AGENDA

REGULAR COUNCIL MEETING
Council Chambers
Thursday, April 20, 2023 – 6:00 p.m.
April 20, 2023 version

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1. Call the Meeting to Order

2. Approval of Agenda

Recommendation
That the agenda for the April 20, 2023, be approved as printed.

0. Disclosure of Interest
[At this time, Members of Council shall declare pecuniary interest, if any, with items on the agenda.]

4. Presentations - Nil

5. Delegations - Nil

6. Public Meetings Pursuant to the Planning Act
a. Amendment to Zoning By-law 2022-20 – RZ-08-22 (Pateman)

b. Amendment to Zoning By-law 2022-20 – RZ-01-23 (Cicchillo)

7. Public Meetings Pursuant to the Municipal Act - nil

8. Consent List
[Items from the Consent List may be moved to item 9, Items Referred from the Consent List, by members for debate/discussion]

a. Adoption of Council Minutes
i. Special Council Meeting – April 5, 2023
ii. Report – Closed Meeting – April 6, 2023
iii. Regular Council Meeting – April 6, 2023

b. Receive Committee, Agency & Other Reports
i. Almaguin Highlands Health Centre – April 6, 2023 Minutes

c. Staff Reports
i. SR-2023-016 – Scope of work re: accessibility window – Building and Fire Dept.
ii. SR-2023-017 - Hazardous Waste Day Event
iii. Fire Chiefs Report – April 20, 2023
iv. By-law Enforcement First Quarter Report - Jan. to Mar. 2023.
v. Transfer Station Reports – April 4 to April 11, 2023
vi. SR-2023-018 - KCC Sound Equipment Tender

d. By-laws
i. **Amendment to Notice By-law** [*due to unforeseen changes caused by scheduling issues, a motion to accept these changes is necessary- Boverhof*]

Recommendation:
With respect to the road closing and sale application of Rudolf Alex Boverhof and Deborah Ann Boverhof for part of the original shore road allowance in front of Lot 9, Concession 6, Geographic Township of Bethune now in the Town of Kearney, District of Parry Sound, designated as Part 1 Plan 42R-21983, Council deems the following:

1. In addition to the required advertising and posting which took place prior to the March 16, 2023 meeting of Council, posting of notice on the Town's website of the new date and time for consideration of the By-law by Council will be adequate in this circumstance.
2. Circulation of the new date and time for consideration of the By-law by Council to the Applicant and all parties who submitted comments to the Clerk, in advance of the March 16, 2023 meeting will be adequate in this circumstance.
3. The notice requirements pursuance to By-law No 2007-61 which would otherwise apply to the matter shall be amended as approved by this motion and no further notice shall be required.

ii. **By-law No. 2023-24** Being a Bylaw to stop up, sell Shore Road Allowance (Boverhof)) [to be deferred until the May 4th Council meeting]

iii. **By-law No. 2023-25 Deeming By-law (**Boverhof) [to be deferred until the May 4th Council meeting].

e. Receive Resolution Report - Nil

Recommendation
That the Consent List for April 20, 2023, and the Recommendations contained therein be adopted as Resolutions of Council, except for Items , which shall be moved out of the consent list for discussion and debate.

9. Items Referred from the Consent List

10. Other Business

11. Payment Register

Recommendation
That Council receives the List of Accounts for Cheques # 32633 to # 32675 in the total amount of $ 621,392.08

12. Correspondence for Information

a) **Village of Sundridge Council Resolution re: Muskoka Algonquin Healthcare Local Share**
b) Women's Own Resource Centre

Recommendation
That Correspondence Items 12 a) through 12) be received as information.

13. Correspondence for Action

a) Regional Fire Training Service Agreement

Recommendation

Whereas Kearney has been part of the Regional Fire Training Service with neighbouring municipalities since 2014, and
Whereas James Gary Courtice is willing to carry on this service to the five area fire departments at the same rate ($90,400 plus expenses up to $2,500) for the 2024-2027 time period; and
Whereas a new 2024 – 2027 agreement for the Joint Regional Fire Training Services has been provided, and is agreeable;
NOW THEREFORE BE IT RESOLVED that Council hereby agrees to enter into this agreement, known as the Joint Municipal Agreement 2024-2027

b) Almaguin Highlands Health Council

Recommendation

Whereas the Almaguin Highlands Health Council has set a long-term fund-raising target for healthcare in the Almaguin Highlands of $12 million over 12 years starting in 2023, and
Whereas 80% or $9.5 million, would be apportioned to the build costs for the Muskoka Algonquin Health Care (MAHC) hospital build, and
Whereas 20% or $2.5 million, would be apportioned toward a healthcare fund to be kept in the Almaguin Highlands to fund healthcare related activities in our area
Now therefore be it resolved that the Town of Kearney will make a financial contribution to support the hospital builds and to keep accessible healthcare in our region,
And further that the amount of the contribution will be determined in conjunction with the preparation of the 2023 municipal budget.

c) Almaguin Highlands Health Centre **re: Long Term Plan**

Recommendation

Whereas the Council of the Corporation of the Town of Kearney agrees that the Village of Burk's Falls would continue to manage the Almaguin Highlands Health Centre with the assistance of the AHHC Board (governance option #4); and
Whereas all member municipalities are recommended to enter into contribution agreements to cover approved budgeted costs at a fixed percentage with 5 year review intervals; and
Whereas these contribution agreements need to address the average annual operating and capital deficit of $60,069; with the annual average contribution per member municipality for 2023 to be $6,007.00 (option #3)
Now therefore be it resolved that the Council of the Corporation of the Town of Kearney hereby agrees with Options #3 and #4 as recommended.

d) Memo re: 14 Rain Lake Road Zoning By-law Amendment application

Recommendation

Whereas Council has received correspondence from Leanne Ziraldo dated February 2, 2023, requesting a Zoning Amendment for property at 14 Rain Lake Road with waiving of fees associated with same;
And whereas the current use for the property is non-conforming which requires a Zoning Amendment, at minimum, to rectify the situation;
And whereas associated costs for undertaking this process are not known and have potential to be substantial;
Now therefore be it resolved that Council, in keeping with the Town of Kearney's established fee schedule and by-laws, requires the applicant to provide all prescribed fees and costs associated with the process;

And further that the applicant be required to commence the process in a timely manner to address the non-conforming use.

. **14. Notice of Motion**
[Members of Council may introduce motions for discussion at the next regular meeting.]

15. Council Announcements
Councillor Sharer
Councillor Pateman
Councillor Beaucage
Deputy Mayor Rickward
Mayor Philip

16. Talk to the Mayor
[This open forum provides members of the public a two-minute opportunity to address the Mayor on matters of public interest. Item discussed during this time will not be included in the Council minutes.]

17. Closed Session
Recommendation
Council will enter into a Closed Session for discussion regarding:

a. advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
   i. Outstanding Claim
   ii. Clerk/Administrator/Treasurer Vacancy

18. Business Arising from Closed Session
[Resolutions, if any, arising from the closed meeting will be presented here. A closed meeting report will be provided at the next Regular meeting of council]

19. Confirming By-Law No. 2023-30

Recommendation
That By-law No. 2023- 30, being a By-law to confirm the proceedings of Council at its Regular Meeting held on April 20, 2023, be approved.

20. Adjournment

Recommendation
That Council adjourn at _____p.m.

311 George St. N. Suite 200
Peterborough, ON K9J 3H3
T 705.876.8340 | F 705.742.8343
www.ecovueconsulting.com

Planning Report

To: Mayor and Council, Town of Kearney

From: Kent Randall & Laura Stinson (EcoVue Consulting), Township Planning Consultants

Subject: Zoning By-law Amendment RZ-08-22 (Pateman)

Property Location: Part of Lots 33 & 34, Concession 11, Town of Kearney (Perry)

EcoVue File No.: 23-2095-06

Date: April 18, 2023

1.0 Recommendation

It is recommended that Council receive the report dated April 18, 2023 from EcoVue Consulting Services regarding application RZ-08-22 (Pateman).

It is recommended that Council approve the proposed amendment to Zoning By-law No. 2022-20, which will rezone the three (3) new lots from the Rural (RU) Zone to Rural Residential (RR) Zone and environmental Protection (EP) Zone. The three new lots do not have municipal addresses and all front on Bevan Road in the Town of Kearney.

2.0 Subject Lands

The lands subject to this application are located in Part of Lots 33 and 34, Concession 11, in the Geographic Township of Perry, now in the Town of Kearney (ARN# 4918-010-001-02201).

The subject property details are as follows:

	Severed Lot 1	Severed Lot 2	Severed Lot 3	Retained Lot
Frontage	120 metres	120 metres	120 metres	460 metres
Depth	265 metres	265 metres	265 metres	460 metres
Area	3.2 hectares	3.2 hectares	3.2 hectares	25.7 hectares

Current uses	Vacant	Vacant	Vacant	Vacant
Proposed Uses	Residential	Residential	Residential	Residential
Road Access	Bevan Road	Bevan Road	Bevan Road	Bevan Road

3.0 Purpose of Application

The Zoning By-law amendment (ZBA) application is required to rezone the subject lands from the Rural (RU) Zone to the Rural Residential (RR) Zone, as a condition of Consent Applications B-027/22, B-028/22 and B-029/22. An Environmental Impact Study (EIS), completed by RiverStone Environmental Solutions Inc., dated March 2022, was completed in support of the Consent Applications and identified a wetland on the subject lands and recommended vegetative buffers in order to protect the feature. In order to implement the recommendations of the EIS, this wetland area will be rezoned from the Rural (RU) Zone to Environmental Protection (EP) Zone.

The Town of Kearney Zoning By-law provides for a minimum lot area of 10 hectares within the Rural (RU) Zone, as per Section 4.4.3. The proposed severed parcels will each have an area of 3.2 hectares, which does not meet the minimum requirement of the RU Zone. Therefore, an amendment to the Town of Kearney Zoning By-law is required to account for the area deficiency.

4.0 Analysis

4.1 Provincial Policy Statement (2020)

The subject lands are located within a rural settlement area and are therefore subject to Section 1.1.3 (Settlement Areas) and 1.1.4 (Rural Areas in Municipalities) of the PPS. Specifically, Section 1.1.3.1 states that, "*Settlement areas shall be the focus of growth and development".* Additionally, Section 1.1.4.3 states that *"When directing development in rural settlement areas in accordance with policy 1.1.3, planning authorities shall give consideration to rural characteristics, the scale of development and the provision of appropriate service levels".*

The proposed ZBA is appropriate for the surrounding rural and residential characteristic of the area as the Rural Residential (RR) Zone allows for a singe-detached dwelling for residential use. The use and the size of the proposed lots are consistent with the surrounding areas and are, therefore, locally appropriate.

Therefore, it is our opinion that the proposed rezoning is consistent with the policies of the PPS.

4.2 Town of Kearney Official Plan

The subject property is currently designated Rural, and is located within the Townsite, according to Schedule B to the Town of Kearney Official Plan (TKOP). Policies related to the Rural designation are outlined in Section 4.0 of the TKOP. The proposed severed and retained lots will be used for residential purposes, which is a permitted use within the Rural designation, in accordance with Section 4.2.2 of the TKOP.

Section 4.2.2.4 of the TKOP states that: "*the minimum requirements for a new rural residential lot and the retained lot will be 1 hectare (2.47 acres) in lot area with 60 metres (197 feet) of road frontage"* and that "*in no event shall a new rural residential lot have a lot area of less than 0.8 hectares (2 acres)".* The three (3) new lots are each 3.2 hectares with 120 metres of frontage on Bean Road, which exceeds the minimum size requirements of Section 4.2.2 of the TKOP

Therefore, it is our opinion that the proposed rezoning to recognize the lot size deficiencies conforms to the policies of the Town of Kearney Official Plan.

4.3 Town of Kearney Zoning By-law No. 2022-20

As already mentioned, the subject property is currently zoned the Rural (RU) Zone. The RU Zone permits a single detached dwelling as per Section 4.4.1 (Permitted Uses). However, the RU Zone requires a minimum lot area of 10 hectares (25 acres). As such, the subject lands will be rezoned from the RU Zone to Rural Residential (RR) Zone in order to permit the proposed lot dimensions associated with the three (3) new lots. Additionally, portions of the subject lands will be rezoned from Rural (RU) Zone to Environmental Protection (EP) Zone to recognize and protect the wetland on the property as identified by the EIS prepared by RiverStone Environmental Solutions, dated March 2022.

Section 4.3.3 of the TKZBL outlines the lot provisions for the RR Zone. The RR Zone requires a minimum lot area of 0.8 hectares and lot frontage of 60 metres. The subject lands are 3.2 hectares in size with 120 metres of frontage on Bevan Road. As such, the severed lots will meet the requirements of the RR Zone.

Subject to the ZBA, the proposed lots will comply with the TKZBL. Therefore, it is our opinion that the proposed amendment is appropriate for the site.

5.0 Budget Implications

The Zoning By-law Amendment application was submitted with the application fee of $650.00 + HST and the deposit fee of $1,200.00.

6.0 Next Steps

Once a decision has been made by Council, the decision will be in an appeal period for 20 days.

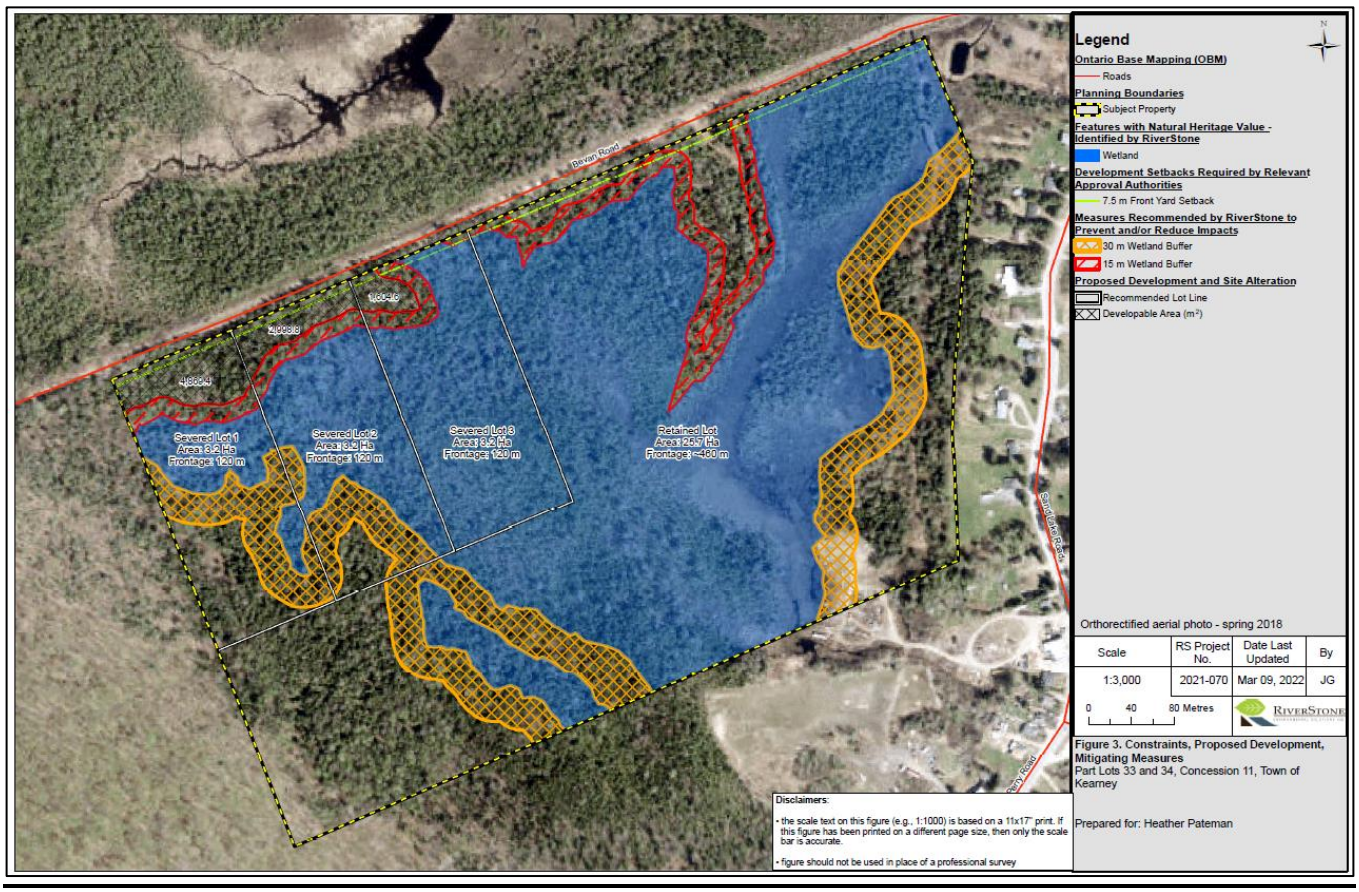
7.0 Notice and Communications

Public Notices for the Zoning By-law Amendment applications are issued by the Town. Notice of Complete Application and Public Meeting has been circulated to neighbouring properties within 120 metres of the subject lands, as well as the applicable agencies.

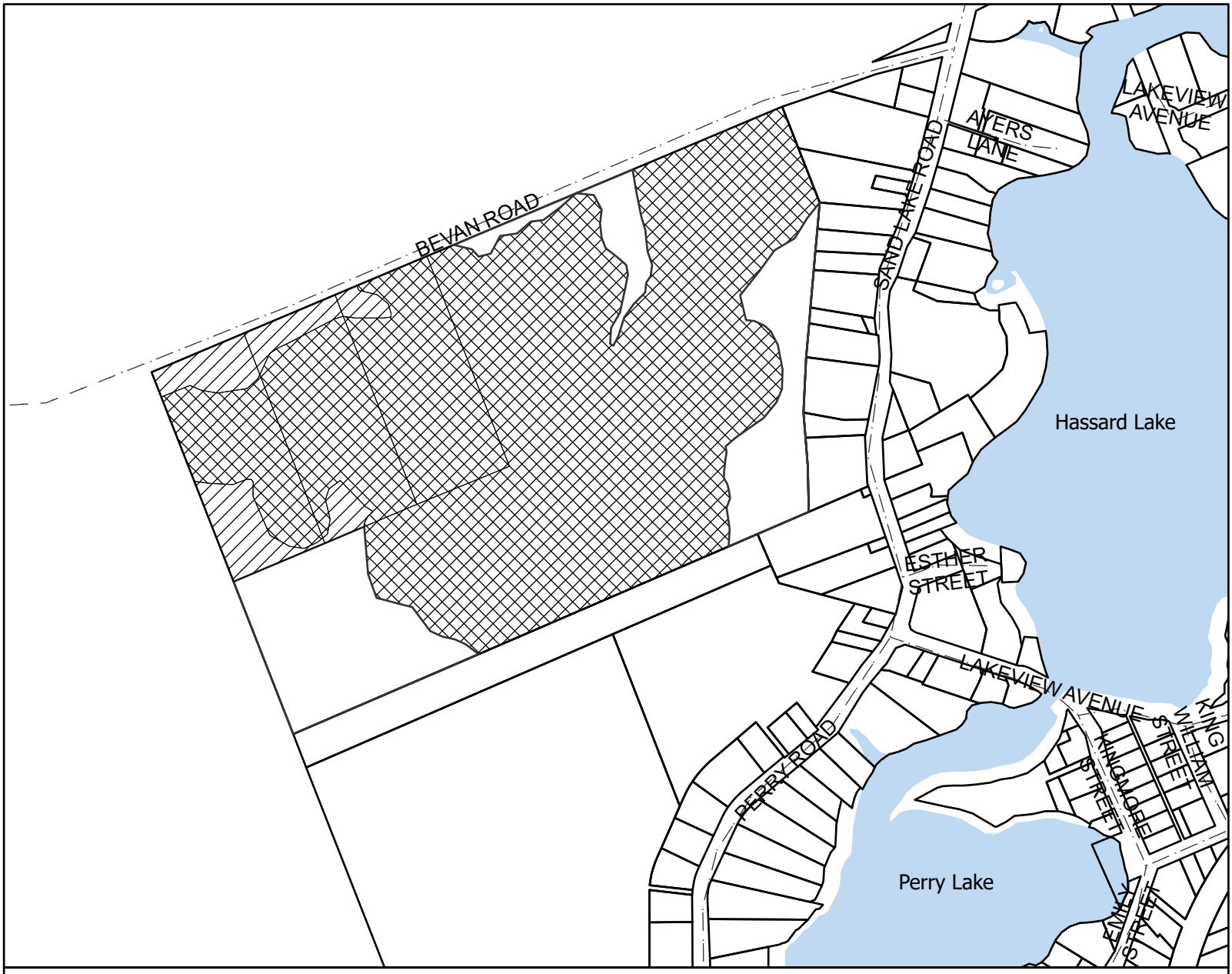
Respectfully Submitted,
ECOVUE CONSULTING SERVICES INC.

J. Kent Randall B.E.S. MCIP RPP
Township Planning Consultant

Key Map



Part of Lots 33 & 34, Concession 11, in the Geographic Township of Perry
Town of Kearney



Lands to be rezoned from Rural (RU) Zone to Rural Residential (RR) Zone

Lands to be rezoned from Rural (RU) Zone to Environmental Protection (EP) Zone

Scale: 1: 7,000

N

Subject Property:

Concession 11, Part of Lot 33
Geographic Township of Perry,
now located in the Township of Kearney,
District of Parry Sound

EcoVue Consulting Services Inc.

311 George St. N., Suite 200
Peterborough ON K9J 3H3
Tel: 705-876-8340 Fax: 705-742-8343
www.ecovueconsulting.com

TOWN OF KEARNEY

Schedule "A" to Zoning Bylaw Amendment
Passed this

_____
Mayor - Cheryl Philip

_____
Clerk - Cindy Filmore



Lands to be rezoned from Rural Exception Seven (RU-7) Zone to Rural Residential (RR) Zone

Scale: 1: 7,000

N

Subject Property:
83 Lawson Road
Concession 9, Part of Lot 14
in the Geographic Township of Bethune
now located in the Township of Kearney,
District of Parry Sound

EcoVue Consulting Services Inc.

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Peterborough ON K9J 3H3
Tel: 705-876-8340 Fax: 705-742-8343
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TOWN OF KEARNEY

Schedule "A" to Zoning Bylaw Amendment
Passed this

_____
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Planning Report

To: Mayor and Council, Town of Kearney

From: Kent Randall & Laura Stinson (EcoVue Consulting), Township Planning Consultants

Subject: Zoning By-law Amendment RZ-01-23 (Cicchillo)

Property Location: 83 Lawson Road, Part of Lot 4, Concession 9, Town of Kearney (Bethune)

EcoVue File No.: 23-2095-04

Date: April 18, 2023

1.0 Recommendation

It is recommended that Council receive the report dated April 18, 2023 from EcoVue Consulting Services regarding application RZ-01-23 (Cicchillo).

It is recommended that Council approve the proposed amendment to Zoning By-law No. 2022-20, which will rezone two proposed lots from the Rural Exception Seven (RU-7) Zone to Rural Residential (RR) Zone. The subject property is located at 83 Lawson Road.

2.0 Subject Lands

The lands subject to this application are located in Part of Lot 4, Concession 9, in the Geographic Township of Bethune, now in the Town of Kearney (ARN#4918-020-007-08910). The subject

The subject property details are as follows:

	Severed Lot 1 to be rezoned	Retained lot to be rezoned
Frontage	60 metres	60 metres
Depth	563 metres	563 metres
Area	3.45 hectares	3.45 hectares
Current uses	Vacant	Vacant

Proposed Uses	Residential	Residential
Road Access	Lawson Road	Lawson Road

3.0 Purpose of Application

This Zoning By-law amendment application is required to rezone the subject lands from the Rural Exception Seven (RU-7) Zone to Rural Residential (RR) Zone, as a condition of Consent Applications B-073-22.

The Rural Exception Seven (RU-7) Zone is a site-specific zone in the Town of Kearney Zoning By-law that provides for a minimum lot area of 5.8 hectares and a minimum lot frontage of 115 metres, as per Section 4.4.5.7. The severed parcels will each have an area of 3.45 hectares and a frontage on Lawson Road of 60 metres, which does not meet the minimum requirement of the RU-7 Zone. Therefore, an amendment to the Town of Kearney Zoning By-law is required to permit the proposed area and frontage of the severed lots.

4.0 Analysis

4.1 Provincial Policy Statement (2020)

The subject lands are not located within a settlement area and are therefore subject to Section 1.1.4 (Rural Areas) and 1.1.5 (Rural Lands) of the PPS. Specifically, Section 1.1.5.2 outlines permitted uses on *rural lands*, which includes "*c) residential development, including lot creation, that is locally appropriate".*

The proposed ZBA is appropriate for the surrounding rural and residential characteristic of the area as the Rural Residential (RR) Zone allows for a singe-detached dwelling for residential use. The use and the size of the proposed lots are consistent with the surrounding areas and are, therefore, locally appropriate.

Therefore, it is our opinion that the proposed rezoning is consistent with the policies of the PPS.

4.2 Town of Kearney Official Plan

The subject property is currently designated Rural according to Schedule A to the Town of Kearney Official Plan (TKOP). Policies related to the Rural designation are outlined in Section 4.0 of the TKOP. The proposed severed and retained lots will be used for residential purposes, which is a permitted use within the Rural designation, in accordance with Section 4.2 (2) of the TKOP.

Section 4.2.2.4 of the TKOP states that: "*the minimum requirements for a new rural residential lot and the retained lot will be 1 hectare (2.47 acres) in lot area with 60 metres (197 feet) of road frontage"* and that "*in no event shall a new rural residential lot have a lot area of less than 0.8 hectares (2 acres)".* The three (3) new lots are each 3.45 hectares with 60 metres of frontage on Bean Road, which meets or exceeds the minimum size requirements of Section 4.2.2 of the TKOP

Therefore, it is our opinion that the proposed rezoning to recognize the lot size deficiencies conforms to the policies of the Town of Kearney Official Plan.

4.3 Town of Kearney Zoning By-law No. 2022-20

As already mentioned, the subject property is currently zoned the Rural Exception Seven (RU-7) Zone. The RU Zone permits a single detached dwelling as per Section 4.4.5.7 (Permitted Uses). However, the RU-7 Zone requires a minimum lot area of 5.8 hectares (14 acres) and a minimum frontage of 115 metres (377 feet) . As such, the subject lands will be rezoned from the RU-7 Zone to Rural Residential (RR) Zone in order to permit the proposed lot dimensions associated with the two (2) new lots.

Section 4.3.3 of the TKZBL outlines the lot provisions for the RR Zone. The RR Zone requires a minimum lot area of 0.8 hectares and lot frontage of 60 metres. The subject lands are 3.2 hectares in size with 120 metres of frontage on Bevan Road. As such, the severed and retained lots will meet the requirements of the RR Zone.

Subject to the ZBA, the proposed lots will comply with the TKZBL. Therefore, it is our opinion that the proposed amendment is appropriate for the site.

5.0 Budget Implications

The Zoning By-law Amendment application was submitted with the application fee of $650.00 + HST and the deposit fee of 1,200.00.

6.0 Next Steps

Once a decision has been made by Council, the decision will be in an appeal period for 20 days.

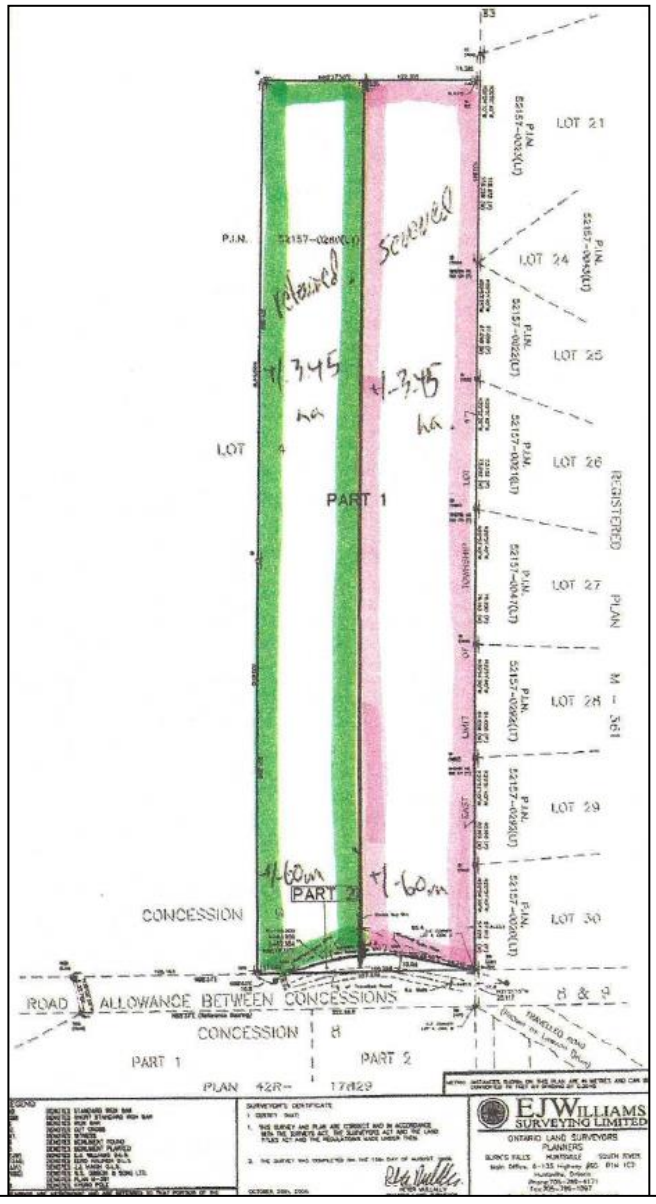
7.0 Notice and Communications

Public Notices for the Zoning By-law Amendment applications are issued by the Town. Notice of Complete Application and Public Meeting has been circulated to neighbouring properties within 120 metres of the subject lands, as well as the applicable agencies.

Respectfully Submitted,
ECOVUE CONSULTING SERVICES INC.

J. Kent Randall B.E.S. MCIP RPP
Township Planning Consultant

Key Map



83 Lawson Road, Part of Lot 14, Concession 9, in the Geographic Township of Bethune

Town of Kearney

Minutes

REGULAR COUNCIL MEETING
Council Chambers
Thursday, April 6, 2023 – 6:00 p.m.

Council Members Present: Mayor Cheryl Philip
Deputy Mayor Mike Rickward
Councillors: Keven Beaucage, Heather Pateman and Jill Sharer

Staff Present: Cindy Filmore, Acting Clerk
Karen Fraser, Interim Acting Clerk
Brian Horsman, CBO
Matt Clouthier, DCBO
Paul Schaefer, Fire Chief
Caitlin Deevey, BLEO

1. Call the Meeting to Order – the meeting was called to order at 6:00 pm

2. Approval of Agenda

Res. No. 37 – 23 Keven Beaucage, Mike Rickward
BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney of April 6, 2023 agenda, be adopted as amended:

- Remove 8.d.i. By-law 2023-24 (Boverhof) stop up, sell Shore Road Allowance
- Remove 8.d.ii.By-law 2023-25 Deeming By-law (Boverhof)
- Add 10. d. Recommendation: the purchase of a new computer for the Public Works department, for the use of the Public Works Working Foreman, from Lake Country Office Solutions, which is the same or comparable to the recently purchased laptops (at an approximate cost of $1,604.04) to be set up with the necessary programs to allow the ACE system to be accessed and reports generated for liability and reporting uses.
- move Item 17. 2 c) out of the closed meeting, and re-number it as Item 10 d). on the open meeting agenda
- add new Item 17. 2 c) – CUPE Contract Review & Appointment of Negotiating Committee
- add Item 17. 2 d) – Recruitment Activities
- remove 10(a) Sucker Creek Bridge

CARRIED

3. Disclosure of Interest
Councillor Pateman declared a pecuniary interest with regard to List of Accounts Cheque #32609, the reason being: cheque to my business, Fetterley's

4. Presentations

a) Trista Porter, Northern Development Advisor re: NOHFC available programs

Res. No. 23 – 23 Keven Beaucage, Heather Pateman
BE IT RESOLVED that Council thanks Trista Porter, Northern Development Advisor, for her presentation regarding the revised Northern Ontario Heritage Fund programs available to the municipality.

