



AGENDA

REGULAR COUNCIL MEETING
Council Chambers
Friday, August 28th, 2020 – 1:00 p.m.

NOTE: A Closed Session will commence at the end of the meeting.

1. Call the Meeting to Order

A Moment of Silence to Honour the Memory of Shirley Stamp

2. Approval of Agenda

3. Declaration of Pecuniary Interest and the General Nature Thereof

4. Delegations/Presentations

(a) **Delegations** - Nil

(b) **Presentations** - Nil

5. Minutes

(a) **Adoption of Minutes**

(i) **Regular Meeting, [Draft Minutes – August 7th, 2020](#)**

(b) **Receive Committee Minutes**

(i) **District of Parry Sound Social Services Administration Board re: [Quarterly Report – July 2020](#)**

6. Committee Resolutions for Consideration - Nil

7. Public Meetings (Pursuant to the *Planning Act*) - Nil

8. Public Meetings (Pursuant to the *Municipal Act*) - Nil

9. Unfinished Business

(a) **Resolution re:** Youth Unlimited request for support

10. Reports and By-laws

(a) **Building**

(i) **Report and Resolution re: [Consideration to purchase a vehicle for use by the Building Department](#)**

(b) **Planning** - Nil

(c) **Operations**

(i) **Transfer Station Report – [for the period July 31, 2020 to August 25, 2020](#)**

(ii) **Report and Resolution re: [Winter Sand Tender](#)**

(iii) **Resolution re: [TJ Mahony Road School – Construction Section via OGRA Livestream Course](#)**

(d) **Administration**

(i) **Discussion and Resolution re:** Trailer/Camper Compliance

(ii) **Resolution re:** Notice of intent to change the Procedural By-law

(iii) **Discussion and Resolution re:** Policy for On-line Training

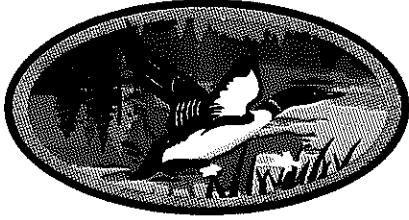
(iv) **Report and Resolution re:** Successful applicant - Community Economic Development Officer Intern

- (e) **Treasury**
 - (i) **Report and Resolution re:** [Payment Register](#)
 - (ii) **Report and Resolution re:** [Appointment of External Auditor](#)
- (f) **Fire and Emergency Services**
 - (i) **Report re:** [Fire Chief, Fire Department Report for Regular Council Meeting on August 28, 2020](#)
 - (ii) **Information and Resolution re:** On-line course
- (g) **Facilities and Buildings** - Nil
- (h) **Council Presentations**
 - (i) **Mayor Ballantyne discussion re:** Public Access to Town Office; Christmas Begins in Kearney
 - (ii) **Councillor Mike Rickward re:** Public Access to ALL lakes in Kearney; Perry Lake Boat Launch/Road Allowance; Dog Sled Races 2021; Santa Ski Show 2020; Zoning By-law Schedules/Maps
- 11. **Correspondence**
 - (a) **Action Items** - Nil
 - (b) **Information Items**
 - (i) **Eastholme, Home for the Aged re:** [Administrator Position](#)
- 12. **Other Business** - Nil
- 13. **Closed Session**

Council will enter into a Closed Session for discussion regarding:

 - (a) Personal matters about an identifiable individual, including municipal or local board employees (x2)
 - (b) A proposed or pending acquisition or disposition of land by the municipality or local board (x2)
- 14. **Business Arising from Closed Session**
- 15. **Confirming By-Law**

By-Law 2020-xx being a By-law to confirm the proceedings of Council at its Regular Meeting held on August 28th, 2020.
- 16. **Adjournment**



The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

REGULAR COUNCIL MEETING

VIA Remote Access

Council Chambers

Friday, August 7th, 2020

1:00 p.m.

Council Members Present: Mayor Carol Ballantyne
Councillors: Cheryl Philip, Mike Rickward, Liz Stermsek and Paul Ziraldo

Staff Present: Brenda J. Fraser, CAO | Clerk | Treasurer
Keven Beaucage, Deputy Clerk, Deputy Treasurer
Ross Gattozzi, Operations Manager
Cindy Filmore, Office Assistant

1. **Call the Meeting to Order**
Res. No. 1/07/08/2020 Paul Ziraldo, Mike Rickward
BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney on August 7th, 2020 be declared open and called to order at 1:00 p.m. **CARRIED**
2. **Approval of Agenda**
Res. No. 2/07/08/2020 Cheryl Philip, Liz Stermsek
BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney on June 26th, 2020 be adopted as circulated. **CARRIED**
3. **Declaration of Pecuniary Interest and the General Nature Thereof**
Councillor Mike Rickward declared a pecuniary interest with regard to Cheque #30035, the reason being: Invoice paid to Family Business.
4. **Delegations/Presentations**
 - (a) **Delegations**
Ryan Campese, Youth Unlimited Director re: Support for programming
Mr. Campese provided a brief history of his experience with youth counselling and his current involvement with Youth Unlimited, ending with a request for support.
 - (b) **Presentations - Nil**
5. **Minutes**
 - (a) **Adoption of Minutes**
 - (i) **Regular Meeting, Draft Minutes – July 17th, 2020**
Res. No. 5(a)(i)/07/08/2020 Mike Rickward, Liz Stermsek
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves the Minutes of the Council Meeting(s) as follows:
 - (i) **Regular Meeting, Draft Minutes – July 17th, 2020** **CARRIED**
 - (b) **Receive Committee Minutes - Nil**
6. **Committee Resolutions for Consideration** - Nil
7. **Public Meetings (Pursuant to the *Planning Act*)** - Nil
8. **Public Meetings (Pursuant to the *Municipal Act*)** - Nil
9. **Unfinished Business** – Nil
10. **Reports and By-laws**
 - (a) **Building** - Nil
 - (b) **Planning** - Nil

(c) Operations

(i) Transfer Station Report – for the period July 10, 2020 to July 28, 2020 – Report only.

(ii) Report and Resolution re: McManus Beach

Res. No. 10(c)(ii)/07/08/2020 Cheryl Philip, Paul Ziraldo

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney authorizes the installation of a barrier type fence at McManus Beach, in accordance with the recommendation of Operations Manager Ross Gattozzi at the Regular Council meeting of August 7th, 2020 at a projected cost of \$2,600.00. **CARRIED**

(iii) Report and Resolution re: All Way Stop, Rain Lake and King William Street Intersection

Res. No. 10(c)(iii)/07/08/2020 Liz Stermsek, Mike Rickward

WHEREAS Council expressed concern regarding the speed of vehicles on Rain Lake Road within the Town limits;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, in accordance with the recommendation of Operations Manager Ross Gattozzi, supports:

Lowering the Speed limit from 50 km/hr to 40 km/hr for 300 m in both directions;

Daylighting the site lines from King William Street east toward Pattons Road;

Requesting OPP presence to enforce the posted speed limit **CARRIED**

(iv) Report and Resolution re: Surface Treatment Tender Approval

Res. No. 10(c)(iv)/07/08/2020 Paul Ziraldo, Cheryl Philip

WHEREAS the Town of Kearney requested Tenders for Surface Treatment on Loon Lake Road, Hillside Drive and Morris Lane;

AND WHEREAS one (1) Tender was received, as follows:

1. Duncor Enterprises Inc \$92,903.48

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, in accordance with the recommendation from the Operations Manager, accepts the Tender for Surface Treating, in the amount of \$92,903.48 (plus HST). **CARRIED**

(v) Resolution re: Supervisor Training via OGRA

Res. No. 10(c)(v)/07/08/2020 Paul Ziraldo, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney authorizes the attendance of Operations Manager Ross Gattozzi at the Ontario Good Roads Association – Supervision Skills for Public Works ON-LINE training from September 15, 2020 to September 18, 2020, at a cost of \$1,925.00.;

AND FURTHER that this training be accomplished during normal working hours. **CARRIED**

(d) Administration

(i) Report and Resolution re: Council Meetings – Virtual versus In-person

Res. No. 10(d)(i)/07/08/2020 Mike Rickward, Cheryl Philip

WHEREAS Municipalities are responsible for making local decisions that are in compliance with applicable statutes and regulations;

AND WHEREAS legislation has recently been passed to allow for Councils to continue to participate electronically in a meeting;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney shall:

Allow for the continued use of electronic participation at meetings as deemed necessary by Resolution of Council;

Allow members of Council to participate electronically in open meetings;

Allow members of Council to participate electronically in closed meetings;

Allow 4 members of Council participating electronically to count towards quorum

Allow for the use of teleconference for Council members to participate electronically

Allow for the use of video conferencing for Council members to participate electronically

Other **CARRIED**

(ii) **Report and Resolution re:** proxy Voting for Municipal Council Members
Res. No. 10(d)(ii)/07/08/2020 Liz Stermsek, Cheryl Philip
WHEREAS the Province is providing Municipalities with the flexibility to choose to allow proxy votes for Municipal Council Members who are absent;
NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney shall not allow proxy votes.

Recorded Vote requested by Mayor Ballantyne

Philip, Cheryl	Yes
Rickward, Mike	Yes
Stermsek, Liz	Yes
Ziraldo, Paul	Yes
Ballantyne, Carol	Yes

CARRIED

(iii) **By-law Enforcement re:** Report to Council

Res. No. 10(d)(iii)/07/08/2020 Paul Ziraldo, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the report from By-law Enforcement Officer Caitlin Deevey titled Trailer/Camper Compliance;

AND FURTHER Council has no objection for gaining compliance by way of towing and impounding as authorized by s.5(f) and s.5(g) of By-law No. 2013-17. **DEFERRED**

(iv) **Report and Resolution re:** Possible Broadband Project

Res. No. 10(d)(iv)/07/08/2020 Cheryl Philip, Liz Stermsek

WHEREAS Staff received notice of an opportunity to participate in the CENGN Northern Ontario Residential Broadband Project #3;

AND WHEREAS to participate in this project, Staff need to ready an Expression of Interest for submission;

AND WHEREAS this project represents an opportunity to introduce the possibility of highspeed internet to our municipality with a minimum of cost to the Town;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs Staff to submit an Expression of Interest to the CENGN Northern Ontario Residential Broadband Project #3. **CARRIED**

(e) Treasury

(i) **Report and Resolution re:** Payment Register

Res. No. 10(e)(i)/07/08/2020 Paul Ziraldo, Cheryl Philip

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the 'List of Accounts' and has no objections to be noted with regard to Cheques #29968 to #30035 in the total amount of \$384,280.03. **CARRIED**

(f) Fire and Emergency Services

(i) **Report re:** Fire Chief, Fire Department Report for Regular Council Meeting on August 7, 2020 – **Report only.**

(ii) **Report and Resolution re:** Request for Training

Res. No. 10(f)(ii)/07/08/2020 Cheryl Philip, Paul Ziraldo

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney authorizes the enrollment of Fire Chief Paul Schaefer at the NFPA – Fire Life Safety Educator ON-LINE training at a cost of \$65.00;

AND FURTHER Council requires additional information prior to participation in this course.

Recorded Vote requested by Mayor Ballantyne

Philip, Cheryl	Yes
Rickward, Mike	Yes
Stermsek, Liz	Yes
Ziraldo, Paul	Yes
Ballantyne, Carol	Yes

CARRIED

(g) Facilities and Buildings

(i) **Sonya Celland, Project Manager Englobe Corp. – North Bay re:** Draft Designated Substance Survey for the Municipal Office Building– **Report only.**

(ii) **Jean Larocque, Architect, OAA, OAQ, MRAIC, LEED AP BD+C re:** Building Condition Assessment for the Municipal Office Building– **Report only.**

(h) **Council Presentations**

- (i) **Mayor Ballantyne, discussion re:** Public Access to Town Office
Discussion of Council resulted in the decision for Municipal Buildings to continue to remain closed to the public at this time.

11. **Correspondence**

(a) **Action Items**

- (i) **Town of Amherstburg re:** Request for support for Investing in Canada Infrastructure Program Grant

Res. No. 11(a)(i)/07/08/2020 Liz Stermsek, Mike Rickward

WHEREAS the COVID-19 pandemic crisis has had a catastrophic affect on employment and small business survival rates, with over 11.3% jobless rate in Ontario in April 2020 alone with only a few signs of a change over the next several fiscal periods;

AND WHEREAS the District of Parry Sound is already at a distinct economic disadvantage due to a shorter infrastructure construction season and the lack of essential services like effective and available broadband across its vast and rural area that would allow for greater flexibility to work from home or telecommute;

AND WHEREAS both large and small infrastructure projects have the immediate effect on local small and medium businesses in our District with consideration of the multiplier ratio on every \$1 million invested having the ability to create 7.6 jobs in the local area;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney calls upon the Governments of Ontario and Canada to fast track the review of current and previous Investing in Canada Infrastructure Program grant applications in order to provide much needed employment and investment into rural Ontario to provide sustainable infrastructure that will be safe and suitable in a post-pandemic setting

AND FURTHER that a copy of this Resolution be circulated to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; Parry Sound – Muskoka MP Scott Aitchison; Parry Sound – Muskoka MPP Norm Miller; the Association of Municipalities of Ontario and the Rural Ontario Municipalities Association. **CARRIED**

- (ii) **Town of Amherstbury re:** Request for support for Long Term Care Home Improvements

Res. No. 11(a)(ii)/07/08/2020 Cheryl Philip, Paul Ziraldo

WHEREAS the deplorable conditions exposed by the COVID-19 Pandemic in Long Term Care (LTC) homes in Ontario require a time for action not just continuous streams of investigations, commissions and committees;

AND WHEREAS the problems have been clearly identified;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney urge Premier Ford to immediately start implementing the following:

- 1) Increasing hours for all part-time and casual labour;
- 2) As the government provides funding for privately operated homes, inspect LTC homes to ensure they are being properly run and that the funds are being used for the benefit of the residents and not the huge profitability of the operators; and
- 3) End the neglect and unacceptable conditions being experienced each day, by our vulnerable Seniors.

