AGENDA

REGULAR COUNCIL MEETING
Council Chambers
Wednesday, June 8th, 2022 – 1:00 p.m.

NOTE: A Closed Session, if deemed necessary, will commence at the end of the meeting.

1. **Call the Meeting to Order**
2. **Approval of Agenda**
3. **Declaration of Pecuniary Interest and the General Nature Thereof**
4. **Delegations/Presentations**
   - **(a) Delegations**
     - (i) **Neil Hutchinson, Muskoka Watershed Council Member re**: 20 Years of Championing Watershed Health - Update
     - (ii) **Bruce and Pauline Langmaid re**: Funding of Island Lake Parking Lot
   - **(b) Presentations** - Nil
5. **Minutes**
   - **(a) Adoption of Minutes**
     - (i) **Special Meeting,** Draft Minutes – May 16th, 2022
     - (ii) **Regular Meeting,** Draft Minutes – May 18th, 2022
     - (iii) **Special Meeting,** Draft Minutes – May 30th, 2022
   - **(b) Receive Committee Minutes**
     - (i) **Joint Waste Management Committee,** Minutes – May 25, 2022
     - (ii) **Kearney Regatta Advisory Committee**, Minutes – May 10, 2022
6. **Committee Resolutions for Consideration** - Nil
7. **Public Meetings (Pursuant to the *Planning Act*) – For Public comment**
   - **(a) Official Plan and Zoning By-law Amendments re:** SHORT TERM RENTALS
     - (i) Report from By-law Enforcement Officer
   - **(b) Zoning By-law Amendment Application re:** RZ-02-22 (Mitsopoulos)
8. **Public Meetings (Pursuant to the *Municipal Act*)** - Nil
9. **Unfinished Business** - Nil
10. **Reports and By-laws**
    - **(a) Building** -Nil
    - **(b) Planning** - Nil
    - **(c) Operations**
      - (i) **Transfer Station Report** - Nil
    - **(d) Administration**
      - (i) **Report and Resolution re**: Proposed ski trails on Crown land
      - (ii) **Resolution re**: Appointment of Selection Team for Summer Students
    - **(e) Treasury**
      - (i) **Report and Resolution re**: Payment Register

DRAFT

(f) **Fire and Emergency Services**

(i) **Report re**: Fire Chief, Fire Department Report for Regular Council Meeting on June 8, 2022

(g) **Facilities and Buildings** - Nil

(h) **Council Presentations** - Nil

11. Correspondence

(a) Action Items

(i) **Kearney Legion re**: Request for exemption to Noise By-law

(ii) **Municipality of Whitestone** request for support of Resolution re: Bill 279, *Environmental Protection Amendment Act*

(b) Information Items

(i) **District of Parry Sound Social Services Administration Board re**: Chief Administrative Officer's Report – May 2022

(ii) **Kearney Watershed Environmental Foundation re**: May 2022 Newsletter

12. Other Business – Nil

13. Closed Session (if deemed necessary)

14. Business Arising from Closed Session

15. Confirming By-Law

By-Law 2022-xx being a By-law to confirm the proceedings of Council at its Special Meeting held on May 30th, 2022; at its Special Meeting held on June 6th, 2022; and at its Regular Meeting held on June 8th, 2022.

16. Adjournment

Muskoka
WATERSHED COUNCIL

20 Years of Championing Watershed Health!

Summer 2022



Purpose

Our Mission

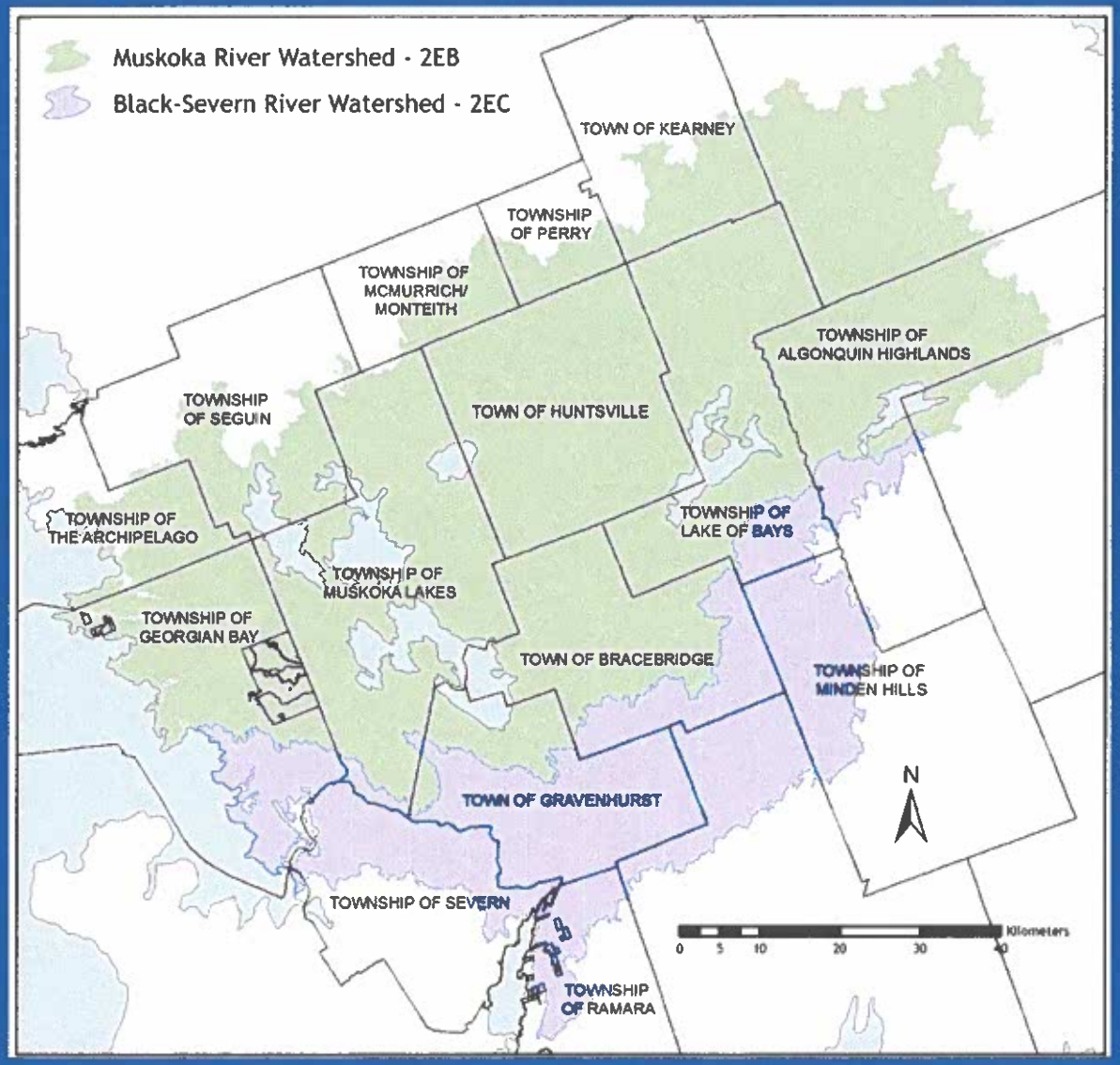
To Champion Watershed Health

Our Goal

To sustain and enhance the water and terrestrial ecosystems of the area's watersheds for the environmental, health, economic, spiritual and intrinsic values they provide.

Muskoka
WATERSHED COUNCIL

Area of Interest



The Environment is Our Economy

Tourists spend
$500+ MILLION
annually



$212 MILLION
Food and
Beverages



$109 MILLION
Accommodation



$91 MILLION
Transportation



$52 MILLION
Retail



$36 MILLION
Entertainment
& Recreation

3.2+ MILLION
person visits annually



57%
Outdoor
& Sporting
Activities



18%
Visiting Friends
or Relatives



8%
National or
Provincial
Parks



6%
Cultural
Event



4%
Sightseeing



4%
Business,
Conference,
Seminar



3%
Restaurant
or Bar

Source: DMM Economic Development and Community Profile, March 2019

Muskoka
WATERSHED COUNCIL

How We Operate



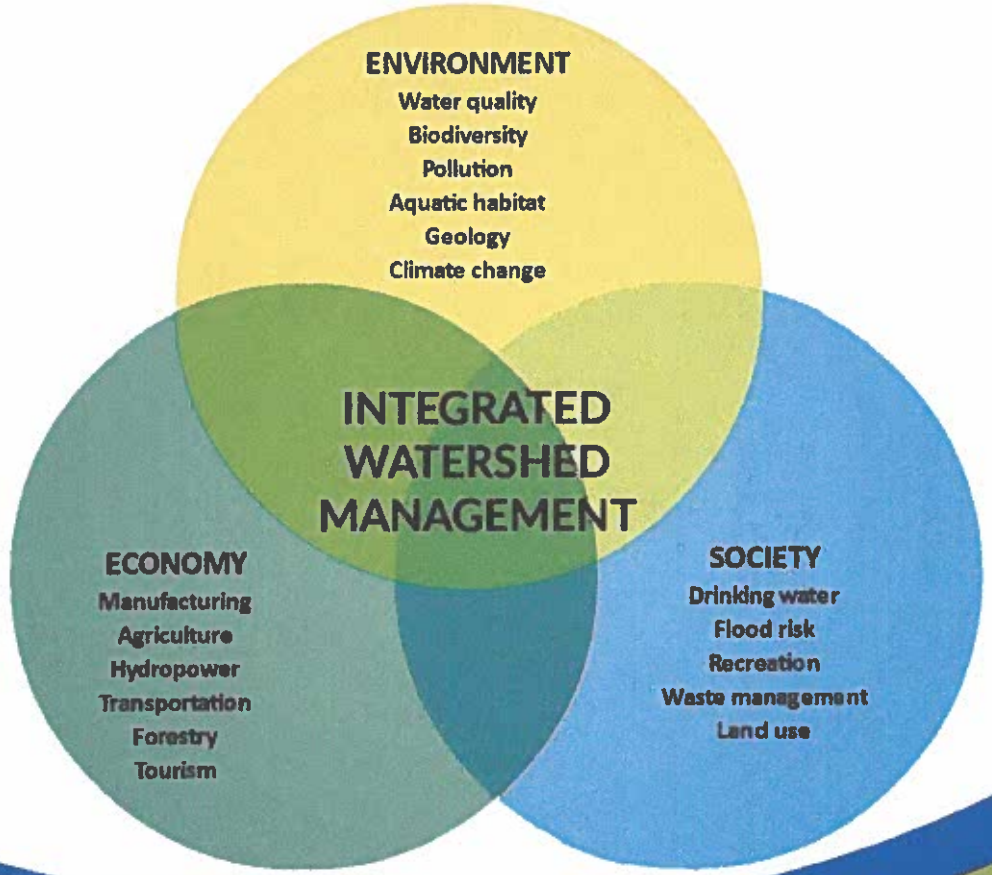


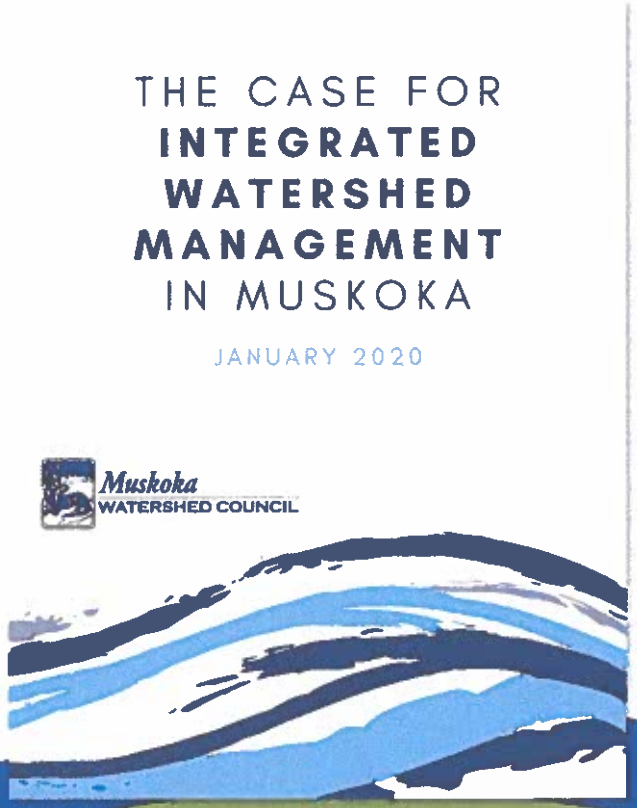
Muskoka
WATERSHED COUNCIL

Muskoka
WATERSHED COUNCIL

Current Initiatives

Integrated Watershed Management





Muskoka
WATERSHED COUNCIL

Community Round Table

Draft Membership Model



- Forum for community engagement
- Provide comments on current projects
- Articulate plan to move toward implementing IWM
- **Seeking municipal engagement**

Muskoka WATERSHED COUNCIL

Muskoka WATERSHED COUNCIL
ALGAE MONITORING PROGRAM



MWC initiated a program in 2019 to pilot the collection and analysis of water samples for algae by citizen scientists in order to collect information on the abundance and seasonal cycles of all phytoplankton, and blue-green algae in particular, across Muskoka area lakes.

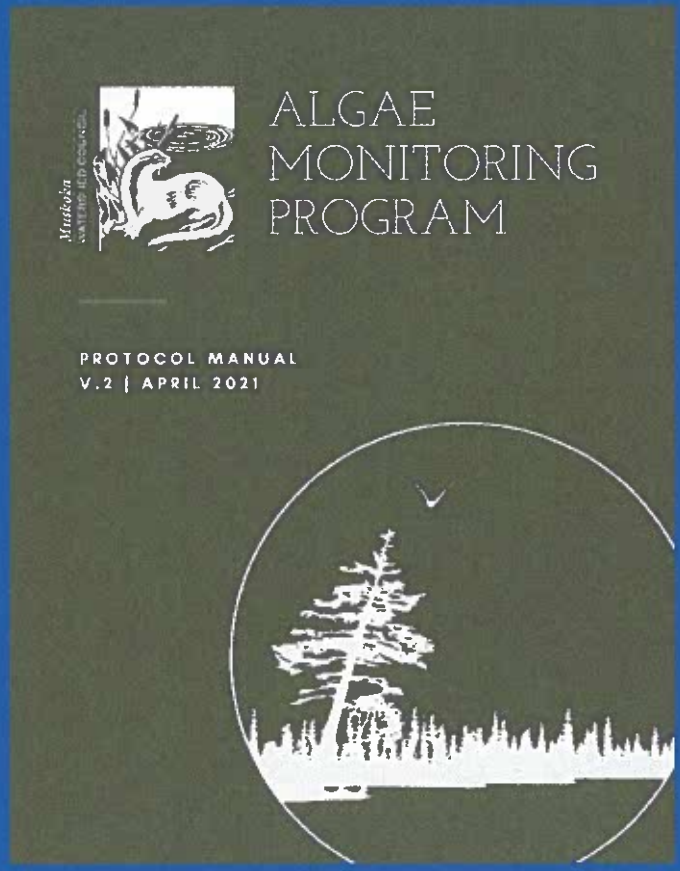
Muskoka WATERSHED COUNCIL

Pilot Successful:
Next Steps

Pilot Participants

- Brandy Lake Assoc.
- Leonard Lake Stakeholders Assoc.
- Muskoka Lakes Assoc.
- Peninsula Lake Assoc.
- Three Mile Lake Assoc.

