   | 84               | 343              | 427   |
| Individuals  | 276              | 213              | 489   |
| Total  | 371              | 671              | 1,042 |
| Total Waitlist Unduplicated                                    |                  |                  | 436   |

| <b>Community Housing Centralized Wait List (CWL) 2019-2020 Comparison – January 2020<br/>Applications and Households Housed from the CWL</b> |         |         |           |        |            |            |         |         |           |        |            |
|--|---------|---------|-----------|--------|------------|------------|---------|---------|-----------|--------|------------|
| Month 2019   | New App | New SPP | Cancelled | Housed | SPP Housed | Month 2020 | New App | New SPP | Cancelled | Housed | SPP Housed |
| Jan  | 15      |         | 4         | 1      |            | Jan        | 6       | 1       | 6         | 5      | 0          |
| Feb  | 10      |         | 3         | 7      | 1          | Feb        | 15      |         | 11        | 3      |            |
| Mar  | 9       | 1       | 1         | 1      |            | Mar        | 10      |         |           |        |            |
| Apr  | 16      |         | 2         | 1      |            | Apr        | 3       |         | 5         | 4      |            |
| May  | 13      |         | 1         | 2      | 1          | May        |         |         |           |        |            |
| June   | 4       | 3       | 4         | 1      |            | June       |         |         |           |        |            |
| July   | 4       | 1       | 5         | 2      | 1          | July       |         |         |           |        |            |
| Aug  | 9       |         | 14        | 3      | 1          | Aug        |         |         |           |        |            |
| Sept   | 10      |         | 1         | 3      |            | Sept       |         |         |           |        |            |
| Oct  | 6       |         | 2         | 3      |            | Oct        |         |         |           |        |            |
| Nov  | 9       |         | 1         | 1      |            | Nov        |         |         |           |        |            |
| Dec  | 9       |         | 8         |        |            | Dec        |         |         |           |        |            |
| Total  | 105     | 5       | 38        | 25     | 4          | Total      | 34      | 1       | 22        | 12     | 0          |

**\*\* SPP = Special Priority Applicant\*\***

During this unprecedented time, our Community Relations Worker has started doing phone check-ins with the waitlist applicants to ensure that they have supports in place or know the resources available in the community. We have been in contact with 40% of the waitlist. The team continues to be busy and the workload continues to remain steady. Tenants continue to send in documents for updates and annual reviews via fax, e-mail, or over the phone.

Homeless Prevention Program - Community Relations Workers

For the month of April 2020

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

| Income Source | East | West |
|---------------|------|------|
| Senior        | 8    | 7    |
| ODSP          | 13   | 29   |
| Ontario Works | 3    | 8    |
| Low Income    | 16   | 28   |

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

| Income Source | East | West |
|---------------|------|------|
| Senior        | 9    | 8    |
| ODSP          | 9    | 32   |
| Ontario Works | 3    | 6    |
| Low Income    | 8    | 16   |

Contact/Referrals

| April    | East | West | YTD |
|----------|------|------|-----|
| Homeless | 0    | 3    | 12  |
| At Risk  | 2    | 5    | 41  |

Short Term Housing Allowance

| Month | Active | YTD |
|-------|--------|-----|
| April | 5      | 6   |

Household Income Sources and Issuance from CHPI

| Income Source | Total | CHPI        |
|---------------|-------|-------------|
| ODSP          | 13    | \$7,290.65  |
| Ontario Works | 12    | \$10,312.12 |
| Low Income    | 4     | \$2,236.38  |

| Reason for Issue     | Total       |
|----------------------|-------------|
| Utilities/Firewood   | \$3,836.57  |
| Food/Household/Misc. | \$4,661.49  |
| Emergency Housing    | \$11,341.09 |

April has been steady as we adjust to our COVID-19 environment. Our staff have had to adapt to not seeing clients face-to-face and are utilizing other means to build relationships and offer support.

Our reception team has been doing a great job at accessing the needs of clients, handling inquiries at the door and making referrals to appropriate programs. The Assessment Caseworkers spend more time on the phone with clients navigating the details of an application and the Community Relations Workers are checking in with their caseloads as often as possible and working with clients on the phone to help house them, or keep them housed.

Currently we have 8 individuals placed in motels throughout the district. The CRW's continue to work closely with clients to set goals, access supports and look for housing. In the month of April, the CRW's assisted a couple with obtaining affordable and sustainable housing.

Call Volume

Community Relations Workers Calls

| April 2020 | Incoming Calls | Outgoing Calls | Total |
|------------|----------------|----------------|-------|
| CRW's (2)  | 147            | 666            | 813   |

\*this does not include communication through textbase/email with clients

Assessment Case Workers

| April 2020  | Incoming Calls | Outgoing Calls | Total |
|-------------|----------------|----------------|-------|
| South River | 164            | 236            | 400   |
| Parry Sound | 114            | 295            | 409   |

Reception

| April 2020  | Incoming Calls | Outgoing Calls | Total |
|-------------|----------------|----------------|-------|
| South River | 295            | 105            | 400   |
| Parry Sound | 578            | 73             | 651   |

Social Services Relief Fund

In early April, we circulated surveys and applications to community partners. We had a great response and have since dedicated funds. Our primary focus will now be on supporting our homeless and precariously housed population (food security, emergency accommodations, transportation and PPE).

|  | <b>Emergency Shelter Solutions<br/>(e.g. shelters, motel/hotel stays)</b> | <b>Housing with Related Supports<br/>(e.g. housing allowances, rent support)</b> | <b>Services and Supports<br/>(e.g. food security, cleaning, PPE, transportation)</b> | <b>Homelessness Prevention<br/>(e.g. rent banks, emergency financial assistance, utility banks)</b> | <b>TOTAL</b>        |
|--|---|--|--|---|---------------------|
| <b>Spent to date from March 1<sup>st</sup> to May 7<sup>th</sup></b> | \$11,109.59   | \$1,600.00   | \$71,563.15  | \$51,300.00   | <b>\$135,572.74</b> |
| <b>Committed to spend by May 31<sup>st</sup>, 2020</b>               | \$21,000.00   | \$1,600.00   | \$40,650.00  | \$38,500.00   | <b>\$101,750.00</b> |
| <b>TOTAL</b>   | <b>\$32,109.59</b>  | <b>\$3,200.00</b>  | <b>\$112,213.15</b>  | <b>\$89,800.00</b>  | <b>\$237,322.74</b> |