AND FURTHER that a copy of this Resolution be circulated to the Doug Ford, Premier of Ontario and the City of Sarnia, Clerk's Office. **CARRIED**

- (iii) **Susan Church, Executive Director, Blue Sky Economic Growth Corporation re:** Regional Broadband Project Update, request to reiterate support

Res. No. 11(a)(iii)/07/08/2020 Mike Rickward, Cheryl Philip

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney authorizes the submission of a letter of support to Blue Sky Economic Growth Corporation to be submitted with their application for the newly announced Provincial ICON Broadband Fund. **CARRIED**

- (iv) **Lake of Bays re:** Request for support in Principle, for Muskoka Parry Sound Riding Cooperative Broadband Initiative

Res. No. 11(a)(iv)/07/08/2020 Liz Stermsek, Paul Ziraldo

WHEREAS Council recognizes that there are homes and/or businesses in the municipality that do not have access to affordable, reliable and adequate broadband

Internet that meets national standards of at least 50mbps download and 10mbps upload;

AND WHEREAS Council acknowledges that the availability of reliable broadband Internet services to all residents and businesses throughout the municipality is critical to economic growth, social prosperity and community well-being;

AND WHEREAS Council acknowledges recent pressures imposed by the COVID-19 pandemic on local governments to advocate for improved broadband availability to support functions such as: working from home, e-learning, remote and virtual healthcare services, and increased demand for in-home entertainment;

AND WHEREAS Council is aware of the development of a Parry Sound-Muskoka Riding Cooperative Broadband Initiative focused on developing a model for a collective, multi-regional strategy for creating and deploying broadband to all residents/businesses throughout both districts;

AND WHEREAS Council recognizes that this initiative relies on the partnership efforts of all affected municipalities, the Parry Sound Muskoka Community Network (PMCN) and other related partners and/or agencies;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby declares their support, in principle, for the Parry Sound – Muskoka Riding Cooperative Broadband Initiative to develop and implement a riding wide gap analysis and broadband strategy to ensure the availability of reliable broadband services to all residents/businesses within the Parry Sound – Muskoka Districts;

AND FURTHER that Council recognizes the Parry Sound Muskoka Community Network as the project lead for the Muskoka Parry Sound Broadband Gap Analysis project on behalf of all project partners;

AND FURTHER Council wishes to be added to any communications lists for the initiative as to be kept informed of new developments and opportunities to provide support.

CARRIED

(v) **Town of Parry Sound re:** Request for support for Oversight Boards for OPP Detachments

Res. No. 11(a)(v)/07/08/2020 Cheryl Philip, Mike Rickward

WHEREAS Council received a resolution from the Town of Parry Sound regarding oversight boards for OPP Detachments;

AND WHEREAS correspondence dated May 14, 2020 from The Federation of Northern Ontario Municipalities (FONOM) regarding issues discussed at their May 13th, 2020 virtual meeting brought attention to the Association of Municipalities of Ontario's (AMO's) Discussion Paper "New Ontario Provincial Police Detachment Boards: Building a Framework for Better Policing Governance";

AND WHEREAS AMO's discussion paper proposes that Northern Ontario District Social Services Administration Boards (DSSAB) replace the current OPP Detachment Boards;

AND WHEREAS the FONOM Board has identified several issues with DSSAB Boards replacing the current Detachment Boards, and recognizes that Community Policing is distinctive to each Municipality;

THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Town of Kearney is in agreement with the opinion of FONOM, and supports the resolutions of the Municipality of McDougall, the Township of the Archipelago and the Town of Parry Sound, that the current DSSABs would not be the best solution for overseeing the Northern OPP Detachments;

AND FURTHER THAT a copy of this resolution be sent to FONOM and its member municipalities, AMO, the Honourable Sylvia Jones, Solicitor General, and Norm Miller, MPP for Parry Sound-Muskoka.

CARRIED

(vi) **Town of Gore Bay re:** Request for support of OPP Diversity Training

Res. No. 11(a)(vi)/07/08/2020 Paul Ziraldo, Liz Stermsek

WHEREAS the Town of Orangeville is requesting support of their motion regarding OPP Diversity Training;

AND WHEREAS the concern is that although the OPP have indicated they have a comprehensive diversity training program, there may not be the same resources available throughout the provincial detachments;

AND WHEREAS there is public concern regarding the use of force, such as neck restraints, and oversight;

NOW THEREFORE BE IT RESOLVED that the Council for the Corporation of the Town of Kearney supports the Town of Orangeville in their efforts to encourage common training requirements to all members of the Ontario Provincial Police Force and they be so advised;

AND FURTHER that copy of this resolution be sent to the Solicitor General's Office.

Recorded Vote requested by Deputy Mayor Ziraldo

Philip, Cheryl	No
Rickward, Mike	No
Stermsek, Liz	Yes
Ziraldo, Paul	No
Ballantyne, Carol	No

DEFEATED

(b) **Information Items** - Nil

12. **Other Business** – Nil

13. **Closed Session**

Council will enter into a Closed Session for discussion regarding:

(a) Personal matters about an identifiable individual, including municipal or local board employees (x2)

Res. No. 13(a)/07/08/2020 Cheryl Philip, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the town of Kearney enters into Closed Session in accordance with Section 239, (1), (2), (3) and (3.1) of the Municipal Act, c. 25, S.O. 2001, as amended, at 3:30 p.m. for discussion regarding:

(a) Personal matters about an identifiable individual, including municipal or local board employees (x2)

CARRIED

Res. No. 13(b)/07/08/2020 Mike Rickward, Paul Ziraldo

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvene in Open Session. Closed Session adjourned at 4:49 p.m.

CARRIED

14. **Business Arising from Closed Session**

Res. No. 14/07/08/2020 Cheryl Philip, Mike Rickward

WHEREAS THE Town recently advertised an employment opportunity for a Public Works Maintenance Worker;

AND WHEREAS Council deems it expedient to hire 2 workers into this position;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney shall hire Michael Brown and Paul Russ in the position of Public Works Maintenance Worker.

CARRIED

15. **Confirming By-Law**

By-Law 2020-xx being a By-law to confirm the proceedings of Council at its Regular Meeting held on August 7th, 2020.

Res. No. 15/07/08/2020 Cheryl Philip, Liz Stermsek

By-law No. 2020-37, Being a By-law to confirm the proceedings of Council at its Regular Meeting held on August 7th, 2020, be read a first, second and third time and numbered 2020-37 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

CARRIED

16. **Adjournment**

Res. No. 16/07/08/2020 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 4:53 p.m. to meet again at 1:00 p.m. on August 28th, 2020 in the Council Chambers, Kearney, Ontario;

AND FURTHER that this meeting shall take place by all members of Council attending the Council Chambers in person.

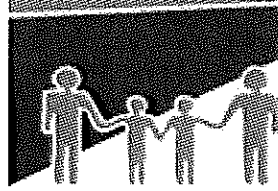
CARRIED

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Carol Ballantyne, Mayor

Brenda J. Fraser, Clerk

District of Parry Sound



Social Services
Administration Board

Quarterly Report

July 2020

Mission Statement

“We are committed to the provision and promotion of services that assist individuals in attaining an optimum quality of life and that contribute to the well-being of the community.”

HUMAN RESOURCE MANAGEMENT - Danielle Villeneuve, Acting Manager

*"No matter how much falls on us, we keep plowing ahead. That's the only way to keep the roads clear."
Greg Kincaid*

We have had an unprecedented few months and have been fortunate to witness the resiliency and dedication of all of our DSSAB staff. In HR, we have successfully transitioned to working remotely and continuing to provide a high level of support to our staff and management team, while keeping on top of changing needs and legislation. We have been busy working on recovery plans, policies and procedures for returning employees to the workplace and we are all looking forward to a time when we can work in the office together again and resume some semblance of a "new normal".

Covid-19 Employment Legislation

On March 19, 2020, the *Ontario Employment Standards Act, 2000* ("ESA") was amended to include a new Emergency Leave: Declared Emergencies and Infectious Disease Emergencies.

The new leave combines the provisions of the existing Emergency Leave - Declared Emergencies with new measures to provide job-protected leave for reasons related to COVID-19 or any other prescribed infectious disease.

Leave for a Declared Emergency

An employee is entitled to a leave of absence without pay if the employee is not able to perform the duties of the employee's position because of an emergency declared under section 7.0.1 of the *Emergency Management and Civil Protection Act* and,

- (i) because of an order that applies to him or her made under section 7.0.2 of the *Emergency Management and Civil Protection Act*,
- (ii) because of an order that applies to him or her made under the *Health Protection and Promotion Act* (such as a quarantine order),
- (iii) because he or she is needed to provide care or assistance to a prescribed individual.

On March 17, 2020, the Government of Ontario declared a state of emergency, such that an eligible employee may take leave for the reasons prescribed above until at least May 29, 2020, or a later date if the emergency declaration is extended further.

Employee Assistance Program

In times of uncertainty, support can be one of the most important things that we can offer to others. The Employee Assistance Program provided by the Community Counselling Centre of Nipissing offers an Employee Assistance Program for the times in our lives when we need to reach out for help. It takes more courage and strength to face a problem than to do nothing. Sharing your concerns with a trained professional in a caring and supportive environment can help things improve.

The Centre provides counselling and therapy to individuals, families, couples and groups. Counselling of this nature is a specialized service for persons with personal, interpersonal, psycho-social or social adjustment problems. This therapy is based on the recognition of individual and family values and goals, with the emphasis on growth, development, overcoming trauma or making your life better.

In all areas of practice, the Centre upholds the values of inclusiveness, community integration, equity and self-determination. The Centre uses a feminist, client-directed and harm reduction approach. The Centre offers relief from:

- Grief
- Stress
- Trauma
- Relationship problems
- Mild depression
- Adjustment difficulties
- Sexual Assault for Men and Women
- Anger Management
- Workplace Challenges
- Parent/Child Conflict
- Bullying

Emotional Intelligence Corner

Self care is an important tool in maintaining well being, especially when dealing with big changes in life and when out of routine. When it comes to self care, do you skip the steps that might involve emotional work? Many people don't realize that emotional intelligence is a big part of self-care, happiness, and overall mental health.

Here are 12 easy steps you can take to improve your emotional intelligence and increase your happiness:

1. Communicate how you're feeling

Talk about your emotions with a trusted friend, or write them down. You'll feel lighter, and that way your feelings get validated.

2. Don't fixate on the negatives

Staring at a roadblock won't move you forward ... focus on what's positive and possible to reduce stress, increase motivation and create positive change.

3. Make an action plan to problem solve

Break down the stressful situation into small steps that are doable and take action to get each step sorted.

4. Take self-care seriously

It's not "airy fairy." It's a scientifically proven skill to decrease stress and enhance wellbeing, and it starts with you taking care of your sleep, diet, exercise, and alcohol intake.

5. Stay connected with friends and loved ones

Hiding away doesn't fix anything and will only make things worse.

6. Acknowledge the issue

Denying there's a problem doesn't make it go away. It just prolongs the resolution.

7. Be #TeamYou

Don't wait for others to encourage and uplift you ... Be that person for yourself to and watch how your emotional state improves.

8. Remember your brilliance

Remind yourself of the times you did great — because guess what? You've done it before and you can do it again.

9. Laughter is the best medicine

It's not a cliché. It's supported by extensive research. Watch funny YouTube videos or stand-up comedy, it will elevate your mood when you're feeling down.

10. Stop being so tough on yourself

Self-compassion is a better motivator than self-criticism, so treat yourself as you would your best friend.

11. Factor in fun

Life isn't just about work or study. Make time in your daily schedule to do things that bring you joy and your productivity will increase.

12. Get professional support

That's an act of courage, not weakness. You'll get valuable information and insight to better deal with situations now and in the future.

We welcome and congratulate individuals who are new employees of the DSSAB or employees who have changed positions temporarily or on a permanent basis.

Congratulations

DIRECTLY OPERATED EARLY LEARNING AND CHILD CARE CENTRES - Brenda Wiltshire, Manager

Directly Operated Child Care Programs Response to COVID-19

Emergency Child Care was offered across the District of Parry Sound starting April 14th and on June 9th, Premier Ford announced that Emergency Child Care Programs would close June 26th and all child care centres could re-open under new guidelines from the Ministry of Education effective June 12th.

