



# AGENDA

REGULAR COUNCIL MEETING  
Council Chambers  
Friday, September 18<sup>th</sup>, 2020 – 1:00 p.m.

**NOTE:** A Closed Session will commence at the end of the meeting.

1. **Call the Meeting to Order**
2. **Approval of Agenda**
3. **Declaration of Pecuniary Interest and the General Nature Thereof**
4. **Delegations/Presentations**
  - (a) **Delegations**
    - (i) **Timothy Brown re:** [Noise By-law Exemption](#)
  - (b) **Presentations - Nil**
5. **Minutes**
  - (a) **Adoption of Minutes**
    - (i) **Regular Meeting,** [Draft Minutes – August 28<sup>th</sup>, 2020](#)
  - (b) **Receive Committee Minutes**
    - (i) **Joint Waste Management Committee re:** [Draft Minutes – August 26, 2020](#)
6. **Committee Resolutions for Consideration - Nil**
7. **Public Meetings (Pursuant to the *Planning Act*) - Nil**
8. **Public Meetings (Pursuant to the *Municipal Act*) - Nil**
9. **Unfinished Business - Nil**
10. **Reports and By-laws**
  - (a) **Building - Nil**
  - (b) **Planning**
    - (i) **Report and Resolution re:** [Transfer of Property \(ELLIS\)](#)
    - (ii) **By-law No. 2020-xx re:** [Transfer of Property \(ELLIS\)](#)
    - (iii) **By-law No. 2020-xx re:** Land Exchange - Teeter
  - (c) **Operations**
    - (i) **Transfer Station Report –** [for the period August 28, 2020 to September 15, 2020](#)
    - (ii) **Report and Resolution re:** [Echo Ridge Subdivision](#)
  - (d) **Administration**
    - (i) **Discussion and By-law No. 2020-xx re:** [Procedural By-law](#)
    - (ii) **Draft Policy and Resolution re:** [Training](#)
    - (iii) **Report re:** [By-law Enforcement – Quarterly Update - August 31, 2020](#)
  - (e) **Treasury**
    - (i) **Report and Resolution re:** [Payment Register](#)
  - (f) **Fire and Emergency Services**
    - (i) **Report re:** [Fire Chief, Fire Department Report for Regular Council Meeting on September 18, 2020](#)

**(g) Facilities and Buildings**

(i) **Report and Resolution re:** [Town Gazebos](#)

**(h) Council Presentations**

(i) **Mayor Ballantyne discussion re:** Public Access to Town Office; Mirror Bay Dock

**11. Correspondence**

**(a) Action Items**

(i) **Town of Fort Erie re:** [Request for support of Resolution – Emancipation Day](#)

**(b) Information Items**

(i) **District of Parry Sound Municipal Association re:** [Fall Meeting](#)

(ii) **Muskoka Algonquin HealthCare re:** [COVID-19 Update](#)

(iii) **Madelaine Burke re:** [Card of Thanks](#)

(iv) **Kearney Watershed Environmental Foundation re:** [Sept. 2020 Newsletter](#)

**12. Other Business - Nil**

**13. Closed Session**

Council will enter into a Closed Session for discussion regarding:

(a) Personal matters about an identifiable individual, including municipal or local board employees (x2)

(b) A proposed or pending acquisition or disposition of land by the municipality or local board

**14. Business Arising from Closed Session**

**15. Confirming By-Law**

**By-Law 2020-xx** being a By-law to confirm the proceedings of Council at its Regular Meeting held on September 18<sup>th</sup>, 2020.

**16. Adjournment**



# Town of Kearney

8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0

Telephone: 705 636-7752

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Email: [admin@townofkearney.ca](mailto:admin@townofkearney.ca)

NAME: TIMOTHY BROWN

MAILING ADDRESS: 49 HILLSIDE DRIVE  
KEARNEY, ON P0A 1M0

PHONE NO: 705. 636. 7432

COUNCIL MEETING DATE: SEPT. 18, 2020

GENERAL NATURE OF DELEGATION:

1 TO NOTIFY COUNCIL OF PRIVATE  
FUNCTION WITH LIVE ENTERTAINMENT.  
2 TO REQUEST EXEMPTION AS PER BY-LAW  
(NOISE) SEC. 5(1). THANK YOU.

### A WRITTEN COPY OF THE PRESENTATION IS REQUIRED WITH ALL DELEGATION REQUESTS

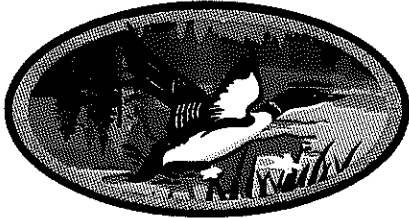
The personal information contained in communications directed to Council and its Advisory Committees is collected under the authority of the Municipal Act, 2001, as amended, and will be used to assist Council and Committee Members in their deliberations. Questions about this collection should be addressed to the Town Clerk at 8 Main Street, Box 38, Kearney, Ontario, P0A 1M0, by telephone 705 636 7752, or by email [brenda.fraser@townofkearney.ca](mailto:brenda.fraser@townofkearney.ca).

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda and made available electronically through the Town of Kearney internet website. Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

TAB  
(Initials)

SIGNATURE:  DATE: SEPT. 11, 2020



# The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

## MINUTES

### REGULAR COUNCIL MEETING

Council Chambers

Friday, August 28<sup>th</sup>, 2020

1:00 p.m.

**Council Members Present:** Mayor Carol Ballantyne  
Councillors: Cheryl Philip, Mike Rickward, Liz Stermsek and Paul Ziraldo

**Staff Present:** Brenda J. Fraser, CAO | Clerk | Treasurer  
Keven Beaucage, Deputy Clerk, Deputy Treasurer  
Brian Horsman, Chief Building Official  
Ross Gattozzi, Operations Manager  
Cindy Filmore, Office Assistant  
Caitlin Deevey, By-law Enforcement Officer

1. **Call the Meeting to Order**

Res. No. 1/28/08/2020 Paul Ziraldo, Liz Stermsek

**BE IT RESOLVED** that the Regular Council Meeting of the Corporation of the Town of Kearney on August 28<sup>th</sup>, 2020 be declared open and called to order at 1:02 p.m. **CARRIED**

*Moment of Silence to honour the memory of Shirley Stamp.*

2. **Approval of Agenda**

Res. No. 2/28/08/2020 Mike Rickward, Paul Ziraldo

**BE IT RESOLVED** that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney on June 26<sup>th</sup>, 2020 be adopted as amended.

**ADD 10(d)(v)** Resolution re: Application to Ontario Trillium Foundation

**ADD 10(f)(iii)** Resolution re: New Fire Department Recruit **CARRIED**

3. **Declaration of Pecuniary Interest and the General Nature Thereof – None noted.**

4. **Delegations/Presentations**

(a) Delegations - Nil

(b) Presentations - Nil

5. **Minutes**

(a) Adoption of Minutes

(i) Regular Meeting, Draft Minutes – August 7th, 2020

Res. No. 5(a)(i)/28/08/2020 Paul Ziraldo, Liz Stermsek

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney approves the Minutes of the Council Meeting(s) as follows:

(i) Regular Meeting, Draft Minutes – August 7th, 2020 **CARRIED**

(b) Receive Committee Minutes

(i) District of Parry Sound Social Services Administration Board re: Quarterly Report – July 2020

Res. No. 5(b)(i)/28/08/2020 Cheryl Philip, Liz Stermsek

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney receive the following Advisory Committee Minutes:

(i) District of Parry Sound Social Services Administration Board re: Quarterly Report – July 2020 **CARRIED**

6. **Committee Resolutions for Consideration** - Nil

7. **Public Meetings (Pursuant to the Planning Act)** - Nil

8. **Public Meetings (Pursuant to the Municipal Act)** – Nil

9. **Unfinished Business**

(a) **Resolution re:** Youth Unlimited request for support

**Res. No. 9(a)/28/08/2020 Liz Stermsek, Cheryl Philip**

**WHEREAS** Youth Unlimited | YFC Highlands operates as a regional chapter of Youth for Christ;  
**AND WHEREAS** Council has received a presentation from Ryan Campese, Youth Unlimited Staff Community Director in Novar, requesting a commitment to pray for Ryan or to partner with Youth Unlimited for monthly or annual financial support;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney determines that we will not be making a donation at this time. **CARRIED**

10. **Reports and By-laws**

(a) **Building**

(i) **Report and Resolution re:** Consideration to purchase a vehicle for use by the Building Department

**Res. No. 10(a)(i)/28/08/2020 Liz Stermsek, Paul Ziraldo**

**WHEREAS** in accordance with their request, Council has received a Staff report from Brian Horsman, Chief Building Official, with regard to the purchase a vehicle for use by the Building Department;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney, directs Staff to obtain further information with regard to:

- The purchase by the Town, of a Vehicle for use by the Building Department
- Leasing a Vehicle for use by the Building Department with an option for the Town to purchase the vehicle when the lease expires;
- Amending the current compensation regarding the use of private vehicles for Town business to include a compensation package that would consist of a combination of flat rate plus per kilometre rate.

**CARRIED**

(b) **Planning** - Nil

(c) **Operations**

(i) **Transfer Station Report** – for the period July 31, 2020 to August 25, 2020 – Report only.

(ii) **Report and Resolution re:** Winter Sand Tender

**Res. No. 10(c)(ii)/28/08/2020 Paul Ziraldo, Liz Stermsek**

**WHEREAS** Tender No. 2020-02 for Winter Sand was requested for the supply, screening, mixing and stockpiling of 3200 cubic metres of Winter Sand;

**AND WHEREAS** two (2) tenders were received, being A. Miron Topsoil at a cost of \$12.88 per m<sup>3</sup> plus HST and Jeff Maki at a cost of \$11.26 per m<sup>3</sup> plus HST;

**NOW THEREFORE BE IT RESOLVED** that Council awards the tender to Jeff Maki at a cost of \$11.26 per M<sup>3</sup> plus HST. **CARRIED**

(iii) **Resolution re:** TJ Mahony Road School – Construction Section via OGRA Livestream Course

**Res. No. 10(c)(iii)/28/08/2020 Mike Rickward, Paul Ziraldo**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney authorizes the attendance of Scott McKay at the Ontario Good Roads Association – 2020 T.J.