## HOUSING OPERATIONS - Sharon Davis, Manager

Esprit Place Family Resource Centre

| <b>Emergency Shelter Services</b>               |            |                   |            |
|---|------------|-------------------|------------|
|   | April 2020 | Year-to-Date 2020 | April 2019 |
| Number of Women Active in program this month    | 16         | 42                | 23         |
| Number of New Women Admitted (unduplicated)     | 10         | 28                | 5          |
| Number of Repeat Admissions                     | 1          | 8                 | -          |
| Number of Children Active in program this month | 0          | 4                 | 12         |
| Number of New Children Admitted (unduplicated)  | 0          | 4                 | 0          |
| Number of Hours of Direct Service to Women      | 54         | 380               | 163        |
| Resident Bed Nights (women & children)          | 186        | 781               | 300        |
| Occupancy Rate                                  | 62%        | 64%               | 97%        |
| Days at Capacity                                | 0          | 21                | -          |
| Days Over-Capacity                              | 0          | 7                 | -          |
| Phone Interactions (Crisis/Support)             | 114        | 241               | 30         |

| <b>Transitional Support</b>           |            |                   |            |
|---------------------------------------|------------|-------------------|------------|
|                                       | April 2020 | Year-to-Date 2020 | April 2019 |
| Number of Women Served this Month     | 7          | 30                | 9          |
| Number of Women Registered in Program | 20         | 20                | 25         |
| Number of Public Ed/Groups Offered    | 0          | 0                 | 0          |

| <b>Outreach Services</b>                  |            |                   |            |
|---|------------|-------------------|------------|
|   | April 2020 | Year-to-Date 2020 | April 2019 |
| Number of Women Served this Month         | 9          | 32                | 6          |
| Number of Women Registered in the Program | 22         | 30                | 28         |
| Number of Public Ed/Groups Offered        | 0          | 4                 | 0          |

| <b>Child Witness Program</b>             |            |                   |            |
|--|------------|-------------------|------------|
|  | April 2020 | Year-to-Date 2020 | April 2019 |
| Number of Children Served this Month     | 4          | 24                | 2          |
| Number of Children Registered in Program | 13         | 15                | 1          |
| Number of Public Ed/Groups Offered       | 0          | 1                 | 0          |

Due to COVID-19, admission into the shelter is strictly based upon a woman who is actively fleeing a violent situation to include victims of human trafficking. Screening for COVID-19 is completed upon intake. The use of local motels is utilized for isolation, and physical distancing where appropriate. Support is provided to all women placed in motel stays, and will be counted as a "New Admission".

Parry Sound Housing Corporation

| <b>Parry Sound Housing Corporation Activity</b>                                   |                      | April 2020 | Year-to-Date 2020 | April 2019 |
|---|----------------------|------------|-------------------|------------|
| Move Outs   | April 30th, 2020     | 1          | 22                | 3          |
| Move Ins  | April 1st, 2020      | 4          | 33                | 2          |
| L1 Forms  | Issued April 2020    | 0          | 11                | 2          |
| N4 - Notice for eviction for non-payment of rent                                  | Issued April 2020    | 0          | 3                 | 4          |
| N5 - Notice of eviction for disturbing the quiet enjoyment of the other occupants | April 2020           | 0          | 3                 | 0          |
| Re-payment agreements   | Issued in April 2020 | 0          | 105               | 13         |
| N7 - Notice of eviction for willful damage to unit                                | April 2020           | 0          | 1                 | 0          |
| COVID Wellness Checks   | April 2020           | 162        | 330               |            |
| Bedbug Treatment  | April 2020           | 9 units    | 16 units          |            |

*Due to the COVID-19 some of the regular duties have been discontinued. However, we are striving to keep the tenants across the district well informed of the changes which impacts them on an ongoing basis. We have also delivered many handouts with various tips on how to manage day-to-day and also on physical distancing. We have received many calls from concerned tenants and have answered questions to the best of our knowledge. We will continue to keep a strong communication with the tenants through handouts, memos and phone calls for the duration of the restrictions.*

During COVID-19 two staff are currently working from home, two staff report to work in Parry Sound each day and one staff is working from the South River building.

The building custodians along with maintenance staff continue to work in the buildings responding to emergency repairs only. Protective gear is worn when staff attend buildings and very minimal presence within the tenant's homes. Custodial staff clean high contact areas continuously throughout the day. Information posters continue to be updated and added each week as the COVID-19 situation evolves. Wellness calls to tenants are continuing each week and are well received by the tenants. Maintenance continues to be dealt with and contractors are advised to wear protective gear and agree to the conditions of self-screening. Three vulnerable tenants have received "pay as you go" phones, as they did not have any means of communication.

#### Capital and Maintenance

##### April 2020

- Shingle replacement is scheduled to begin at both the Roselawn and Magnetawan buildings
- Work is being organized for the abatement of asbestos in the common room located in the Roselawn building; new lighting will also be installed
- Clean up of 22B Mapleview garbage from the abatement
- New counter tops have been installed in both vacant units at 22A Belvedere
- Eaves are being cleaned throughout the District, starting with the Roselawn building in South River.



8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0  
Telephone: 705 636-7752 Fax: 705 636-0527 Email: [planning@townofkearney.ca](mailto:planning@townofkearney.ca)

---

## MEMORANDUM

TO: MAYOR AND COUNCILLORS  
FROM: LINDA MOYER, PLANNING TECHNICIAN  
SUBJECT: ORIGINAL SHORE ROAD ALLOWANCE PURCHASE (TEETER)  
DATE: JUNE 26, 2020

---

### **RECOMMENDATION:**

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves By-Law No. 2020-XX, being a By-law to stop up, close and sell part of the original shore road allowance in front of Lot 7, Concession 10, Part 118, Plan PSR-1218, Geographic Township of Proudfoot, now in the Town of Kearney, described as Part 1, Plan 42R-21413. (TEETER)

### **BACKGROUND:**

A request was received to purchase part of the original shore road allowance in front of Lot 7, Concession 10, Part 118, Plan PSR-1218, Township of Proudfoot. The sale of the shore road allowance will be in conjunction with the proposed purchase of the adjacent lands by the Town.

Notice was circulated to the abutting landowner, Public Works, Hydro One and Bell Canada for comment. Notice was posted on the lands for a minimum of four weeks and posted on the Town of Kearney website.

### **COMMENTS/CONSIDERATIONS:**

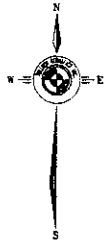
To date, no objections or concerns have been received from the abutting property owners, the agencies circulated or from the public.

Staff have no concerns with the sale of the shore road allowance.

  
\_\_\_\_\_  
Linda Moyer  
Planning Technician

PLAN OF SURVEY OF  
PART OF  
THE ORIGINAL SHORE ROAD ALLOWANCE  
IN FRONT OF LOT 7, CONCESSION 10  
GEOGRAPHIC TOWNSHIP OF PROUDFOOT  
NOW IN THE TOWN OF KEARNEY  
DISTRICT OF PARRY SOUND

SCALE 1:600  
TULLOCH GEOMATICS INC., O.L.S.  
2020



1. BEFORE THIS PLAN IS RECORDED UNDER THE LAND TITLE ACT:

PLAN 42R-21413

DATE: 22/02/2020

DATE: 22/02/2020

APPROVED: [Signature]

APPROVED: [Signature]

REGISTERED PROFESSIONAL LAND SURVEYOR FOR THE DISTRICT OF PARRY SOUND (No. 42)

| PART | LOT  | CONCESSION | TOWNSHIP        | DISTRICT | AREA (M <sup>2</sup> ) |
|------|--|------------|-----------------|----------|------------------------|
| 1    | PART OF THE ORIGINAL SHORE ROAD ALLOWANCE IN FRONT OF LOT 7, CONCESSION 10 |            | NO PIN ASSIGNED |          | 28152                  |

GEOGRAPHIC TOWNSHIP OF PROUDFOOT

INTEGRATION COORDINATE TABLE

COORDINATES ARE DERIVED FROM GPS OBSERVATION USING THE PROPOSED POINT POSITIONING (PPP) SERVICE AND ARE REFERRED TO NAD 83 ZONE 17 (N) WEST LONGITUDE, NAD83 (EPSG: 31470).