CARRIED

5. Delegations - Nil

DRAFT

6. Public Meetings Pursuant to the Planning Act - nil

7. Public Meetings Pursuant to the Municipal Act – nil

[A brief Recess from 7:10 p.m. to 7:15 p.m. was observed]

8. Consent List

a. Adoption of Council Minutes

i. Report – Closed Meeting – March 16, 2023
ii. Regular Council Meeting – March 16, 2023

b. Receive Committee, Agency & Other Reports

i. District of Parry Sound Social Services Board CAO Report – March 2023

c. Staff Reports

i. ~~Tentative Office Renovation for Building Department~~ – moved to discussion
ii. ~~Job Description for Permit Clerk Administrator~~ – moved to discussion
iii. Tender for Auditor Services
iv. Tender for Engineering Services
v. ~~Request to Waive Fees re: Rezoning 14 Rain Lake Rd.~~ – moved to discussion
vi. Fire Chiefs Report – April 6, 2023
vii. Transfer Station Reports – March 7 to 28, 2023

d. By-laws

Memo Regarding By-law 2023-22, 2023-23, 2023-24, 2023-25

i. **By-law No. 2023-22** Being a Bylaw stop up, sell Shore Road Allowance (Winteringham)
ii. **By-law No. 2023-23 Deeming By-law (**Winteringham)
iii. ~~**By-law No. 2023-24** Being a Bylaw to stop up, sell Shore Road Allowance (Boverhof))~~
iv. ~~**By-law No. 2023-25 Deeming By-law (**Boverhof).~~
v. **By-law No. 2023-26** Transfer of Land (Bennett)

e. Receive Resolution Report

Res. No. 39 -23 Michael Rickward, Keven Beaucage
BE IT RESOLVED that the Consent List for April 6 , 2023, and the Recommendations contained therein be adopted as Resolutions of Council, except for items 8.c.i., 8.c.ii, 8.c.v., which shall be moved out of the consent list for discussion and debate.

CARRIED

9. Items Referred from the Consent List

Res. No. 40-34 Michael Rickward, Keven Beaucage
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby directs that in addition to the renovations recommended in Staff Report 2023-011,staff is hereby directed to determine the solutions necessary to provide an administration office access window.

CARRIED

Res. No. 41-23 Keven Beaucage, Michael Rickward
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby presents the job description of Permit Clerk for CUPES's review and further that Staff approach NOHFC to determine if Intern funding may be available without delay;
And further that the process of hiring this position move forward simultaneously.

CARRIED

10. Other Business

b. Notice of Motion from March 16, 2023

Gray Jay Lane – Introduced by Deputy Mayor Rickward

Res. No. 42-23 Keven Beaucage, Jill Sharer
BE IT RESOLVED that staff be requested to investigate any and all matters surrounding Gray Jay Lane which have recently been brought forward through members of Council , and that a staff report detailing the current situation and options for moving forward be provided as soon as possible, but not later than May 4, 2023

CARRIED

DRAFT

c. Notice of Motion from March 16, 2023
CEMC Compliance – introduced by Councillor Beaucage

Res. No. 43 – 23 Keven Beaucage, Jill Sharer

WHEREAS an update to the Town's Emergency Response Plan has been outstanding since 2011, and

WHEREAS Council has requested that the Plan and related training be brought into compliance with expediency;

BE it resolved that Council thanks Fire Chief Paul Schaefer for accepting responsibility for this role, and that staff provide a formal letter of thanks to the Fire Chief for his action.

CARRIED

c. Agenda Addition: Computer for Public Works

Res. No. 44-23 Heather Pateman, Keven Beaucage

BE IT RESOLVED that the Council approves the purchase of a new computer for the Public Works department, for the use of the Public Works Working Foreman, from Lake Country Office Solutions, which is the same or comparable to the recently purchase laptops (at an approximate cost of $1,604.04) to be set up with the necessary programs to allow the ACE system to be accessed and reports generated for liability and reporting uses.

CARRIED

d. Moved from Closed: CUPE clarification of "sick days"

Res. No. 45-23 Keven Beaucage, Heather Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby directs staff that "sick days" are to be calculated on an annual basis, and each employee is allotted 8 paid sick days as of January 1st of each year for CUPE employees.

CARRIED

11. Payment Register

Res. No. 46– 23 Michael Rickward, Keven Beaucage

BE IT RESOLVED That Council receives the List of Accounts for Cheques # 32596 to # 32632 in the total amount of $87,688.62

CARRIED

12. Correspondence for Information

a) **Kearney Watershed Environmental Foundation re:** March Newsletter
b) **Memo:** Seasonal Load Restrictions
c) **Memo:** EcoVue Planning Consultant re: SLAPOA concerns
d) **City of Niagara Falls re:** Barriers for Women in Politics
e) **Town of Petrolia re:** Call to Provincial Government to End Homelessness
f) **North Bay Parry Sound District Health Unit re:** Food Insecurity
g) District of Parry Sound Social Services Administration Board: CAO Report

Res. No. 47 – 23 Michael Rickward, Keven Beaucage

BE IT RESOLVED that Correspondence Items 12 a) through 12 f) be received as information.

CARRIED

13. Correspondence for Action

a) Memo re: Appoint Deputy Mayor for the time period of April 11 to April 17, 2023

Res. No. 48 – 23 Jill Sharer, Michael Rickward

BE IT RESOLVED that Council appoints Keven Beaucage as Deputy Mayor for the period of April 11th, 2023 to April 17th, 2023.

CARRIED

b) Memo re: EcoVue Training proposed date

Res. No. 49-23 Michael Rickward, Heather Pateman

BE IT RESOLVED that Council determines that prior to the Regular Council Meeting of May 18th 2023, Council shall hold a Special Council Meeting for the purpose of participating in Council Training in regards to the Town of Kearney Zoning By-law and Official Plan as proposed by EcoVue Consulting Services at a cost of $2700.00 and commencing at 9:00 am

CARRIED

DRAFT

c) Information from Larocque Elder re: KCC Renovations

Res. No. 50 – 23 Mike Rickward, Keven Beaucage

BE IT RESOLVED That Council , based on the information provided by Larocque Elder Architects hereby determines that:

In regard to the need for additional washrooms to allow the KCC capacity to remain at 268 persons, Council determines it is advisable to reduce the capacity of the gymnasium to 201 people until such time as additional washroom space can be provided;

In regard to the septic system field bed design, the designer should take into consideration the desire to remain at a flow rate below 10000 l per day;

In regard to the architects determination to relocate the generator, Council directs staff to relocate the sea can (storage unit) on a timely schedule to enable the pouring of the cement pad necessary for the new generator.

In regard to the Gym Floor Quotation, and Change Order # 15, Council determines that the General Contractor shall proceed provided that the work can be completed prior to August 1, 2023;

In regard to Change Notice No. 16 (quotation for painting and finish upgrades of gym), Council determines the Contractor shall proceed;

In regard to Change Notice No. 12 (the mitigation of HVAC noise and installation acoustical insulation and panels), Council determines that this shall proceed through the General Contractor;

In regard to the AV system, Staff have prepared and issued a Tender, a copy of which will be provided to Larocque Elder, and will provide Council with bids to determine the winning tender on April 20, 2023;

In regard to the purchase of secondary equipment and furnishings, including tables and chairs, portable stage components and protective gymnasium mats at the end of the basketball backstops, Council directs Larocque Elder to proceed with the purchase of such items as outlined with a total estimated cost of $55,000;

And further, that Larocque Elder will provide:

- Pricing estimates for sports equipment including volleyball poles and nets, badminton poles and nets, and pickleball poles and nets
- Pricing estimates for painting of the Seniors Room
- Pricing estimates for replacement of windows in the Seniors Room

for Council's consideration.

CARRIED

14. Notice of Motion

[Members of Council may introduce motions for discussion at the next regular meeting.]

15. Council Announcements

Councillor Sharer

- seeking instructors for swimming lessons; we need 2
- Staff assistance may be needed to advertise
- Baseball registration is complete; possibility of equipment exchange? Lions donation?
- See where baseball equipment was purchased previously

Councillor Pateman

- ACED – we should become members
- Heather will ask Dave Grey to do a presentation to Council on possible Ec Dev study
- Try for May 4th

Councillor Beaucage

- Attended library board meeting last week
- Library is doing a pasta dinner fundraiser at end of September
- April 18th roads meeting has been changed to April 25th at 6:00 p.m.

DRAFT

Deputy Mayor Rickward

- We should start advertising for summer students
- NOHFC funding should be considered for many options
- Inquiry about snowmobile in Hassard lake – status of removal not known

Mayor Philip

- Pleased with how staff are moving forward with projects and activities

16. Talk to the Mayor

17. Closed Session

Res. No. 51 – 23 Keven Beaucage, Michael Rickward

BE IT RESOLVED that the Council will enter into a Closed Session for discussion regarding:

a) *Personal matters about an identifiable individual, including municipal or local board employees*
b) *Labour relations or employee negotiations*

CARRIED

18. Business Arising from Closed Session

Res. No. 52 – 23 Keven Beaucage, Michael Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby reconvenes in Open Session at 9:55 pm

CARRIED

Res. No. 53-23 Keven Beaucage, Heather Pateman

BE IT RESOLVED THAT having received a copy of the Canadian Union of Public Employees (CUPE) Local 1813.06 draft Collective Agreement for review and consideration, Council appoints Karen Fraser and Jill Sharer to the Labour Management Committee to represent the Employer in negotiation of an updated Collective Agreement, and further

That Council directs staff to provide these names to the CUPE National Union Representative at the earliest opportunity.

CARRIED

Res. No. 54-23 Keven Beaucage, Michael Rickward

BE IT RESOLVED that Council accepts the Memorandum of Agreement between the Corporation of the Town of Kearney and the United Food & Commercial Workers Canada, Local 175, and agrees to the terms and conditions therein, and further

That staff be directed to communicate same to the bargaining unit for ratification and execution.

CARRIED

19. Confirming By-Law No. 2023-21

Res. No. 55 – 23 Jill Sharer, Michael Rickward

BE IT RESOLVED that By-law No. 2023-21, being a By-law to confirm the proceedings of Council at its Special Meeting held on April 6, 2023 and at its Regular Meeting held on April 6, 2023, be approved.

CARRIED

20. Adjournment

Res. No. 56 – 23 Keven Beaucage, Jill Sharer

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 9:58 pm to meet again at 6:00 pm on Thursday, April 20th, 2023 in the Council Chambers, Kearney, Ontario.

CARRIED

DRAFT

THE CORPORATION OF THE

TOWN OF KEARNEY

_____

Cheryl Philip, Mayor

_____

Cindy Filmore, Acting Clerk

DRAFT

The Corporation of the Town of Kearney

REPORT

CLOSED COUNCIL MEETING

Thursday, April 6, 2023

Council Members Present: Mayor: Cheryl Philip
Deputy Mayor: Mike Rickward
Councilors: Keven Beaucage, Heather Pateman and Jill Sharer

Staff Present: Cindy Filmore, Acting Clerk
Karen Fraser, Interim Chief Administrative Officer
Paul Schaefer, Fire Chief

The Closed meeting commenced at 8:12 p.m.

1. *Labour Relations or employee negotiations*
   - ***a. Fire Chief Contract***

   The Fire Chief spoke to Council about his current contract. Council asked questions and had discussion. Staff was directed to work with the Fire Chief to establish a draft contract for future consideration. Staff was also requested to investigate options for other matters raised by the Fire Chief.

   [The Fire Chief left the meeting at 9:00 p.m.]

2. *Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;*
   - **a. *Human Resource Matter***

   Staff provided an update on an outstanding matter. Staff was directed to continue investigating and return the matter to Council as soon as possible.

3. *Labour Relations or employee negotiations*
   - ***a. UFCW – Memorandum of Agreement (Resolution in Open Session)***

   Deputy Mayor Rickward and Councillor Pateman shared information regarding the negotiation process.

   [A resolution was passed in the open session immediately following the closed meeting.]

   - ***b. CUPE – Contract Review & Appointment of Negotiating Committee (Resolution in Open Session)***

   Council received and reviewed the current CUPE collective agreement ahead of the contract end date (April 30, 2023). Appointments to the negotiating committee were discussed.

   [A resolution was passed in the open session immediately following the closed meeting.]

   - ***c. Recruitment Activities***

   Council received the draft recruitment schedules for the Clerk Administrator position and the Part-Time Treasurer position, as presented by staff.

The Closed Meeting adjourned at 9:55 p.m.

DRAFT

THE CORPORATION OF THE
TOWN OF KEARNEY

_____
Cheryl Philip, Mayor

_____
Cindy Filmore, Acting Clerk

DRAFT

Minutes

REGULAR COUNCIL MEETING
Council Chambers
Thursday, April 6, 2023 – 6:00 p.m.

Council Members Present: Mayor Cheryl Philip
Deputy Mayor Mike Rickward
Councillors: Keven Beaucage, Heather Pateman and Jill Sharer

Staff Present: Cindy Filmore, Acting Clerk
Karen Fraser, Interim Acting Clerk
Brian Horsman, CBO
Matt Clouthier, DCBO
Paul Schaefer, Fire Chief
Caitlin Deevey, BLEO

1. Call the Meeting to Order – the meeting was called to order at 6:00 pm

2. Approval of Agenda

Res. No. 37 – 23 Keven Beaucage, Mike Rickward
BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney of April 6, 2023 agenda, be adopted as amended:

- Remove 8.d.i. By-law 2023-24 (Boverhof) stop up, sell Shore Road Allowance
- Remove 8.d.ii.By-law 2023-25 Deeming By-law (Boverhof)
- Add 10. d. Recommendation: the purchase of a new computer for the Public Works department, for the use of the Public Works Working Foreman, from Lake Country Office Solutions, which is the same or comparable to the recently purchased laptops (at an approximate cost of $1,604.04) to be set up with the necessary programs to allow the ACE system to be accessed and reports generated for liability and reporting uses.
- move Item 17. 2 c) out of the closed meeting, and re-number it as Item 10 d). on the open meeting agenda
- add new Item 17. 2 c) – CUPE Contract Review & Appointment of Negotiating Committee
- add Item 17. 2 d) – Recruitment Activities
- remove 10(a) Sucker Creek Bridge

CARRIED

3. Disclosure of Interest
Councillor Pateman declared a pecuniary interest with regard to List of Accounts Cheque #32609, the reason being: cheque to my business, Fetterley's

4. Presentations

a) Trista Porter, Northern Development Advisor re: NOHFC available programs

Res. No. 23 – 23 Keven Beaucage, Heather Pateman
BE IT RESOLVED that Council thanks Trista Porter, Northern Development Advisor, for her presentation regarding the revised Northern Ontario Heritage Fund programs available to the municipality.

CARRIED

5. Delegations - Nil

DRAFT

6. Public Meetings Pursuant to the Planning Act - nil

7. Public Meetings Pursuant to the Municipal Act – nil

[A brief Recess from 7:10 p.m. to 7:15 p.m. was observed]

8. Consent List

a. Adoption of Council Minutes

i. Report – Closed Meeting – March 16, 2023
ii. Regular Council Meeting – March 16, 2023

b. Receive Committee, Agency & Other Reports

i. District of Parry Sound Social Services Board CAO Report – March 2023

c. Staff Reports

i. ~~Tentative Office Renovation for Building Department~~ – moved to discussion
ii. ~~Job Description for Permit Clerk Administrator~~ – moved to discussion
iii. Tender for Auditor Services
iv. Tender for Engineering Services
v. ~~Request to Waive Fees re: Rezoning 14 Rain Lake Rd.~~ – moved to discussion
vi. Fire Chiefs Report – April 6, 2023
vii. Transfer Station Reports – March 7 to 28, 2023

d. By-laws

Memo Regarding By-law 2023-22, 2023-23, 2023-24, 2023-25

i. **By-law No. 2023-22** Being a Bylaw stop up, sell Shore Road Allowance (Winteringham)
ii. **By-law No. 2023-23 Deeming By-law (**Winteringham)
iii. ~~**By-law No. 2023-24** Being a Bylaw to stop up, sell Shore Road Allowance (Boverhof))~~
iv. ~~**By-law No. 2023-25 Deeming By-law (**Boverhof).~~
v. **By-law No. 2023-26** Transfer of Land (Bennett)

e. Receive Resolution Report

Res. No. 39 -23 Michael Rickward, Keven Beaucage
BE IT RESOLVED that the Consent List for April 6 , 2023, and the Recommendations contained therein be adopted as Resolutions of Council, except for items 8.c.i., 8.c.ii, 8.c.v., which shall be moved out of the consent list for discussion and debate.

CARRIED

9. Items Referred from the Consent List

Res. No. 40-34 Michael Rickward, Keven Beaucage
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby directs that in addition to the renovations recommended in Staff Report 2023-011,staff is hereby directed to determine the solutions necessary to provide an administration office access window.

CARRIED

Res. No. 41-23 Keven Beaucage, Michael Rickward
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby presents the job description of Permit Clerk for CUPES's review and further that Staff approach NOHFC to determine if Intern funding may be available without delay;
And further that the process of hiring this position move forward simultaneously.

CARRIED

10. Other Business

b. Notice of Motion from March 16, 2023

Gray Jay Lane – Introduced by Deputy Mayor Rickward

Res. No. 42-23 Keven Beaucage, Jill Sharer
BE IT RESOLVED that staff be requested to investigate any and all matters surrounding Gray Jay Lane which have recently been brought forward through members of Council , and that a staff report detailing the current situation and options for moving forward be provided as soon as possible, but not later than May 4, 2023

CARRIED

DRAFT

c. Notice of Motion from March 16, 2023
CEMC Compliance – introduced by Councillor Beaucage

Res. No. 43 – 23 Keven Beaucage, Jill Sharer

WHEREAS an update to the Town's Emergency Response Plan has been outstanding since 2011, and

WHEREAS Council has requested that the Plan and related training be brought into compliance with expediency;

BE it resolved that Council thanks Fire Chief Paul Schaefer for accepting responsibility for this role, and that staff provide a formal letter of thanks to the Fire Chief for his action.

CARRIED

c. Agenda Addition: Computer for Public Works

Res. No. 44-23 Heather Pateman, Keven Beaucage

BE IT RESOLVED that the Council approves the purchase of a new computer for the Public Works department, for the use of the Public Works Working Foreman, from Lake Country Office Solutions, which is the same or comparable to the recently purchase laptops (at an approximate cost of $1,604.04) to be set up with the necessary programs to allow the ACE system to be accessed and reports generated for liability and reporting uses.

CARRIED

d. Moved from Closed: CUPE clarification of "sick days"

Res. No. 45-23 Keven Beaucage, Heather Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby directs staff that "sick days" are to be calculated on an annual basis, and each employee is allotted 8 paid sick days as of January 1st of each year for CUPE employees.

CARRIED

11. Payment Register

Res. No. 46– 23 Michael Rickward, Keven Beaucage

BE IT RESOLVED That Council receives the List of Accounts for Cheques # 32596 to # 32632 in the total amount of $87,688.62

CARRIED

12. Correspondence for Information

a) **Kearney Watershed Environmental Foundation re:** March Newsletter
b) **Memo:** Seasonal Load Restrictions
c) **Memo:** EcoVue Planning Consultant re: SLAPOA concerns
d) **City of Niagara Falls re:** Barriers for Women in Politics
e) **Town of Petrolia re:** Call to Provincial Government to End Homelessness
f) **North Bay Parry Sound District Health Unit re:** Food Insecurity
g) District of Parry Sound Social Services Administration Board: CAO Report

Res. No. 47 – 23 Michael Rickward, Keven Beaucage

BE IT RESOLVED that Correspondence Items 12 a) through 12 f) be received as information.

CARRIED

13. Correspondence for Action

a) Memo re: Appoint Deputy Mayor for the time period of April 11 to April 17, 2023

Res. No. 48 – 23 Jill Sharer, Michael Rickward

BE IT RESOLVED that Council appoints Keven Beaucage as Deputy Mayor for the period of April 11th, 2023 to April 17th, 2023.

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b) Memo re: EcoVue Training proposed date

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for Council's consideration.

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14. Notice of Motion

[Members of Council may introduce motions for discussion at the next regular meeting.]

15. Council Announcements

Councillor Sharer

- seeking instructors for swimming lessons; we need 2
- Staff assistance may be needed to advertise
- Baseball registration is complete; possibility of equipment exchange? Lions donation?
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CARRIED

20. Adjournment

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BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 9:58 pm to meet again at 6:00 pm on Thursday, April 20th, 2023 in the Council Chambers, Kearney, Ontario.

CARRIED

DRAFT

THE CORPORATION OF THE

TOWN OF KEARNEY

_____

Cheryl Philip, Mayor

_____

Cindy Filmore, Acting Clerk

DRAFT

705-382-2900
www.almaguin-health.org

Minutes: April 6, 2023, 11:00 am via Zoom and in the McMurrich-Monteith Council Chambers

Present: Rod Ward (Chair), Tom Bryson, Delynne Patterson, Margaret Ann MacPhail, Norm Hofstetter, Jim Ronholm, Vicky Roeder-Martin, Chris Hope, Fraser Williamson (Vice Chair), Camille Barr (Secretary)
Regrets: Cheryl Philip, Brad Kneller
Guests: Susan Keast (HHR), Nicky Kunkel (Burk's Falls), Shelly van den Heuvel (BFFHT), Courtney Metcalf (ACED), Sarah Cooke

Called to order at 11:05 am by Chair R. Ward

1. 2023-09 Moved by F. Williamson - Seconded by C. Hope
   THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of March 2, 2023 as circulated. Carried.

2. **DECLARATION OF PECUNIARY OF INTEREST**: None

3. **DELEGATIONS**:
   Susan Keast- Human Health Recruiter MAOHT
   Susan provided an introduction to herself and her role which began just 3 months ago. She has spent a lot of time meeting with people, attending conferences, job fairs, and learning about the local needs. Susan shared that on average it takes 2-3 years to recruit 1 physician. She is working on branding the area as well investigating short term housing solutions for locums. Susan is eager to learn more about the needs in Almaguin and will connect with ACED and the Almaguin Highlands Chamber of Commerce. Currently her focus is on primary health care recruitment with specialists to follow. As Susan attends job fairs at NOSM and other schools, she has built a care package to hand out. If any municipalities have items to share, please reach out to Susan.

   Nicky Kunkel- Village of Burk's Falls
   Nicky, Clerk for the Village of Burk's Falls, presented the group with the past, present and possibilities for a long-term plan for the building known as the Almaguin Highlands Health Centre. In 2019, the Village began asking Almaguin municipalities for financial support for

the operations of the building. The goal is a more structured and predictable contribution plan. Councils are asked to review the 4 options presented by the Village (will be sent to municipal clerks) to consider at their next council meetings and respond to the Village with preferred option.

Shelly Van de Heuvel- Burk's Falls Family Health Team

Shelly introduced herself to the group as the Interim ED for the Burk's Falls Family Health Team. She provided an update on the Family Health Team renovations. The space will allow for two new clinical rooms, space for mental health services, and a larger OTN area.

Shelly spoke about money made available by the ministry for the expansion of Family Health teams. Her group will be applying, proposing a nurse practitioner to help with unattached patients and a social worker. With that, she will be reaching out to this table and Almaguin councils for letters of support.

As per the resolution below, a cheque will be provided by the Health Council for the OTN renovations.

4. **RESOLUTIONS PASSED**:

2023-10 Moved by Norm Hofstetter - Seconded by Tom Bryson
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council agrees to release funds in the amount of $24,000.00 to the Burk's Falls Family Health Team to support OTN renovations. Carried.

2023-11 Moved by Fraser Williamson - Seconded by Vicky Roeder-Martin
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council directs the Secretary to distribute the proposed resolution regarding local share (as attached) to member municipal clerks for their next meeting agendas. Carried.

Whereas the Almaguin Highlands Health Council has set a long-term fund-raising target for healthcare in the Almaguin Highlands of $12-million over 12 years starting in 2023, and

Whereas 80%, or $9.5-million, would be apportioned to the build costs for the Muskoka Algonquin Health Care (MAHC) hospital build, and
Whereas 20%, or $2.5-million, would be apportioned toward a healthcare fund to be kept in the Almaguin Highlands to fund healthcare related activities in our area
Therefore be it resolved that the Municipality of _____ will set aside $_____ per year toward the MAHC build and $_____ per year for healthcare services in the Almaguin Highlands beginning _____.
Total contribution is estimated to be $_____ for the MAHC build and $_____ for healthcare services in the Almaguin Highlands over 12 years.

5. ITEMS FOR DISCUSSION

A) **Discussion regarding need for Almaguin Healthcare System Navigator role**
The Chair engaged in discussion with the MAOHT regarding the concept of a Healthcare System Navigator for Almaguin. It was suggested that a planner be hired verses a navigator. The position would be a contract, part time, for possibly 2 years to gather a complete "lay of the land" identifying what is needed in Almaguin. A strategic plan would be created by this person. MAOHT could handle all aspects of the position including hiring, while the funds would need to be gathered. There may be grant to conduct a study. This discussion was preliminary and idea sharing. More to come on this.

B) **Hospital 'Local Share' Update**
The Chair has visited 11 of the 12 Almaguin municipalities to present on local share. The response has been good with lots of questions asked. A summary of municipal commitments was shared with the group.

The MAHC is hosting another round of community open houses with one on April 19th at 7:00pm at the ARBFM Arena.

As noted above, a resolution will go out to all member municipal councils asking for a commitment to local share and healthcare in Almaguin. Each council can adjust the resolution as they see fit.

C) **Progress Report**
March 2023 Progress Report was shared with Council.

D) **Other business**
C. Hope provided an update on the Digital Working group and M. MacPhail from the Home and Community meeting. Both are new to the group and taking in the information. Updates will be shared as able.

C. Hope brought up the concept of a community bus, able to facilitate transportation to and from healthcare and assist people to get out of their homes and into community. The concept is a bus that could service other municipalities, working with ACED to determine additional usage. More discussions to come.

The group has asked the Secretary to gather stats from Eastholme's transportation services on areas served and number of customers. They also asked the Secretary to reach out to DSSAB to be a delegate at a future meeting to provide programing updates so that Council may be aware of what resources they are offering.

2023- 12 Moved by V. Roeder-Martin - Seconded by N. Hofstetter
THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 12:45 pm to meet again on May 4, 2023, at 10:00 am. Carried.

Location will be the Armour Municipal Office.

AHH Council – Key Areas of Focus & Progress- April 2023

This summary provides the information related to the key areas of Focus and Progress as outlined in June 2019 for the Almaguin Highlands Health Council…

Ontario Health Team Partnership	High-Speed Internet Throughout Almaguin Highlands	Attract & Retain Healthcare Professionals	Coordinate Healthcare Services to Serve Entire Region
Document and communicate the specific healthcare needs of the entire Almaguin Highlands in order to create our vision of people-centred care within our own community. Establish partnership with OHT (or OHT's) which aligns with and supports our vision.	Ensure that high-speed internet, a key component in the future of healthcare delivery, is available to every resident of the Almaguin Highlands. The goal is to help level the playing field and ensure our residents can access existing and future digital healthcare options.	Ensure excellent healthcare to our region through continuous efforts to both attract new professionals and retain the ones we have. The goal is to build an exceptional team of healthcare professionals, working together across the region.	Advocate for new and expanded healthcare services and help influence decisions which protect our region. Continually partner with our healthcare providers in support of the specific healthcare needs of our community.

Progress: Items in red and bolded below are new this month…

- AHHC participation in MAOHT Collaboration Steering Committee, Digital Working Group, Health Human Resources Working Group and Home and Community Care Working Group (on-going)
- **Discussions regarding creation of System Navigator or Healthcare Planner role for Almaguin Highlands initiated with MAOHT**

- **Additional high-speed announcements for Almaguin Highlands expected Spring of 2023**

- Confirmed additional AHHC funding to assist with OTN / BFFHT renovations
- MAOHT "recruitment funding" - 8 supporting resolutions to-date
- MAOHT Recruiter on board as of February 2023 – assisting with needs in Almaguin

- **MAHC "local share" funding discussions – "Road Show" to all Almaguin municipalities will be complete by 11-Apr-23**
- **AHHC continues with "local share" committee (MAHC, foundations, municipalities) – next meeting 14-Apr-23**
- **Local Share Status as of 31-Mar-23 - Approximately $2-million toward MAHC build and $500-k for Almaguin confirmed via resolutions**

Town of Kearney

STAFF REPORT

Staff Report No. SR-2023-016

Date: April 20, 2023

To: Mayor, Deputy Mayor and Members of Council

From: Brian Horsman CBO and Paul Schaefer Fire Chief

Subject: Scope of work for alterations to Municipal Office service window/counter

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Recommendation:
That Council support the staff report SR-2023-016, dated April 20, 2023, from the Chief Building Official and the Fire Chief making a joint recommendation to provide remedial repair to the existing fire separation adjacent to the municipal office as part of the alterations to the existing service window/counter.

Background:
Council Resolution No. 40-23 directed the staff to secure a quote to make improvements to the existing service window/counter. In developing a Scope of Work a concern was raised in that the existing fire separation was deficient and non-compliant with the Fire Code. The proposed alterations are regulated by the Building Code the existing fire separation is regulated by the Fire Code.
Both the Fire Chief and the Chief Building Official have reviewed the situation and both arrived at the same conclusion that remedial upgrade is required.

Analysis:
The only fire protection afforded the occupants of the KCC Building are the fire separations that are designed and constructed to provide a safe path of travel to the exterior.
The fire separation continues from the hall between the Library and the Municipal Office to the Lobby.

Financial Consideration:
Our current contract for renovations to the KCC provides for remedial upgrades to existing fire separations in the Lobby area , there is a "cash allowance" provision in the contract to upgrade fire separations to comply with the Building Code. Council may wish to discuss with our Architect an amendment to the parameters of the project.

Conclusion:
Staff requires direction from Council in order to determine the scope of work regarding the alterations to the service window/counter. Once Council has determined the scope of work we can proceed to secure quotes.



Prepared by:
Brian Horsman CBCO, BCIN 19259
Chief Building Official

Paul Schaefer , Fire Chief

Staff Report

Staff Report No. SR-2023-017
Date: April 20, 2023
To: Mayor, Deputy Mayor and Members of Council
From: Cindy Filmore, Acting Clerk
Subject: Hazardous Waste Day

Recommendation:

That Council supports the Town of Kearney Hazardous Waste Day to be held on August 19th, 2023, and further That Council direct staff to enter into the necessary agreements with the Producer Responsibility Organizations to take full advantage of funding for our Hazardous Waste Day Event

Background:
Each year, as part of our waste management services, the Town of Kearney offers a Hazardous Waste Day event in an effort to minimize illegal dumping of toxic wastes.
This event is usually held mid summer in order that seasonal residents have access to this service.
Substances and items collected include:

- Antilfreeze, used oil & filters as well as empty oil and antifreeze plastic containers.
- Used batteries
- Mercury switches and fluorescent tube lighting
- Paints
- Fertilizer and pesticides

Analysis:
During past events, our service provider and hauler has been Brendar Environmental. Brendar has the date of Saturday, August 19th available to allow Kearney to host the Hazardous Waste Day Event.
In 2021, we saw major changes with the way the removal and hauling of hazardous waste has been funded, with the wind up of the Municipal Special and Hazardous Waste program. Since then, there has been the inception of PROs or Producer Responsibility Organizations, who oversee the amount of money the Town would receive for the collection of hazardous waste.

Financial Consideration:
In order to receive money back (rather than bear the expense of the Hazardous Waste Day event ourselves), we may need to sign an agreement with each organization (PRO) responsible for the waste collected.
In 2022, we encountered issues regarding payment for antifreeze, oil, filters & the plastic containers for oil and antifreeze due to not having signed an agreement with AMS (Automotive Materials Stewardship).

Conclusion:
Staff will need to reach out to AMS, as well as with Ryse Solutions, PCA and Call2Recycle in order to determine if agreements are required for 2023 to take full advantage of available funding.

Prepared by: Cindy Filmore, Acting Clerk

CHIEFS REPORT TO COUNCIL

April 13th ,2023.

Training

We have had a truck check night/medical review practice as well as a portable pump practice. We are in the process of scheduling our next live weekend practice in May.

Fire Prevention

Ongoing safety messages on our Facebook page, as well as the Town sign. As well as updating the fire rating.

Equipment

Equipment is running as it should. Truck safeties are underway as required.

We have had two medical calls and three fire calls, two fire calls were structure fires, one in Burks Falls and one in Kearney.

We have had a PIAR for the Burks Falls fire.