Mahony Road School-Construction Section ON-LINE training from October 26, 2020 to October 28, 2020, at a cost of \$960.00 plus applicable taxes;

**AND FURTHER** that this training be accomplished during normal working hours. **CARRIED**

(d) **Administration**

(i) **Discussion and Resolution re:** Trailer/Camper Compliance

**Res. No. 10(d)(i)/28/08/2020 Liz Stermsek, Paul Ziraldo**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney has received the report from By-law Enforcement Officer Caitlin Deevey titled Trailer/Camper Compliance;

**AND FURTHER** Council has no objection for gaining compliance by way of towing and impounding as authorized by s.5(f) and s.5(g) of By-law No. 2013-17. **CARRIED**

(ii) **Resolution re:** Notice of intent to change the Procedural By-law

**Res. No. 10(d)(ii)/28/08/2020 Liz Stermsek, Cheryl Philip**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney does hereby direct Staff to give notice of their intent to change the Procedural By-law at their Regular Meeting scheduled to be held on September 18<sup>th</sup>, 2020;

**AND FURTHER** that the proposed changes include the following:

**1) Section 1 shall be amended as follows:**

- 1.3 Add a definition: **Attendance** means either physical or electronic presence at a meeting open to the public;
- 1.15 Add 'or iPad', after the word 'Tablet';
- 1.25 Add Present, when referring to attendance at a meeting, shall include electronic participation;
- Renumber section

**2) Section 5 shall be amended as follows:**

- Add 5.1.2 Council-elect must attend the Inaugural meeting in person
- 5.2.2 after 'or time' add 'and/or access'
- 5.3.1 delete 'summon' and add 'call'
- 5.3.2 delete 'The Mayor or his/her designate shall summon a Special Meeting upon receipt of a petition of the majority of the Council members for the purpose, and at the time and date mentioned in the petition' and replace it with 'Upon receipt of a petition of the majority of the members of Council, the clerk shall call a special meeting for the purpose and at the time mentioned in the petition;

**3) Section 6 shall be amended as follows:**

- 6.2 delete 'of Council or a Committee
- Add:
  - 6.2(h)** information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
  - 6.2(i)** a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization
  - 6.2(j)** a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
  - 6.2(k)** a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board
    - Add new 6.4 ' A meeting of a Council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:
      - 6.4.1 The meeting is held for the purpose of educating or training the members
      - 6.4.2 at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the Council, local board or committee
      - 6.4 is now 6.5 and shall read as follows: 'Before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them shall state by resolution:
        - 6.5.1 the fact of the holding of the closed meeting and the general nature of the matter to be considered at the closed meeting; or
        - 6.5.2 in the case of a meeting under subsection (3.1), the fact of the holding of the closed meeting, the general nature of its subject-matter and that it is to be closed under that subsection
- Renumber Section

**4) Section 9**

- **9.7** shall read as follows: 'The agenda to be considered at a special meeting of Council, save and except those discussed in Closed Session, shall be made available to the public at the time of giving Notice of the meeting'.

**5) Section 14**

- 14.14 Add the sentence: 'The Head of Council shall vote following all other members'.

**6) Section 20**

- **Add 20.8**  
As the Council Chambers (Seniors Room) in the Kearney Community Centre can safely

social distance a maximum of fourteen (14) people, during the times when social distancing is required, in-person attendance will be limited. Those that cannot attend in person, or are not comfortable attending in person, will be accommodated by electronic means. **CARRIED**

(iii) **Discussion and Resolution re:** Policy for On-line Training

**Res. No. 10(d)(iii)/28/08/2020 Mike Rickward, Paul Ziraldo**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney, directs Staff to create a Policy regarding On-line Training, in accordance with the direction of Council expressed during this meeting. **CARRIED**

(iv) **Report and Resolution re:** Successful applicant – Community Economic Development Officer Intern

**Res. No. 10(d)(iv)/28/08/2020 Paul Ziraldo, Liz Stermsek**

**WHEREAS** the Town recently advertised an employment opportunity for a Communications and Public Relations Coordinator;  
**AND WHEREAS** the Selection Team is recommending the hiring of one of the applicants;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney authorizes the Clerk to offer the position of Communications and Public Relations Co-ordinator to the recommended applicant, following successful reference checks. **CARRIED**

(v) **Resolution re:** Application to Ontario Trillium Foundation

**Res. No. 10(d)(v)/28/08/2020 Paul Ziraldo, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney hereby authorizes the submission of an application to the Ontario Trillium Foundation Resilient Communities Fund to address the required renovations and rejuvenation to the Kearney Municipal Complex (Kearney Community Centre) due to circumstances presented by the Covid-19 Pandemic. **CARRIED**

(e) **Treasury**

(i) **Report and Resolution re:** Payment Register

**Res. No. 10(e)(i)/28/08/2020 Cheryl Philip, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney has received the 'List of Accounts' and has no objections to be noted with regard to Cheques #30036 to #30058 in the total amount of \$142,933.94. **CARRIED**

(ii) **Report and Resolution re:** Appointment of External Auditor

**Res. No. 10(e)(ii)/28/08/2020 Mike Rickward, Paul Ziraldo**

**WHEREAS** the Corporation of the Town of Kearney is required under Section 296 of the Municipal Act 2001, to appoint an Auditor to provide external auditing services for the Town of Kearney and the Kearney Elderly Persons Centre;

**AND WHEREAS** By-Law 2017-62 appointed Grant Thornton LLP for a three year term for the audit years 2017, 2018 and 2019; with an option given to extending the appointment for a further two year term;

**AND WHEREAS** Council reserves the right to terminate the appointment if dissatisfied in any way with performance, fees charged, or any other aspect of the services provided;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney appoints Grant Thornton LLP as the Town's external auditor for the audit years 2020 and 2021, for the amount of \$12,600 for the Town Consolidated Audit and \$2,000 for the Elderly Persons Centre Audit, plus applicable taxes. **CARRIED**

(f) **Fire and Emergency Services**

(i) **Report re:** Fire Chief, Fire Department Report for Regular Council Meeting on August 28, 2020 – **Report only.**

(ii) **Report and Resolution re:** Request for Training

**Res. No. 10(f)(ii)/28/08/2020 Paul Ziraldo, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney has received information regarding the NFPA-Fire Life Safety Educator ON-LINE training. **CARRIED**

(iii) **Resolution re: New fire department recruit**  
**Res. No. 10(e)(iii)/28/08/2020 Mike Rickward, Paul Ziraldo**  
**BE IT RESOLVED** that, effective immediately, the Council of the Corporation of the Town of Kearney accepts Travis Stone to the Kearney Fire and Emergency Services Department, as a volunteer firefighter/first responder, subject to the conditions agreed to in the United Food and Commercial Workers Collective Agreement. **CARRIED**

(g) **Facilities and Buildings** - Nil

(h) **Council Presentations**

(i) **Mayor Ballantyne, discussion re: Public Access to Town Office; Christmas Begins in Kearney**

Discussion of Council resulted in the decision for Municipal Buildings to continue to remain closed to the public at this time.

**Res. No. 10(h)(i)/28/08/2020 Paul Ziraldo, Liz Stermsek**

**BE IT RESOLVED** that, as a result of the COVID-19 Pandemic, the Council of the Corporation of the Town of Kearney shall, with regret, cancel the 2020 Christmas Begins in Kearney Festival. **CARRIED**

(ii) **Councillor Mike Rickward re: Public Access to ALL lakes in Kearney; Perry Lake Boat Launch/Road Allowance; Dog Sled Races 2021; Santa Ski Show 2020; Zoning By-law Schedules/Maps**

Discussion of Council resulted in the following:

*Public Access to all lakes in Kearney:* Ross Gattozzi, Operations Manager to compile a list of water access points in Kearney for future consideration of Council..

*Perry Lake Boat Launch/Road Allowance:* Report regarding options to address parking congestion, cost and number of available parking spaces, to be prepared in early 2021 for consideration of Council.

*Dog Sled Races 2021:* The Dog Sled Committee would like to be given as much notification as possible regarding being able to hold this event. Council will be considering each community festival on an individual basis.

*Santa Ski Show 2020:* Different avenues are being explored by the organizer(s) in an effort to have this event this year.

*Zoning By-law Schedules/Maps:* The public meeting on September 26<sup>th</sup> is to provide an additional public opportunity to view updates to the draft document.

11. **Correspondence**

(a) **Action Items** - Nil

(b) **Information Items**

(i) Eastholme, Home for the Aged re: Administrator Position – **For information only.**

12. **Other Business – Nil**

13. **Closed Session**

Council will enter into a Closed Session for discussion regarding:

(a) Personal matters about an identifiable individual, including municipal or local board employees (x2)

(b) A proposed or pending acquisition or disposition of land by the municipality or local board (x2)

**Res. No. 13(a)-(b)/28/08/2020 Liz Stermsek, Paul Ziraldo**

**BE IT RESOLVED** that the Council of the Corporation of the town of Kearney enters into Closed Session in accordance with Section 239, (1), (2), (3) and (3.1) of the Municipal Act, c. 25, S.O. 2001, as amended, at 2:36 p.m. for discussion regarding:

(a) Personal matters about an identifiable individual, including municipal or local board employees (x2)

(b) A proposed or pending acquisition or disposition of land by the municipality or local board (x2) **CARRIED**

**Res. No. 13(c)/28/08/2020 Paul Ziraldo, Liz Stermsek**

**BE IT RESOLVED** that the Council of the Corporation of the Town of Kearney reconvene in Open Session. Closed Session adjourned at 4:18 p.m. **CARRIED**

**14. Business Arising from Closed Session**

Mayor Ballantyne reported on matters discussed in Closed Session.

**15. Confirming By-Law**

**By-Law 2020-xx** being a By-law to confirm the proceedings of Council at its Regular Meeting held on August 28<sup>th</sup>, 2020.

**Res. No. 15/28/08/2020 Paul Ziraldo, Mike Rickward**

**By-law No. 2020-38**, Being a By-law to confirm the proceedings of Council at its Regular Meeting held on August 28<sup>th</sup>, 2020, be read a first, second and third time and numbered 2020-38 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **CARRIED**

**16. Adjournment**

**Res. No. 16/28/08/2020 Paul Ziraldo, Mike Rickward**

**BE IT RESOLVED** that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 4:22 p.m. to meet again at 1:00 p.m. on September 18<sup>th</sup>, 2020 in the Council Chambers, Kearney, Ontario. **CARRIED**

**THE CORPORATION OF THE  
TOWN OF KEARNEY**

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Carol Ballantyne, Mayor

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Brenda J. Fraser, Clerk

**JOINT WASTE MANAGEMENT COMMITTEE  
MINUTES**

Wednesday August 26, 2020  
Electronic Meeting Hosted at  
Perry Township Office

Attendance

Board Members: Gina Newhall, Cheryl Philip, Paul Sowrey, Liz Stermsek, Jim Hilt, Jim Cushman,

Staff: Kim Seguin, Secretary-Treasurer

Absent: Art Murdy

Audience:

The meeting was called to order at 6:18pm by the Chairperson.