The province requested that front-line emergency child care staff be tested for COVID-19 and all frontline staff were voluntarily tested with all tests returning “negative”. There were 2 staff and 1 child retested when symptoms were declared at the screening process and again, all tests returned “negative”.

It has been decided, that the three directly operated child care centres would remain offering emergency child care until 6 pm June 26th, for a total of 11 weeks of extended care, to allow families to make alternate summer arrangements for their children. Re-opening the programs at Waubeek, Highlands, Fairview and First Steps is planned for Thursday, July 2nd with modified groups of children, “cohorts”, under the Ministry of Education and North Bay Parry Sound District Health Unit guidelines.

Under the new guidelines, centres will be able to have a maximum of 10 people per “cohort” in a single room, inclusive of children and staff, to assist with social distancing as much as possible and allow for continued disinfecting and cleaning practices. All other procedures and pandemic protocols that were put in place for emergency child care will remain. Available spaces must be offered to pre-pandemic enrolled families first and if any spaces become vacant, they will be offered to families that utilized emergency child care. Rather than separating children by age groupings, the Ministry of Education is allowing programs to remain as mixed ages so that children from one household can remain together reducing the risk of cross contamination and making contact tracing easier.

Emergency Child Care for June 2020

Program Name	# of Children Receiving Emergency Child Care	# of Families Receiving Emergency Child Care	Waitlist
Home Child Care Program (Burk's Falls, Callander, Parry Sound, Rosseau)	13	7	0
Fairview ELCCC	16	13	11
First Steps ELCCC	10	7	0
Waubeek ELCCC	24	16	9
Totals:	63	43	20

Home Child Care Program

Due to the COVID-19 pandemic, Home Child Care was briefly closed as of March 17th, re-opening on March 24th for the provision of Emergency Child Care, as well as the provision of care for those parents working in the fields deemed essential within the Provincial State of Emergency.

Into early April, the focus of the program was ensuring Providers had the supplies, information, and support they needed to offer quality care within identified PPE shortages and ongoing North Bay Parry Sound District Health Unit guideline updates. A HCC/ECC Protocol and HCC/ECC Family Guide were developed, updated (as needed) and distributed to each active Provider and their families in care. Each Provider is implementing the outlined Protocol requirements that include in-depth screening of self, parent and the child ahead of children entering the home program, the steps required should anyone connected to the program exhibit symptoms of COVID-19 and enhanced cleaning and disinfecting of the program-specific space in each home. To facilitate and support the Providers in taking and recording each child's temperature x3 each day, either an infrared or ear thermometer was supplied to Providers who didn't already have one for program use.

Providers have been planning the majority of their daily programming in the outdoors, often taking advantage of the rural settings where their homes happen to be located. In urban-based programs, outdoor play has been restricted to the Provider's backyards to ensure physical distancing from the general community. Emergency child care parents with children attending HCC did not require extended hours of care. Emergency Care parents have been very appreciative of the provision of Home Child Care within the ECC initiative. Siblings ranging from toddler to school-age have been able to attend the same program and remain together.

Many Providers previously unavailable to offer care across the district, are anticipating re-opening as the province moves into Phase 2 of their re-opening plan.

Emergency Child Care Centres

Waubeeek, Fairview, and First Steps offered extended hours for families who qualified through the Ministry of Education Emergency Child Care eligibility list. Waubeeek was able to support essential workers that needed overnight and weekend care while Fairview and First Steps remained open most evenings for those families working 12 hour shifts. Each program operated 2 rooms and as of the middle of May were permitted to enroll 6 children per room in attendance at any one time. The extended hours and the reduced number of children in each program allowed the educators to develop stronger, deeper connections with the children and offered the chance to work with a variety of families from the immediate communities.

Children attending Fairview enjoyed a vast selection of activities including sewing projects, building doll house furniture, creating outdoor forts and tents, problem solving their wish to swing, and using many loose parts to build cars and buses.

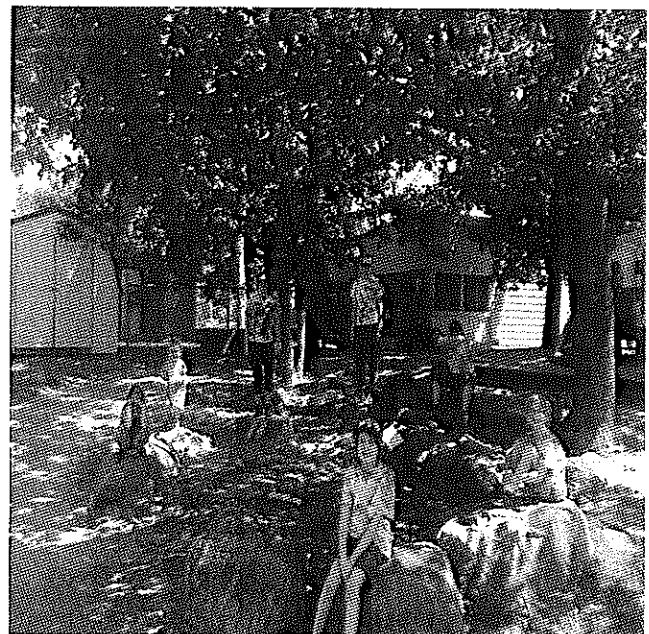
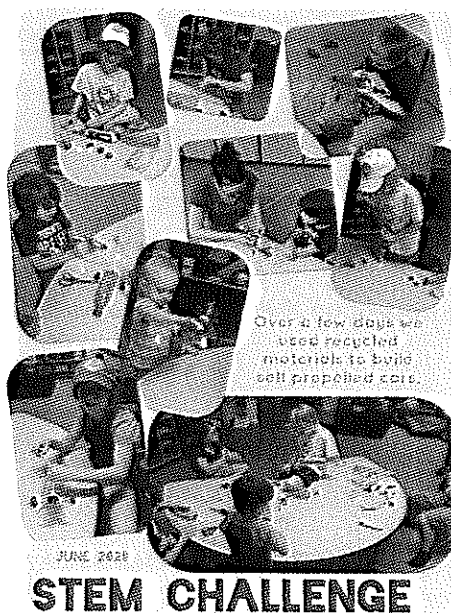
Boston Pizza sponsored an ad on the local Town of Parry Sound radio station asking the community for recognition or "shout outs" for local business that are providing frontline services. There was an overwhelming response of support and nominations for Waubeeek and so Boston Pizza provided the children and staff with a pizza lunch on June 9th. As a result of a large percentage of school age children, the educators have been able to implement and support many activities and projects such as movie night, bikes and outdoor sports (baseball) for use in the space located behind the centre, tie dye activities, building birdhouses and rockets.

All the families currently using care at First Steps are new to the program and educators have been able to keep the parents involved in the events of their children's day through pictures which has been greatly appreciated. With the screening protocols in place, parents are not permitted to enter the centre so the pictures allow them to see the centre and the educators that are spending time with their children. With the wonderful weather, staff have moved the program to the outdoors where the older children are learning about simple tool use as they experience wood working and the younger children have discovered "cooking" in the mud kitchen and serve some very interesting meals.

Inclusion Support Services and EarlyON Child and Family Program

Inclusion Support Services staff are able to resume programming to the child care programs as they re-open. Some Resource Teachers participated in the Emergency Child Care programs at Fairview and Waubeek. As all Resource Teachers return to work, they will be reassessing the needs of children both on and off their caseloads recognizing that many children have had unique experiences during the pandemic and may require extra support as families return to a regular routine. With the announcement of schools planning to re-open in September, the ISS staff will be working closely with school board staff and families creating transition plans for school age children on their caseloads.

EarlyON Child and Family Programs continue to be closed with no projected re-opening date from the Ministry of Education. Some staff supported the Emergency Child Care programs at First Steps and Waubeek. All staff will be returning to the offices located in South River and Parry Sound to resume virtual programming for families with young children still at home. As they move programming to a digital format, there will be opportunities for the Moms to Moms group to meet online as well as offering a selection of Parent Workshops and children's small group activities, stories, and songs. EarlyON Facilitators will be offering wellness check-ins with any parent that may require additional support while keeping their little ones at home.



Application Comparison

Type	May 2019	May 2020	Percentage change +/-
OW applications received	56	12	-79%
OW applications processed	46	12	-74%
OW applications found eligible	100%	100%	No Change
OW online applications received	7	2	-71%
Emergency Assistance applications that became active	13	12	-7.6%
Percentage granted within 4 days	89.13%	92%	+3%
Average days to grant	1	1	No Change
Total applications processed	59	24	-59%

**Data from the Social Assistance Performance Report and COGNOS CRS 880 report

CMSM/DSSAB	Percentage of caseload with employment earnings	Average monthly employment earnings per case	Percentage of caseload exiting to employment	Percentage of terminations exiting to employment	Percentage of caseload terminated	Average number of business days from screening to financial eligibility decision
Parry Sound DSSAB	4.9%	\$765.28	0.9%	40.0%	2.2%	1
Muskoka CMSM	10.2%	\$760.85	0.6%	31.3%	2.0%	4
Timiskaming DSSAB	6.7%	\$742.79	0.6%	28.6%	2.1%	2
Greater Sudbury City	6.7%	\$952.62	0.4%	27.6%	1.6%	3
Province	6.9%	\$838.50	0.3%	16.0%	1.7%	9
Nipissing DSSAB	7.6%	\$766.36	0.3%	18.5%	1.4%	3
Manitowlin-Sudbury DSSAB	5.2%	\$738.89	0.2%	100.0%	0.2%	3

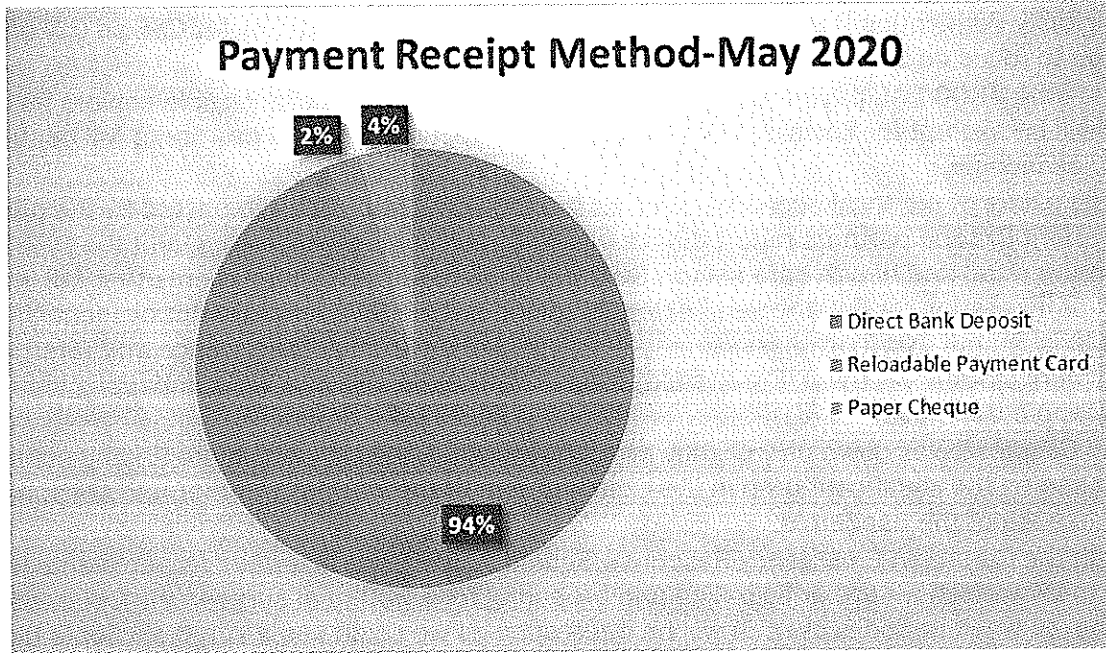
This chart shows the impact on our Employment Outcomes in May during the pandemic. I have included data on our neighbours and the provincial averages to show the impact on the Ontario Works caseload of COVID-19 in May 2020.

- MCCSS has extended the OW Emergency Benefit, until July. Clients who have initially received the benefit will continue to receive it until July as well as anyone else that receives the benefit during this period. The ODSP Emergency Benefit is continuing until July as well.
- On May 14th, MCCSS sent a memo highlighting 'Financial Flexibility Measures' for Delivery Agents in light of COVID-19. This includes flexibility if there are additional costs due to COVID-19 and allowing flexibility for under achievement of Employment Outcomes to allow for greater focus on service priorities during this time.
- Since April, a few OW clients have been experiencing homelessness during the pandemic. OW staff have supported 14 people in finding temporary shelter at area hotels.
- We are working with the North Bay Parry Sound District Health Unit to support them getting information out to our clients about COVID-19 by providing an insert that will go out with client letters and other mail.