I attend our monthly Chiefs meeting. And calls as required.

Hall checks, reports, gear checks and paperwork as required.

I have prepared a draft Emergency Plan for councils review and comment.

The Firefighters fitness challenge is off to a good competitive start.

I can be reached on my cell at 705 571 3761 or at the firehall or email.

Stay safe

Sincerely.



Paul Schaefer

Fire Chief

Town of Kearney

Kearney	**First Quarter Municipal Enforcement Report**
To:	Mayor and Council
From:	Municipal Law Enforcement Officer Caitlin Deevey
Report Prepared:	April 10, 2023

Recommendation

Receive for Information purposes.

Summary

Training and Education
Conflict avoidance and diffusion of hostility
Canine apprehension
OC and ASP certification
AMCTO – Municipal Law Program - Ongoing

Animal Control Update
An influx of pets over the lock downs and poor socialization has resulted in a higher-than-normal call for animal control concerns. Unsocialized canines can be aggressive with other canines, animals, and humans. This is unsafe for both members of the public and animal control in general. There is an opportunity to provide education locally and is in the planning stages.

Weed Control Update
No calls as of yet. All invasive weeds will be dealt with as promptly as possible.

Livestock Update
Coyotes are on the move throughout the area. Farmers and livestock owners are warned to be vigilant with their animals. At this time no reports or request for valuations have been reported

General By-law update
An update to the trailer and parking bylaws have been drafted and are circulating. With recent legislation changes/updates its important to have our bylaws as current and applicable as needed.

Complaints and Investigations

January

Parking – 27
-snowmobile, truck and trailers blocking snowplows/turn arounds.

Snowmobiles on sidewalk –29
-warnings issued

Deposit snow on/across highway/roadway – 11
-warnings and notices issued

Dog at large – 4
- 2 owners educated and warned, compliance was immediate.
-2 not found

Dogs trespass – 2
-one charge
-one warning

DOLA– muzzle order – 1

Trailers- 3
-noted for spring enforcement

Persistent dog barking – 1
-educated and warned, compliance was immediate.

Fireworks -1
- not found

Property Standards -2
-notices sent

Zoning – 4 (one ongoing from previous)
-zoning use not permitted, not valid use was permitted as per bylaw

Deposit snow on/across highway/roadway – 9
-notices issued

February

Parking – 9
-7 warnings issued, 2 block snow plough operations

Deposit snow on/across highway/roadway – 9
- one charged,
-one repeat,
- education and notices issued

Zoning – 4(one ongoing)
- accessory structure setbacks,
- use not permitted

Trailers – 3 (excluding last months)
-noted for spring enforcement

Snowmobiles on sidewalk – 37
-warnings provided.

Property Standards -1(continued from last month)

Dog at large -3
-1 warning issued, dog tags valid.

Fail to purchase dog license – 2

Noise - 2

March

Parking- 5
-warning issued

Zoning –2(continuing)
-one compliance obtained, one ongoing

Snowmobiles on sidewalk – 7
-warnings issued, much improvement noted with new signage and pylons from Roads.

Trailers – 4(excluding previous months)
-noted for spring enforcement

Dog at large – 2
- not found.

Deposit snow on/across highway/roadway – 2
- notices issued

Property standards – 4(one ongoing)
-1 complied
-1 pending investigation
- 2 better suited for clean yard bylaw.

Clean yards – 2

-waiting for snow thaw before continuing enforcement

Persistent dog barking -3

-not found in violation

Drainage – 3

- bylaw has been monitoring and will follow up during thaw.

****Please note that this report does not include public inquiries about bylaws, or assistance provided to other agencies.*

Respectfully Submitted,

Caitlin Deevey

Caitlin Deevey, MLEO(C), C.P.S.O.
Municipal Law Enforcement Officer

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TRANSFER STATION REPORT

Date	Bin Pick-up	Kearney	$	Sand Lake	$	Notes
MAR 28				12	60	
MAR 31		31		6		
APR 1		32	6	8		
APR 2		53	2	15	25	
APR 3		20		8	30	
APR 4		28				
Totals		163	8	49	115	Grand Total Cash 123

Comments 2 cardboard
2 recycle
2 construction

JOSH Transfer Station Attendant Date: APR 4/2023

TRANSFER STATION REPORT

Date	Bin Pick-up	Kearney	$	Sand Lake	$	Notes
APR 4				20	40	
APR 7		12		5		
APR 8		49	3	15	45	
APR 9		21	6	5	45	
APR 10		35		10	30	
APR 11		34				
Totals			9	55	169	Grand Total Cash

Comments | garbage

Lodith Fossey

_____ Transfer Station Attendant Date: _____

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COUNCIL RESOLUTION

Date: _____ Resolution # _____

With respect to the road closing and sale application of Rudolf Alex Boverhof and Deborah Ann Boverhof for part of the original shore road allowance in front of Lot 9, Concession 6, Geographic Township of Bethune now in the Town of Kearney, District of Parry Sound, designated as Part 1 Plan 42R-21983, Council deems the following:

1. In addition to the required advertising and posting which took place prior to the March 16, 2023 meeting of Council, posting of notice on the Town's website of the new date and time for consideration of the By-law by Council will be adequate in this circumstance.
2. Circulation of the new date and time for consideration of the By-law by Council to the Applicant and al parties who submitted comments to the Clerk, in advance of the March 16, 2023 meeting will be adequate in this circumstance.
3. The notice requirements pursuance to By-law No 2007-61 which would otherwise apply to the matter shall be amended as approved by this motion and no further notice shall be required.

MOVED BY:	SECONDED BY:
❑ Beaucage, Keven	❑ Beaucage, Keven
❑ Pateman, Heather	❑ Pateman, Heather
❑ Philip, Cheryl – Mayor	❑ Philip, Cheryl - Mayor
❑ Rickward, Michael – Deputy Mayor	❑ Rickward, Michael – Deputy Mayor
❑ Sharer, Jill	❑ Sharer, Jill

CARRIED ❑_____ **DEFEATED** ❑ _____

Recorded Vote Requested by: _____

Recorded Vote:	For	Opposed
Beaucage, Keven	❑	❑
Pateman, Heather	❑	❑
Philip, Cheryl – Mayor	❑	❑
Rickward, Michael – Deputy Mayor	❑	❑
Sharer, Jill	❑	❑

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THE CORPORATION OF THE TOWN OF KEARNEY

BY-LAW NO. 2023- 24

A BY-LAW TO CLOSE AND SELL PART OF THE ORIGINAL SHORE ROAD ALLOWANCE IN FRONT OF LOT 9, CONCESSION 6, TOWN OF KEARNEY (BOVERHOF)

WHEREAS pursuant to *The Municipal Act, R.S.O. 2001*, Chapter 25, Council is empowered to close highways;

AND WHEREAS pursuant to the said *Municipal Act*, Council is empowered to sell any highway which has been closed and declared surplus;

AND WHEREAS The Corporation of the Town of Kearney (the "Corporation") has complied with the requirements of its By-law respecting the Sale of Land and its Notice By-law with respect to the lands more particularly described in Schedule "A" attached hereto;

AND WHEREAS the Corporation received a request from the abutting landowner for a conveyance of the said lands;

NOW THEREFORE the Council of The Corporation of the Town of Kearney hereby enacts as follows:

1. Close – This Council does hereby close the highway on the lands more particularly described in Schedule "A" attached hereto.

2. Lands Are Surplus – This Council does hereby declare this said land to be surplus.

3. Authorization of Sale – This Council does hereby authorize the sale of the said lands by way of direct sale to Rudolf Alex Boverhof and Deborah Ann Boverhof for the consideration of $8,388.00 plus HST of $1,090.44.

4. Execution of Documents – This Council does hereby authorize the Mayor and Clerk or Deputy Clerk to sign all documents and to take all action necessary to carry out the intent of this By-law.

READ a First and Second Time this 6th day April, 2023.

_____
Cheryl Philip, Mayor

_____
Cindy Filmore, Acting Clerk

READ a Third and Final Time and Enacted in Open Council this 6th day of April, 2023.

_____
Cheryl Philip, Mayor

_____
Cindy Filmore, Acting Clerk

SCHEDULE "A" TO BY-LAW NO. 2023-

OF THE CORPORATION OF THE TOWN OF KEARNEY

Part of the original shore road allowance in front of Lot 9, Concession 6, Geographic Township of Bethune now in the Town of Kearney; District of Parry Sound; designated as Part 1, Plan 42R-21983.

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THE CORPORATION OF THE TOWN OF KEARNEY

By-Law No. 2023 - 25

Being a By-law to deem part of a Registered Plan M-454
not to be a Registered Plan of Subdivision (Lot 26)

WHEREAS The Planning Act, R.S.O. 1990, Chapter P.13, Section 50(4) as amended, authorizes a municipality to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed not to be a registered plan of subdivision for the purposes of subsection (3);

AND WHEREAS it is deemed expedient in order to adequately control the development of land in the municipality that a By-law be passed pursuant to Section 50(4);

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KEARNEY HEREBY ENACTS AS FOLLOWS:

1. **THAT** the part of the plan of subdivision described as Registered Plan M-454, Lot 26, Town of Kearney, District of Parry Sound, is hereby designated to be part of a plan of subdivision which shall be deemed not to be a registered part thereof for the purposes of Subsection (3) of Section 50 of the said Planning Act.

2. **THAT** this By-law shall take effect upon registration of a certified copy or duplicate thereof in the proper Land Registry Office.

READ a first and second time this 6th day of April, 2023.

_____
Chery Philip, Mayor

_____
Cindy Filmore, Acting Clerk

READ a third and final time and enacted in open Council this 6th day of April, 2023.

_____
Cheryl Philip, Mayor

_____
Cindy Filmore, Acting Clerk

Date Printed
2023-04-13 10:13 AM

Town of Kearney
List of Accounts Report April 13/23
Batch: 2023-00022 to 2023-00024

Period March 31 - Apr. 11/23

Bank Code: AP - GENERAL AP

COMPUTER CHEQUE

Payment #	Date	Vendor Name		Payment Amount
32633	2023-03-31	2110966 Ont Ltd	Refund Balance of Planning Deposit	1,175.55
32634	2023-03-31	A.J. Stone Co. Ltd.	F/D Bunker Gear Gloves	853.79
32635	2023-03-31	Abell Pest Control	KCC and P/W April Pest Control	201.87
32636	2023-03-31	AMO	2023 New Council Training	1,779.75
32637	2023-03-31	Battlefield Equipment Rentals	P/W Backhoe Repairs	515.55
32638	2023-03-31	Bell Mobility Inc.	P/W Monthly Cell Phone & B/O Monthly Data Fix	135.49
32639	2023-03-31	Bell Canada	Monthly Phone Bill (All Departments)	758.31
32640	2023-03-31	Boverhoff, Rudolf or Deborah	B/O Return Conditional Permit Deposit	5,000.00
32641	2023-03-31	Bowman Fuels Ltd.	P/W Vehicle Diesel	4,681.94
32642	2023-03-31	CRA - Receiver General	Payroll Deductions March 16 - 31	12,789.84
32643	2023-03-31	Carrier Emergency Vehicles Inc.	F/D Truck 314 Repairs	7,526.33
32644	2023-03-31	CGIS Spacial Solutions	Slims Contracted Services 2nd Qtr Levy	3,303.62
32645	2023-03-31	Conseil Scolaire Catholique	French Separate S.B 1st Qtr Levy	1,952.46
32646	2023-03-31	Conseil Scolaire Public	French Public S.B 1st Qtr Levy	827.50
32647	2023-03-31	Cupe Local 1813	Union Dues March	718.47
32648	2023-03-31	District Of Parry Sound	DPSHA Spring Meeting (x3 delegates)	120.00
32649	2023-03-31	Dunnett, Peter	F/D Full Course Standard First Aid Training	450.00
32650	2023-03-31	Edmonds Chevrolet Buick GMC Ltd	F/D Safety Truck 310	283.22
32651	2023-03-31	Elton, Christopher	Refund Balance of Planning Deposit	761.15
32652	2023-03-31	Fetterley's Gas & Convenience	All Departments Fuel (March 1-17)	1,372.15
32653	2023-03-31	Fire Marshal's Public	F/D Fire and Emergency Services Training	116.32
32654	2023-03-31	Huronia Alarm & Fire Security	KCC Security Monitoring 2nd Qtr Payment	74.58
32655	2023-03-31	Hydro One Networks Inc.	All Departments - Monthly Hydro	4,860.36
32656	2023-03-31	Kawartha Credit Union - Visa	B/O Monthly Statement	640.85
32657	2023-03-31	Kennedy Ins Brokers Inc	Annual policy Renewal	160,923.56
32658	2023-03-31	Langmaid, Bruce or Pauline	Refund Balance of Planning Deposit	684.73
32659	2023-03-31	LAS-Local Authority Services	Admin Office Supplies	342.43
32660	2023-03-31	MacDonald Steel	P/W & F/D Truck Repair Parts	449.74
32661	2023-03-31	David McKean	F/D Training Expenses Reimbursement	218.34
32662	2023-03-31	Andreas Meier	Refund Balance of Planning Deposit	518.13
32663	2023-03-31	Metroland Media	Almaguin News Annual Renewal	62.40
32664	2023-03-31	Moore Propane Ltd.	P/W Propane	627.82
32665	2023-03-31	Near North Dist. School Board	English Public S B 1st Qtr Levy	140,096.12
32666	2023-03-31	Nipissing-Parry Sound Catholic	English Separate S.B 1st Qtr Levy	8,692.39
32667	2023-03-31	OMERS	Pension Dues March	11,770.00
32668	2023-03-31	Royal Bank Visa	Admin Monthly Statement	967.59
32669	2023-03-31	Russell Christie LLP	Gray Jay Lane Right of Way	170.01
32670	2023-03-31	Sands Canada Inc./Angus	F/D 1st Response Medical Supplies	424.72
32671	2023-03-31	Telizon Inc	Monthly Long Distance	5.62
32672	2023-03-31	Toromont Ind. Ltd.	P/W Backhoe Repairs	484.77
32673	2023-03-31	Van Roon, Frank	Refund Balance of Planning Deposit	82.71
32674	2023-03-31	Workplace Safety & Ins.Board	1st Qtr Remittance	7,835.74
32675	2023-04-11	Bradanick Construction Services	KCC Kitchen Renos - 5th Draw	236,136.16
			Total Computer Cheque:	621,392.08

Total AP: 621,392.08

P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

Telephone (705) 384-5316
Fax (705) 384-7874
Email: naustin@sundridge.ca

Village of Sundridge Council Resolution
April 12, 2023
Item (9.9)

Muskoka Algonquin Healthcare Local Share

Resolution #2023-120

Moved By: Fraser Williamson
Seconded By: Jim MacLachlan

THAT the Council for the Corporation of The Village of Sundridge discuss the MAHC request for a financial commitment towards the two new hospital builds being proposed; 1 in Huntsville, and 1 in Bracebridge,

AND WHEREAS Council acknowledges Muskoka Algonquin Healthcare's request for immediate input from all funding partners within the catchment area with respect to the 'Local Share' amounts;

AND WHEREAS residents from the village utilize the hospital services from North Bay, West Parry Sound, Huntsville, Bracebridge, Orillia, and beyond;

AND WHEREAS the village has existing financial healthcare commitments such as the Sundridge & District Medical Centre, and the Almaguin Highlands Health Centre,

NOW THEREFORE BE IT RESOLVED THAT the Council for the Village of Sundridge will make a financial contribution to support the hospital builds and to keep accessible healthcare in our region,

AND FURTHER THAT the amount of the contribution will be determined in conjunction with the preparation of the 2023 municipal budget.

Recorded Vote	**For**	**Against**	**Abstain**
Jackson, Shawn	**x**		
MacLachlan, Jim	**x**		
Smith, Sharon	**x**		
Williamson, Fraser	**x**		
Leveque, Justine	**x**		

Carried

www.sundridge.ca

Women's Own Resource Centre

In 2023, WORC is excited to be launching a Travelling Rural Community Kitchen program with support from the Resilient Communities Fund delivered through the Ontario Trillium Foundation. This program is being organized in response to the increasing struggle we are seeing across the region with food insecurity due to the drastic increase in the price of living – grocery prices have climbed by 11% in the past year with another expected increase of 6% over the course of 2023. WORC has secured $70,000 to deliver a two-year program that will reach out to North Almaguin, South Almaguin and Central Almaguin in order to increase accessibility and reach those most in need.

WORC`s services continue to be needed in our region, as indicated by engagement numbers, to foster growth and ensure that the most vulnerable are not left without the supports they need to build sustainable livelihoods. As always, we will continue to be there for the residents of the Almaguin Highlands and are continually striving to address needs and create programming that helps to build the resiliency of women and their families in the Almaguin Highlands. We have been able to increase our reach dramatically this year through our Resource & Business Network Meetings seeing 341 women participating throughout the year with 225 of these being individual women. These programs are helping to ease some of the social isolation we have all experienced these last couple of years and which are most felt in rural regions such as the Almaguin Highlands.

In order to continue to offer these free programs and supports, the Women's Own Resource Centre is dependent upon funding from several sources. Donations help to ensure that we can continue to make important services and supports available to the women and families of the Almaguin Highlands. Donations also help us to provide outreach to those clients who are made increasingly vulnerable by their severe isolation due to the sheer size of our region.

We are asking for support from each municipality in the amount of .50 cents per capita to support new and continuing initiatives in 2023/24. We thank those who have supported us in the past and look forward to new working relationships and opportunities. Should you wish WORC to make a presentation to your council to discuss upcoming projects, or if you have any questions, please call 705-386-9672 or email jessica@womensownresource.org

We thank you for your time and consideration in this matter and we look forward to continuing our efforts to help women in the Almaguin Highlands thrive.

J. Busch

Jessica Busch
Program Manager

105 Ottawa Ave., Box 155, South River, ON P0A 1X0
Phone: (705) 386-9672 Toll Free: 1-888-640-8668
Fax: (705) 386-7111 Email: info@womensownresource.org
www.womensownresource.org

THIS AGREEMENT MADE THIS DAY OF , 2023

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF RYERSON
(hereinafter called "Ryerson")
OF THE FIRST PART

AND

THE CORPORATION OF THE TOWNSHIP OF ARMOUR
(hereinafter called "Armour")
OF THE SECOND PART

AND

THE CORPORATION OF THE VILLAGE OF BURK'S FALLS
(hereinafter called "Burk's Falls")
OF THE THIRD PART

AND

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
(hereinafter called "Magnetawan")
OF THE FOURTH PART

AND

THE CORPORATION OF THE TOWN OF KEARNEY
(hereinafter called "Kearney")
OF THE FIFTH PART

AND

THE CORPORATION OF THE TOWNSHIP OF PERRY
(hereinafter called "Perry")
OF THE SIXTH PART

AND

THE CORPORATION OF THE TOWNSHIP OF McMurrich/Monteith
(hereinafter called "McMurrich/Monteith")
OF THE SEVENTH PART

WHEREAS Section 20(1) of the Municipal Act 2001, S.O. 2001 Chapter 25 authorizes municipalities to enter into agreements to jointly provide for matters that each municipality has the authority to provide;

AND WHEREAS the Parties to this municipal agreement have established Fire Departments individually or in concert with other Parties to this agreement and are individually authorized to provide training therefore;

AND WHEREAS the Parties deem it in the best interests of the public to jointly obtain and provide for training to the members of each Fire Department;

NOW THEREFORE this Agreement witnesseth that the Parties hereto covenant and agree as follows:

1. In this Agreement the following words and phrases have the meaning assigned to them below:

   "Cost of Administration" means the actual cost of administering the Fire Training Program and contracting with the Service Provider, of a minimum of $2,000.00 and up to a maximum of 11.11% of the Cost of Operation.

   "Cost of Operation" means the amount that the Administrator is required to pay to the Service Provider(s) or to third parties under a contract to provide the Regional Fire Training Program.

   "Cost of the Program" means the aggregate of the Cost of Operation, the Cost of Administration and the Cost of Termination.

   "Cost of Termination" means any amount which the Administrator is required to pay on behalf of the Parties hereto flowing directly or indirectly from the termination of a contract with a Service Provider, including, but not limited to severance, damages, and legal costs of the Service Provider or the Administrator.

   "Regional Fire Training Program" shall mean the joint Fire Department Training Program undertaken by the Parties.

   "Service Provider" means person(s) or corporation(s) contracted by the Administrator to plan and carry out the Regional Fire Training Program. James Gary Courtice shall be deemed to have received the approval of the Regional Fire Chief's Committee as a qualified Service Provider with whom the Administrator is authorized to negotiate a contract.

2. The Parties agree to obtain and provide for the joint training of Fire Department staff and agree to share the costs thereof in accordance with Section 9. The Cost of Operation shall not exceed $92,900.00 per annum unless such amount is increased by the unanimous consent of the Parties. Notwithstanding the foregoing, the Administrator may enter into a contract wherein the Cost of Operation exceeds the forgoing, by an amount no greater than 20%, at the direction of the Regional Fire Training Committee.

3. The Regional Fire Training Program (the "Program") shall be carried out in accordance with National Fire Protection Association (NFPA) standards and the Program Outline set out in Schedule A attached hereto, subject to modifications authorized by the Regional Fire Training Committee and agreed to by the Service Provider.

4. The Corporation of the Township of Ryerson is hereby appointed by the Parties as the Administrator of the said Program. The duties and responsibilities of the Administrator are as follows:

   (a) To enter into a contract for the provision of the Regional Fire Training Program with one or more Service Providers, which contract shall have a term no longer than the Term of this Agreement. (Such contract to be in the name of the Township of Ryerson);

   (b) To provide each Party with a draft annual budget for the Regional Training Program for budgeting purposes prior to October 31 and a final budget by February 28 of the subsequent calendar year;

   (c) To collect from the Parties each Party's share of the Cost of the Program in the proportions specified in Schedule B on a quarterly basis, commencing on the first day of the second month or part thereof following the Commencement of this agreement, and continuing on the first day of every third month thereafter. The Administrator shall invoice the Parties in advance. Payment shall be made within 30 days after invoice. Past due payments shall be charged interest at a rate of 1.5% per month.

   (d) To pay the Service Provider(s) or others as required by the terms of any contract referenced in subsection (a) above;

   (e) To interact with any government agency or other third party concerning this Agreement;

   (f) To maintain records as required by Law and/or as it would maintain for its own operations.

   (g) To advise the Parties on a timely basis of any issues involving the contract including:
      -Issues affecting the Cost of the Program
      -Any dispute involving the Service Provider
      -Any written recommendation of the Regional Fire Training Committee communicated to the Administrator
      -Any decision by the Administrator to suspend the operation of the program.

5. The Parties hereby establish the "Regional Fire Training Committee", the purpose of which is to:

(a) authorize increases to the Cost of Operation in accordance with Section 2;

(b) work directly with the Service Provider with respect to training, content, scheduling, and other program training matters; and

(c) provide specific direction to the Administrator as contemplated in Section 6.

6. The Administrator shall not take any of the following actions without the approval of a majority of the members of the Regional Fire Training Committee expressed in writing and signed by them:

(a) where the contract with the Service Provider specifies certain times during the term of such contract where the Administrator has the right to continue or end the contract with the Service Provider (such as the end of a probationary period or an annual performance review, and the contract is not required to contain such provisions), a decision to continue with the Service Provider's contract.

(b) the termination of an existing Service Provider or the engagement of another Service Provider, but the latter does not apply to the decision by an existing Service Provider to incorporate or to the engagement of James Gary Courtice who is deemed to already be approved.

(c) a change in the Regional Fire Training Program (such as adding additional training) that causes the Cost of Operation to increase by less than a factor of 20% above the initial cost of operation.

7. Members of the Committee shall be the fire department Chief or Acting Chief (who is identified in the most current appointment by-law pertaining to each Fire Department). Each Party shall have the authority (or in the case of Armour, Ryerson and Burks Falls all three acting in concert) to designate another person by by-law or resolution to be its member of the Committee in place of the Chief or Acting Chief. Each member of the Committee shall have one vote. Each Party hereto shall forthwith notify the Administrator in writing who its representative is and of any change in representation.

8. The Regional Fire Training Committee may establish its own organization as it sees fit and may meet in person or by telephone or other electronic means, or not meet at all, provided that recommendations on the matters set out in Section 6 must be in writing and signed by a majority of Committee members. Such signed recommendations may be

communicated to the Administrator by email or any other electronic means acceptable to the Administrator.

9. The Parties hereto agree that the Cost of the Program shall be shared in the proportions set out in Schedule B, subject to the following:

   Armour, Burks Falls and Ryerson, who jointly operate one of the fire departments, shall divide the share of Cost of the Program assigned to their joint fire department among themselves in accordance with any separate cost-sharing agreement that applies to sharing such costs among themselves and shall be invoiced separately.

10. The Administrator may in its own absolute discretion suspend the operation of the Regional Training Program at any time when the Administrator believes that the training cannot be adequately delivered by the Service Provider for any reason. During such period of suspension the Administrator shall take reasonable steps to minimize the Cost of the Program insofar as the contract between the Administrator and Service Provider allows; and shall attempt to terminate its contract with the Service Provider (on the recommendation of the Regional Fire Training Committee) and replace the Service Provider if it appears that the program cannot be resumed within a reasonable time. If the Program is not resumed within a period of 120 days, this agreement shall be terminated. In the event of a suspension of the Program, this Agreement shall be extended by the number of days of the period of suspension.

11. Each of the Parties shall provide the Service Provider or its employees with:

    (a) any appropriate or required by-law which may be necessary for the Service Provider to carry out its duties and obligations;

    (b) the necessary facilities (where held within a municipality which is a Party hereto), equipment and training supplies, including pens, paper, books, and copies of the lesson/safety plans without charge to the Service Provider to carry out training sessions involving members of its own Fire Department. In addition, each party shall make available the officers of its Fire Department (whose members are receiving training) to participate in such training and to assist the Service Provider in delivering such training.

12. Each Party agrees to indemnify the Administrator and all other Parties, their Councils, officers and employees to the extent of that Party's liability to Pay the Cost of the Program, from any and all future costs, claims, damages or liability arising or resulting directly or indirectly from the

provision of the Regional Training Program including, but not limited to, the Cost of Termination.

13. This agreement shall come into effect on the 1st day of January 2024 and shall terminate on the 31st day of December 2027.

14. This Agreement may be amended at any time by the mutual consent of all Parties, after the Party desiring the amendment(s) provides the other Parties a minimum of ninety (90) days written notice of the proposed amendment(s).

15. This Agreement replaces any former Agreement, and the former Agreement shall be considered null and void as of the date of passing of this Agreement.

16. This Agreement shall ensure to the benefit of and be binding upon the successors and assigns of the Parties hereto.

IN WITNESS WHEREOF the Parties have hereunto affixed the signatures of their duly authorized officers together with their corporate seals.

By Ryerson on the day of , 2023

THE CORPORATION OF THE
TOWNSHIP OF RYERSON

Per: _____
George Sterling, Mayor

Per: _____
Judy Kosowan, Clerk-Deputy
Treasurer

By Burk's Falls on the day of , 2023.

THE CORPORATION OF THE VILLAGE
OF BURK'S FALLS

Per: _____
Chris Hope, Mayor

Per: _____
Nicky Kunkel, Clerk-Administrator

By Armour on the day of 2023.

THE CORPORATION OF THE
TOWNSHIP OF ARMOUR

Per: _____
Rod Ward, Mayor

Per: _____
John Theriault, Clerk/Treasurer-
Administrator

By Magnetawan on the day of , 2023.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Per: _____
Sam Dunnett, Mayor

Per: _____
Kerstin Vroom, CAO/Clerk

By Kearney on the day of , 2023.

THE CORPORATION OF THE
TOWN OF KEARNEY

Per: _____
Cheryl Phillip, Mayor

Per: _____
Cindy Filmore, Acting Clerk

By Perry on the day of , 2023.

THE CORPORATION OF THE

TOWNSHIP OF PERRY

Per: _____
Norm Hofstetter, Mayor

Per: _____
Beth Morton, Clerk-Administrator

By McMurrich/Monteith on the day of , 2023.

THE CORPORATION OF THE
TOWNSHIP OF
MCMURRICH/MONTEITH

Per: _____
Glynn Robinson, Mayor

Per: _____
Cheryl Marshall, Clerk-Treasurer

SCHEDULE A
Description of the Regional Fire Training Program

The Service Provider shall deliver a comprehensive Regional Firefighter Training Program that will bring the member fire departments up to the current provincial and federal standards and help to implement best practices in firefighting.

The Service Provider will deal with the Administrator for administrative purposes and will deal directly with the Regional Fire Training Committee or its members for training organization, content scheduling and evaluation. The Service Provider will attend any meetings of the Regional Fire Training Committee and Council meetings of the member municipalities as requested.

For each training session, the Service Provider will provide the host Fire Chief with a master copy of the lesson plan / safety plan. The Fire Chief will provide the necessary facilities, equipment and training supplies, including pens, paper, books and copies of the lesson plan / safety plan for the firefighters in attendance. The host fire department will also be responsible for keeping general order during meetings and for disciplining firefighters if necessary.

General Service Provider Responsibilities

- Develop / provide all lesson and safety plans to current NFPA / MTO standards and to ensure that departments are in compliance with all relevant legislation
- Schedule and coordinate all training sessions with the in-house training officers and Fire Chiefs
- Maintain and keep all records, stored electronically and in hardcopy. Electronic backups of department records will be provided monthly to each fire department, with a full copy of all records provided monthly to the Administrator. Monthly hardcopies of firefighter records will also be provided to the relevant fire department.
- Conduct regular assessments / evaluations for each firefighter and follow up with progress reports to both the individual and the Fire Chief. Organize assessments and provide statistics by individual firefighter, by department and by region.
- Service Provider must, at a minimum, maintain and stay current with its own and any employee's training certifications held at the time of proposal
- All required lesson topics shall be completed within a period of 18 months or as per the new NFPA requirements and begin again to ensure skills remain consistent with NFPA standards and to the needs of the departments and municipalities
- Develop / improve departmental and regional training policies as required and in collaboration with the Regional Fire Training Committee
- Provide its own Personal Protective Equipment (PPE) for each training module
- Protect the health and safety of the Service Provider's workers and the firefighters at all times as per the Occupational Health and Safety Act

Regular Training Meetings

- A minimum of one nightly training session to be held every other week at each of the Burk's Falls, Kearney and Magnetawan fire halls. Perry and McMurrich/Monteith will share training sessions, with the location of the scheduled session to alternate between their fire halls. Each session shall be a minimum two hours or time as required to complete each session
- A firefighter from any department can attend any of the sessions
- Following the specific training plan as laid out, the Service Provider will, at each session, either act as lead instructor or will assist the in-house trainer/facilitator as per the Fire Chief's judgement
- Training sessions should be geared to the season (i.e. portable pump training for grass fires in spring)

Specialty Training Modules

- A minimum of FOUR (4) specialty training modules will be offered per year
- Specialty modules to be delivered on either weeknights or weekends, so long as they do not conflict with regular training nights
- Class size will be maximum of 20 firefighters
- Specialty module topics should include but not be limited to
    - Firefighter Recruitment module in early part of the year (approx. 80-100 hours)
    - Drivers D and Z and evaluations (to MTO standards)
    - Pump Operations
    - Water Ice Rescue
    - Auto Extrication
    - Winter Driving
    - Class A Fire Suppression
    - Company Officer
- Modules offered to be reviewed by the Regional Fire Training Committee after 18 month period

Officer Meetings

- One meeting per month, training the officers in supervisory and leadership skills, location to be decided.

SCHEDULE B
List of Participating Fire Departments

Participating Fire Department	Municipalities Responsible for Paying Its Share of Costs	Percent of Program Cost to be paid
Burks Falls & District Fire Department	Twp. Of Armour, Twp. of Ryerson & Village of Burks Falls*	20%*
Magnetawan Fire Department	Municipality of Magnetawan	20%
Kearney Fire Department	Town of Kearney	20%
Perry Fire Department	Township of Perry	20%
McMurrich/Monteith Fire Department	Township of McMurrich/ Monteith	20%

*NOTE: Armour, Ryerson & Burks Falls are responsible for paying between them 20% of the Costs of the Program, to be split between themselves in accordance with a separate cost-sharing agreement between them.

