

Minutes

**REGULAR COUNCIL MEETING
Council Chambers
Thursday, April 6, 2023 – 6:00 p.m.**

Council Members Present: Mayor Cheryl Philip
Deputy Mayor Mike Rickward
Councillors: Keven Beaucage, Heather Pateman and Jill Sharer

Staff Present: Cindy Filmore, Acting Clerk
Karen Fraser, Interim Acting Clerk
Brian Horsman, CBO
Matt Clouthier, DCBO
Paul Schaefer, Fire Chief
Caitlin Deevey, BLEO

1. **Call the Meeting to Order** – the meeting was called to order at 6:00 pm

2. **Approval of Agenda**

Res. No. 37 – 23 Keven Beaucage, Mike Rickward

BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney of April 6, 2023 agenda, be adopted as amended:

- Remove 8.d.i. By-law 2023-24 (Boverhof) stop up, sell Shore Road Allowance
- Remove 8.d.ii. By-law 2023-25 Deeming By-law (Boverhof)
- Add 10. d. Recommendation: the purchase of a new computer for the Public Works department, for the use of the Public Works Working Foreman, from Lake Country Office Solutions, which is the same or comparable to the recently purchased laptops (at an approximate cost of \$1,604.04) to be set up with the necessary programs to allow the ACE system to be accessed and reports generated for liability and reporting uses.
- move Item 17. 2 c) out of the closed meeting, and re-number it as Item 10 d). on the open meeting agenda
- add new Item 17. 2 c) – CUPE Contract Review & Appointment of Negotiating Committee
- add Item 17. 2 d) – Recruitment Activities
- remove 10(a) Sucker Creek Bridge

CARRIED

3. **Disclosure of Interest**

Councillor Pateman declared a pecuniary interest with regard to List of Accounts Cheque #32609, the reason being: cheque to my business, Fetterley's

4. **Presentations**

a) Trista Porter, Northern Development Advisor re: NOHFC available programs

Res. No. 23 – 23 Keven Beaucage, Heather Pateman

BE IT RESOLVED that Council thanks Trista Porter, Northern Development Advisor, for her presentation regarding the revised Northern Ontario Heritage Fund programs available to the municipality.

CARRIED

5. **Delegations - Nil**

6. **Public Meetings Pursuant to the Planning Act - nil**

7. **Public Meetings Pursuant to the Municipal Act - nil**

8. **Consent List**

a. **Adoption of Council Minutes**

- i. Report – Closed Meeting – March 16, 2023
- ii. Regular Council Meeting – March 16, 2023

b. **Receive Committee, Agency & Other Reports**

- i. District of Parry Sound Social Services Board CAO Report – March 2023

c. **Staff Reports**

- i. ~~Tentative Office Renovation for Building Department~~ – moved to discussion
- ii. ~~Job Description for Permit Clerk Administrator~~ – moved to discussion
- iii. Tender for Auditor Services
- iv. Tender for Engineering Services
- v. ~~Request to Waive Fees re: Rezoning 14 Rain Lake Rd.~~ – moved to discussion
- vi. Fire Chiefs Report – April 6, 2023
- vii. Transfer Station Reports – March 7 to 28, 2023

d. **By-laws**

Memo Regarding By-law 2023-22, 2023-23, 2023-24, 2023-25

- i. **By-law No. 2023-22** Being a Bylaw stop up, sell Shore Road Allowance (Winteringham)
- ii. **By-law No. 2023-23 Deeming By-law** (Winteringham)
- iii. ~~By-law No. 2023-24~~ Being a Bylaw to stop up, sell Shore Road Allowance (Beverhof)
- iv. ~~By-law No. 2023-25 Deeming By-law~~ (Beverhof).
- v. **By-law No. 2023-26** Transfer of Land (Bennett)

e. **Receive Resolution Report**

Res. No. 39 -23 Michael Rickward, Keven Beaucage

BE IT RESOLVED that the Consent List for April 6, 2023, and the Recommendations contained therein be adopted as Resolutions of Council, except for items 8.c.i., 8.c.ii, 8.c.v., which shall be moved out of the consent list for discussion and debate.

