AGENDA

REGULAR COUNCIL MEETING
Council Chambers
Thursday, February 16th, 2023 – 6:00 p.m.

NOTE: A Closed Session, if deemed necessary, will commence at the end of the meeting.

1. **Call the Meeting to Order**
2. **Approval of Agenda**
3. **Declaration of Pecuniary Interest and the General Nature Thereof**
4. **Delegations/Presentations**
   - **(a) Delegations**
     - (i) **Lanny Dennis re**: Removal of Conditions – Mosmann Severances B-045 to B-047/22
     - (ii) **Victoria Perry re**: Dog Park in Kearney
   - **(b) Presentations** - Nil
5. **Minutes**
   - **(a) Adoption of Minutes**
     - (i) **Special Meeting,** *Draft* Minutes – January 31st, 2023
     - (ii) **Regular Meeting,** *Draft* Minutes – February 2nd, 2023
     - (iii) **Special Meeting,** Draft Minutes - February 9, 2023
   - **(b) Receive Committee Minutes**- Nil
6. **Committee Resolutions for Consideration** - Nil
7. **Public Meetings (Pursuant to the *Planning Act*) -** Nil
8. **Public Meetings (Pursuant to the *Municipal Act*)** - Nil
9. **Unfinished Business** - Nil
10. **Reports and By-laws**
    - **(a) Building**
      - (i) **Discussion and Resolution re**: Permit Clerk Job Description
    - **(b) Planning**
      - (i) **Report and Resolution re:** Consent Application B-080-22 (O'Hara)
      - (ii) **Report and Resolution re:** Consent Application B-094-22 (Dault/Clark)
    - **(c) Operations**
      - (i) **Transfer Station Report re**: January 6th, 2022 – February 7th, 2023
      - (ii) **Report and Resolution re:** Sand Lake and Beaver Lake Boat Launch RTF
    - **(d) Administration**
      - (i) **By-law No. 2023-xx re:** 2023 Hiring Policy
      - (ii) **By-law No. 2023-xx re**: Repeal of By-law No. 2020-01(the By-law that declared the Granny White's Farm property as surplus to the needs of the Town)

(iii) **Report and Resolution re:** 2866185 Ontario Ltd. – Shore Road Allowance Notice

(iv) **Resolution re**: Resolution Report

(v) **Discussion and Resolution re**: Job Description for Treasurer

(vi) **Discussion and Resolution re**: Job Description for Financial Consultant

(vii) **By-law 2023-XX re**: Community Safety Zone

(e) Treasury

(i) **Report re**: Payment Register

(f) Fire and Emergency Services

(i) **Report re**: Fire Chief, Fire Department Report for Regular Council Meeting on February 16, 2023

(g) Facilities and Buildings - Nil

(h) Council Presentations

(i) **Mayor Cheryl Philip** re:

(a) Almaguin Highlands Health Council re: Local Share

(b) Roads Advisory Committee re: Date of first meeting

(ii) Deputy Mayor Michael Rickward re:

(a) Recreational Advisory Committee re: Discussion

11. Correspondence

(a) Action Items - Nil

(b) Information Items

(i) **District of Parry Sound Municipal Association re:** Appointments for the 2022 to 2026 term

(ii) **District of Parry Sound Social Services Administration Board re:** Honorariums and Expenses of area representatives

12. Other Business

13. Talk to the Mayor

14. Closed Session

Council will enter into a Closed Session for discussion regarding:

(a) *Personal matters about an identifiable individual, including municipal or local board employees*

(b) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose

15. Business Arising from Closed Session

16. Confirming By-Law

By-Law 2022-xx being a By-law to confirm the proceedings of Council at its Special Meeting held on February 9th, 2023 and at its Regular Meeting held on February 16th, 2023.

Entry Details #17

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Form Entry Data

Show empty fields

Terms and Conditions

Accepted

Terms and Conditions

Accepted

Name

Lanny Dennis

Email

lannydplanning@gmail.com

Telephone Number

705 783 4607

Address

Box 254, Novar, Ontario, P0A 1R0

Date of Meeting for Designation

February 16, 2023

Please describe the general nature of your delegation:

To respectfully request removing condition number 9 from all three lots provisionally approved by the Planning Board under their file numbers B-045 to B-047/22.

This condition requires the preparation and submission of an EIS.

To discuss removing condition number

Thank you

Submission Notes

Add Note

Entry Details #16

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Form Entry Data

☆ Show empty fields

Terms and Conditions

Accepted

Terms and Conditions

Accepted

Name

Victoria Perry

Email

victoria.perry131@gmail.com

Telephone Number

7056364800

Address

67 Rockpoint Road, Kearney

Date of Meeting for Designation

February 2nd

Please describe the general nature of your delegation:

I would like to formally propose a "Dog Park" in the Town of Kearney.

Submission Notes

Add Note

No Notes found

Submission Logs

General | API Calls

Town of Kearney

MINUTES

SPECIAL COUNCIL MEETING

Tuesday, January 31st, 2023

Council Members Present: Mayor Cheryl Philip
Councillors: Keven Beaucage, Heather Pateman, Mike Rickward and Jill Sharer

Staff Present: Brenda J. Fraser, CAO|Clerk|Treasurer
Scott McKay, Public Works Working Foreperson
Paul Schaefer, Fire Chief
Brian Horsman, Chief Building Official
Cindy Filmore, Deputy Clerk
Leslie Harvie, Deputy Treasurer

1. **Call the Meeting to Order**

Res. No. 1/31/01/2023 Keven Beaucage, Jill Sharer
BE IT RESOLVED that the Special Council meeting of the Corporation of the Town of Kearney on January 31st, 2023, be declared open and called to order at 5:01 p.m. **CARRIED**

2. **Disclosure of Pecuniary Interest and the General Nature Thereof –** None noted.

3. **Closed Session**

3.1 Res. No. 3.1(a)/31/01/2023 Jill Sharer, Keven Beaucage

BE IT RESOLVED that in accordance with Section 239, (1), (2), (3) and (3.1) of the Municipal Act, c. 25, S.O. 2001, as amended, the Council for the Corporation of the Town of Kearney will convene in Closed Session at 5:02 p.m. for discussion regarding:

(a) *Personal matters about an identifiable individual, including municipal or local board employees* **CARRIED**

Res. No. 3(b)/31/01/2023 Jill Sharer, Keven Beaucage
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvene in Open Session and report on matters discussed in Closed Session. Closed Session adjourned at 6:25 p.m. **CARRIED**

Mayor Philip reported on matters discussed in closed session.

3.2 2023 Budget
Council discussed preliminary budget requests for the Fire department, Roads department and Building department.

With regard to the request to continue renting the MNR room, the following Resolution was considered.
Res. No. 3.2(a)/31/01/2023 Keven Beaucage, Jill Sharer
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received a proposal for the rental of the Algonquin Room in the Kearney Community Centre and determines that at this time Council is only willing to honor our 1 year agreement. **DEFERRED**

Discussion continued pertaining to the KCC renovations including the request to re-establish the Kearney Community Centre Building Advisory Committee. Council then considered the following Resolution.
Res. No. 3.2(b)/31/01/2023 Jill Sharer, Keven Beaucage
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has discussed the additional Kearney Community Centre Building upgrades and determines to proceed with the following upgrades:

- **General Building - Exterior**
  - Septic System
  - Asphalt
  - Storage Shed
  - Bituminous roofing to match new roofing
  - Exterior building lighting
- **General Building - Interior**
  - Fire alarm system
  - Mechanical upgrades for Office and Library
  - Convert existing barrier-free washroom into OBC compliant Universal washroom

- **Hall/Gym**
  - Replace flooring with maple parquet / vapour barrier / game line painting
  - Patch and paint concrete walls and metal door systems
  - Purchase commercial kitchen furniture, folding chairs and tables, storage carts, bar stools, utility carts
  - Portable stage and storage carts
  - Accoustical panel wall treatments
  - New PA audio sound system and projector unit
  - Painted abuse board projection surface and wall finish
- **E-Seniors Lounge**
  - new Windows
  - New carpet tile and rubber floor base
  - New vinyl tiles
  - Repaint

DEFERRED

4. **Adjournment**

Res. No. 4/31/01/2023 Keven Beaucage, Jill Sharer

BE IT RESOLVED that the Special Council Meeting of the Corporation of the Town of Kearney adjourn at 8:56 p.m. to meet again at 6:00 p.m. on Thursday, February 2nd, 2023 in the Council Chambers, Kearney Ontario.

CARRIED

THE CORPORATION OF THE TOWN OF KEARNEY

_____

Cheryl Philip, Mayor

_____

Brenda J. Fraser, Clerk

Draft

The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

REGULAR COUNCIL MEETING
Council Chambers
Thursday, February 2nd, 2023
6:00 p.m.

Council Members Present: Mayor Cheryl Philip
Councillors: Keven Beaucage; Heather Pateman; Mike Rickward; and Jill Sharer

Staff Present: Brenda J Fraser, CAO/Clerk/Treasurer
Cindy Filmore, Deputy Clerk
Leslie Harvie, Deputy Treasurer
Brian Horsman, Chief Building Official (Virtual)

1. **Call the Meeting to Order**

Res. No. 1/02/02/2023 Keven Beaucage, Heather Pateman
BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney on February 2nd, 2023 be declared open and called to order at 6:00 p.m. **CARRIED**

2. **Approval of Agenda**

Res. No. 2/02/02/2023 Heather Pateman, Jill Sharer
BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney on February 2nd, 2023 be adopted as amended.

ADD 10(d)(x)	Resolution re: Joint Waste Management Board Public liaison appointee
ADD 10(d)(xi)	**Resolution re:** Kearney Community Centre Building Advisory Committee appointees
ADD 10(g)(iii)	**Resolution re:** Rental of Algonquin Room
ADD 13	Talk to the Mayor
ADD 14(b)	Closed – Personal matters about an identifiable individual, including municipal or local board employees

CARRIED

3. **Declaration of Pecuniary Interest and the General Nature Thereof**

Mayor Philip declared a pecuniary interest with regard to Agenda Item 10(h)(e) Fire Fighters Activities to be considered as payable, the reason being: Family Members on Fire Department.
Councillor Pateman declared a pecuniary interest with regard to List of Accounts Cheques Numbers 32375 and 32395, the reason being: Two cheques to my business- Fetterleys
Mayor Philip declared a pecuniary interest with regard to Closed Session Item #4.2 UFCW Negotiations, the reason being: Family members on Fire Department.