COORDINATE VALUES ARE BY ORDER ACCURACY IN ACCORDANCE WITH SECTION 14 (2) OF CLRS 214/70.

| DESIGNATED REFERENCE POINTS | NORTHING   | EASTING    |
|-----------------------------|------------|------------|
| A                           | 830095.803 | 436298.777 |
| B                           | 830094.538 | 436298.134 |

COORDINATE CHANGES BY INDIVIDUALS ARE USED TO RE-ESTABLISH THE CORNER OR BOUNDARY POINTS ON THIS PLAN.

BOUNDARY METERS: BOUNDARY METERS DERIVED FROM OBSERVATION POINTS A & B ARE REFERRED TO NAD 83 ZONE 17 (N) WEST LONGITUDE, NAD83 (EPSG: 31470).

UNDERLYING BOUNDARIES ARE ASTROPHICAL.

NOTES: DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METERS AND CAN BE CONVERTED TO FEET BY MULTIPLYING BY 3.28084.

LEGEND: DISTANCES SHOWN HEREIN CAN BE CONVERTED TO LINKS AND PASSES BY MULTIPLYING BY A CORRECTED SCALE FACTOR OF 0.99979.

- LEGEND:
- 1. DESIGNATED POINT
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  - 50. DESIGNATED POINT

| PLAN COORDINATE TABLE |            |            |
|-----------------------|------------|------------|
| MARKER                | NORTHING   | EASTING    |
| 1                     | 830095.803 | 436298.777 |
| 2                     | 830094.538 | 436298.134 |
| 3                     | 830093.273 | 436297.491 |
| 4                     | 830092.008 | 436296.848 |
| 5                     | 830090.743 | 436296.205 |
| 6                     | 830089.478 | 436295.562 |
| 7                     | 830088.213 | 436294.919 |
| 8                     | 830086.948 | 436294.276 |
| 9                     | 830085.683 | 436293.633 |
| 10                    | 830084.418 | 436292.990 |
| 11                    | 830083.153 | 436292.347 |
| 12                    | 830081.888 | 436291.704 |
| 13                    | 830080.623 | 436291.061 |
| 14                    | 830079.358 | 436290.418 |
| 15                    | 830078.093 | 436289.775 |
| 16                    | 830076.828 | 436289.132 |
| 17                    | 830075.563 | 436288.489 |
| 18                    | 830074.298 | 436287.846 |
| 19                    | 830073.033 | 436287.203 |
| 20                    | 830071.768 | 436286.560 |
| 21                    | 830070.503 | 436285.917 |
| 22                    | 830069.238 | 436285.274 |
| 23                    | 830067.973 | 436284.631 |
| 24                    | 830066.708 | 436283.988 |
| 25                    | 830065.443 | 436283.345 |
| 26                    | 830064.178 | 436282.702 |
| 27                    | 830062.913 | 436282.059 |
| 28                    | 830061.648 | 436281.416 |
| 29                    | 830060.383 | 436280.773 |
| 30                    | 830059.118 | 436280.130 |
| 31                    | 830057.853 | 436279.487 |
| 32                    | 830056.588 | 436278.844 |
| 33                    | 830055.323 | 436278.201 |
| 34                    | 830054.058 | 436277.558 |
| 35                    | 830052.793 | 436276.915 |
| 36                    | 830051.528 | 436276.272 |
| 37                    | 830050.263 | 436275.629 |
| 38                    | 830049.000 | 436274.986 |
| 39                    | 830047.735 | 436274.343 |
| 40                    | 830046.470 | 436273.700 |
| 41                    | 830045.205 | 436273.057 |
| 42                    | 830043.940 | 436272.414 |
| 43                    | 830042.675 | 436271.771 |
| 44                    | 830041.410 | 436271.128 |
| 45                    | 830040.145 | 436270.485 |
| 46                    | 830038.880 | 436269.842 |
| 47                    | 830037.615 | 436269.199 |
| 48                    | 830036.350 | 436268.556 |
| 49                    | 830035.085 | 436267.913 |
| 50                    | 830033.820 | 436267.270 |
| 51                    | 830032.555 | 436266.627 |
| 52                    | 830031.290 | 436265.984 |
| 53                    | 830030.025 | 436265.341 |
| 54                    | 830028.760 | 436264.698 |
| 55                    | 830027.495 | 436264.055 |
| 56                    | 830026.230 | 436263.412 |
| 57                    | 830024.965 | 436262.769 |
| 58                    | 830023.700 | 436262.126 |
| 59                    | 830022.435 | 436261.483 |
| 60                    | 830021.170 | 436260.840 |
| 61                    | 830019.905 | 436260.197 |
| 62                    | 830018.640 | 436259.554 |
| 63                    | 830017.375 | 436258.911 |
| 64                    | 830016.110 | 436258.268 |
| 65                    | 830014.845 | 436257.625 |
| 66                    | 830013.580 | 436256.982 |
| 67                    | 830012.315 | 436256.339 |
| 68                    | 830011.050 | 436255.696 |
| 69                    | 830009.785 | 436255.053 |
| 70                    | 830008.520 | 436254.410 |
| 71                    | 830007.255 | 436253.767 |
| 72                    | 830006.000 | 436253.124 |
| 73                    | 830004.735 | 436252.481 |
| 74                    | 830003.470 | 436251.838 |
| 75                    | 830002.205 | 436251.195 |
| 76                    | 830000.940 | 436250.552 |
| 77                    | 829999.675 | 436249.909 |
| 78                    | 829998.410 | 436249.266 |
| 79                    | 829997.145 | 436248.623 |
| 80                    | 829995.880 | 436247.980 |
| 81                    | 829994.615 | 436247.337 |
| 82                    | 829993.350 | 436246.694 |
| 83                    | 829992.085 | 436246.051 |
| 84                    | 829990.820 | 436245.408 |
| 85                    | 829989.555 | 436244.765 |
| 86                    | 829988.290 | 436244.122 |
| 87                    | 829987.025 | 436243.479 |
| 88                    | 829985.760 | 436242.836 |
| 89                    | 829984.495 | 436242.193 |
| 90                    | 829983.230 | 436241.550 |
| 91                    | 829981.965 | 436240.907 |
| 92                    | 829980.700 | 436240.264 |
| 93                    | 829979.435 | 436239.621 |
| 94                    | 829978.170 | 436238.978 |
| 95                    | 829976.905 | 436238.335 |
| 96                    | 829975.640 | 436237.692 |
| 97                    | 829974.375 | 436237.049 |
| 98                    | 829973.110 | 436236.406 |
| 99                    | 829971.845 | 436235.763 |
| 100                   | 829970.580 | 436235.120 |

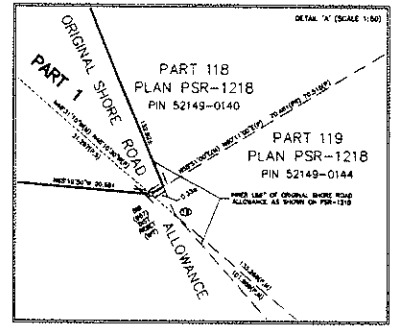
NOTICE TO CONTRACTORS:

(1) THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, THE SURVEYORS ACT AND THE LAND TITLE ACT AND THE REGULATIONS MADE THEREIN.