Pecuniary Interest: None were declared

The minutes of the April 22, 2020 special meeting were reviewed, and it was;

**Moved by: Jim Cushman**

**Seconded by: Liz Stermsek**

**Resolution 2020-13:**

***Be it Resolved that the minutes of the April 22, 2020 meeting of the committee be approved as circulated.***

**Carried**

**Business Arising from the Minutes:**

The secretary reviewed the information provided in the report on the Perimeter Fencing & Cover Material. Waste Connections has advised to maintain the cover material contract at the same volume annually as we have in the past.

The Bank Reconciliations were presented for review, it was;

**Moved by: Cheryl Philip**

**Seconded by: Paul Sowrey**

**Resolution 2020-14:**

***Be it Resolved that the Kearney Perry Joint Waste Management Committee have received and reviewed the bank reconciliations for January to July 2020 for the Scotiabank and Kawartha Credit Union accounts.***

**Carried**

The accounts payable list was presented for approval, it was;

**Moved by: Liz Stermsek**

**Seconded by: Jim Cushman**

**Resolution 2020-15:**

***Be it Resolved that the Accounts Payable reports as of August 18, 2020, in the amount of \$79,755.24 be approved.***

**Carried**

The Financial Report year to date was reviewed.

**Moved by: Liz Stermsek**

**Seconded by: Paul Sowrey**

**Resolution 2020-16:**

***Be it Resolved that the Joint Waste Committee accept the 2020 Budget to Date report as presented.***

**Carried**

**New Business**

The Report from the Secretary was reviewed regarding the Kearney Brush Pile and that further information was obtained that the mulch could be used as cover material however it would break down and therefore it would not reduce the amount of required cover material for the tender. Transporting of the mulch would be by Kearney on the day the landfill attendant would be there. If Kearney does mulch the brush pile they will advise the Secretary who will make arrangements with Waste Connections to deposit the material.

Being that there was no further business, it was;

**Moved by:**

**Seconded by:**

**Resolution 2020-17**

***Be it resolved that the Kearney Perry Joint Waste Management Committee does hereby adjourn at 6:29pm until the next regular meeting or at the call of the Chair.***

**Carried**

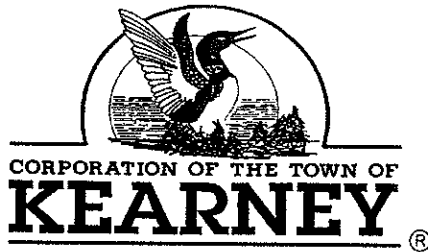
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Gina Newhall Chairperson

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Kim Seguin Recording Secretary

*These minutes are not official until reviewed and passed by the Committee.*



8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0  
Telephone: 705 636-7752 Fax: 705 636-0527 Email: [planning@townofkearney.ca](mailto:planning@townofkearney.ca)

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## MEMORANDUM

TO: MAYOR AND COUNCILLORS  
FROM: LINDA MOYER, PLANNING TECHNICIAN  
SUBJECT: TRANSFER OF PROPERTY (ELLIS)  
DATE: SEPTEMBER 18, 2020

### **RECOMMENDATION:**

That the Council of the Corporation of the Town of Kearney approve the request for the transfer of ownership of a portion of the old Kearney Colonization Road (Part 2, 42R-20132) to the Town and then back again to the owner in order to provide clear title to the lands. (ELLIS)

### **BACKGROUND/COMMENTS/CONSIDERATIONS:**

At the request of the registered owner of the underlying land, By-law No. 2014-25 was passed by the Town to stop up and close part of the Road Allowance known as the old Kearney Colonization Road, located in Part of Lot 20, Concession 2, Part 6, 42R-16160, Geographic Township of Proudfoot, further described as Part 2, 42R-20132. A portion of the lands on which the road travelled, described as Part 1, 42R- 20132, was not closed and was transferred to the Town by the applicant.

Correspondence has recently been received from the lawyer acting for the property owner, advising that concerns have been expressed by lawyers for prospective buyers that the land was never transferred with the closing of the road allowance.

In order to provide additional assurance to potential purchasers that the Town has no interest in the former road, it is being requested that the parcel be transferred to the Town and then back again to the property owner. The proposed transaction would be at the expense of the owner. An administration fee would also apply.

Staff have no concerns with the request.

  
Linda Moyer  
Planning Technician

**RYAN & LEWIS**  
PROFESSIONAL CORPORATION  
Barristers † Solicitors † Notaries Public

**David A. Ryan, LL.B.**  
**Karen E. Lewis, LL.B.(Hons)**

395 Centre St. N., Unit 301  
Huntsville, Ontario P1H 2P5  
Telephone: 705-788-7077  
Facsimile: 705-789-6309

August 28, 2020

Town of Kearney  
Attention: Linda Moyer  
PO Box 38, 8 Main St.  
Kearney, Ontario  
P0A 1M0

Dear Sirs:

Re: Ellis sale to Blackwell  
4040 Highway 518 East, Kearney  
Part Lot 20, Concession 2 Proudfoot Parts 5 & 6 42R16160;  
save and except Part 1, 42R20132  
Closing Date: September 23, 2020  
Our File No.: 161970

Further to our telephone discussion on Tuesday August 25, I am the lawyer for Rodger Ellis with respect to an impending real estate sale of the above noted property (the "Property").

By way of recap of our discussion, please note the following:

- Rodger Ellis purchased the Property, 4040 Highway 518 East (being Parts 5 & 6, Plan 42R16160) in September, 2010;
- As part of a planning project on the Property, Rodger Ellis transferred a small portion of the Property (Part 1 on Plan 42R20132) to the Town of Kearney on July 29, 2015 (see transfer GB84159 attached for ease of reference);
- Also, as part of that planning project on the Property, the Town of Kearney registered By-Law 2014-25 against a portion of the Property (Part 2 on Plan 42R20132) (See Application To Register Bylaw GB83196 attached for ease of reference).

As discussed, the Bylaw has proved problematic for Rodger Ellis. A proposed sale of the Property last August 2019 failed to complete, and a sale of the Property scheduled for next week has been postponed indefinitely. The lawyers for the respective buyers (in August 2019, and currently) take the position that the Bylaw evidences the fact that a portion of the property, although registered in the name of Rodger Ellis, was owned by the Town of Kearney by virtue of the road that actually existed on a portion of the property. For your reference I attach page 1 of a letter to myself dated August 17, 2020 from the current buyer's lawyer setting out his position on the matter in the paragraph #1. You will note that the lawyer seeks a Transfer of the "road" that is the subject of the bylaw 2014-25 from the Town of Kearney to Rodger Ellis. The problem, as we discussed, is that the property is already registered in the name of Rodger Ellis.

As discussed, I propose the following solution:

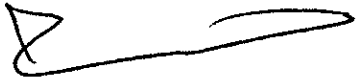
- Rodger Ellis will transfer ownership of the Property to the Town of Kearney, immediately after which, the Town of Kearney will transfer the Property back to Rodger Ellis. My office will prepare both Transfer documents to be registered. There will be no cost to the Town of Kearney. Rodger Ellis asks that the Town of Kearney take ownership of the Property for approximately one second, after which, the Property is transferred back to Rodger Ellis as the two Transfer documents will be registered simultaneously in the Land Registry Office. The explanation on the Land Transfer Tax Statements of the two Transfers (since there will be \$0.00 passing back and forth) will simply be "Transfer to clarify ownership".

Would you please consider the above request and let me know if the Town of Kearney will cooperate with this request. Mr. Ellis knows that there will likely be an administrative application fee for the requested cooperation.

I look forward to hearing from you.

Yours very truly,

Ryan & Lewis Professional Corporation

A handwritten signature in black ink, appearing to read "David A. Ryan". The signature is stylized with a large, sweeping initial "D" and "R".

David A. Ryan  
DAR:mt  
Encl.

**THE CORPORATION OF THE TOWN OF KEARNEY**

**BY-LAW NO. 2020-XX**

Being a By-law to accept and transfer the ownership of a parcel of land located in part of Lot 20, Concession 2, geographic Township of Proudfoot, now in the Town of Kearney, District of Parry Sound, described as Part 2, Plan 42R-20132. **(ELLIS)**

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**WHEREAS** By-law 2014-25 was passed to stop up and close part of the Road Allowance known as the old Kearney Colonization Road, described as Part 2, 42R-20132;

**AND WHEREAS** the lands were previously registered in the owner's name and were therefore not transferred from the Town to the owner upon the closing of the road;

**AND WHEREAS** concern has been expressed over the ownership of the lands;

**AND WHEREAS** the Town has received a request that the ownership of Part 2, 42R-20132 be transferred to the Town and then again back to the owner;

**AND WHEREAS** the Corporation of the Town of Kearney proposes to grant this request;

**NOW THEREFORE BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE TOWN OF KEARNEY AS FOLLOWS:**

1. That the Municipality hereby accepts the conveyance of the following parcel of land described as part of Lot 20, Concession 2, geographic Township of Proudfoot, now in the Town of Kearney, being Part 2, Plan 42R-20132.
2. That the Municipality authorizes the transfer of part of Lot 20, Concession 2, geographic Township of Proudfoot, now in the Town of Kearney, being Part 2, Plan 42R-20132 back to the owner, Rodger Ellis.
3. That the Clerk is hereby authorized to execute the Acknowledgment and Direction authorizing the completion of the Electronic Registration of the required Transfers of title of the lands described above.