4. **Delegations/Presentations**

(a) **Delegations** - Nil

(b) **Presentations – Nil**

5. **Minutes**

(a) **Adoption of Minutes**

Res. No. 5(a)(i)/02/02/2023 Mike Rickward, Jill Sharer
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves the Minutes of the Council Meeting(s) as follows:

(i) Regular Meeting, *Draft* Minutes – January 11th, 2023 **CARRIED**

(b) **Receive Committee Minutes** - Nil

6. **Committee Resolutions for Consideration**

Res. No. 6(a)/02/02/2023 Heather Pateman, Jill Sharer
BE IT RESOLVED THAT the Council of the Corporation of the Town of Kearney, in accordance with the Resolution of the Dog Sled Races Advisory Committee, authorizes payment of the Invoices attached hereto;

AND FURTHER Council authorizes Staff to obtain cash in the amount of $1,000.00 for a float and $7,710.00 for the monetary prizes. **CARRIED**

7. **Public Meetings (Pursuant to the *Planning Act*) - Nil**

8. **Public Meetings (Pursuant to the *Municipal Act*) – Nil**

9. **Unfinished Business – Nil**

10. **Reports and By-laws**

(a) Building

(i) **Report and Resolution re**: Annual Report on Building Permit Fees for 2023

Res. No. 10(a)(i)/02/02/2023 Jill Sharer, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the Annual Report on Building Permit Fees for 2023, attached hereto;

AND FURTHER Council directs Staff to:

- ❑ 1) Revise Schedule 'B' of By-law No. 2021-18 to increase Construction Cost Guidelines as shown on the attached revised schedule;
- ❑ 2) Revise Schedule 'B' of By-law No. 2021-18 to increase Cost Guidelines for the Base Cost to $200.00 (non-refundable) plus $16.00 per thousand. This will cover the cost of a permit through the Cloudprint format, which will be initiated in 2023;
- ❑ 3) Revise Schedule 'B' of By-law No. 2021-18 to amend Cost Guidelines Item "Fee Doubled", by adding "the fees are doubled up to a Maximum of $2,500.00 for a dwelling unit.
- ❑ 4) Revise Schedule 'B' of By-law No. 2021-18 to amend Cost Guidelines by adding: i) $500.00 – Moving Permit for a one story building and; ii) $750.00 – Moving Permit for a two story building.
- ❑ 4(A) If Option 4 is selected then Schedule 'A' of By-law No. 2021-18 will require an amendment to the 'Class of Permits' designation by adding No. 10 - Moving Permit: A building unit or structure moved from elsewhere to be placed on a property within the limits of the Town of Kearney prior to obtaining a Building Permit or in conjunction with an application for a Building Permit. **DEFERRED**

(b) Planning - Nil

(c) Operations

(i) **Transfer Station Report re:** December 30th, 2022 – January 3rd, 2023 **Report only.**

(ii) **Report and Resolution re:** Engineer of Record appointment

Res. No. 10(c)(ii)/11/01/2023 Heather Pateman, Jill Sharer

WHEREAS the Council of the Corporation of the Town of Kearney sought proposals from qualified engineering firms for the provision of civil engineering services;

AND WHEREAS proposals were received from: Tatham Engineering Limited;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney does hereby award the Tender for Engineer of Record to _____ . **DEFERRED**

(iii) **Resolution re:** Recommendation for Equipment Operator position

Res. No. 10(c)(iii)/02/02/2023 Keven Beaucage, Heather Pateman

WHEREAS the Town recently advertised an employment opportunity for an Equipment Operator;

AND WHEREAS interviews were held by the Selection Team;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, in accordance with the recommendation of the Selection Team, shall hire _____ in the position of Equipment Operator, beginning _____.

DEFERRED

(iv) **Resolution re**: Appointment of Selection Team for General Maintenance Attendant position

Res. No. 10(c)(iv)/02/02/2023 Keven Beaucage, Heather Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby appoints Mike Rickward, Mike Sims and Brenda Fraser , as members of the Selection Team, for the **General Maintenance Attendant** position. **CARRIED**

(v) **Discussion and Resolution re**: Request for ownership of Part 8 of Gray Jay Lane

Res. No. 10(c)(v)/02/02/2023 Mike Rickward, Jill Sharer

WHEREAS Council met with residents owning property adjacent to Gray Jay Lane in August 2022 regarding the existing status of Gray Jay Lane;

AND WHEREAS no resolution was reached at that time;

AND WHEREAS there has now been an alternate access road constructed resulting in a request to further discuss this matter;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney in accordance with the wishes of the majority of the benefitting property owners, determines to:

- ❑ Establish Gray Jay Lane as a public highway by means of a fees and charges By-law;

or

- ❑ Dispose of Gray Jay Lane to the owners of the benefitting properties by way of joint ownership.

AND FURTHER with respect to Part 8 PSR 669, Council determines _____. **DEFERRED**

Res. No. 10(c)(v)(b)/02/02/2023 Mike Rickward, Jill Sharer
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs Staff to notify the Residents on Gray Jay Lane of a special meeting to discuss the transfer of Gray Jay Lane to the property owners. **CARRIED**

(d) Administration

(i) **By-law No. 2023-XX re:** 2023 Hiring By-law

Res. No. 10(d)(i)/02/02/2023 Heather Pateman, Jill Sharer
By-law No. 2023-06, Being a By-law to Establish a Hiring Policy and process, be read a first, second and third time and numbered 2023-06 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book. **DEFERRED**

(ii) **Discussion and Resolution re:** 2023 AMO Annual General Meeting and Conference

Res. No. 10(d)(ii)/02/02/2023 Jill Sharer, Heather Pateman
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney authorizes the attendance of Cheryl Philip at the 2023 Association of Municipalities of Ontario Conference on August 20th – 23rd, 2023 in the City of London. **CARRIED**

(iii) **Discussion and Resolution re:** 2023 FONOM Conference

Res. No. 10(d)(iii)/02/02/2023 Jill Sharer, Mike Rickward
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney authorizes the attendance of Jill Sharer at the 2023 Federation of Northern Ontario Municipalities Conference on May 8th – 10th, 2023 in the Town of Parry Sound. **CARRIED**

(iv) **By-law Enforcement Officer report re:** 2022 Year in Review – **Report only**.

(v) **By-law No. 2023-xx re:** Appointment of Joint Compliance Audit Committee

Res. No. 10(d)(v)/02/02/2023 Heather Pateman, Jill Sharer
By-law No. 2023-08, Being a By-law to establish a Joint Compliance Audit Committee and appoint Committee members for the 2022 Municipal Election period, be read a first, second and third time and numbered 2023-08 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and be engrossed in the By-law Book. **CARRIED**

(vi) **Discussion and Resolution re**: Health Human Resources Recruiter Support

Res. No. 10(d)(vi)/02/02/2023 Keven Beaucage, Heather Pateman
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the request from the Almaguin Highlands Health Council with regard to a dedicated Human Resources Recruiter position;
AND WHEREAS this position would be an asset to our community as well as the entire MAOHT catchment area;
NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Town of Kearney shall commit the amount of One Thousand ($1,000.00) Dollars annually for three (3) years to support the dedicated Human Resources Recruiter position. **CARRIED**

(vii) **Resolution re**: Resolution Report

Res. No. 10(d)(vii)/02/02/2023 Keven Beaucage, Heather Pateman
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the Resolution Report update to February 1, 2023. **CARRIED**

Res. No. 10(d)(vii)(a)/02/02/2023 Mike Rickward, Jill Sharer
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs Staff to deem Kearney portion of Woodland Lane, a Community Safety Zone and to have signs installed. **CARRIED**

Res. No. 10(d)(vii)(b)/02/02/2023 Mike Rickward, Jill Sharer
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs Staff to number and install signs on Sunken Island Lane, of those addresses requiring change;
AND FURTHER based on the discussions, it is the recommendation for this individual Lane issue, from our Fire Chief, to continue with the number 91 and proceed with letters following the existing 'A' and 'B'. **CARRIED**

(viii) **Resolution re:** Appointment of Recreation Committee Volunteer members
Res. No. 10(d)(viii)/02/02/2023 Heather Pateman, Jill Sharer
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, hereby appoints Karen Pudsey as a member of the Recreation Advisory Committee. **CARRIED**

(ix) **Report and Resolution re**: Design Build Proposals for Boat Ramp repairs
Res. No. 10(d)(ix)/02/02/2023 Mike Rickward, Jill Sharer
WHEREAS Council has requested Staff contact qualified companies to seek a Design/Build Tender for the Sand Lake and for the Beaver Lake Boat Launch;
AND WHEREAS due to the complexity of these projects, information is still forthcoming;
NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs Staff to forward all information regarding these projects, to our new Engineer of Record for administration of these projects. **WITHDRAWN**

(x) **Resolution re**: Joint Waste Management Board, Public Liaison for Kearney and Perry
Res. No. 10(d)(x)/02/02/2023 Jill Sharer, Heather Pateman
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, hereby appoints Sean Murdy as our Volunteer Public liaison Member on the Joint Waste Management Board for the Municipality's of Kearney and Perry. **CARRIED**

(xi) **Resolution re**: Kearney Community Centre Building Advisory Committee
Res. No. 10(d)(xi)/02/02/2023 Jill Sharer, Heather Pateman
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, hereby appoints the following members to the Kearney Community Centre Building Advisory Committee: _____. **DEFERRED**

(e) Treasury

(i) **Report re:** Payment Register
Res. No. 10(e)(i)/02/02/2023 Heather Pateman, Jill Sharer
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the 'List of Accounts' for Cheques #32371 to #32450 in the total amount of $505,354.29. **CARRIED**

(f) Fire and Emergency Services

(i) **Report re**: Fire Chief, Fire Department Report for Regular Council Meeting on February 2, 2023 – **Report only.**

(g) Facilities and Buildings

(i) **Update re**: KCC Construction renos
Council requested a Special Meeting be scheduled with the contractor.

(ii) **Update re**: KCC Grant process – Discussion only.

(iii) **Resolution re**: Algonquin Room
Res. No. 10(g)(iii)/02/02/2023 Keven Beaucage, Heather Pateman
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received a proposal for the rental of the Algonquin Room in the Kearney Community Centre and determines we will offer the space on a year by year basis with option to renew and the rent of $11,800 + HST will remain the same. **CARRIED**

(h) Council Presentations

Deputy Mayor Mike Rickward re:
(a) KCC Construction renovation status – Discussed above.