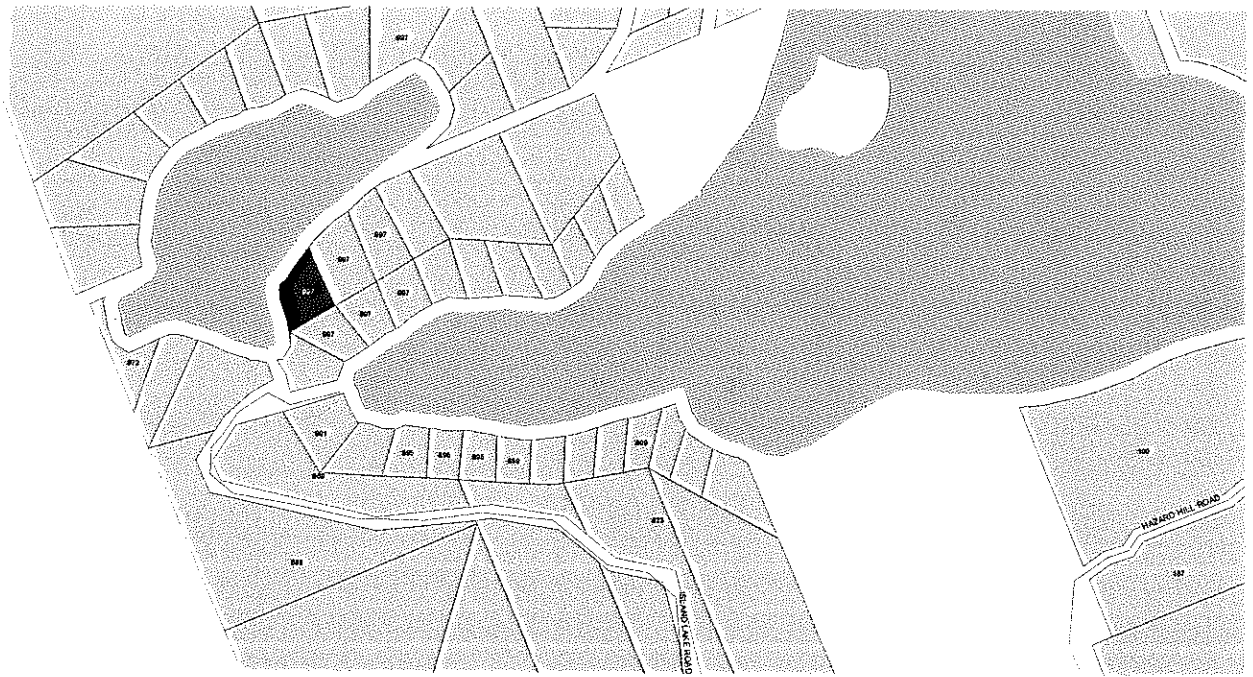
(2) THE SURVEY WAS COMPLETED ON THE 12th DAY OF FEBRUARY, 2020.

22/02/2020 [Signature]

TULLOCH GEOMATICS INC.



TULLOCH GEOMATICS INC.  
60 Elm St. # 1, 700 The Mall  
Aurora, ON L4G 1W5  
PH: 905.709.8888  
WWW.TULLOCHGEOMATICS.COM



**THE CORPORATION OF THE TOWN OF KEARNEY  
BY-LAW NO. 2020-XX**

Being a By-law to stop up, close and sell part of the Original Shore Road Allowance in front of Lot 7, Concession 10, Part 118, Plan PSR-1218 in the geographic Township of Proudfoot, now in the Town of Kearney, District of Parry Sound, described as Part 1, Plan 42R-21413 (TEETER)

---

**WHEREAS** pursuant to Section 27(1) of the Municipal Act, S.O. 2001, c.25, as amended, municipalities are given authority over highways within their jurisdiction;

**AND WHEREAS** the Original Shore Road Allowance which is the subject matter of this By-law is within the jurisdiction of this municipality.

**AND WHEREAS** pursuant to the Municipality's Procedures for Notices By-law No. 2007-61, the Clerk of this Corporation did cause a Notice of the proposed By-law to be published and posted in accordance with the requirements of the said By-law.

**NOW, THEREFORE BE IT ENACTED AS A BY-LAW OF THIS CORPORATION AS FOLLOWS:**

1. Stop Up and Close - This Council does hereby stop up and close as a public highway, that part of the original shore road allowance being more particularly described in Schedule "A" attached hereto.
2. Surplus Property - The said lands described in Schedule "A" are declared to be surplus to the requirements of this Municipality.
3. Authorization for Sale - This Council does hereby authorize the sale of the said lands described in Schedule "A", to the adjacent owners therefore, for a consideration of \$19,676.85 plus HST, and excluding legal and municipal administrative charges.
4. Sale of Land By-law - Compliance with the Notice provisions of By-law 2007-61, will be deemed to be in compliance with the Notice provisions of this Municipality's Sale of Land By-Law 2005-34.
5. Execution of Documents - The Mayor and/or the Clerk are hereby authorized to execute all documents required for registration in connection with the transfer of title or the giving of easements relating to the lands described in Schedule "A".
6. Clerk's Affidavit - There shall be attached to this By-law, as Schedule "B", an affidavit by the Clerk or designate of this Corporation, setting out:
  - a) the procedures taken for the giving of Notice pursuant to By-law 2007-61; and;
  - b) the procedures taken for notice to Public Utilities and Ministries.

THIS BY-LAW READ A FIRST, SECOND AND THIRD TIME, THIS THE 26<sup>th</sup> DAY OF JUNE, 2020

**THE CORPORATION OF THE  
TOWN OF KEARNEY**

\_\_\_\_\_  
Carol Ballantyne, Mayor c/s

\_\_\_\_\_  
Brenda Fraser, Clerk

SCHEDULE "A"

Part of the Original Shore Road Allowance in front of Lot 7, Concession 10, Part 118, Plan PSR-1218, geographic Township of Proudfoot, now in the Town of Kearney, District of Parry Sound, and being described as Part 1, Plan 42R-21413.

---

SCHEDULE "B"

THIS IS SCHEDULE "B" TO BY-LAW 2020-XX FOR THE CORPORATION OF THE TOWN OF KEARNEY

CLERK'S AFFIDAVIT

I, Brenda Fraser, Clerk of The Corporation of the Town of Kearney, make oath and say as follows:

This Deponent

I am the Clerk of the Corporation of the Town of Kearney and as such have knowledge of the facts hereinafter deposed to.

Publication and Posting

Pursuant to By-law 2007-61 and Resolution 11(b)(ii)/26/04/2013, I did cause notice of the proposed By-law by the Corporation to stop up, close and sell that parcel of land described as Schedule "A" of the By-law 2020-XX.

- a) to be posted in two (2) of the most public places in the immediate neighbourhood of the said road allowance for a period of twenty eight (28) days; and/or
- b) to be posted at the Kearney Community Centre; and/or
- c) to be posted on the Town's website, if in operation.

Copy of Notice

Attached to this my Affidavit as Exhibit "A" is a copy of the Notice as posted.

Additional Notification

Notice of the proposed road closing was sent to Public Works Canada, Hydro One Networks Inc. and Bell Canada and no concerns were submitted.

Representations to Council

The proposed By-law came before Council at its regular meeting on the 26th day of June, 2020 and at that time no person made any claim that the effect of the By-law would be to deprive them of the right of motor vehicle access to or from their land, and that all persons who applied to be heard, were heard.

