

Minutes

REGULAR COUNCIL MEETING
Council Chambers
Thursday, July 6, 2023 – 6:00 p.m.

Council Members Present: Mayor Cheryl Philip
Deputy Mayor Michael Rickward
Councillors: Heather Pateman and Jill Sharer

Regrets: Keven Beaucage

Staff Present: Nicole Gourlay, Clerk Administrator
Karen Fraser, Acting CAO

1. **Call the Meeting to Order** – the meeting was called to order at 6:04 pm

2. **Approval of Agenda**

Res. No. 181 – 23 **Michael Rickward, Jill Sharer**
BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney of July 6, 2023 agenda, be adopted as circulated:

CARRIED

3. **Disclosure of Interest**

a. Heather Pateman – cheque #32834 re: to my business

4. **Presentations - Nil**

5. **Delegations - nil**

6. **Public Meetings Pursuant to the Municipal Act**

a. **Final Draft Budget presentation**

Res. No 182-23 **Michael Rickward, Jill Sharer**

WHEREAS Council has received the Draft Final Budget; and
WHEREAS Council has determined that considerations and deliberations are required and those changes will be made; now

THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby announces their intent to pass the 2023 Budget at their Special Council meeting of July 13, 2023

CARRIED

7. **Public Meetings Pursuant to the Municipal Act – nil**

8. **Consent List**

a. **Adoption of Council Minutes**

- i. Special Council Meeting – Roads Committee, June 13, 2023
- ii. Public Meeting Minutes (Fonseca), June 15, 2023
- iii. Regular Council Meeting Minutes, June 15, 2023
- iv. Closed Council Meeting Report, June 15, 2023
- v. Special Council Meeting – Budget, June 26, 2023
- vi. Closed Council Meeting Report, June 26, 2023
- vii. Special Council Meeting – Roads Committee, June 27, 2023

b. **Receive Committee, Agency & Other Reports**

- i. Eastholme Administrator's Report, June 21, 2023
- ii. DPPSSAB – Housing and Homelessness Annual Report

c. Staff Reports

- i. SR-2023-33 – Sand Lake Boat Ramp
- ii. Verbal Report - Transfer Station Building Replacement
- iii. SR – 2023 – 35 – Dreja Road Allowance Purchase
- iv. Fire chiefs report
- v. Transfer station report – June 6 to June 20

d. By-laws

- i. By-law 2023-39 being a by-law to amend Zoning By-law 2022-20 (Fonseca)
- ii. By-law 2023-40 being a by-law to stop up and sell a portion of Road Allowance(Dreja)

e. Receive Resolution Report - Nil

Res. No. 183 -23 Heather Pateman, Michael Rickward

BE IT RESOLVED that Council accepts the Consent List of July 6, 2023, and the Recommendations contained therein be adopted as Resolutions of Council, except for _____ which shall be moved out of the consent list for discussion and debate.

CARRIED

9. Items Referred from the Consent List

10. Other Business

a. Motion to Reconsider

Res. No. 184-23 Michael Rickward, Heather Pateman

WHEREAS that pursuant to section 14.30 of the Corporation of the Town of Kearney Procedural By-law 2023-01, Council shall reconsider resolution 44-23 from April 6th, 2023 which read:

RESOLUTION #44-23 April 6, 2023

Moved by Keven Beaucage and seconded by Michael Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby presents the job description of Permit Clerk for CUPE's review and further that Staff approach NOHFC to determine if Intern funding may be available without delay;

AND FURTHER that the process of hiring this person move forward simultaneously."

AND WHEREAS discussion at the Town of Kearney Budget Meeting on June 26, 2023 led to the direction Staff to bring back this resolution for consideration by amending the resolution to re:

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby presents the job description of a Contract Permit Clerk for CUPE's review and further that Staff approach NOHFC to determine if Intern funding may be available without delay

AND FURTHER that the process of hiring this person move forward simultaneously"

THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby directs Staff to pause the hiring of Permit Clerk until Staff can evaluate the need of administrative assistance in the Town.

CARRIED

Res. No. 185-23 Michael Rickward, Jill Sharer

BE IT RESOLVED that pursuant to section 15.30 of the Corporation of the Town of Kearney Procedural By-law 2023-01, Council shall reconsider resolution 151-23 from June 15th, 2023 which read:

"RESOLUTION #151-23 June 15 2023

Moved by: Michael Rickward and seconded by Jill Sharer

BE IT RESOLVED that Council hereby appoints the Hiring Committee for the position of Permit Clerk Administrator to be CBO Brian Horsman, DCBO Matt Clouthier and Heather Pateman."

AND WHEREAS pursuant to section 5.5.2.1 of the Corporation of the Town of Kearney Hiring Policy By-law 2023-06 Council must reconsider resolution 151-23 from June 15th, 2023 to include the Clerk-Administrator in the hiring committee;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney appoints the Clerk-Administrator in the hiring committee, Nicole Gourlay; Chief Building Official, Brian Horsman, and Councilor, Heather Pateman to the Hiring Committee for the Contract Permit Clerk Administrator Position.