(b) KCC Grant options for allocation of dollars – Discussed during Budget meeting.

(c) Annual performance reviews for Staff – update.

(d) **Resolution re**: Request for presentation from Almaguin Economic Development Committee

Res. No. 10(h)(i)/02/02/2023 Jill Sharer, Keven Beaucage

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney requests a presentation be scheduled from the Almaguin Economic Development Committee with the discussion to include: What you have to offer and how we can become a part of that.

CARRIED

Mayor Cheryl Philip turned the meeting over to Deputy Mayor Mike Rickward for the following discussion, and left the room at 7:47 p.m.

(e) **Resolution re**: Fire fighters Activities to be considered as payable duties

Res. No. 10(h)(i)(e)/02/02/2023 Heather Pateman, Jill Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney determines that the members of the Kearney Volunteer Fire and Emergency Services Department shall, for the purposes of the UFCW Collective Agreement, be paid for the following duties:

- ☑ Attendance at calls, beginning from the time they acknowledge they are on route to the call and ending when the volunteer Firefighter leaves the fire hall or scene following the completion of the required tasks;
- ☑ Time spent at in-house training, approved by the Chief, as well as time spent at training and courses offered offsite that have been approved by the Chief;
- ☑ All hall duties assigned by the Chief
- ☑ Kearney Food Drive
- ☑ Kearney Festivals
- ☑ Kearney Parades
- ☑ Santa's Run-way
- ☑ Kearney recruitment open houses

CARRIED

Mayor Philip resumed her seat at the Council table at 7:52 p.m.

(f) **Discussion and Resolution re**: Training on Official Plan and Zoning By-law

Res. No. 10(h)(i)(e)/02/02/2023 Keven Beaucage, Heather Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs Staff to contact our Planners to request Official Plan and Zoning By-law training for members of Council.

CARRIED

11. Correspondence

(a) **Action Items – Nil**

(b) **Information Items**

(i) **Cheryl, Ross and family re**: Card of Thanks

(ii) **Almaguin Highlands Health Centre re**: Draft Minutes – January 5, 2023

12. Other Business – Nil

13. Talk to the Mayor

Members of the public were invited to converse with Council.

14. Closed Session

Res. No. 14(a)-(b)/02/02/2023 Keven Beaucage, Heather Pateman

BE IT RESOLVED that in accordance with Section 239, (1), (2), (3) and (3.1) of the Municipal Act, c. 25, S.O. 2001, as amended, the Council for the Corporation of the Town of Kearney will convene in Closed Session at 8:19 p.m. for discussion regarding:

(a) *Personal matters about an identifiable individual, including municipal or local board employees*

(b) *Labour relations or employee negotiations* – UFCW

CARRIED

Res. No. 14(c)/02/02/2023 Heather Pateman, Jill Sharer
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvene in Open Session and report on matters discussed in Closed Session. Closed Session adjourned at 9:50 p.m.
CARRIED

Mayor Philip declared a pecuniary interest with regard to Closed Session Item #4.2 UFCW Negotiations, the reason being: Family members on Fire Department and left the meeting during the Closed Session.

15. Business Arising from Closed Session

Deputy Mayor Rickward reported on matters discussed in Closed Session.

16. Confirming By-Law
Res. No. 16/02/02/2023 Keven Beaucage, Jill Sharer
By-law No. 2023-09, Being a By-law to confirm the proceedings of Council at its Regular Meeting held on February 2nd, 2023, be read a first, second and third time and numbered 2023-09 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.
CARRIED

17. Adjournment
Res. No. 17/02/02/2023 Jill Sharer, Heather Pateman
BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 9:53 p.m. to meet again at 6:00 p.m. on Thursday, February 16th, 2023, in the Council Chambers, Kearney, Ontario.
CARRIED

THE CORPORATION OF THE
TOWN OF KEARNEY

_____
Cheryl Philip, Mayor

_____
Brenda J. Fraser, Clerk

DRAFT

Town of Kearney

MINUTES

SPECIAL COUNCIL MEETING

Thursday, February 9th, 2023

Council Members Present: Mayor Cheryl Philip
Councillors: Keven Beaucage, Heather Pateman and Jill Sharer

Regrets: Deputy Mayor Mike Rickward

Staff Present: Brenda J. Fraser, CAO|Clerk|Treasurer
Cindy Filmore, Deputy Clerk

1. **Call the Meeting to Order**

   Res. No. 1/09/02/2023 Keven Beaucage, Heather Pateman
   BE IT RESOLVED that the Special Council meeting of the Corporation of the Town of Kearney on February 9th, 2023, be declared open and called to order at 12:00 p.m. **CARRIED**

2. **Disclosure of Pecuniary Interest and the General Nature Thereof** – None noted.

3. **Council Resolution re:** Appointments to DSSAB

   Res. No. 3/09/02/2023 Jill Sharer, Heather Pateman

   BE IT RESOLVED that the Council of the Corporation of the Town of Kearney nominates Jerry Brandt and Sean Cotton as the Area 4 representatives to the Parry Sound District Social Services Administration Board. **CARRIED**

4. **Adjournment**
   Res. No. 4/09/02/2023 Keven Beaucage, Heather Pateman
   BE IT RESOLVED that the Special Council Meeting of the Corporation of the Town of Kearney adjourn at 12:02 p.m. to meet again at noon on Thursday, February 16th, 2023 in the Council Chambers, Kearney Ontario. **CARRIED**

THE CORPORATION OF THE
TOWN OF KEARNEY

_____
Cheryl Philip, Mayor

_____
Brenda J. Fraser, Clerk

Draft

JOB DESCRIPTION

Position Title: Permit Clerk

Reports To: Chief Building Official

Date: January 2023

Position Summary:

Reporting to the Chief Building Official (CBO) and/or Deputy Chief Building Official (DCBO) this position provides support to the Building Department.

Responsibilities:

- Initial point of contact for building related inquiries to determine what approvals may be necessary and which other department personnel should be consulted.
- Organizing the incoming building permit applications for review , prioritizing incoming requests , maintaining departmental records , and following up on inquiries to ensure timely response.
- Provides reception for the Building Department and customer service support to the front office , responding to general inquiries for the Town.
- Receive calls and assist caller in obtaining information related to their request and referring calls to the appropriate staff contacts.
- Provide the public with answers to frequently asked questions and other administrative guidelines of the municipality and other related agencies.

- Strong organizational skills to prioritize departmental activities and complete tasks within appropriate time frames.
- Working with the CBO and/or DCBO to schedule appointments , inspections , and meetings.
- Receives , reviews and completes administrative process for building permits. Creates and maintains database, permit files, schedules building inspection requests, and tracks progress on permit files.
- Prepares mandatory monthly building permit reports and other reports as required for submissions to (i.e.) STATS Canada, Ministry of Labour, CMHC, Tarion, MPAC, Health Unit , etc.
- Screening of correspondence, responding to request for information and written responses to general inquiries.
- Assist Chief Building Official with reports on matters relating to building, including fees and form development.
- Assist in drafting and implementing of policies and procedures for the efficient processing of permit applications.
- Preparation of letters for the department, including review of letters, orders and Registered Mail.
- Protects own health and health of others by adopting safe work practices, reporting unsafe conditions immediately, and attending all relevant in-services regarding occupational health and safety. Follows all guidelines for employees and employers as legislated under the Ontario Occupational Health and Safety Act.
- Willingness to learn and participate in training opportunities offered by the Town
- Other related duties as assigned.

The foregoing description reflects the general duties necessary to describe the principal functions of the job identified and shall not be construed to be a detailed and all-inclusive representation of the duties that may be inherent in this classification.

Qualifications :

- College Diploma in administration or clerical study or an equivalent combination of education and practical experience.
- Knowledge of construction terminology , Building Code Act as it applies to statutory obligations, processes, and procedures , as well as various municipal bylaws , policies and procedures is highly desirable.
- Successful completion of the Ministry of Municipal Affairs and Housing training courses such as but not limited to General Legal/Processes for Building Inspectors, Land Use Planning and Zoning Enforcement, House, etc. is highly desirable.
- Exceptional customer service , interpersonal and communication skills with a confident and pleasant disposition.
- Proven ability to multitask and proactively manage competing priorities, with organizational skills necessary to excel in a fast-paced environment with changing priorities and levels of complexity.
- Attention to detail.
- Experience working with the general public ; previous experience in a Municipal environment is an asset.
- Excellent organizational, written, and oral communication skills.
- Willingness to learn, to accept responsibility, conduct research and demonstrate initiative.
- Ability to exercise confidentially and discretion when dealing with development inquiries, proposals, and applications for Building Permits.
- Proficiency in the MS Office Suite, understanding of GIS Systems, Land Management , Cloud Permitting and Service Request Tracking Software
- Knowledge and understanding of building permit application requirements and Town Documents.
- Understanding of the interrelationship between the various approval functions of the Department.
- Ability to respect the Building Department Motto “ what happens in the office stays in the office”

Working Conditions :

- Occasionally required to deal with unpleasant members of the public, more serious problems are usually referred to a supervisor.
- Activities that create moderate degrees of stress, frequent interruptions and meeting challenging deadlines.
- General office working conditions.
- Hours of work are Monday to Friday, 8:30 a.m. to 4:30 p.m. with one hour paid lunch ---- 40 hour per week position.
- The salary range for this position is $33.65 - $38.98 per hour

Necessary Special Requirement:

- Employment contingent upon passing a criminal conviction check and child and adult abuse records check.

Jan 25/2023

To
Town of Kearney

Cindy

Per conversation would you please
Email a copy of enclosed - to
Planning Board

Thanks
S Reeds

Fax 705 636 0527

Jan. 25/2023

Southeast Parry Sound
Planning Board

re application for Consent
file No. B080/22

The property is adjacent to my property lots 14 and 15 Con 1. Proudfoot.

A sub division in previous years (by the applicant of this application) of cottages, homes and rentals has created a very busy populated area. and congested area,.

The "pit" area seems to be quickly expanding to commercial use and is now a "licenced pit".