SWORN before me at the  
Town of Kearney, this the  
\_\_\_\_\_ day of June, 2020

---

Brenda Fraser, Clerk

EXHIBIT "A"

This is Exhibit "A" to the Affidavit of Brenda Fraser, Clerk of The Corporation of the Town of Kearney.

**THE CORPORATION OF THE TOWN OF KEARNEY**  
**PUBLIC NOTICE**

**RE:** Part of the Original Shore Road Allowance in front of Lot 7, Concession 10, Part 118, Plan PSR-1218, Geographic Township of Proudfoot, now in the Town of Kearney, District of Parry Sound. (TEETER)

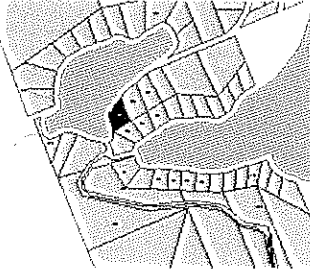
**TAKE NOTICE** that pursuant to Section 27(1) of the Municipal Act the Council of the Corporation of the Town of Kearney proposes to enact a by-law to stop up, close and sell the following road allowance:

Part of the Original Shore Road Allowance in front of Lot 7, Concession 10, Part 118, Plan PSR-1218, Geographic Township of Proudfoot, now in the Town of Kearney, District of Parry Sound, and being described as Part 1 on Plan 42R-21413.

**AND TAKE FURTHER NOTICE THAT** the proposed by-law will come before the Council of the Corporation of the Town of Kearney at its regular meeting on Friday, the 26<sup>th</sup> day of June, 2020 at the hour of 1:00 p.m., and at that time Council will consider written submissions or hear anyone in person, or by his/her counsel, solicitor or agent, who claims that his/her land will be prejudicially affected by the by-law, and who applies to be heard. Please note at this time, Council meetings are being held virtually. Please contact the municipal office for more information.

A copy of Plan 42R-21413 is available upon request.

**DATED** at the Town of Kearney, this the 27<sup>th</sup> day of May, 2020.



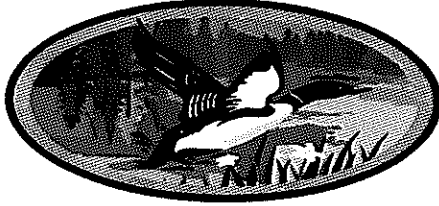
Town of Kearney  
8 Main Street, P.O. Box 38  
Kearney, ON P0A 1M0

For more information contact:  
Linda Moyer, Planning Technician  
Tel: 705-636-7752  
Fax: 636-0527  
Email: [planning@townofkearney.ca](mailto:planning@townofkearney.ca)

*This is Exhibit "A" mentioned and referred to in the Affidavit of Brenda Fraser*

SWORN before me this \_\_\_\_\_ day of June, 2020

*A Commissioner, etc.*



# Town of Kearney

8 Main Street PO Box 38 Kearney ON POA 1M0

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## REPORT TO COUNCIL

**TO:** Mayor and Council  
**FROM:** Brian Horsman, CBO  
**RE:** Use of personal vehicle for Town business  
**DATE:** June 26, 2020

---

### **Recommendation:**

*Information for consideration of Council.*

### **Background:**

- During the Regular Council meeting on June 5, 2020, a report was provided to Council entitled "Policy for reimbursement for providing and/or use of private vehicles". In this report, I referred to the requirement to provide a vehicle being contained in the Terms of Employment Agreement(s).
- Council requested additional information prior to further consideration.

### **Considerations:**

- With regard to Terms of Employment Agreements, it is included that the Town reimburse employees for all business travel, including training and professional development at the rate indicated in the Town's policy. Employees are not compensated for mileage to and from the Town Office and their residence.
- It was noted that in the Agreement for building services with McMurrich/Monteith, we included an additional clause to address compensation for personal vehicles if damage occurred due to weather conditions or road conditions.
- In my report, the following options were offered, for Council consideration:
  - 1) The Town provide a vehicle for use by the Building Department with an option to offer the Municipality of Magnetawan the opportunity to expand the Shared Service Agreement for shared use of this vehicle;
  - 2) The Town support a policy to review extenuating circumstances regarding private vehicle repair while conducting Town business;
  - 3) The Town provide a flat rate compensation package to provide a vehicle for employment and a per/km rate for mileage accrued performing Town related business.

### **Additional Considerations:**

- The amount of mileage is ever increasing to the point that the cost of mileage is becoming a burden to the employee and will soon exceed the cost of providing a municipal vehicle;
- Both Kearney and Magnetawan are growing at a pace where our service delivery is being strained which has an impact on our cost to provide the services;

- We have been reviewing our cost from the recently approved 2020 Budget, where we had considered making a request to purchase a municipal vehicle, however this was not well received;
- Another issue is cost to the employee. The only consideration given is the reimbursement rate as set out by CRA. Other considerations include a review of the conditions that create the requirement to provide a vehicle. There is a big difference in what is considered reasonable when the foundation for determination changes. For example:
  - when km. travelled increase from 3,000 km. to 10,000 km;
  - when work km. exceed personal use km. (this obviously triggers a number of questions);
- The Municipality must also be vigilant when considering the cost of mandatory services.

The point is when factors evolve, change and are no longer relevant, then changes are warranted or at least require further discussion.

Respectfully Submitted by

*Brian Horsman, CBO*



8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0  
Telephone: 705 636-7752 Fax: 705 636-0527 Email: [planning@townofkearney.ca](mailto:planning@townofkearney.ca)

---

### MEMORANDUM

TO: MAYOR AND COUNCILLORS  
FROM: LINDA MOYER, PLANNING TECHNICIAN  
SUBJECT: REQUEST TO PURCHASE TOWN OWNED LAND  
DATE: JUNE 26, 2020

---

#### **BACKGROUND:**

A request was received to purchase a parcel of land currently owned by the Town. The abutting property owners are interested in acquiring the property to create a buffer of privacy for their current property located at 3401 Chetwynd Road. The property is located on the corner of Chetwynd Road and Pettit Lane in Part Lot 8, Concession 6 and further described as Part 1, 42R-7748. The property is .58 ha. (1.43 ac.) in size.

A search of the Town's records determined that the property was acquired through the public tax sale tender process in 2015. The property is currently assessed at \$22,000.

#### **COMMENTS/CONSIDERATIONS:**

The land is currently vacant and is not being used for any municipal purpose. Staff have no concerns with the sale of the property.

According to the Town's Sale of Land Bylaw, the land must be declared surplus to the requirements of the municipality and at least one appraisal must be obtained prior to selling the land.



---

Linda Moyer  
Planning Technician



| Date   | Pick Up | Kearney \$ | Sand Lak \$ | Notes                 |
|--------|---------|------------|-------------|-----------------------|
| 29-May |         | 141        | 59          | \$75 45C,5M,10F,15B   |
| 30-May |         | 79         | 48          | \$25 10C,5M,10F       |
| 31-May |         | 123        | 66          | \$70 60C, 5M,5F       |
| 01-Jun | 28      | 135        | 68          | \$35 15C,10F,10B      |
| 02-Jun |         | 144        | 65          | \$45 30C,15B          |
| 05-Jun |         | 132        | 67          | \$50 30C,5M,10F       |
| 06-Jun |         | 149        | 71          | \$135 80C,10M,25F,20B |
| 07-Jun |         | 139        | 69          | \$30 25C,5B           |
| 08-Jun | 28      | 129        | 73          | \$80 65c,10M,5F       |
| 09-Jun |         | 144        | 79          | \$135 130C,5F         |
| 12-Jun |         | 156        | 63          | \$80 45C,5M,10F,20B   |
| 13-Jun |         | 149        | 68          | \$90 50C,14M,15F,10B  |
| 14-Jun |         | 171        | 106         | \$50 45C,5F           |
| 14-Jun | 23      | 133        | 72          | \$30 25C,5F           |
| 15-Jun |         | 143        | 77          | \$45 25C,5M,15B       |
| Totals |         |            |             | \$975                 |

Number of patrons continues to rise.