South East Parry Sound Regional Fire Training Committee

2023 Draft Budget

March 20, 2023

	Expenses	2022 Budget	2022 Actual	2023 Draft Budget
	Administration	2,000	2,000	2,000
	Expense Allowance	2,500	-	2,500
	Training Program	81,408	81,408	81,408
	Total	**85,908**	**83,408**	**85,908**

		Percentage	Share of 2022 Budget	Share of 2023 Budget
Burk's Falls and District		20%	17,182	17,182
Kearney		20%	17,182	17,182
Magnetawan		20%	17,182	17,182
McMurrich/Monteith		20%	17,182	17,182
Perry		20%	17,182	17,182
			85,908	**85,908**

Burk's Falls and District	2022 Budget	2023 Budget
Armour (47.84%)	8,220	8,220
Burk's Falls (28.6%)	4,914	4,914
Ryerson (23.56%)	4,048	4,048
	17,182	**17,182**

THIS AGREEMENT MADE THIS DAY OF , 2020

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF RYERSON
(hereinafter called "Ryerson")
OF THE FIRST PART

AND

THE CORPORATION OF THE TOWNSHIP OF ARMOUR
(hereinafter called "Armour")
OF THE SECOND PART

AND

THE CORPORATION OF THE VILLAGE OF BURK'S FALLS
(hereinafter called "Burk's Falls")
OF THE THIRD PART

AND

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
(hereinafter called "Magnetawan")
OF THE FOURTH PART

AND

THE CORPORATION OF THE TOWN OF KEARNEY
(hereinafter called "Kearney")
OF THE FIFTH PART

AND

THE CORPORATION OF THE TOWNSHIP OF PERRY
(hereinafter called "Perry")
OF THE SIXTH PART

AND

THE CORPORATION OF THE TOWNSHIP OF McMurrich/Monteith
(hereinafter called "McMurrich/Monteith")
OF THE SEVENTH PART

WHEREAS Section 20(1) of the Municipal Act 2001, S.O. 2001 Chapter 25 authorizes municipalities to enter into agreements to jointly provide for matters that each municipality has the authority to provide;

AND WHEREAS the Parties to this municipal agreement have established Fire Departments individually or in concert with other Parties to this agreement and are individually authorized to provide training therefore;

AND WHEREAS the Parties deem it in the best interests of the public to jointly obtain and provide for training to the members of each Fire Department;

NOW THEREFORE this Agreement witnesseth that the Parties hereto covenant and agree as follows:

1. In this Agreement the following words and phrases have the meaning assigned to them below:

   "Cost of Administration" means the actual cost of administering the Fire Training Program and contracting with the Service Provider, up to a maximum of 11.11% of the Cost of Operation.

   "Cost of Operation" means the amount that the Administrator is required to pay to the Service Provider(s) or to third parties under a contract to provide the Regional Fire Training Program.

   "Cost of the Program" means the aggregate of the Cost of Operation, the Cost of Administration and the Cost of Termination.

"Cost of Termination" means any amount which the Administrator is required to pay on behalf of the Parties hereto flowing directly or indirectly from the termination of a contract with a Service Provider, including, but not limited to severance, damages, and legal costs of the Service Provider or the Administrator.

"Regional Fire Training Program" shall mean the joint Fire Department Training Program undertaken by the Parties.

"Service Provider" means person(s) or corporation(s) contracted by the Administrator to plan and carry out the Regional Fire Training Program. James Gary Courtice shall be deemed to have received the approval of the Regional Fire Chief's Committee as a qualified Service Provider with whom the Administrator is authorized to negotiate a contract.

2. The Parties agree to obtain and provide for the joint training of Fire Department staff and agree to share the costs thereof in accordance with Section 9. The Cost of Operation shall not exceed $92,900.00 per annum unless such amount is increased by the unanimous consent of the Parties. Notwithstanding the foregoing, the Administrator may enter into a contract wherein the Cost of Operation exceeds the forgoing, by an amount no greater than 20%, at the direction of the Regional Fire Training Committee.

3. The Regional Fire Training Program (the "Program") shall be carried out in accordance with National Fire Protection Association (NFPA) standards and the Program Outline set out in Schedule A attached hereto, subject to modifications authorized by the Regional Fire Training Committee and agreed to by the Service Provider.

4. The Corporation of the Township of Ryerson is hereby appointed by the Parties as the Administrator of the said Program. The duties and responsibilities of the Administrator are as follows:

   (a) To enter into a contract for the provision of the Regional Fire Training Program with one or more Service Providers, which contract shall have a term no longer than the Term of this Agreement. (Such contract to be in the name of the Township of Ryerson);

   (b) To provide each Party with a draft annual budget for the Regional Training Program for budgeting purposes prior to October 31 and a final budget by February 28 of the subsequent calendar year;

   (c) To collect from the Parties each Party's share of the Cost of the Program in the proportions specified in Schedule B on a quarterly basis, commencing on the first day of the second month or part thereof following the Commencement of this agreement, and continuing on the first day of every third month thereafter. The Administrator shall invoice the Parties in advance. Payment shall be made within 30 days after invoice. Past due payments shall be charged interest at a rate of 1.5% per month.

   (d) To pay the Service Provider(s) or others as required by the terms of any contract referenced in subsection (a) above;

   (e) To interact with any government agency or other third party concerning this Agreement;

(f) To maintain records as required by Law and/or as it would maintain for its own operations.

(g) To advise the Parties on a timely basis of any issues involving the contract including:
-Issues affecting the Cost of the Program
-Any dispute involving the Service Provider
-Any written recommendation of the Regional Fire Training Committee communicated to the Administrator
-Any decision by the Administrator to suspend the operation of the program.

5. The Parties hereby establish the "Regional Fire Training Committee", the purpose of which is to:

(a) authorize increases to the Cost of Operation in accordance with Section 2;

(b) work directly with the Service Provider with respect to training, content, scheduling, and other program training matters; and

(c) provide specific direction to the Administrator as contemplated in Section 6.

6. The Administrator shall not take any of the following actions without the approval of a majority of the members of the Regional Fire Training Committee expressed in writing and signed by them:

(a) where the contract with the Service Provider specifies certain times during the term of such contract where the Administrator has the right to continue or end the contract with the Service Provider (such as the end of a probationary period or an annual performance review, and the contract is not required to contain such provisions), a decision to continue with the Service Provider's contract.

(b) the termination of an existing Service Provider or the engagement of another Service Provider, but the latter does not apply to the decision by an existing Service Provider to incorporate or to the engagement of James Gary Courtice who is deemed to already be approved.

(c) a change in the Regional Fire Training Program (such as adding additional training) that causes the Cost of Operation to increase by less than a factor of 20% above the initial cost of operation.

7. Members of the Committee shall be the fire department Chief or Acting Chief (who is identified in the most current appointment by-law pertaining to each Fire Department). Each Party shall have the authority (or in the case of Armour, Ryerson and Burks Falls all three acting in concert) to designate another person by by-law or resolution to be its member of the Committee in place of the Chief or Acting Chief. Each member of the Committee shall have one vote. Each Party hereto shall forthwith notify the Administrator in writing who its representative is and of any change in representation.

8. The Regional Fire Training Committee may establish its own organization as it sees fit and may meet in person or by telephone or other electronic means, or not meet at all, provided that recommendations on the matters set out in Section 6 must be in writing and signed by a majority of Committee members. Such signed recommendations may be

communicated to the Administrator by email or any other electronic means acceptable to the Administrator.

9. The Parties hereto agree that the Cost of the Program shall be shared in the proportions set out in Schedule B, subject to the following:

   Armour, Burks Falls and Ryerson, who jointly operate one of the fire departments, shall divide the share of Cost of the Program assigned to their joint fire department among themselves in accordance with any separate cost-sharing agreement that applies to sharing such costs among themselves and shall be invoiced separately.

10. The Administrator may in its own absolute discretion suspend the operation of the Regional Training Program at any time when the Administrator believes that the training cannot be adequately delivered by the Service Provider for any reason. During such period of suspension the Administrator shall take reasonable steps to minimize the Cost of the Program insofar as the contract between the Administrator and Service Provider allows; and shall attempt to terminate its contract with the Service Provider (on the recommendation of the Regional Fire Training Committee) and replace the Service Provider if it appears that the program cannot be resumed within a reasonable time. If the Program is not resumed within a period of 120 days, this agreement shall be terminated. In the event of a suspension of the Program, this Agreement shall be extended by the number of days of the period of suspension.

11. Each of the Parties shall provide the Service Provider or its employees with:

    (a) any appropriate or required by-law which may be necessary for the Service Provider to carry out its duties and obligations;

    (b) the necessary facilities (where held within a municipality which is a Party hereto), equipment and training supplies, including pens, paper, books, and copies of the lesson/safety plans without charge to the Service Provider to carry out training sessions involving members of its own Fire Department. In addition, each party shall make available the officers of its Fire Department (whose members are receiving training) to participate in such training and to assist the Service Provider in delivering such training.

12. Each Party agrees to indemnify the Administrator and all other Parties, their Councils, officers and employees to the extent of that Party's liability to Pay the Cost of the Program, from any and all future costs, claims, damages or liability arising or resulting directly or indirectly from the provision of the Regional Training Program including, but not limited to, the Cost of Termination.

13. This agreement shall come into effect on the 1st day of January 2021 and shall terminate on the 31st day of December 2023.

14. This Agreement may be amended at any time by the mutual consent of all Parties, after the Party desiring the amendment(s) provides the other Parties a minimum of ninety (90) days written notice of the proposed amendment(s).

15. This Agreement replaces any former Agreement, and the former Agreement shall be considered null and void as of the date of passing of this Agreement.

16. This Agreement shall ensure to the benefit of and be binding upon the successors and assigns of the Parties hereto.

IN WITNESS WHEREOF the Parties have hereunto affixed the signatures of their duly authorized officers together with their corporate seals.

By Ryerson on the 18th day of MAY, 2021

THE CORPORATION OF THE
TOWNSHIP OF RYERSON

Per: _____
George Sterling, Mayor

Per: _____
Judy Kosowan, CAO Clerk-Deputy Treasurer

By Burk's Falls on the 15th day of December, 2020.

THE CORPORATION OF THE VILLAGE
OF BURK'S FALLS

Per: _____
Cathy Still, Mayor

Per: _____
Nicky Kunkel, Clerk-Administrator

By Armour on the 8th day of December, 2020.

THE CORPORATION OF THE
TOWNSHIP OF ARMOUR

Per: _____
Bob MacPhail, Reeve

Per: _____
John Theriault, Clerk/Treasurer-Administrator

By Magnetawan on the day of , 2021.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Per: _____
Sam Dunnett, Mayor

Per: _____
Kerstin Vroom, CAO/Clerk

By Kearney on the 8th day of January, 2021.

THE CORPORATION OF THE
TOWN OF KEARNEY

Per: _____
Carol Ballantyne, Mayor

Per: _____
Brenda Fraser, Clerk-Administrator

By Perry on the 20th day of January, 2021.

THE CORPORATION OF THE
TOWNSHIP OF PERRY

Per: _____
Norm Hofstetter, Mayor

Per: _____
Beth Morton, Clerk-Administrator

By McMurrich/Monteith on the 17 day of May, 2021.

THE CORPORATION OF THE
TOWNSHIP OF
MCMURRICH/MONTEITH

Per: _____
Angela Friesen, Reeve

Per: _____
Cheryl Marshall, Clerk-Treasurer

SCHEDULE A
Description of the Regional Fire Training Program

The Service Provider shall deliver a comprehensive Regional Firefighter Training Program that will bring the member fire departments up to the current provincial and federal standards and help to implement best practices in firefighting.

The Service Provider will deal with the Administrator for administrative purposes and will deal directly with the Regional Fire Training Committee or its members for training organization, content scheduling and evaluation. The Service Provider will attend any meetings of the Regional Fire Training Committee and Council meetings of the member municipalities as requested.

For each training session, the Service Provider will provide the host Fire Chief with a master copy of the lesson plan / safety plan. The Fire Chief will provide the necessary facilities, equipment and training supplies, including pens, paper, books and copies of the lesson plan / safety plan for the firefighters in attendance. The host fire department will also be responsible for keeping general order during meetings and for disciplining firefighters if necessary.

General Service Provider Responsibilities

- Develop / provide all lesson and safety plans to current NFPA / MTO standards and to ensure that departments are in compliance with all relevant legislation
- Schedule and coordinate all training sessions with the in-house training officers and Fire Chiefs
- Maintain and keep all records, stored electronically and in hardcopy. Electronic backups of department records will be provided monthly to each fire department, with a full copy of all records provided monthly to the Administrator. Monthly hardcopies of firefighter records will also be provided to the relevant fire department.
- Conduct regular assessments / evaluations for each firefighter and follow up with progress reports to both the individual and the Fire Chief. Organize assessments and provide statistics by individual firefighter, by department and by region.
- Service Provider must, at a minimum, maintain and stay current with its own and any employee's training certifications held at the time of proposal
- All required lesson topics shall be completed within a period of 18 months or as per the new NFPA requirements and begin again to ensure skills remain consistent with NFPA standards and to the needs of the departments and municipalities
- Develop / improve departmental and regional training policies as required and in collaboration with the Regional Fire Training Committee
- Provide its own Personal Protective Equipment (PPE) for each training module
- Protect the health and safety of the Service Provider's workers and the firefighters at all times as per the Occupational Health and Safety Act

Regular Training Meetings

- A minimum of one nightly training session to be held every other week at each of the Burk's Falls, Kearney and Magnetawan fire halls. Perry and McMurrich/Monteith will share training sessions, with the location of the scheduled session to alternate between their fire halls. Each session shall be a minimum two hours or time as required to complete each session
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- Training sessions should be geared to the season (i.e. portable pump training for grass fires in spring)

Specialty Training Modules

- A minimum of FOUR (4) specialty training modules will be offered per year

- Specialty modules to be delivered on either weeknights or weekends, so long as they do not conflict with regular training nights
- Class size will be maximum of 20 firefighters
- Specialty module topics should include but not be limited to
    - Firefighter Recruitment module in early part of the year (approx. 80-100 hours)
    - Drivers D and Z and evaluations (to MTO standards)
    - Pump Operations
    - Water Ice Rescue
    - Auto Extrication
    - Winter Driving
    - Class A Fire Suppression
    - Company Officer
- Modules offered to be reviewed by the Regional Fire Training Committee after 18 month period

Officer Meetings

- One meeting per month, training the officers in supervisory and leadership skills, location to be decided.

SCHEDULE B
List of Participating Fire Departments

Participating Fire Department	Municipalities Responsible for Paying Its Share of Costs	Percent of Program Cost to be paid
Burks Falls & District Fire Department	Twp. Of Armour, Twp. of Ryerson & Village of Burks Falls*	20%*
Magnetawan Fire Department	Municipality of Magnetawan	20%
Kearney Fire Department	Town of Kearney	20%
Perry Fire Department	Township of Perry	20%
McMurrich/Monteith Fire Department	Township of McMurrich/ Monteith	20%

*NOTE: Armour, Ryerson & Burks Falls are responsible for paying between them 20% of the Costs of the Program, to be split between themselves in accordance with a separate cost-sharing agreement between them.

The Municipality of the
VILLAGE OF BURK'S FALLS
172 Ontario Street Box 160 Burk's Falls ON P: 705-382-3138 F: 705-382-2273 www.burksfalls.net

1. Background

The Council for the Village of Burk's Falls became the owner of the former Red Cross Hospital in 2011. At that time a Board, The Almaguin Health Centre Board, with Village representatives was set up to begin the process of accepting funds and working to bring health care services back to Almaguin.

The Board set up monthly committee meetings jointly with Almaguin municipal members to assist with the goal to attracting new doctors and health care professionals. In 2011 all municipalities joined in these efforts and passed resolutions of support, forwarding them onto the Northeast Local Health Integration Network and the Ministry of Health.

In 2012 the AHHC Board commissioned a Business Plan, adopted the final document, and sent to the senior levels of government for approvals. This started the process to have a Ministry funded Family Health Team (FHT) set up in the AHHC. Renovations were completed and the FHT and Doctor's Group opened up practice to serve the communities of Armour, Burk's Falls, Magnetawan, Perry and Ryerson. However, there are also patients from all over Almaguin including from McMurrich Montieth and Kearney. The Board, and several individual municipalities, have sent several resolutions of support to have McMurrich Monteith and Kearney added to the catchment area but to date there has been no success at the provincial level.

The 2012 Business Plan informed the AHHC Board that the loss of urgent care is the biggest concern and that the region is being underserviced despite the province's statement to the contrary. The residents want a multi-purpose community-based healthcare facility. Providers want coordination of activities among healthcare providers in the region to be better aligned and a more consistent and sustainable funding models. The Business Plan was partially executed due to funding constraints. There were services as indicated then, but none directly supported by the AHHC Board. There are services listed that were to be administered by the Board but they continue to be administered by Muskoka Algonquin Health Care and funded by the Village.

In 2019 the Council for the Village of Burk's Falls began the request to Almaguin municipalities to assist with the costs of operating and upkeep of the Almaguin Highlands Health Centre. The intent as can be derived from the literature back in 2011 indicate that the Health Centre was to be supported with funding from other municipalities. This arrangement was not formalized but in 2011 all municipalities did contribute $2.00 per person based on the population of the time. Other contributions were received as individual Councils felt necessary. Since 2019, most municipalities have agreed to an annual contribution to share the burden of ensuring health care services are located in Almaguin. However, there is a desire to make the annual request more predictable for all parties.

The Village of Burk's Falls wants to formalize a long term plan for the building to create a truly sustainable community health hub for all of Almaguin. There are health providers in other communities and yet the residents in the region continue to feel underserviced. A formal path needs to be set to achieve the long term goals. However, the ratepayers of the Village cannot afford to be solely responsible for this initiative.

The following will summarize the options that the Council for the Village of Burk's Falls has contemplated to provide all Almaguin Highland Health Center municipal members a better understanding and a more structured way forward.

Governance Options Considered

1. Keep the status quo, send request as annual invoices based on previous year's deficit
2. Sell the building through the competitive market
3. Create a stand alone incorporated Board
4. The Village continues to manage with the assistance of a AHHC Board

2. *Important to Know*

A. The Village's budget for the property includes the combined revenue and expenses for all the buildings/services including the Medical Building, the EMS Base, and the Health Centre.

B. The AHHC building has been deemed a capital facility and as such the Village doesn't collect or charge taxes for the property. The medical building does not qualify as a capital facility.

C. The Almaguin Highlands Health Centre is a commercial building with tenants who provide health and social related services to the region. Neither, the Village, nor the Health Council, directly offers any service from the building. The Village does manage it as a landlord and promotes any vacancies to extend health related services offered to Almaguin. The success is that many other health service providers seeking new locations see the merit in having the health hub as well.

Figure 1: Services on property listed by serviced areas.

AHHC Services	Value of Rent (see legend)	Beneficiary Regional	Beneficiary Catchment	Beneficiary ARBF
X-Ray / ECG	N	x		
Laboratory	N	x		
Physiotherapy (MAHC)	N	x		
CMHAC	M	x		
NBPS Health Unit	M/Donation	x		
Foot Care (In Physio rm)	N	x		
Diabetes Education	N	x		
OTN	N	x		
The Friends	M	x		
Al-Non	S	x		
Emotions Anonymous	S	x		
Sexual Assault	S	x		
Medical Supply Depot	M	x		
Frozen Meals Program	S	x		
BF Family Health Team	S		x	
Drs. Family Health Team	S		x	
Food Bank	S	x		
Board Room	M	x		
Medical Building Services				
Children's Aid Society	M	x		
Medical Accessible Transportation	M	x		
Fire Department	S			x
Arnica (Pharmacy)	M		x	
Highlands North Physio	M	x		
vacant				
med bldg. top right back	M			
med bldg. lower front right	M			
EMS Building	S	x		

Legend Value of Rent: N=No rent paid; M=Market rent paid; S=subsidized rental fees
Regional: All Almaguin Municipalities
Catchment: Townships of Ryerson, Armour, McMurrich Monteith, Kearney, Perry, Municipality of Magnetawan, Village of Burk's Falls
ARBF: Townships of Armour and Ryerson and Village of Burk's Falls

While the Community Care Access and the Health Unit no longer have physical locations, they do continue to offer their services to the region. Services are now performed in the clients home and when needed the Boardroom at the AHHC is booked.

D. The Almaguin Highlands Health Council and the Village have conducted several surveys with Almaguin residents over the past 4 years for a variety of reasons. These recent surveys indicate, Almaguin wide, health care remains top of mind and access to services is the number one priority. Access may mean the type of service, transportation to the service and the affordability of the service. In Almaguin there is still a waitlist for a family doctor. However, the Ministry of Health has concluded for our population there are adequate doctors. Other health services requested from the survey results:
    a. Doctor/Nurse Practitioner
    b. Dentist
    c. Urgent Care
    d. Optometrist
    e. Mental Health Services

E. The Council for the Village of Burk's Falls wants to re-establish the chartable organization, the AHH Center Board, to function as a fundraising organization to support the building infrastructure so that services continue to want to be located within the Health Hub. Capital on the building has been focused on the Family Health Team needs with over $400,000 being contributed to renovations since 2011 and in recent years. There is another ask (2022) from the FHT for further renovations that was sent to all catchment municipalities, and most have agreed to cover these expenses. The OTN will be moving down as well into a larger area and the Health Council has agreed to use some of the funds collected to support OTN equipment upgrades. The funds are going directly to the FHT so they can relocate to the lower east level (former LHIN space). The charitable organization, to be reorganized, will act as the agent for donations and possibly into the future as an Administrator for the Health Hub, connecting services to available spaces and vice versa. Currently, there is no funding for this position.

F. There is a lot of history over the last 12 years of operating the Almaguin Highlands Health Centre. Services have come and gone, new ones have arrived and some have stayed the course. There have been many stakeholders and passionate councillors who have worked to make this Health Hub a sustainable reality. Appendices to this report are:
    a. Resolution copy from Almaguin Communities to support the takeover of the Health Centre to the Ministry and NE LHIN. (2011)
    b. Business Plan for AHHC Community-Based Healthcare in Almaguin (2012)
    c. 2019 Request from Village for support
    d. 2022 Update on AHHC and Village's request for support
    e. 2020 Almaguin Highlands Primary Health Care Survey Results
    f. 2020 Almaguin Community Safety and Well Being Plan Survey – relevant results
    g. Breakdown of Revenue and Expenses from 2011 to 2023 (budget) for AHHC
    h. Summary reports from Engineer Study of AHHC in 2022 (mechanical condition assessment)
    i. 10 Year Capital Items

G. When MAHC ceased management of the building as a hospital to manage their deficit they entered into an agreement with the Village that they would continue their services (x-ray, Lab, post op physiotherapy) to the region as long as they did not have to pay rent. There is no end date to this contract and it remains valid.

H. The Almaguin Highlands Health Center has several services within the building that have, and demand, subsidized or no-rent agreements. These services are important to the region and are needed to keep the communities and residents healthy. However, this creates a shortfall for operations which then provides very low funds for capital improvements. The upkeep of the building has fallen only to the residents of the Village solely, until 2019 when municipalities did begin to contribute. This is welcomed relief as the services benefit more than Village residents and it now allows the Village to plan for much needed improvements. A predictable and formal contribution agreement is needed to solve the problems of these rental shortfalls. This report is intended to provide options and recommendation on how to achieve that outcome.

3. The Governance Options Explained

1. Keep the status quo, send request as annual invoices to member municipalities based on immediate previous year's shortfall.
    a. Village seeks services and promotes the rental of empty units
    b. Village enters into all tenant leases
    c. Village manages all building operating services as landlord
    d. Village plans and manages all capital improvements – which up to now have been mainly for the FHT and now the 2nd floor is a priority for 2023
    e. Village holds all service contracts, fire, alarms, yard maintenance, snow removal, custodial services
    f. Pros – ensure services provided, non-profit service groups use at low cost, attractive for local and regional economic development
    g. Cons – recurring funding shortfalls paid by BF ratepayers, MAHC agreement at no rent, age of building, amount of resources to administer

2. Sell the building through the competitive market
   Council has considered this option and while it is not off the table, it is not the preferred option. When looking strictly from a business angle, this building is not self-supporting, and it is not the Village's intent to have taxpayers fund rental properties. However, the importance of having control over the services within the building is not lost on Council. Local health care services are vital to attracting new residents. While it is not the mandate of municipal governments, without the support and promotion by municipalities the existing services may not have located in the region.

3. Create a stand alone incorporated Board
    a. Sell shares of the building to member municipalities and/or stakeholders
    b. Board makes all decisions; member groups cover all costs of operating and capital as the Board deems necessary (Like a library)
    c. Board has own staff (Executive Director) to manage the facility and ensure it reaches capacity with health care services
    d. Pros: There is no direct deficit to the Village's ratepayers, more decision makers for the building,
    e. Cons: restricted say on tenants/services to be available, Board negotiates with tenant for lease if too much/full cost recovery, no services are located here

4. The Village continues to manage with the formal assistance of member municipalities
    a. All AHHC Council member municipalities enter into a contribution agreement to cover approved budgeted costs at a fixed percentage with 5-year review intervals.
    b. The Village continues to oversee operations of the building, as is Option #1
    c. The Village continues to hire staff 3 days a week to manage facility (current Admin Assist)

Governance Recommendation

Option #4 (four) is the preferred option. This would continue to be in conjunction with the Village's establishment of the Foundation for the Health Centre to assist in raising funds for capital improvements. The Almaguin Highland Health Council has adopted new terms of reference that removes the building from their mandate and focuses on health care services being provided throughout Almaguin. However, we have seen the success of attracting services to health hubs, especially when they align. For example, a doctor's office with walk-in lab and x-ray services in the same building. As seen from *Figure 1* on services offered, many of the services currently in the building benefit more than one municipality.

With this option, the largest issue will be the factors for cost sharing. As expected, there is always the concern that one municipality will be off setting costs for a building owned by another. In this case, the cost recovery should be viewed more as covering the cost for services that collectively don't pay enough rent to offset the cost of their space. Many services are subsidized, in fact the most used services are either not paying rent (through service agreement) or have a reduced rental rate. When reviewing *Figure 1* compared to subsidy amounts with *Figure 2* for Subsidy rents by tenant, below, for health care services there is an annual rental subsidy of $40,974.20. That consists of support group charges, Muskoka Algonquin Health Care services, the Ontario Telemedicine Network and the two groups that make up the Burk's Falls and Area Family Health Team.

Figure 2: Subsidized rents rates by tenant

AH Health Centre Subsidy for Services		Per municipality
1. All Almaguin Municipalities (10 communities)		
Support Groups	900	
MAHC (lab,xray,physio)	31,816	
OTN	3075	
Total for services for 10 municipalities serviced	$ 35,791.00	$3,579.10
2. Catchment BF, Armour, Ryerson, Perry, Magnetawan Kearney, McMurrich Monteith (7 communities)		
Family Physicians	$ 5,183.20	$740.46
Total subsidy @ AHHC Services/Yr.	**$ 40,974.20**	$3,619.56
Additional subsidy for Food Bank/yr.	$20,336.90	
vacant space is we are currently in discussions	$19,577.50	
Total rent shortfall	**$80,888.60**	

The Food Bank is a regional service as well and they do receive a discount on the fair market rental rate as their space is large and offers a valuable service to the vulnerable population. The Fire Department has an office within the medical building and upon renewal the rates can be expected to increase as well. There are two units vacant or underutilized since 2022 but the Village is in discussion with a health provider and it does look promising. If it is not successful, the Village will market the spaces again in the summer of 2023.

4. Cost Sharing Contribution Options

In reviewing the possible cost factors for the contribution agreement to implement the governance recommendation No. 4, the Village has considered:

1. Covering subsidy for services plus 50% for capital to attract new services. The second story will be refreshed in 2023 and several units will be marketed for rent to health providers. As much of the capital has been focused on the Family Health Team the rest of the building is in need of urgent cosmetic care. The engineering reports and 10-year capital list will also require $600,000 in capital improvements over the next few years. The Village is applying for grants to assist with these costs.

Annual subsidy based on services (*Figure 2*)	$ 40,974.20
Additional 50% Capital improvements	$ 20,487.00
	$ 61,461.20
Divided by 10 municipalities / per year	$ 6,146.10

2. Basing cost sharing on usage for services. The Village has been requesting the service providers that receive discounted rental rates to track usage for the past several years. The summary is below. The chart takes into account the average percentage of all usage plus the population, as health care is a people centered service, and calculates the portion of the 12-year average deficit. The concern with usage is that it is not reliable and often clients don't know which municipality they "live" in even when asked for postal codes and those giving the questionnaire do not know the street names or boundaries of the communities. Additionally, service providers have shared being very busy so they are doing their best to record the information correctly. Client information is also protected under freedom of information rules and addresses cannot be recorded for these purposes.

Figure 3: Use of services by community

Serviced Municipalities

Statistics on Usage @ AHHC

# of Benefiting Communities	10		10		7						
Service Provided	OTN		MAHC Services		BFFHT		Population				
	pre-2019	%	2021	%	2020	%		%	Average	%	Average deficit
Burk's Falls/Armour/Ryerson*	234	15.54			1709	0.44			0.00		$ 60,069.30
Armour	22	1.46	389	11.57			1459	11.92	10.67	11.20	6727.76
Burk's Falls			760	22.60			957	7.82	12.42	12.95	7778.97
Kearney	26	1.73	175	5.20	236	6.06	974	7.96	5.00	5.53	$ 3,321.83
Magnetawan	47	3.12	338	10.05	275	7.06	1753	14.32	8.25	8.78	$ 5,274.08
McMurrich	28	1.86	156	4.64	178	4.57	907	7.41	4.75	5.28	$ 3,171.66
Perry	37	2.46	270	8.03	485	12.45	2650	21.65	10.50	11.03	$ 6,625.64
Ryerson			171	5.08			745	6.09	7.67	8.20	$ 4,925.68
Strong			322	9.57			1566	12.79	11.33	11.86	$ 7,124.22
Sundridge			712	21.17			938	7.66	15.08	15.61	$ 9,376.82
Strong/Sundridge/Joly*	1112	73.84		0.00	1013	26.00			0.00	0.53	$ -
Joly			70	2.08			293	2.39	9.08	9.61	$ 5,772.66
totals	1506	100	3363		3896		12242		94.75	100.58	
*Note: some services collected use based on Postal											

3. Covering the average 10-year deficiency evenly across all 10 municipalities. In reviewing the deficiency since 2011/2012 the average deficit for operating and capital has been $60,069. Currently, the annual invoices are sent out based on the previous year's deficit divided among those municipalities who contribute to off setting health care services. The cost for each municipality under this system is $6,007.00 per year.

4. Population based: In reviewing the history of the Health Centre in 2011 each of the 12 Almaguin Municipalities paid $2.00 per capita to the AHHC Board to kick start their accounts. It is logical to assume population could be a cost factor long term since healthcare services are people centric. *Figure 4* below breaks down the cost sharing by population per community. As well the last two columns calculate contributions based on per capita. Neither the 2011 contribution of $2.00 per person, nor a $4.00 per capita would cover the average annual deficit.

Figure 4: Population cost base by community

2021 Census					
Municipality	**Population**				
			$60,000	$2.00	$4.00
Armour	1,459	0.10	6,116.55	2918	5836
Burk's Falls	957	0.07	4,012.02	1914	3828
Ryerson	745	0.05	3,123.25	1490	2980
Joly	293	0.02	1,228.34	586	1172
Kearney	974	0.07	4,083.29	1948	3896
Perry	2,650	0.19	11,109.56	5300	10600
Strong	1,566	0.11	6,565.12	3132	6264
Sundridge	938	0.07	3,932.36	1876	3752
Magnetawan	1,753	0.12	7,349.08	3506	7012
Machar	969	0.07	4,062.33		0
McMurrich Monteith	907	0.06	3,802.40	1814	3628
South River	1,101	0.08	4,615.71		0
	14,312	1		$ 24,484.00	$ 48,968.00

Cost Sharing Contribution Recommendation

1. It is recommended to use the cost sharing based on actual shortfalls from the previous ten years, Option 3 above. In reviewing the deficiency since 2011/2012 the average deficit for operating and capital has been $60,069. Currently, the annual invoices are sent out based on the previous year's deficit divided among those municipalities who contribute to off setting health care services. The cost for each municipality under this system is $6,007.00 per year.