**THIS BY-LAW READ A FIRST, SECOND AND THIRD TIME, THIS THE 18th DAY OF SEPTEMBER, 2020**

**THE CORPORATION OF THE  
TOWN OF KEARNEY**

\_\_\_\_\_  
**Carol Ballantyne, Mayor** c/s

\_\_\_\_\_  
**Brenda J. Fraser, Clerk**

Date	Pick Up	Kearney \$	Sand Lak \$	Notes
21-Aug		153	111	160 10M,5F,75S,60C.10B
22-Aug		128	96	35 10M,25C
23-Aug		116	79	45 10F,35C
24-Aug	23	131	84	20 10M,10C
25-Aug		128	123	20 5F, 15C
28-Aug		175	131	105 15M,25F,10S,45C,5B
29-Aug		122	114	180 5M,10F,150S,14C
30-Aug		173	119	220 5M,20F,150S,45C
31-Aug	20	154	105	55 5M,10F,40C
01-Sep		135	104	
04-Sep		144	70	
05-Sep		85	69	
06-Sep		90	68	
07-Sep	18	88	55	
08-Sep		138	82	
TOTAL			840	

Beginning to see decline in numbers as seasonal residents return to homes.  
 In speaking with some patrons, this has become their full-time residence due to COVID-19 border closures, etc. so numbers may not fully drop to pre-COVID  
 Changes in paperwork styles resulted in no break-down of cash from Sept. 1 - 8 due to staff holidays. Cash was still collected and accounted for seperately (\$418.75 collected)

*Martin Filmore*

THE CORPORATION OF THE TOWN OF KEARNEY

STAFF REPORT

TO: Mayor and Council  
FROM: Ross Gattozzi Operations Manager  
SUBJECT: Echo Ridge Subdivision  
DATE: 2020/09/10

---

**For Council Information:** From: Justin Heran <[justinheran@gmail.com](mailto:justinheran@gmail.com)>  
Sent: September 10, 2020 11:30 AM  
To: Brenda Fraser <[brenda.fraser@townofkearney.ca](mailto:brenda.fraser@townofkearney.ca)>  
Subject: Echo ridge subdivision road (Plan M361)

Hi Brenda

We are requesting permission to bring a dozer on the echo ridge subdivision to level the roads smoothly from the damage caused from skidder ruts left from Shawn Todd. No material will be brought in or removed. We know the boundaries/ property lines very well and we will not deviate from the existing road. We will Not bring any material in or out either. We just want to make the road smooth and drive able for pickup trucks so we can gain access to some of our lots that we want to build houses on.

Sincerely,

Justin Heran

**Background:** In past Mr. Heron has come to the Town of Kearney for permission to work on this road allowance to access his lots and others. In the letter Mr. Herron has mentioned that a contractor that working for him did damage to the existing road that was left in rutted state. Mr Herron was not to bring in any material to place on road but did. There are cold water streams on this part of the road that would be a concern not to disturb without proper barrier for silt run off.

**Considerations:** I have attached the By Law for Unopened or Unmaintained road allowances. I would also ask that Mr Herron follow all the By Laws.

Respectfully submitted by: Ross Gattozzi

Operation Manager *Ross Gattozzi*

**THE CORPORATION OF THE TOWN OF KEARNEY**

**BY-LAW NO. 2016 – 12**

*Being a By-law to Establish Policy on the Use/Alteration of  
Unopened and/or Unmaintained Road Allowances*

**WHEREAS** the Municipal Act 2001, as amended, provides that a local Municipality has jurisdiction over all road allowances located in the municipality;

**AND WHEREAS** while the public has a right to travel unopened and/or unmaintained road allowances, they do not have the authority to alter or change the existing topography without consent of the Municipality;

**AND WHEREAS** from time to time the Municipality receives requests for permission to use or alter portions of an unopened and/or unmaintained road allowance;

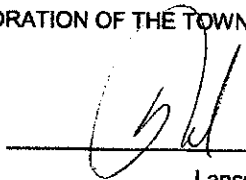
**AND WHEREAS** the Council deems it necessary to control the use of unopened and/or unmaintained road allowances within the boundaries of the Municipality;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KEARNEY  
HEREIN ENACTS AS FOLLOWS:**

1. That the use/alteration of unopened and/or unmaintained road allowances shall be subject to the requirements outlined in Schedule "A" attached hereto and forming part of this By-law.
2. That this By-law shall come into full force and effect on the date of its final passing.

READ A FIRST AND SECOND TIME, THIS 16<sup>th</sup> DAY OF MARCH, 2016.

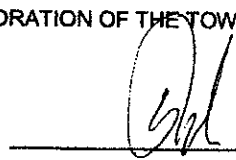
THE CORPORATION OF THE TOWN OF KEARNEY

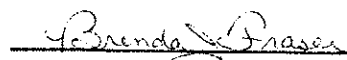
  
\_\_\_\_\_  
c/s  
Lance Thrale, Mayor

  
\_\_\_\_\_  
Brenda J. Fraser, Clerk Administrator

READ A THIRD TIME AND FINALLY PASSED THIS 16<sup>th</sup> DAY OF MARCH, 2016

THE CORPORATION OF THE TOWN OF KEARNEY

  
\_\_\_\_\_  
c/s  
Lance Thrale, Mayor

  
\_\_\_\_\_  
Brenda J. Fraser, Clerk Administrator

## **SCHEDULE "A" To BY-LAW NO. 2016 - 12**

### **Policy on the Use/Alteration of Unopened and/or Unmaintained Road Allowances**

Prior to any use/alteration/change to an unopened and/or unmaintained road allowance, the following policies shall apply:

1. No person shall perform any work, remove any trees, soil or other material or place any structure or deposit any material upon or use any unopened and/or unmaintained road allowance without the specific written approval of Council.
2. Applications for permission to use an unopened and/or unmaintained road allowance shall be submitted in writing to the Town of Kearney. The application must state the intended use, the applicant's interest in the allowance, and be accompanied by an accurate location map.
3. The applicant shall acknowledge in writing that any and all improvements to the road allowance and all related expenses are the sole responsibility of the applicant and all such improvements must be approved by the Municipality.
4. The applicant shall acknowledge in writing that any member of the general public has the right to use the subject road allowance.
5. The applicant shall acknowledge in writing that the Municipality assumes no liability, responsibility or obligation whatsoever to construct and/or maintain and/or repair the road allowance.
6. A survey may be required to confirm the exact location of the road allowance, the cost of which will be the responsibility of the applicant.
7. The use of an unopened and/or unmaintained road allowance for vehicular traffic shall only be considered if the road is constructed to a standard acceptable to the municipality, at the expense of the applicant and with provisions made for the ongoing maintenance of the road.
8. The applicant must submit a summary of the proposed work with cost estimate for Council approval. The applicant may be required to provide a deposit/security to the Town for the value of the work.
9. Prior to the commencement of any work, the Town shall be provided proof of liability insurance (minimum five million (\$5,000,000) dollars). The Town shall be added as an insured on the policy. The Town must be given 30 days notification prior to the cancellation or termination of the policy.
10. If a new entrance way is required, application must be made to the Roads Department for an entrance permit.
11. The applicant shall be required to enter into an agreement with the Municipality to address matters of liability, maintenance of the road, provisions of services, financial matters etc. If the work proposed is to access one or more properties, the registration of the agreement on title of the properties served by the road may be required. All legal expenses will be the responsibility of the applicant.
12. The applicant must agree to indemnify and save harmless the Municipal Corporation from any and all manner of actions, causes of actions, claims or demands whatsoever for or by reason of any personal injury and/or property damage of or in any way arising out of any accident whatsoever occurring on the road allowance.

13. A sign must be erected on the road allowance, in a form acceptable to the Municipality, advising all users of the road allowance that the roadway is an unassumed Municipal roadway and is used at his/her own risk.
14. The applicant shall not erect any gates or barriers on the road.
15. All other Municipal, Provincial or Federal requirements will be the responsibility and expense of the applicant.
16. All work is to be completed to the satisfaction of the Town.

THE CORPORATION OF THE TOWN OF KEARNEY

BY-LAW NO. 1990-09

BEING A BY-LAW to control the use of open and unopened road allowances for logging and log hauling purposes.

WHEREAS councils of local municipalities are provided authority under Chapter 379 of The Planning Act, R.S.O. 1980, to regulate the installation and maintenance of municipal services;

AND WHEREAS the Corporation of the Town of Kearney deems it necessary to control the use of open and unopened road allowances within the boundaries of the said Corporation for the purpose of logging and log hauling;

NOW THEREFORE the Council of the Corporation of the Town of Kearney ENACTS AS FOLLOWS:

1. The unauthorized use of minimum and non-maintained roads for the hauling and/or storage of logs is prohibited.
2. the Municipality may grant authority for the temporary use of open and unopened road allowances under the following conditions:
  - a) That written request be submitted to the Chief Administrative Officer.
  - b) The contractors agree to remove all brush, stumps and debris from the 66 foot road allowance and to leave the same in a neat and tidy condition.
  - c) That an acceptable Letter of Credit be provided according to the size of the operation.
  - d) That liability insurance in favour of the Corporation of the Town of Kearney be provided in the amount of one million dollars (\$1,000,000.00)
  - e) That the contractors agree to indemnify and save the Municipality harmless from and against all claims, demands, costs, losses, charges and expenses which the municipality may incur or be liable for in consequence of any claims or demands arising from the use of the passage over, along and upon the said roadway.
3. Every person who contravenes any provision of this by-law is guilty of an offence and liable to a fine of one thousand dollars (\$1,000.00) exclusive of costs for each such offence. Every fine is recoverable under the provisions of the Provincial Offences Act, R.S.O. 1980, Chapter 400.
4. By-law Number 88-11 passed on the 8th. day of July, A.D. 1988 is hereby repealed.

This By-law was read a FIRST, SECOND and THIRD time and finally PASSED this SIXTEENTH day of MARCH 1990.

*Shirley Palmer* . . . Mayor

*Marsha Scott* . . . Clerk



**THE CORPORATION OF THE  
TOWN OF KEARNEY**

8 Main Street PO Box 38 Kearney ON P0A 1M0

**August 31, 2020**

# NOTICE

The Council of the Corporation of the Town of Kearney will give consideration to a By-law to rescind the Town's Procedural By-law No. 2019-57 and enact a new Procedural By-law. The Procedural By-law governs the proceedings of Council and its committees, the conduct of its members and the callings of meetings.

Consideration of the adoption of a By-law to rescind By-Law No. 2019-57 and enact a new Procedural By-law will be given at the meeting of Council scheduled for Friday, September 18<sup>th</sup>, 2020 in the Council Chambers at 8 Main Street, Kearney, Ontario.