A reliable monitoring method has been developed and the program is being opened to other lake associations in 2022.



Other MWC Initiatives

Muskoka Watershed Report Card 2018

The Muskoka Watershed Report Card is a science-based evaluation of the health of Muskoka's watersheds. It is produced by Muskoka Watershed Council every four years, with 2018 being the fifth Report Card.

The Report Card provides a snapshot of watershed health by evaluating 8 indicators, 4 of which measure the health of the watershed, and 4 that consider potential threats.

Health Indicators

- Total Phosphorus
- Calcium
- Benthic Macroinvertebrates
- Interior Forest

Threat Indicators

- Climate Change
- Species at Risk
- Invasive Species
- Fragmentation

Quaternary Watersheds of Muskoka



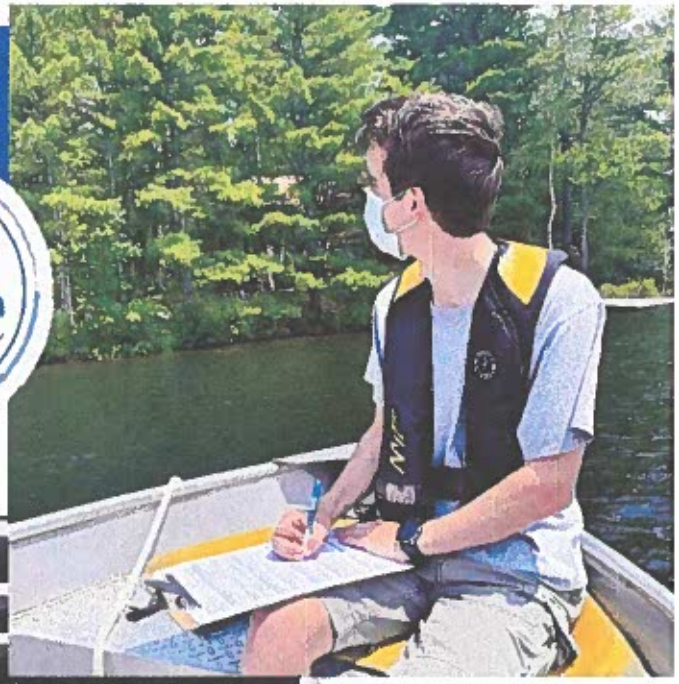
A watershed is an area of land that drains to a river, lake or stream. The Muskoka Watershed refers to all watersheds lying totally or partially within the District Municipality of Muskoka and includes areas in Algonquin Park, the Township of Seguin and the Township of Algonquin Highlands. All water in the Muskoka Watershed eventually flows into Georgian Bay.

The map above shows the nineteen subwatersheds within the Muskoka Watershed. A healthy watershed not only benefits our lakes, forests, and wildlife, but also supports our health, our communities, and the economy.

Muskoka Watershed Council (MWC) is a volunteer-based non-profit organization with the mandate to champion watershed health. MWC is comprised of representatives from a wide range of stakeholders and has been providing a coordinated and science-based voice on issues affecting the environmental quality of our watersheds since 2001.

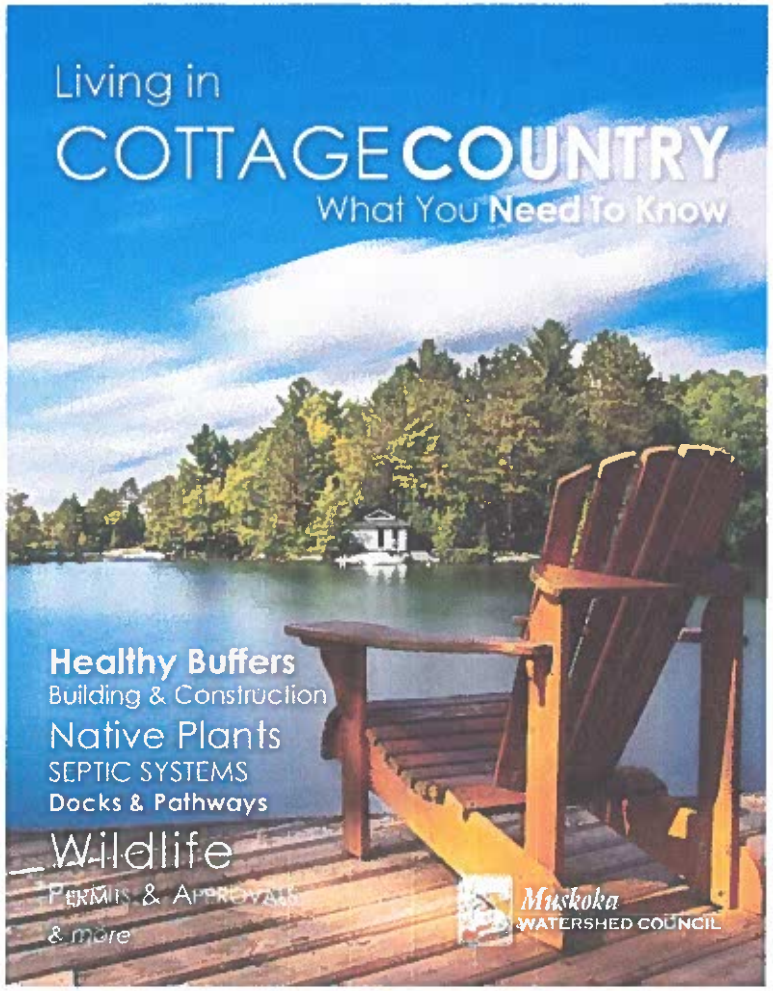
Dive deeper into the story map at: www.muskokawatershed.org/reportcard-story-map

Love Your Lake





The NATURAL Edge
Restoring the Ribbon of Life



Municipal Official Plan Recommendations

Recommended policy directions for guidance to municipal and regional government Official Plans in the Muskoka Watershed

December 2021

Muskoka
WATERSHED COUNCIL

Muskoka Earth Festival

Muskoka
WATERSHED COUNCIL

Muskoka
WATERSHED COUNCIL



Thank you.

Learn more at
www.muskokawatershed.org

Town of Kearney

8 Main Street, P.O. Box 38 Kearney, ON P0A 1M0

Telephone: 705 636-7752 **Fax:** 705 636-0527 **Email:** admin@townofkearney.ca

NAME: Bruce + Pauline Langmaid

MAILING ADDRESS: 3191 Hwy 518 E.
Kearney, Ont P0A 1M0

PHONE NO: (705)636-9084

COUNCIL MEETING DATE: _____

GENERAL NATURE OF DELEGATION: _____

Comments regarding funding of Proposed Island Lake Parking Lot.

A WRITTEN COPY OF THE PRESENTATION IS REQUIRED WITH ALL DELEGATION REQUESTS

The personal information contained in communications directed to Council and its Advisory Committees is collected under the authority of the Municipal Act, 2001, as amended, and will be used to assist Council and Committee Members in their deliberations. Questions about this collection should be addressed to the Town Clerk at 8 Main Street, Box 38, Kearney, Ontario, P0A 1M0, by telephone 705 636 7752, or by email brenda.fraser@townofkearney.ca .

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda and made available electronically through the Town of Kearney internet website. Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

_____
(Initials)

SIGNATURE: P. Langmaid DATE: May 27, 2022

Brenda Fraser

From: Pauline Langmaid <pauline.langmaid@gmail.com>
Sent: Monday, May 30, 2022 9:36 AM
To: Cindy Filmore; carol ballantyne; Michaelrickward@gmail.com; councillorcherylphilip@gmail.com; liz.stermsek@outlook.com; pziraldo@live.ca; Brenda Fraser
Subject: Island Lake Parking Lot Funding June 8 Delegation notes
Attachments: Presentation to Council parking lot 2022.docx

Good Morning Everyone,

Please find attached our delegation notes for this Wednesday's meeting. Thanks, Bruce and Pauline Langmaid

Delegation to the Town of Kearney

Date: June 8, 2022, 1:00 p.m.

Presentation to Council

Bruce and Pauline Langmaid

Re: Island Lake Parking Lot Extension Funding

Introduction

First of all thank you for your service, in particular thank you for recognizing that the Island Lake Parking Lot needed expansion and for wanting to help make this happen. Informed and engaged taxpayers are critical for functioning democracies. We are here seeking clarification and a fair decision on this matter for all Kearney taxpayers.

We are Island Lake cottage owners and feel the Island Lake Parking Lot expansion has not followed normal procedures for a locally improved project due to a number of delays, some related to Covid. These delays and a past and present lack of communication have created some issues.

We respectfully ask Council to include and cover this project in its normal budget.

Background

We understand the process started pre-Covid and some costs have been covered in previous budgets. We are confused as to why there has not been an information meeting for all residents over the last number of years. We understand that the project has been tendered, a contractor hired and that construction is currently underway. No one on council nor office staff have been willing to tell us the cost of the contract. We were led to believe that the lot had been purchased only to then find out that the lot had been traded. This is not a problem but why not be forthcoming with this information upon initial inquiries? Also, no one is willing to provide information regarding legal and survey costs.

We feel there is a dangerous precedent being set with a contract signed, a project underway and no determination on the total cost and how the cost will be allocated to the taxpayers. Also, there was no real communication with taxpayers about the past or present costs. We've only, after phone calls to councillors, an email to the mayor (for which we have yet to see a reply) and a visit to office staff have we been able to piece together some information regarding this project.

Summary Points

So the points and questions we would like council and the public to see and be put on record are the following:

1. This is a public project for the benefit of all taxpayers not just Island Lake cottagers. It is a public boat launch to one of the most beautiful lakes in the township.
2. A history of special assessments, locally improved project examples used in the township should be easily accessible to all taxpayers.
3. Is there potential legal liability to landowners if they pay for all or partial cost of the project?
4. Why has the point of contact not been a fully informed councillor? Little or no information has been provided when our inquiries have been made.
5. What is the provincial standard to a road that is deemed a boat or water access? During an emergency this last winter there were issues on emergency ambulance and fire trucks being able to access the site.
6. Also, to our knowledge, the Sand Lake boat launch repair was paid by all Kearney residents and the cost upgrades to the docks, parking lot and beach in Kearney were not paid by people just in the town. To our knowledge these projects were allocated to all. We're sure few if any Island Lake residents have ever used these areas.

Moving Forward

In closing, we encourage council to accept that the Island Lake Parking Lot area is a public road, parking lot, and public boat access.

It is disappointing that cottagers could be made to pay extra taxes for a project that has not followed the proper protocols (one without consultations and proper notifications). Please put a solid procedure in place to ensure that council will communicate and disclose the process, and costs for future projects.

We respectfully ask Council to include the Island Lake Parking Lot expansion in its normal budget due to the delays, lack of communication and lack of procedure.

Delegation to the Town of Kearney

Date: June 8, 2022, 1:00 p.m.

Presentation to Council

Bruce and Pauline Langmaid

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Town of Kearney

MINUTES

SPECIAL COUNCIL MEETING

Monday, May 16th, 2022

Council Members Present:	Mayor Carol Ballantyne Councillors: Mike Rickward, Liz Stermsek and Paul Ziraldo
Regrets:	Councillor Cheryl Philip
Staff Present:	Brenda J. Fraser, CAO|Clerk|Treasurer Leslie Harvie, Deputy Treasurer Scott McKay, Public Works Working Foreperson Paul Schaefer, Fire Chief - Virtual
Financial Consultant:	Marjorie Robinson, Financial Consultant

1. **Call the Meeting to Order**
   Res. No. 1/16/05/2022 Liz Stermsek, Mike Rickward
   BE IT RESOLVED that the Special Council meeting of the Corporation of the Town of Kearney on Monday, May 16th, 2022, be declared open and called to order at 10:00 a.m. **CARRIED**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof** – None noted.
3. **Business - Council discussion re:**
   3.1 **Marjorie Robinson, Financial Consultant re:** 2022 Budget
   Discussion of Council included: Impacts to the budget resulting from the cost of fuel, cost of culverts and skyrocketing operating costs; Sources of funding; Bridges and the need to institute a bridge maintenance program; Clam Lake Road upgrade; readvertising for gravel; the Island Lake parking lot; Beaver Lake Boat ramp; the need for a new Tandem snow plow; and, rescinding 'no interest' on current 2022 taxes.

   The following Resolutions resulted.
   Res. No. 3.1(a)/16/05/2022 Mike Rickward, Paul Ziraldo
   BE IT RESOLVED that the Council of the Corporation of the Town of Kearney accepts the quote from Boothby, in the amount of $39, 580 + HST for the site preparation for the Island Lake Parking Lot.
   CARRIED

   Res. No. 3.1(b)/16/05/2022 Mike Rickward, Liz Stermsek
   BE IT RESOLVED that the Council of the Corporation of the Town of Kearney shall herby go past the four (4) hour curfew. **CARRIED**

   Res. No. 3.1(c)/16/05/2022 Liz Stermsek, Paul Ziraldo
   BE IT RESOLVED that the Council of the Corporation of the Town of Kearney determines to not increase their current honorarium for the 2022 year due to the current economic situation. **CARRIED**
4. **Adjournment**
   Res. No. 4/16/05/2022 Liz Stermsek, Paul Ziraldo
   BE IT RESOLVED that the Special Council Meeting of the Corporation of the Town of Kearney adjourn at 4:46 p.m. to meet again at 1:00 p.m. on May 18th, 2022 in the Council Chambers, Kearney Ontario.
   CARRIED

THE CORPORATION OF THE
TOWN OF KEARNEY

_____
Carol Ballantyne, Mayor

_____
Brenda J. Fraser, Clerk

The Corporation of the Town of Kearney

8 Main Street Box 38 Kearney ON P0A 1M0

MINUTES

REGULAR COUNCIL MEETING
Council Chambers
Wednesday, May 18th, 2022
1:00 p.m.

Council Members Present: Mayor Carol Ballantyne
Councillors: Cheryl Philip (virtual – arrived 2:10 p.m.); Mike Rickward and Liz Stermsek

Regrets: Councillor Paul Ziraldo

Staff Present: Brenda J. Fraser, CAO|Clerk|Treasurer
Cindy Filmore, Deputy Clerk (Virtual)
Leslie Harvie, Deputy Treasurer

1. **Call the Meeting to Order**

Res. No. 1/18/05/2022 Liz Stermsek, Mike Rickward
BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney on May 18th, 2022 be declared open and called to order at 1:00 p.m. **CARRIED**

Moment of Silence to honour the memory of Lois Lahn, to honour the memory of Margaret Mayer and to honour the memory of Gwenn Faulkner.

2. **Approval of Agenda**

Res. No. 2/18/05/2022 Mike Rickward, Liz Stermsek
BE IT RESOLVED that the Agenda of the Regular Council Meeting of the Corporation of the Town of Kearney on May 18th, 2022 be adopted as amended.

DEFER	**10(c)**	**Transfer Station Report**
DEFER	**10(d)(vi)**	By-law No. 2022-xx re: Violence and Harassment Policy - updated
ADD	**10(d)(vii)**	**Resolution re:** Interest on 2022 Taxes
ADD	**13(c)**	**Closed Session** Personal matters about an identifiable individual, including municipal or local board employees

CARRIED

3. **Declaration of Pecuniary Interest and the General Nature Thereof** – None noted.