- We have increased our percentage of the caseload enrolled with MyBenefits to 7.48%. This is up over half of a percentage since last month.
- Interventions for the Monthly Payrun continue for this period. Included is the lifting of SAMS system suspends for Income Reporting and Verification items and the extension of expiring recurring Additional Benefits such as Diabetic Supplies and Travel and Transportation for Medical Purposes. Expiring Special Diet Allowances will continue to be extended.
- The Eligibility Verification Process Audits (EVP) for July was suspended by MCCSS so OW offices can continue to focus on Service Priorities.
- The one-time \$300 OAS payment and additional \$200 GIS payment for eligible seniors being issued in July will be exempt for Social Assistance purposes. Regular OAS/GIS payments will continue to be treated as income.
- Although pillars of our local economy, such as tourism, may have been impacted by the pandemic, our Employment Ontario partners report that many job opportunities exist throughout the District, especially in the retail and health care sector. Staff continue to support those clients that fall into the 'Job Ready' or 'Preparing for Employment' category to find sustainable employment by identifying those clients through our 'Northern Assessment' in Fiit, providing financial assistance and referring to our Employment Ontario partners. Provincially, it appears that this Recession is impacting low-income and young people the most.
- The OW Caseload was down only slightly over last month. Although people are finding some work, we are not seeing the significant drop in the caseload due to the warmer weather and seasonal employment because of the pandemic.
- Although the Canadian Emergency Response Benefit (CERB) was extended for recipients from 16 weeks to 24 weeks, we are anticipating and preparing for a potential surge in the OW applications once the 24 week period is over. It will be interesting as we could see a surge of clients that are deemed employment ready, but have lost their job due to COVID-19 or their job no longer exists or people that may have anxiety in returning to work due to the virus. We could also see an increase in utility and rental arrears.
- A few OW Case Workers attended a virtual OW Directives Training facilitated by OMSSA. The focus through four 2-hour Virtual Sessions was on the 'Living with Parents' and Co-Residency Directives.
- I attended an info session with MCCSS on their 'Mental Wellness Initiative' pilot that is currently taking place in 6 other regions including Cochrane in the north. The program provides online Cognitive Behaviour Therapy and online mental health support to primary OW clients that are dealing with mild/moderate mental health issues such as depression, anxiety and stress. We are exploring signing onto this pilot to provide another mental health referral resource for clients on our caseload.
- I continue to participate in bi-weekly calls with the Employment and Income Network (EIN) through OMSSA. It is helpful to hear and discuss the successes and challenges other OW Delivery Agents are facing through the pandemic.
- OW East staff have continued to host weekly telephone sessions with the Individual Success Initiative groups. It gives participants a chance to seek support, gain social connection and discuss their challenges while managing on Social Assistance through the pandemic.
- The OW West Supervisor has resumed participation on the IMPACT Table through virtual methods.

DBD Enrollment

We continue to make progress in on boarding clients to Direct Bank Deposit; we now have 94% of the caseload enrolled. This is also our first full month with Reloadable Payment Cards and going 'paperless'. We continue to move clients that cannot get a bank account onto Reloadable Payment Card.

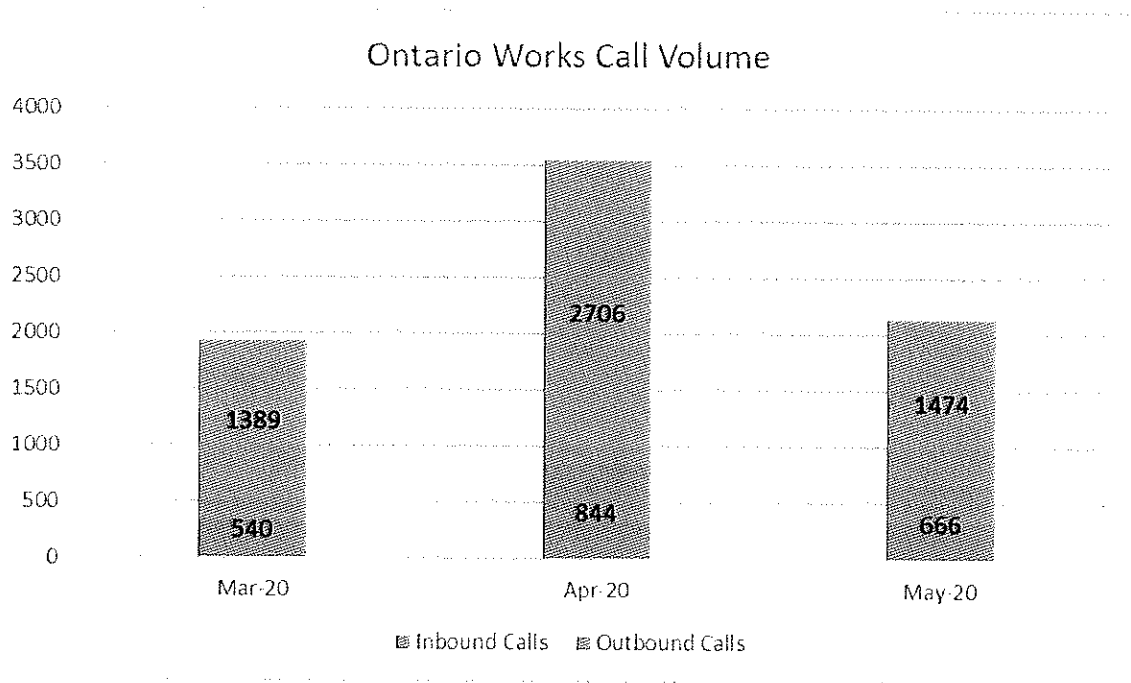


CHPI Spending - Social Assistance

As noted in the table below, our CHPI spending for Social Assistance recipients for May 2020 was down significantly in comparison to May 2019:

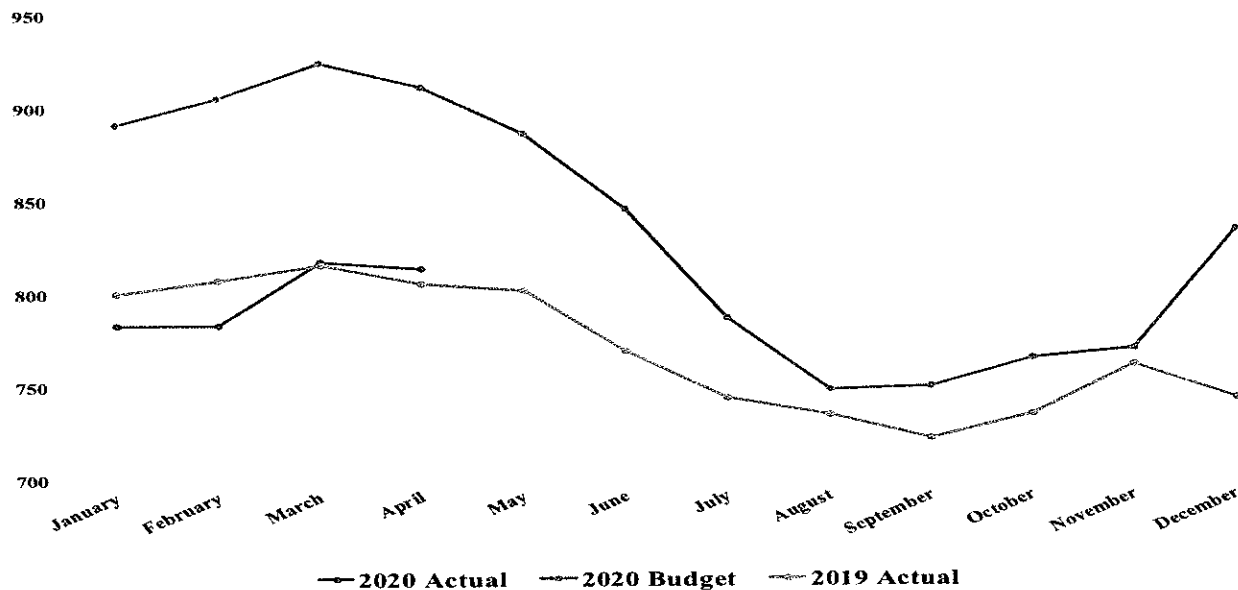
	Community Homelessness Prevention (CHPI) Applications <u>May 2020</u>	Amount Spent	Community Homelessness Prevention (CHPI) Applications <u>May 2019</u>	Amount Spent
Parry Sound	OW-3 ODSP-3	\$4,719.61	OW-8 ODSP-12	\$9,846.48
South River	OW-1 ODSP-5	\$4,334.67	OW-6 ODSP-4	\$9,818.31
TOTAL	OW-4 ODSP-8	\$9,054.28	OW-14 ODSP-16	\$19,664.79

Ontario Works Call Volume Statistics



Although the total calls is down from April 2020, the total hours spent on the phone was *up over 29 hours over April to 329 hours +*. Caseworkers spent time assisting in various Life Stabilization and Employment Activities like housing and homelessness issues, wellness checks, Fiit Assessments and Participation Agreements.

2020 Caseload Activity



LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2020 Actual	783	783	817	813								
2020 Budget	891	905	924	911	886	845	786	747	749	764	769	833
2019 Actual	800	807	815	805	801	768	743	734	721	734	760	742

CHILD CARE SERVICE MANAGEMENT - Jeff Degagne, Manager

Many things have been happening in the Child Care Sector over the past several weeks and months that have kept everyone in Service Management very busy trying to navigate the changes.

- On May 11th, the Government announced Sector Sustainability Funding to support child care centres that closed due to the pandemic. Funding would support fixed overhead costs for centres like Insurance and Utility costs. Programs were required to apply for the federal Canadian Emergency Wage Subsidy program (CEWS) and the Ontario-Canada Emergency Commercial Rent Assistance Program (OCECRA). Funding would also support the 25% tenant portion of the OCREA as well. We engaged with our external child care operators to submit funding requests to us.
- The Ministry released a COVID-19 Funding Guidance document to advise Service Managers of changes. We continue to examine the impact of these announcements and changes on our provincial funding going forward.
- In light of the re-opening announcements, we hosted a joint ZOOM meeting with Nipissing DSSAB with child care operators throughout Nipissing and Parry Sound with the North Bay Parry Sound District Health Unit. The Health Unit was able to discuss various protocols that will need to be in place and answer the many questions of operators as they prepare to re-open.
- As well, we co-hosted a joint ZOOM meeting with Nipissing DSSAB with our operators in schools and our school board partners to begin preparing for re-opening in shared spaces in area schools.
- The YMCA of Simcoe-Muskoka opened for Emergency Child Care in Parry Sound June 8th until the end of the Emergency Child Care period on June 26th. We were pleased to be able to support them during this process
- With the re-opening announcement, we are communicating with our operators regarding their re-opening plans. Most centres were planning on re-opening by the end of June or early July. Adventure Academy in Parry Sound advised that they would look at re-opening the last week of August.
- The Supervisor of Child Care Service Management and I met with our partners at the Parry Sound Friendship Centre on June 18th to discuss re-opening of the Indigenous led centre Miiigwansag. There is no timetable for them to re-open, as the centre is surveying their families and developing health & safety protocols prior to re-opening.
- In regards to Day Camps, we were informed by SAIL Parry Sound that they would not be opening this summer. As well, the requirement for High Five training for camp staff has been waived due to COVID -19. The Supervisor of Child Care Service Management will find alternative ways to complete Quality Assurance visits this summer.
- For Non-Profit Day Camps that are choosing to open, we distributed Social Services Relief Funding applications to those programs so they can apply for funding to assist in the purchase of PPE. All Day Camps that open must meet certain requirements as put forth in the Ministry of Health's Guidance Documents for Summer Day Camps. Additionally, overnight camps are not permitted to open.
- 2 Day Camps have confirmed their re-opening this summer, Winning Techniques in Emsdale and Camp Tillicum, although they are adapting their program this year by moving to the YMCA site in North Bay.
- We continue to participate in twice weekly calls with the OMSSA Children Services Network.
- Weekly calls with our Ministry of Education Program Advisor continue to take place. These calls include all DSSABs/CMSMs in the region.
- The NOSDA Children's Services Group continues to meet regularly to discuss challenges in the sector from a Northern Ontario perspective.
- We have supported our Directly Operated Centres that were open for Emergency Child Care by providing Employment Verification on enrollments and reporting attendance figures to the Ministry of Education on a weekly basis.

- We are finding creative ways to support Capacity Building. To support operators with the possibility of having difficult conversations with parents due to the reduction in spaces we connected with a “Parent Engagement” Webinar through HiMama on June 25th. This webinar could also be accessed after hours for increased flexibility.
- Child Care Service Management is in the process of partnering with Parry Sound Forest School by means of a Service Agreement to provide more choice and financial flexibility for families residing in West Parry Sound. Forest School is a child-centred, child-directed, emergent and inquiry-based program for school age children. Their vision is to provide opportunities for children to have a personal connection with nature and strive to foster an ethic of care towards local environments and ultimately towards living a more ecologically sustainable life.