**The proposed changes are:**

**1) Section 1 shall be amended as follows:**

- 1.3 Add a definition: Attendance means either physical or electronic presence at a meeting open to the public;
- 1.15 Add 'or iPad', after the word 'Tablet';
- 1.25 Add Present, when referring to attendance at a meeting, shall include electronic participation;  
Renumber section

**2) Section 5 shall be amended as follows:**

- Add 5.1.2 Council-elect must attend the Inaugural meeting in person
- 5.2.2 after 'or time' add 'and/or access'
- 5.3.1 delete 'summon' and add 'call'
- 5.3.2 delete 'The Mayor or his/her designate shall summon a Special Meeting upon receipt of a petition of the majority of the Council members for the purpose, and at the time and date mentioned in the petition' and replace it with 'Upon receipt of a petition of the majority of the members of Council, the clerk shall call a special meeting for the purpose and at the time mentioned in the petition;

**3) Section 6 shall be amended as follows:**

- 6.2 delete 'of Council or a Committee'
- Add 6.2(h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
  - 6.2(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization
  - 6.2(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
  - 6.2(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Add new 6.4 'A meeting of a Council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

6.4.1 The meeting is held for the purpose of educating or training the members

6.4.2 at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the Council, local board or committee

6.4 is now 6.5 and shall read as follows: 'Before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them shall state by resolution:

6.5.1 the fact of the holding of the closed meeting and the general nature of the matter to be considered at the closed meeting; or

6.5.2 in the case of a meeting under subsection (3.1), the fact of the holding of the closed meeting, the general nature of its subject-matter and that it is to be closed under that subsection

Renumber Section

**4) Section 9**

9.7 shall read as follows: 'The agenda to be considered at a special meeting of Council, save and except those discussed in Closed Session, shall be made available to the public at the time of giving Notice of the meeting.

**5) Section 14**

14.14 Add the sentence: 'The Head of Council shall vote following all other members'.

**6) Section 20**

Add 20.8 As the Council Chambers (Seniors Room) in the Kearney Community Centre can safely social distance a maximum of fourteen (14) people, during the times when social distancing is required, in-person attendance will be limited. Those that cannot attend in person, or are not comfortable attending in person, will be accommodated by electronic means.

Brenda J Fraser  
CAO/Clerk/Treasurer  
Town of Kearney

# The Corporation of the Town of Kearney

SECTION NAME Human Resources	SECTION NO.
POLICY Training Policy	REVIEW DATE:
EFFECTIVE DATE September 18, 2020	REVISIONS
IMPLEMENTATION September 18, 2020	ADMINISTERED BY CAO Clerk Treasurer

DRAFT

**1. POLICY STATEMENT**

The Town of Kearney is committed to providing a responsive, accountable and innovative level of government. Investing in continuous learning, training and professional development are key to ensuring the effective management and administration of our public service.

The Town supports the use of technology for education through e-learning options such as distance education, on-line training and webinars, as well as through the traditional methods of learning by means of workshops, seminars and conferences.

**2. PURPOSE**

The purpose of this Policy is:

- 2.1 to govern the training and education of Municipal Staff;
- 2.2 to ensure all training and education includes job related rational to demonstrate the benefit to the Town; and
- 2.2 to outline eligible expenses to be reimbursed by the Town.

**3. SCOPE**

This policy applies to all Town Staff.

**4. DEFINITIONS**

**Education** shall mean the process of receiving or giving systematic instruction of particular knowledge or skills.

**Itemized Receipt** shall mean a detailed receipt of items purchased, including but not limited to: date; time; vendor name; description of item purchased; number of items purchased; cost per item; extended cost; applicable taxes; tip; total purchase; etc.

**Municipality** shall mean the Corporation of the Town of Kearney

**Staff** shall mean a person employed by the Town of Kearney, including Union or non-Union, regular or temporary, full time or part time, seasonal or casual worker, permanent staff, students, contract employees and paid work placements.

**Training** shall mean the act of teaching a person a particular skill, knowledge or type of behavior.

**Town** shall mean the Corporation of the Town of Kearney.

**Virtual** shall mean training accomplished via electronic access.

5. **INTERPRETATION**

- 5.1 Reference to a By-law or Town Policy shall be deemed to be a reference to the most recent passed Policy or By-law and any replacements thereto.
- 5.2 Where a Manager is authorized to undertake any action pursuant to this Policy, such action may be undertaken by a Manager's authorized designate.

6. **GUIDING CONDITIONS**

6.1 **Participation in Training**

Participation by Staff in any training/education session/program or conference, for which the Town will be responsible for the costs, requires *prior approval* as follows:

- 6.1.1 All costs associated with training/education must be approved in the annual budget estimates. Any costs not approved during the annual budget process must be approved by Resolution of Council;
- 6.1.2 Authorization for the CAO to participate in training/education shall be approved by the Head of Council;
- 6.1.3 Authorization for a Department Manager to participate in training/education shall be approved by the CAO;
- 6.1.4 Authorization for all other municipal Staff to participate in training/education shall be approved by the Department Manager;
- 6.1.5 Staff are required to submit a completed Training Authorization Form, attached hereto as Schedule 'C', prior to registering for virtual training;
- 6.1.6 Staff who do not complete the training/education which has been paid, in whole or in part, by the Town or who are unsuccessful in attaining a passing grade or designation (where applicable) shall be required to reimburse all costs associated with the training/education. Where applicable, one (1) challenge exam or test will be paid for by the Town. Successive challenges will be at the sole expense of the Staff person.
- 6.1.7 For virtual training/education that Staff cannot complete during their normal working hours, the Town will pay, at their regular rate of pay, up to a maximum of thirty and a half (30.5) hours per Staff member during their employment with the Town.
  - 6.1.7.1 Pay for Staff for on-line hours claimed outside of normal working hours must be supported by a report to Council from the direct supervisor;
  - 6.1.7.2 Approved on-line hours shall not exceed the maximum course hours outlined in the syllabus for the training program.
- 6.1.8 Emergency situations shall not impede training participation.
- 6.1.9 Certificate and final grade to be provided at the completion of the training.

6.2 **Training/education Expenses**

The following expenses for Staff to participate in approved training/education programs, including conferences, will be paid/reimbursed by the Town:

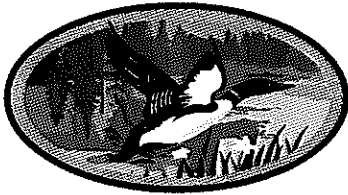
- 6.2.1 Registration fees
- 6.2.2 Books/manuals
- 6.2.3 Employee expenses as per Expense Policy attached hereto as Schedule 'A'.

6.3 **Reimbursement for Staff Expenses**

- 6.3.1 Expenses must be submitted using the Town's Expense Claim Form, attached as Schedule 'B';
- 6.3.2 Expenses must be substantiated with itemized receipts;
- 6.3.3 Reimbursement to the Town for unsuccessful training attempts must be paid in full within six (6) months of the training end date and may be repaid by way of payroll deductions;
- 6.3.4 Any cost that does not meet the criteria as outline in this Policy, which has been charged to the Town through a Town credit card, Town vendor account or other external billing, shall be reimbursed by Staff within three (3) business days of notification. The Town reserves the right to recover such costs through the use of payroll deduction or other collection processes.

7. **PENALTY**

Employees who violate this Policy will be subject to disciplinary measures up to and including dismissal, depending on the circumstances.



**CORPORATION OF THE TOWN OF KEARNEY**

**POLICY MANUAL**

<b>SECTION NAME</b> GENERAL ADMINISTRATION	<b>SECTION NO.</b>	<b>POLICY NO.</b>
<b>POLICY</b> Expense Policy	<b>REVIEW DATE:</b> January 10, 2020	<b>NO. OF PAGES</b> 2
<b>EFFECTIVE DATE</b> February 18, 2011 July 18, 2014 January 1, 2020	<b>REVISIONS</b> June 6, 2014 September 14, 2016 January 10, 2020	
<b>IMPLEMENTATION</b> January 1, 2020	<b>ADMINISTERED BY</b> Treasury Department	

**1.0 POLICY STATEMENT**

The Town of Kearney is committed to being clear, consistent and transparent in the reimbursement of expenses incurred by members of its Council or of a Local Board or Committee of the Municipality, and of the Officers and Employees of the Town.

The Town of Kearney will process expense reports on a timely basis in accordance with Generally Accepted Accounting Principles (GAAP).

**2.0 POLICIES**

Reasonable efforts will be made to ensure the following:

- i) That all Town related travel and other personal reimbursements must follow the guidelines in this Section;
- ii) Only legitimate expenses relating to approved Town business will be reimbursed. The same expenses cannot be used by the claimant for income tax purposes or for any claim to another organization;
- iii) Personal expenses incurred on behalf of the claimant, or his/her family, friends, or relatives, may not be reimbursed. Personal expenses include costs which are not a necessary consequence of travel on behalf of the Town;
- iv) Everyone entitled to submit expenses for reimbursement must make every effort to make the most economical use of all Town resources by considering cost, time spent travelling and convenience;
- v) All employee expense reports must be signed off by their Supervisor as proof of approval before being forwarded to Accounts Payable for reimbursement. The CAO|Clerk|Treasurer's expenses to be approved by the Mayor or Deputy Mayor.

- vi) Councillor expenses to be approved by the Mayor and the Mayor's expenses to be approved by the Deputy Mayor.
- vii) Expense reports submitted by Council or Officers of the Town must be signed and dated by the claimant;
- viii) Extraordinary expenditures of Members of Council require approval by resolution;
- ix) In all claims for reimbursement, except for mileage, original itemized receipts are required as credit card slips do not show detail;
- x) For overnight trips, all expenses must be reported on one comprehensive Expense Claim Voucher for that single trip;
- xi) Travel to be calculated from point of departure to destination. Travel expenses must be submitted within thirty (30) days following the return date from each trip. Expenses not related to overnight trips for supplies or other expenses, must be submitted no later than sixty (60) days after the date of the earliest expense receipt claimed.

### 3.0 FEE SCHEDULE

Expenses will be reimbursed as follows:

- i) **Mileage:** Reimbursed at the rate of \$0.58 per kilometre utilizing Canada Revenue Agency Automobile allowance rates guidelines and revised hereafter January 1<sup>st</sup> annually;
- ii) **Accommodation:** Reimbursed at cost when travel takes the claimant a total distance that is not convenient to travel in one day;
- iii) **Meals:** Reimbursed at cost including gratuity when travel takes the claimant out of Town. Purchases of alcohol will not be reimbursed. Daily allowance for reimbursement per person utilizing Canada Revenue Agency meal travel rates to a maximum of \$91.25 per day based on:

a) Breakfast	\$20.50
b) Lunch	\$20.10
c) Dinner	\$50.65
d) Incidental	\$17.50
(tips, taxi fares, etc.)	

Unused individual meal allocation amounts may be transferred to another meal maximum on the same day, subject to the daily limit and with required receipts.

- iv) **Non-travel Expenses:** These include all non-travel related goods and services. Reimbursement is at cost when an Expense Report is submitted along with receipts and sufficient information to ascertain the need to make the expenditure;
- v) **Special Situations:** These policies recognize that in some isolated cases, business related expenses might need to be reviewed on a case-by-case basis, however this primarily applies if the expense in question was not discussed in these policies.