4. **Delegations/Presentations**

(a) **Delegations**

(i) **Al Bottomley re:** Climate Change
Mr. Bottomley, a member of the local Climate Action Group, outlined concerns regarding weather storms, discussed alternate technologies to eliminate the use of fossil fuels and recommended that Council take actions whenever possible to move away from using fossil fuels.

(ii) **Ami Gagne, Project Co-ordinator, Municipal Solutions re:** Foodcycler
Ms. Gagne introduced a Pilot Program being offered, that uses a Foodcycler Unit for composting food waste.

(b) **Presentations**

Heather Sadler, Ecovue Consultants re: Short Term Rentals
Ms. Sadler provided a brief recap of the 2021 report from EcoVue on Short Term Rentals, following by an overview of the options before Council.
Discussion of Council of Council resulted in the following Resolution.

Res. No. 4(b)(i)/18/05/2022 Liz Stermsek, Mike Rickward
WHEREAS on May 13, 2022, Council received a Report titled Short Term Rental Accommodations – OPA, ZBA & Licensing By-law, from our Planners Kent Randal and Sarah Bale;

AND WHEREAS the report provides an overview of the draft amendments and draft Licensing By-law for consideration by Council prior to the documents moving to the statutory public meeting to take place on June 8th, 2022;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs our Planners and Staff to move forward with the proposed amendments to the Official Plan and to the Zoning By-law, as well as to the proposed draft Licensing By-law, following the proposed Public Meeting.

CARRIED

5. **Minutes**

(a) Adoption of Minutes

Res. No. 5(a)(i)-(ii)/18/05/2022 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney approves the Minutes of the Council Meeting(s) as follows:

(i) Regular Meeting, *Draft* Minutes – April 27th, 2022

(ii) Public Meeting, Draft Minutes – April 27th, 2022

CARRIED

(b) Receive Committee Minutes - Nil

6. **Committee Resolutions for Consideration** - Nil

7. **Public Meetings (Pursuant to the *Planning Act*)** - Nil

8. **Public Meetings (Pursuant to the *Municipal Act*)** – Nil

9. **Unfinished Business** – Nil

10. **Reports and By-laws**

(a) Building - Nil

(b) Planning

(i) **By-law No. 2022-18 re**: Zoning By-law Amendment RZ-01-22

Res. No. 10(b)(i)/18/05/2022 Liz Stermsek, Mike Rickward

By-law No. 2022-18, Being a By-law under the provisions of Section 34 of the *Planning Act*, R.S.O. 1990, c. P.13. as amended, to amend By-law No. 2022-20, as amended, the Town of Kearney Zoning By-law, with respect to lands described as PT LT 12 CON 8, PROUDFOOT, KEARNEY, being all of the lands described in ARN 4918-030-001-51300, in the Geographic Township of Proudfoot, now in the Town of Kearney, be read a first, second and third time and numbered 2022-18 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

CARRIED

(c) Operations

(i) **Transfer Station Report – DEFERRED**

(d) Administration

(i) **Resolution re**: Authorization to upgrade Road Allowance as multi-use trail.

Res. No. 10(d)(i)/18/05/2022 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney supports the request for the Algonquin West ATV Club to improve the unopened road allowance located between Lots 20 & 21, Concessions 14 & 13 in Bethune Township, subject to an agreement with the Town to address matters of maintenance upgrade, liability insurance, expenses, etc.

CARRIED

(ii) **Resolution re**: Statement of Concurrence for Telecommunications Tower

Res. No. 10(d)(ii)/18/05/2022 Mike Rickward, Liz Stermsek

WHEREAS Spectrum Telecom Group Ltd. wishes to erect a 110-foot, self-support telecommunications tower on municipally owned lands located at 8 Main Street, Kearney being LOTS 2, 3, 4, 6 and Part Lot 5, Plan M10; Town of Kearney, District of Parry Sound. The proposed tower will support equipment necessary for the delivery of NETSPECTRUM fixed wireless broadband Internet services to the Municipality, residents, and business.

AND WHEREAS Spectrum Group is required, pursuant to Innovation, Science and Economic Development Canada (ISED) procedures, to consult with the local Land-Use Authority, being the Corporation of the Town of Kearney, and obtain a statement of concurrence before beginning construction activities.

AND WHEREAS the proposed tower structure is deemed to be in compliance with the Town of Kearney's Comprehensive Zoning By-Law No. 2022-20.

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Kearney hereby gives approval to the CAO|Clerk|Treasurer to prepare and issue a statement of concurrence to Spectrum Telecom Group for the proposed telecommunications tower to be constructed at 8 Main Street, the Kearney Community Centre.

DEFERRED

(iii) **By-law No. 2022--xx re**: License Agreement for NETSPECTRUM Tower

Res. No. 10(d)(iii)/18/05/2022 Mike Rickward, Liz Stermsek

By-law No. 2022-19 Being a By-law to Authorize the Execution of an Agreement between the Corporation of the Town of Kearney and NETSPECTRUM (a division of Spectrum Telecom Group Ltd.), be read a first, second and third time and numbered 2022-19 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and be engrossed in the By-law Book. **DEFERRED**

(iv) **Report re**: Attendance at Fitness Classes – **Report only.**

(v) **Bio (Joe Vella) and Resolution re**: DSSAB Representative for Area 4

Res. No. 10(d)(v)/18/05/2022 Liz Stermsek, Mike Rickward

WHEREAS Council previously passed a Resolution supporting the nomination of Delynne Patterson, to be our Area 4 representative on the Parry Sound District Social Services Administration Board (PSDSSAB);

AND WHEREAS Delynne Patterson has withdrawn her name as a possible representative;

NOW THERFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney supports the nomination of Joseph Vella as a representative for Area 4 on the PSDSSAB;

AND FURTHER that Res. No. 10(d)(v)/10/12/2021 hereby be rescinded. **CARRIED**

(vi) **By-law No. 2022-xx re**: Violence and Harassment Policy – updated – **DEFERRED**

(vii) Resolution re: Interest on 2022 Taxes

Res. No. 10(d)(vii)/18/05/2022 Liz Stermsek, Mike Rickward

WHEREAS Council previously determined to offer a '0% late payment penalty effective March 1, 2022, on current 2022 outstanding property taxes';

AND WHEREAS the ability to offer this relief resulted from the Province providing funding expressly related to COVID-19 expenses;

AND WHEREAS we have exhausted the COVID relief funding provided to the Town of Kearney;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney determines that the penalty will be reinstated at the time of Final Tax Notice due date.

CARRIED

(e) Treasury

(i) **Report and Resolution re:** Payment Register

Res. No. 10(e)(i)/18/05/2022 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney has received the 'List of Accounts' and has no objections to be noted with regard to Cheques #31640 to #31680 in the total amount of $64,376.21. **CARRIED**

(f) Fire and Emergency Services

(i) **Report re**: Fire Chief, Fire Department Report for Regular Council Meeting on May 18, 2022 – **Report only.**

(g) Facilities and Buildings - Nil

(h) Council Presentations - Nil

11. Correspondence

(a) Action Items - Nil

(b) Information Items

(i) **Almaguin Highlands Health Centre** – Draft Minutes – May 6, 2022 – **Information only.**

(ii) **District of Parry Sound Social Services Administration Board re**: Chief Administrative Officer's Report – April 2022 – **Information only.**

(iii) **Joint Waste Management Committee re**: Draft Minutes – April 27, 2022 – **Information only.**

12. Other Business – Nil

13. Closed Session

Res. No. 13(a)-(c)/18/05/2022 Liz Stermsek, Mike Rickward

BE IT RESOLVED that in accordance with Section 239, (1), (2), (3) and (3.1) of the Municipal Act, c. 25, S.O. 2001, as amended, the Council for the Corporation of the Town of Kearney will convene in Closed Session at 2:24 p.m. for discussion regarding:

(a) ~~*Advice that is subject to solicitor-client privilege, including communications necessary for that purpose*~~ – Roads Department

(b) *A proposed or pending acquisition or disposition of land by the municipality or local board*

(c) *Personal matters about an identifiable individual, including municipal or local board employees.*

CARRIED

Res. No. 13(d)/18/05/2022 Mike Rickward, Liz Stermsek

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvene in Open Session and report on matters discussed in Closed Session. Closed Session adjourned at 3:48 p.m.

CARRIED

14. Business Arising from Closed Session

Mayor Ballantyne reported on matters discussed in Closed Session.

15. Confirming By-Law

Res. No. 15/18/05/2022 Liz Stermsek, Mike Rickward

By-law No. 2022-21, Being a By-law to confirm the proceedings of Council at its Public Meeting held on April 27th, 2022 and at its Regular Meeting held on May 18, 2022 be read a first, second and third time and numbered 2022-21 and that the said By-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

CARRIED

16. Adjournment

Res. No. 16/18/05/2022 Liz Stermsek, Mike Rickward

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 3:50 p.m. to meet again at 10:00 a.m. on Monday, May 30, 2022, in the Council Chambers, Kearney, Ontario.

CARRIED

THE CORPORATION OF THE
TOWN OF KEARNEY

_____

Carol Ballantyne, Mayor

_____

Brenda J. Fraser, Clerk

DRAFT

Town of Kearney

MINUTES

SPECIAL COUNCIL MEETING

Monday, May 30th, 2022

Council Members Present: Mayor Carol Ballantyne
Councillors: Cheryl Philip (virtual), Mike Rickward (virtual) and Liz Stermsek (virtual)

Regrets: Councillor Paul Ziraldo

Staff Present: Brenda J. Fraser, CAO|Clerk|Treasurer
Matt Clouthier, Deputy Chief Building Official

1. **Call the Meeting to Order**
   Res. No. 1/30/05/2022 Liz Stermsek, Mike Rickward
   BE IT RESOLVED that the Special Council meeting of the Corporation of the Town of Kearney on Monday, May 30th, 2022, be declared open and called to order at 4:01 p.m. **CARRIED**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof –** None noted.
3. **Business - Council discussion:**
   3.1 **Discussion and Resolution re:** KCC Renovation Tender
   Discussion of Council resulted in the following Resolution.
   Res. No. 3.1/30/05/2022 Liz Stermsek, Mike Rickward
   WHEREAS the Town of Kearney requested Tenders for renovations to the Kearney Community Hall and Kitchen;
   AND WHEREAS the following Proposals were received:

1.	**Bradanick Construction Services Inc**	**$1,799,875**	**excluding taxes**
2.	**Al Langman Construction Inc**	**$1,910,000**	**excluding taxes**
3.	**W.S. Morgan Construction**	**$1,916,000**	**excluding taxes**
4.	**Helix Contracting**	**$2,200,800**	**excluding taxes**

   NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, in accordance with the recommendation from Jean Larocque, Larocque Elder Architects, accepts the Proposal from _____ for the KCC renovations, in the amount of $_____, plus Value Added Taxes.
   DEFERRED

   3.2 Discussion and Resolution re: Public Works Maintenance Worker position
   Res. No. 3.2/30/05/2022 Liz Stermsek, Mike Rickward
   WHEREAS the Town recently advertised an employment opportunity for a Public Works Maintenance Worker;
   AND WHEREAS interviews were held by the Selection Team;
   NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney, in accordance with the recommendation of the Selection Team, shall hire Jamie Frasson in the position of Public Works Maintenance Worker, subject to successful post interview procedures. **CARRIED**

4. **Adjournment**
   Res. No. 4/30/05/2022 Liz Stermsek, Mike Rickward
   BE IT RESOLVED that the Special Council Meeting of the Corporation of the Town of Kearney adjourn at 4:29 p.m. to meet again at 10:00 a.m. on June 6, 2022 in the Council Chambers, Kearney Ontario.
   CARRIED

THE CORPORATION OF THE TOWN OF KEARNEY

_____
Carol Ballantyne, Mayor

_____
Brenda J. Fraser, Clerk

JOINT WASTE MANAGEMENT COMMITTEE
MINUTES
Wednesday May 25, 2022
Electronic Meeting Hosted at
Perry Township Office

Attendance
Board Members: Gina Newhall, Cheryl Philip, Liz Stermsek, Jim Cushman, Sean Murdy, Paul Sowrey
Regrets:

Staff: Kim Seguin, Secretary-Treasurer

The meeting was called to order at 6:02pm by the Chairperson.

Pecuniary Interest: None were declared

The minutes of the April 27, 2022 meeting were reviewed, and it was;
Moved by: Paul Sowrey
Seconded by: Liz Stermsek
Resolution 2022-014
Be it Resolved that the minutes of the April 27, 2022 meeting of the committee be approved as circulated.

Carried

Business Arising from the Minutes:
The 2021 Draft Financial Statements were presented, it was;
Moved by: Gina Newhall
Seconded by: Cheryl Philip
Resolution 2022-015
Be it Resolved that the Kearney Perry Joint Waste Management Committee accept the 2021 Draft Financials as presented.

The Bank Reconciliations for April 2022 for Kawartha Credit Union and Scotiabank accounts were reviewed, it was;
Moved by: Liz Stermsek
Seconded by: Jim Cushman
Resolution 2022-016
Be it Resolved that the Kearney Perry Joint Waste Management Committee have received and reviewed the bank reconciliations for April 2022 for the Scotiabank and Kawartha Credit Union accounts.

Carried

DRAFT

The accounts payable list was presented for approval, it was;
Moved by: Gina Newhall
Seconded by: Liz Stermsek
Resolution 2022-017
Be it Resolved that the Accounts Payable reports as of May 19, 2022 in the amount of $13,258.04 be approved. **Carried**

The Financial Report 2022 year to date as of May 19, 2022 was reviewed, it was
Moved by: Cheryl Philip
Seconded by: Paul Sowrey
Resolution 2022-018
Be it Resolved that the Kearney Perry Joint Waste Management Committee accept the 2022 Year to Date report as of May 19, 2022 as presented.
Carried

New Business
The Secretary Treasurer advised Engineers were provided the 2020 monitoring report and will be providing the 2021 monitoring report shortly and both will be presented at the August 24, 2022 committee meeting.

Being that there was no further business, it was;
Moved by: Jim Cushman
Seconded by: Liz Stermsek
Resolution 2022-019
Be it resolved that the Kearney Perry Joint Waste Management Committee does hereby adjourn at 6:16 pm until the next regular meeting or at the call of the Chair.

Carried

_____ _____
Gina Newhall Chairperson Kim Seguin Recording Secretary
These minutes are not official until reviewed and passed by the Committee.

DRAFT

Kearney Regatta 2022

Meeting Called May 10, 2022 Kearney Regatta Committee Downtown Kearney by Mirror Bay

Attendance :

- **Jackie Tumber**
- **Sharon Gallant**
- **Dorothy Hopson**
- **Tammy Fetterley**
- **David Fetterley**
- **Peter Brooks**
- **Teresa Manning**
- **Jill Sharer**
- **Justyna Tisseman**
- **Cody Mayhew**

Chairman started meeting Jackie Tumber filling in for Lisa Lahn , discussions about the lay out of Vendor's , Games, Tug a War, and Arm Wrestling., and the location of the Band Shell.