CARRIED

9. **Items Referred from the Consent List**

Res. No. 40-34 Michael Rickward, Keven Beaucage

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby directs that in addition to the renovations recommended in Staff Report 2023-011, staff is hereby directed to determine the solutions necessary to provide an administration office access window.

CARRIED

Res. No. 41-23 Keven Beaucage, Michael Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby presents the job description of Permit Clerk for CUPES's review and further that Staff approach NOHFC to determine if Intern funding may be available without delay;

And further that the process of hiring this position move forward simultaneously.

CARRIED

10. **Other Business**

b. **Notice of Motion from March 16, 2023**

Gray Jay Lane – Introduced by Deputy Mayor Rickward

Res. No. 42-23 Keven Beaucage, Jill Sharer

BE IT RESOLVED that staff be requested to investigate any and all matters surrounding Gray Jay Lane which have recently been brought forward through members of Council, and that a staff report detailing the current situation and options for moving forward be provided as soon as possible, but not later than May 4, 2023

CARRIED

c. **Notice of Motion from March 16, 2023**

CEMC Compliance – introduced by Councillor Beaucage

Res. No. 43 – 23 Keven Beaucage, Jill Sharer

WHEREAS an update to the Town's Emergency Response Plan has been outstanding since 2011, and

WHEREAS Council has requested that the Plan and related training be brought into compliance with expediency;

BE it resolved that Council thanks Fire Chief Paul Schaefer for accepting responsibility for this role, and that staff provide a formal letter of thanks to the Fire Chief for his action.

CARRIED

c. Agenda Addition: Computer for Public Works

Res. No. 44-23 Heather Pateman, Keven Beaucage

BE IT RESOLVED that the Council approves the purchase of a new computer for the Public Works department, for the use of the Public Works Working Foreman, from Lake Country Office Solutions, which is the same or comparable to the recently purchase laptops (at an approximate cost of \$1,604.04) to be set up with the necessary programs to allow the ACE system to be accessed and reports generated for liability and reporting uses.

CARRIED

d. Moved from Closed: CUPE clarification of "sick days"

Res. No. 45-23 Keven Beaucage, Heather Pateman

BE IT RESOLVED that the Council of the Corporation of the Ttwn of Kearney hereby directs staff that "sick days" are to be calculated on an annual basis,, and each employee is allotted 8 paid sick days as of January 1st of each year for CUPE employees.

CARRIED

11. Payment Register

Res. No. 46– 23 Michael Rickward, Keven Beaucage

BE IT RESOLVED That Council receives the List of Accounts for Cheques # 32536 to # 325632 in the total amount of \$87,688.62

CARRIED

12. Correspondence for Information

- a) **Kearney Watershed Environmental Foundation re: March Newsletter**
- b) **Memo: Seasonal Load Restrictions**
- c) **Memo: EcoVue Planning Consultant re: SLAPOA concerns**
- d) **City of Niagara Falls re: Barriers for Women in Politics**
- e) **Town of Petrolia re: Call to Provincial Government to End Homelessness**
- f) **North Bay Parry Sound District Health Unit re: Food Insecurity**
- g) **District of Parry Sound Social Services Administration Board: CAO Report**

Res. No. 47 – 23 Michael Rickward, Keven Beaucage

BE IT RESOLVED that Correspondence Items 12 a) through 12 f) be received as information.

CARRIED

13. Correspondence for Action

- a) **Memo re: Appoint Deputy Mayor for the time period of April 11 to April 17, 2023**

Res. No. 48 – 23 Jill Sharer, Michael Rickward

BE IT RESOLVED that Council appoints Keven Beaucage as Deputy Mayor for the period of April 11th, 2023 to April 17th, 2023.

CARRIED

- b) **Memo re: EcoVue Training proposed date**

Res. No. 49-23 Michael Rickward, Heather Pateman

BE IT RESOLVED that Council determines that prior to the Regular Council Meeting of May 18m 2023, Council shall hold a Special Council Meeting for the purpose of participating in Council Training in regards to the Town of Kearney Zoning BY-law and Official Plan as proposed by EcoVue Consulting Services at a cost of \$2700.00 and commencing at 9:00 am

CARRIED

c) Information from Larocque Elder re: KCC Renovations

Res. No. 50 – 23 Mike Rickward, Keven Beaucage

BE IT RESOLVED That Council , based on the information provided by Larocque Elder Architects hereby determines that:

In regard to the need for additional washrooms to allow the KCC capacity to remain at 268 persons, Council determines it is advisable to reduce the capacity of the gymnasium to 201 people until such time as additional washroom space can be provided;

In regard to the septic system field bed design, the designer should take into consideration the desire to remain at a flow rate below 10000 l per day;

In regard to the architects determination to relocate the generator, Council directs staff to relocate the sea can (storage unit) on a timely schedule to enable the pouring of the cement pad necessary for the new generator.