The lot being being severed (per application) is a corner lot and I ~~believe~~ believe a driveway or any access to that lot would be a safety concern

S. Reeds

c.c. Town of Kearney

311 George St. N. Suite 200
Peterborough, ON K9J 3H3
T 705.876.8340 | F 705.742.8343
www.ecovueconsulting.com

Planning Report

To: Mayor and Council, Town of Kearney

From: Kent Randall & Laura Stinson (EcoVue Consulting)
Township Planning Consultants

Subject: Consent for Severance – Part of Lots 14 & 15, Concession 2 (Proudfoot)

Municipal File No.: B-080/22 (O'Hara)

EcoVue File No.: 22-2095-12

Date: February 13, 2023

1.0 Recommendation

That Council recommend denial of Consent to Sever Application B-080/22 (O'Hara) as the application is not consistent with the PPS, does not conform to the Town of Kearny Official Plan, and does not comply with Town of Kearney Zoning By-law No. 2022-20. The applicant has not demonstrated that the proposed residential use will be compatible with an existing licensed mineral aggregate.

Should Council approve this application, the following conditions should be applied:

1. An Aggregate Impact Study be undertaken to demonstrate the proposed severed lot will not have a negative impact on the abutting aggregate use on the proposed retained lands as it currently exists and in the future.

2. That prior to the finalization of the consents, confirmation that the North Bay Mattawa Conservation Authority has no concerns or objections with regard to existing or proposed sewage disposal systems on the subject lands, shall be provided.

3. Confirmation in writing from the Town of Kearney that a 911 Address Numbers to the new lots created have been assigned.

4. A payment-in-lieu of a parkland dedication shall be paid in accordance with Section 51.1 of the *Planning Act* acceptable to the Town of Kearney in cash or certified cheque.

5. That all Municipal taxes to date shall be paid in full.

6. The applicant provides confirmation from the Town of Kearney Roads Foreman with respect to entrance approval.

7. That all Town fees and disbursements (legal, engineering, planning), if any incurred by the Town with respect to this application shall be paid for by the owner.

8. A draft reference plan of survey be provided to the Town of Kearney for review prior to registration.

2.0 Background and Proposal

The following is a review of Consent Application B-080-22 in the context of applicable land use planning policies and provisions. The purpose of the Consent application is to create one (1) new rural residential lot, from a property located at Part Lots 14 & 15, Concession 2, former Township of Proudfoot, Town of Kearney, District of Perry Sound.

The property is designated Rural Lands in the Town of Kearney Official Plan and zoned the Rural Residential (RR) and Mineral Aggregate (MA) Zone in the Town of Kearney Zoning By-law No. 2022-20.

The proposed severed and retained lots will be configured as follows:

	Severed Lot	Retained
Frontage	~ 137 metres	~ 229 metres
Depth	~ 118 metres	~ 486.7 metres
Area	0.8 hectares	5.82 hectares
Current uses	Residential	Pit
Proposed Uses	Residential	Pit
Road Access	Rock Point Road	Rock Point Road
Adjacent land uses	Residential Lots; Sand Lake	Residential Lots, Sand Lake, Wooded area; Highway 518

3.0 Planning Analysis

3.1 Provincial Policy Statement (2020)

The subject lands are not located within a settlement area and are therefore subject to Section 1.1.4 (Rural Areas) and 1.1.5 (Rural Lands) of the PPS. Specifically, Section 1.1.5.2 outlines permitted uses on *rural lands*, which includes "*c) residential development, including lot creation, that is locally appropriate".*

The proposed consent will create one (1) new rural residential lot. The size of the proposed retained and severed lots is in keeping with the rural character of the area. The existing Rural Residential (RR) Zone permits a single detached dwelling. The proposed severed lot contains an existing residential dwelling that is serviced by private septic and private water. The existing development matches the character and intensity of the neighbouring lots and therefore, is consistent with the Section 1.1.4 and 1.1.5 of the PPS.

Class B Pit aggregate pit is located on the proposed retained lot. This pit has a maximum annual tonnage of 20,000 tonnes. The licenced area is 1.8 hectares and does not include the residential dwelling. Section 2.5.2.4 of the PPS states that "*Mineral aggregate operations shall be protected from development and activities that would preclude or hinder their expansion or continued use or which would be incompatible for reasons of public health, public safety or environmental impact*." Continuing to Section 2.5.2.5 of the PPS, "*[i]n known deposits of mineral aggregate resources and on adjacent lands, development and activities which would preclude or hinder the establishment of new operations or access to the resources shall only be permitted if:*

a) resource use would not be feasible; or

b) the proposed land use or development serves a greater long-term public interest; and

c) issues of public health, public safety and environmental impact are addressed."

The residential use on the proposed severed lot is considered a sensitive land use and, therefore, could have an impact on the proposed aggregate use on the retained lot. It has not been demonstrated by the applicant that the existing aggregate use on the retained lot will not negatively impact the residential use on the proposed severed lot, or vice versa (in terms of limiting future expansion or identified resources).

Therefore, it is our opinion that the proposed severance is not consistent with the PPS as there has been no demonstration that the proposed severed parcel will be compatible with the existing aggregate operation on the proposed retained lot.

3.2 Town of Kearney Official Plan

As noted, the subject property is currently designated Rural, according to Schedule A to the Town of Kearney Official Plan (TKOP). Policies related to the Rural designation are contained in Section 3.3.2 of the TKOP.

The proposed severed lot will be used for residential purposes, which is a permitted use within the Rural Lands designation, in accordance with of the TKOP.

Section 4.2 describes that the intention of Rural land use policies is to accommodate land uses that are appropriate in the rural setting that provide economic benefits while protecting the natural environment. Limited, sustainable rural residential development is permitted within the Rural designation. Single-detached dwellings are permitted within the Rural designation provided the site is appropriate for residential development. The property is surrounded by mature woodland, but the existing residential dwelling already exists outside of these features. The proposed severed lot appears to provide sufficient space beyond natural features to allow development for a single detached dwelling.

Section 4.2.1(1) for lot creation in rural areas states that *"[a]ll lots will be of sufficient size and dimension and possess terrain suitable to accommodate the use proposed. Amongst other matters, this should include consideration of the following:*

a. protection of natural heritage features and areas or development constraints;
b. provision of water supply and sewage disposal;
c. provision of access and a safe road entrance; and
d. provision of a sufficient area of level land to accommodate buildings and structures without substantial alteration of the natural landscapes.

As previously noted, the proposed severed lot contains an existing residential dwelling located outside of the wooded area. The lot also contains private septic and private water supply. The proposed lot is located on Rock Point Road, which is a municipally maintained road. Lastly, there is sufficient area on the property to accommodate buildings and structures as demonstrated by the existing dwelling.

However, the proposed residential use of the severed lot is conflicting with Section 4.2.2, which states that '*[r]ural residential development should be directed to areas where residential development exists or would be compatible, and should not be located in remote, undeveloped areas or in close proximity to: a. mineral aggregate or mining resources;*".

The proposed retained lot is also located within the Rural designation and is a permitted use in accordance with the TKOP.

As per section 5.3.1

> *[i]n accordance with the Provincial Policy Statement, it is the intention of the Municipality to protect, wherever possible, the mineral aggregate resources designated in this Plan for aggregate extraction and to ensure that the resources are utilized in accordance with proper controls."* Section 5.3.1(2) adds that "*[l]ands within 1,000 metres of lands designated Mineral Aggregate Area are to be protected from uses and/or activities that may hinder the future expansion and extraction of aggregates. The protection of known aggregate resources will take precedence, wherever possible, over any land use that would prevent their future expansion and extraction.*

Further, Section 5.3.1(6) states that *"[u]nless studies demonstrate no adverse effects, no sensitive land uses shall be permitted within 1,000 metres of a mineral aggregate operation as per Section 4.2.7 and Section 7.7 of the Official Plan*."

The Applicant has not demonstrated that the proposed severance for residential use will not negatively impact future extraction potential as described above in the TKOP. The Applicant should provide a land use compatibility study to justify the consent application to demonstrate that the rural residential land use is appropriate as it relates to the abutting aggregate operation. While it is understood that the residential dwelling is existing, it must be established that the lot conforms with the Official Plan policy.

Based on the information available, the consent application does not conform to the TKOP as there is insufficient information provided to demonstrate that the proposed severance for a rural residential lot will not have a negative impact on the abutting aggregate use on the proposed retained lands as it currently exists and in the future.

3.3 Town of Kearney Zoning By-law No. 2022-20

The property is currently zoned Rural Residential (RR) and Mineral Aggregate (MA) in the Town of Kearney Zoning By-law No. 2022-20. The minimum lot area requirement for lots located in the RR zone is 0.8 hectare, and each lot must have a minimum lot frontage of 60 meters. The proposed severed lot will have a lot area of 0.8 hectares and frontage of 137 metres. Therefore, the proposed severed lot complies with the RR Zone requirements.

The proposed retained lot is located within both Rural Residential (RR) and Mineral Aggregate (MA) Zones. A pit is a permitted use in the MA zone. The minimum lot area in the MA zone is 2 hectares, and the minimum lot frontage is 90 metres. The proposed retained lot will be 5.82 hectares and have 229 metres of frontage. However, Section 4.10.4.4(i) states that *"mineral aggregate operations shall not be located within 150 m of a sensitive use on another lot when a pit operation is above the water table*." The proposed severed lot for residential use will create a sensitive land use within 150 metres of the aggregate use. Therefore, the creation of the proposed lot does not comply with the zoning requirements.

4.0 Public Comment

A comment was received from adjacent neighbour voicing concerns related to the safety of access to the proposed severed lot. A copy of these comments are provided in **Appendix A.** Please note that the driveway access to the proposed severed lot already exists from Rock Point Road to the existing dwelling and no changes are currently proposed to its access with this consent application.

5.0 Summary

Based on the foregoing, it is our opinion that Consent Application B-080/22 is not consistent with the Provincial Policy Statement (2020) and does not conform to the Town of Kearney Official Plan or comply with the Town of Kearney Zoning By-law 2022-20.

Therefore, we respectfully recommend that Council denies Consent Applications B-080/22 due to the lack of sufficient information related to the compatibility of the proposed severed parel with the existing aggregate operation on the proposed retained parcel.

Respectfully Submitted,

ECOVUE CONSULTING SERVICES INC.