Vendor's

Start at 10 a.m. on Saturday July 30,2022

Discussion's were made abouts the location of the vendors selling merchandise , weall decided to have them all located in the same area along the side walk on Main Street. It was brought up by Peter Brooks to have sidewalk chalk for vendors, re their locations to set up, to make it easier. Also have all the Food trucks in the same location of each other along Main Street, to make it easier for all the guests.

Decision to be made where to sell Kearney t-shirts, by the Vendor's or the Games , and have a tent in case it rains, also will need tables from the Township.

Games

Tug a war and Arm Wrestling should either be on Frank Heron's empty lot on the hill , as there would be lots of room. , but still in discussion. , possibly the Tug of war where it has been located prior of the old

Community Ctr empty lot at this time.

Bean bag Toss , and Fish Pond , also be located on the empty hill lot, owned by Frank Heron's , and at the bottom by the sidewalk, have the pie eating contest and the hot dog eating contest., again, tables will have to be set up , provided from the Township.

Porty Potties

Discussion's about the location of them, might be good to spread some around that we have ordered, and determine the amount of them as Kearney Township might be ordering some for the summer .

Discussion's Overview

Everyone looked at the map provided from Jackie, however, we feel everyone should have a copy. We need Frank Heron and Shirley Reeds to sign waiver's as we will be using their properties.

Whom will be organizing tents?

Need tables from the Kearney township.

Will there be a Gazebo?

It appeared to be a positive outlook of the locations and decision's.

Sharon Gallant is asking Teresa Manning a copy of the Vendor List for the future Committee minutes.

Next meeting to have been scheduled for May 17, at 6:30 p.m. at the legion, but has been rescheduled for May 24 at 6:30 p.m. at the Kearney Legion.

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Planning Report

To: Mayor and Council, Town of Kearney

Subject: Short Term Rental Accommodations (STRAs) – OPA, ZBA & Licensing By-Law

Municipal File No.: N/A

EcoVue File No.: 21-2095-03

Date: June 2, 2022

1.0 Recommendation

It is recommended that Council receive the report dated June 2, 2022 from EcoVue Consulting Services regarding amendments to the Official Plan and Zoning By-law as well as a Licensing By-law to permit Short Term Rental Accommodations (STRAs) in the Town.

It is recommended that Council adopt and approve the proposed amendments to the Official Plan for the Town of Kearney and the proposed amendment to Zoning By-law No. 2022-20, as well as the licensing by-law (subject to any comments received at the statutory public meeting) at the June 29, 2022 Council meeting.

2.0 Background

On October 5, 2021, EcoVue Consulting Services (EcoVue) presented a report to Mayor and Council for the Town of Kearney regarding the regulation of Short-Term Rental Accommodations (STRAs) (Appendix A). The report included three options: 1) Prohibiting STRAs in the Town of Kearney; 2) To amend the Official Plan and Zoning By-law so as to permit STRAs only by site-specific Zoning By-law amendment; and 3) to amend the Official Plan and Zoning By-law and establish a Licensing By-law to permit STRAs, subject to specific regulations and licensing requirements. Following consideration, EcoVue was directed to proceed with the third option.

A second report, dated May 13, 2022, was presented to Council on May 18th, 2022, which provided an overview of the draft amendments and draft Licensing By-law for consideration by Council, prior to the documents moving forward to a statutory public meeting (Appendix B). Through this exercise, it was determined that the draft amendments were in keeping with Council's direction regarding STRAs.

This report does not provide any additional information or recommend any changes to the proposed amendments.

3.0 Details of the Proposed Amendments and Licensing By-Law

- For details of the proposed amendments and licensing by-law, please see the report by EcoVue Consulting Services dated May 13, 2022.

4.0 Conclusion and Recommendation

The proposed amendments to the Official Plan and Zoning By-law, as well as the proposed draft Licensing By-law, serve to permit STRAs within the Town to allow for an increase and diversification of roofed accommodations for the travelling public, without negatively impacting the character of residential areas or affordable housing.

We respectfully recommend that Council review the proposed amendments and licensing by-law and, subject to any public comment received, proceed with adoption and approval at the June 29, 2022 Council meeting.

Respectfully Submitted,
ECOVUE CONSULTING SERVICES INC.

J. Kent Randall B.E.S. MCIP RPP
Principal Planner

Sarah Bale M.E.S. (Planning)
Planner

Appendix A

Planning Report

October 5, 2021

EcoVue Consulting Services Inc.

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Planning Report

To: Mayor and Council, Town of Kearney

From: Kent Randall & Frances Wilbur (EcoVue Consulting), Township Planning Consultants

Subject: Short-Term Accommodations

Municipal File No.: N/A

EcoVue File No.: 21-2095-03

Date: October 5, 2021

1.0 Recommendation

That Council receive the following report from EcoVue Consulting Services regarding the regulation of Short-Term Accommodation in the Town of Kearney; and

That Council select a preferred option for regulating Short-Term Accommodation in the Town of Kearney from the list provided in this report.

2.0 Introduction

Short-term accommodations (STA) are generally defined as properties or dwellings that are rented by individuals for a period of less than 28 days. Typically, STA units are rented to vacationers for a brief period, such as a single week or weekend. In most cases, the registered owner does not reside at the property and does not make direct contact with the individuals renting their property or dwelling. A quick review of the various internet platforms that facilitate STA rentals (Airbnb, VRBO, etc.) indicates that there are over 20 properties currently listed for short-term rental within (and nearby) the Town of Kearney.

Short-term rentals have major impact on the accommodation industry, as they provide a relatively inexpensive accommodation option compared with the traditional hotel or resort industry. The recent emergence of STAs has led some municipalities to study the trend in detail and recommend zoning changes and licensing tools to manage the various impacts and benefits of short-term accommodation.

This report has been prepared to provide:

a) an understanding of the impacts and benefits associated with STAs;

b) a summary of how STAs are contemplated in the Provincial and local land use planning documents;

c) examples of responses to STAs from other municipalities; and

d) options to regulate the location and use of STAs.

This report has been prepared for Council's consideration in order to provide context, and to assist with Council making an informed decision for regulating STA units within Kearney.

3.0 Context and Policy Directives

3.1.1 Town of Kearney Official Plan

The purpose of the Town of Kearney Official Plan (KOP) is to provide goals and objectives related to the development and use of land within the municipality. Policies of the Official Plan are intended to implement the goals and stated objectives of the Official Plan. This is achieved through general policies and land use designations that provide overall direction for the use of land.

The KOP does not explicitly reference short term accommodations. Section 3.0 of the KOP outlines policies as they relate to Shoreline designation and specifically, Section 3.3.3 outlines policies related to Tourist Commercial designation. There is no reference to accommodations in Section 3.0. Section 3.3 references "*a rental cabin or rental cottage*" as a permitted "*tourist commercial*" use, and states that the zoning by-law will establish the standards for tourist commercial developments. It should be noted that the KOP only contemplates short-term accommodation as a commercial use.

*3.1.2 Town of Kearney Comprehensive Zoning By-law No. 2021-***

The proposed Town of Kearney Comprehensive Zoning By-law (KZBL), expected to be passed in the fall of 2021, is a planning tool that is used to control the use of land within the Town of Kearney, and directly implement the policies of the KOP. There is no reference to STAs in the KZBL.

The KZBL defines "Accommodation Unit" as:

i) a tent site,

ii) a trailer site,

iii) a rental cottage or condominium or

iv) a room in a hotel, motel, or resort.

A further definition of 'rental cottage' is not provided in the KZBL. In most cases, an STA is not considered a 'rental cottage' as STA units may be owner occupied and are generally not built for the sole purpose of short-term accommodation.

Provisions for Bed and Breakfast are discussed in Section 3.4 which states:

The following provisions shall apply to bed and breakfast establishments:

i) A bed and breakfast establishment shall only be permitted in an owner occupied single detached dwelling and shall be limited to a maximum of two (2) guest rooms per

establishment unless expressly provided for as a permitted use.

ii) Where expressly provided for as a permitted use, the maximum number of rooms shall be limited to five (5).

iii) A bed and breakfast shall not be established or operated in an accessory building.

iv) One (1) parking space shall be provided per guest room in addition to a minimum of one (1) space for the existing dwelling.

v) A bed and breakfast establishment shall not detract from the general character of the area nor be a nuisance in terms of noise, traffic, parking, and visual character.

As outlined above, Bed and Breakfast establishments are only permitted in dwellings that are occupied by the operator.

3.1.3 Policy/Planning Implications

Normally, the renting of a private residence is not subject to official plan policy or zoning regulations – there is no differentiation between a renter and an owner from a planning perspective, as both occupy a dwelling unit in the same way. Also, as a general rule, zoning does not extend to specific types of people. However, the frequent renting of a residential unit on a short-term basis (normally considered by law to be less than 1 month) presents different land use compatibility implications.

To elaborate, short-term renters use an STA unit much like they would a hotel or motel unit. The renters are not necessarily concerned with the maintenance of the property as it is the responsibility of the property owner. Also, like hotel or motel users, STA users can generate more noise and create parking issues, depending on the number of guests at the unit (STA units are normally rented to capacity, or near capacity). Furthermore, the frequency and larger number of STA users, compared to residential tenants or residents, may create traffic issues.

For the above reasons, hotel and motel units are specifically defined and permitted as commercial uses in the Zoning By-law. However, STA units are not subject to the same scrutiny, as they have traditionally been regarded as part of a residential land use. From a planning perspective, STAs, like any other commercial use, can be regulated through zoning and other land use control measures (i.e. site plan control). Furthermore, from an implementation perspective, business licensing programs under Section 150 of the Municipal Act can be useful to help control issues that are more challenging to enforce through land use planning tools.

Although these types of rental units present a potential grey area as a land use, the Ontario Land Tribunal (OLT, formerly the Ontario Municipal Board (OMB) and Local Planning Appeals Tribunal (LPAT)) has time and again upheld municipal land use planning documents as they relate to STA accommodation. For instance, The Town of Blue Mountains amended their Official Plan and Zoning By-law in 2009 to include Official Plan policies and Zoning By-law provisions and regulations that control where and how STAs can be established. A key part of the Town's approach is the recognition of STAs as small-scale commercial uses within residential zones. This is also the approach in other municipalities that have decided to regulate STAs through land use planning documents. In our opinion, this approach makes sense from a land use planning perspective.

4.0 Potential Impacts from STAs

There are several perceived and measurable land use and social impacts that are associated with STAs. On the positive side, STAs can benefit communities in two ways:

- By increasing the selection of accommodation units available to tourists; and
- By reducing the burden of homeownership on residents.

On the other hand, potential negative impacts include:

- Noise;
- Garbage and property maintenance;
- Parking;
- Traffic;
- Tenant Protections;
- Safety and security;
- Reduction in available housing/rental stock; and
- Unfair advantages over local tourist commercial uses.

5.0 Examples of Municipal Regulation

As with other land uses, it is important to review how other municipalities of various sizes have regulated STAs. Below are a number of examples of municipal STA regulation:

1. City of Toronto

- STAs are permitted across the City of Toronto in all housing types within principal residences only. Licensing is in place for independently operated STA units and units operated through STA companies (e.g. Airbnb). Operators must register their unit with the City. Owners must collect and submit a 4% Municipal Accommodation Tax.

2. Town of Collingwood

- The Town of Collingwood does not permit STAs within residential housing, with the exception of Bed and Breakfasts. STA are defined in the Zoning By-law and are not permitted in any zone (excludes hotels/motels and other commercial accommodation).

3. Seguin Township

- After a background study, the Township of Seguin Council decided to maintain the current Zoning By-law regulations with respect to STAs, which is interpreted as prohibiting the land use throughout the Township.

4. Town of the Blue Mountains

- The Town of the Blue Mountain permits STAs, subject to the units being registered and the owner entering into a license agreement. The OP and the ZBL for the Town were amended to specifically define and allow STAs with provisions for parking requirements, setbacks, etc. (development standards)

5. The Municipality of McDougall

- The Municipality of McDougall has an STA By-law in effect that prohibits the land use throughout the municipality.

6. Township of McKellar

- An ad hoc Committee on Rental Properties was formed in January 2021 to look at the options for rental property regulations. The Committee will review the current STA By-law to understand the benefits and concerns of the STA By-law. The Committee is expected to make a recommendation to Council regarding options to enhance/support/control rental properties.

7. Township of Carling

- An Official Plan update is currently taking place and does not include a reference to STAs. Current Zoning By-law does not allow short-term accommodation (less than 30 days).

8. Township of Archipelago

- The Township of Archipelago does not currently have any zoning or licencing By-law concerning STAs. STAs are not currently defined in their Official Plan or Zoning By-law.

9. Municipality of Whitestone

- Whitestone currently has a Short-Term Rental Unit License By-law. Council is currently reviewing the Rental Unit License By-law to ensure if continues to meet the needs of the Municipality.

6.0 Options to Regulate

Given the above, there are a number of options at the Town's disposal. Based on our review, we recommend the following options for Council's consideration:

1. **<u>Status Quo</u> – Continue to monitor the STAs issue and use other means like the Noise By-law to address neighbourhood nuisances**

- No changes to current process.
- Take no action at this time, continue to monitor complaints.
- As STA's are not defined in either the TKOP or the CZBL they would generally be considered to be allowed in all areas of the Town of Kearney.

2. **<u>Planning Amendment Option 1</u> – Amend the Official Plan and/or Zoning By-law to prohibit the STAs in all Zones**

   - Define STAs in the KOP and KZBL and prohibit them in all zones.
   - Will require additional staff resources for enforcement and likely ongoing public education to update the public on the changes.
   - Will require the establishment of a process to deal with current "legal non-conforming" STAs that are currently in operation.

3. **<u>Planning Amendment Option 2</u> – Amend the Official Plan and/or Zoning By-law to permit STAs only by site specific Zoning By-law amendment**

   - Define STAs in the KOP and KZBL, permit the use in the Official Plan, permit in the Zoning By-law by amendment only.
   - Identify areas of the Town where STAs would be considered a permitted use in the Official Plan. Define development criteria and standards for STAs in the KOP.
   - If an STA unit is approved, the Town could respond on a complaint-driven basis to investigate and enforce compliance with the approved Zoning By-law, as required.
   - As with the prohibition, ongoing enforcement of both legal and illegal STA units will likely be required.
   - No form of licensing or registry program would be implemented through this approach.

4. **<u>Planning Amendment Option 3</u> (with Licensing) – Amend the Official Plan and/or Zoning By-law and establish a Licensing By-law to permit STAs, subject to specific regulations and licensing requirements.**

   - Define STAs in the KOP and KZBL, permit the use in both the Official Plan and Zoning By-law in certain designations and zones.
   - Direct staff to proceed with drafting of a registry or licensing by-law, under the *Municipal Act* to implement an annual license and inspection program. The registry can include performance standards for STAs, with violators losing the right to operate.

- The licensing program can provide additional revenue to the Town, which can offset some or all of the costs for additional staff resources to administer the program and complete the annual licensing inspections.

- Direction from Council would be required to define the types of STAs that would require licensing (i.e. rental cabins, apartments, etc).

- Additional staff resources would be required to administer this program and to complete the annual inspections for compliance.