Almaguin Highlands Health Centre

REPORT FOR CONTRIBUTION AGREEMENT WITH ALMAGUIN COMMUNITIES

Almaguin Highlands Health Centre

- Muskoka Algonquin Health Centre stopped operating as a hospital in 2010
- Reverted back to the Village of Burk's Falls ownership in 2011
- Almaguin Highlands Health Centre Board was established in 2011 –
- Mandate to look after building and bring health care services to building – create a health hub

Almaguin Highlands Health Centre

- 2011 Committee of 12 communities set up to implement
- Committee worked on formula for contributions in sharing costs – one time contribution based on $2.00 per population
- Committee is now 10 municipalities
- Annual contributions began in 2019 based on previous year's deficit

Almaguin Highlands Health Centre

AHHC

- Renovated for Family Health Team x2
- MAHC retained physio, x-ray and lab
- LHIN / CCAC
- Support groups
- Mental Health
- Diabetes
- Foodbank

Almaguin Highlands Health Centre

3 buildings

AHHC, Medical, and EMS

See Figure 1

of Report

Serviced area / rental rate(page 2)

AHHC Services	Value of Rent (see legend)	Beneficiary Regional	Beneficiary Catchment	Beneficiary ARBF
X-Ray / ECG	N	x		
Laboratory	N	x		
Physiotherapy (MAHC)	N	x		
CMHAC	M	x		
NBPS Health Unit	M/Donation	x		
Foot Care (In Physio rm)	N	x		
Diabetes Education	N	x		
OTN	N	x		
The Friends	M	x		
Al-Non	S	x		
Emotions Anonymous	S	x		
Sexual Assault	S	x		
Medical Supply Depot	M	x		
Frozen Meals Program	S	x		
BF Family Health Team	S		x	
Drs. Family Health Team	S		x	
Food Bank	S	x		
Board Room	M	x		
Medical Building Services				
Children's Aid Society	M	x		
Medical Accessible Transportation	M	x		
Fire Department	S			x
Arnica (Pharmacy)	M		x	
Highlands North Physio	M	x		
vacant				
med bldg. top right back	M			
med bldg. lower front right	M			
EMS Building	S	x		

Almaguin Highlands Health Centre

- The Village of Burk's Falls ratepayers have covered all operating and capital expenses for the building
- It is a health hub and as such the services are a priority for Almaguin communities and an economic attraction
- In order to have the services, many provincially funded rents are subsidized or rent free
- Statistics on usage (figure 3) show that all of Almaguin residents use the facility, especially rent free services (lab, x-ray, post physio)

Almaguin Highlands Health Centre

The Village statement:

The rents at the AHHC do not cover the expenses. While most municipalities have been contributing annually since 2019 the annual amount is not know until the current budget year.

All parties want a predicable, budgeted amount annually.

Almaguin Highlands Health Centre

Governance Options Considered

1. Keep the status quo, send request as annual invoices based on previous year's deficit
2. Sell the building through the competitive market
3. Create a stand alone incorporated Board
4. The Village continues to manage with the assistance of a AHHC Board

Explained in section 3 of report

Almaguin Highlands Health Centre

Recommended option for your consideration: Option #4

1. The Village continues to manage with the formal assistance of member municipalities
    a. All AHHC Council member municipalities enter into a contribution agreement to cover approved budgeted costs at a fixed percentage with 5-year review intervals.
    b. The Village continues to oversee operations of the building, as is Option #1
    c. The Village continues to hire staff 3 days a week to manage facility (current Admin Assist)

Almaguin Highlands Health Centre

Contribution Agreement cost sharing formulas considered:

1. Covering subsidy for services plus 50% for capital to attract new services.
2. Basing cost sharing on usage for services.
3. Covering the average 10-year deficiency evenly across all 10 municipalities.
4. Population based

Almaguin Highlands Health Centre

Contribution Agreement formula recommended: Option #3

- Deficiency since 2011/2012 the average deficit for operating and capital has been $60,069.
- With 10 contributing municipalities the annual cost for the first agreement would equal $6,007.00

Almaguin Highlands Health Centre

Next steps:

a. Provide report and appendices to 10 municipalities by email
b. Each Council table to discuss recommendations for approval of formula for contribution agreement
c. Each Council forward resolution to Village of Burk's Falls
d. Create a formal, predictable, contribution agreement to begin for Jan. 1, 2024

*2023 invoices will be sent based on 2022 deficit

January 19, 2011,

To Mayors/Reeve and Council of the _____,

At a meeting attended by most of the municipalities in the Almaguin Highlands with the North East Local Health Integration Network (NE LHIN) on Friday, Jan. 14, 2011, it was decided that the area municipalities would look into the feasibility of re-establishing a local entity to look after the health needs of our residents.

Although the LHIN presented data that indicated the area was served adequately health wise, the local representatives who attended were unanimous in their desire to attempt to get health care designed locally, that would properly serve the needs of our area. We don't believe we are adequately served and we believe we need to run our own health care facility to properly look after our residents.

In order to determine if our plan is both sensible and feasible, several steps need to be undertaken

1. We need to become an incorporated body in order to deal officially with the NE LHIN and eventually allow our newly created Health Centre to access ongoing funding through the NE LHIN
2. We need to produce a Needs Study/Business Case in order to show what health care needs are required in our area.
3. Following on the Needs Study/Business Case, we would have to produce a Business Plan outlining how our goals would be attained.
4. We would then have to receive LHIN and Ministry Approval for our Plan.

The Village of Burk's Falls after previous discussions with the LHIN has already formed a corporation (Almaguin Highlands Health Centre) with a temporary Board of Directors. It was determined that temporary board membership would be set u immediately in order to get the corporation formed as quickly as possible. In future a Board with broader reach across the Almaguin Highlands may be desired.

Mr. Rod Ward; the president of the Three Mile Lake Cottage Association, who is in the consulting business, has volunteered to put together a framework for the Needs Study/Business Case and Business Plan. This, he hopes to have done before the group's next meeting on Fri., Feb. 25 at 9 A.M. in the Board Room of the Burk's Falls Health Centre.

When Rod finishes his preliminary work, we believe we can do some of the basic work on these projects while looking for government funding to complete the studies. We have also begun looking for provincial and federal agencies that we might approach for such funding.

We hope to form an initial committee consisting of a representative from each municipality as well as representation from the seasonal residents. This group would serve as a steering committee to push the

project forward. As we all know none of this will come without a cost. While we will be seeking senior government funding for much of the operating costs of a health care facility, we will have expenses in the initial stages as we attempt to get set up. We hope that all twelve municipalities affected directly by the closure of the Burk's Falls Health Centre will join together to fight for the health care of our residents.

It has been suggested that each municipality that is interested in the project, insert a line in their 2011 budget for $5,000. for this project. While we don't know how much start up funding the project will initially need, it was felt that the best way of approaching the financial end was to ask municipalities to put a line in their budget, (not to be exceeded) so if funding is needed this year, it will be available. The fact that this arbitrary figure would be harder for small municipalities to handle than larger ones was discussed and it was agreed that at a future meeting we would come up with a formula for the costing.

If any municipalities need more information they can contact me at 705 382 2842, email me at ocwbf@hotmail.com, have myself or another member of the group attend one of your council meetings, come to the next meeting on Feb. 25 for more information, or any combination of the above.

It would be appreciated if those municipalities who are in favour of going ahead with this project as explained, forward a resolution; a possible sample of which is attached, to the Village of Burk's Falls.

Please also find attached the Minutes of the Jan. 14 Meeting with the NE LHIN.

Yours truly,

Councillor Bruce Campbell

F-a

COPY
2011

Council for the Village of Burk's Falls passes said resolution for the Municipal support from all East Parry Sound Municipalities;
the Town of Kearney and the Townships of Armour, Joly, Machar, McMurrich\Monteith, Perry, Ryerson and Strong. The Villages of South River and Sundridge and the Municipality of Magnetawan;

WHEREAS the NE LHIN has determined that Health Care is adequately covered in East Parry Sound; and

WHEREAS the 12 Municipalities in East Parry sound feel that this is an unfair statement as $ 1.8 million has been removed from the Almaguin Highlands Health Care with no alternate programs added and current programs cannot handle current case loads;

AND WHEREAS the unique needs of this rural area were not considered in the LHIN's report and we strongly feel that we need a health care entity governed and operated by a local board;

NOW THEREFORE BE IT RESOLVED that the Village of Burk's Falls enact as follows: that we join with supporting Municipalities of the Almaguin Highlands, in the operation of the newly incorporated Almaguin Highlands Health Centre to work towards improved health care for seasonal, permanent residents and visitors to our area.

AND THAT this is circulated to all local Municipalities for their support.

AND FURTHER that copies be sent to:
Minister of Health - Deb Matthews
MP - Tony Clement
MPP - Norm Miller
NE LHIN – Peter Vaudry - Louise Paquette – Leah Welk

Almaguin Highlands Health Centre

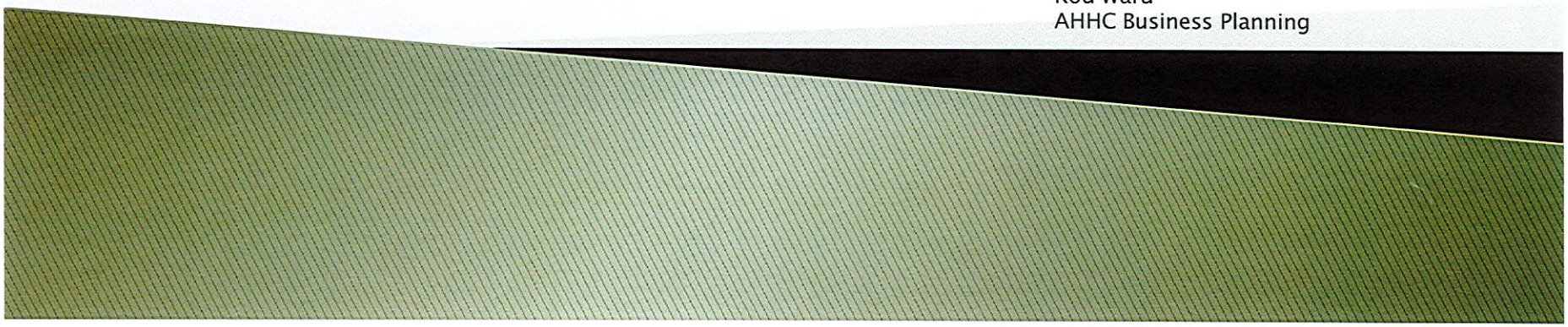
705-382-2900
www.almaguin-health.org

A Community-Based Approach to Providing Quality Healthcare in the Almaguin Region

March 2012

Almaguin Highlands Health Centre Community Organization
www.almaguin-health.org

Rod Ward
AHHC Business Planning



F-B

Presentation Objectives

- Provide a summary overview of the AHHC Business Plan
- Provide a summary of accomplishments to-date
- Obtain buy-in on the approach and next steps

Topic Summary

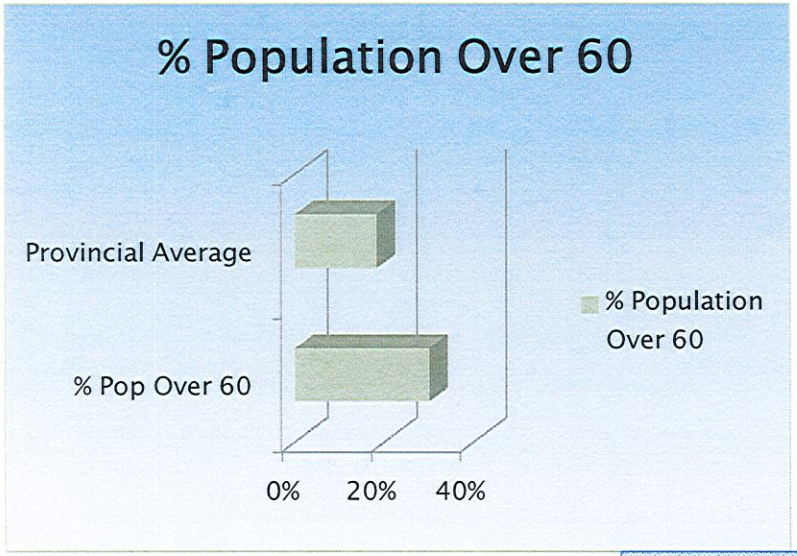
- Summary of the Problem
- Current Healthcare Landscape: Almaguin Highlands
- Approach to our Solution
- What Healthcare Providers Told Us
- What the Public Told Us
- What We Have Done So Far
- Plan for Year 2
- Plan for Year 3
- Budgets and Governance Path

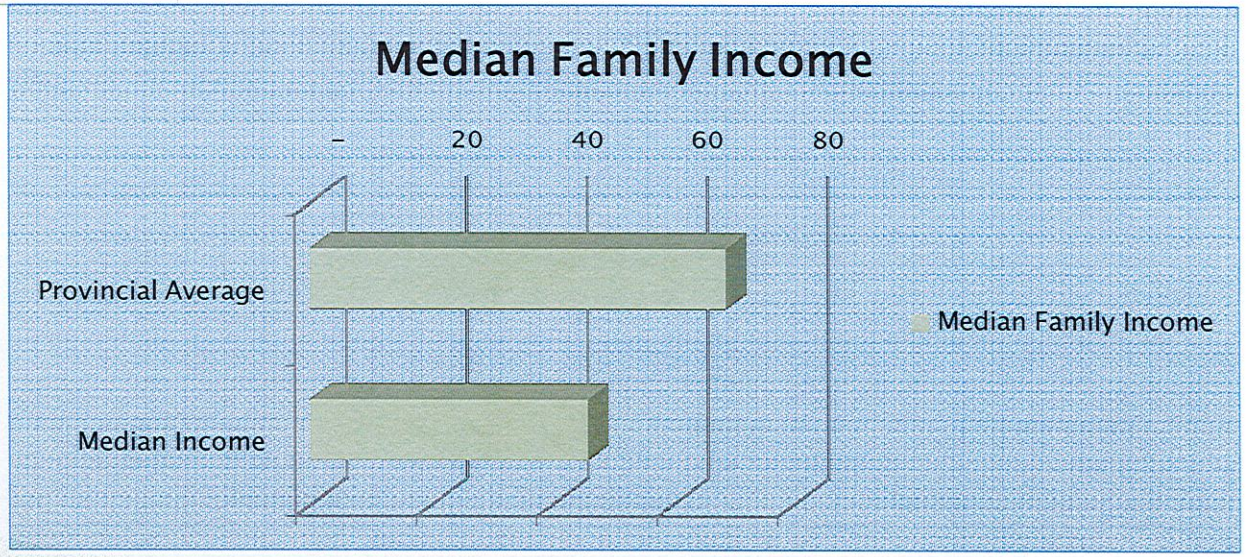
Summary of the Problem…

History and Background

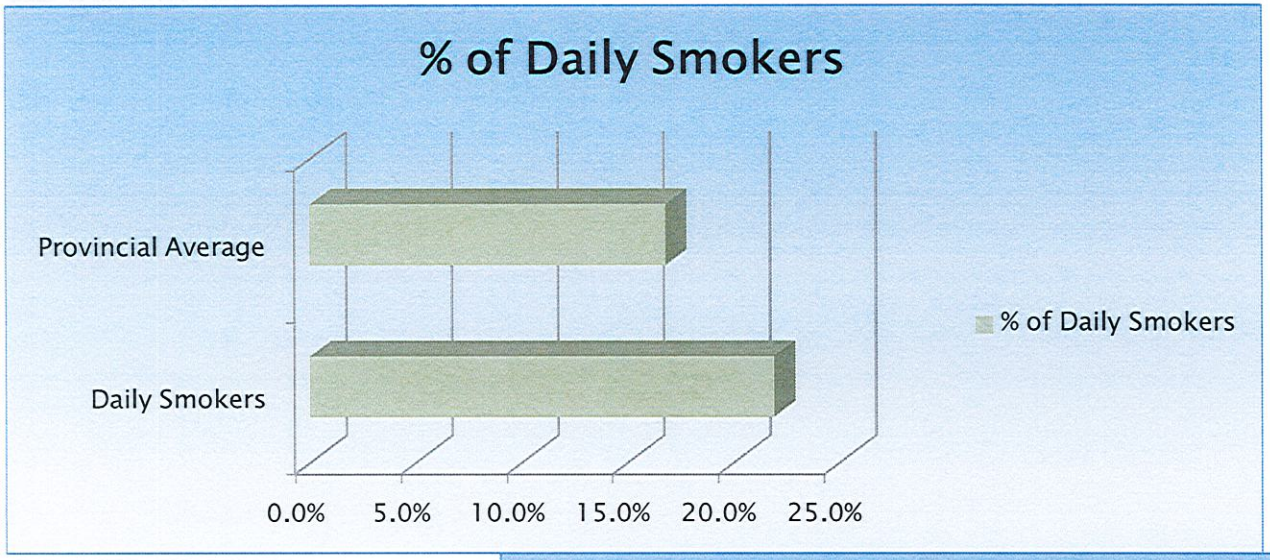
- Burk's Falls & District Health Centre operated under various administrative structures from 1942 until 2009
- Centre was closed in 2009 by the Muskoka Algonquin Health Centre as part of budget cutbacks at MAHC (also supporting Huntsville and South Muskoka hospitals)
- Several exhaustive reports, task forces and studies performed between 1993 and 2006 all indicated the need for a Health Centre in Burk's Falls
- MAHC effectively divested any future interest in 2010 when the Burk's Falls / Almaguin Highlands region was confirmed to be under the control of the North East Local Health Integration Network (LHIN), rather than the North Simcoe Muskoka LHIN (MAHC's LHIN affiliate)
- Community leaders in the Almaguin Highlands region have been working since the Health Centre closure was announced to regain the services required to provide proper, quality healthcare to the region.

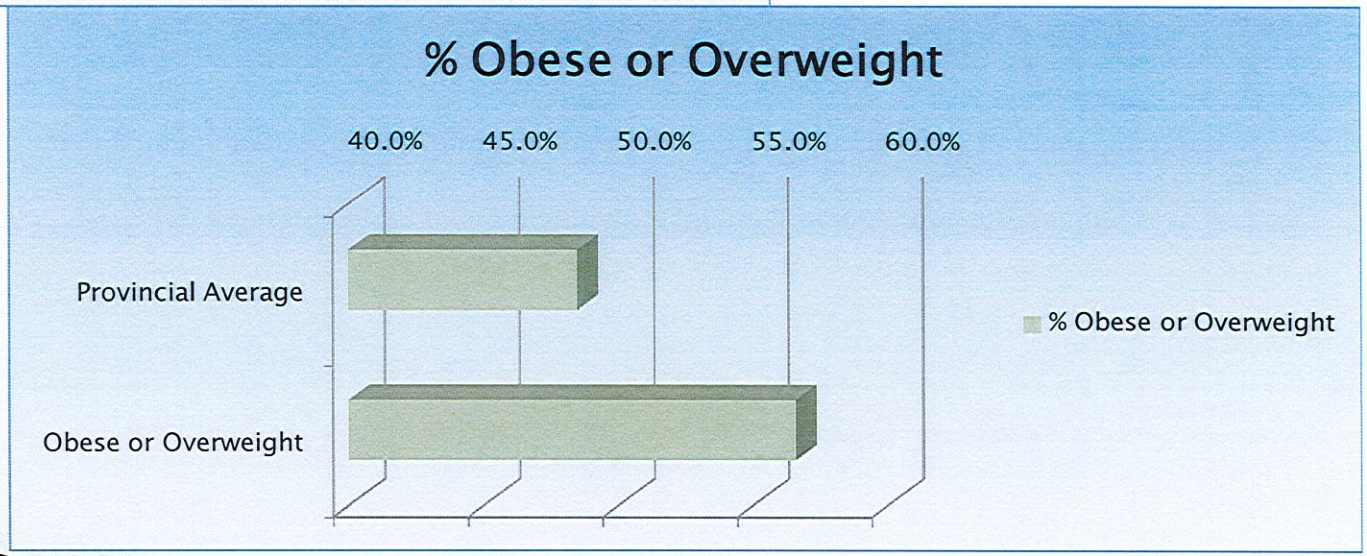
Current Challenges: Regional Profile



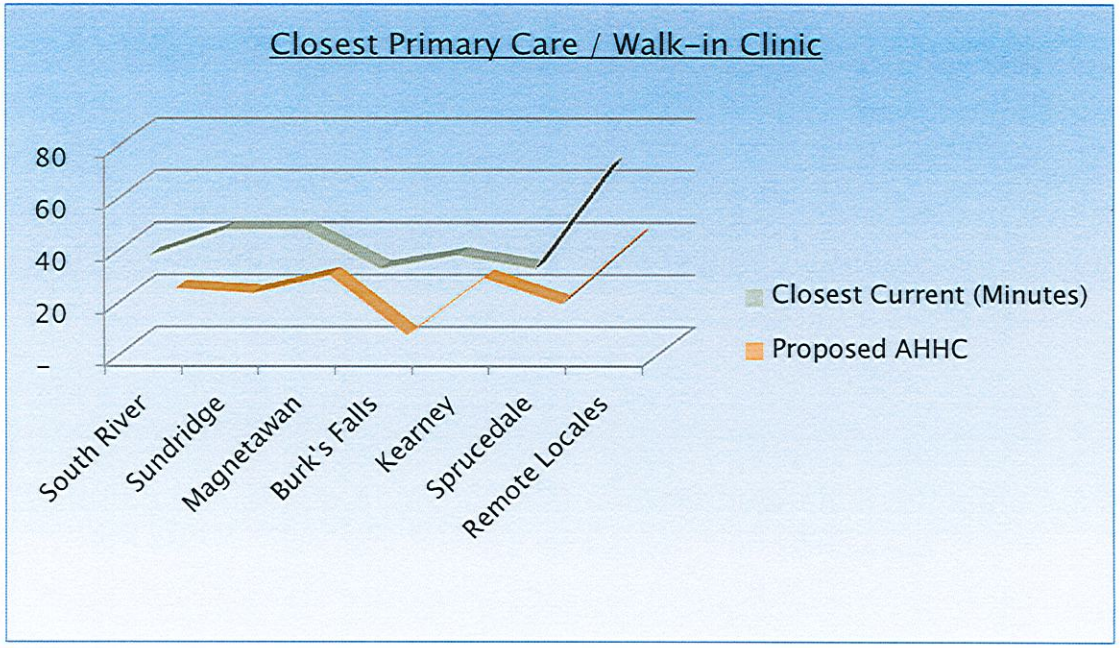


Current Challenges: Health Profile





Current Challenges: Primary and Urgent Care Access



Current Challenges: Healthcare Access

- Population Health Profile statistics for the region which indicate an at-risk population in terms of lifestyle and health practices
- The Family Health Team for the region has been unable to expand and staffing has not been increased for the CCAC
- Primary health care is not within 30 minutes travel time for most residents, as per recommendations in the Rural and Northern Health Care Report
- Emergency services (7/24/365) are not within 30 minutes travel time for most residents, as per recommendations in the Rural and Northern Health Care Report

Who We Heard From...

The Public ...

- Survey responses (800+)
- Public meetings across region
- One-on-one discussions across region

Healthcare Providers and Key Stakeholders ...

- Two full-day Healthcare Summits with providers from across region
- Several healthcare provider workshops
- One-on-one meetings with healthcare providers, community service organizations, local government and MOHLTC staff
- Regular sessions with our Municipal sponsors across region

What We Heard ...

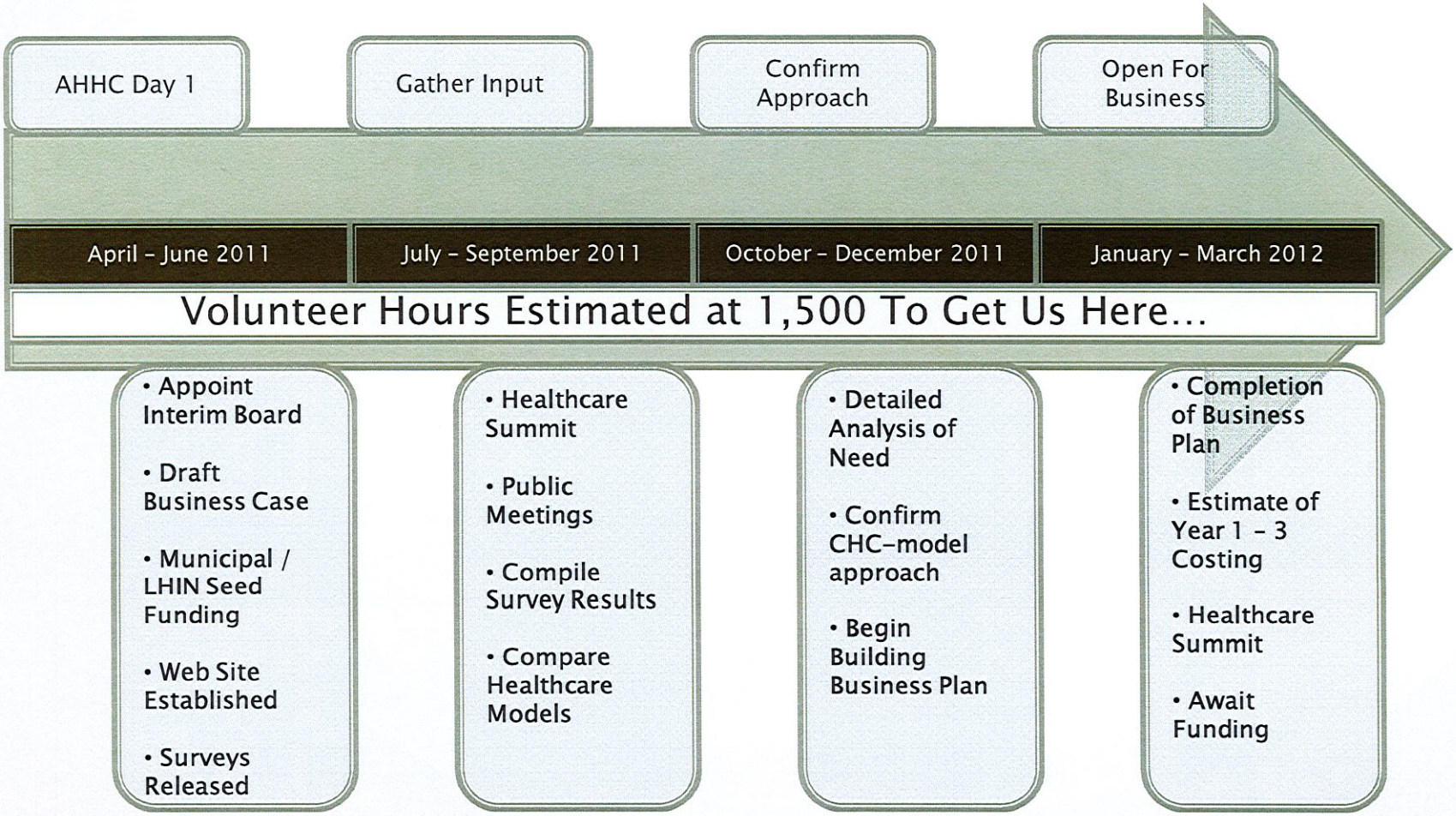
The Public ...

- Loss of urgent and after-hours health care is biggest concern
- Distance from residence to primary and emergency care is huge issue
- Residents of the Almaguin Region are being under-served with respect to healthcare
- Residents want a multi-purpose, community-based healthcare facility

Healthcare Providers and Key Stakeholders ...

- Communications and coordination of activities among healthcare providers in the region is challenging
- The size of the region and distance between remote clients means that transportation is a key issue which needs to be addressed
- Differing jurisdictions and funding models among providers means that consistency and sustainability are on-going concerns

What We've Done ... Filling Gaps, Leveraging Partners



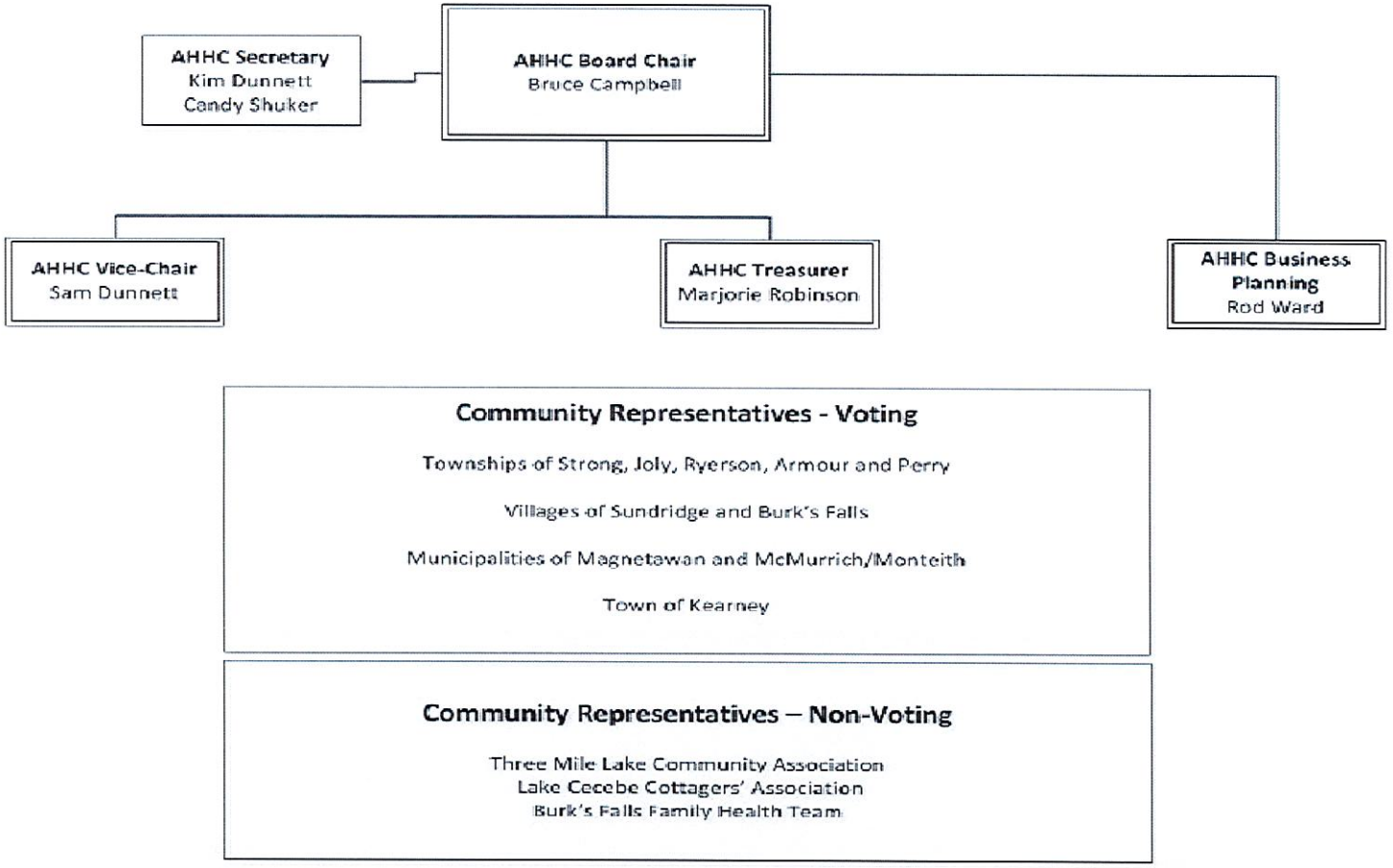
Municipal & NE LHIN Seed Funding – $28,260