Bins are filling at expected capacity due to numbers.

Electronic recycling switch-over was uneventful.

Tire pick up should happen soon.

Continuing to self-distance as number of new patrons continues to grow.

*Martin Filmore*

|                  |   |
|------------------|---|
|                  | <b>By-Law Report</b>                      |
| To:              | Mayor and Council                         |
| From:            | By-Law Enforcement Officer Caitlin Deevey |
| Date of Meeting: |   |
| Report Title:    | Bylaw Enforcement Quarterly Update        |
| Report Date:     | June 9, 2020                              |

**Recommendation**

Receive for Information purposes.

**Summary**

**Training and Education:**

-ALL TRAINING POSTPONED DUE TO COVID19

**January**

- 5 snow across road
- 1 noise
- 4 snowmobiles on sidewalk
- 2 dogs at large
- 7 parking

**February**

- 2 trailers
- 11 Snowmobiles on sidewalk
- 6 Snow across road
- 1 persistent dog barking

**March**

- 2 Snowmobiles on sidewalk
- 5 parking

- 3 dogs at large/ trespass
- 1 trailer
- 1 dog bite/attack

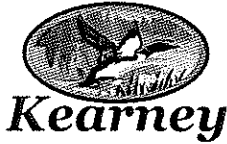
#### April

- 2 Dog(s) to trespass
- 36 EMCPA compliance checks, education, and enforcement
- 2 parking
- 1 property standards (working with Ministry of the Environment)
- 

#### May

- 1 Persistent dog barking
- 3 trailers
- 83 EMCPA compliance checks, complaints, education, and enforcement
- 14 noise
- 2 burn during fire ban
- 1 zoning
- 1 unauthorized work on road allowance
- 2 fireworks
- 4 parking

***\*\*\*If any questions, I can attend any council meetings upon request, Thank you. \*\*\****



## Report

|                  |   |
|------------------|---|
| To:              | Council   |
| From:            | By-Law Enforcement/ Animal Control Officer Caitlin Deevey |
| Date of Meeting: |   |
| Report Title:    | Contract renewal  |
| Report Date:     | June 9, 2020  |

### Recommendation

Received for Information purposes.

### Summary

The current contract between the Town of Kearney and myself (Caitlin Deevey) was an extension of my previous contract which is about to expire. I am submitting a new contract before you to be considered and reviewed.

The body of the contract itself is the same, with one new addition. I am also asking Council for the 2.2% cost of living increase in my hourly wage. The approved budget included this wage increase with its consideration. This will bring the hourly wage from \$27.52/hr to \$28.12/hr. This wage increase would also support the experiences and training that comes with renewing a contract with me.

The new addition to the contract was added considering recent events. COVID19 has had the Province issue a state of emergency with Provincial Orders that included the use and need of Municipal Enforcement Officers. This was very taxing on the By-law department enforcing regular bylaws and Provincial Orders in the set number of allotted hours. IF Provincial Orders continue or are issued again going forward and include the use and need of Municipal Enforcement Officers, those hours shall be considered their own and separate entity still paid by the Town. Doing this will allow for regular bylaw enforcement to maintain s normal operating and quick response times the residents are accustomed to receiving while still ensuring the relationship stays strong with provincial needs as well.

The contract proposed is a two-year contract. I hope Council will consider my request and addition.

## Town of Kearney

Report Date  
2020-06-18 10:33 AM

## List of Accounts for Approval

As of 2020-06-18

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Batch: 2020-00033 to 2020-00035

| Payment #                         | Date       | Vendor Name                    | Reference                                | Payment Amount |
|-----------------------------------|------------|--------------------------------|--|----------------|
| <b>Bank Code: AP - GENERAL AP</b> |            |                                |  |                |
| Computer Cheques:                 |            |                                |  |                |
| 29878                             | 2020-06-03 | 3S Smart Safe Science          | Covid -19 Plastic panels <i>FD</i>       | 250.00         |
| 29879                             | 2020-06-03 | Abell Pest Control             | KCC June pest control                    | 135.70         |
| 29880                             | 2020-06-03 | Aben Graphics                  | Covid-19 signage <i>KCC/PARES</i>        | 140.35         |
| 29881                             | 2020-06-03 | ACI-Accelerated Connections    | June internet                            | 375.58         |
| 29882                             | 2020-06-03 | Almaguin Highlands             | Econ Dev-1/8 page ad                     | 223.74         |
| 29883                             | 2020-06-03 | Annex Pub. & Printing Inc      | FD Fire Code book&binder                 | 442.86         |
| 29884                             | 2020-06-03 | APC Auto Parts Centres         | P/W truck int.door handle                | 178.10         |
| 29885                             | 2020-06-03 | Bell Mobility Inc.             | May/20 P/W cell phones                   | 62.92          |
| 29886                             | 2020-06-03 | Bell Canada                    | May/20 phone <i>ALL DEPTS</i>            | 789.49         |
| 29887                             | 2020-06-03 | Bickley Ford Sales             | P/W 550-oil/def fluids                   | 181.08         |
| 29888                             | 2020-06-03 | Bowman Fuels Ltd.              | FD-furnace fuel <i>PIW FUEL</i>          | 5,425.04       |
| 29889                             | 2020-06-03 | CRA - Receiver General         | May/20 payroll remittance                | 23,742.20      |
| 29890                             | 2020-06-03 | CGIS Spacial Solutions         | CGIS July-Sept 30/20                     | 2,105.70       |
| 29891                             | 2020-06-03 | Matthew Clouthier              | Apr 27- May 26/20 kms <i>BLDG DEPT</i>   | 707.02         |
| 29892                             | 2020-06-03 | Cupe Local 1813                | May/20 CUPE Union dues                   | 498.72         |
| 29893                             | 2020-06-03 | Caitlin Deevey                 | By-law Enfor Kms-C Deevey <i>APR/MAY</i> | 616.13         |
| 29894                             | 2020-06-03 | Eastholme                      | 2nd Q 2020 levy                          | 28,118.75      |
| 29895                             | 2020-06-03 | Minister Of Finance (EHT)      | May/20 EHT remittance                    | 1,473.47       |
| 29896                             | 2020-06-03 | Fetterley's Gas & Convenience  | Veh fuel <i>ALL DEPTS</i>                | 407.30         |
| 29897                             | 2020-06-03 | Martin Filmore                 | Kms-May 15-June 2/20 <i>TRANS STN</i>    | 95.70          |
| 29898                             | 2020-06-03 | Fire-Alert                     | FD-Ext/lighting inspec                   | 171.75         |
| 29899                             | 2020-06-03 | Brenda Fraser                  | Banking kms -B Fraser                    | 66.70          |
| 29900                             | 2020-06-03 | G.F. Preston Sales & Service   | P/W fittings etc                         | 202.27         |
| 29901                             | 2020-06-03 | Gilroy's Tire                  | !st Resp-R &R stud tires                 | 110.74         |
| 29902                             | 2020-06-03 | GIN-COR                        | P/W veh plow shoes                       | 1,441.99       |
| 29903                             | 2020-06-03 | Green Shield Canada            | June/20 Green Sheild                     | 3,951.91       |
| 29904                             | 2020-06-03 | Hicks Morley                   | Hicks Morley legal fees                  | 3,821.78       |
| 29905                             | 2020-06-03 | Kearney/Perry Waste Management | 2020 2 Q JWMC                            | 18,618.48      |
| 29906                             | 2020-06-03 | M&L Supply, Fire & Safety      | FD-5 sets bunker gear                    | 9,202.86       |
| 29907                             | 2020-06-03 | Macdonald Machining & Ind.Ser. | P/W truck repair dump box                | 2,568.85       |
| 29908                             | 2020-06-03 | Manulife Financial             | June/20 Manulife                         | 1,997.53       |
| 29909                             | 2020-06-03 | Moore Propane Ltd.             | P/W propane                              | 165.49         |
| 29910                             | 2020-06-03 | Municipal Planning Services    | Consultant fee-White Dev                 | 361.60         |
| 29911                             | 2020-06-03 | Muskoka Auto Parts             | FD-forestry pump repair                  | 31.64          |
| 29912                             | 2020-06-03 | Near North Business Machines   | Copier maint May/20                      | 163.08         |
| 29913                             | 2020-06-03 | North Bay/Parry Sound District | June/20 Health Unit levy                 | 2,259.25       |
| 29914                             | 2020-06-03 | Northern Nerds                 | KCC sign repair <i>FIX FOR ALL DEPTS</i> | 1,696.70       |
| 29915                             | 2020-06-03 | Novexco                        | Office supplies                          | 169.82         |
| 29916                             | 2020-06-03 | OMERS                          | May/20 OMERS remittance                  | 10,600.44      |
| 29917                             | 2020-06-03 | Rickwards Small Motors Inc     | Parks-mower parts                        | 186.42         |
| 29918                             | 2020-06-03 | Road Maintenance Equip Ser.Inc | P/W Truck gskts/clamps                   | 317.83         |
| 29919                             | 2020-06-03 | Ryman Titles Inc.              | Bldg Dept-Title search                   | 63.79          |
| 29920                             | 2020-06-03 | Telequip Systems Limited       | P/W 2020 truck radio                     | 711.90         |
| 29921                             | 2020-06-03 | Toromont Ind. Ltd.             | 2020 Cat backhoe                         | 178,427.00     |
| 29922                             | 2020-06-03 | Township Of Ryerson            | FD Reg Trg Officer 2 Q                   | 4,170.41       |
| 29923                             | 2020-06-03 | United Rotary Brush Of Canada  | P/W parts sweeping                       | 1,108.24       |