In regard to the Gym Floor Quotation, and Change Order # 15, Council determines that the General Contractor shall proceed provided that the work can be completed prior to August 1, 2023;

In regard to Change Notice No. 16 (quotation for painting and finish upgrades of gym), Council determines the Contractor shall proceed;

In regard to Change Notice No. 12 (the mitigation of HVAC noise and installation acoustical insulation and panels), Council determines that this shall proceed through the General Contractor;

In regard to the AV system, Staff have prepared and issued a Tender, a copy of which will be provided to Larocque Elder, and will provide Council with bids to determine the winning tender on April 20, 2023;

In regard to the purchase of secondary equipment and furnishings, including tables and chairs, portable stage components and protective gymnasium mats at the end of the basketball backstops, Council directs Larocque Elder to proceed with the purchase of such items as outlined with a total estimated cost of \$55,000;

And further, that Larocque Elder will provide:

- Pricing estimates for sports equipment including volleyball poles and nets, badminton poles and nets, and pickleball poles and nets
 - Pricing estimates for painting of the Seniors Room
 - Pricing estimates for replacement of windows in the Seniors Room
- for Council's consideration.

CARRIED

14. Notice of Motion

[Members of Council may introduce motions for discussion at the next regular meeting.]

15. Council Announcements

16. Talk to the Mayor

17. Closed Session

Res. No. 51 – 23 Keven Beaucage, Michael Rickward

BE IT RESOLVED that the Council will enter into a Closed Session for discussion regarding:

- a) *Personal matters about an identifiable individual, including municipal or local board employees*
- b) *Labour relations or employee negotiations*

CARRIED

18. Business Arising from Closed Session

Res. No. 52 – 23 Keven Beaucage, Michael Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby reconvenes in Open Session at 9:55 pm

CARRIED

Res. No. 53-23 Keven Beaucage, Heather Pateman

BE IT RESOLVED THAT having received a copy of the Canadian Union of Public Employees (CUPE) Local 1813.06 draft Collective Agreement for review and consideration, Council appoints Karen Fraser and Jill Sharer to the Labour Management Committee to represent the Employer in negotiation of an updated Collective Agreement, and further

That Council directs staff to provide these names to the CUPE National Union Representative at the earliest opportunity.

CARRIED

Res. No. 54-23 Keven Beaucage, Michael Rickward

BE IT RESOLVED that Council accepts the Memorandum of Agreement between the Corporation of the Town of Kearney and the United Food & Commercial Workers Canada, Local 175, and agrees to the terms and conditions therein, and further That staff be directed to communicate same to the bargaining unit for ratification and execution.

CARRIED

19. Confirming By-Law No. 2023-21

Res. No. 55 - 23 Jill Sharer, Michael Rickward

BE IT RESOLVED that By-law No. 2023-21, being a By-law to confirm the proceedings of Council at its Special Meeting held on April 6, 2023 and at its Regular Meeting held on April 6, 2023, be approved.

CARRIED

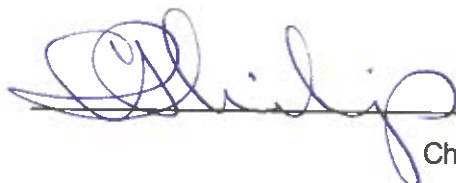
20. Adjournment

Res. No. 56 - 23 Keven Beaucage, Jill Sharer

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 9:58 pm to meet again at 6:00 pm on Thursday, April 20th, 2023 in the Council Chambers, Kearney, Ontario.

CARRIED

**THE CORPORATION OF THE
TOWN OF KEARNEY**


Cheryl Philip, Mayor


Cindy Filmore, Acting Clerk