7.0 Summary and Recommendation

Short-term accommodation (STA) is a growing industry in the Town of Kearney that provides additional rental options of visitors to the area. However, this land use presents a number of compatibility issues, if not properly regulated and controlled. As noted, there are a number of approaches to regulating STAs that have been implemented across Ontario. This report provides Council with a number of those examples, as well as four (4) recommended approaches for regulating STAs in Kearney

Therefore, it is respectfully recommended that Council select a preferred approach from the list above, and provide direction to staff on moving forward with the necessary steps to implement same.

Respectfully Submitted,

ECOVUE CONSULTING SERVICES INC.

J. Kent Randall B.E.S. MCIP RPP
Township Planning Consultant

Frances Wilbur MES, MCIP RPP
Township Planning Consultant

Appendix B

Planning Report

May 13, 2022

EcoVue Consulting Services Inc.

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Planning Report

To: Mayor and Council, Town of Kearney

Subject: Short Term Rental Accommodations (STRAs) – OPA, ZBA & Licensing By-Law

Municipal File No.: N/A

EcoVue File No.: 21-2095-03

Date: May 13, 2022

1.0 Recommendation

It is recommended that Council receive the report dated May 13, 2022 from EcoVue Consulting Services regarding amendments to the Official Plan and Zoning By-law as well as a draft Licensing By-law to permit Short Term Rental Accommodations (STRAs) in the Town.

It is recommended that Council review and provide comments regarding the proposed amendments to the Official Plan for the Town of Kearney, and the proposed amendment to Zoning By-law No. 2022-20, as well as the draft licensing by-law, which will permit STRAs subject to specific regulations and licensing requirements.

2.0 Background

On October 5, 2021, EcoVue Consulting Services (EcoVue) presented a report to Mayor and Council for the Town of Kearney regarding the regulation of Short-Term Rental Accommodations (STRAs). The report included three options: 1) Prohibiting STRAs in the Town of Kearney; 2) To amend the Official Plan and Zoning By-law so as to permit STRAs only by site-specific Zoning By-law amendment; and 3) to amend the Official Plan and Zoning By-law and establish a Licensing By-law to permit STRAs, subject to specific regulations and licensing requirements. Following consideration, EcoVue was directed to proceed with the third option.

This report provides an overview of the draft amendments and draft Licensing By-law for consideration by Council, prior to the documents moving forward to a statutory public meeting, which will take place on June 8th, 2022. At this time, Council is not expected to make any decision; it is simply our intention to provide Council with an update on our direction with respect to the STRA documents. We are hopeful that this exercise will also EcoVue and staff to determine if the approach to STRAs is in keeping with Council's direction.

3.0 Details of the Proposed Official Plan Amendment

The proposed Official Plan Amendment (OPA) provides a policy basis for permitting STRAs responsibly in the Town, as well as to ensure that the implementing Zoning By-law conforms to the Town of Kearney Official Plan.

The Town of Kearney Official Plan does not explicitly reference STRAs. Therefore, it is necessary to define Short Term Rental Accommodations and specifically permit the use in the appropriate land use designations within the Town. Since STRAs are considered within the residential land use category, the draft amendment permits STRAs in all of the land use designations which permit residential land use including the *Townsite*, *Shoreline* and *Rural* designations.

Additionally, in order to provide a policy basis for regulating STRAs through the Zoning By-law and Licensing By-law, a new subsection (Section 11.0 – Implementation) outlines general development policies for STRAs. The policies permit STRAs in both principal residence and non-principal residence dwelling units, and provide the appropriate policy basis for the zoning and licensing by-laws to provide mitigation measures such as maximum occupancy loads, parking provisions, waste disposal, fines for non-compliance, etc.

4.0 Details of the Proposed Zoning By-Law Amendment

Similar to the Official Plan, the current Zoning By-law does not explicitly reference STRAs. The proposed Zoning By-law Amendment serves to provide a definition of STRA and to specifically permit the use in the appropriate zones. The draft amendment permits STRAs in the zones which predominantly permit a residential land use including the Residential Townsite (RTS) Zone, the Residential Waterfront (RWF) Zone, the Rural Residential (RR) Zone and Rural (RU) Zone. The amendment also permits STRAs in existing accessory dwelling units within the Commercial Townsite (CTS) Zone.

The Zoning amendment requires that one parking space is provided on the same property as the STRA for every 2 guest rooms and also requires a landscaping buffer between any STRA that abuts a residential zone or is located within 15 metres of a residential land use.

5.0 Details of the Proposed Licensing By-Law

As noted in our previous report, a licensing by-law under the *Municipal Act* provides the Town with the greatest control over the registration and administration of rules and regulations related to STRAs. The draft licensing by-law contains provisions related to administration, prohibitions, licenses and terms, general provisions, inspections, application requirements, and fines.

Highlights of the licensing by-law are as follows:

- The proposed fee for a STRA license is $750.00 annually;
- A license will be valid for up to a maximum of one calendar year but will expire December 31st regardless of when the license became active;
- Licenses must be renewed annually;
- The Town will keep a public record of issued licenses as well as contact information for a representative of the STRA on the Town website;
- A fine will be considered a strike against the licensee and receiving 3 strikes within the term of the license will result in the license being revoked for the remainder of the calendar year as well as preventing a license from being issued for the following calendar year;

- A maximum of 2 persons per bedroom shall be permitted to occupy the STRA, with a pull-out couch or similar sleeping arrangement permitting a maximum of an additional 2 guests;
- Waste disposal is the responsibility of the Licensee and waste from rental guests must be disposed of at minimum, every seven days. A Licensee must also provide a waste collection plan that details how they will ensure garbage is dealt with properly;
- One parking space must be provided on the lot for every 2 guest rooms;
- A range of fines for contravening the Licensing By-law are proposed including and ranging from $100 for failure to display a license, to $1000 for operating a STRA with a revoked license or holding an event (such as a wedding) at a STRA.

6.0 Conclusion and Recommendation

The proposed amendments to the Official Plan and Zoning By-law, as well the proposed draft Licensing By-law, serve to permit STRAs within the Town to allow for an increase and diversification of roofed accommodations for the travelling public, without negatively impacting the character of residential areas or affordable housing.

We respectfully recommend that Council review the proposed amendments and licensing by-law and provide staff and the undersigned with comments or suggestions, if necessary. As noted, a statutory public meeting under Sections 22 and 34 of the Planning Act will be held on June 8, 2022 to solicit public comments.

Respectfully Submitted,
ECOVUE CONSULTING SERVICES INC.

J. Kent Randall B.E.S. MCIP RPP
Principal Planner

J. KENT RANDALL
REGISTERED PROFESSIONAL PLANNER
R.P.P.
ONTARIO PROFESSIONAL PLANNERS INSTITUTE
INSTITUT DES PLANIFICATEURS PROFESSIONNEL DE L'ONTARIO

Sarah Bale M.E.S. (Planning)
Planner

Appendix C
Public Notice

OFFICIAL PLAN AND ZONING BY-LAW AMENDMENTS
NOTICE OF PUBLIC MEETING
SHORT-TERM RENTAL ACCOMMODATIONS

TAKE NOTICE THAT the Corporation of the Town of Kearney will be holding a Public Meeting pursuant to Sections 17(5) and 34 (12) and (13) of the Planning Act, R.S.O. 1990, c.P.13 as amended, to consider the proposed amendments to the Town's Official Plan and Zoning Bylaw, pursuant to Sections 22 and 34 of the Planning Act, R.S.O. 1990, c.P.13. **The Public Meeting will be held at electronically, through the Town's website, at** https://townofkearney.ca **on Wednesday, June 8, 2022 at 1:00 pm during the regular Council Meeting.**

An Options Report was undertaken by staff and the Town's Planning Consultant in October of 2021 to determine enforcement opportunities and potential land use impacts of Short-Term Rental Accommodations (STRAs) within the Town of Kearney.

The Town is now proposing to amend its Official Plan and Comprehensive Zoning By-law 2022-20 to incorporate policies and definitions outlined in the October 2021 Report related to permitting STRAs.

As the proposed amendments to the Town's Official Plan and Zoning By-law will affect the entirety of the Town of Kearney, no key map is provided.

A copy of the proposed amendment to the Official Plan and Comprehensive Zoning By-law, a copy of this notice and any additional information and material about the proposed amendment will be available to the public for inspection at the Municipal Office during regular office hours. Anyone wishing to address Council with respect to the proposal may do so at the Public Meeting. Persons unable to attend the Public Meeting may provide written comments to Council up until the time of the Public Meeting.

Additional Statements

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Kearney before the by-law is passed, the person or public body is not entitled to appeal the decision of the Council of the Town of Kearney to the Ontario Land Tribunal.

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If you wish to be notified of the decision of the Council of the Town of Kearney on the proposed Zoning By-law amendment you must make a written request to the Town of Kearney at the address below.

For more information about this matter, including information about preserving your appeal rights, contact:

Town of Kearney
P.O. Box 38, 8 Main Street
Kearney, Ontario P0A 1M0

Telephone: (705) 636-7752
Fax: (705) 636-0527
Email: admin@townofkearney.ca

Dated at the Town of Kearney this 16th day of May, 2022.

Appendix D

Meeting Minutes

Statutory Public Meeting (June 8, 2022)

Appendix E

Summary of Public Comments

Statutory Public Meeting (June 8, 2022)

Town of Kearney

OFFICIAL PLAN AND ZONING BY-LAW AMENDMENTS
NOTICE OF PUBLIC MEETING
SHORT-TERM RENTAL ACCOMMODATIONS

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As the proposed amendments to the Town's Official Plan and Zoning By-law will affect the entirety of the Town of Kearney, no key map is provided.

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Town of Kearney
P.O. Box 38, 8 Main Street
Kearney, Ontario P0A 1M0

Telephone: (705) 636-7752
Fax: (705) 636-0527
Email: admin@townofkearney.ca

Dated at the Town of Kearney this 16th day of May, 2022.

Kearney	**Municipal Enforcement Report**
To:	Mayor and Council
From:	Municipal Law Enforcement Officer Caitlin Deevey
Date of Meeting:	
Report Prepared:	June 01, 2022

Recommendation

Receive for Information purposes.

Summary

By-law has reviewed the proposed bylaw and has noted some concerns with wording, fines, and the enforcement process. With each concern noted there has been a recommendation provided based on enforcement experiences and training, for Council to consider.

Starting from the top "*AND WHEREAS pursuant to Section 434.1 of the Municipal Act, a municipality has the authority to impose a system of administrative penalties and fees as an additional means of encouraging compliance with this by-law;"* Administrative Monetary Penalties (AMP's) are to be non punitive and require hearing and screening officers if an appeal to the penalty is made. The same, a hearing is required for licensing appeals etc. AMP's may be the way of the future but require an added bylaw and support that we currently do no have – will The Town be ready to make the move into AMP's prior to the passing of this bylaw or after? It is recommended that when that Town is ready to move into AMP's that a full review of applicable bylaw be reviewed and amended then.

Under definitions, "Fee" is defined as *"a Fee as set forth in this by-law and is non-refundable"* I recommend that this be more defined. As a licensing fee. I believe this would be better worded as "licensing fee shall mean fees as per the towns fees and charges bylaw which may be amended from time to time." The fees and charges bylaw does not require to be passed through the Attorney Generals Office after every amendment and would be easier than amending the bylaw from time to time which may impact the set fines and short form wording included.

Section 2.9 states "*Fines will be issued by Officers for contraventions of this by-law in accordance with Schedule B of this by-law."* The word "will" in this clause does not provide for education-based enforcement. It is recommended that the wording be changed to "Fines may be issued by the licensing officer for contraventions of this by-law in accordance with Schedule B of this bylaw"

Section 3.4 is recommend to be clarified as it sates *"3.4 No licensee shall rent any portion of a Short-Term Rental Accommodation other than the bedrooms outlined in the application as per* ***Section 3.4*** *of this by-law."* It is believed that this is meant to say "as per Section 3.3"
Section 4.7 states a license shall not be granted to a corporation and section 7.1.4 states that proof the applicant, if a corporation, is legally…. For clarification reasons, if corporations are not be granted a license then it is recommended that 7.1.4 be removed or re worded to "proof applicant is legally permitted to conduct business in Ontario".

It is recommended that one "officer" have finalization authority and be appointed as the licensing officer for that bylaw and/or the Town. With multiple departments that may be included in the inspection process as per section 6.1 of the draft bylaw, final communication/ approval and directions/ delegations should come from one individual who dispatches "experts/officers" as required and is in communication with the applicant/license holder so as to prevent miscommunications.

It is recommended that the set fine/penalty be adjusted as follows:

Item	Fine
Operate a Short-Term Rental Accommodation without a License	$500.00 $1000.00
Operate a Short-Term Rental Accommodation with revoked License	$1000.00
Advertising for a Short-Term Rental Accommodation without a valid License	$300.00 $750.00
Advertising a Short-Term Rental Accommodation for more guests than the permitted occupancy for the License	$300.00
Advertising on a website or in another location that is not listed on the application form	$100.00
Failure to display the License	$100.00
Exceed the maximum occupancy as per the License requirements	$500.00
Contravention of waste management plan	$300.00
Travel trailer/Camper located on the property	$500.00
Outdoor tents or other sleeping accommodations on site	$300.00
Operation of a Short-Term Rental Accommodation in an accessory building or structure	$500.00 $750.00
Event at the location of a Short-Term Rental Accommodation	$1000.00

Please note that the current schedule B would be denied based on format alone. Below is a proper layout pending review of short form wording. Please also note that some provisions are not offences and others are noted in the bylaw but not in the table. If provided time the bylaw department can rectify this and resubmit for approval.

THE CORPORATION OF THE TOWN OF KEARNEY
SCHEDULE "B"

PART 1 PROVINCIAL OFFENCES ACT

Item	Short Form Wording	Provision Creating or Defining Offence	Set Fine
1.	Owner operate a short-term rental accommodation without a license	3.1	$1000.00
2.	Owner operate a Short-term rental accommodation with revoked license	*currently no provision in bylaw	$1000.00
3.	Advertising a short-term rental accommodation with out a license	3.2	$750.00
4.	Advertising a Short-Term Rental Accommodation for more guests than the permitted occupancy for the License	*currently no provision in bylaw	$300.00
5.	Advertising on a website or in another location that is not listed on the application form	3.7	$100.00
6.	Failure to display the License	4.6	$100.00
7.	Exceed the maximum occupancy as per the License requirements	3.3	$500.00
8.	Contravention of waste management plan	5.4	$300.00
9.	Travel trailer/Camper located on the property	5.1	$500.00
10.	Outdoor tents or other sleeping accommodations on site	5.6	$300.00
11.	Operation of a Short-Term Rental Accommodation in an accessory building or structure	5.2	$750.00
12.	Event at the location of a Short-Term Rental Accommodation	5.7	$1000.00

NOTE: The general penalty provision for the offences listed above this section 8.1 of By-law 2022-XX, a certified copy of which has been filed.

It is also highly recommended that the final draft that Council wishes to be passed be submitted to the Attorney Generals Office for predetermination of approval of set fines as well as a review by our legal representative.