Summer Recreation & Skill Building Programs With Whom We Have A Service Agreement

Program	Location	Status
Hidden Bay Leadership Camp	Township of Carling	Closed for the summer
YWCA Camp Tapawingo	Parry Sound	Closed for the summer
Village of South River (HOC)	South River	Closed for the summer
Village of Burk's Falls	Burk's Falls	Closed for the summer
SAIL Parry Sound	Parry Sound	Closed for the summer
Huntsville Summit Centre	Huntsville	Closed for the summer
Winning Techniques	Emsdale	Opening – June 15, 2020 (Unlicensed Care)
YMCA of Simcoe/Muskoka - Day Camp	Parry Sound	Planning on one cohort of children 4-12 yrs – dependent on staffing
YMCA of Simcoe/Muskoka - Kids Club		
YMCA of Northeastern Ontario - Camp Tillicum	Callander – Moved program to North Bay as a result of transportation of children by bus	Will be open June 29 th at the Chippewa site in North Bay

Child Care Programs With Whom We Have a Service Agreement

Program	Location	Status
Fairview Early Learning & Child Care Centre (Directly Operated)	Powassan	Re-opening July 2, 2020
First Steps Early Learning & Child Care Centre (Directly Operated)	South River	Re-opening July 2, 2020
Highlands Early Learning & Child Care Centre (Directly Operated)	Emsdale	Re-opening July 2, 2020
Waubek Early Learning & Child Care Centre (Directly Operated)	Parry Sound	Re-opening July 2, 2020
Adventure Academy Inc.	Parry Sound	Closed until further notice – Possible re-opening in September 2020
Miigwansag	Parry Sound	Planning to open - awaiting details
YMCA of Simcoe/Muskoka – Child Care	Parry Sound	Continuing care for families who used ECC for approx. 2 weeks with a plan to re-open centre mid-July.
YMCA of Northeastern Ontario – St. Theresa	Callander	Planning to open - awaiting details

HOUSING & INTEGRATED SERVICES - Pam Nelson, Manager

Housing Programs

Social Housing Centralized Waitlist Report - May 2020			
	East Parry Sound	West Parry Sound	Total
Seniors	9	114	123
Families	81	347	428
Individuals	269	207	476
Total	359	668	1,027
Total Waitlist Unduplicated			427

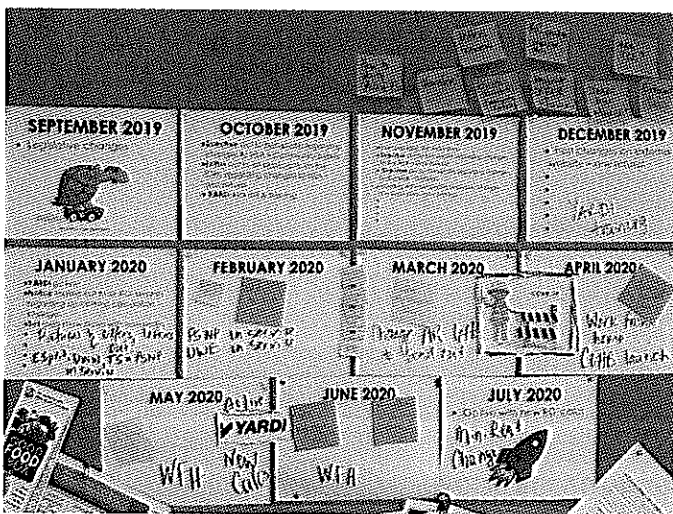
Community Housing Centralized Waitlist (CWL) 2019-2020 Comparison Applications and Households Housed from the CWL											
Month 2019	New App	New SPP	Cancelled	Housed	SPP Housed	Month 2020	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	15		4	1		Jan	6	1	6	5	0
Feb	10		3	7	1	Feb	15		11	3	
Mar	9	1	1	1		Mar	10				
Apr	16		2	1		Apr	3		5	4	
May	13		1	2	1	May	1		8	2	
June	4	3	4	1		June					
July	4	1	5	2	1	July					
Aug	9		14	3	1	Aug					
Sept	10		1	3		Sept					
Oct	6		2	3		Oct					
Nov	9		1	1		Nov					
Dec	9		8			Dec					
Total	105	5	38	25	4	Total	35	1	30	14	0

**** SPP = Special Priority Applicant****

This past quarter has been busy and full of change for Housing Programs. 25% of staff are working from home, which has been an adjustment but is going very well. Work has not slowed down. We revised how tenants can submit their information and they have been very good at keeping us informed by phone, e-mail or fax.

We have reached out to the applicants on our Centralized Waitlist (CWL) for well-being check-ins. To-date we have connected with approximately 60% of the CWL. Of those 60%, most are connected with family, friends or community supports; with 3% requesting more information on food banks and other community services.

In conjunction with Tenant Services and Finance, we are excited about the recent launch of YARDI Voyager 7s. Prior to the launch, all Rent-Geared-to-Income (RGI) calculations were done manually in Excel. With the launch of YARDI, we are happy to say that we are transitioning our calculations over to the cloud based system. The transition is going well and the reaction from the Housing Programs team is positive and enthusiastic. The system is user friendly and will offer us the capability to move our Centralized Waitlist to RentCafe, a cloud based platform that works with YARDI, and enable online applications and application management.



We continue to move toward RGI simplification for July 1, 2020. This has been a steady process since the Ministry officially announced legislative and regulatory changes in September 2019. A visual board was launched in September 2019 for staff and supervisor to detail the timeline of changes and implementation.

March 1, 2020 we transitioned, as per legislation, to One Offer of Accommodation from the CWL; previously it was three offers. In May, we had our first refusal of offer from the CWL. The applicant declined the offer and asked to be removed from the CWL.

April 1st, the Province launched the portable Canada-Ontario Housing Benefit (COHB). The benefit increases the affordability of rental housing for households eligible for the RGI Waitlist or households living in community housing. Housing Programs has been working with other in-house programs and Community Partners, such as Homelessness Prevention, Ontario Works, Esprit, Community Living, Community Mental Health, and Muskoka Parry Sound Sexual Assault Services, to identify those who are in need of financial assistance to support the cost of rent in the community.

COHB is based on the difference between 30% of your annual adjusted family net income (AFNI) and 80% of the average market rent in the area you live. Those in receipt of Social Assistance would have a slightly different calculation based on the maximum shelter allowances.

For example:

Annual AFNI: \$15,000

Average Market Rent Parry Sound District – 1 bedroom: \$1,048

The client would be entitled to a COHB benefit of \$463 per month.

$$\text{Monthly COHB} = (\text{AMR} \times 80\%) - \left[\frac{(\text{AFNI} \times 30\%)}{12} \right]$$

With our funding allotment, we predict that we will be able to assist 10-12 clients annually with this benefit. To date, we have had 6 completed applications submitted to the Ministry and have several incomplete applications waiting on signatures and documentation. COHB will be available until 2029.

Temporary Pandemic Pay

The Ministry of Municipal Affairs and Housing (MMAH) Temporary Pandemic Pay is designed to support Eligible Workers, both full-time and part-time, in an eligible position working in the Supportive Housing Sector and/or the Emergency Shelter Sector.

The purposes of Ontario's Temporary Pandemic Pay are to:

- Provide additional support and relief to frontline workers;
- Encourage staff to continue working and attract prospective employees; and
- Help maintain safe staffing levels and the operation of critical frontline services.

Our district does not have any eligible partners that are funded by MMAH for Supportive Housing or Emergency Shelter.

Homeless Prevention Program - Community Relations Workers

For the month of May 2020

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	6	7
ODSP	11	29
Ontario Works	3	8
Low Income	16	30

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	6	9
ODSP	9	32
Ontario Works	4	6
Low Income	7	17

Contact/Referrals

May	East	West	YTD
Homeless	0	4	16
At Risk	2	3	46

Short Term Housing Allowance

Month	Active	YTD
May	5	7

Emergency Shelter Survey

In April, the Ministry of Municipal Affairs and Housing introduced a weekly, Emergency Shelter Survey. The survey is to assess the capacity, use and vulnerability of the emergency shelter system during the COVID-19 pandemic. This effort is being coordinated with other ministries to avoid duplication of data collection (e.g., Violence Against Women shelters are not covered here, as these facilities are administered by MCCSS). This data will be used to gain a broad picture of capacity and strain in the system, and support efforts to ensure that emerging issues are addressed. Our district continues to be unique in that we do not have an emergency shelter funded by MMAH. Our teams have been utilizing local motels as emergency and report on this usage weekly.

Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI
ODSP	11	\$3,418.60
Ontario Works	6	\$3,506.09
Low Income	1	\$339.00

Reason for Issue	Total
Transportation	\$36.89
Food/Household/Misc.	\$445.00
Emergency Housing	\$6,781.00

Call Volume

Community Relations Workers Calls

May 2020	Incoming Calls	Outgoing Calls	Total
CRW's (2)	132	483	615

*this does not include communication through textbase/
email with clients

Assessment Case Workers

May 2020	Incoming Calls	Outgoing Calls	Total
South River	112	196	308
Parry Sound	108	228	336

Reception

May 2020	Incoming Calls	Outgoing Calls	Total
South River	189	81	270
Parry Sound	470	39	509

Community Relations Workers continue to support our homeless population by telephone, email and text. They are working with 10 to 12 individuals that are temporarily housed in local motels. Finding sustainable, affordable housing during the COVID-19 pandemic has been challenging. CRW's continue to work with community partners to find appropriate solutions.

HOUSING OPERATIONS - Sharon Davis, Manager

Esprit Place Family Resource Centre

Emergency Shelter Services		
	May 2020	Year-to-Date 2020
Number of Women Active in program this month	12	48
Number of New Women Admitted (unduplicated)	5	28
Number of Repeat Admissions	1	8
Number of Children Active in program this month	0	4
Number of New Children Admitted (unduplicated)	0	4
Number of Hours of Direct Service to Women	37	417
Resident Bed Nights (women & children)	103	884
Occupancy Rate	33%	58%
Days at Capacity	0	21
Days Over-Capacity	0	7
Phone Interactions (Crisis/Support)	83	324

Transitional Support		
	May 2020	Year-to-Date 2020
Number of Women Served this Month	3	33
Number of Women Registered in Program	20	20
Number of Public Ed/Groups Offered	0	0

Outreach Services		
	May 2020	Year-to-Date 2020
Number of Women Served this Month	12	44
Number of Women Registered in the Program	21	35
Number of Public Ed/Groups Offered	0	4

Child Witness Program		
	May 2020	Year-to-Date 2020
Number of Children Served this Month	1	25
Number of Children Registered in Program	13	15
Number of Public Ed/Groups Offered	0	1

Due to COVID-19, admission into the shelter is strictly based upon a woman who is actively fleeing a violent situation to include victims of human trafficking. Screening for COVID-19 is completed upon intake. The use of local motels is utilized for isolation, and physical distancing where appropriate. Support is provided to all women placed in motel stays, and will be counted as a “New Admission”.

Esprit Place has been making efforts to work with women in creative ways since the Province has suggested isolating and physical distancing. We have begun counselling much more over the phone and doing check-ins that way, as well as purchasing a zoom pro membership in order to do some video counselling.

We have been putting together packages for women including self-care kits, safety items, information brochures, food, hygiene items, etc. and either arranging for drop-offs or pick-ups.

All women looking for shelter during these months were able to be accommodated in hotels, and in June once we had gathered many processes, policies, and safety supplies and equipment, Esprit began attempting to re-integrate women into shelter.

We were fortunate to receive some Federal COVID-19 funding, and we are using it in the following ways:

- We have purchased all new furniture - leather/vinyl, easy to clean, promotes distancing as opposed to long sofas with multiple seats close together
- Touchless light switches and taps for the kitchen and washroom faucets
- Glass intake separation wall with desk space on each side, a computer on the staff office side, and a telephone on the guest intake side
- 10 tablets for guests to use in their rooms for internet searches, Netflix, children’s games etc. to minimize groups gathering in shared living room
- Hotel stays for women who are in need of shelter but not at immediate safety risk in the community
- Cell phones and minutes provided to women
- Transportation to attend necessary appointments, or to move to a different community for safety
- We purchased Zoom pro account in order to provide video counselling sessions

Parry Sound Housing Corporation

Parry Sound Housing Corporation Activity		May 2020	Year-to-Date 2020
Move Outs	May 31st, 2020	1	23
Move Ins	May 1st, 2020	3	36
L1 Forms	Issued in May 2020	0	11
N4 - Notice for eviction for non-payment of rent	Issued in May 2020	0	3
N5 - Notice of eviction for disturbing the quiet enjoyment of the other occupants	May 2020	0	3
Re-payment agreements	Issued in May 2020	6	111
N7 - Notice of eviction for willful damage to unit	May 2020	0	1
COVID Wellness Checks	May 2020	68	398
Bedbug Treatment	May 2020	9 units	16 units
Paramedicine	May 2020	4 buildings	
Tenant Home Visits	May 2020	7	
Maintenance Repairs	May 2020	12	
Units Finished for New Move Ins	May 2020	6	

Tenant Services

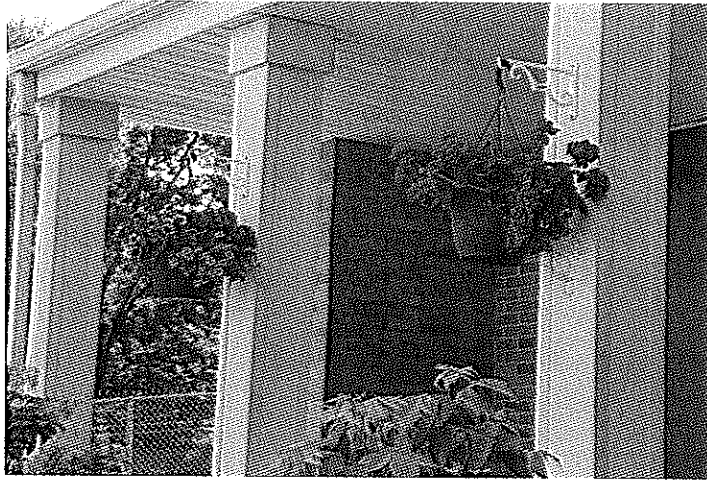
May 2020

Due to the COVID-19 some of the regular duties have been discontinued. However, we are striving to keep the tenants across the district well informed of the changes which impacts them on an ongoing basis. We have also delivered many handouts with various tips on how to manage day-to-day and also on physical distancing. We have received many calls from concerned tenants and have answered questions to the best of our knowledge. We will continue to keep a strong communication with the tenants through handouts, memos and phone calls for the duration of the restrictions.