Report Date  
2020-06-18 10:33 AM

Town of Kearney  
List of Accounts for Approval  
As of 2020-06-18  
Batch: 2020-00033 to 2020-00035

Page 2

| Payment # | Date       | Vendor Name                    | Reference  | Payment Amount |
|-----------|------------|--------------------------------|--|----------------|
| 29924     | 2020-06-03 | Teresa Whelan                  | Refund entrance deposit                            | 500.00         |
| 29925     | 2020-06-12 | Aird & Berlis LLP              | Legal fees 61 Main St <i>BLDG DEPT</i>             | 311.88         |
| 29926     | 2020-06-12 | Annex Pub. & Printing Inc      | FD Trg manual                                      | 125.53         |
| 29927     | 2020-06-12 | FCM-Fed.of Can. Municipalities | 2020/21 membership                                 | 336.76         |
| 29928     | 2020-06-12 | Brian Horsman                  | 600 kms McMurrich/Monteith <i>BLDG DEPT</i>        | 522.02         |
| 29929     | 2020-06-12 | HubbCap                        | Culverts   | 17,089.22      |
| 29930     | 2020-06-12 | Huntsville Truck Repair        | P/W R&R truck tailgate                             | 631.62         |
| 29931     | 2020-06-12 | Hydro One Networks Inc.        | June/20 hydro                                      | 2,211.88       |
| 29932     | 2020-06-12 | Pollard Highway Products       | Dust control-Bethune                               | 9,283.71       |
| 29933     | 2020-06-12 | Royal Bank Visa                | RBC Visa June <i>ALL DEPTS</i>                     | 576.59         |
| 29934     | 2020-06-12 | Spectrum Telecom Group Ltd.    | FD June/20 internet                                | 310.69         |
| 29935     | 2020-06-12 | Speedy Glass                   | P/W truck R&R w/shield                             | 828.95         |
| 29936     | 2020-06-12 | Telequip Systems Limited       | P/W June/20 airtime                                | 169.50         |
| 29937     | 2020-06-12 | Tulloch Engineering Inc        | Engin fees-Perry Bt/ramp <i>SAND LAKE BT/RAMP?</i> | 4,068.00       |
| 29938     | 2020-06-12 | Village Of Burks Falls         | 2020 Health Ctre contrib                           | 6,045.00       |
| 29939     | 2020-06-12 | Waste Connections of Canada    | May/20 metal <i>RECYCLING</i>                      | 9,438.57       |
| 29940     | 2020-06-12 | Your Local HVAC Team Inc       | KCC w/heater service call                          | 416.72         |
|           |            |                                | Total for AP:                                      | 361,424.96     |

Moved by:

Seconded by:

Be it resolved that Council has received and have no objections to be noted for Cheque #29878 to # 29940 in the amount of \$361,424.96.

Mayor

Clerk/CAO/Treasurer

## CHIEFS REPORT

June 19<sup>th</sup>, 2020.

### Training

We have had a medical training night in Kearney, as well as a ropes and knots training and a truck check night. Training nights have been going well and maintaining social distancing.

Live fire training at the college has been rescheduled.

We have had a fire fighter in isolation for potential COVID symptoms which tested negative and he is back, non-fire related contact.

As well I am keeping Firefighters up to date on the ever changing COVID19 updates.

### Fire Prevention

Fire rating has been set to MODERATE. Small campfires and brush burning are permitted after 6 and before ten in the morning. Fire permits are being issued. I have been doing a lot of education around permitted camp fires and times of permitted burning. Our ratepayers are curious and new ratepayers to the area are asking the right questions.

### Equipment

Equipment is running well. Truck checks are going well, a few small issues to resolve over the next few weeks. The area Fire Departments are doing our research for the next SCBA's replacement. We are gathering specs and best value for pricing and a bulk purchase. Some departments are in a situation that they require replacement sooner, Kearney is likely required in two to three years.

I am still attending several phone meetings re; COVID 19 through our mutual aid group, regional fire.

We have had three medical calls,

Our Chiefs meetings are web based at this time. As well our captains are attending web-based training.

I am participating on many COVID 19 information calls.

I have been able to order and receive a supply of medical masks.

I can be reached on my cell at 705 571 3761 or at the Firehall or via email.

Stay Safe

Sincerely;

Paul Schaefer

Fire Chief, Town of Kearney



**Paul Schaefer**  
*Fire Chief*  
Town of Kearney

Kearney Fire and Emergency Services  
Box 38  
Kearney, ON P0A 1M0

email. paul.schaefer@townofkearney.ca  
Phone 705.636.7402  
Cell 705.571.3761  
Fax 705.636.9743

Friday, June 19<sup>th</sup>, 2020

To: Kearney Council  
From: Paul Schaefer, Fire Chief  
Subject: Cost Recovery Fees

### **COUNCIL REPORT**

I was asked by Brenda Fraser, CAO that Council was requesting clarification on the proposed fee by-law amendment.