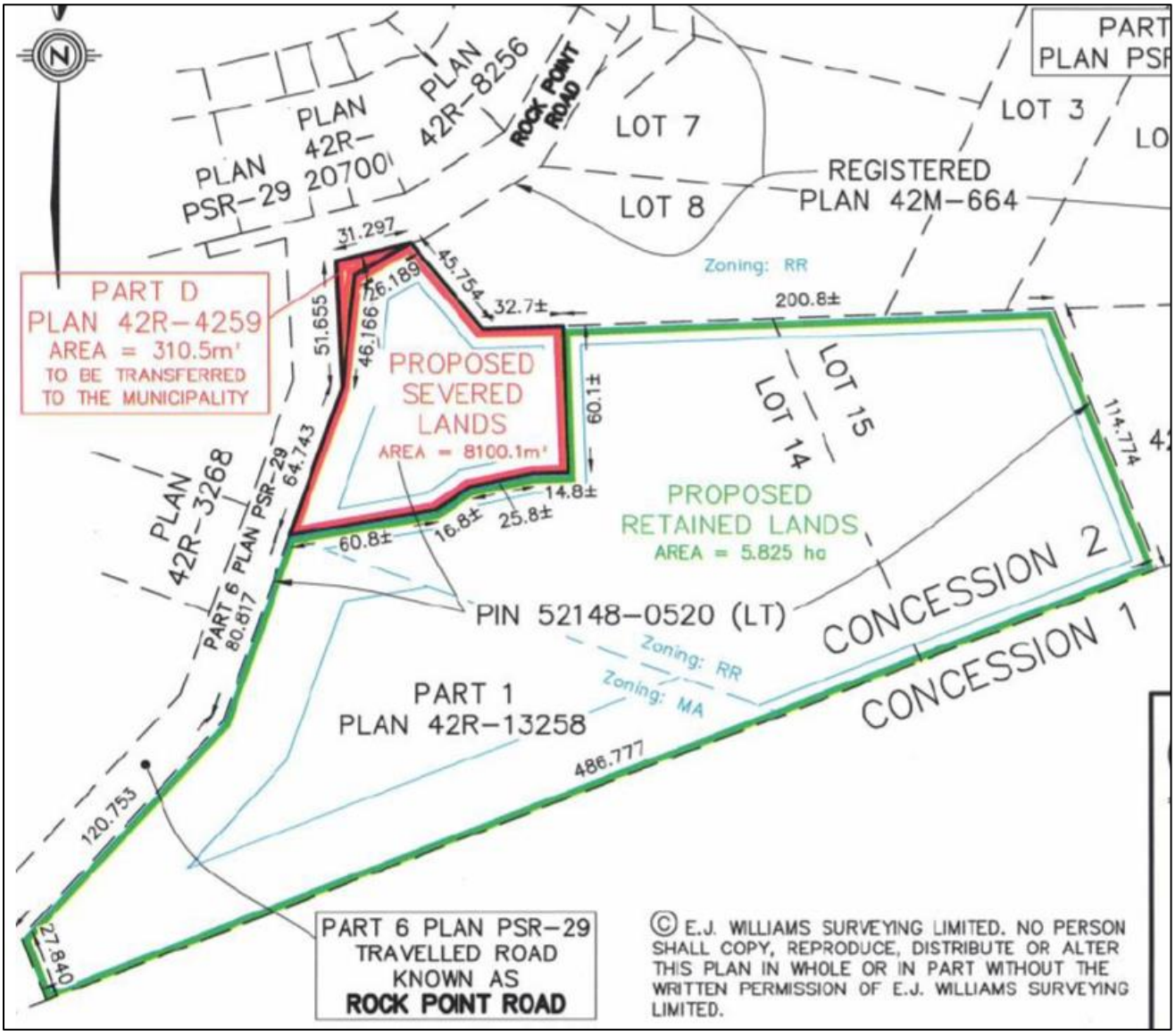
J. Kent Randall B.E.S. MCIP RPP
Township Planning Consultant

Laura Stinson

Laura Stinson
Township Planning Consultant

Consent Sketch

Part of Lots 14 & 15, Concession 2 (Proudfoot)



APPENDIX A

RECEIVED PUBLIC COMMENT

311 George St. N. Suite 200
Peterborough, ON K9J 3H3
T 705.876.8340 | F 705.742.8343
www.ecovueconsulting.com

Planning Report

To: Mayor and Council, Town of Kearney

From: Kent Randall & Laura Stinson (EcoVue Consulting)
Township Planning Consultants

Subject: Consent for Lot Line Adjustment – Part of Lot 34, Concession 11 (Perry)

Municipal File No.: B-094/22 (Dault & Clark)

EcoVue File No.: 22-2095-10

Date: February 13, 2023

1.0 Recommendation

That Council recommend approval of Consent Application B-094/22 (Dault & Clark) to the Southeast Parry Sound District Planning Board, with the following conditions:

1. That all Municipal taxes to date shall be paid in full.

2. That all Town fees and disbursements (legal, engineering, planning), if any incurred by the Town with respect to this application shall be paid for by the owner.

3. A draft reference plan of survey be provided to the Town of Kearney for review prior to registration.

2.0 Background and Proposal

The following is a review of Consent Application B-094/22 in the context of applicable land use planning policies and provisions. The purpose of the Consent application is to provide for a lot addition through a lot line adjustment between abutting lots located at Part Lot 34, Concession 11, former Township of Perry, Town of Kearney, District of Perry Sound.

The property is designated Townsite in the Town of Kearney Official Plan and zoned Residential Townsite (RTS) Zone and Hazard Lands (HZ) Zone in the Town of Kearney Zoning By-law No. 2022-20.

The proposed benefiting and retained lots will be configured as follows:

	Benefiting Lot (part 2 on Figure 1)	Retained Lot (part 1 on Figure 1)
Frontage abutting a municipally maintained road	~ 21 metres	~ 56 metres
Frontage abutting a navigable waterway	~ 20.6 metres	~ 72.84 metres
Lot Area	~ 0.58 hectares	~ 0.47 hectares
Current uses	Vacant	Residential (one dwelling)
Proposed Uses	Residential	Residential
Road Access	Driveway from Highway 518	Driveway from Highway 518
Adjacent land uses	Residential; Perry Lake	Residential; Perry Lake

3.0 Planning Analysis

3.1 Provincial Policy Statement (2020)

The subject property is located within Townsite, a historical settlement area, and is therefore subject to Section 1.1.3 (Settlement Areas) of the Provincial Policy Statement (PPS).

Section 1.1.3.1 states "*[s]ettlement areas shall be the focus of growth and development*". Section 1.1.3.2 goes on to say that *"[l]and use patterns within settlement areas shall be based on densities and a mix of land uses which: b) are appropriate for, and efficiently use, the infrastructure and public service facilities which are planned or available, and avoid the need for their unjustified and/or uneconomical expansion".*

The proposed lot line adjustment is located within Townsite, a historical settlement area within the Perry Township. As per the above-noted policy, these areas are the focus for development, which will not be impacted by the lot line adjustment. Any future development of the lands (i.e. construction of one single-detached dwelling) will match the character and intensity of development of the existing lots and other similar residential lots on Highway 518, Perry Lake, and greater Townsite area. Additionally, as the application is for a lot line adjustment and no additional lot is being created, there is no uneconomical

expansion of infrastructure required to accommodate the proposal. The existing dwelling has private water and septic services.

Furthermore, the property is located directly adjacent to Perry Lake. The waterfront area adjacent to the subject properties are considered type 1 fish habitat according to the Official Plan, which is therefore protected under the PPS. As per Section 2.1.6 if the PPS, *"[development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements*." Additionally, in Section 2.1.8 of the PPS, *"[d]evelopment and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies […] 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions".*

The lot line adjustment is maintaining the two existing lots on the shoreline created for waterfront development. As such, future development will have to maintain development setbacks from the shoreline. There is ample building envelope on the two existing properties with the lot line adjustment and therefore, there is no concern in meeting the setbacks.

Lastly, the south-western portion of the retained lot is zoned Hazard Lands (HZ) to protect people and property. Section 3.1.1 of the PPS states that *"[d]evelopment shall generally be directed…to areas outside of: b) hazardous lands adjacent to river, stream and small inland lake systems."* The lot line adjustment is located away from the HZ zone and therefore does not impact the protected area.

As such, it is our opinion that the lot line adjustment is consistent with the Provincial Policy Statement.

3.2 Town of Kearney Official Plan

As noted, the subject property is currently designated Townsite, according to Schedule B to the Town of Kearney Official Plan (TKOP). Policies related to the Townsite designation are contained in Section 2.0 of the TKOP.

The objective of the Townsite policies are to "*protect the character of existing neighbourhoods*" as stated in Section 2.1a) of the TKOP. As previously stated, the lot line adjustment will maintain character of the adjacent surrounding area.

Furthermore, Section 2.3.1 states

(2.3.1.1.) New lots shall have a minimum lot area of 0.4 hectares (1 acre) a. adequate potable source is confirmed, and a sewage disposal system which will not have a negative impact on abutting properties, can be located on the property; a hydrogeological analysis to confirm sustainability of the water supply with terrain analysis, and an impact assessment examining the impacts on groundwater or surface water resources shall be required for proposals under 1 hectare (2.47 acres); and (2.3.1.2.) All new development will front upon and be accessible from a year round maintained, public road, which is in a condition appropriate for the use proposed.

After the lot line adjustment, the retained lot will be ~ 0.47 hectares and the benefiting lot will be ~ 0.58 hectares. Both lots will meet the minimum lot area requirement for the Townsite area. Both properties will continued to be accessed via Highway 518, which is a year round maintained public road.

The proposed retained and benefiting for residential purposes, which is a permitted use within the Rural Lands designation, in accordance with Section 3.3.2 of the TKOP.

Furthermore, Section 2.3 of the Town of Kearney Official Plan outlines policies related to lot creation within the Townsite designation. Section 2.3 states that: "*All lots will be of sufficient size and dimension and possess terrain suitable to appropriately accommodate the use proposed."*. In addition, the following matters should be considered when evaluating lot requirements in the Townsite area:

a. *protection of natural heritage features and areas and various development constraints;*

b. *water and sewage disposal requirements.*

c. *Provision of access and a safe road entrance; and*

d. *Provision of a sufficient area of level land to accommodate buildings and structures without substantial alteration of the natural landscape;*

The proposed lots will be large enough to accommodate building structures without significant alterations to the natural landscapes and will be located outside of any potential natural hazards. The existing development on the retained lot is serviced with existing private water and septic systems, and it is anticipated that the proposed benefitting lot will have sufficient area for private water and sewage on-site.

Additionally, Both properties will continue to be accessed via Highway 518, which is a year-round, provincially-maintained public road.