Respectfully Submitted,

Caitlin Deevey

Caitlin Deevey
Municipal Law Enforcement Officer

Town of Kearney

PLANNING DEPARTMENT
APPLICATION FORM

- ☐ Official Plan Amendment
- ☒ Zoning By-law Amendment
- ☐ Minor Variance
- ☐ Consent/Severance

A Pre-Consultation Meeting with Town Staff is required prior to the submission of a Planning Department Application.
Pre-consultation does not imply or suggest any decision on behalf of Town Staff or the Corporation of the Town of Kearney.
Applicants are required to post NOTICE of the Public Meeting that is the subject of the Application.
Members of Council, Town Staff and Town Consultants may conduct a site inspection(s) of the subject land(s).
By submitting an Application, you acknowledge and authorize access for the purpose of conducting the required site inspection.
Only complete Applications will be processed.

REGISTERED OWNER INFORMATION:

Name of Owner(s): Chris and Angela Mitsopoulos
Address: 13 Boyd Ave
Toronto, Ontario M9N 2C6
Telephone: 416-618-8179
Email: lambtonplumbing@gmail.com

AGENT INFORMATION (if applicable):

Name of Agent: Heather Gibbons
Company/Firm: Duncan Ross Architect
Address: 36 Chaffey St, Suite 201 Huntsville, ON
Telephone: 705-789-3036 Email: heather@duncanross.ca

CORRESPONDENCE: Please specify to whom all correspondence should be sent: ☐ **Owner** ☐ **Agent** ☒ **Both**

LOCATION OF PROPERTY:

Lot: 15 Conc.: 8 Township: Kearney Reference Plan: Part/Block/Lot: Lot 5, M-126, part 4, 42R-8278 (pcl 9142)
Property Roll No.: 4918 - 030 - 001 - 58200 - 0000
Civic Address: 628 Grass Lake Road, Kearney
Water Access only:
(Name of Waterbody)

DESCRIPTION OF SUBJECT LANDS:

Lot area (ha): 0.65a Lot Road Frontage (m): 28.9m Water Frontage (m): 28.8m
Lot Depth (m): 87m Easements/Right-of-ways: ☐ Yes ☒ No If yes, describe purpose:
Existing Use of Property: 3-season cottage

PAST PLANNING ACT APPLICATIONS:

Are you aware of any previous Planning Act applications on the subject property? ☐ Yes ☒ No If Yes, please explain:
Type of application(s):
Date(s):

OFFICIAL PLAN / ZONING STATUS:

Official Plan designation: RWF
Zoning designation: RWF

What is the proposed future use of the subject lands: It will remain a 3-season cottage

BUILDINGS, STRUCTURES AND USES

Please complete the following for each Building or Structure:

	Building One		Building Two		Building Three		Building Four
	Existing	Proposed	Existing	Proposed	Existing	Proposed	Proposed
Type of Building	3 season cottage	3 season cottage	Guest Cabin		Shed		Garage
Setback from Front Lot Line	52'	Cottage: 52' Roof overhang: 42.5'	43'		71'-10"		52'-10"
Setback from Rear Lot Line	208'	200'	239'		181'-8.75"		24'
Setback from Side Lot Line	29'-6"	29'-6"	18'-3"		81'-5"		5'
Setback from Side Lot Line	29'-1"	Cottage: 29'-1" Roof overhang of carport: 7'	64'-3.5"		4'-2"		64'-2"
Height (m)	16'	20'-3.5"	16'				14'-5"
Dimensions	35'-2.5"x18'-1"	35'-2.5"x 26'8.5"	11'-4"x9'-4"		8'x12'		20'x12'
Floor Area	639 sf	940 sf	106 sf		96 sf		240 sf
Date of Construction	Unknown		Unknown		Unknown, renovated in 2019		
Existing Use	3 season cottage	3 season cottage	Guest cabin		Shed		

REASONS FOR REQUEST

Please describe the reasons for, and the extent of, the request:

Add onto cottage to the rear for more living space. Add a roof overhang over the existing deck for a covered deck. Add a carport for covered vehicle parking.Seeking relief from front and side yard setback to allow for roof overhang and carport.

ACCESS

Are the subject lands accessible by:

- ☐ Provincial Highway
- ☐ Municipal Road (seasonal maintenance)
- ☒ Municipal Road (year-round maintenance)
- ☐ Right of Way
- ☐ Unopened Road Allowance
- ☐ Water Access
- ☐ Other (describe)

SERVICING

	Municipal	Private	Other
Water Supply	☐	☒	☐
Sewage Disposal	☐	☒	☐
Frontage on Road	☒	☐	☐

Storm drainage provided by: ☐ Sewer ☒ Ditch ☐ Swale ☐ Other: (describe)

OTHER APPLICATIONS

Are the subject lands also the subject of another Planning Act application? ☐ Yes ☒ No

If yes, please provide a brief explanation, including the status of the other application: _____

_____

_____

_____

_____.

DRAWING

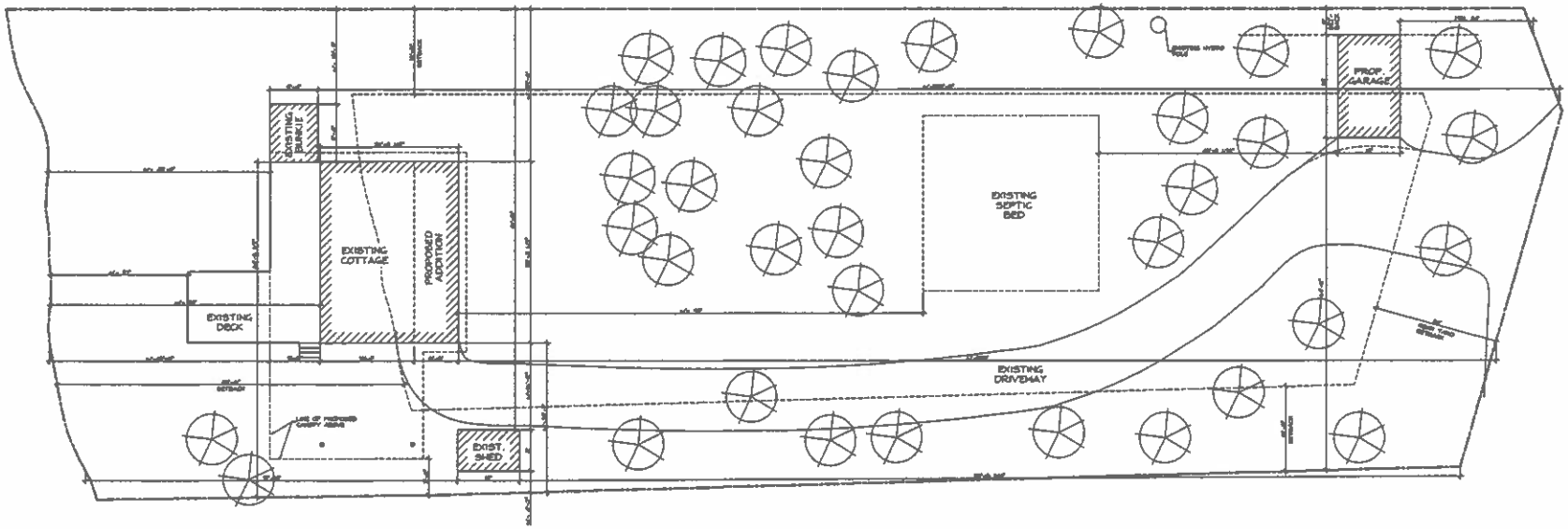
Sketch required showing the following:

- ☐ Lot boundaries and dimensions of the subject land;
- ☐ The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- ☐ Major features on the subject land and on the surrounding land. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- ☐ The current uses on land that is adjacent to the subject land;
- ☐ The location, width and name of any road allowance, a public travelled road, a private road or a right-of-way;
- ☐ If access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- ☐ The location and nature of any easement affecting the subject land.

Drawings attached.

NOTES TO THIS SHEET:

1. DIMENSIONS ARE TAKEN TO FACE OF BLOCK, FACE OF STUD, AND CENTERLINE OF BEAMS.



Duncan Ross Architect

38 CHAFFEY STREET, SUITE 201
HUNTSVILLE, ONTARIO
P1H 1J4

(705) 789-3038

info@duncanross.ca
www.duncanross.ca

ONTARIO ASSOCIATION OF ARCHITECTS
DUNCAN D A ROSS
LICENCE
3975

THIS DRAWING IS THE PROPERTY OF THE ARCHITECT AND MAY NOT BE REPRODUCED WITHOUT PERMISSION OF THE ARCHITECT.

DO NOT SCALE THIS DRAWING.

SITE VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION.

REVISIONS:

NO.	DATE	DESCRIPTION
01.	AUG 01/22	SITE PLAN PRE-SUBMIT.
02.	MAY 30/22	SITE PLAN
03.	MAY 10/22	SITE PLAN RE-SUBMISSION

NORTH

PROJECT: MITSOPOULOS COTTAGE ADDITION AND GARAGE

PROJECT NUMBER: 21-113

DESCRIPTION: SITE PLAN

DRAWN: H.G.

CHECKED: D.R.

SCALE: N.T.S.

SHEET NUMBER: SP-1

PERMISSION TO ENTER

I hereby authorize the Elected Members of Town Council and Town Staff, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this Application. This is their authority for doing so.

March 25, 2022
Date

Signature of Registered Owner(s) or Agent

FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this Application, to be released in accordance with the Freedom of Information and Protection of Privacy Act.

March 25, 2022
Date

Signature of Registered Owner(s) or Agent

PAYMENT OF FEE AND DEPOSIT (As per the Current Fees and Charges By-law)

- ☐ Application Fee
- ☐ Residential DEPOSIT Fee
- ☐ Commercial/Industrial/Institutional DEPOSIT Fee

COST ACKNOWLEDGEMENT

The DEPOSIT shall be used for all expenses incurred with regard to this Application. I hereby agree to pay for and bear the *entire cost and expense* for Consultants (i.e. planning, legal) and their services required by the Town of Kearney during the processing of this Application, in addition to the Application Fee. An additional deposit shall be required if the deposit is insufficient to complete the Application.

March 25, 2022
Date

Signature of Registered Owner(s) or Agent

Note: All Invoices for payment shall be sent to the Registered Owner of this Application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

AFFIDAVIT

I, Mario Chris Mitsopoulos, registered owner of the subject lands, declare that all of
(print name)
the above information is true and accurate.

March 25, 2022
Date

Signature of Registered Owner(s) or Agent

For Office Use Only **Pre-consultation Fee Paid** ☐

Certified by _____, that this application has undergone a pre-consultation with the Staff of the Town of Kearney to determine the information required to prepare a complete application.

Staff Initials: _____

Brenda Fraser

From: Jessica Rae Reid <jreid@ecovueconsulting.com>
Sent: Thursday, May 26, 2022 2:37 PM
To: jozef@duncanross.ca
Cc: Cindy Filmore; Brenda Fraser; Kent Randall
Subject: RE: 628 Grass Lake Mitsopoulos Cottage Zoning amendment clarification

Good afternoon Jozef,

Please find responses to your questions below in red.

If you have any questions, please feel free to contact me.

Kind regards,
Jess

Jessica Rae Reid, B.A
Junior Planner

EcoVue Consulting Services Inc.
311 George Street North Suite 200
Peterborough, Ontario K9J3H3
Phone: 705-876-8340
Fax: 705-742-8343
Toll-Free: 877-652-1466
www.ecovueconsulting.com

From: Jozef Miguel Radvansky (Duncan Ross Architect) <jozef@duncanross.ca>
Sent: Thursday, May 26, 2022 1:05 PM
To: Cindy Filmore <cindy.filmore@townofkearney.ca>
Subject: 628 Grass Lake Mitsopoulos Cottage Zoning amendment clarification

Hello Cindy,

This is Jozef Miguel Radvansky from Duncan Ross Architect, we spoke on the phone earlier today.
Attached is a site plan of the zoning amendment for your reference.
On the Zoning Amendment RZ-02-22, it has been worded,
"The effect of the amendment is to permit a roof extension to the existing recreational dwelling, which would exceed the minimum side yard requirement of 5.0 metres and permitted encroachment of 1.5 metres, as required by Sections 4.2.3 and 3.2.3, respectively, of the Town of Kearney Zoning By-Law."

Our questions are:

1. Is the canopy the only element that is permitted to encroach over the setback line or are structural elements such as the columns also included in this definition? – the canopy would include any fixtures (including columns) required to be installed to support the canopy, provided they do not encroach further into the side-yard or front-yard setback than what is stated on the submitted Site Plan.

2. The canopy also extends over the front yard setback zone, is this also included under the zoning amendment, as the wording only specifies " which would exceed the minimum **side yard** requirement of 5.0 metres and permitted encroachment of 1.5 metres"? – as the canopy will be proposed at the same front-yard setback as the existing bunkie, we intend to acknowledge the existing front yard setback (I believe it is 13.1 metres) with the draft Zoning By-law text.

Thank you in advance and looking forward to hearing back from you soon.

Best Regards,

--

Jozef Miguel Radvansky
M.Arch, Intern Architect

Duncan Ross **Architect**
36 Chaffey Street, Suite 201
Huntsville, Ontario P1H 1J4
705-789-3036 x 4
jozef@duncanross.ca
www.duncanross.ca

Town of Kearney

NOTICE OF COMPLETE APPLICATION AND NOTICE OF PUBLIC MEETING
PROPOSED BY-LAW TO AMEND ZONING BY-LAW 2022-20

TAKE NOTICE THAT the Town of Kearney has deemed application **RZ-02-22 (MITSOPOULOS)** to amend the Town Zoning By-law(s) to be a "Complete" Application under Subsection 34 of the Planning Act, R.S.O. 1990, c. P.13.

AND TAKE NOTICE THAT the Corporation of the Town of Kearney will be holding a Public Meeting pursuant to Section 34 (12),(13),(14) of the Planning Act, R.S.O. 1990, c.P.13 as amended, to consider an Amendment to Zoning By-law No. 2022-20, as amended. **The Public Meeting will be held at electronically, through the Town's website, at https://townofkearney.ca on Wednesday, June 8, 2022 at 1:00 pm during the regular Council Meeting.**

A copy of the proposed draft By-law, a copy of this notice and any additional information and material about the proposed By-law will be available to the public for inspection at the Municipal Office during regular office hours. Anyone wishing to address Council with respect to the proposal may do so at the Public Meeting. Persons unable to attend the Public Meeting may provide written comments to Council up until the time of the Public Meeting.

Purpose of the By-law
The purpose of the proposed zoning by-law amendment is to rezone lands described as PT LT 15, CON 8 PROUDFOOT, PT 4 42R-8278; TOWN OF KEARNEY

Being all of the lands described with Assessment Roll #4918-030-001-58200, in the Geographic Township of Proudfoot, now in the Town of Kearney, from the Residential Waterfront (RWF) Zone to a site-specific Residential Waterfront Exception-XX (RWF-XX) Zone.

Effect of the By-law
The effect of the amendment is to permit a roof extension to the existing recreational dwelling, which would exceed the minimum side yard requirement of 5.0 metres and permitted encroachment of 1.5 metres, as required by Sections 4.2.3 and 3.2.3, respectively, of the Town of Kearney Zoning By-law.

Additional Statements
If a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Kearney before the by-law is passed, the person or public body is not entitled to appeal the decision of the Council of the Town of Kearney to the Ontario Land Tribunal.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Town of Kearney before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.