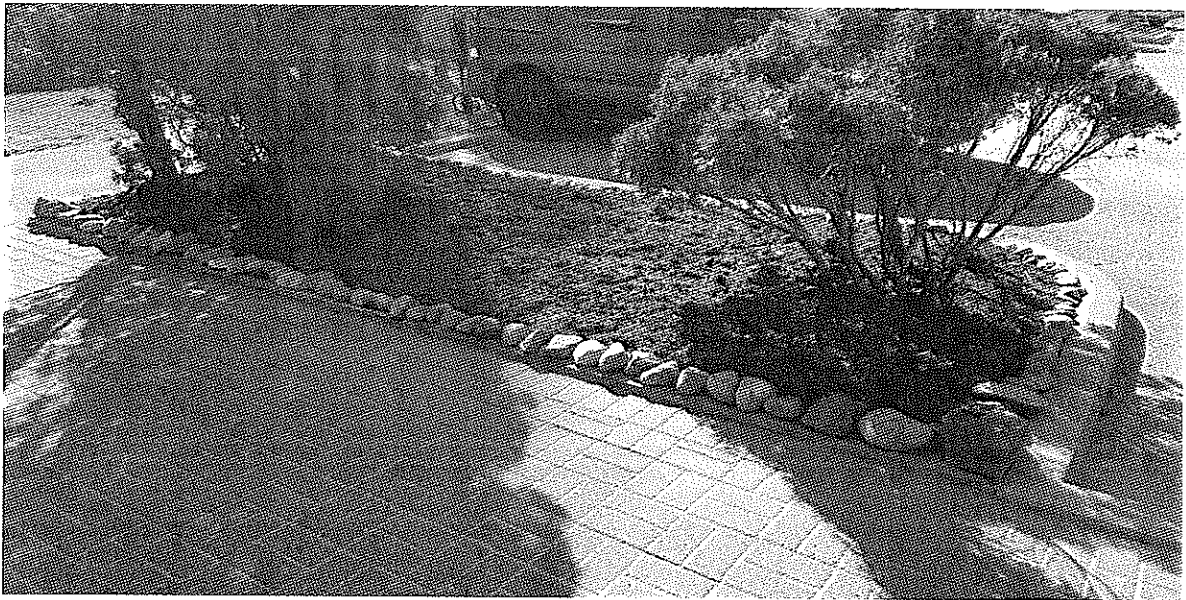
- Your Community Paramedicine Program which is offered by the Parry Sound District EMS has continued to offer monthly clinics in each building throughout COVID-19. There are currently four buildings which receive the service. PPE is used and the two-meter distancing is respected;
- All buildings throughout the district have received updates posted as the status changes. Many posters advising of the rules around COVID-19 have been posted. Also tips on how to stay safe are posted in all buildings;
- Custodians and cleaning staff have increased amount and the frequency of the cleaning and disinfecting of the various buildings;
- Drop boxes are picked up twice weekly. Also, pickups and drop offs are being done at least twice weekly. When the need arises for a face-to-face with a tenant PPE is worn and distancing is insisted upon;
- Wellness check-ins with vulnerable tenants are done frequently and random calls to independent tenants are made by staff on an ongoing basis. Throughout COVID-19 staff have diligently worked to maintain a relationship with the tenants via phone, e-mail and text messaging;
- Services have continued in our buildings such as home care, pest control, life safety devices checks, cleaning and lawn maintenance;
- Staff are still calling Tenants regarding rent payment but no Landlord and Tenant Board forms are being processed at this time;
- Effective June 25, 2020 online banking and telephone banking is being offered to all tenants. Letters including instructions have been delivered and the feedback has been positive;
- The staff have begun to offer units to potential new tenants for September and October;
- Staff have been familiarizing themselves with new software. They are finding the software very user friendly and are happy with all the added options.

Capital and Maintenance

- One of the common room ceilings and the flooring in a walk-in closet in the same common room on the east side has had an asbestos abatement. The abatement has been completed and currently new drywall is being applied to the ceiling followed by paint;
- Eaves trough cleaning was completed on the west side to all three apartment buildings and the three clusters of family units;
- During the past three months, thirteen units were prepared for new move-ins throughout the district. Four family units and nine apartments;
- All the buildings throughout the district had top soil delivered to each planter box;
- Planter boxes on the east side were repaired if needed and new boxes were built at the seniors building;
- All buildings on the east side operating with septic systems have had the tanks pumped except for several which had been done recently;
- The various family buildings throughout the district had garbage bins delivered for the purpose of disposing large items, and excess unused items. This encourages tenants to keep their living areas clutter free;
- Many of the gas heaters have been replaced which were not operating properly. This project is coming to an end and will provide every tenant with a functioning heater this fall and winter;
- In the past month there has been four new hot water tanks replaced;
- There have been new electrical plug ins installed in many of the closed balconies at the seniors building. This will provide the tenants with access to usage of small appliances while enjoying the comfort of the room;
- One of the twenty-three unit buildings on the east side is currently undergoing a project to replace all the shut-off valves to each unit. The valves were corroded and difficult to turn without risk of breaking and flooding. All valve locations will be clearly marked on the ceiling as to which units they service;
- Bedbug remedial is still ongoing and being managed. There has also been an infestation of spiders at one building which Orkin Pest Control is treating;
- Hanging baskets were supplied to many buildings and the flower beds and planters are flourishing;
- Motion switches along with lever taps installed at Beechwood as to mitigate the need for surface touching as per COVID-19.



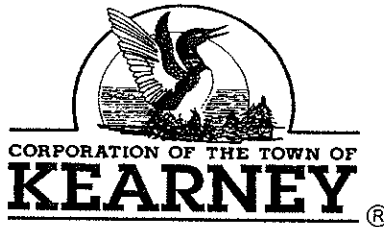
Parry Sound



Callander



New flooring & cabinetry - Burk's Falls



Email: info@townofkearney.com
Website: www.townofkearney.com
Phone: 705 636 7752
Fax: 705 636 0527

P.O. Box 38
8 Main Street
Kearney, Ontario
POA 1M0

REPORT TO COUNCIL

TO: Mayor and Council Members

FROM: Brian Horsman CBCO, Chief Building Official

RE: Consideration to purchase a vehicle for use by the Building Department

DATE: August 21, 2020

Background: In 2019 the Building Department logged in excess of 10,000 kms. By itself this number may not be considered excessive, however given the fact that we have a Shared Service Agreement and the mileage from our partner municipality was in excess of 20,000 kms, this changes the view of what is considered excessive. To exacerbate the situation we provided temporary assistance to an adjoining municipality for six months, which added another 15,000 kms.

Our concern is that the cost of buying, maintaining and use of a private vehicle for municipal use is exceeding the compensation provided by the Town.

Consideration: We are experiencing more growth than anticipated and we expect that growth to continue well into the future, this will translate to greater demands on the cost of providing services. There is the potential to grow the Department and to expand the Shared Service Agreement, this will create more demand on services and subsequently the cost of services.

Further Consideration: Currently we have responded to 30 permits with a revenue of \$113,236.00. We have been extremely busy and continue to be busy. The fall rush has already started with a number of new proposed dwellings and we and we anticipate a bountiful year. We are currently \$38,000.00 over the anticipated revenue for the whole year.

I have attached a random costing to rent and/or lease a vehicle from a local dealer. This is for information only and if we decide to purchase or lease a vehicle then the proper protocols will be followed for procurement.

Option No. 1) The Town of Kearney to purchase a vehicle for use by the Building Department

Option No. 2) The Town of Kearney leases a vehicle for a minimum of three years with an option to purchase when the lease expires.

Option No. 3) The Town of Kearney amends the current compensation package of private vehicles use by the Town of Kearney with a combination of flat rate plus a set rate per km of use.

Option No. 4) To accept the report from the CBO for future consideration.

Conclusion: I trust the information provided identifies the more relevant and important issue and not the issue of cost to the Town. It is not reasonable that an employee carry the burden of financing a private vehicle to provide the municipality a service level which is their obligation to provide and which is reflected in the fees charged for the service.

Recommendation: “ That Council select option no. 1) to purchase a vehicle for use by the Building Department.”

Brian Horsman

From: Matthew Clouthier <mattclouthier@gmail.com>
Sent: August 19, 2020 8:31 AM
To: Brian Horsman
Subject: Fwd: 2020 RAMs
Attachments: window sticker for matt.pdf

----- Forwarded message -----

From: Jessica Ball <jessica@armstrongdodge.com>
Date: Mon, 17 Aug 2020 at 18:08
Subject: 2020 RAMs
To: mattclouthier@gmail.com <mattclouthier@gmail.com>

Hey matt, so this is a truck we have sitting on the lot. It is a v6 so will be better on fuel. it is a crew cab but if there are going to be people in the back I always recommend the bigger back seat.(but can do Quad cab for around a \$2,000 less then the crew)

it is a 2020 so its new style and you can get 0% up to 84 months
Another option would be the classic models they are sitting at 2.99% financing but they have a 25% off MSRP Discount.

NOTE: ATTACHMENT FOR REPORT TO
COUNCIL — AUGUST 21, 2020

"Consideration to purchase a vehicle
for the Building Department"

PURCHASER INFORMATION				
	20-121			August 17, 2020
NAME	STOCK NUMBER	DEAL NUMBER	DATE	
ADDRESS	CITY	PROVINCE	POSTAL CODE	
HOME PHONE	CELL PHONE	WORK PHONE	E-MAIL ADDRESS	SALESPERSON

NEW VEHICLE INFORMATION						
2020	RAM	1500 Big Horn (DT) Crew 5'7" 4x4 3.6L BAT 23Z	DT6H9823Z	30	Bright White Clear Coat	1C6RRF
YEAR	MAKE	MODEL	MODEL CODE	MILEAGE	COLOUR	VIN

TRADE-IN INFORMATION				
YEAR	MAKE	MODEL	MILEAGE	COLOUR

RETAIL PAYMENTS				
Bi-Weekly		Down Payment		
Term (Months)	Payments	\$0.00	\$2,000.00	\$4,000.00
72	156	\$402.52 0.00%	\$389.70 0.00%	\$376.88 0.00%
84	182	\$345.06 0.00%	\$334.07 0.00%	\$323.09 0.00%
96	208	\$314.14 0.99%	\$304.14 0.99%	\$294.14 0.99%

VEHICLE PRICING -
Sales Amount
Before-Tax Rebates
Options & Fees
HST (13%)
Total After Tax

OPTIONS & FEE
Safety & Security
Boxliner
Mud Flaps
Fuel
Licensing, Tire Levy, OMVIC
Total

LEASE PAYMENTS - TAX INCLUDED				
Bi-Weekly		Down Payment		
Term (Months)	Residual	\$0.00	\$2,000.00	\$4,000.00
36	\$30,857.55	\$394.62 1.99%	\$364.78 1.99%	\$334.94 1.99%
48	\$29,647.45	\$336.58 2.99%	\$313.54 2.99%	\$290.50 2.99%
60	\$27,227.25	\$318.21 3.99%	\$299.05 3.99%	\$279.89 3.99%
Due Upon Signing 1 Security Deposit		\$1,182.26	\$3,359.49	\$5,536.71
		\$1,028.02	\$3,227.26	\$5,426.50
		\$983.92	\$3,190.02	\$5,396.13



[View More Photos](#) | [Watch Video](#)

Basic or Fast Drive Leave Deposit

2020 RAM 1500 Big Horn 4

SUMMER CLEARANCE WITH EDV
FOR DETAILS

MSRP: \$60,000

Your Price: \$54,000

Price does not include taxes and financing fees.

Finance from \$272* (bi-weekly) ⓘ

Lease from \$272* (bi-weekly) ⓘ

Body Style: **Pickup**

Engine: **3.6L 6cyl**

Exterior Colour: **White**

VIN: **1C6RRFFG1LNZ**

Then we are getting into the jeeps

2020 JEEP GLADIATOR SPORT
MSRP

[Book a Test Drive](#)

[Leave a Review](#)

2020 Jeep Gladiator Spo

SUMMER CLEARANCE WITH
FOR DETAILS

MSRP: \$42,995

Your Price: \$38,995

Price does not include taxes and licensing fees.