### 4. DOCUMENTATION AND REVIEW

- i) A copy of this document will be available on the Town's website <https://townofkearney.ca>
- ii) This fee structure is to be reviewed annually or as economic conditions dictate.



## TRAINING AUTHORIZATION FORM

Schedule 'C' to  
Training Policy

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Course Title: \_\_\_\_\_

Description of program (Syllabus):

\_\_\_\_\_

\_\_\_\_\_

Duration of program: \_\_\_\_\_

Virtual Training hours being claimed:

### WRITTEN AUTHORIZATION

*By signing below, I agree that I have read the Training Policy and understand that if I fail to meet the conditions set out in Section 6 – Participation in Training, the Town is authorized to deduct from my wages, all claimed costs associated with the identified training program.*

Employee Signature: \_\_\_\_\_

### Employee Virtual Training History

Course Title:	Hours claimed (< 30.5):	Hours remaining:

### For Office Use:

Manager Authorization:    Approved       Denied

Reason: \_\_\_\_\_

	<b>By-Law Report</b>
To:	Mayor and Council
From:	By-Law Enforcement Officer Caitlin Deevey
Date of Meeting:	
Report Title:	Bylaw Enforcement Quarterly Update
Report Date:	August 31, 2020

**Recommendation**

Receive for Information purposes.

**Summary**

**Training and Education:**

-ALL POSTPONED/ RESCHEDULED DUE TO COVID19

**June**

- 17 EMCPA, compliance checks, education, and enforcement
- 2 Clean yards
- 5 dogs at large
- 1 dog attack
- 4 parking
- 9 Trailers, licensing, and removal orders
- 1 Damage to road allowance
- 4 Fireworks, one charged
- 1 camping on town property
- 1 illegal dumping
- 1 Zoning
- 2 passed to Ministry of Environment

## **July**

- 15 trailers (2 working with Conservation Authority, 1 working with M.O.E.)
- 1 Clean yards
- 6 parking
- 1 persistent dog barking
- 1 dog at large
- 1 Zoning
- 6 Noise
- 9 EMCPA compliance checks, enforcement, and education
- 2 illegal dumping
- 5 Fireworks

## **August**

- 2 Persistent dog barking
- 5 trailers
- 2 clean yards (1 working with T.S.S.A, 1 working with M.O.E)
- 9 EMCPA compliance checks, complaints, education, and enforcement
- 7 noise
- 5 dogs in beach area
- 3 dogs at large
- 2 zoning (setbacks)
- 2 fireworks
- 6 parking

***\*\*\*If any questions, I can attend any council meetings upon request, Thank you. \*\*\****

Town of Kearney  
**List of Accounts for Approval**  
As of 2020-09-11  
Batch: 2020-00047 to 2020-00049

Payment #	Date	Vendor Name	Reference	Payment Amount
<b>Bank Code: AP - GENERAL AP</b>				
Computer Cheques:				
30059	2020-08-24	Active Lock & Safe	KCC repair side door lock	101.70
30060	2020-08-24	Bell Mobility Inc.	Cell phones Aug/20 <i>P/W &amp; KCC</i>	91.72
30061	2020-08-24	Bell Canada	Aug/20 Telephone	714.77
30062	2020-08-24	Bowman Fuels Ltd.	P/W diesel fuel	2,779.45
30063	2020-08-24	Brendar Environmental Inc	Haz Waste Day Aug 8/20	13,969.39
30064	2020-08-24	Mike Brown	Kms-Kallio Trans site	12.76
30065	2020-08-24	Burk's Falls Building Ctr Ltd	Firehall door lockset	24.85
30066	2020-08-24	ClayMar Electric	P/W generator service	197.75
30067	2020-08-24	Caitlin Deevey	By-law Enfor Kms C Deevey	336.11
30068	2020-08-24	Eastholme	Eastholme 3 Q levy	28,118.75
30069	2020-08-24	Englobe Corp	KCC Des.Substance Survey	6,373.20
30070	2020-08-24	Ewart/O'Dwyer	SRA Boduc-SRA legal fees	979.51
30071	2020-08-24	Fetterley's Gas & Convenience	P/W Garage supplies <i>&amp; VEHICLE FUEL - ALL DEPTS</i>	770.30
30072	2020-08-24	Martin Filmore	Kms July 31-Aug 17/20 <i>TRANS STN</i>	89.32
30073	2020-08-24	Fonom-Fed.Of Northern Ont.	FONOM 2020 membership	168.00
30074	2020-08-24	Glen Martin Ltd.	KCC supplies	242.09
30075	2020-08-24	Huntsville Truck Repair	P/W truck repair	4,094.70
30076	2020-08-24	Hydro One Networks Inc.	Aug/20 hydro	3,227.04
30077	2020-08-24	Jones Motor Lines	Portable service July <i>PARKS &amp; TRANS STNS</i>	2,135.70
30078	2020-08-24	LEA-Larocque Elder Architects	KCC-Arch/consultant fees	19,006.60
30079	2020-08-24	Lightning Equip Sales Inc	FD-truck lights	1,333.40
30080	2020-08-24	Metroland Media	P/W Ad-hiring	592.27
30081	2020-08-24	North Bay/Parry Sound District	Health Unit Sept/20 levy	2,259.25
30082	2020-08-24	Olympic Printing	FD-1000 fire permits	271.20
30083	2020-08-24	Reeder Web Design	Dog Sled website update	126.96
30084	2020-08-24	Royal Bank Visa	<i>ALL DEPTS</i>	1,054.33
30085	2020-08-24	Sands Canada Inc./Angus	1st Response supplies	336.36
30086	2020-08-24	Schaefer Paul	Firehall floor supplies	45.04
30087	2020-08-24	Smellies Copy & Print Shop	Print Final Tax Notices <i>ADMIN</i>	850.03
30088	2020-08-24	Spectrum Telecom Group Ltd.	FD-Radio batteries	563.81
30089	2020-08-24	Telequip Systems Limited	P/W Aug/20 radio airtime	169.50
30090	2020-08-24	Telizon Inc	Aug/20 long dist.phone	19.65
30091	2020-08-24	Tulloch Engineering Inc	Engin fees-Sand Lk ramp <i>&amp; PERRY LK</i>	15,929.00
30092	2020-08-24	Vallen	Fire Dept air sys test	1,471.17
30093	2020-08-24	Waste Connections of Canada	July/20 Metal <i>&amp; RECYCLING</i>	19,480.51
30094	2020-08-24	D.M. Wills Assoc.Ltd	Town Landfill monitoring	1,271.25
30095	2020-09-03	2446070 Ontario Ltd	280 km Roadside mowing	6,890.52
30096	2020-09-03	Abell Pest Control	KCC Pest control Sept/20	135.70
30097	2020-09-03	ACI-Accelerated Connections	Internet Sept/20	375.58
30098	2020-09-03	APC Auto Parts Centres	Parks/KCC vehicle parts	38.07
30099	2020-09-03	Amy Bilz	Kearney hall rental refund	100.00
30100	2020-09-03	Canada Post Corporation	Postage 2020 Final Taxes	1,416.43
30101	2020-09-03	CRA - Receiver General	CRA Aug/20 remittance	19,046.84
30102	2020-09-03	Cedar Signs	P/W road signs	2,806.46
30103	2020-09-03	CGIS Spacial Solutions	CGIS Oct1-Dec 31/20	2,105.70
30104	2020-09-03	Matthew Clouthier	Kms July 27-Aug 25/20 <i>BLOD DEPT</i>	773.14

Report Date  
2020-09-11 10:42 AM

Town of Kearney  
**List of Accounts for Approval**  
As of 2020-09-11  
Batch: 2020-00047 to 2020-00049

Page 2

Payment #	Date	Vendor Name	Reference	Payment Amount
30105	2020-09-03	Cupe Local 1813	Aug/20 CUPE Union dues	506.27
30106	2020-09-03	Currie Truck Centre	P/W veh & equip oil/lube	447.68
30107	2020-09-03	Minister Of Finance (EHT)	Aug/20 remittance	1,450.61
30108	2020-09-03	Fetterley's Gas & Convenience	Vehicle fuel <i>ALL DEPTS</i>	273.39
30109	2020-09-03	Genco Mechanical	P/W service tube heaters	497.20
30110	2020-09-03	Glen Martin Ltd.	KCC supplies	61.73
30111	2020-09-03	Green Shield Canada	Sept/20 Greenshield	5,159.51
30112	2020-09-03	Hicks Morley	Legal fees	624.89
30113	2020-09-03	LAS-Local Authority Services	Admin supplies	250.77
30114	2020-09-03	Manulife Financial	Sept/20 Manulife	1,997.53
30115	2020-09-03	Min Of Fin-Ontario	OPP July/20	27,633.00
30116	2020-09-03	Muskoka Rent-All Huntsville	Parks Stihl chainsaw <i>1 CHAINSAW P/W</i>	1,192.98
30117	2020-09-03	Near North Business Machines	Aug/20 copier maint	192.35
30118	2020-09-03	OMERS	Aug/20 OMERS remittance	10,972.86
30119	2020-09-03	Township Of Perry	FD-badge printer supplies	36.09
30120	2020-09-03	Gaston Pouliot	FD-8 tables & 20 chairs	4,339.20
30121	2020-09-03	Spectrum Telecom Group Ltd.	FD 2- PMNN4544 <i>FD RADIOS</i>	308.21
30122	2020-09-03	Telequip Systems Limited	Excavator radio repair <i>P/W RADIO INSTALLS</i>	1,999.76
30123	2020-09-03	Township Of Ryerson	FD-RTO 3Q 2020	4,170.40
Total for AP:				225,010.31

Moved by:

Seconded by:

Be it resolved that Council has received and have no objections to be noted for  
Cheque #30059 to # 30123 in the amount of \$225,010.31.

Mayor

Clerk/CAO/Treasurer

## CHIEFS REPORT

September 14<sup>th</sup>, 2020.

### Training

We have had a weekend pump training; Sunday was cancelled due to weather. We attended a recruit training in Perry, as well hosted one in Kearney. In Kearney we had a BBQ for the recruits and Firefighters present as a little appreciation. We also had a relay pump training combined with hose streams. We are following all precautions possible during training.

We have had some preliminary pricing to the C-can facility. We are tweaking a few specs and figuring some additional pricing for maintenance and up keep.

As well I am keeping Firefighters up to date on the ever changing COVID19 updates.