Year 1 Spend – $16,022

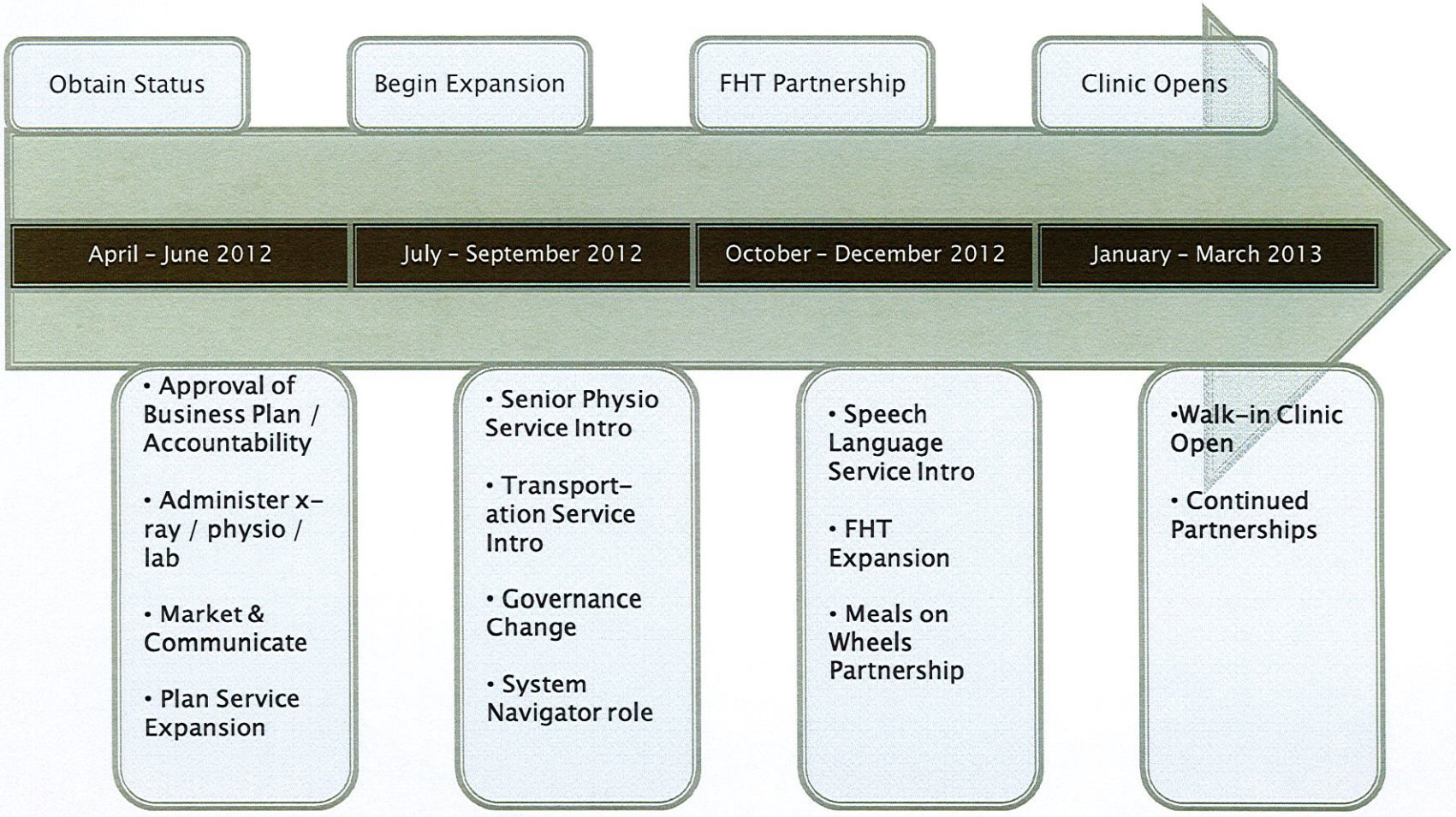
AHHC Year 1 Healthcare Services...Administered & Partnered

Healthcare Service	Current Funding Source	Year 1 (ends March 31, 2012)	Year 2 (ends March 31, 2013)	Year 3 (ends March 31, 2014)
Family Health Team	MOHLTC	Tenant	Tenant / Partner	Tenant / Partner
Nurse Practitioner (FHT)	MOHLTC / FHT	Tenant	Tenant / Partner	Tenant / Partner
Community Care Access Centre	NE LHIN	Tenant	Tenant	Tenant
Ontario Telehealth Network (OTN)	NE LHIN	Tenant	AHHC Administered	AHHC Administered
X-Ray	MAHC	Tenant	AHHC Administered	AHHC Administered
Physiotherapy	MAHC	Tenant	AHHC Administered	AHHC Administered
Laboratory	MAHC	Tenant	AHHC Administered	AHHC Administered
Northern Diabetes Health Network	MAHC	Tenant	AHHC Administered	AHHC Administered
Addiction Outreach	NE LHIN	Tenant	Tenant	Tenant
The Friends Housing & Support	NE LHIN	Tenant	Tenant	Tenant
Pharmacy	Private	Tenant	Tenant	Tenant
Independent Physicians	MOHLTC	Tenant	Tenant	Tenant
Parry Sound Ambulance / EMS	MOHLTC / Municipalities	Tenant	Tenant	Tenant

Year 1 Governance Structure



Where We Go Next – Year 2 …



Cost Estimates (Year 2) – $809,897	
Est. Revenues $144,128	Funding Required $665,769

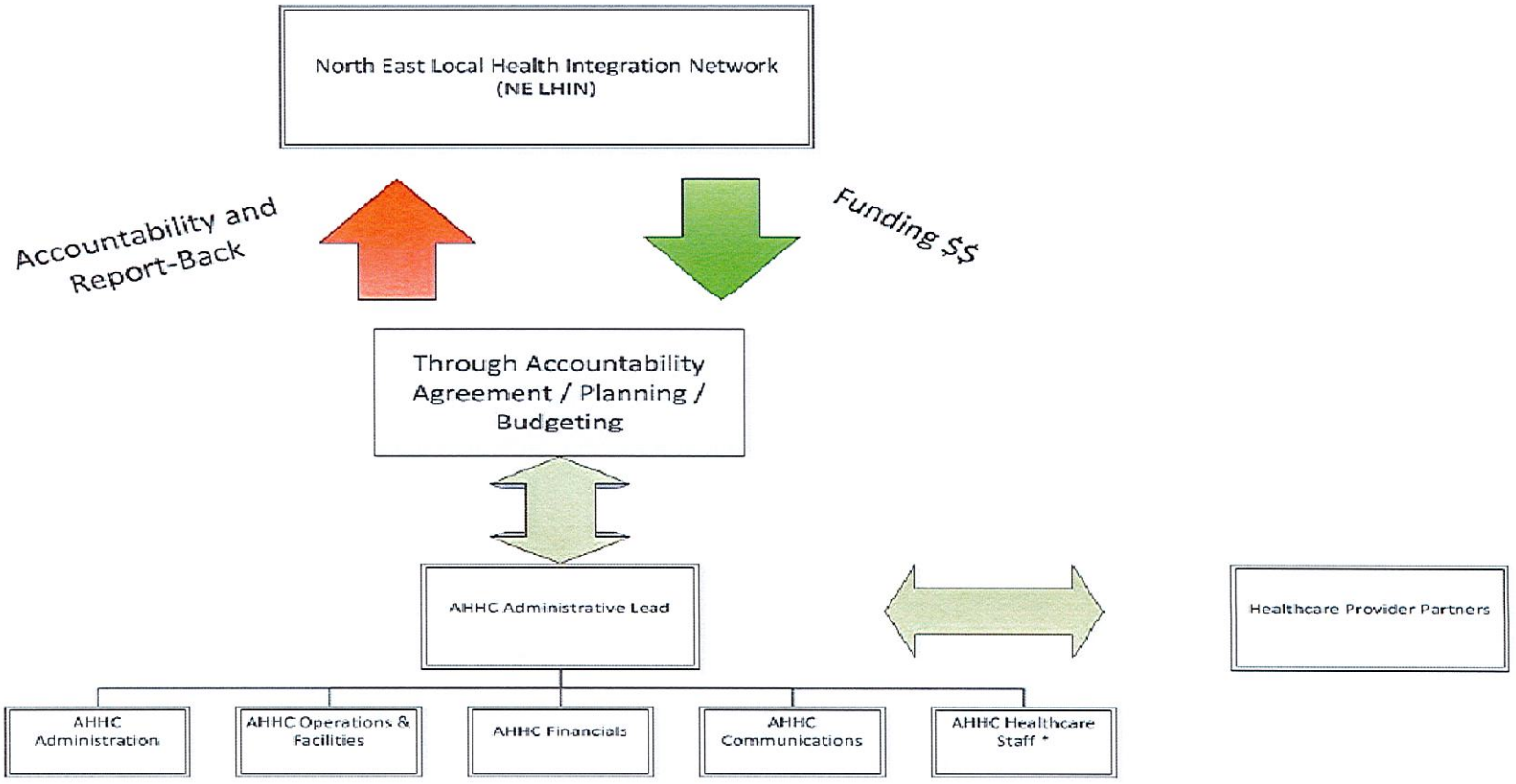
Additional Proposed Services / Partnerships ... Gradual Implementation

Healthcare / Community Service	Proposed Funding Source	Year 1 (ends March 31, 2012)	Year 2 (ends March 31, 2013)	Year 3 (ends March 31, 2014)
* Transportation Services	NE LHIN		AHHC Administered	AHHC Administered
* Meals On Wheels	NE LHIN		AHHC Administered	AHHC Administered
**Physician / Nurse Practitioner	NE LHIN		AHHC Administered	AHHC Administered
**Urgent Care / Walk-in Clinic	NE LHIN		AHHC Administered	AHHC Administered
Exercise and Fitness Facility	Private		Tenant	Tenant
Senior Physiotherapy	NE LHIN		AHHC Administered	AHHC Administered
Speech-Language Pathology	NE LHIN		AHHC Administered	AHHC Administered
Food Bank	Private		Tenant	Tenant
Community Assisted Living	NE LHIN			AHHC Administered
**Dietician	MOHLTC / FHT		Tenant / Partner	Tenant / Partner
Counselling / Mental Health	NE LHIN			AHHC Administered
The Hands Children's Mental Health	Community & Social Services			Tenant / Partner

* In partnership with East Parry Sound Community Support Services

** Either through expanded FHT or in partnership with FHT

Year 2 Governance Structure



* Only where no overlap with partner roles / functions

Year 3…Continued Evolution

- On-going assessment of the services we need to provide…
- Community Assisted Living options will be considered, leveraging healthcare providers across region…
- Permanent administrative structure in place…
- Assuming success, we need to consider building a new purpose-built facility with high-profile location for sustainability of services…Target Year 5…

Cost Estimates (Year 3) - $1,514,000	
Est. Revenues $161,000	Funding Required $1,353,000

Questions…?

2019
F-C

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RECOMMENDATION

Ongoing and escalating operating cost of both buildings:

1. Request ongoing financial support from the 11 municipalities, until the facility no longer provides health services to the Almaguin Highlands residents.

Physician recruitment and retention

2. Request from the catchment municipalities a onetime contribution of $1,600.00 per municipality to provide physician recruitment and retention incentives.

Redirection of current municipal Ontario Health Telemedicine funds.

3. Request the AHHC Committee investigate the cost associated with a renovation to provide adequate clinical space for the Ontario Telemedicine Network, with no formal commitment to proceed until a successful report is adopted by Council.

BACKGROUND

The Almaguin Highlands Health Centre and Medical Building, hereafter referred to as "AHHC", both located at 150 Huston Street, have been under the ownership and management of the Village of Burk's Falls since the closure of the Urgent Care Centre in 2010.

Rate payers of the Village have borne 100% operating cost of the building since 2010. At the 2020 preliminary budget review, it was determined the Village subsidizes both buildings by approximately $50,000.00 annually. The buildings while near full occupancy, have five occupied, tenant spaces with zero rental revenue. Operating costs since 2010 have increased significantly as use of the building has increased, specifically hydro, heating fuel and overall building maintenance and improvements.

During both the January and February Almaguin Highlands Health Centre Committee meetings, discussions with ten municipal representatives included financial support from Almaguin municipalities to assist in three specific areas; 1) ongoing and escalating operating cost of both buildings, 2) physician recruitment and retention, 3) redirection of current municipal Ontario Telemedicine Network funds.

ANALYSIS

The AHHC has served the residents of the communities within Almaguin Highlands since the building was operating as the Red Cross Hospital (1945). As the decades have progressed, to the current date, the building has continued to provide services that are available to residents beyond those of the Village of Burk's Falls.
These services include;

- x-ray, (zero rental revenue)
- ECG(zero rental revenue)
- laboratory services (zero rental revenue)
- physiotherapy (zero rental revenue)

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- Canadian Mental Health and Addictions Counselling
- NE LHIN Community Care Access Center
- Foot care services
- Diabetes Education (zero rental revenue)
- Ontario Telemedicine Network (zero rental revenue)
- The Friends
- Al-Non
- Emotions Anonymous
- Childrens Aid Society
- Dream Catchers
- Sexual Assault
- Medical, Accessible Transportation
- Medical supply depot (homecare medical supplies)
- 5 primary care physicians

In addition to these "auxiliary" services available to all of the 25,000 residents of Almaguin Highlands, the Burk's Falls Family Health Team (BFFHT), which consists of four primary care physicians and one Nurse Practitioner, and one additional independent Primary Care provider operating outside of the BFFHT, provide services to residents of five municipalities (Township of Perry, Armour, Ryerson, Municipality of Magnetawan and the Village). These municipalities are included in the funding model for the Rural Northern Physicians Group Agreement's which defines a service catchment area, in total 6,877 residents. Again, the Village of Burk's Falls ratepayers (981) historically have shouldered the financial burden for the services space.

1. Ongoing and escalating operating cost of both buildings:

As reported to the AHHC Committee, the Village is in a difficult position with respect to the AHHC buildings and rental revenue. At the time the Urgent Care closed which was under the management of Muskoka Algonquin Health Care (MAHC), an agreement brought forward by MAHC, that being, MAHC services would remain onsite and available to area residents "at no cost to Muskoka Algonquin Health Care". Leaving many services operating within the buildings to the benefit of the 25,000 residents, with no rental income for the duration of the services life cycle.

The Almaguin Highlands Health Centre Committee, consisting of 10 Almaguin Municipal representatives incorporated in 2011 as a means to ensure services with the AHHC are sustained. During the regular meetings of the Committee, discussions regarding the cost and use of the facility by Almaguin area residents has resulted in a suggestion by the Committee that due to the large geographic region which the building services, municipal support from the surrounding municipalities should be considered.

Additionally, the 2010 closure of the Urgent Care resulted in a large renovation of the west wing of the primary building, creating the current BFFHT space. This renovation was largely and solely funded by the Village of Burk's Falls; with a contribution value of $250,000.00, remaining funds were provided by the Ministry of Health and Long-Term Care. Councils financial commitment to the 2010 BFFHT renovation is again, an indication of Councils commitment to the improvement and sustainability of health care for the catchment area residents.

The Village has maintained the "at no cost" contract with MAHC as a means to ensure services remain onsite and available in the community and to the residents. Although rental revenue is

preferred, without this agreement all of MAHC's current services within the AHHC, would only be available in North Bay or Hunstville.

OPTIONS

1) Remain status quo, operating the Almaguin Highlands Health Centre and Medical Building at a deficit.
2) Request each of the 11 municipalities provide an annual donation of $4,545.00 for a total annual contribution of $50,000.00 to offset the annual deficit cost. This annual donation would be payable to the Village of Burk's Falls. The municipality of Powassan and Whitestone have not been included in the calculation as patient travel patterns indicate a northern direction for services.

2. Physician recruitment and retention

The Burk's Falls Family Health Team (BFFHT) has a catchment area that provides services for five municipalities, a total of 6,877 residents. 2019 and 2020 brought the announcement of two physicians retiring within the Burk's Falls Family Health Team, previous to that there were three physicians who retired or relocated their practice. It is anticipated physician retirements will be an ongoing concern.

Physician recruitment and retention was brought to the AHHC Committee in 2019 by a now retired BFFHT physician, citing a "crisis" in physician shortages. While attending a Northern Ontario School of Medicine recruitment fair, the AHHC Administrator learned of the challenges faced by full-time physician recruiters and became aware that communities across Ontario are competing for physicians by creating incentives packages in hopes of securing physicians.

During the February 7th, 2020 AHHC Committee meeting, Mayor Still reported to the Committee possible incentives for consideration that could be used to secure physicians that have expressed interest in taking over the BFFHT 2020 retiring physicians' practice. A summary outlining a financial commitment of just less than $8,000.00 is attached. During said meeting, catchment municipal representatives at the table seemed to be, in principal, supportive of such incentives.

OPTIONS

1) Remain status quo, not providing any incentive to secure a replacement for the current retiring physician leaving the potential to have orphaned patients in five catchment municipalities.
2) Request from catchment municipalities a contribution of $1,600.00 as an incentive to interested physicians. This would be payable to the Village of Burk's Falls.

3. Redirection of current municipal Ontario Health Telemedicine funds.

In 2017 the AHHC Committee requested and received funding from 11 Almaguin municipalities to support the replacement of Ontario Telemedicine Network (OTN) equipment, each municipality provided $500.00 for a five-year term totally $30,000 beginning in 2018. Just prior to the AHHC Committee purchasing replacement OTN equipment the NE LHIN provided one-time funding to replace the equipment, leaving the municipal contribution untouched to date.

The Committee during the February brought forward discussion regarding the funding that has been provided to date and how to make best use of such funds. The BFFHT Executive Director provided

feedback at the meeting that the OTN Nurse has suggested a renovation to the current space. OTN is currently located within a former nurse living quarters when the Urgent Care was in operation. The space is small, approximately 10 x 8, which has poor lighting, does not provide adequate clinical space for a growing service and is difficult to have more than one client in at a time. The recommendation was to renovate the current space and expand into adjoining office to the east of the current OTN which will be vacated by its current tenant in spring 2020. The Committee discussed utilizing the municipal OTN funds to renovate the space which does not fall in line with the initial request, purchasing equipment.

Although at the time of the municipal request for funding, the equipment was purchased by the NE LHIN's, Ontario Telemedicine Network equipment will require future upgrades and replacements every five years. As in 2017, if the equipment is not replaced, OTN will remove the Burks' Falls site from the Telemedicine Network as the Committee was informed, expired equipment has the potential to degrade the overall system.

The OTN is a service put in place by the NE LHIN however no ongoing funding has been provided by the Ministry outside of the Nurse's salary. With no ongoing funding source there is no rental revenue for OTN in the current or future expanded space. If the Village approves the expansion of the OTN site, with renovation funds coming from the AHHC Committee, the Village will be adding to the non-rental revenue percentage of the building, increasing the deficit.

The direction of the Ministry of Health and Long-Term Care is towards digital health, thus renovating the OTN space to allow for ideal clinical space would serve the communities of Almaguin well into the future. Attached to this report is a listing of current services offered at the Burk's Falls OTN site along with service numbers based on service location, this is one of many services open to any resident within Almaguin with physician referral.

OPTIONS

1) Remain status quo, operating the OTN in its current office space.
2) Authorize the AHHC Committee to investigate only, the cost and requirements to expand the current OTN into the adjoining office space, increasing the zero rental revenue space. Requesting a report be submitted to Council for review.
3) Approve the request of the OTN Nurse to expand into the adjoining office with funds provided by the AHHC Committee from the OTN municipal contributions. This will increase the non-revenue rental space within the AHHC but will maintain a service available to all residents within a more suitable clinical space.
4) If the AHHC Committees report indicates a renovation will deplete OTN reserves, request the contributing municipalities extend the contribution period until such time as OTN services are no longer provided in the AHHC. The continuation of OTN municipal funding will continue to be paid to the AHHC Committee.

Erica Kellogg
AHHC Office Manager

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F-D

2022

Report from General Government - Update - Almaguin Highlands Health Centre

Recommendations

That this report is received for informational purposes.

Background/Items to Discuss

Upon the closure of the Urgent Care in 2010, the Village of Burks Falls took ownership of the Almaguin Highlands Health Centre (AHHC) and the Medical Building. The Village partners with neighbouring municipalities who understand that healthcare is important to the sustainability of our communities.

Annually the AHHC runs at a deficit, which has been consistently under $50,000.00. The deficit to date is a result of operating costs, minor capital expenses, and low revenue generation.

The Village and its ratepayers have borne 100 percent of the costs related to the deficit, until in 2019 it was decided to reach out to the surrounding area municipalities who utilize the healthcare (see Appendix 'B' and 'C' for usage statistics), and request financial support. Many municipalities have contributed to this over the past three years (see Appendix 'A') however, where the deficit is supported by all, Burk's Falls absorbs the remainder of the cost.

Many of the tenants within the building are not for profit community services and as such, rent is low, sometimes in the form of a nominal donation to the Village. This is accepted as these services play a vital role in our community and the Village does not wish to create hardship. Additionally, the Muskoka Algonquin Healthcare lab and x-ray services are in the building free of rent in exchange for service, an agreement entered into when Urgent Care closed. The framework of healthcare is changing within the province with the introduction of Ontario Health Teams, and as such this relationship may change over the coming years.

A loan was taken out in 2017 for renovations that were required at the AHHC. This loan will be paid in full in October 2022.

The Village has a 10-year plan for the Almaguin Highlands Health Centre and realizes that future upgrades are required to modernize the facility. In this regard studies have been completed identifying efficiencies in operating costs in two main areas: mechanical and electrical. In the mechanical study alone, it is projected that the costs to upgrade the systems would be approximately $500,000.00. The Village continues to review the return on investment with respect to these studies. This year the Village has prioritized the following capital projects:

- Replacing current exterior lighting with energy efficient sources
- South roof repair to protect the elevator and below entry point
- Second story washroom repairs due to sustained water damage
- Upgrades to the boardroom

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Each year the deficit has been decreasing as the Village strives to reduce operating expenses and increase revenue. Working with healthcare providers to fill vacant spaces swiftly within the building, this past year we welcomed the addition of a physiotherapist, a family doctor, and shown the space to an audiologist, and a dentist, to name a couple. The Village has reviewed rental rates within the area and has increased rates as able, while attempting to remain competitive.

The Village of Burk's Falls will continue to review the 10-year plan for the Almaguin Highlands Health Centre and determine priorities.

Camille Barr
Administrative Assistant

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Appendix 'A'

Almaguin Highlands Health Centre Deficit Contributions

Member Municipality	2019 (total) approx. $50,000.00 divided between 11 municipalities	2020 (total) $36,266.00 divided between 11 municipalities	2021(total) $23,818.00 divided between 9 municipalities- to date
Armour	$0	$3,300.00	$2,646.00
Joly	$4545.00	$3,300.00	$0
Kearney	$4545.00	$3,300.00	$0
Magnetawan	$4545.00 (	$0	----------
McMurrich-Monteith	$4545.00	$0	$2,646.00
Perry	$4545.00	$3,300.00	$2,646.00
Ryerson	$4545.00	$3,300.00	$2,646.00
Sundridge	$4545.00	$3,300.00	$2,646.00
Strong	$4545.00	$3,300.00	$2,646.00
Machar	$0	$0	----------
Burk's Falls	$13,640.00	$13,166.00	$7,942.00

Appendix 'B'

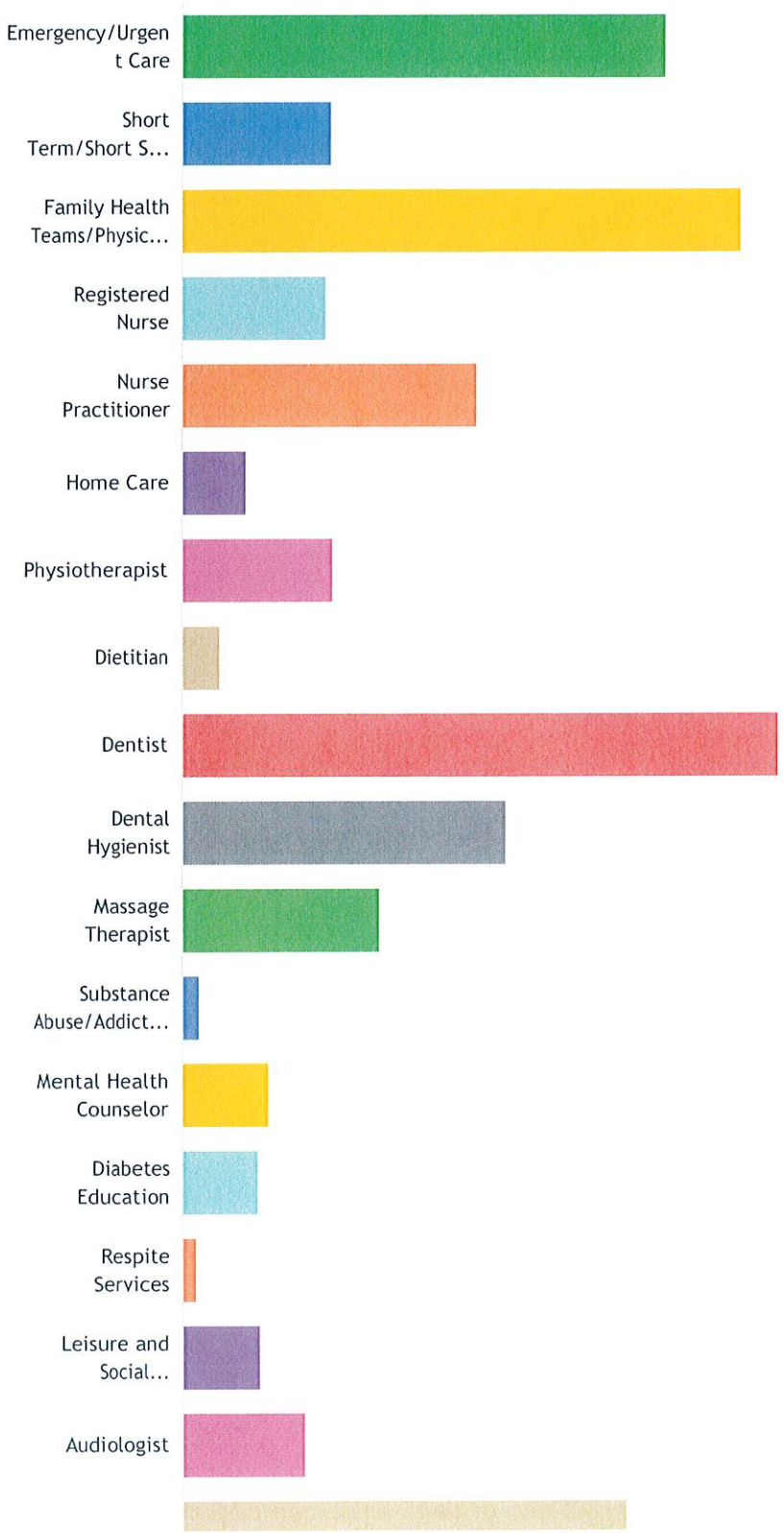
2020 Burk's Falls Family Health Team - Usage Statistics

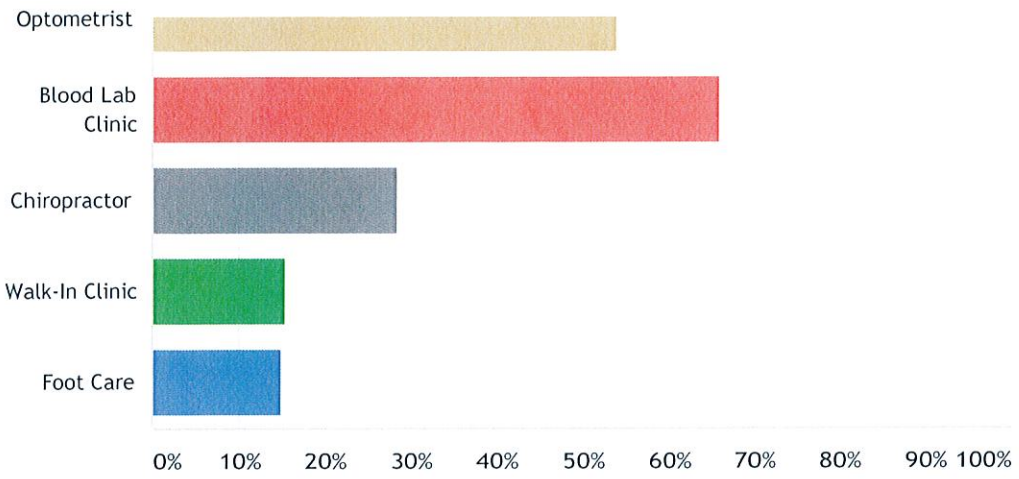
Municipality	**BFFHT- Patient Numbers**	**OTN- Patient Numbers**
Burk's Falls- Included Armour and Ryerson	1709	26
Perry	485	0
McMurrich-Monteith	178	4
Magnetawan	275	4
Kearney	236	0
Sundridge- Included Strong, South River, Machar, Joly	1013	22

- Note- Due to COVID-19 OTN was closed for 8 months

Q6 Please identify which health care services you, or someone in your household, has accessed during the past year. Please select all that apply.

Answered: 411 Skipped: 5





ANSWER CHOICES	RESPONSES	
Emergency/Urgent Care	58.39%	240
Short Term/Short Stay Hospital Beds	18.00%	74
Family Health Teams/Physicians	67.64%	278
Registered Nurse	17.27%	71
Nurse Practitioner	35.52%	146
Home Care	7.79%	32
Physiotherapist	18.25%	75
Dietitian	4.62%	19
Dentist	72.26%	297
Dental Hygienist	39.17%	161
Massage Therapist	23.84%	98
Substance Abuse/Addiction Counselor	2.19%	9
Mental Health Counselor	10.46%	43
Diabetes Education	9.25%	38
Respite Services	1.70%	7
Leisure and Social Activities	9.49%	39
Audiologist	14.84%	61
Optometrist	53.77%	221
Blood Lab Clinic	65.69%	270
Chiropractor	28.47%	117
Walk-In Clinic	15.57%	64
Foot Care	15.09%	62

Total Respondents: 411

Q10 Your comments and participation are valued as we build our Ontario Health Team. Thank you for completing this survey. Do you have any further comments, concerns, ideas or feedback?

Answered: 116 Skipped: 300

#	RESPONSES
1	Went to all medical offices and no one is taking new patients. Now have a Nurse Practitioner at the Whitestone Nursing Station, 40 kms away on a 2 laned highway. Travel is difficult at my age. Had to pay $35 to BF Health Team to release my medical records. Have visited my MPs office in Parry Sound, and it was suggested I find a doctor in Huntsville, Parry Sound or North Bay.
2	We need new doctors!!
3	Family Dr. is a concern. Someone is filling in for when Dr. XXXXX left. We need another full time Dr in Sundridge.
4	Our Doctor has retired and we have not a family doctor yet. I have an oncologist in Barrie & diabetes specialist in Huntsville. But need a family doctor. Thank you.
5	Need a Family Doctor
6	Many doctors, our own, retiring but no replacement.
7	Need more doctors more days a week
8	Some people have issues getting a full time doctor as they say we're not taking any new patients.
9	do more for mental health :)
10	Wait times to get an appointment
11	Unsatisfied with wait time to see a doctor and the distance one has to travel for health services.
12	Son's girlfriend has no physician here. Needs one and gynecologist too in our area. Daughter in Parry Sound and no family physician available.
13	Our family doctor (Dr XXXXX) left town. We miss a very good doctor.
14	Sundridge needs another doctor!
15	Alarmed that we have no family doctor.
16	We have received very good service this year, but living in Sundridge there has been a lot of traveling for appointments to North Bay and Huntsville.
17	Some issues involve a lot of travelling. Too much, and too far. I have gone to Barrie just to have my surgery cancelled after I got there. Long ways to go for nothing. Even my eye care now costs $90 for OCT scan in Huntsville. OPT OMAP Retinal Imaging now cost $55 in South River. Nice to have, but places like Orillia get it free. Why? Good quality care and having access to doctors when you need them would be nice. Other things like foot care, diabetic care would be nice. Having more specialists in the area would probably help. I heard it takes 1.5 years to get cataract surgery.
18	1 Family Doctor is nearing retirement in Burks Falls. The population is aging every day. Wait times at hospital emergency seems to be staying the same 5-10 hours. Not decreasing. Northern Doctors are declining!!
19	Access to Health Care in Canada and the Province should be a requirement for Health Care Providers.
20	I probably would not have moved to Burks Falls if I had known my daughter's doctor was retiring & thus he would not take me on as a patient. Nor was I allowed to see the Nurse Practitioner to have my 3 month pessary check done. I am almost 78.
21	I am lucky enough to have a family doctor but I know I'm one of the few. I would love to see a nurse practitioner led clinic in the area for people who have limited resources to access (i.e. seniors & low-income)
22	Keep Huntsville Hospital open. We need it as we are getting much older.
23	Keep Huntsville Hospital open
24	We need access to more doctors! I have been fortunate in my health to date but, want to be sure help is available. Need local 24 hr care.