If you wish to be notified of the decision of the Council of the Town of Kearney on the proposed zoning by-law amendment you must make a written request to the Town of Kearney at the address below.

For more information about this matter, including information about preserving your appeal rights, contact:

Town of Kearney
P.O. Box 38, 8 Main Street
Kearney, Ontario P0A 1M0

Telephone: (705) 636-7752
Fax: (705) 636-0527
Email: admin@townofkearney.ca

Dated at the Town of Kearney this 16th day of May, 2022.

Lands Affected by the By-law

The lands affected by this By-law are shown in the key map below.

KEY MAP



Part of Lot 15, Concession 8, Proudfoot, Town of Kearney

311 George St. N. Suite 200
Peterborough, ON K9J 3H3
T 705.876.8340 | F 705.742.8343
www.ecovueconsulting.com

Planning Report

To: Mayor and Council, Town of Kearney

From: Kent Randall & Jessica Rae Reid (EcoVue Consulting), Township Planning Consultants

Subject: Zoning By-law Amendment RZ-02-22 (Mitsopoulos)

Property Location: Part of Lot 15, Concession 8, Town of Kearney (Proudfoot)
628 Grass Lake Road

EcoVue File No.: 22-2095-06

Date: June 7, 2022

1.0 Recommendation

It is recommended that Council receive the report dated May 24, 2022 from EcoVue Consulting Services regarding application RZ-02-22 (Mitsopoulos).

It is recommended that Council approve the proposed amendment to Zoning By-law No. 2022-20, which will rezone the property from the Residential Waterfront (RWF) Zone to the Residential Waterfront Exception-XX (RWF-XX) Zone.

2.0 Subject Lands

The lands subject to this application are located in Part of Lot 15, Concession 8, in the Geographic Township of Proudfoot, now in the Town of Kearney (ARN#4918-030-001-58200). The lands are known municipally as 628 Grass Lake Road.

The subject property is approximately 0.26 hectares (0.65 acres) with approximately 27.2 metres of road frontage on Loon Lake Road and 28.6 metres of frontage on Grass Lake. The property contains an existing recreational dwelling, which is set back approximately 15.9 metres from the shoreline of Grass Lake. The property also contains an accessory bunkie and a detached accessory shed, which are set back approximately 13.1 and 21.7 metres from the shoreline of Grass Lake, respectively.

3.0 Purpose of Application

This application is required in order to rezone the subject lands from the Residential Waterfront (RWF) Zone to the Residential Waterfront Exception-XX (RWF-XX) Zone in order to permit a roof extension to the existing recreational residential dwelling on the subject property. The proposed extension will cover the existing deck as well as create a canopied parking area for the dwelling.

The Town of Kearney Zoning By-law states that there is a minimum side yard setback of 5.0 metres required by the Residential Waterfront (RWF) Zone, as per Section 4.2.3.

However, as per Section 3.2.3 of the Zoning By-law, encroachments are permitted in certain circumstances for specific ornamental and accessory structures. In this case, the proposed canopy is permitted to encroach 1.2 metres into the required 5.0 metre setback. The existing dwelling with proposed canopy will have a side yard setback of 2.1 metres, which exceeds the minimum requirement with the permitted encroachment.

Therefore, an amendment to the Town of Kearney Zoning By-law is required to permit the proposed roof overhang extension.

In addition to the proposed deficiencies, the application is also seeking to achieve the following things:

1. Permit an addition to the existing recreational dwelling – no amendments are required in order to construct the dwelling addition;

2. Construct a detached accessory garage toward the rear of the property – no amendments are required in order to construct the garage; and

3. The amendment will also acknowledge the deficient front yard setback of 13.1 metres from Grass Lake. Although the roof extension will follow the 13.1 metre front yard/shoreline setback, it will not encroach further into the shoreline than what currently exists.

4.0 Analysis

Since the proposed use is not being changed as a result of this application, the planning analysis will focus on the impacts of the proposed roof/canopy extension.

4.1 Provincial Policy Statement (2020)

Natural Heritage policies are outlined in Section 2.1 of the Provincial Policy Statement (2020) (PPS). Section 2.2.1 states that *"(n)atural features and areas shall be protected for the long term."*

The proposed canopy will not encroach closer to the shoreline than what currently exists. Additionally, the proposed accessory garage structure will be located a minimum of 70 metres from the shoreline.

Therefore, it is our opinion that the proposed rezoning is consistent with the policies of the PPS.

4.2 Town of Kearney Official Plan

The subject property is designated as Shoreline on Schedule 'A' – Land Use and Transportation in the Town of Kearney Official Plan (TKOP). The Shoreline designation seeks to ensure that the natural heritage features and areas be preserved and protected long-term. Part 3 (Protecting the Natural Environment) of the TKOP outlines policies to protect and preserve the natural environment.

Section 6.4.4.1 (5) of the TKOP states that "*development and site alternation shall be set back a minimum of 30 metres from a waterbody or watercourse*." The rezoning of the property is required to permit the extension of the roof in order to create a canopied deck and parking area, which will extend slightly beyond the existing footprint that currently exists on the subject property. Although the size of the roof will extend beyond the existing dwelling and require an amendment to the By-law, the existing shoreline setback will remain the same (13.1 metres), thereby maintaining the intent of the 30-metre setback. It is our opinion that the minor extension further intensifies the recreational use already permitted on the subject property without negatively impacting any potential natural heritage features.

Therefore, it is our opinion that the proposed rezoning to permit the proposed roof/canopy extension is consistent with the policies of the Town of Kearney Official Plan.

4.3 Zoning By-law No. 2022-20 Town of Kearney

According to Schedule 'A' of the Town of Kearney Zoning By-law (TKZBL), the subject property is currently zoned the Residential Waterfront (RWF) Zone. The RWF Zone currently permits a single detached dwelling, a bunkie, and any ancillary structures, as per Section 4.2.1 (Permitted Uses). Therefore, the recreational dwelling is permitted "as of right".

Section 4.2.2 of the TKZBL addresses all of the lot provisions applicable to the RWF Zone. As per Section 4.2.2, the minimum interior side yard within the RWF Zone is 5.0 metres. As proposed, the proposed roof/canopy extension proposes a deficient interior side yard setback of 2.1 metres, exceeding the minimum requirement by 2.9 metres.

However, there are additional provisions for encroachments that are permitted for specific main buildings and accessory structures and under the Town of Kearney Zoning By-law. These permitted encroachments are contained in Section 3.2.3 (Accessory Buildings, Structures and Uses – Permitted Encroachments) of the By-law. Within this Section it states that, for Canopies/Porticos, they "*may encroach 1.2 m into the required yard but no closer than 1.2 m to the lot line"*. Based on that provision, the roof canopy would be permitted to encroach 1.2 metres into the 5.0 metre requirement, leaving a canopy interior side yard setback of 3.8 metres. However, the applicant has proposed a setback of 2.1 metres, representing an encroachment of 3.9 metres.

The applicant has expressed desire for a covered parking area to accommodate the recreational dwelling. Due to the configuration of the lot and specifically the driveway location/orientation, there is no other location for the canopied parking area without extending the driveway. It is our opinion that the canopied area, as proposed, is the most appropriate location for the overhang extension. The reconstructed dwelling will not exacerbate any existing deficiencies into any other existing setbacks and will not require any additional clearing. Furthermore, it is our opinion that the deficient side yard setback does not create any additional impacts to the waterfront or to neighbouring properties.

It has been requested that the property be rezoned to the Residential Waterfront Exception Sixty (RWF-60) Zone to account for the extended canopy and to acknowledge the deficient front yard setback.

In addition, the reconstructed dwelling will be 13.1 metres from the shoreline, which does not meet the required 20 metre front/water yard setback. However, the proposed building will not encroach further into the shoreline than what currently exists. As per Section 3.15.1, a legal non-complying building or structure may be reconstructed/enlarged, provided the reconstruction/enlargement does not further reduce required setbacks or further increase the area of non-compliance.

Given that the proposed use/structure is in conformity with the TKOP, and the building can be adequately serviced, it is our opinion that the proposed amendment is appropriate for the site.

5.0 Budget Implications

The Zoning By-law Amendment application was submitted with the application fee of $650.00 + HST.

6.0 Next Steps

Once a decision has been made by Council, the decision will be in an appeal period for 20 days.

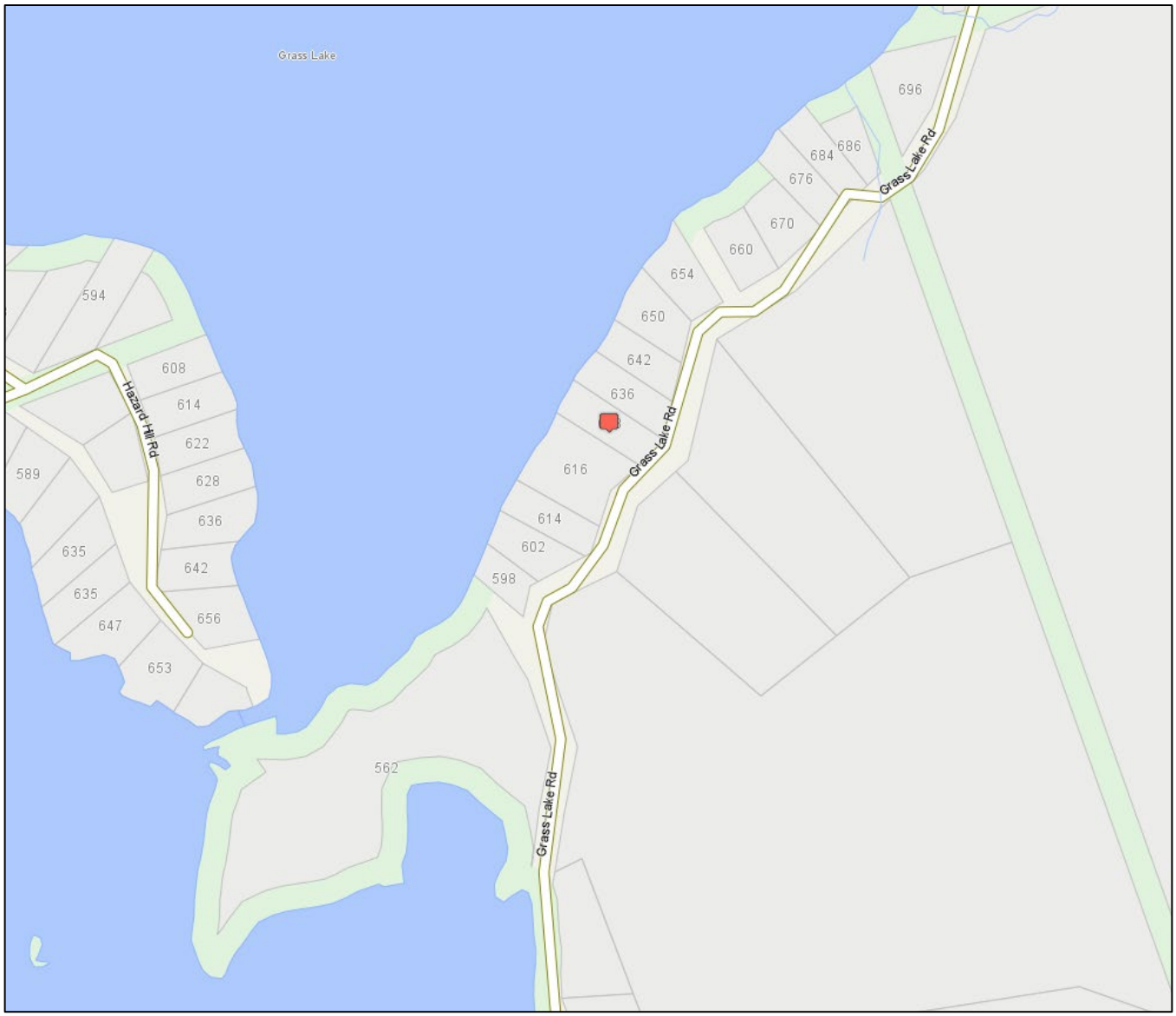
7.0 Notice and Communications

Public Notices for the Zoning By-law Amendment applications are issued by the Town. Notice of Complete Application and Public Meeting has been circulated to neighbouring properties within 120 metres of the subject lands, as well as the applicable agencies.

Respectfully Submitted,
ECOVUE CONSULTING SERVICES INC.

J. Kent Randall B.E.S. MCIP RPP
Township Planning Consultant

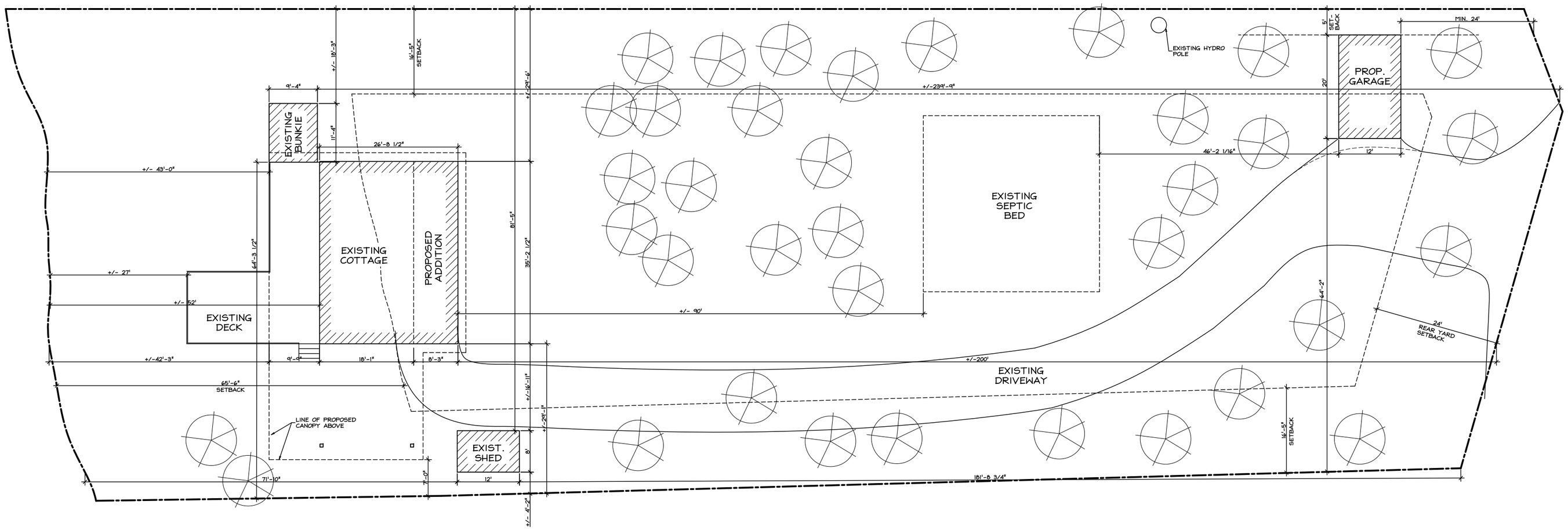
Key Map



628 Grass Lake Road, Part of Lot 15 Concession 8, Proudfoot, Town of Kearney

NOTES TO THIS SHEET:

1. DIMENSIONS ARE TAKEN TO FACE OF BLOCK, FACE OF STUD, AND CENTERLINE OF COLUMN.



Duncan Ross
Architect

36 CHAFFEY STREET, SUITE 201
HUNTSVILLE, ONTARIO
P1H 1J4

(705) 789-3036

info@duncanross.ca
www.duncanross.ca

ONTARIO ASSOCIATION OF ARCHITECTS
DUNCAN D. A. ROSS
LICENCE
3903

THIS DRAWING IS THE PROPERTY OF THE ARCHITECT AND MAY NOT BE REPRODUCED WITHOUT PERMISSION OF THE ARCHITECT.