Natural Heritage policies are contained in Section 6.4 of the TKOP. Speaking specifically to fish habitat, Section 6.4.4 states that *"[p]rior to development or site alteration which has the potential to negatively affect fish habitat, an EIS in accordance with the EIS Section of this Plan shall be required, at the proponent's expense, to investigate the potential negative impacts of new development or site alteration when it is proposed in or adjacent to Type 1 and/or "unknown" fish habitat".* As the lot line adjustment will not result in the creation of a new lot, it is in our opinion that an EIS is not required.

Policies related to Cultural Heritage and Archaeological Resources are contained in Section 9.0 of the TKOP. Within Section 9.2.6, it states that "*[t]he Town may require archaeological assessments conducted by archaeologists licensed under the Ontario Heritage Act, as a condition of any development proposal affecting areas containing a known archaeological site or considered to have archaeological potential*".

This Section goes on to say that "*[a]reas of archaeological potential include when the lands in question contain or are located within at least one of the following:*

- *300 metres of a known archaeological site;*
- *300 metres of a primary water source, such as a lakeshore, river or large creek;* …"

Similar to above, as the lot line adjustment will not result in the creation of a new lot, it is our opinion that an archeological assessment is not required.

Therefore, it is our opinion that the proposal conforms to the policies contained within the TKOP.

3.3 Town of Kearney Zoning By-law No. 2022-20

The benefiting lot is currently zoned Residential Townsite Zone (RWF) and the retained lot is zoned Residential Townsite Zone (RWF) and Hazard Lands (HZ) in the Town of Kearney Zoning By-law No. 2022-20. The minimum lot area in the Zoning By-law is 0.4 hectares and the minimum frontage (including both road and water frontage) is 20 metres. The retained lot is ~0.47 hectares and has a frontage of ~56 metres on the Highway 518 and ~72.84 metres of shoreline frontage. The benefiting lot will be ~0.58 hectares with ~21 metres of frontage on Highway 518 and ~20.6 metres of shoreline frontage. Therefore, the retained and benefiting lots (after the proposed lot line adjustment) will meet the RWF Zone

provisions. Therefore, the lot line adjustment complies with the Town of Kearney Zoning By-law No. 2022-20 and a Zoning By-law amendment will not be required as a condition of consent.

4.0 Summary

Based on the foregoing, it is our opinion that Consent Application B-094/22 is consistent with the Provincial Policy Statement (2020) and conforms to the Town of Kearney Official Plan and Town of Kearney Zoning By-law 2022-20.

Therefore, we respectfully recommend that Council endorse Consent Application B-094/22 and recommend approval to the Southeast Parry Sound District Planning Board, subject to the conditions provided as part of this report.

Respectfully Submitted,

ECOVUE CONSULTING SERVICES INC.

J. Kent Randall B.E.S. MCIP RPP
Township Planning Consultant

Laura Stinson

Laura Stinson
Township Planning Consultant

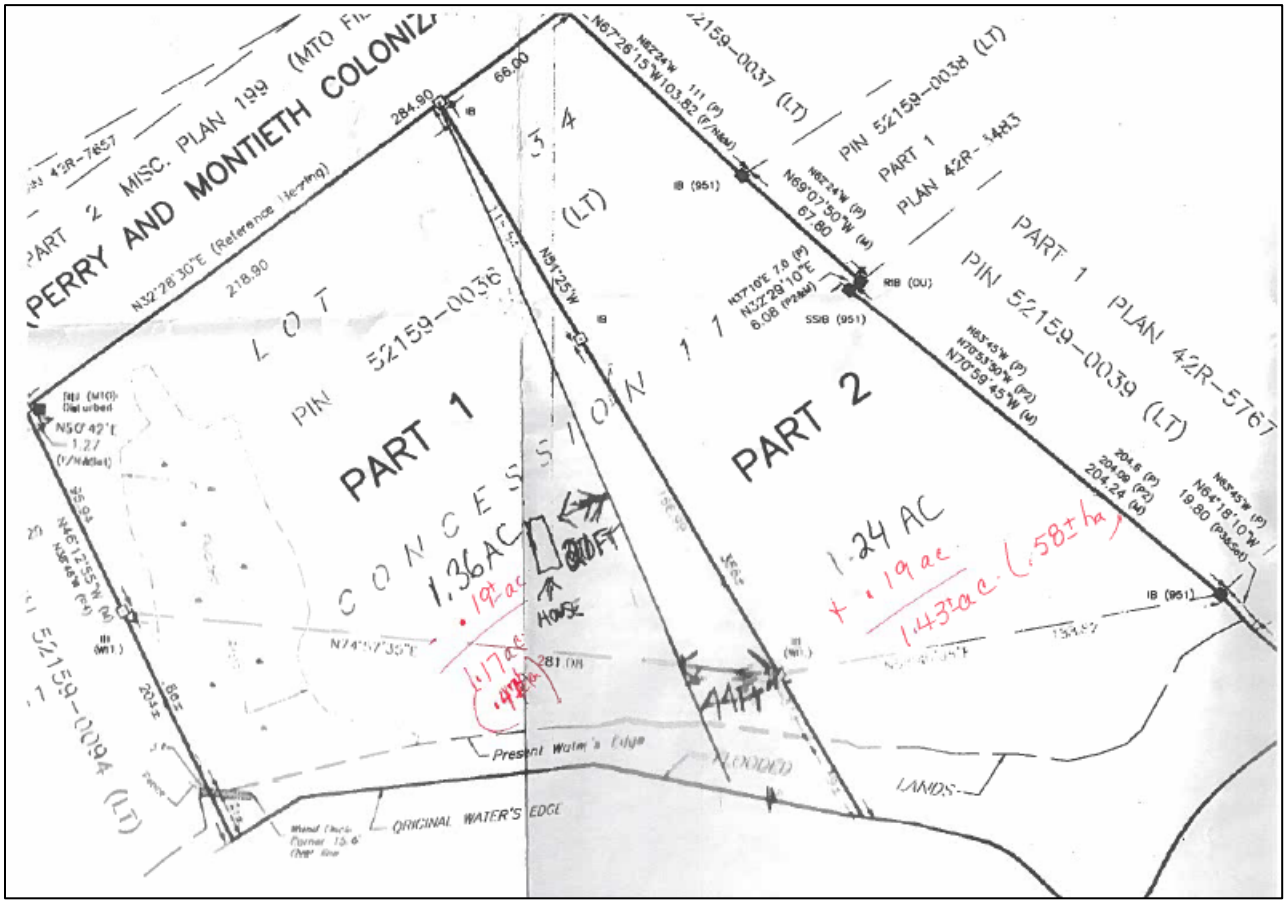


Figure 1: Consent Sketch

TRANSFER STATION REPORT

Date	Bin Pick-up	Kearney	$	Sand Lake	$	Notes
JAN 20		33	2	11	10	C-10
JAN 21		35	Ø	9	5	C-5
JAN 22		32	4	11	5	C-5
JAN 23	25	24	Ø	6	20	C-20
JAN 24		30	Ø	13	Ø	
JAN 27		28	Ø	10	40	C-20 F-20
JAN 28		28	2	11	20	F-20
JAN 29		32	6	7	Ø	
JAN 30	19	21	4	3	Ø	
JAN 31		28	Ø	15	35	C-35
FEB 3		20	4	8	15	C-15
FEB 4		18	Ø	6	15	C-15
FEB 5		41	8	21	35	F-30 C-5
FEB 6	25	40	2	18	10	C-10
FEB 7		41	Ø	13	Ø	
Totals	69	451	32	162	210	Grand Total Cash 242

Comments AS EXPECTED, TRAFFIC IS LOW AT BOTH KING WILLIAM AND KALLIO SITES. BINS HAVE BEEN EMPTIED AT KALLIO, IN ANTICIPATION OF AN UPTICK IN TRAFFIC DUE TO LONG WEEKEND.

KENT HARVIE Transfer Station Attendant Date: FEB 10 2023

THE CORPORATION OF THE TOWN OF KEARNEY

By-law No. 2023 - 06

Being a By-law to establish a Hiring Policy and Process

WHEREAS Section 270(1) of the *Municipal Act 2001,* as amended, imposes upon municipalities the obligation to adopt and maintain policies with respect to the hiring of employees;

NOW THEREFORE the Council of The Corporation of the Town of Kearney enacts as follows:

1. **That** the Corporation of the Town of Kearney adopts the Hiring Process and Policies for employees, substantially in the form of Schedule "A", attached hereto and forming part of this By-law.

2. **That** all previous By-laws and resolutions and parts of By-laws and resolutions inconsistent with the provisions of this By-law are hereby repealed.

3. **That** this By-law shall come into force and take effect on the date of its final passing.

READ A FIRST and SECOND TIME, this 11th day of January, 2023.

THE CORPORATION OF THE
TOWN OF KEARNEY

_____

Cheryl Philip, Mayor

_____

Brenda J. Fraser, Clerk

READ A THIRD TIME, passed, signed and the Corporate Seal attached hereto, this 2nd day of February, 2023

THE CORPORATION OF THE
TOWN OF KEARNEY

_____

Cheryl Philip, Mayor

_____

Brenda J. Fraser, Clerk

Schedule 'A'

To By-law No. 2023-06

1) Policy Statement

The Town of Kearney is an equal opportunity employer and does not discriminate in the hiring process on the basis of race, ancestry, place of origin, colour, ethnicity, citizenship, creed, sex, sexual orientation, age, marital/family status, disability or record of offences.

Employment decisions will be made objectively, based on the candidates' qualifications, abilities, performance and overall ability to perform the work with the goal being to hire the best person to meet the needs of all aspects of the job.

This policy applies to all elected officials and employees of the Corporation of the Town of Kearney.

2) Purpose

The purpose of this policy and procedure is:

2.1 to provide a systematic, equitable approach to hiring;

2.2 to ensure compliance with legislative requirements;

2.3 to ensure the Town hires, promotes and transfers the most qualified individual(s) available to fill positions;

2.4 to ensure employment related decisions concerning existing or potential municipal employees are free from any real or perceived improper influence based on family relationships;

2.5 to maintain public confidence in the integrity of the Towns hiring and employment practice and particularly to:

2.5.1 prevent a conflict of interest or the appearance of such a conflict that may arise through the hiring or employment of family members; and

2.5.2 prevent the exercise of any improper influence based on family relationships, or the appearance of such influence in the Towns' employment practices;

2.6 to comply with the provisions of the Ontario Human Rights Code when recruiting new employees or transferring or promoting existing employees to vacant or new positions;

2.7 to ensure that no elected official or employee will be involved in the process of hiring, transferring or promoting employees where the involvement of that individual may result in a conflict of interest as defined in the *Municipal Conflict of Interest Act, R.S.O. 1990, c.M.50*;

2.8 to define the procedure for recruiting, selecting and hiring employees.