DEFEATED

Councillor Pateman removed herself from the Council table for item 11.

11. Payment Register

Res. No. 186- 23 Michael Rickward, Jill Sharer

BE IT RESOLVED That Council receives the List of Accounts for Cheques # 32820 to # 32890 in the total amount of \$546,034.57

CARRIED

Councillor Pateman returned to the Council table

12. Correspondence for Information

a. Town of Parry Sound Resolution re Essex County

b. Quite West letter to Doug Ford

Res. No. 187 - 23 Michael Rickward, Heather Pateman

BE IT RESOLVED that Correspondence Item 12.a. and 12.b. be received as information.

CARRIED

13. Correspondence for Action

a. S.L.A.P.O.A. letter regarding Magnetawan River development

Res. No. 188-23 Michael Rickward, Jill Sharer

BE IT RESOLVED that Council receives the correspondence from S.L.A.P.O.A. and requests Staff to investigate possible amendments to the Zoning By-law as well as investigate the implementation of a Site Alteration By-law.

CARRIED

b. Regatta Advisory Committee resolution re purchase of items

Res. No. 189-23 Jill Sharer, Michael Rickward

BE IT RESOLVED that Council accepts and approves the Regatta Committee resolutions regarding their decision to host the Dog Lovers Lure Course (\$1250), retain Call of the Wild for porta-potty rentals (\$1440.75) as well as the purchase of various supplies (Paula Rego - \$488.46) and prizes (button press and supplies, brochure holder, carty, \$587.49) all excluding HST.

CARRIED

c. Roads Committee request for budget

Res. No. 190-23 Michael Rickward, Jill Sharer

BE IT RESOLVED that Council considers the costs for title searches and surveys for the Roads Committee, and determines to include a \$2000 budget for the Roads Committee.

CARRIED

14. Notice of Motion

[Members of Council may introduce motions for discussion at a future Council meeting.]

Council members requested information moving forward for:

- Sucker Creek Bridge
- Cashman Creek Bridge
- Transfer Station re: Garbage bags/card systems
- Town office re: e-transfers accepted
- Gazebo re: placement (fire hall?), free wi-fi available?

15. Council Announcements

Councillor Pateman -

- Quotes for Lion's Park have been received, hoping to make the Pavilion more useable. Hoping that there are grants available. Direction was given to send to Clerk-Administrator to review.

Mayor Philip

- People walking their pets in the Town area are not picking up after the animals. This needs to be addressed. Clerk-Administrator to speak to Public Works/Parks Staff regarding this observation.

16. **Talk to the Mayor**
Dave Matson – Thank you for having the transfer station open on the Statutory Holidays

17. **Closed Session**
Res. No. 191-23 Michael Rickward, Heather Pateman
BE IT RESOLVED that Council hereby convenes in Closed Session for discussion regarding:

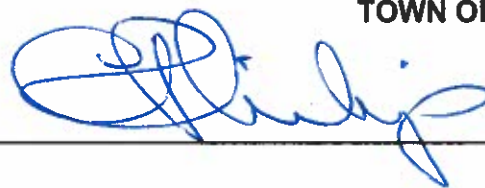
- a. *Labour Relations/Employee Negotiations*
 - Fire Chief Contract
 - CUPE Grievance
 - Employee Matter #2 (Closed Meeting, June 26, 2023)
 - Employee Matter #3 (Closed Meeting, June 26, 2023)
 - CUPE Contract Negotiation
- b. *Advice that is subject to solicitor-client privilege, including communications necessary for that purpose*
 - Clerk CAO/Clerk/Treasurer Vacancy
 - Employee Matter
- c. *Education*
 - Council Code of Conduct Training

18. **Business Arising from Closed Session**
Res. No. 192-23 Michael Rickward, Heather Pateman
BE IT RESOLVED that Council leave Closed Session at 10:46 pm
CARRIED

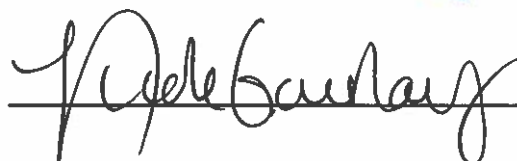
19. **Confirming By-Law No. 2023-41**
Res. No. 193 – 23 Michael Rickward, Heather Pateman
BE IT RESOLVED that By-law No. 2023-41, being a By-law to confirm the proceedings of Council of its Special Council Meetings of June 26 & 27 and its Regular Meeting held of July 6, 2023, be approved.
CARRIED

20. **Adjournment**
Res. No. 194– 23 Heather Pateman, Jill Sharer
BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 10:49 pm to meet again at 10:00 am on Thursday, July 13, 2023 in the Council Chambers, Kearney, Ontario.
CARRIED

THE CORPORATION OF THE
TOWN OF KEARNEY



Mayor



Clerk