Finance from \$272* (bi-weekly) ⓘ

Lease from \$239* (bi-weekly) ⓘ

Body Style: Pickup

Engine: 3.6L 6cyl

Exterior Colour: Silver

VIN: 1C6HJTAG5L



[View More Photos](#) | [Watch Video](#)

PURCHASER INFORMATION					
	20-77			August 17, 2020	
NAME	STOCK NUMBER		DEAL NUMBER		DATE
ADDRESS	CITY		PROVINCE		POSTAL CODE
HOME PHONE	CELL PHONE	WORK PHONE	E-MAIL ADDRESS		SALESPERSON

NEW VEHICLE INFORMATION						
2020	Jeep	Gladiator Sport 4x4 3.6L AT 24S	JTJL9824S	14	Billet Silver Metallic Clear C	1C6HJTAG
YEAR	MAKE	MODEL	MODEL CODE	MILEAGE	COLOUR	VIN

TRADE-IN INFORMATION				
YEAR	MAKE	MODEL	MILEAGE	COLOUR

RETAIL PAYMENTS				
Bi-Weekly		Down Payment		
Term (Months)	Payments	\$0.00	\$2,000.00	\$4,000.00
72	156	\$403.56 2.99%	\$389.55 2.99%	\$375.54 2.99%
84	182	\$351.00 2.99%	\$338.81 2.99%	\$326.63 2.99%
96	208	\$311.61 2.99%	\$300.80 2.99%	\$289.98 2.99%

VEHICLE PRICING - FIN	
Sales Amount	
Before-Tax Rebates	
Options & Fees	
HST (13%)	
Finance Cap Cost	

OPTIONS & FEES	
Safety & Security	
Mud Flaps	
Fuel	
Licensing	
Tire Levy, OMVIC	
Total	

Jessica Ball

Sales & Leasing Representative

Armstrong Dodge

111 North Kinton Avenue

Huntsville ON

P1H 0A9

P (705) 789 5591 *For faster response, please TEXT me at 705-990-1701*

F (705) 789 0095

www.armstrongdodge.com



If you wish to unsubscribe to future email promotions, please contact unsubscribe@drivemuskoka.com, or call 705 789 5591.

Date	Pick Up	Kearney	\$	Sand Lak	\$	Notes
31-Jul		220		126		\$70 15M,5F,40C,10B
01-Aug		154		85		\$100 5S,90C,5B
02-Aug		101		100		\$40 10M,10F,10C,10B
03-Aug	26	168		104		\$45 15F,39C
04-Aug		204		175		\$65 5M,40C,20B
07-Aug		199		114		\$85 15M,15F,50C,5B
08-Aug		208		94		\$125 40M,15F,60C,10B
09-Aug		156		119		\$85 15M,5F,5S,60C
10-Aug	21	131		83		\$20 5M,15C
11-Aug		144		108		\$20 20C
14-Aug		190		143		\$100 10M,10F,25S,60C,15B
15-Aug		189		105		\$110 20M,15F,60C,15B
16-Aug		114		112		\$300 30F,250S,20C
17-Aug	27	154		77		\$45 20M,25C
18-Aug		98		105		\$110 Misc.

Number of "new" patrons noted, most happy to follow rules
A few "visitors" from Perry, claiming they were told they could use
Kearney transfer station.
Still having people claim to not know we use only clear bags
(signs coming)

Martin Filmore

THE CORPORATION OF THE TOWN OF KEARNEY

STAFF REPORT

TO: Mayor and Council

FROM: Ross Gattozzi

SUBJECT: Winter Sand

DATE:

Recommendation: would be to except Jeff Maki's price of \$11.26 plus taxes per cubic meter

Background : Town of Kearney put a Tender for the supply 3200 Cubic Meters of Winter Sand
The Sand is mixed with salt supplied by the Town and stockpile in a cone.

Considerations : Town of Kearney opened tenders on Aug 21 2020 . We received two tenders
A.Miron Top Soil at cost of \$12.88 plus tax.
Jeff Maki at a cost of \$11.26 plus tax.

Respectfully submitted by: Ross Gattozzi

Ross Gattozzi



[/index.html](#)

[Logout \(/access/login.html/access/logout\)](#)

Courses
& Events (<http://www.ogra.org/courses-and-events/index.html>)

> [Courses \(http://www.ogra.org/courses-and-events/index.html\)](http://www.ogra.org/courses-and-events/index.html)

> [Upcoming \(http://www.ogra.org/courses-and-events/index.html\)](http://www.ogra.org/courses-and-events/index.html)

Search



Courses & Events

Courses (http://www.ogra.org/courses-and-events/index.html)	Certifications (http://www.ogra.org/courses-and-events/certifications/index.html)	Programs (http://www.ogra.org/courses-and-events/programs/index.html)	From Our Partners (http://www.ogra.org/courses-and-events/from-our-partners.html)	Registration Forms (http://www.ogra.org/courses-and-events/registration-forms.html)	Education Calendar (http://www.ogra.org/courses-and-events/education-calendar.html)	Presentations (http://www.ogra.org/courses-and-events/presentations/index.html)
---	--	--	---	--	--	---

[Upcoming
\(http://www.ogra.org/courses-and-events/index.html\)](http://www.ogra.org/courses-and-events/index.html)

[Calendar View
\(http://www.ogra.org/courses-and-events/courses/calendar.html\)](http://www.ogra.org/courses-and-events/courses/calendar.html)

[Refund Policy
\(http://www.ogra.org/courses-and-events/courses/refund-policy.html\)](http://www.ogra.org/courses-and-events/courses/refund-policy.html)

[Remote Learning
\(http://www.ogra.org/courses-and-events/courses/upcoming/remote-learning.html\)](http://www.ogra.org/courses-and-events/courses/upcoming/remote-learning.html)

[Academic Dishonesty Policy
\(http://www.ogra.org/courses-and-events/courses/academic-dishonesty-policy.html\)](http://www.ogra.org/courses-and-events/courses/academic-dishonesty-policy.html)

Upcoming

Due to COVID-19 OGRA has implemented *Virtual Classrooms*.
Click Here to hear from our Executive Director and to learn the best ways to be successful in this new environment (<https://www.ogra.org/courses-and-events/courses/upcoming/remote-learning.html>)

[◀ \(/courses-and-events/index.html\)](#) COURSES ([/courses-and-events/index.html](#))

OCT
26

2020 T.J. Mahony Road School - Construction Section - LIVESTREAM COURSE ([/courses-and-events/index.html/ogra/event-info/details/id/28418](#))

Online

Oct 26 - Oct 28

8:00 am - 5:00 pm



Online

[REGISTER /courses-and-events/index.html/ogra/event-info/goto-event/id/28418](#)

[▶ \(/courses-and-events/index.html/ogra/event-info/goto-event/id/28418\)](#)



(/index.html)

2020 T.J. Mahony Road School – Construction Section – LIVESTREAM COURSE

NOTICE:

This course is offered through Contact North and is being **Live Streamed**, presentations **will not** be recorded. You must log in each day to attend this live session.

Students will have two options:

- Attend from your workplace or home using Adobe Connect.
- Attend from one of Contact North's 116 learning centres. <https://studyonline.ca/student-services/online-learning-centres/list-online-learning-centres> (<https://studyonline.ca/student-services/online-learning-centres/list-online-learning-centres>)

To ensure Adobe Connect will work from your workplace or home:

- Go to: https://connect.contactnorth.ca/common/help/en/support/meeting_test.htm (https://connect.contactnorth.ca/common/help/en/support/meeting_test.htm)
- Install Adobe Connect and Run the Diagnostic Test.
- Need help? Call the Contact North Technical Hotline at 1-888-850-4628.

Course Content

- Asphalt technology
- Concrete technology
- Grade construction
- Utilities
- Trails
- Municipal law
- Traffic control
- Planning
- Introduction to design and soils
- Frost action
- Pavement structure and granulars

Course Objective

This is an entry level course, which provides students with a basic foundation prior to attending any of the C.S. Anderson Road School Courses. The T.J. Mahony Road School is a two-year course comprised of two separate semesters. Road construction and road maintenance are offered in alternate years.

Who Should Attend

Public works employees involved in road construction and/or maintenance.

Accreditation

- The T.J. Mahony completion certificate is one of the options for the AORS Certified Road Supervisors Certification program, contact AORS for additional details.
- Must take both construction and maintenance to obtain 10 points credit in the technical specialist program
- The Engineering Institute of Canada awards 2 Continuing Education Units to this course

[REGISTER \(/courses-and-events/index.html/ogra/event-info/goto-event/id/28418\)](/courses-and-events/index.html/ogra/event-info/goto-event/id/28418)

[➤ /courses-and-events/index.html/ogra/event-info/goto-event/id/28418](/courses-and-events/index.html/ogra/event-info/goto-event/id/28418)



- Upcoming Events (<https://ogra.org/courses-and-events/index.html>)
 - News (<https://ogra.org/news-issues/news.html>)
 - Member Resources (<https://ogra.org/member-services/index.html>)
 - Career Hub (<https://ogra.org/opportunities/career-hub/index.html>)
 - Sponsorships & Exhibits (<https://ogra.org/opportunities/sponsorships-exhibits/index.html>)
 - Volunteer Opportunities (<https://ogra.org/opportunities/volunteer-opportunities.html>)
 - Awards (<https://ogra.org/opportunities/awards.html>)
- Certifications (<https://ogra.org/courses-and-events/certifications/index.html>)
 - Issues (<https://ogra.org/news-issues/advocacy-issues.html>)
 - Links (<https://ogra.org/member-services/links.html>)
 - Documents Library (<https://ogra.org/member-services/documents-library/index.html>)
- Shows (<https://ogra.org/courses-and-events/Events/index.html>)
 - Weekly Detour (<https://ogra.org/news-issues/weekly-detour.html>)
 - Milestones Magazine (<https://ogra.org/news-issues/milestones-magazine/index.html>)
- Registration Forms (<https://ogra.org/courses-and-events/registration-forms.html>)
- From Our Partners (<https://ogra.org/courses-and-events/from-our-partners.html>)
- Education Calendars (<https://ogra.org/courses-and-events/education-calendar.html>)

1525 Cornwall Road, Unit 22 0
Oakville, ON L6L 0B2 0

[Logout \(/access/login.html/access/logout\)](#)

P. 289.291.0GRA (6472) 0

<https://www.facebook.com/ontariogoodroads/>

<https://www.linkedin.com/company/ontario-good-roads-association>

Town of Kearney
List of Accounts for Approval
As of 2020-08-21
Batch: 2020-00045

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: AP - GENERAL AP				
Computer Cheques:				
30036	2020-08-05	Abell Pest Control	Pest Control Aug/20 - R.C.C.	135.70
30037	2020-08-05	ACI-Accelerated Connections	Internet Aug/20	375.58
30038	2020-08-05	BNE Contractors Inc	Firehall floor repair	21,187.50
30039	2020-08-05	CRA - Receiver General	July Payroll remittance	19,430.98
30040	2020-08-05	Matthew Clouthier	July/20 1535 kms <i>BI-06 DEPT</i>	890.30
30041	2020-08-05	CSL Group Ltd	Perry Lk launch-holdback	23,228.29
30042	2020-08-05	Cupe Local 1813	July/20 CUPE Union dues	492.62
30043	2020-08-05	Dependable Fire Equipment	FD-Angle Light & Gloves	839.60
30044	2020-08-05	Minister Of Finance (EHT)	July/20 EHT remittance	1,448.86
30045	2020-08-05	Fetterley's Gas & Convenience	Vehicle fuel <i>ALL DEPTS</i>	649.27
30046	2020-08-05	Martin Filmore	Trans Stn kms M Filmore	95.70
30047	2020-08-05	Hicks Morley	Legal fees	669.53
30048	2020-08-05	Kearney/Perry Waste Management	Joint Waste- 2020 2Q levy	18,618.49
30049	2020-08-05	LAS-Local Authority Services	Admin office supplies	62.20
30050	2020-08-05	LEA-Larocque Elder Architects	KCC-Architect/consultant	9,402.01
30051	2020-08-05	Marshall Lumber	P/W trailer- lumber	48.23
30052	2020-08-05	David McKean	Fire dept-purchase 3 Epi pens	300.00
30053	2020-08-05	Min Of Fin-Ontario	June/20 OPP	27,633.00
30054	2020-08-05	Near North Business Machines	July/20 copier maint <i>ADMIN & LIBRARY</i>	124.98
30055	2020-08-05	Nicholls Truck Repair	1st Resp safety & service	233.50
30056	2020-08-05	OMERS	July/20 OMERS	10,820.50
30057	2020-08-05	Russell Christie LLP	Legal fees-Whites Farm <i>DEVELOPMENT</i>	1,916.49
30058	2020-08-05	Sunbelt Rentals	Rd Construction-roller <i>P/W</i>	4,330.61
Total for AP:				142,933.94

Moved by:

Seconded by:

Be it resolved that Council has received and have no objections to be noted for
Cheque #30036 to # 30058 in the amount of \$142,933.94.