3) Definitions

Child	shall mean both a natural and adopted child
Family Member	shall have the same meaning as Relative
Parent	shall mean the natural or adoptive parent of the child
Relative	shall mean any person who is a spouse, child or grandchild, sibling, niece, nephew, parent or grandparent of an employee, councillor or local board member or is related by marriage and includes in-laws, individuals who were previously married and are

presently divorced or whose relationship with the employee, councillor or local board member is similar to that of persons who are family members or are related by marriage.

Spouse shall mean a person to whom another is married or with whom an individual is living in a conjugal relationship outside of marriage for a period of at least one (1) year and shall include same sex relationships

Summer Student shall mean a person currently registered in a secondary school, college or university

Vacant Position shall mean a position that is unfilled due to a person leaving the organization or a new position approved by Council

4) Responsibility

4.1 The Mayor, or his/her designate, is responsible for ensuring compliance with this policy with respect to elected officials of the Corporation.

4.2 The most Senior Administrative Officer, or his/her designate, is responsible for ensuring compliance with this policy with respect to all employees of the Corporation.

5) Hiring, Promoting, Transferring

5.1 It is the policy of the Town of Kearney to hire the most competent and qualified applicant for the position;

5.2 The selection process will be based equally on qualifications, skills, training and the ability to perform the work;

5.3 Where a conflict of interest exists, the employee or member of Council with the conflict, shall declare such at the beginning of the process and shall not be a part of the decision;

5.4 All new employees will be required to provide a current Criminal Record Check and if applicable, a current copy of their Provincial Driver's Abstract, prior to commencing employment with the Town. The cost(s) associated with providing the aforementioned documentation shall be borne solely by the candidate.

5.5 Where a vacancy occurs as a result of resignation, promotion, transfer or dismissal of an employee, or the creation of a new position, a Selection Team shall be appointed by Council in accordance with the following:

5.5.1 Hiring for Management/Non-Union Positions

5.5.1.1 A Selection Team of three (3) members shall be appointed for all Management Staff or Non-Union employees and shall:

i) consist of one (1) member of Council and the most Senior Administrative Officer and the Department Manager

ii) be appointed by Council

5.5.1.2 Council may promote, post the position within the Corporations offices or advertise the position externally. Internal and external advertisements may run concurrently.

5.5.1.3 If deemed required by Council that the position be advertised in the media, those advertisements shall be brief, directing applicants to the Municipal Office and the Municipal Website for the job description, qualifications, salary range and deadline for submission of application of resumes.

5.5.1.4 Applications received from qualified candidates will be reviewed by the appointed Selection Team.

Candidates will be evaluated for interviews based on the information presented in their resume.

5.5.1.5 The most Senior Administrative Officer will arrange for all interviews to be conducted by the Selection Team.

5.5.1.6 Applications received after the closing date advertised in the posting will not be considered.

5.5.1.7 The Selection Team will make recommendation to Council for the filling of the position. Council shall make the final hiring decision.

5.5.1.8 The Department Manager shall contact the successful candidate to provide the candidate with a verbal offer of employment. The most Senior Administrative Officer shall provide a written, conditional offer of employment.

5.5.1.9 The most Senior Administrative Officer shall advise the unsuccessful candidates that were interviewed, that they were not selected.

5.5.2 Hiring of CUPE Employees

5.5.2.1 A Selection Team of three (3) members shall be appointed for all Union employee vacant positions and shall:

i) consist of (1) member of Council, the most Senior Administrative Officer and the Department Manager
ii) be appointed by Council

5.5.2.2 Should Council deem it appropriate to fill a vacant Union position, posting shall be in accordance with the provisions set out in the Collective Agreement.

5.5.2.3 Where one or more qualified employee submits an application/resume for the position, applications will be considered in accordance with the provisions set out in the Collective Agreement.

5.5.2.4 Applications received from qualified candidates will be reviewed by the appointed Selection Team. Candidates will be evaluated for interviews based on the information presented in their resume.

5.5.2.5 The most Senior Administrative Officer will arrange for all interviews to be conducted by the Selection Team.

5.5.2.6 Applications received after the closing date advertised in the posting, will not be considered.

5.5.2.6 A Non-Union employee may be considered for the vacant Union position once the internal job posting has expired and a suitable candidate was not available. If there are no qualified internal (Union) employees the recruitment process may proceed by advertising internally and externally concurrently.

5.5.2.7 The Selection Team will make recommendation for the filling of the position. Council shall make the final hiring decision.

5.5.2.8 The Department Manager shall contact the successful candidate and provide the candidate with a verbal offer of employment. The most Senior Administrative Officer shall provide a written, conditional offer of employment.

5.5.2.9 The most Senior Administrative Officer shall advise the unsuccessful candidates that were interviewed, that they were not selected.

5.5.3 Hiring of Summer Students, Full Time Seasonal, Other Temporary/Casual Employees

5.5.3.1 Where the employment of summer students, full-time seasonal, other temporary/casual employees is deemed necessary, the most Senior Administrative Officer will provide Council with justification for the position in accordance with the provisions set out in the Collective Agreement.

5.5.3.2 A Selection Team of three (3) members shall be appointed and shall:

i) consist of one (1) member of Council and two (2) Department Managers

ii) be appointed by Council

5.5.3.3 Should Council determine it necessary for the position(s) to be filled, the position shall be advertised as deemed appropriate.

5.5.3.3 Candidates must meet eligibility requirements for positions funded in whole or in part by Provincial or Federal grants.

5.5.3.4 Applications received from qualified candidates, will be reviewed by the Selection Team. Candidates for interviews will be evaluated and ranked based on the information presented in their resume.

5.5.3.6 The most Senior Administrative Officer will arrange for all interviews to be conducted by the Selection Team.

5.5.3.7 Applications received after the due date advertised in the posting will not be considered.

5.5.3.8 The Selection Team will make recommendation for the filling of the position. Council shall make the final hiring decision.

5.5.3.9 The Department Manager shall contact the successful candidate and provide the candidate with a verbal offer of employment. The most Senior Administrative Officer shall provide a written, conditional offer of employment.

5.5.3.10 The most Senior Administrative Officer shall advise the unsuccessful candidates that were interviewed, that they were not selected.

5.6 Applications received from qualified candidates will be reviewed within two (2) weeks following the closing date of the competition. Candidates for interviews will be chosen based on the information presented in their resume. Only those chosen for an interview will be notified.

5.7 Any candidate who deliberately misrepresents information at any stage during the recruitment process will be eliminated from the selection process and, if currently employed, may be subject to discipline, up to and including termination.

5.8 Candidates shall be presented with the same questions and discussion points applicable to the position.

5.9 Final candidates may be requested to complete employment tests deemed necessary to determine their skills, knowledge or ability to perform the job.

5.10 Interviews for potential employees shall only be conducted in person.

5.11 No Employee, Councillor or Local Board Member will participate in the hiring or discipline of an Employee to whom they are a relative.

5.12 No Employee, Councillor or Local Board Member may be in a position responsible for the handling of confidential material related to the performance or evaluation or Union Contract of a relative.

5.13 An Employee shall not be hired into a position that would result in a direct reporting relationship between a relative. In instances where a conflict or the potential for a conflict arises, as a result of promotion, even where no supervisory relationship exists, the parties may be separated by reassignment.

5.14 In the event the Collective Agreement conflicts with this policy, the Collective Agreement will govern.

6) ADMINISTRATIVE RESPONSIBILITIES

6.1 The most Senior Administrative Officer:

6.1.1 shall ensure approved organizational structure and budget are in place;

6.1.2 shall ensure a Job Description for the position to be filled is accurate, complete and current and that Council has been provided with a signed and dated copy;

6.1.3 is responsible, if required, for the development of Job Ads and for internal and external advertising of job postings;

6.1.4 shall develop interview questions and templates;

6.1.5 shall arrange selection interviews;

6.1.6 shall, in conjunction with the Selection Team, complete a scored evaluation of each candidate interviewed;

6.1.7 shall conduct reference checks for candidates identified as potential hires;

6.1.8 shall submit the recommendation from the Selection Team, for Council approval, for the filling of the position;

6.1.9 shall generate all written conditional offers of employment;

6.1.10 shall request criminal record checks for all new employees;

6.1.11 at the completion of the competition, shall, in writing, notify all candidates who received an interview of their status;

6.1.12 shall, in conjunction with the Department Manager, be responsible for general new hire orientation and general Health and Safety training;

6.1.13 shall be responsible for maintenance of employee files. Resumes to be kept active and on file for a period of three (3) months from the date received.

6.2 The ‘Payroll’ Administrator shall be responsible for:

6.2.1 electronic data entry of all hiring information;

6.2.2 new set-up in the payroll system;

6.2.3 administration of benefits and pension plan;

6.3 The Department Manager shall be responsible for:

6.3.1 acquainting new employees with the current Collective Agreement;

6.3.2 introducing the new employee, if required, to his/her Union Steward or Representative;

6.3.3 for Union employees, provide a written recommendation upon completion of the mandatory probationary period in accordance with the Collective Agreement.

6.3.4 for Non-Union employees, provide a written recommendation upon completion of the probationary period of three (3) months or six (6) months if Management.

Town of Kearney

REPORT TO COUNCIL

TO: Mayor and Council
FROM: Brenda J. Fraser, CAO | Clerk | Treasurer
RE: 2866185 Ontario Ltd. Shore Road Allowance purchase
DATE: February 16, 2023

Recommendation:

WHEREAS Notice was given for a Shore Road Allowance closing with the time of the meeting indicating 1:00 p.m. where it should have stated 6:00 p.m.;
AND WHEREAS the time has been corrected in the Notice, to reflect the meeting being held at 6:00 p.m.;
AND WHEREAS our Notice By-law allows that Council may reduce or amend the notice requirements upon passage of a motion at a duly call meeting of Council;
NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs that, with respect to the road closing and sale application of 2866185 Ontario Ltd, for part of the original shore road allowance in front of Lot3, Concession 12, Geographic Township of Bethune now in the Town of Kearney, District of Parry Sound, designated as Part 3, Plan 42R-19393, Council deems the following:

1. *Publishing for three (3) consecutive weeks in the local newspaper, not less than six (6) days or more than thirty (30) days prior to the proposed date for the passing of the By-law will be adequate in the circumstance;*
2. *Posting for three (3) consecutive weeks in six(6) of the most public places in the immediate neighbourhood of the subject highway will be adequate in this circumstance.*

Background:

- The Notice Advertisement for the closing and sale of the Shore Road Allowance to 2866185 Ontario Ltd. indicated the time of Council meeting as being 1:00 p.m. where it should have stated 6:00 p.m.;

- Our Notice By-law allows for Council to reduce or amend the notice requirements upon passage of a motion at a duly called meeting of Council.