### Fire Prevention

I am trying to update messages on our Facebook page. As well as being available for public inquiries.

### Equipment

All equipment is running well at this time. I have ordered a few fittings and spanner wrenches for the tanker and pumper. All equipment is in service.

The table and chairs have been ordered for the meeting room and should be arriving soon.

I attended an afternoon evening demonstration for SCBA's in Magnetawan.

I attended a teleconference hosted by the Office of the Fire Marshall.

I have contacted Rickwards in regards to a dry hydrant in their pond beside Canoe Algonquin. This will benefit Perry Township and Rickwards as well, they will provide the lot clearing and snow plowing.

I have started the online course; I have not heard if council approved this from last council meeting.

We have had two medical calls.

I am participating on COVID 19 information calls.

I can be reached on my cell at 705 571 3761 or at the Firehall or via email.

Stay Safe

Sincerely;

A handwritten signature in black ink, appearing to read 'Paul Schaefer', written in a cursive style.

Paul Schaefer

Fire Chief, Town of Kearney

THE CORPORATION OF THE TOWN OF KEARNEY

STAFF REPORT

TO: Mayor and Council

FROM: Ross Gattozzi Operations Manager

SUBJECT: Town Gazebos

DATE: 2020/09/10

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- 1) **For Council Information:** On our Park inspections Aug 8<sup>th</sup>, 2020 I had noticed the Gazebo on Main Street had some railing kicked out and notice the structure seemed very unstable. I had our building dept Brian Horsemen and Matt Clouthier have a look at it. In there opinion not safe for public. The Gazebo has been barricaded with snow fenced.
- 2) Mirror Bay: Using the Building Code Act as a benchmark the building (gazebo) is deemed to be unsafe for use by the public. The foundation is almost non-existent, several guards have been removed, the main structure is sub-standard and moves readily when force is applied, and the roof is also in need of repair.

Immediate Action: Apply a protective barrier to restrict access by the public.

Next Step: The building shall be reviewed by an engineer to determine if the building is worth fixing OR demolish the structure and have it removed.

- 3) Lions Park Pavilion: Appears to be safe and sound for use by the public. The roof (shingles) will need some work in the near future.

Brian Horsman CBO / Kearney

**Background:** As far as I remember the Gazebo was installed 2003 buy our staff but delivered in one peace and placed on gravel base. A couple years ago there was a Gazebo delivered to cold storage at Pw Yard in pieces that would have to have a carpenter put it together.

**Considerations.** This would be an appropriate Gazebo to replace at this location on Main Street. If this would be considered I would recommend a concrete base installed under Gazebo for better drainage.

Respectfully submitted by: Ross Gattozzi

Operation Manager

*Ross Gattozzi*



## Community Services

### Legislative Services

August 25, 2020

File #120203

Sent via email: [Anthony.Rota@parl.gc.ca](mailto:Anthony.Rota@parl.gc.ca)

The Honourable Anthony Rota,  
Chair of the Board for Internal Economy  
House of Commons  
Ottawa, ON K1A 0A6

Honourable and Dear Sir:

**Re: City of Elliott Lake - Private Members Bill M-36 to Declare August 1 as "Emancipation Day" in Canada**

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of August 24, 2020 received and supported correspondence from the City of Elliott Lake dated August 14, 2020 acknowledging the Private Member Bill put forward by Majid Jowhari: M-36, Emancipation Day, 43<sup>rd</sup> Parliament, 1 Session.

Attached please find a copy of the City Elliott Lake's correspondence dated August 14, 2020.

Thank you for your attention to this matter.

Yours very truly,

Carol Schofield, Dipl.M.A.  
Manager, Legislative Services/Clerk  
[cschofield@forterie.ca](mailto:cschofield@forterie.ca)

CS:dik

Encl.

Sent via email

Natalie Bray, City Clerk, City of Elliott Lake [nbray@city.elliottlake.on.ca](mailto:nbray@city.elliottlake.on.ca)

Michael Mantha, MPP, Algoma-Manitoulin [mmantha-qp@ndp.on.ca](mailto:mmantha-qp@ndp.on.ca)

Carol Hughes, MP, Algoma-Manitoulin-Kapuskasing [carol.hughes@parl.gc.ca](mailto:carol.hughes@parl.gc.ca)

Ontario Municipalities

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Mailing Address:

The Corporation of the Town of Fort Erie  
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: [www.forterie.ca](http://www.forterie.ca)

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**THE CORPORATION OF  
THE CITY OF ELLIOT LAKE**

**CERTIFIED TRUE COPY**

Moved By: T. Turner  
Seconded By: L. Cyr

THAT the City of Elliot Lake Council acknowledges and supports the following Private Member Bill put forward by Majid Jowhari: M-36, Emancipation Day, 43rd Parliament, 1 Session that reads as follows:

"THAT the House recognizes that:

The British Parliament abolished slavery in the British Empire as of August 1, 1834;

Slavery existed in the British North America prior to the abolition in 1834; Abolitionists and others who struggled against slavery, including those who arrived in Upper and Lower Canada by the Underground Railroad, have historically celebrated August 1st as Emancipation;

The Government of Canada announced on January 30, 2018 that it would officially recognize the United Nations International Decade for people of African Descent to highlight important contributions that people of African descent have made to Canadian society, and to provide a platform for confronting anti-Black racism;

The heritage of Canada's peoples of African descent and the contributions they have made and continue to make to Canada and in the opinion of the House, the Government should designate August 1 of every year as "Emancipation Day" in Canada; and

THAT support for this motion be sent to the Member of Parliament for Algoma and all House of Commons representatives; and

THAT support for this motion be sent to all municipalities in Ontario.

Resolution No. 249/20 Carried Mayor Dan Marchisella



Certified True Copy.

*Matalie Bray*

City Clerk August 14, 2020

RECEIVED

AUG 24 2020

BY COUNCIL

## Brenda Fraser

---

**From:** Beth Morton <beth.morton@townshipofperry.ca>  
**Sent:** September 1, 2020 2:47 PM  
**Subject:** Fall DPSMA Meeting - Whitestone (Cancelled)

Good afternoon:

I hope this email finds you all well.

As a result of the ongoing pandemic, I regret to advise that the District of Parry Sound Municipal Association Meeting scheduled to be held on Friday, September 25, 2020 in Whitestone has been cancelled.

Thank you for your continued understanding and the DPSMA Executive looks forward to meeting with the Association in Spring 2021.

Take care,

Beth Morton, Secretary-Treasurer



District of Parry Sound Municipal Association  
c/o Township of Perry  
1695 Emsdale Road, Box 70  
Emsdale, ON P0A 1J0  
705-636-5941

September 8, 2020

## Important Information for Partners & Leaders

In the Simcoe Muskoka region as of Friday, September 4, the Health Unit reported 718 confirmed COVID-19 cases in Simcoe Muskoka, of which 38 are reported in Muskoka with 33 recovered and one deceased. (Gravenhurst 8; Huntsville 11; Muskoka Lakes 6; Lake of Bays 2; Bracebridge 5; Georgian Bay 6). The four new cases reported in Bracebridge are attributable to an institutional outbreak (2 cases at The Pines Long-Term Care Home) while the other two cases are under investigation. The two cases under investigation are in the 18-34 years of age group (1 male, 1 female).

There are currently no positive cases at either of MAHC's sites. COVID investigation continues to regularly impact patient flow and occupancy due to the isolation requirements from screening, which has continued to place an isolation load on staff. We continue to screen everyone at the entrances, in addition to pre-screening many outpatients by phone ahead of their appointments. Everyone entering the hospitals must wear a hospital-issued mask for the entirety of their visit.

To date, MAHC has spent \$2.76 million on COVID-related expenditures. \$737,000 was spent in the 2019-20 fiscal year, and \$2,030,000 has been spent in 2020-21 as of July 31<sup>st</sup>. Of the \$2 million spent this fiscal year, 94% is operating costs and the remaining is capital costs. We have deployed a significant increase in staff in several areas, including Nursing, Environment Services, Security, Entrance Monitors to provide acute care services.

---

### Business Continuity

Nearly all services have returned to hospital operations. Outpatient Clinical Nutrition in-person appointments with the Dietitian will be phased in this month with virtual and phone appointment options continuing to be available. MAHC continues to work through facility challenges of our fixed and already space-constrained and aging infrastructure at each site to ensure we can continue to effectively support outpatient programs in our new normal from a traffic volume and patient flow perspective. On the inpatient side, internal retrofit work continues to ensure we can meet inpatient isolation needs through more private rooms that also position MAHC to respond to COVID surges that may occur this fall and winter.

---

### Patient Care & Surge Capacity Planning

Both sites continue to experience high, over-census occupancy and across both sites averaged 115% in August, up 11 percentage points over July. In August, we reached a high of 123% at the Huntsville site and 137% at the South Muskoka site. Alternate Level of Care (ALC) rates also continue to be steady with

many ALC patients awaiting placement in long-term care, retirement homes, Complex Continuing Care and/or rehab.

Traffic in the Emergency Departments continued to see a daily average of 70 visits at each site. For the month of August, we saw a total of more than 2,100 visits at each site.

MAHC COVID-19 testing is nearing 2,300 swabs since the start of the pandemic.

---

### **Personal Protective Equipment (PPE)**

MAHC continues to closely monitor and react to a provincially-challenged supply chain, and currently maintains a stable position.

---

### **Assessment Centre**

MAHC's Bracebridge Assessment Centre has been up and running and for one week. Up to September 3, the centre saw just shy of 200 individuals. Testing is by appointment only from 9 a.m. to 5 p.m. Monday to Friday. Appointments can be made by calling. 1-888-383-7009. More information is available at [www.mahc.ca/COVID-19Testing](http://www.mahc.ca/COVID-19Testing) or via this month's [CEO Blog](#).

MAHC has been advised health care providers are making plans to provide testing in Huntsville and we look forward to their announcement.

---

### **Communication**

This COVID-19 newsletter sent to Muskoka and area political leaders and health care partners will be sent on a monthly go-forward basis. The next MAHC update will be sent in October. For up-to-date COVID-19 information from MAHC, please visit [www.mahc.ca/COVID-19/](http://www.mahc.ca/COVID-19/).