25	We do need Huntsville Hospital
26	I have not been here long but used Wound care in home and was very thankful it was available as travelling was not a good option thx keep it going
27	As mentioned before we have a huge concern with not being able to access a family doctor. We have talked to several people and it appears that this is a wide spread concern. So if there was a local walk in clinic or nurse practitioner that would be a lot better than having nothing.
28	We certainly need more Doctors in town of Sundridge.
29	I go all the way to Bracebridge Health Care. Huntsville has shown me in the past that they are incompetent.
30	No comment.
31	Cannot get access to a physician in my own town because I have a physician elsewhere.
32	We need a walk-in clinic that can also do minor emergencies such as stitch up a cut.
33	We need more care in hospital.
34	Please remember, older people or seriously injured people have their lives shortened by distance to emergency services. Bring back local treatment!
35	Takes way too long for an appointment.
36	Thank you for your contribution to a future of expansion within Almaguin Highlands community. Concerns with the healthcare access is valued and important to residents within the area.
37	Could use another dentist in Sundridge.
38	There is a Nurse Practitioner in Dunchurch, however an appointment is needed. My doctor is in Burk's Falls and not Parry Sound. Can I even use this service? There is a shortage of emergency care in the area and definitely a shortage of doctors. Many of my friends have their doctors retiring and none to replace them. I waited two months to see a specialist and as a result of this delay ended up in the hospital. This could have been prevented with more specialized care in our area.
39	a walk in clinic like what we used to have would be ideal (Burks Falls)
40	Ar present no Doctor in Sundridge.
41	Distance to access emergency & normal care 130 kms round trip & cost of gas
42	Our doctor is older & by himself. Looking for someone to take over. I really don't like accessing some things on line.
43	Must drive 130 kms to see doctor or 62 kms in an ambulance or 130 kms for any other medical needs
44	Need more family doctors
45	Not enough doctors (family)!!
46	Please find a Doctor for us!
47	Blood lab clinic no longer available in Sundridge. Why?
48	Keep Huntsville Hospital where it is!
49	It is unsatisfactory the length of time to access emergency medical services. If there is an emergency we have a 45 minute drive (in good weather). Our nurse practitioner is unavailable to those who don't have a doctor and that is a large number of the population since we lost a doctor. We have very limited access to other doctors as they want only locals and our only other option is Emergency @ the hospital. Not only does this mean that emergency is busy but there are a lot of people that use it unnecessarily.
50	Sundridge is a natural central location, with the intersection of Hwy 124 & 11, for a major health centre, to serve all of East Parry Sound.
51	We find it VERY inconvenient and expensive to travel for all health care appts, tests, eyes,

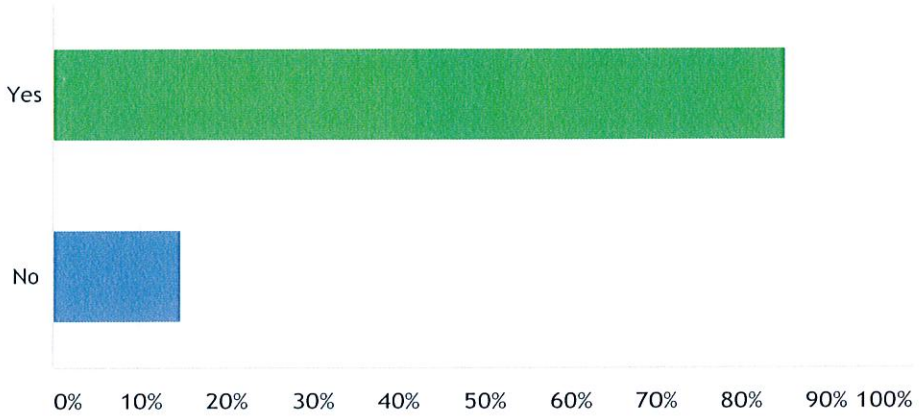
	teeth, etc. I can imagine how difficult it must be for seniors.
52	Closer medical services.
53	Walk in clinic in Burks Falls. Do not close Huntsville Hospital.
54	Hospitals are under staffed and under funded. Need an urgent care centre in Burks Falls.
55	Keep Huntsville open
56	We are very dissatisfied with the Huntsville Hospital and with the internist we have been seeing in Huntsville.
57	We need local walk in Clinics.
58	Shouldn't be concerned about distance to health care when you live rurally!
59	We are thankful for the Community Care services in our area.
60	No
61	Must travel to Toronto, Barrie and New Market for specialist. Very difficult for most residents of our area and very expensive.
62	Too long for wait times.
63	Could we please have our hospital back.
64	Thank You
65	No, thank you
66	I worked at the department where legally qualified doctors were paid. These doctors were qualified to make a diagnosis and/or write a prescription. The doctors in #6 were not included. Anyone needing their assistance were required to pay out of their own pockets. As I see on TV Greenshield has a program to pay these doctors but a premium is to be paid by those who wish to use the above services.
67	Thank you for continuing to fight for medical services in the community. This is a senior community that requires easy access to medical care. Transportation is a major problem.
68	the nurse practitioner is fabulous but she can only do so much a larger facility and another nurse practitioner is needed
69	A more clear path to find a family doctor would be helpful. I have signed up with Health Care Connect about 4 months ago and have yet to get a referral to a family doctor who is accepting patients.
70	Concerned about not having a family physician and or nurse practitioner. Also our local dentist would like to retire (so we have heard).
71	You do realize we have no optometrist and soon no dentist? We have only one doctor and one NP and no blood work. One part-time locum is better than nothing. However, there is a on-going diminishing level of healthcare in our catchment area. Look for creative solutions. This is a problem money can solve.
72	If you have a mental illness no one will help what's the point in this as you won't do anything till someone is dead
73	I've been with the Sundridge Medical Centre since Dr. XXXXX was there. Since then, we have always had access to the doctor that has taken over - lastly Dr. XXXXX. We loved having access to the nurse practitioner as usually the appt was good to see either. We REALLY would like to get another doctor or access to nurse practitioner. We also know MANY seniors who don't have access anymore either. We want to encourage more people to move to this area not discourage them.
74	Thank you for asking for our input. The lack of a year round walk-in clinic is costing our health Care system enormously and patients are getting substandard care because Emergency room is too busy. Very dire situation.
75	A walk in clinic is a much needed service for the area.

76	Political will: The province needs to require that Ontario's newly-graduated doctors serve 5 years in an assigned area before leaving for the USA and for-profit medicine.
77	We need home visits for the elderly who require flue or pneumonia shots as well as ear cleaning and general check ups. The elderly living in rural areas and with mobility issues cannot always drive to the nearest medical centre - particularly in the winter months. Alternatively, how about setting up tele-health conferences for patients that can't make it into an office?
78	Health care services keep declining. That means that we have to travel further and further, wait longer and longer, for services. Not good.
79	Ongoing issue of getting a second local family doctor in Sundridge. Extremely frustrating situation. Now that we have a good one in Parry Sound, I am not sure we would return to Sundridge even if new doctor is found.
80	We Ontarians living in rural areas deserve the same services as the congested urban areas. Our businesses and people deserve to have health services within a reasonable distance!!!!
81	We had two of the best doctors. To think that we will lose another one is very worrying for our seniors. Our medical centre board needs to be gone. They don't know how to make decisions to bring new medical staff to us as patients.
82	Where does this questionnaire go? "Who. Listens to the seasonal resident issue?
83	Having a doctor or nurse practitioner and walk in clinics would take pressure off Emergency. If you have to take 1/2 day off work to see a doctor then you go to Emerg at night. Need more doctors!!
84	NO ONE WILL BE WILLING TO COME UP NORTH IF WE DON'T GET BETTER HEALTH SERVICES....OLDER PEOPLE ARE LEAVING BECAUSE OF POOR HEALTH CARE
85	Investigation into Drs more applicable
86	I marked that we go to Hunstville for hospital services because that is the majority. But we also go to North Bay sometimes The idea has been revisited multiple times to move the Hunstville hospital farther from Almaguin Highlands. This would definitely result in North Bay being the closest hospital and the de facto destination for hospital services.
87	We have been told as of April if we don't have a family doctor, we will be unable to use nurse practitioner in either Sundridge or Burks falls. Only 1 full time and 1part doctor in Sundridge. Long wait list and we may no longer have access to doctors in Burks falls. We are both in need of doctor due to health issues.
88	We have a temp doctor but need a permanent full time doctor in Sundridge to support an aging community and our children. Or a np-led clinic would be just as good. Huntsville hospital is wonderful and provides excellent urgent care service keep it open and funded. It is the closest emergency option and is still almost an hour from my home.
89	I am in South River and do not want to have to go to North Bay!
90	Ensure local health care providers and residents build this system. Huge geography, low annual income, lack of public transportation, aging population and winter conditions with relation to access ARE important
91	Burk's Falls/Sundridge/Magnetawan needs their own Long Term Care facility.
92	Need permanent FP and/or Walk-In Clinic and blood Lab.
93	After my local family doctor failed to follow up on a home stool test, and refused a chest x-ray, found a doctor in Ajax. I had lung cancer in 2013 (which could have been caught earlier), and receive regular colonoscopies (pre-cancerous polyps). Clinics don't work. Everybody needs a family doctor that will LISTEN to the patient, and take complaints seriously.
94	Someone needs to repair our Home Care system. It was supposed to be one stop shopping. Every time any type of communication takes place, one gets a different story as to what is to be done. For instance. I was told by someone who was in need of home care, due to surgery, that they were told by the Parry Sound Hospital that there was no Discharge Planner....there is two.
95	Local dentist and other devices such as naturopathic services would be good to have as well
96	we need Huntsville hospital to stay where it is as it takes 30 minutes to get to Huntsville from

	Kearney as it is.
97	Walk in clinic in / around Burks falls would be fantastic. Consider accessible parking for user with strollers or other assistive devices other than the wheel chair parking. (I.e Huntsville hospital)
98	We need more walk in clinics available.
99	Fewer doctors are going into family medicine and those that do aren't moving north. A permanent Nurse Practitioner led clinic would be a valuable addition. North Bay has 2 NP clinics now that are very successful. Keep up the good work!
100	Driving to Northbay from Almaguin is impracticle.
101	The community needs to get over the idea that a hospital emerg should be available within minutes of where they live. We live in a large geographic area and must be reasonable about out health care expectations.
102	Very concerned about lack of doctors and long wait times for appointments
103	Burk's falls or Sundridge is closer to Magnetawan than Parry Sound, yet I'm not allowed to see a doctor there as I'm considered to be out of the area. I would like to see that change. It should be also judged on distance not whether or not that person is in a certain municipality or district.
104	We need a walk in clinic.
105	Glad to see work being done to try to improve services.
106	I'm a seasonal, but US citizen, but pay property taxes in Ontario (magnetawan). Very occasionally we need to see a doctor or dentist. It would be very helpful if we could access health care closer to magnetawan. Hope I'm allowed to participate in this survey. Thanks
107	Need more doctors in our area. A walk-in clinic would be used and take pressure off emergency at Huntsville Hospital
108	Need more doctors
109	I am very concerned about the quality of health care we get. Mental services are severely lacking and emergency care is a joke. The further north you live the less care and quality you receive.
110	Only concern is family doctor situation in our area.
111	A walk in clinic is definitely needed in this area. People shouldn't have to wait in emerg for routine medical issues that can be resolved in a clinic. There also aren't enough family doctors. Myself and my partner still have to keep our family doctors from our hometowns (Newmarket and Hamilton) because we simply can't find one in this area without a lengthy wait list
112	I would gladly seek out GP care here, rather than Huntsville if it were available.
113	Real Support for alternative (non-pharma) medicines like cannabis!!!
114	Just please do not take away what we have in Burk's Falls. We have lost too much already.
115	Please, I am willing to write to whoever I need to, to assist in getting Burks Falls and the area some actual health services. I am genuinely considering leaving the area because I am unable to receive 90% of the health care I require without going 3 hours to Toronto. Well, 5.5 hours on the TERRIBLE bus service of my partner is unable to take more time off. I'm not expecting a neurologist around here, but a walk in clinic, a general practitioner, a hospital who understands basic common illnesses and will not leave a patient having seizures in a wheelchair for two hours because they don't have a bed. Basic prenatal care, I need to travel to North Bay or Toronto. Again, as someone without a license due to medical reasons, there are ZERO transportation options for me to receive this care. I'm just praying a nearby doctor will accept my unborn child so they can receive basic care.
116	Need a NP Clinic in the area

Q9 Broadband/high speed internet will be available in our area in the next few years, to enhance primary care in the community. Does your household have access to a cell phone and a computer?

Answered: 413 Skipped: 3

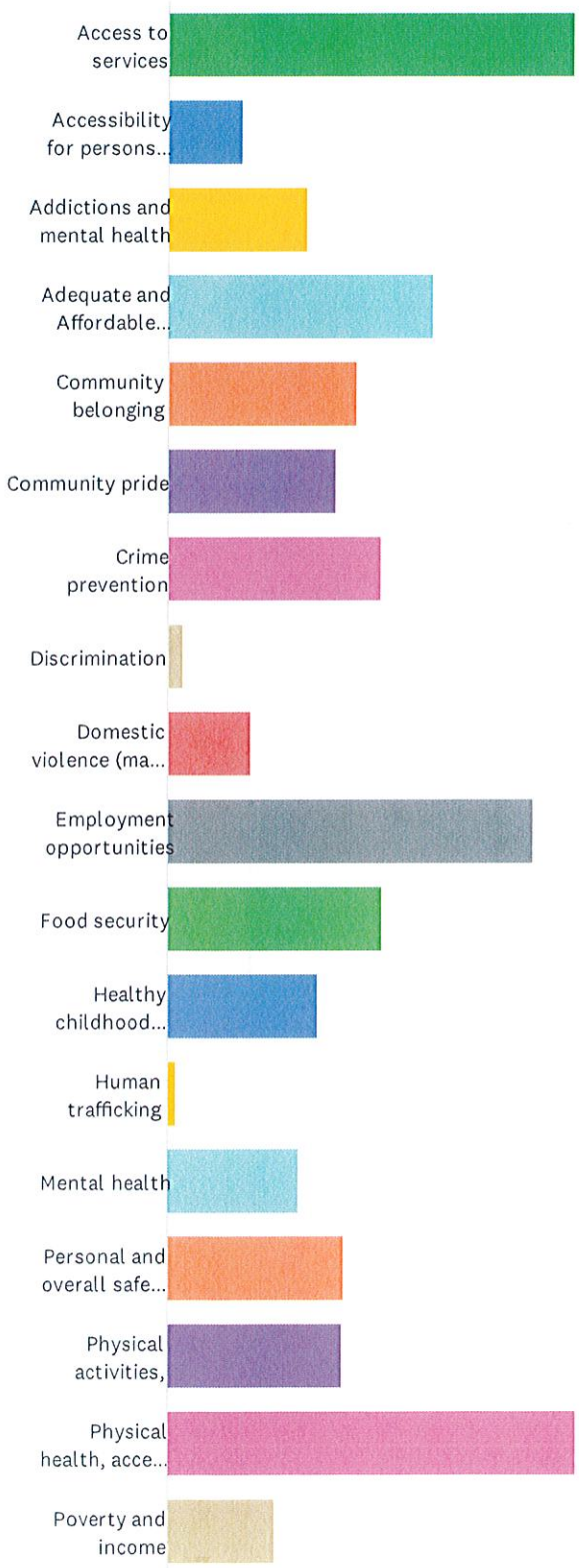


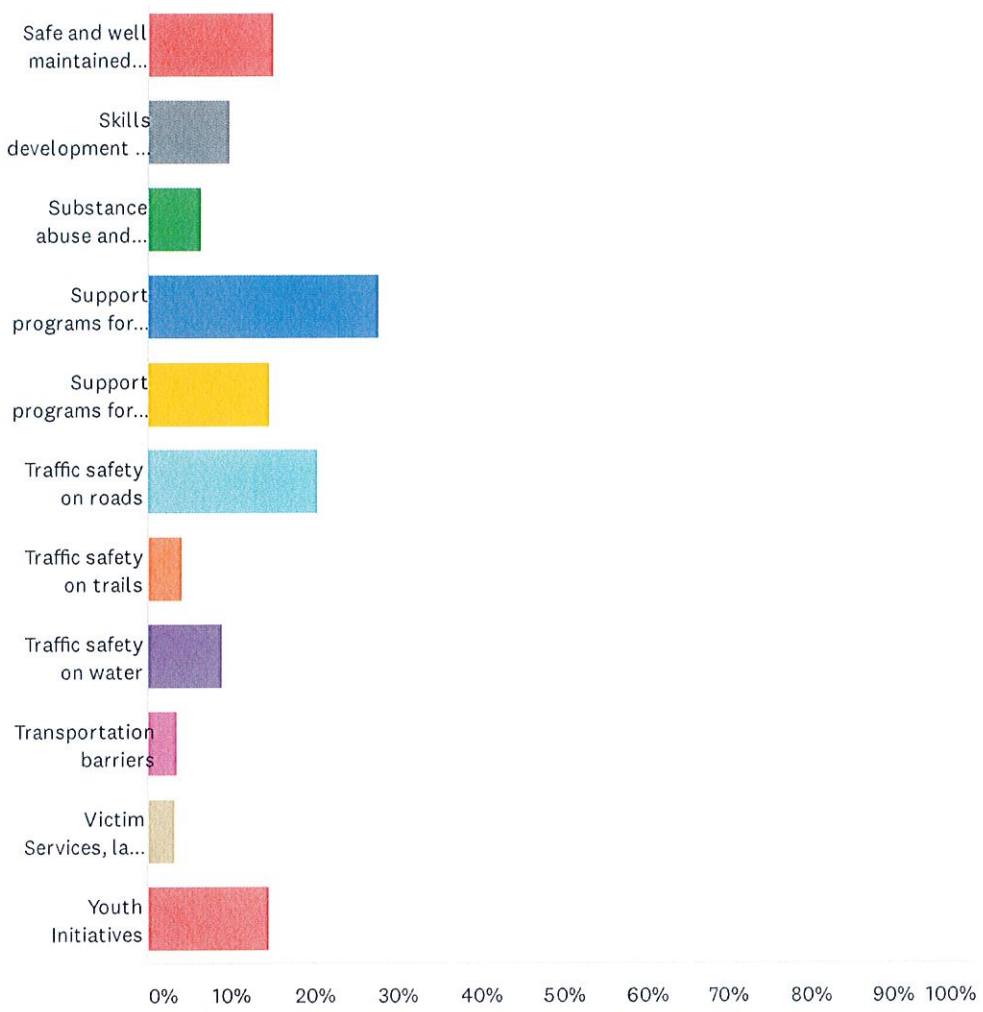
ANSWER CHOICES	RESPONSES	
Yes	85.23%	352
No	14.77%	61
TOTAL		413

F-F

Q10 What are the top 5 most important safety and well-being priorities to you?

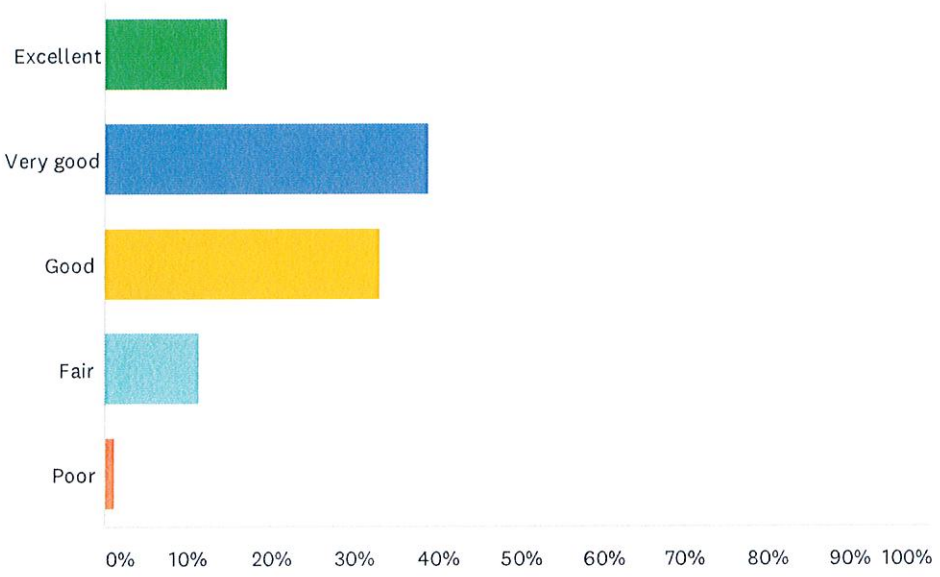
Answered: 416 Skipped: 29




Safe and well maintained...
Skills development ...
Substance abuse and...
Support programs for...
Support programs for...
Traffic safety on roads
Traffic safety on trails
Traffic safety on water
Transportation barriers
Victim Services, la...
Youth Initiatives
0%
10%
20%
30%
40%
50%
60%
70%
80%
90%
100%

Q11 Overall my physical health is

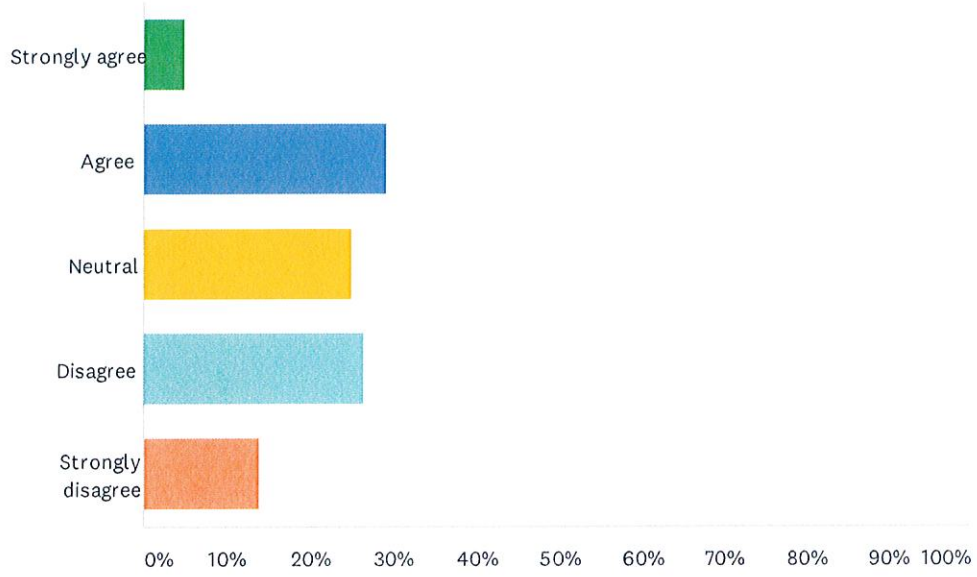
Answered: 384 Skipped: 61



ANSWER CHOICES	RESPONSES	
Excellent	14.84%	57
Very good	39.06%	150
Good	33.33%	128
Fair	11.46%	44
Poor	1.30%	5
TOTAL		384

Q12 I feel I can access adequate health care in my community, including supports for physical health and well being

Answered: 385 Skipped: 60



ANSWER CHOICES	RESPONSES	
Strongly agree	4.94%	19
Agree	29.35%	113
Neutral	25.19%	97
Disagree	26.49%	102
Strongly disagree	14.03%	54
TOTAL		385

253

Q13 Any supports or services you wish you had access to:

Answered: 218 Skipped: 227

#	RESPONSES	DATE
1	High speed internet	6/7/2020 1:51 PM
2	No	6/6/2020 5:26 PM
3	None that I can think of	6/6/2020 10:24 AM
4	there are no local doctors or walk in clinics	6/5/2020 4:59 PM
5	Walk in clinic hours	6/5/2020 3:28 PM
6	No	6/3/2020 3:53 PM
7	Walk in clinic or better virtual internet access to health care.	6/3/2020 2:01 PM
8	Access to childcare for disabled parents	6/3/2020 1:02 AM
9	Closer emergency services	5/31/2020 10:58 PM
10	emergency health care	5/29/2020 5:41 PM
11	CPR / AED program due to long EMS response times; increased hospital ER capacity; access to helpful Telehealth in emergencies (Ontario just tells you to go to hospital after asking ten minutes of questions); better hiking / gym programs; bike paths.	5/29/2020 9:02 AM
12	local nursing station	5/28/2020 8:29 PM
13	We lack family doctors and nurse practitioners.	5/28/2020 12:46 PM
14	Fitness centre	5/28/2020 11:13 AM
15	Doctor nurse practitioner med lab	5/28/2020 9:07 AM
16	A doctor	5/27/2020 10:35 PM
17	A family dr!! Please hire a replacement for Dr Z.	5/27/2020 9:02 PM
18	Family doctor which we pay tax's for but are not getting!!!!!!!!!!!	5/27/2020 8:38 PM
19	Family doctor	5/27/2020 6:41 PM
20	Doctor, Speech pathologist ,	5/27/2020 6:27 PM
21	Better senior housing!	5/27/2020 6:25 PM
22	Doctor/ hospital	5/27/2020 6:08 PM
23	A doctor would be good start	5/27/2020 4:29 PM
24	mental health care	5/26/2020 5:34 PM
25	A doctor	5/26/2020 4:59 PM
26	Should have more Doctors	5/26/2020 4:55 PM
27	As a seasonal resident (July to Oct) paying very high taxes, I would like access to the clinic in South River. Now I have to go to emerg at either NB or Huntsville for something that doesn't require emerg but those are my only options. Should be a walk in clinic or something that provides health services to seasonal residents--even a Nurse Practitioner would be great!	5/26/2020 4:02 PM
28	Medical clinic nearby	5/26/2020 3:10 PM
29	An indoor gym with classes	5/26/2020 2:14 PM
30	Sundridge needs another Family Doctor "IMMEDIATELY". I feel that there is not enough being done to attract a doctor. It has been almost one year since one was available permanently. Please get on this before people start dying!	5/26/2020 2:12 PM
31	doctor, nurse, blood services	5/26/2020 12:59 PM
32	Walk in doctors, doctors offices	5/26/2020 11:51 AM
33	Counselling services. Lab access	5/26/2020 11:17 AM

34	Family Doctor or Nurse Practitioner led clinic	5/26/2020 11:15 AM
35	More health care places and doctors	5/26/2020 10:07 AM
36	More doctors. More mental health workers	5/26/2020 10:01 AM
37	Walk in clinic	5/26/2020 9:43 AM
38	Better family doctor that listens to problems/concerns instead of making sure you have 8-12 months supply of medications!	5/26/2020 8:48 AM
39	Doctor, dentist, nurse practitioner	5/26/2020 7:37 AM
40	I go to Huntsville to access a doctor, chiropractor.	5/26/2020 7:29 AM
41	I would like to see community based health programming offering health and fitness classes for all ages	5/26/2020 7:15 AM
42	No	5/25/2020 11:51 PM
43	Larger pharmacy & walk in clinic all year round	5/25/2020 10:51 PM
44	no	5/25/2020 10:30 PM
45	Physician	5/25/2020 10:15 PM
46	More available health care. More public transportation	5/25/2020 8:20 PM
47	Dentist, More Doctors, hearing Tests.	5/25/2020 7:51 PM
48	Physiotherapy, occupational therapy, chiropody, naturopathy, search & rescue, walk in clinic, community fitness/exercise programs, transportation services	5/25/2020 7:17 PM
49	A permanent local doctor	5/25/2020 7:12 PM
50	muskoka travel services —pick up from south river guided walking group ..trails	5/25/2020 5:02 PM
51	Physical therapy	5/25/2020 4:51 PM
52	More extensive health resources without going out of town	5/25/2020 12:14 PM
53	gym	5/25/2020 11:15 AM
54	Physiotherapist, dietitian, dentist, optometrist	5/25/2020 10:54 AM
55	Pool	5/25/2020 10:36 AM
56	Doctor, dentist. even a Nurse Practitioner. ZERO healthcare.	5/25/2020 10:15 AM
57	More mental health and addiction services are needed.	5/25/2020 10:00 AM
58	therapists, specialists	5/25/2020 9:58 AM
59	A family physician.	5/25/2020 8:48 AM
60	A doctor! Or at least let us access the nurse practitioner! This is ridiculous seniors with no doctor.	5/21/2020 1:53 PM
61	More special services at the local Hospital. I hate having to drive to Toronto, Barrie, or Orillia for a ten minute consult Perhaps more telehealth would help.	5/20/2020 11:12 AM
62	Closer to specialist doctors	5/19/2020 4:45 PM
63	More access to medical specialists	5/19/2020 4:03 PM
64	doctor	5/19/2020 12:21 PM
65	Walk-in clinic	5/19/2020 10:58 AM
66	Mental Health	5/19/2020 7:43 AM
67	No	5/18/2020 11:47 PM
68	Family physician	5/18/2020 9:19 PM

69	I feel I have adequate access to most necessary health services	5/18/2020 7:28 PM
70	No	5/18/2020 10:29 AM
71	Walk in health clinic	5/17/2020 7:20 PM
72	Internet services for home residence is needed.	5/17/2020 4:01 PM
73	live close to Huntsville with access to services there	5/17/2020 3:13 PM
74	Doctors appointment within 2 weeks instead of 2 months	5/17/2020 2:07 PM
75	Family dr	5/16/2020 11:48 PM
76	Not at present	5/16/2020 6:53 PM
77	This area needs ologists, gynecologists, cardiologists, etc. etc. etc. There are none in Huntsville.	5/16/2020 5:32 PM
78	MRI, specialists, sleep apnea clinic	5/16/2020 5:21 PM
79	A doctor closer than North Bay.	5/16/2020 12:35 PM
80	Doctor, Nurse Practitioner	5/16/2020 12:23 PM
81	Indoor pool	5/16/2020 9:21 AM
82	Walk in Clinic, better roads, dump open all week (again) but we have a great fire department!	5/16/2020 8:38 AM
83	A family physician, presently without one at all	5/16/2020 6:17 AM
84	Family doctor	5/15/2020 11:18 PM
85	Hospital funding needs to recognize the entire population of the area not just permanent residents. The so-called 'seasonal' residents are maybe better described as 'intermittent' as many use their properties year round as well as for extended periods. This will only increase moving forward as current building standards require most new dwellings to be constructed as four season. There is no 'off season' any longer.	5/15/2020 6:46 PM
86	Waiting for a replacement for Doctor. Wish my family had access to Nurse Practitioner.	5/15/2020 1:05 PM
87	CHiropractic	5/15/2020 12:12 PM
88	Family Doctor, Walk in Clinic	5/15/2020 10:33 AM
89	eventually people in this municipality will have to leave as the taxes that support services are unsustainable. So no more services,	5/15/2020 8:12 AM
90	Physio therapy Many in the area do not have a family physician Programs for health, nutrition, physical fitness Need mental health support in our area.	5/15/2020 1:32 AM
91	I have a family doctor but my husband and stepsons do not. This is a priority to address! The lack of urgent care is also a problem... Huntsville and North Bay don't have much either.	5/14/2020 10:56 PM
92	A replacement for Dr. Zei dler is Obvious. With the aged population, disabled persons as well those caring for aged people are left out and seems nobody cares. There is no good reason why he has yet to be replaced and makes me wonder why he really left. When 8 moved my senior parents here he took them in . In a few short months later without enough notice he was gone and here we are, with nothing!! It is unbelievable to me this is acceptable. Community members are not happy!! Health care is a priority, make it one!	5/14/2020 8:00 PM
93	A family physician. I don't have a doctor nor does my husband. It's been almost 2 years and no doctor.	5/14/2020 6:52 PM
94	Physiotherapy More Dr and nurse practitioners	5/14/2020 12:02 PM
95	A family Doctor	5/14/2020 12:02 PM
96	Nothing comes to mind	5/14/2020 11:22 AM
97	Doctor, dentist, nurse practitioner; somebody with integrity.	5/14/2020 11:18 AM
98	I wish there were more access to doctors, nurse practitioners and community health mental	5/14/2020 9:09 AM

	health services	
99	a full community center with activities	5/14/2020 9:03 AM
100	Family Doctor	5/14/2020 7:44 AM
101	Family Doctor would be nice	5/14/2020 7:33 AM
102	Medical clinic in magnetawan with a NP , that has a lab	5/14/2020 7:24 AM
103	General Practitioner Laboratory	5/14/2020 1:03 AM
104	Mental health supports - without being on a long wait list or having to travel far. Access to gym/training to be more physically healthy.	5/13/2020 10:22 PM
105	N/a	5/13/2020 9:51 PM
106	Mental health	5/13/2020 9:03 PM
107	Larger pharmacy	5/13/2020 8:45 PM
108	Doctor	5/13/2020 8:38 PM
109	General Practitioner	5/13/2020 8:32 PM
110	Urgent Care Clinic	5/13/2020 7:58 PM
111	Swimming pool	5/13/2020 7:47 PM
112	A community centre that was a hub with a playground and things for youth to do like a skate park, climbing wall, indoor pool with hot tub to enjoy during the winter time, banquet facilities to rent out, park like setting with outdoor campfire grills for daytime use, community gardens, multi-use trails, with a family restaurant, near the Sundridge arena would be great.	5/13/2020 7:32 PM
113	I have always gone to Huntsville, but still have my dentist in Toronto where I lived previously.	5/13/2020 7:21 PM
114	After hours clinics. More physicians.	5/13/2020 7:14 PM
115	activity groups/clubs/events	5/13/2020 6:42 PM
116	A family Dr	5/13/2020 6:41 PM
117	Mental health	5/13/2020 6:41 PM
118	Family doctor, more physical activity/recreation programs for children/families year round	5/13/2020 6:39 PM
119	Better PSW accessibility. Chiropody service, physiotherapy. Therapy pool	5/13/2020 6:20 PM
120	Better internet services	5/13/2020 5:45 PM
121	Doctor Walking and Bike Trails	5/13/2020 5:37 PM
122	there needs to a walk in clinic in the area	5/13/2020 4:13 PM
123	Doctor or rpn	5/13/2020 4:04 PM
124	Doctor, dentist, walk-in clinic	5/13/2020 4:01 PM
125	community centre with pool and indoor walking/running track	5/13/2020 3:49 PM
126	Community based indoor recreation facility	5/13/2020 1:40 PM
127	Pools, gyms, kids stuff	5/13/2020 12:42 PM
128	More services geared to physical therapy and rehabilitation for individuals with long term injuries.	5/13/2020 12:08 PM
129	Xray, more doctors, Hospitals, home care for seniors,	5/13/2020 11:42 AM
130	Recreational centre with pool and gym or board walk/walking trails	5/13/2020 11:40 AM
131	A family physician or ability to access NP without a physician. Would be thrilled to have NP led clinic like many other locations have. We have excellent mental health support in the community for children.	5/13/2020 11:35 AM