- Staff have corrected the time for the remaining three (3) advertisings. The Advertisement has run once with the correct date and time for the submission of comments and the only issue is the actual time of the Council meeting.

Respectfully Submitted by:

Brenda J. Fraser

Date Printed
2023-02-08 11:36 AM

Town of Kearney
List of Accounts for Approval (Summary)
Batch: 2023-00010 to 2023-00014

Bank Code: AP - GENERAL AP

COMPUTER CHEQUE

Payment #	Date	Vendor Name		Payment Amount
32451	2023-02-03	Abell Pest Control	KCC & P/W February Pest Control	201.87
32452	2023-02-03	ACI-Accelerated Connections	F/D, Office, P/W February Internet	466.46
32453	2023-02-03	Action First Aid Inc	KCC Difibrilator Batteries and Pads	434.26
32454	2023-02-03	Aird & Berlis LLP	B/D Zoning Silversands	5,412.70
32455	2023-02-03	Almaguin Highlands	2022 Contribute to AHHC Operating Costs	2,646.00
32456	2023-02-03	Bell Canada (Internet)	Admin January Internet Fees	186.10
32457	2023-02-03	CRA - Receiver General	January Payroll Deductions (2nd remit)	11,596.98
32458	2023-02-03	Cedar Signs	911 Reflective Numbers	198.49
32459	2023-02-03	City of Cornwall	By-law balance owed for Munitions Training	340.00
32460	2023-02-03	Cupe Local 1813	February Union Dues	588.66
32461	2023-02-03	District Of Parry Sound	Municipal Association Annual Membership	160.00
32462	2023-02-03	EverGreen Environmental & Property	P/W Employee Chainsaw Training	339.00
32463	2023-02-03	Fetterley's Gas & Convenience	Gas Purchases for all Vehicles	959.47
32464	2023-02-03	FluentIMS	F/D 2023 Subscription/Hardware Rental Fee	703.09
32465	2023-02-03	Brenda Fraser	Admin Reimburse Expenses ROMA Conference	467.94
32466	2023-02-03	Kent Harvie	Transfer Station Mileage Jan. 1-31	172.04
32467	2023-02-03	Jason Hebblethwaite	F/D Reimburse Fire Truck Gas Purchase	64.01
32468	2023-02-03	Industrial Rad & Security Muffler	P/W 2008 Sterling Road Repair	1,757.52
32469	2023-02-03	Kawartha Credit Union - Visa	By-law laptop/Admin Microsoft Renewal	3,514.26
32470	2023-02-03	Lake Country Office Solutions	B/D I.T. Help w/ Connecting Comps to Printer	56.50
32471	2023-02-03	LAS-Local Authority Services	Admin 2023 Energy Planning Tool Subscript	394.36
32472	2023-02-03	Lewis Motor Sales Inc.	F/D Truck Repairs	1,565.37
32473	2023-02-03	David McKean	F/D Reimburse Medical Supplies	91.41
32474	2023-02-03	Min Of Fin-Ontario	PSAP Annual Billing 2023/ OPP LSR December	26,341.80
32475	2023-02-03	Moore Propane Ltd.	P/W Propane Delivery Jan. 26.	926.78
32476	2023-02-03	Munisoft	Admin Webinar Training L. Harvie	123.17
32477	2023-02-03	Muskoka Auto Parts	P/W Roads Supplies	48.45
32478	2023-02-03	OMERS	January Pension Contributions	11,853.64
32479	2023-02-03	Receiver General of Canada	Return Grant Re: Mirror Bay	4,000.00
32480	2023-02-03	Schaefer Paul	F/D Reimburse Training Lunch	162.69
32481	2023-02-03	Mike Sims	KCC Part of 2023 Clothing Allowance	282.44
32482	2023-02-03	Spectrum Telecom Group Ltd.	F/D February Tower Rental & Internet	320.86
32483	2023-02-03	StarMetroLand Media	Road Closing Ad- Notices x2.	2,100.00
32484	2023-02-03	Township of McMurrich/Monteith	F/D Shared Lunch Expense	21.62
32485	2023-02-03	Abitibi Sled Dogs	Dog Sled Rides	2,681.54
32486	2023-02-03	All Shelter Sales and Rentals	Dog Sled Tents & Heaters.	5,294.05
32487	2023-02-03	Burk's Falls Building Ctr Ltd	KCC Supplies	22.57
32488	2023-02-03	Call of the Wild Inc.	Dog Sled Supply and Service Portable Toilets	1,378.60
32489	2023-02-03	Jim Cunningham	Dog Sled Officiating Service	1,000.00
32490	2023-02-03	Cupe Local 1813	Balance Owing for November 2022 Union Dues	15.43
32491	2023-02-03	Currie Truck Centre	P/W Shop Supplies	108.95
~~32492~~	~~2023-02-03~~	~~DeSilva, Cynthia~~	VOIDED.	~~125.00~~
32493	2023-02-03	Brenda Fraser	Dog Sled Cash for Floats and Prizes	8,710.00
32494	2023-02-03	Gray, James	Dog Sled Musical Performance	400.00
32495	2023-02-03	Hunters Bay Radio Inc	Dog Sled Radio Ads	565.00
32496	2023-02-03	Hydro One Networks Inc.	January Hydro for Town & Offices	4,685.91
32497	2023-02-03	Jones Motor Lines	Trans Stn, & Lions Park Portable Toilets Service	101.70
32498	2023-02-03	Morrison, Lesley	Dog Sled Timer	800.00
32499	2023-02-03	Pro Image Crest	Dog Sled Embroidered Crests	369.50
32500	2023-02-03	Kaitlynn Tidwell	Dog Sled Reimburse for Vista Printing	846.20
32501	2023-02-03	Top Notch Promotional Prod.Inc	Dog Sled T-Shirts	2,893.75

Town of Kearney
List of Accounts for Approval (Summary)
Batch: 2023-00010 to 2023-00014

COMPUTER CHEQUE

Payment #	Date	Vendor Name		Payment Amount
32502	2023-02-03	Township Of Ryerson	F/O Fit testing	361.60
32503	2023-02-03	Village Of Burks Falls	2022 Preliminary List of Electors	83.04
32504	2023-02-06	Mike Brown	P/W Reimburse part 2023 Clothing Allowance	180.78
32505	2023-02-06	DeSilva, Cynthia	Seniors Rm Booking Cancelled - Reimbursement	250.00
32506	2023-02-06	Industrial Rad & Security Muffler	P/W 2008 Sterling Charge Air Cooler	1,532.36
32507	2023-02-06	Northern Nerds	Admin Regular Maintenance & Service	928.01
32508	2023-02-06	Shane O'Hara	P/W Reimburse Part 2023 Clothing Allowance	141.24
			Total Computer Cheque:	111,973.17

Total AP: 111,973.17

Moved by: Seconded by:

Be it resolved that Council have received the 'List of Accounts' report
for Cheques #32451 to #32508 in the total amount of $111,973.17

Mayor

Clerk/CAO/Treasurer

Administrator

CHIEFS REPORT TO COUNCIL

February 8, 2023.

Training

We have had a fire carries and lifts practice and a medical practice. Recruits have been busy with carries and lifts, firefighter survival and hoisting.

Fire Prevention

Ongoing safety messages on our Facebook page, as well as the Town sign.

Equipment

The tanker is back in the hall and in service, so far it is working good.

All other equipment is working as it should.

We have had four medical calls, two fire calls one Automatic aid.

I have attended Chiefs calls as required.

Hall checks, reports, gear checks and paperwork as required.

Budget preparations.

We are having ongoing issues with the firehall internet, speed is so slow we cannot perform internet related work at the hall.

Union negotiations have started.

I can be reached on my cell at 705 571 3761 or at the firehall or email.

Stay safe

Sincerely.



Paul Schaefer

Fire Chief

Town of Kearney

District of Parry Sound Municipal Association
c/o Township of Perry, 1695 Emsdale Road, Emsdale, ON
Secretary-Treasurer: Beth Morton

WARDS, MEMBERS, EXECUTIVE

Appointments for the 2022 to 2026 term

WARD # 1	
Seguin	**Ted Collins**
WARD #2	
Archipelago Parry Sound	**Joe Beleskey**
WARD # 3	
Carling McDougall McKellar Whitestone	**Debbie Zulak**
WARD # 4	
Armour Burks Falls Kearney McMurrich/Monteith Perry Ryerson	**Norm Hofstetter**
WARD # 5	
Joly Machar Magnetawan South River Strong Sundridge	**Lynda Carleton**
WARD # 6	
Callander Chisholm Nipissing Powassan	**Jordy Carr**

The President will be elected at the first Municipal Meeting in the Spring 2023. The Executive will make a recommendation to the Association for the appointment of President. There are two past presidents who will continue to serve on the Executive, being Councillor Glenn Miller of Ryerson Township and Mayor Norm Hofstetter of Perry Township.

District of Parry Sound
Social Services
Administration Board

JAN 2 7 2023

January 18, 2023

Town of Kearney
Box 38, 8 Main Street
Kearney, ON
P0A 1M0

Attn: Deputy Clerk Treasurer

In compliance with Section 284(3) of the Municipal Act, this letter is to serve as notification of the total Honorariums and Expenses received by your representatives who are Board Members for the District of Parry Sound Social Services Administration Board.

Board Members representing the Township of Armour, Township of Perry, Township of Ryerson, Township of McMurrich/Monteith, Village of Burk's Falls and the **Town of Kearney - Area 4**, received the following in 2022:

BOARD MEMBER TOTAL		HONORARIUM	TRAVEL EXPENSES
Joseph Vella		$ 700.00	$ 0.00
Jerry Brandt	Vice Chair	$1,650.00	$ 0.00

If you require any additional information or if your contact information requires updating, I can be reached at (705) 746-7777 ext. 5241 or bkingston@psdssab.org.

Sincerely,

Bobbie-Jo Kingston
Payroll Coordinator