I was informed by Chris Carrier of a loophole in our by-law for the collection of fees Fire Marque recovers for the municipality through their existing agreement with the Town.

Council passed a by-law authorizing an agreement between Fire Marque and The Town of Kearney. Fire Marque is a company that collects fees from resident's personal insurance company when they have a fire. This money is collected from a clause in most home insurance policies for firefighting services and never collected from the homeowner's outside the insurance policy.

An issue has come to light with some insurance companies not wanting to pay Fire Marque but instead remit payment to the homeowner directly. In most cases this still is not an issue because the homeowner understands and turns that money back over to Fire Marque through the Fire Department. However, a case has been brought before the courts in Ontario where the insurance company paid the home owner directly then the home owner refused to turn the money over to Fire Marque or the Fire Department. It was taken to court where the homeowner lost, the appealed the decision, and Fire Marque and the Department lost. It was determined that the Municipalities By-Law lacked the necessary wording around collecting the fees if it was paid directly to the homeowner essentially creating a legal loophole for the insurance company to avoid paying the Fire Department cost recovery coverage. After gathering some legal opinions Fire Marque has new wording for our by-law around collecting these fees if it is ever needed.

The proposed new wording should provide better protection for the Municipality in cost recovery efforts.

Sincerely,

Paul Schaefer

Fire Chief



**Paul Schaefer**  
*Fire Chief*  
Town of Kearney

Kearney Fire and Emergency Services  
Box 38  
Kearney, ON P0A 1M0

email. paul.schaefer@townofkearney.ca  
Phone 705.636.7402  
Cell 705.571.3761  
Fax 705.636.9743

Monday, June 15<sup>th</sup>, 2020

To: Kearney Council  
From: Paul Schaefer, Fire Chief  
Subject: 95 Park Road, Kearney, Ontario

### **COUNCIL REPORT**

I was asked by Brenda Fraser, CAO that Council was requesting a copy of my report for the above noted property.

The Fire Chief for the Town of Kearney, an automatic aid Fire Chief from a neighbouring municipality, two Officers from the Kearney Fire Department and three Kearney Firefighters completed a Fire Safety Inspection at the property and of the building located at 95 Park Road on May 25<sup>th</sup>, 2020.

My main concern at the time of inspection was storage of fertilizers, processing products and excessive flammables. My concerns were elevated after being made aware of Firefighters being injured in a similar facility in Los Angeles, United States.

We were welcomed onto the property by the property owner and his interpreter and we conducted our inspections without incident. All questions that were posed by myself were answered on site. After the inspection we noted that there were no immediate concerns to Firefighter safety.

During the inspection I observed that there was an Ontario Building Code Order to Comply post on the front door of the facility; therefore, the Town of Kearney's Building Department has jurisdiction over the property. Once the Town of Kearney's Building Department has issued the appropriate permits, conducted their inspections and given a granted a final inspection, then the Kearney Fire Department will have the authority to address the maintenance aspect of the facility with the property owner.

Sincerely,

Paul Schaefer

Fire Chief

# *Women's Own Resource Centre*

The Town of Kearney

Dear Mayor and Council,

I am writing to you on behalf of the Women's Own Resource Centre (WORC), which is a non-profit, registered charitable organization. We provide information, referral and support to women, girls and families of the Almaguin Highlands to assist them in working toward their economic goals. Our Rural Outreach Program Endeavour (ROPE) provides workshops in self-employment, networking, mentoring and life skills.

The Women's Own Resource Centre was established in 2000, is centrally located in the Almaguin Highlands district and has been successfully helping women and their families for twenty years. We serve a rural population of approximately 30,000 permanent residents that include many working poor families that are unable to qualify for current forms of government assistance and services. WORC serves northern, low-income, rural women who may have experienced violence or abuse in their lives. Many of these women have poor self esteem, few assets and limited family support. These women face numerous barriers which are worsened by their isolation and increased financial cost of basic social inclusion. The support of WORC is essential in working with them on a plan for recovery and growth.

The Rural Outreach Program Endeavor encompasses workshops which are offered free of charge with financial support being available for transportation and childcare costs to increase accessibility and remove as many barriers as possible. In addition to supporting women in creating sustainable livelihoods through achieving economic independence, WORC provides business services, business plan assistance, one to one consultations, information sharing, support, referrals, resources and a large donation network.

In 2019, our Centre recorded 638 drop-ins, 533 phone calls, 2,092 emails and 85 one to one consultations for both business and personal reasons throughout the year. Our Entrepreneurial Skills Training workshop supported 16 women in 2019 through the process of starting a small business with 6 of these women launching businesses throughout the Almaguin Highlands and an additional 6 hoping to launch within the next year. Our Life Skills Training workshop supported 18 women in 2019 and 125 individual women participated in local Resource & Business Network Luncheons. WORC also responded to 17 crisis calls which includes 7 in regards to violence against women.

In addition to core programming, WORC hosts two annual Women In Business Trade Shows which gives local entrepreneurs the opportunity to showcase their products and services to a larger audience at no cost to them. WORC partners with area groups such as the Almaguin Community Economic Development team to organize and host an annual Economic Development Gala which has seen great success – in 2019, the Gala featured internationally known marketing genius, Terri O'Reilly and was a sold out event. WORC has also taken on the endeavor of organizing and hosting an annual International Women's Day Celebration which continues to grow and features women led businesses from all corners of the Almaguin Region along with support organizations that can offer programs and assistance to local residents.

WORC's services, now more than ever given the uncertain situation we find ourselves in, are increasingly needed in our region to foster growth and ensure that the most vulnerable are not left without the supports they need to build sustainable livelihoods. Throughout the Corona Virus Pandemic, WORC has continued to support our clients virtually and via email through Business Plan Development, navigating support options, crisis counselling, even reaching out to seniors

105 Ottawa Ave., Box 155, South River, ON P0A 1X0

Phone: (705) 386-9672 Toll Free: 1-888-640-8668

Fax: (705) 386-7111 Email: [info@womensownresource.org](mailto:info@womensownresource.org)

[www.womensownresource.org](http://www.womensownresource.org)

# *Women's Own Resource Centre*

and those without access to transportation for contactless delivery of essential goods. We will continue to be there for the residents of the Almaguin Highlands and together, we will get through this difficult time.

In order to continue to offer these free programs and supports, the Women's Own Resource Centre is dependent upon funding from several sources. Donations help to ensure that we can continue to make important services and supports available to the women and families of the Almaguin Highlands. Donations also help us to provide outreach to those clients who are made increasingly vulnerable by their severe isolation due to the sheer size of our region.

We are asking for support from each municipality in the amount of .50 cents per capita to support new and continuing initiatives in 2020/21. We thank those who have supported us in the past and look forward to new working relationships and opportunities. Should you wish WORC to make a presentation to your council to discuss upcoming projects, or if you have any questions, please call 705-386-9672 or email [jessica@womensownresource.org](mailto:jessica@womensownresource.org)

We thank you for your time and consideration in this matter and we look forward to continuing our efforts to help women in the Almaguin Highlands thrive.



Jessica Busch  
Program Manager