Mayor

Clerk/CAO/Treasurer

THE CORPORATION OF THE TOWN OF KEARNEY

MEMORANDUM

TO: Mayor and Council

FROM: Keven Beaucage Deputy Clerk-Treasurer

SUBJECT: External Audit Services

DATE: August 28, 2020

RECOMMENDATION

WHEREAS the Corporation of the Town of Kearney is required under Section 296 of the Municipal Act 2001, to appoint an Auditor to provide external auditing services for the Town of Kearney and the Kearney Elderly Persons Centre;

AND WHEREAS By-Law 2017-62 appointed Grant Thornton LLP for a three-year term for the audit years 2017, 2018 and 2019; with an option given to extending the appointment for a further two-year term;

AND WHEREAS Council reserves the right to terminate the appointment if dissatisfied in any way with performance, fees charged, or any other aspect of the services provided;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney appoints Grant Thornton LLP as the Town's external auditor for the audit years 2020 and 2021, for the amount of \$12,600 for the Town Consolidated Audit and \$2,000 for the Elderly Persons Centre Audit, plus applicable taxes.

BACKGROUND

The external audit function, mandated in the Municipal Act, 2001, Section 296, as amended, authorizes the appointment of external auditors for a term of up to five years.

The auditor is responsible for annually auditing the accounts and transactions of the municipality and its local boards and expressing an opinion on the financial statements. The auditor will also provide a management letter that makes recommendations with regards to any weaknesses in internal controls and observations on other performance improvement opportunities.

ATTACHMENTS

- 1) By-Law 2017-62
- 2) Grant Thornton Fee Quotation Letter

Respectfully Submitted by:

Keven Beaucage
Deputy Clerk -Treasurer

THE CORPORATION OF THE TOWN OF KEARNEY

By-Law No. 2017- 62

Being a By-law to Authorize the Appointment of an External Auditor

WHEREAS the Corporation of the Town of Kearney is required under Section 296 of the *Municipal Act 2001, as amended*, to appoint an Auditor licensed under the *Public Accounting Act*, to provide external auditing services for the Town of Kearney and the Kearney Elderly Persons Centre;

AND WHEREAS the *Municipal Act 2001, as amended*, authorizes a Municipality to appoint an auditor for a term not exceeding five (5) years;

AND WHEREAS this appointment will be for a three (3) year term commencing with services for the fiscal year ending December 31, 2017;

AND WHEREAS at the end of this term, consideration may be given to extending the appointment for a further two (2) year term;

AND WHEREAS Council reserves the right to terminate the appointment if dissatisfied in any way with performance, fees charged, or any other aspect of the services provided;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KEARNEY ENACTS AS FOLLOWS:

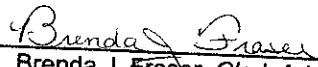
1. That Grant Thornton LLP be appointed as the Town of Kearney's external auditor for the audit years 2017, 2018, 2019, for the amount of \$13,400 plus \$80.00/on site day (approximately \$400.00) plus applicable taxes, with the option of the additional years of 2020 and 2021.

READ A FIRST, SECOND AND THIRD TIME, passed and signed and the Corporate Seal attached hereto, this 15th day of September, 2017.

THE CORPORATION OF THE
TOWN OF KEARNEY



Lance Thrale, Mayor



Brenda J. Fraser, Clerk Administrator



Grant Thornton

An instinct for growth™

Ms. Keven Beaucage, Deputy Clerk/Treasurer
The Corporation of the Town of Kearney
8 Main Street, P.O. Box 38
Kearney, ON
POA 1M0

Grant Thornton LLP
Suite 400
222 McIntyre Street W
North Bay, ON
P1B 2Y8
T +1 705 472 6500
F +1 705 472 7760

August 20, 2020

Dear Ms. Beaucage,

We would like to take this opportunity to thank you for your past co-operation and assistance and have very much appreciated the opportunity to serve The Corporation of the Town of Kearney ("the Municipality").

Please accept this letter as our proposal to be considered for a two year extension to our original proposal submitted on July 27, 2017 under the previous RFP issued.

Our industry continues to experience an increase in standards, combined with an extremely competitive and tight labour market for skilled professionals. As the related costs of delivering our services increases, we must respond with related increases in our professional fees in order to achieve a reasonable level of profitability for the services we provide.

After completing a detailed review of the average hours required to complete the annual audit engagements for the Municipality over the past 5 years, we are proposing to increase our audit fees for the fiscal years ending December 31, 2020 and 2021. From a business perspective, these are the fee levels that are required to undertake these audits during our busiest time of year.

Entity	Current fees	Proposed fees	Increase
	2017-2019	2020-2021	
	(excluding HST)	(excluding HST)	
Town (consolidated)	\$ 11,800	\$ 12,600	\$ 800
Elderly Persons Centre	\$1,600 (See Note 1 below)	\$ 2,000	\$ 400

Note 1 – in our proposal dated July 27, 2017, the audit fees for the Schedule of Revenue and Expenditure were quoted at \$1,600. However, the scope of the engagement has changed from an audit of a single schedule to a review engagement of a full set of financial statements (and related note disclosures).

Our fees do not include any direct-out-of-pocket costs such as travel costs. We propose a daily per diem rate of \$90 to cover such disbursements for each day that the audit team is on-site for execution of fieldwork or attending meetings in Kearney.

We would like to continue our relationship as your external auditors, however, we also understand that the Municipality is sensitive to audit fees and these new fees may lead to seeking fee quotations from other service providers.

Yours sincerely

A handwritten signature in black ink that reads "Judy Kleinhuis". The signature is written in a cursive, flowing style.

Judy Kleinhuis, CPA, CA
Principal

CHIEFS REPORT

August 23rd, 2020.

Training

We had three fire practices for tanker shuttle, one maintenance truck check night and a Saturday Pumper training. We are following all precautions possible during training.

We are researching the possibility of setting up our own C-can training facility. This will be constructed to approved plans. The benefit will be training in our area and still available for calls. Training costs will be reduced substantially and we will be in control of the facility. If this proves to be viable, I will do a separate report to council.

As well I am keeping Firefighters up to date on the ever changing COVID19 updates.

Fire Prevention

I am trying to update messages on our Facebook page. As well as being available for public inquiries.

Equipment

All equipment is running well at this time. I have had to send out a radio for repair and reprogram two portables. There are a few valves on the tanker that are leaking and will require some repair. All equipment is in service.

The air bank has been serviced and passed its yearly certification.

All air packs have passed their annual flow test.

We are slowly getting the hall back in order as time permits.

The Five area Chiefs have had two Chiefs meetings.

We have had two medical calls, two Automatic Aid calls, and two burn complaints, one smoke alarm call.

I am participating on many COVID 19 information calls.

I can be reached on my cell at 705 571 3761 or at the Firehall or via email.

Stay Safe

Sincerely;

Paul Schaefer

Fire Chief, Town of Kearney

Brenda Fraser

From: Brenda Fraser
Sent: August 13, 2020 9:25 AM
To: Paul Schaefer
Subject: RE: Course information

Hi Paul,
I'll include this on Council's next agenda.
Thanks
Brenda

-----Original Message-----

From: Paul Schaefer <paul.schaefer@townofkearney.ca>
Sent: August 13, 2020 9:14 AM
To: Brenda Fraser <brenda.fraser@townofkearney.ca>
Subject: Course information

Good morning

Brenda I have attached an e mail from the course facilitator I received yesterday and the course outline from the college calendar.

As you can see the course is much the same as the last one.

The duration is 60 days online, approximately 16 to 20 hours plus minus. I spent a little longer on the last one approximately 30 hours with assignments and course interview.

One bonus that Mr King mentioned to me was we are having priority status on these courses being offered. Meaning our group is allowed to register the day before the course becomes public so we can hold our spots. This will be offered to us as well on other online training moving forward. Very nice giving how fast these courses fill up.

His contact information is on the email if there are other concerns or ask me and i will do my best to get answers before the next meeting.

Thanks and have a good day.

Paul

From: **King, Robert (SOLGEN)** Robert.King@ontario.ca
Subject: **1035-I**
Date: **Aug 11, 2020 at 2:30:14 PM**
To: **Paul Schaefer (Chief Building Official)**
cbo@armourtownship.ca

Afternoon Paul,

The 1035 I course outline is basically the exact same as what is in the OFC course calendar description. In class it is two and half days with the AS&E exam on the third day in the afternoon. The online course runs for 60 days. How much actual online time it will take is a bit up in the air, but it should end up being around the same as in class, somewhere around 16-20 hours give or take.

It's hard to put these courses online without a lot of activities so that the student doesn't just have to read the manual, watch a powerpoint and then answer quiz questions (like a Resource1 course), so this course has a few activities built into it.

If you need more information give me a call.

Robert King CFEI CCFI-C
Instructor
Ministry of the Solicitor General
Office of the Fire Marshal & Emergency Management
Ontario Fire College
1495 Muskoka Road North
Gravenhurst, On
P1P 1R8

Mobile: 705-706-1713

E-mail: robert.king@ontario.ca



The contents of this e-mail and any attachments are intended for the named recipient(s). This e-mail may contain information that is privileged, confidential and/or exempt from disclosure under applicable law. If you have received this message in error, or are not the named recipient(s), immediately notify the sender and permanently delete this message without reviewing, copying, forwarding, disclosing or otherwise using it or any

NFPA 1035 Fire and Life Safety Educator Program

The Fire and Life Safety Educator program meets the knowledge and skill requisites established by the National Fire Protection Association Standard on Fire and Life Safety Educator, Public Information Officer, Youth Fire-setter Intervention Specialist and Youth Fire-setter Program Manager Professional Qualifications NFPA 1035, 2015 Edition.

The Fire and Life Safety Educator program includes Level I and Level II as well as the Public Information Officer (PIO).

Provincial testing through AS&E with the Office of the Fire Marshal and Emergency Management will be conducted at the conclusion of the courses.

NFPA 1035 Fire and Life Safety Educator I

This course provides students with the skills necessary to deliver and coordinate existing fire and life safety education at various levels within a community. This course examines fire behaviour, human behaviour during fire, educational methodology, and basic fire protection systems and devices. This course will also cover the scheduling of fire and life safety activities, identifying and recognizing opportunities for shared efforts with common fire and life safety goals, recognizing and mitigating potential hazards, and adapting lesson plans to the needs of the audience.

Prerequisite:

None

In-Class Session:

3 days

Cost:

Fire departments will be charged a non-refundable registration fee of \$65.00 for each student accepted into this course. The registration fee is not charged for cancellations received a minimum of eight weeks prior to the course start date. Fire departments will be sent an invoice on a quarterly basis.

Pre-Class Materials:

Course materials are posted on the following website [Ontario Fire College](http://moodle.contactnorth.ca/course/view.php?id=51) (<http://moodle.contactnorth.ca/course/view.php?id=51>)

Instructions for accessing the files:

- Click the "Log in as a guest" button (below the main log in boxes)
- Type **preclass** as your password
- Click the Fire & Life Safety Educator Courses folder and click the NFPA 1035 Fire & Life Safety Educator I folder to access files for downloading

Students are responsible for completing all requirements as noted in the pre-class package prior to arrival; this includes bringing any textbooks, equipment, materials, or clothing indicated for the course. Students that arrive unprepared or do not bring the required items will not be eligible to attend.



EASTHOLME

East District of Parry Sound Home for The Aged

August 19, 2020

Mayor/Reeve and Councillors
Municipalities in the East District of Parry Sound

Dear Mayor/Reeve and Councillors:

Re - Administrator Position

The Board of Management wish to advise you that we have appointed Odelia Callery, CPA, CA to the position of Administrator. Please see the attached announcement which will appear in the local newspapers.

Odelia will officially start her duties on August 31, 2020. Steve Piekarski, the interim administrator, will be available to assist with the transition into the role.

Yours truly,

Jim Coleman
Chairman of the Board of Management

Eastholme, Home for the Aged



Eastholme Announcement

The Board of Management for Eastholme, East District of Parry Sound, Home for the Aged wish to announce the appointment of:

Odelia Callery, CPA, CA to the position of Administrator.

Odelia will join the Eastholme team in September following a position as Manager of Finance, Expenditures at the District Municipality of Muskoka. Odelia also worked in public accounting with the firm of BDO Canada LLP as senior accountant in the Huntsville and North Bay offices.

Odelia attended high school at Almaguin Highlands and lives in Joly Township (SouthRiver/Sundridge area) with her husband and two children. Her volunteer work includes serving as the Acting Director and Secretary/Treasurer for the South River/Sundridge Flying Club and providing volunteer tax preparation services at the free CA tax clinic.

Odelia stated "I am looking forward to the challenges of the position and ensuring that the residents of Eastholme continue to receive the best of care".

Previous Administrators of Eastholme

- | | |
|-----------------------------------|---------------------------|
| Ron Young | 1967 to August 1984 |
| Steve Piekarski, CPA, CA | August 1984 to April 2016 |
| Natalie Bellehumeur, RN, BscN, MA | May 2016 to May 2020 |
| Steve Piekarski, CPA, CA | June 2020 to August 2020 |