---

*Working together to provide outstanding integrated health care to our communities,  
delivering best patient outcomes with exemplary standards and compassion*

Huntsville District Memorial Hospital  
100 Frank Miller Drive,  
Huntsville, Ontario P1H 1H7  
Tel: 705-789-2311 Fax: 705-789-0557

South Muskoka Memorial Hospital  
75 Ann Street,  
Bracebridge, Ontario P1L 2E4  
Tel: 705-645-4404 Fax: 705-645-4594

[www.mahc.ca](http://www.mahc.ca)



**MUSKOKA ALGONQUIN**  
HEALTHCARE

Expressions

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Hallmark



LPH 5014A

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[Hallmark.com](http://Hallmark.com)

On behalf of Shirley Stamp's family I would like to express my heart felt appreciation for honoring her memory by flying the flags in Kearney at half mast! She would have been so pleased, and probably embarrassed, to know that she was held in such high regard. Thanks so so much.

Madeline Burke  
(daughter)

## Welcome to our September 2020 Newsletter

Included in this issue:

- Town of Kearney: New Zoning By-law
- Invasive species *Phragmites australis*
- Care of your shoreline
- 2019 Water Quality Monitoring Report
- The Common Toad
- Eco-Tip: Environmentally Friendly Solutions for Pest Control

### Town of Kearney: New Zoning By-law

The Town of Kearney has been reviewing their Zoning By-law. The final draft is available at a Virtual Public Meeting, scheduled for **September 26, 2020 at 10:00 a.m.** If you would like to attend the meeting, you **must request** virtual attendance, **by September 23, 2020**. To do this, you must email [admin@townofkearney.ca](mailto:admin@townofkearney.ca) with your name and contact information and “Go to Meeting” in the subject line. Here is a link to the new Draft Zoning Bylaw: <https://townofkearney.ca/draft-zoning-by-law-2018/>

### Invasive species *Phragmites australis* is in Almaguin!

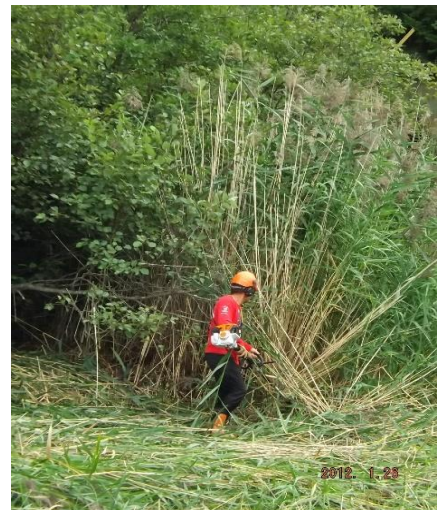
KWEF received some alarming news from a local volunteer group working with the Lake Bernard Property Owners Association. They let us know that *Phragmites australis*, an invasive, non-native reed grass, considered to be one of the most aggressive invasive species, has established itself in and around the shores of Lake Bernard, in Sundridge. If it goes unchecked, it will cause property owners' shoreline to fill in and natural plants to disappear; the loss of biodiversity will cause additional stress to the natural ecosystem around the lake. We do not want this invasive plant in our watershed and will be asking everyone to report any sightings.



Stay tuned - our next newsletter will be dedicated to more information about this unwanted invader: how to identify, prevention of its introduction and further spread, and eradication.



Phragmites Australis on Bernard Lake, Sundridge, ON



Removing an established stand on High Rock Dr., Sundridge,



## Care of your shoreline

With the increase in boat traffic on many of our lakes, particularly PWC's, Sea-doo boats and wakeboard boats, shoreline erosion from wakes can be a problem for many waterfront property owners.

Many people think that retaining walls are the answer to erosion when, in most cases, just the opposite is true. The best solution to shoreline erosion is to simply refrain from cutting lawns at least one metre back from the water's edge. By doing this one thing, you will find that native shoreline plants will start growing on your shoreline on their own, over time.

To get an understanding of what plants thrive on the water's edge, take a look at neighbouring natural growth species. A local nursery should be able to help you with ideas for planting along shorelines; they often have local native species in stock, or the nursery will be able to order them for you from their many suppliers.

Such species may include the blue water iris, and shrubs such as narrow-leaved and wide-leaved spirea, alder and bush honeysuckle. Planting any of these will help hold the soil in place, while also providing colour and habitat for many animal species. These plantings also discourage geese from visiting your property to feed on your grass and fouling your lawn. To also discourage geese, refrain from leaving floating 'toys' like water trampolines and the so-called 'lily pad mats' anchored offshore.

If you must have a retaining wall, do not have a solid structure; instead use rough-edged stone (also known as rip-rap) installed on a shallow slope. This helps break up wave action without the waves making their way around and over a solid wall, which causes even more erosion behind the wall. If you already have a solid wall, consider leaving the lawn uncut one metre or more back and / or planting native species in that area.

Here is a link to a very informative document entitled "Grow Me Instead – A Guide for Northern Ontario". The alternative plants listed were chosen based on their availability at Ontario's nurseries and garden centres. The vast majority of horticultural species pose no threat; however, some species can cause serious problems if planted near natural areas where they have a tendency to out-compete native species and alter local environmental conditions. [http://bit.ly/Grow Me Instead](http://bit.ly/Grow_Me_Instead)

## 2019 Water Quality Monitoring Report

In 2014, KWEF partnered with the University of Waterloo Summit Centre for the Environment, to create a lake monitoring program. Unfortunately, in the spring of 2016, we learned that the University of Waterloo would not be able to participate anymore with this valuable program. KWEF decided to continue the program and has been collecting this data annually, as part of a long-term monitoring project to detect any changes in the quality of the lake water over time. Temperature, pH, conductivity, dissolved oxygen, turbidity & depth data is gathered during one month in the summer from 16 lakes using a multi-parameter instrument.

This extensive report for 2019 is now available; please follow this link: [http://bit.ly/WQM\\_2019](http://bit.ly/WQM_2019).

Check it out to see how your lake is doing.



## The Common Toad

I know it can startle you; but remember it's your friend! Toads can make you jump out of your garden clogs by hopping across your path when you least expect it.

Because it is still gardening/harvest season, try encouraging toads to your garden by giving them a little shelter like an upside down flower pot. They will thank you for this by eating the pests that devastate your garden.



by Doris Villemaire

Common toads vary from dark brown, grey and olive green to sandy-coloured. They have broad, squat bodies and warty skin. They tend to walk rather than hop. I have noticed that these toads are widespread in our area.

Common toads excavate a shallow burrow that they return to after foraging for prey. They secrete an irritant substance from their skin and puff themselves up to deter predators. Common toads tend to live away from water, except when mating. They hibernate during the winter in deep leaf litter and burrows. ***They can live up to 40 years!*** The female lays triple-stranded strings of eggs among the water weeds. Tadpoles hatch after about 10 days and gradually change completely into toadlets over about two months. They will gulp just about anything that crawls including insect larvae, cut worms, spiders, slugs, snails, worms and other bugs. This is another inspiration from Mother nature as she balances our needs.

*“When one tugs at a single thing in nature, he finds it attached to the rest of the world.”*  
~John Muir

## Eco-Tip: Environmentally Friendly Solutions for Pest Control

By Stan Walker, KWEF Chair

In our August Newsletter we promised to provide some environmentally friendly solutions for pest control. A lot of our beneficial insects become collateral damage when we use commercial pesticide and herbicide products, so we encourage use of environmentally friendly solutions.

- Ants - open the mound and pour in lots of hot water, then cover with diatomaceous earth, which is easily obtainable (local nursery, Home Hardware, Canadian Tire, etc.).
- Aphids, Spider Mites & Mealybugs - Water spray, insecticidal soap. This is sprayed directly on the bugs on the plant. There are several commercially available insecticidal soaps, such as "Safer's" brand. It is also possible to make your own quite easily. Many do-it-yourself (DIY) recipes call for liquid dishwashing soap, which is generally a detergent. It is more effective to use a "true" liquid soap (like pure Castile soap). Fatty acids in true soaps will attack the insects' exoskeleton causing dehydration, or the solution will clog the spiracles (external respiratory openings on the insects' bodies) causing death.

DIY Recipe for Insecticidal Soap - works on all soft bodied insects

Add 2½ tablespoons of pure liquid soap (or any mild liquid dishwashing soap), plus 2½ tablespoons of vegetable oil to 1 gallon of water (soft or distilled for best mixing). Shake well, then fill a small spray bottle. This is not a preventative - so don't spray the whole garden - spray the bugs doing the damage – and remember to check the underside of the leaves. As a precaution - test spray delicate plants to check for an adverse reaction.

- Caterpillars - hand pick & squash - remember butterflies were once caterpillars, so be sure that you have the correct culprit and then decide if you can tolerate a few holes in a leaf so that eventually you might have the butterfly in your garden.
- Slugs - frogs, toads, ground beetles, salamanders or garter snakes all love slugs. Clean up garden litter & debris so they don't have a hiding place during the day. Cheap beer served in a margarine tub lid buried at ground level for easy entry will attract and drown the slugs. OR Place finely crushed egg shells, wood ash,



copper screen, or diatomaceous earth around the plants being attacked; this will discourage the slugs from reaching the plants.

- Wasps. Parasitic wasps are actually beneficial and non-threatening: [http://bit.ly/Parasitic\\_Wasps](http://bit.ly/Parasitic_Wasps)  
Yellow jackets or paper wasps living close to people, however, can be problematic. Carefully remove the nests at night if they are a problem - you may need to use a commercial spray if the nests are inaccessible in walls etc. Preventing access to sweets and fruit in the fall will help. Don't swat at either bees or wasps - they will retaliate.

Another novel approach is to use beneficial (**Garden**) **Nematodes** (also called round worms that are about 1 mm long or less) to attack over 200 specific soil dwelling grubs such as webworms, root maggots, weevils etc. The species commonly used in gardens are harmless to everything except their intended prey. They are sold dried and are re-activated when soaked in water and placed on the ground where they attack grubs in the soil. Contact a local nursery or garden centre for details.

Although it may take a while to develop an environmentally friendly approach to pest control, the best way is to enlist all the creatures in your garden to become part of your pest management team. Then you will just need to give things an occasional gentle nudge to keep everything under control rather than resorting to wholesale slaughter with one of the broad-spectrum pesticides.

The above suggestions are just a few of many environmentally friendly pest control measures. Where to start? Buy or borrow a book - there are many available on this topic. An excellent little book is "*Garden Pests & Diseases in Canada*" by Rob Sproule - published by Lone Pine in 2015. It is full of pictures of different insects and control suggestions. The internet can provide all kinds of useful information, but unfortunately because of all the misinformation you need to be a critical and skeptical user. Our local Sprucedale & District Horticultural Society (they can be found on Facebook) is also a great resource for gardeners with knowledgeable members, monthly seminars and a large library.



All the best to all of you from KWEF. Please remember to take good care of our lakes!