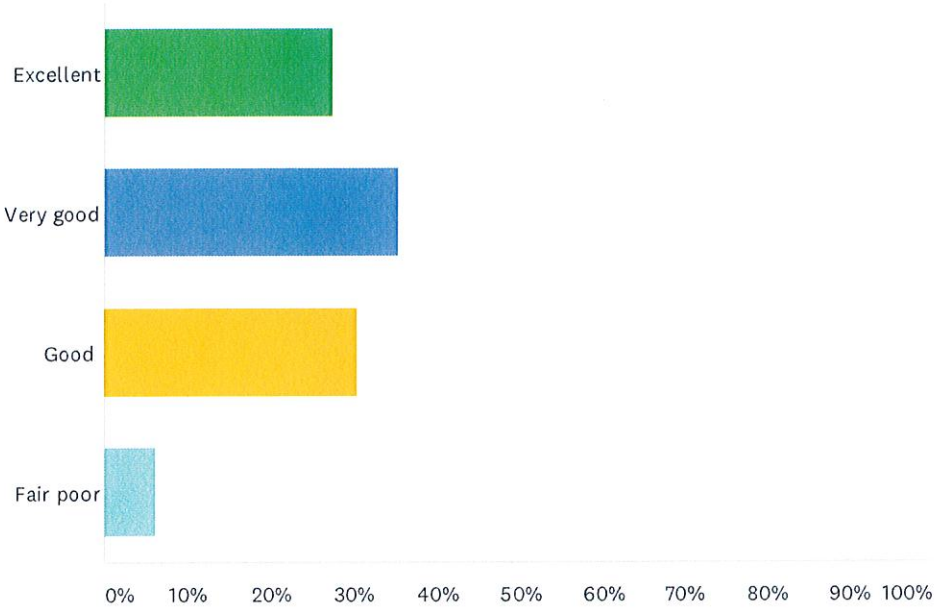
132	A doctor would good, we have one doctor and nurse practitioner and can't use either, does that sound like good health care to you!	5/13/2020 10:37 AM
133	Family physician or Nurse Practitioner	5/13/2020 10:19 AM
134	easier access to doctor and nurse practitioner. Hours are not easy for working families. Need of a community hub with adult and student sports, arts.	5/13/2020 10:16 AM
135	More mental	5/13/2020 10:11 AM
136	A doctor	5/13/2020 9:56 AM
137	Doctor	5/13/2020 9:50 AM
138	Sundridge needs a Family PHYSICIAN ASAP!!!!!!!!!!!!!!!	5/13/2020 9:33 AM
139	A walk-in clinic is needed.	5/13/2020 9:32 AM
140	More sport activities for seniors to promote physical activity	5/13/2020 9:32 AM
141	better access to Doctors in this area	5/13/2020 9:20 AM
142	A doctor and/or a nurse practitioner who can see patients who do not have a doctor	5/13/2020 9:00 AM
143	Walk in medical	5/13/2020 8:25 AM
144	Medical care of any kind. Over a year now on the waiting list for a doctor.	5/13/2020 7:03 AM
145	Doctors	5/13/2020 6:01 AM
146	Grants for seniors that are really accesible, and are true not just governement propaganda.	5/12/2020 11:24 PM
147	Walk in clinics	5/12/2020 10:42 PM
148	easier access to a doctor	5/12/2020 9:57 PM
149	Family Doctor - Local	5/12/2020 9:29 PM
150	access to skilled doctors, health care Nurse practionaires are impossible to access	5/12/2020 9:25 PM
151	Dental care.	5/12/2020 8:38 PM
152	Wish health center had cray dept.	5/12/2020 6:26 PM
153	Doctors	5/12/2020 5:19 PM
154	Would love to see a walk in clinic reinstated. We are 30 mins away from a hospital. A walk in would also reduce the burden on local hospitals for minor ailments.	5/12/2020 3:27 PM
155	Emergency medical care	5/12/2020 2:29 PM
156	n/a	5/12/2020 2:05 PM
157	None	5/12/2020 2:01 PM
158	local medical clinic/ nurse practitioner like we used to have at Burks Falls	5/12/2020 1:37 PM
159	Xarys at health centre in Burk's Falls	5/12/2020 1:19 PM
160	Doctors or nurse practitioners. Emergency clinic. Huntsville is too far and not adequate.	5/12/2020 1:05 PM
161	I don't personally need support at the present time but we live in a black hole when it comes to health care. -- ie no hospital, shortage of doctors, those who control Ontario's health system don't even know where we are and make no effort to find out. On attending a recent meeting on the new Ontario Health Teams, it became obvious that no contiguous part of the area wants any part of us.	5/12/2020 12:47 PM
162	Doctor or nursing station, our was taken away a few years ago.	5/12/2020 12:42 PM
163	Family doctor.	5/12/2020 12:39 PM
164	Doctor. Dentist. Alternative Medicine.	5/12/2020 11:33 AM
165	A doctor, a counsellor,	5/12/2020 11:09 AM

166	AN URGENT CARE OR CLINIC AVAILABLE, TO FAR TO HOSPTIALS IF URGENT CARE IS NEEDED	5/12/2020 10:36 AM
167	n/a	5/12/2020 10:19 AM
168	IVF, urgent care	5/12/2020 9:42 AM
169	I dont have a doctor yet. Still on waiting list	5/12/2020 9:01 AM
170	the wait list for mental health are long and wait lists for doctors its hard for people to access services when they need it	5/12/2020 8:58 AM
171	family doctor, eye doctor, massage therapist, family therapy	5/12/2020 8:53 AM
172	No	5/12/2020 6:20 AM
173	a gym with equipment	5/11/2020 11:35 PM
174	a doctor in Almaguin.	5/11/2020 11:21 PM
175	Better access to and follow up with mental health services/councillors	5/11/2020 11:04 PM
176	hi speed internet	5/11/2020 10:30 PM
177	Better access to health care and family doctors	5/11/2020 10:27 PM
178	Local health nurseMaybe once a week at the community centre or at the township office no blood pressure monitoring stuff like that	5/11/2020 10:09 PM
179	More gym access at an affordable rate	5/11/2020 9:47 PM
180	Sidewalks and street lights to allow ability to walk safely in the community	5/11/2020 9:33 PM
181	Health group activities including nutrition and physical activities	5/11/2020 9:16 PM
182	better mental health suport	5/11/2020 9:09 PM
183	I have a doctor but it takes several weeks waiting for an appointment.	5/11/2020 8:55 PM
184	Health care. Better mental health. Walk in clinic.	5/11/2020 8:38 PM
185	Urgent care centre	5/11/2020 8:37 PM
186	None	5/11/2020 8:37 PM
187	Walk in clinic	5/11/2020 8:24 PM
188	Gym to workout	5/11/2020 7:54 PM
189	Mental health being an x Perry firefighter	5/11/2020 7:05 PM
190	A doctor	5/11/2020 5:47 PM
191	More physical activities for children and adults.	5/11/2020 5:30 PM
192	family doctor for husband	5/11/2020 5:20 PM
193	doctor	5/11/2020 5:12 PM
194	A Hospital in Almaguin	5/11/2020 5:06 PM
195	doctor, dog parks	5/11/2020 5:03 PM
196	I dont know of any supports in my community.	5/11/2020 5:01 PM
197	All medical supports are not available in Almaguin, we must go to Muskoka or Northbay or Parry Sound to get any medical support	5/11/2020 5:01 PM
198	Health care 7 days a week. It's so wrong that our Dr. Offices are only open a few days a week, and then having to go to Huntsville if something really is wrong. People who work have to take time off of work when we eventually have a doctors appointment. Longer hours or something.	5/11/2020 4:59 PM
199	Easier access to long term care, and home care support	5/11/2020 4:47 PM
200	Would love to have a walk-in clinic available.	5/11/2020 4:37 PM

201	Dental	5/11/2020 4:35 PM
202	more access to mental health counselling services especially during this pandemic.	5/11/2020 4:33 PM
203	Programs for toddler aged 2+ Food program with grocery stores and/or restaurants	5/11/2020 4:24 PM
204	Summer camp/activities for the kids	5/11/2020 4:14 PM
205	dental, therapists, masseurs	5/11/2020 4:13 PM
206	Walk-in clinic to avoid spending hours waiting in the huntsville hospital	5/11/2020 4:11 PM
207	Literally anything besides a lab	5/11/2020 4:08 PM
208	Gym's, dentist, clothing stores	5/11/2020 4:06 PM
209	Physio and councelling.	5/11/2020 4:04 PM
210	I wish I had a doctor. I'm on a list and was told, me and 1,000 people then tje girl smiled at me.	5/11/2020 4:03 PM
211	More mental health	5/11/2020 4:02 PM
212	Now that Provincial Parks are open to day use for walking trails, Burk's Falls should officially reopen the River Walk trails to public use to benefit physical and mental wellness and health. People should be encouraged to physical distance but the bulk of the research indicates that there is a very low risk of infection to Covid-19 in outdoor scenarios of this nature.	5/11/2020 4:02 PM
213	More access to walk in clinics, gym facilities, walking paths, pharmacy services	5/11/2020 3:49 PM
214	Doctors, mental health services	5/11/2020 3:45 PM
215	Closer to Hospital and Still waiting for selection of a personal physician	5/11/2020 3:45 PM
216	Doctors	5/11/2020 3:38 PM
217	Urgent care/ walk in clinic, nurse practioner, optometrist.	5/11/2020 3:34 PM
218	gym	5/11/2020 3:31 PM

Q14 Overall my mental health is

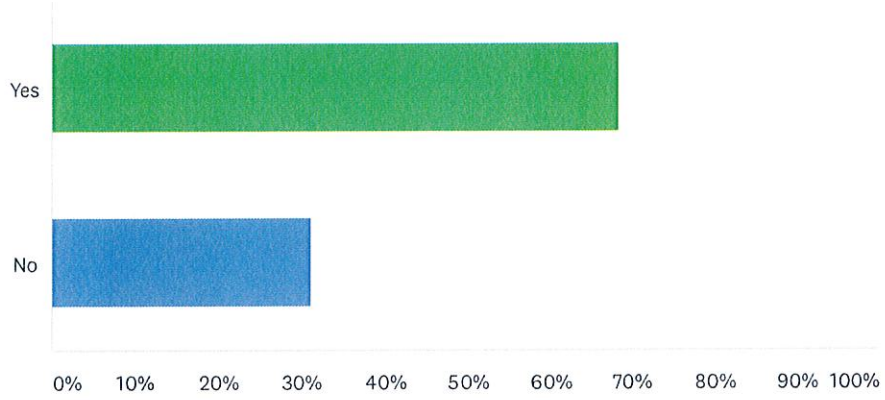
Answered: 383 Skipped: 62



ANSWER CHOICES	RESPONSES	
Excellent	27.68%	106
Very good	35.51%	136
Good	30.55%	117
Fair poor	6.27%	24
TOTAL		383

Q15 Do you have access to healthcare benefits for physical or mental health supports?

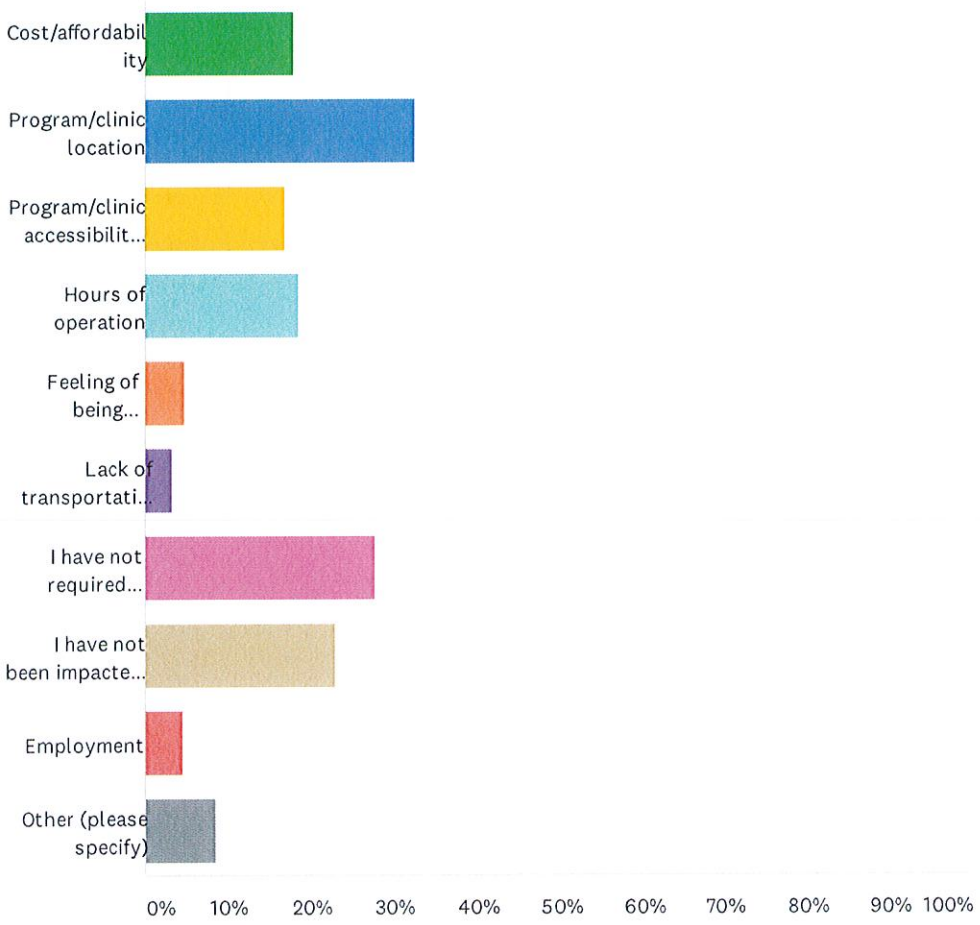
Answered: 382 Skipped: 63



ANSWER CHOICES	RESPONSES	
Yes	68.59%	262
No	31.41%	120
TOTAL		382

Q17 The following factors have impacted my ability to receive proper physical or mental health supports:

Answered: 377 Skipped: 68



ALMAGUIN HIGHLANDS HEALTH CENTRE
2023 DRAFT OPERATING & CAPITAL BUDGET
Tuesday, February 7, 2023

Account Number	Account Name	2023 DRAFT BUDGET	Comments for 2023	2022 Budget	2022 Actual	2021 Actual	2020 Actual	2019 Actual	2018 Actuals	2017 Actuals	2016 Actuals	2015 Actuals	2014 Actuals	2013 Actuals	2012 Actuals	2011 Actuals
16-5401	Health Centre Wages & Benefits	47,000	As per wage calculation	47,032	37,008	31,288	46,929	27,526	24,985	27,747	37,434	48,343	49,442	51,315	34,069	
16-5402	Hydro	42,300	Based upon historical cost analysis	42,300	23,656	35,310	37,781	40,506	42,675	43,423	42,217	34,569	32,300	29,548	27,016	
16-5403	Natural Gas	10,000	Based upon historical cost analysis	6,200	7,891	5,977	5,048	5,098	3,979	3,911	2,886	3,865	5,011	5,835	4,663	
16-5404	Fuel Oil	2,200	Based upon historical cost analysis	2,200		1,874	2,017	3,387	4,631	3,200	3,292	3,911	3,867	4,135	3,235	
16-5406	Cleaning Materials	6,000	Based upon historical cost analysis	5,000	5,674	4,454	5,622	4,352	3,819	3,267	2,857	2,784	2,827	2,219	2,797	
16-5406-1	Janitorial Contract	32,000	New Contract in effect November 2021	30,000	30,372	27,668	21,154	19,890	19,890	19,890	16,065	16,800	16,800	16,320	6,360	
16-5407	Pest Control	950	Based upon historical cost analysis	900	902	825	844	566	848	694	592	564	538	550	549	
16-5408	Water & Sewer	2,334	Based upon historical cost analysis	3,000	2,277	2,294	2,317	2,951	3,515	4,192	3,854	3,284	3,412	4,109	3,310	
16-5409	Insurance	12,523	As per Insurance breakdown	9,160	9,160	7,484	7,364	6,608	6,583	6,358	6,185	6,060	5,900	5,834	5,693	
16-5410	Muskoka & Area Ontario Health Team	1,000	Healthcare HR Recruiter											0	0	
16-541	Health Centre Capital	1,375	Elevator-ferrule tube installation	28,500	3,596	14,129	9,240	15,285	19,399	43,831	21,961	6,574	17,355	30,436	421,853	5,716
16-5410	Snow Removal	10,000		16,000	6,172	4,046	15,221	9,113	10,314	6,208	10,010	6,673	9,049	8,492	10,947	
16-5411	Elevator R&M	4,900	Based upon historical cost analysis	4,900	1,848	2,843	2,957	3,112	2,833	2,770	3,705	4,963	4,637	4,254	4,481	
16-5413	Building Maintenance	19,000		17,700	18,647	12,366	12,437	21,897	17,065	14,465	11,266	18,626	12,947	14,064	17,792	
16-5415	Property Taxes	8,100	162 Huston Street	8,100	7,752	8,078	7,344	28,738	29,168	29,075	2,905	2,772	2,663	2,697	2,356	
16-5416	Miscellaneous	2,000	Estimate	2,000		60	2,392	933	185	1	3,548	958	1,026	2,170	1,154	
16-5418	Telephones	3,100	Based upon historical cost analysis	3,000	3,004	2,936	2,906	2,940	2,931	2,402	2,953	0	0	0	0	
16-542	Health Centre loan interest payments	0	Loan paid off October 2022	333	248	1,172	2,019	2,806	3,585	4,297	5,022	5,716	6,394	7,051	3,231	
16-550	Health Centre Reserve	10,000	Building Reserve	10,000	10,000	10,000	4,800							0	0	
80-110	2B Recovered-Health Centre Loan	0	Loan paid off October 2022	24,213	24,213	28,204	27,357	26,570	25,791	24,654	23,890	23,196	22,484	21,861	0	
	2023 HEALTH CENTRE BUDGET	**214,782**		260,538	**196,363**	**201,008**	**215,749**	**222,278**	**222,196**	**$240,384**	**$200,641**	**$189,658**	**$196,652**	**$210,890**	**$549,505**	**$5,716**

REVENUES

Account Number	Account Name	2023 DRAFT BUDGET	Comments	2022 Budget	2022 Actual	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual	2015 Actual	2014 Actual	2013 Actual	2012 Actual	2011 Actual
15-540	Health Centre Rental Revenue	173,050	CCAC no lease 2023	173,050	160,878	162,531	149,172	150,785	154,891	157,737	147,766	135,104	141,207	134,805	124,775	17,177
15-543	Health Centre Donations	500		500		145	1,146	675	615	440	965	60	10,701	11,400	165,000	
15-544	Health Centre-Other Revenue	4,513	telephones	4,513	4,383	4,513	4,513	4,982	4,574	11,246	4,328				20,053	
15-545	Municipal Contributions			55,000	42,617	10,910	30,393	0	0	0	0					
15-546	Physician Recruitment-Municipalities					1,600	6,300	0	0	0	0					
	TOTAL REVENUE	178,063		233,063	**207,878**	**179,699**	**191,524**	**156,442**	**160,080**	**169,423**	**153,059**	**135,164**	**151,909**	**146,205**	**309,828**	**17,177**

214,782	Expenses	232,038.00	188,824.00	186,879.00	206,509.00	206,993.00	202,796.62	196,552.94	178,680.25	183,083.64	179,297.01	180,453.76	127,652.80	5,716.00
	Capital	28,500.00	7,539.00	14,129.00	9,240.00	15,285.00	19,399.24	43,831.00	21,960.71	6,574.12	17,355.20	30,436.10	421,852.54	5,716.00
-36,719	Net Profit(deficit)	- 27,475.00	11,515.00	- 21,309.00	- 24,225.00	- 65,836.00	- 62,115.86	- 70,960.94	- 47,581.96	- 54,493.50	- 44,743.67	- 64,684.86	- 239,676.86	5,745.00
	VoBF	- 678,367.65		- 34,019.00		- 644,348.65								
	Area Municipalities	83,920												
17,000	BFFHT	474,106						42106					415000	

67 High St.
Barrie, ON L4N1W5
705-735-1133
www.EMEeng.com

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F-H

2022

building. Remove and decommission air handling units in the East Attic and West Attic. A building automation system is recommended with a detailed user interface complete with schedules for occupied and unoccupied times. Preliminary design of this system will be required to confirm a project budget.

3. VRF System

Decommission and remove all hydronic components within the building, including the heating boilers, associated piping and exterior wall hydronic radiators. Remove and decommission the large RTU mounted to the ground on the exterior of the building. Install new ERVs designed to bring tempered fresh air into the building. Install new VRF system throughout the building providing location temperature control for heating and cooling. Extremely efficient option with the lowest operation cost. Lowest impact to the building components and floorplan and highest capital cost. Preliminary design of this system will be required to confirm a project budget.

Summary

The mechanical, electrical, and plumbing infrastructure at the above noted facility appears to be aged but in decent condition. Based on our visual review there do not appear to be any major repairs required at this time. The hydronic piping system should be monitored as due to the age of the piping system, failures are likely to become more common.

Maintaining the existing HVAC systems is possible, however, it is our opinion that the municipality should consider allocation of funds to further review each option suggested above for suitability and capital cost. The review should include preliminary concept design work including heat gain, heat loss, equipment specification, preliminary schematic design, electrical system impacts, CSAZ317 requirements, Class C Cost Estimates, etc. The concept design can be used to determine the impact to the building of each option noted above.

Based on our experience and expertise the most cost-effective solution would be to proceed with the '**Primary Forced Air System**' as noted above. However, space constraints within the building for the necessary duct work may deem this option not viable.

Should the municipality wish to engage EME on additional services such as preliminary concept design as noted above, please contact the undersigned directly.

Should there be any questions regarding this document please also contact the undersigned directly.

Sincerely,

Chris Langford, P.Eng
President
Hubbert EME Engineering
chris@EMEeng.com

Pamela DeMelo, P.Eng
Vice President, CFO
Hubbert EME Engineering
pamela@EMEeng.com

7. Summary of Recommendations

The following provides a summary of the recommendations for the existing structure.

Items requiring immediate remedial action:

1. Floor openings in the diagonal west wing attic where floor decking has been removed to be finished / covered to prevent tripping hazard and potential for heavy objects, personnel to step through ceiling finishes below.

Items requiring short-term remedial action:

1. Supply and install new preformed insulation baffles between each rafter to provide clear ventilation channel from vented soffit to attic space in both the diagonal wing attics. Adjust insulation conditions as required for installation.
2. Cut in and install new roof vents in north facing pitched roof attic space above dormers to match south facing elevation.
3. Cut in and install new roof vents between each dormer to match existing (approximately 8" x 8").
4. Increase insulation and ventilation in roof space adjacent to dormers. Provide 1" (or greater) board insulation or insulated sheathing on exterior face of dormer / knee wall framing to restrain existing batt insulation and reduce thermal bridging heat loss. Remove particle board sheathing and roof framing insulation to provide clear ventilation to vented soffit. Supply and install new preformed insulation baffles minimum two joist spaces between dormer location to provide clear ventilation channel from roof space to attic space beyond. **It is recommended this is completed between stone chimney wall and first two dormers as a mock-up through minimum one winter and spring season and assess performance.**
5. Replace damaged diagonal west wing roof gutter on north face.
6. Modify slope and reset roof gutter for positive slope to nearest downspout.

Items requiring medium-term remedial action:

1. Provide a thermal separator between the attic spaces and upper floor office space. Recommendation to insulate from the attic side to limit impact on the useable floor area. Method of insulation should be reversible and could include rigid board insulation (foamed plastics are required to be covered), mineral wool batt insulation or similar products.
2. Supply and install new preformed insulation baffles between each rafter to provide clear ventilation channel from vented soffit to attic space in area of south facing low slope roof. Adjust insulation conditions as required for installation.
3. Cut in and install new roof vents on low slope roof uniformly distributed with a combined ventilation area between soffit and roof type venting of 1/150 of the insulated ceiling area.

Items requiring long-term remedial action:

1. Provide permanent insulated access hatches to attic spaces and roof spaces between dormers for routine maintenance and access.
2. Explore alternate methods of water management at elevator including but not limited to:
    a. Provide interior roof drain in lieu of scupper drain to existing roof. Increase width of roof cricket to extend beyond width of elevator and to roof eave.
    b. Provide pitched roof over elevator complete with gutter and downspout water management system to grade.
3. Reassess existing downspout locations and modify as required based on a maximum 50' (15m) downspout spacing as recommended by the Sheet Metal and Air Conditioning Contractor's National Association (SMACNA).
4. Further investigation of concrete foundation wall crack identified west elevation basement walkout.

Items requiring routine maintenance:

1. Prepare and institute a long-term maintenance program with the intention of carryout period review of existing exterior sealants on a regular basis and cleaning of gutters and downspouts.

8. Conclusions

In general, the building was found to be in good condition as it relates to the limitations of our assessment. There were no major immediate structural or building envelope issues found in the building.

The item of greatest concern is the limited attic and roof space ventilation at the perimeter roof eaves. Repair and attention to soffit ventilation related remedial actions are recommended in the short-term.

The postponement of these items will likely result in repeat ice damming events impacting lifespan of roofing systems and risk of moisture migration to interior spaces. It is recommended that a qualified contractor be retained to complete the remedial work described in this report.

Mechanical and electrical issues are described in Appendix C.

If there are any questions or comments with respect to any item raised in this report or any other issues, please don't hesitate to contact the undersigned.

Per: _____

Mike Rekker, C.E.T., BSS
Project Manager
Tacoma Engineers Inc.

F-I

The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Ten-year capital plan items

Heating/AC in the AHHC (pending grant application 2024)

The AHHC building has had a few renovations over the years and each renovation has altered the interior space from its original design. Some of these renovations have impacted the flow and regulation of heating and cooling systems.
Interior renovations have either blocked off specific spaces, limiting air flow, while other renovations have added heating and cooling units which provide additional heat and cooling for some specific spaces.
All of these renovations have created a "Frankenstein" or patch work of heating and cooling, creating on-going challenges for the Village and for individual tenants.

Part of the challenge in regulating heat/cooling, is that thermostat that control 90% of the AHHC is located in the hallway across from the public washroom on the ground floor. These thermostats regulate all heating and part of the cooling that supplies both the upstairs and basement units of the building. A central controller located in an area influenced by exterior factors does not create comfortable temperatures on all floors.
A secondary thermostat that would regulate the heat source to the upper floor should be installed as the second-floor heat is regulated by the main floors thermostat.

Insulation and venting for the attic space of AHHC (pending grant application 2024)

The AHHC in the past has had issues with heat loss and ice buildup, creating at times interior water leaks and ice buildup. It would appear that when the building underwent a renovation the attic space on both wings had insulation removed.
The ventilation in those attics is not suffice, and in order to resolve on going issues that will lead to future damage, it's recommended the ventilation (more vents) and insulation be examined.

Fuse Panel on second floor of AHHC

The second floor electrical is the original fuse panel. Tenants on the upper floor have to be mindful of what kitchen appliances they are using as the fuses tend to blow if a kettle or a coffee pot is plugged in. When additional appliances are plugged in, one office in particular will lose their fax machine and printer as it's on the same fuse.

~~**New shingles on medical building**~~
~~The shingles will need to be removed in the next 3-5 years, shingles have been to show signs of age and wear.~~

~~**New toilets for medical building and AHHC**~~
~~The toilets in the public washrooms are also showing signs of age, and more importantly rust. The toilets should be replaced for esthetic reasons and to prevent damage due to cracked boils.~~

~~**New flooring in AHHC main floor and baseboards in entrance**~~
~~The renovations that have occurred in the AHHC have included the replacement of flooring, however the public space areas still have the original flooring. Flooring is showing significant wear and tear, although no orders have been issued, at times the Ministry of Labour has commented that it needs to be replaced. The flooring will continue to degrade as the years progress.~~

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~~**New Paint in AHHC**~~
~~Again, areas that have not had any renovation have the original hospital paint colour, again showing its age. Lower level completed.~~

~~**Dietary room**~~
~~The dietary room or the old kitchen as it was when a hospital operated out of the building, remains unusable as it is a space with zero heat supply. As it was originally a kitchen, no heat was required, with the kitchen appliances removed, the room has potential to be remodeled to attract a potential tenant.~~

Medical Building paint (2023)
The medical building could have a new coat of paint in all areas. There is wear and tear on the buildings wall services that would be repaired.

Medical Building Unit flooring
Flooring in the units of former physicians is in original condition, which includes a mix of carpet and laminate square tiles. Both flooring types are in disrepair and are unhygienic. Only the common and washroom area flooring was replaced in 2018. The unit spaces can be upgraded as new tenants are acquired.

AHHC Upper floor (2023)
The second floor of the AHHC has received no attention since 2011 when the Village took ownership. The walls in various locations has suffered from damage due to water infiltration over the years, the walls in some areas are plaster and would require repair before painting of any kind. The washrooms in particular are in bad shape.
The flooring on the main floor must have had some kind of carpet that was removed along with the baseboards. The current flooring is the original hardwood flooring.

Window Improvements (pending grant application 2024)
It would be recommended to explore the window U-value of the AHHC original windows and understand if they could be improved on. Through the building there are original windows that could be replaced with an energy efficient window that is newer is production. The windows include the entire east wing, x-ray, lab and one at the back door. The upper floor also has windows that could be examined for improvement.

Generator Back up
The generator has significant capacity to provide back up power to the AHHC building. The generator is under used. In discussions as tenants move.

Flat Roof Trusses
The elevator has had water leaks due to ice buildup and a deteriorating membrane. Public works have repaired where possible to try to maintain the roof, however the recommendation is to place trusses on the roof and slope water away from the flat roof. (Planned in 2022 – tenders submitted 200% over budget)

Memo

Date: April 20, 2023
To: Mayor, Deputy Mayor and Members of Council
From: Cindy Filmore, Acting Clerk
Subject: Zoning By-law Amendment – 14 Rain Lake Road

During the April 6th Regular Council Meeting, Council received Staff Report SF-2023-015 and had the opportunity to discuss the progression of this Zoning By-law Amendment Application. At that time, it was determined that the applicants were willing to proceed with the application without the waiving of fees, however a formal resolution is required.

Prepared by: Cindy Filmore, Acting Clerk