DO NOT SCALE THIS DRAWING.

SITE VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION.

REVISIONS:

NO.	DATE	DESCRIPTION
01.	MAR 01/22	SITE PLAN PRE-CONSULT.
02.	MAR 25/22	SITE PLAN
03.	MAY 10/22	SITE PLAN RE-SUBMISSION

NORTH

PROJECT
MITSOPOULOS COTTAGE ADDITION AND GARAGE

PROJECT NUMBER
21-113

DESCRIPTION
SITE PLAN

DRAWN H.G,
CHECKED D.R.
SCALE N.T.S.

SHEET NUMBER
SP-1

THE CORPORATION OF THE TOWN OF KEARNEY

STAFF REPORT

TO: Mayor and Council

FROM: Cindy Filmore

SUBJECT: Proposed Ski Trails on Crown Land

DATE: June 8, 2022

Recommendation:

WHEREAS *a request for input was received from the Ministry of Natural Resources regarding a proposed Work Permit for the installation of trails on Crown Lands;*
AND WHEREAS *Staff have reviewed the request and the proposal in accordance with our Official Plan and Comprehensive Zoning By-law to determine if our planning policies support such a venture;*
NOW THEREFORE BE IT RESOLVED *that the Council of the Corporation of the Town of Kearney shall*

Background

In 2020, Jeff Edwards contacted our office regarding a proposed project involving the use of Crown Lands just off Forestry Tower Road, near the turn off for the Graphite Mine. As the driving force behind an organization of back-country ski enthusiasts, his desire is to build access points and trails for non-groomed back country ski trails.
His organization, West Wind Highlands Ski Touring Association has approached the MNR with regard to a work permit to perform the basic necessary set up and marking of trails and of a platform for use as a tented winter shelter.
The Ministry of Natural Resources has asked that the Town provide feedback via the attached form.

Considerations

In reviewing our Official Plan, it appears that our Town is desirous of supporting such ventures. Our Official Plan notes:

> *1.6.6 Tourism*
> *The Town will recognize opportunities to provide for sustainable tourism development, including eco-tourism. Tourism will be promoted, where appropriate, by encouraging private efforts to improve and increase the range of tourist services and facilities, including walking, cycling, golfing, skiing, dog sledding, ATV and snowmobile trails, which will help service the leisure needs of the tourists and residents of the Town.*

In reviewing the map provided by Jeff and comparing it to the Town's Official Plan mapping, it is noted that, in an effort to get to the hill area, the trail initially crosses a small portion of a locally significant wetlands area.
Regarding development in locally significant wetlands, our OP states:

> *1. Development and site alteration shall not be permitted in natural heritage features and areas* ***except:***
>
> > *(a) Existing development and uses, and expansions to existing uses provided that it can be demonstrated to the satisfaction of the Town that there will be no negative impacts on the natural heritage features and areas or their ecological functions ;*
> > ***(b) Recreational uses associated with the passive enjoyment of natural features, including pathways and trails, provided that such trail uses are***

designed, constructed and managed to minimize their impact on the natural heritage area;
(c) The harvesting of trees in accordance with responsible forestry management practices; and
(d) Conservation, mitigation, and rehabilitation works.

It may also be noted that, in the general area of the proposed ski trail development, our mapping also shows Moose Aquatic Habitat areas on and around Burnt Lake. The Town of Kearney Official Plan stipulates:

Moose Aquatic Habitats
8. Development and site alteration shall not be permitted in moose aquatic habitats as identified by the Ministry of Natural Resources or within 120 metres (400 feet) of the habitat, unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions

However it does not appear that the trails will impinge on the 120 metre (400 feet) setback required, the group is not proposing to do development or site alteration beyond minimal clearing of trails and erection of a seasonal tent, nor would feeding in the aquatic habitat generally be a concern during winter months. Additionally, as this is Crown Land, staff would expect that the MNR would determine the veracity of such concerns.

Additional Considerations

Our Comprehensive Zoning By-law primarily serves to regulate the use of the land and the character, location and size of buildings and structures within the boundaries of the Town of Kearney. Although it does define the permitted uses of land, Municipal regulations are not typically enforced upon Crown lands. However, in this instance this area is currently zoned as Rural.
Our Comprehensive Zoning By-law stipulates that the permitted uses within the Rural Zone are:

4.4.2 Permitted Uses

- agricultural use
- animal care establishment
- animal hospital
- artist studio
- bed and breakfast
- cannabis production and processing
- cemetery
- commercial nursery or greenhouse
- dwelling, single detached
- equestrian establishment
- environmental preserve and educational area
- farm
- forestry operation
- golf course
- group home
- home industry
- home occupation
- home-based day care
- hunting or fishing camp (private)
- kennel
- mobile home
- portable saw mill
- resource management use

It could be argued that the “environmental preserve and educational area” may contain ski trails, however, perhaps this area could also be re-zoned to Open Space, which stipulates:

4.13 OPEN SPACE (OS) ZONE

- *boat dock and launching ramp*
- *conservation uses including forestry, reforestation and other activities*
- *docks*
- *parks, public and private*
- *recreation fields*
- *recreation trails*
- *resource management without any building or structure*

Given that the property involved is accessed by roads not currently part of our winter maintenance area, it may be moot to recommend that parking for trail users be considered as well. This area is accessed by logging trucks and, possibly mining vehicles which also are the parties maintaining this portion of road. Again, as it is not part of our maintenance area, perhaps it would be only of concern to the MNR and the users of that roadway.

Providing both residents and tourists with opportunities to enjoy the outdoors, without adding to the financial obligations of the Town, is a “win-win” situation.

Respectfully submitted by: Cindy Filmore

Date Printed
2022-06-01 9:10 AM

Town of Kearney
List of Accounts for Approval
Batch: 2022-00028 to 2022-00034

Bank Code: AP - GENERAL AP

COMPUTER CHEQUE

Payment #	Date	Vendor Name		Payment Amount
31681	2022-05-17	Abell Pest Control	P/W Monthly Pest Control	50.85
31682	2022-05-17	ACI-Accelerated Connections	Monthly Internet	381.21
31683	2022-05-17	APC Auto Parts Centres	Interest Charge	7.25
31684	2022-05-17	Bell Canada (Internet)	Monthly Internet	197.64
31685	2022-05-17	Bowman Fuels Ltd.	P/W Vehicle Diesel	3,666.61
31686	2022-05-17	Brownlee Equipment	Void	184.76
31687	2022-05-17	Burk's Falls Home Hardware	2 Canadian Flags	50.82
31688	2022-05-17	Currie Truck Centre	Sterling Truck Parts	1,929.49
31689	2022-05-17	Dist. Parry Sound Soc. Ser.	2nd Quarter Levy	41,028.57
31690	2022-05-17	Ecovue Consulting Services Inc	Various Consulting Fees	3,623.11
31691	2022-05-17	Fetterley's Gas & Convenience	Vehicle Gas (all Depts)	1,083.47
31692	2022-05-17	Fire-Alert	All Depts Annual Extinguisher Insp.	1,789.19
31693	2022-05-17	Glen Martin Ltd.	RCC Supplies	43.29
31694	2022-05-17	Grant Thornton LLP	Audit Fees	10,170.00
31695	2022-05-17	Hicks Morley	General Matters	4,227.34
31696	2022-05-17	Brian Horsman	Reimburse Meal Expense	70.00
31697	2022-05-17	Hydro One Networks Inc.	March Hydro (all depts)	4,104.68
31698	2022-05-17	.I.machine services	Excavator Parts	200.01
31699	2022-05-17	Kearney & Area Public Library	Annual Levy	15,000.00
31700	2022-05-17	Kidd's Home Hardware Bldg. Centre	Ball diamond chalk	32.76
31701	2022-05-17	Krown Rust Control	Vehicle Rust Treatment	338.88
31702	2022-05-17	LAS-Local Authority Services	Admin Office Supplies	202.82
31703	2022-05-17	M&L Supply Fire & Safety	SCBA's and Fit test	129,436.16
31704	2022-05-17	Min Of Fin-Ontario	OPP March Billing	25,506.00
31705	2022-05-17	Near North Business Machines	Library Photocopier	39.55
31706	2022-05-17	Nicholls Truck Repair	Pumper Repairs	514.98
31707	2022-05-17	North Bay/Parry Sound District	May Levy	2,159.22
31708	2022-05-17	Northern Nerds	Regular Computer Service	846.09
31709	2022-05-17	Olympic Printing	1000 Fire Permits	305.10
31710	2022-05-17	Township Of Perry	Reimburse Food for Fire Training	35.13
31711	2022-05-17	Purolator Inc.	Courier to Aird & Berlis	5.09
31712	2022-05-17	Reeder Web Design	Dog Sled Website	126.96
31713	2022-05-17	Schaefer Paul	Reimburse Meal	76.84
31714	2022-05-17	Spectrum Telecom Group Ltd.	Tower Rental Monthly	320.86
31715	2022-05-17	Telequip Systems Limited	Radio Usage Fees	169.50
31716	2022-05-17	Three Mile Truck	Backhoe Repairs	1,307.97
31717	2022-05-17	Toromont Ind. Ltd.	Cat Maintenance	747.91
31718	2022-05-17	Township Of Ryerson	F/D Reimburse Gas to Burks Falls,	174.02
31726	2022-05-18	Harmony United Church	RCC Committee - In Memory Donation	50.00
31727	2022-05-18	Hydro One Networks Inc.	April Hydro (all depts)	4,489.99
31728	2022-05-18	Royal Bank Visa	Monthly Statement	291.36
31729	2022-05-18	Toromont Ind. Ltd.	New Cat Equipment	186,359.82
31730	2022-05-24	Data Fix	Vote by Mail Fee	8,192.50
31731	2022-05-30	LEA-Larocque Elder Architects	RCC Kitchen Renovations	42,526.54
			Total Computer Cheque:	492,064.34

Total AP: 492,064.34

Town of Kearney
List of Accounts for Approval
Batch: 2022-00028 to 2022-00034

Moved by: Seconded by:

Be it resolved that Council has received and have no objections to be noted for
Cheque #31681 to Cheque #31731 in the amount of $492,064.34

Mayor Clerk/CAO/Treasurer Administrator

CHIEFS REPORT TO COUNCIL

June 6th, 2022.

Training

We have had four fire practices this report, two water rescue, one pump relay and one truck check and firehall maintenance.

Fire Prevention

Ongoing safety messages on our Facebook page. Sign at Community center. Availability of a limited supply of free smoke alarms at the firehall for residents.

Equipment

Equipment is working well and in service.

We have had five medical calls. Two fire calls, one fire call was a structure fire in Kearney.

We have had a PIAR for our structure fire.

I had a meeting with our pumper supplier to go over design and specs

I have also attended our regular Chief's meeting.

Reviewing and verifying our SIR report.

Attended council meeting.

Interviewed two new recruits, one application is on this meeting.

A reminder to submit my application for my twenty-year pin to the province, I have received my 25-year pin but would also like my twenty-year pin, Clerk to submit with council approval.

After a two year break the Fire Fighter games are back July 9th at Watts Farm on Chetwynd Road in Armour Township.

Daily ongoing hall duties, gear checks and paperwork and fire permit issuance.

I can be reached on my cell at 705 571 3761 or at the firehall or email.

Stay safe

Sincerely;



Paul Schaefer

Fire Chief

Town of Kearney

8

REPORT TO COUNCIL

June 2nd,2022.

To: Members of Council

From: Paul Schaefer Fire Chief

Re: New Firefighter

Overview: The Town of Kearney has received an application from Amanda Mashinter a position on Kearney Fire and Emergency Services. Amanda has recently relocated to our area and has expressed an interest to join Kearney Fire and Emergency Services.

Recommendation: That Council accept the application from Amanda as a Firefighter/ First Responder for the Town of Kearney and pass the appropriate resolution of council accepting her as a new member to Kearney Fire and Emergency Services.

Submitted for your consideration.

CORPORATION OF THE TOWN OF KEARNEY®

Email: info@townofkearney.com
Website: www.townofkearney.com
Fax: 705 636 0527

P.O. Box 38
8 Main Street Phone: 705 636 7752
Kearney, Ontario
POA 1M0

Volunteer Firefighter/First Responder Application Form

Personal information on these forms is collected under the authority of the Freedom of Information Act, and will be used to determine eligibility for employment as a Volunteer Fire Fighter. Questions about this collection of personal information should be directed to the Fire Chief of Kearney Fire Department, 111 Main Street, Kearney, Ontario P0A 1M0. 705-636-7402.

Contact Information	
Surname: Mashinter	**Given Name:** Amanda
Address: 148 Rock Point Rd, Kearney ON P0A 1M0	
Home Phone:	**Work/Cell Phone:** 905-716-4423

Employment Information	
Are you eligible to work in Canada: ☑ Yes ☐ No	**Are you at least 18 years of age?** ☑ Yes ☐ No
Current Employer: York Region	**Occupation:** Police Constable
Address: 47 Don Hillock Dr Aurora	**Supervisor:**
Duties/Responsibilities: Front line, forensic.	
Does your employer support your involvement in	**the local Fire Department?** ☐ Yes ☐ No
Length of current employment: 15 years	
Former Employer:	**Occupation:**
Address:	**Duties:**

Education and Training	
Highest Level of Education: Post secondary	**Diploma/Degree:** 8 Fitness certifications
Driver's License: ☑ Yes ☐ No	**Class:** G
Courses/Workshops/Seminars (list relevant): PTS, FTS, Sports Psychology, BSU, nutrition,	
Training/Experience (list relevant): First responder, SOCO	
First Aid Training/Certificates: First aid + CPR	
Attendance Requirements include making 75% of	**scheduled training events. Please verify that you**
can meet this requirement	

Availability In Emergencies (check applicable)			
Able to respond to	**Daytime**	**Nighttime** ✓	**Weekend** ✓

References (minimum of 2 Work references)		
Name: Stuart Coleman	**Phone:** (416) 418-7442	**Relationship:** ☑ work ☐ personal
Name: Virginia Sedore	**Phone:** (905) 626-1589	**Relationship:** ☑ work ☐ personal
Name: Madc O'Neil	**Phone:** (416) 353-4996	**Relationship:** ☐ work ☑ personal
Name: April Rayner	**Phone:** (905) 626-2217	**Relationship:** ☐ work ☑ personal

Name of Applicant: Amanda Mashinter

I Amanda Mashinter authorize the Town of Kearney to contact the persons or organizations listed on this document for the purpose of obtaining reference information including information contained in my personnel file. These persons are authorized to disclose such information.

Potential members will be interviewed by the Fire Chief of the Kearney Fire Department.
Applicants shall be subject to a physical examination by a physician licensed in the Province of Ontario at the applicant's expense.
Applicants shall be required to supply a CPIC check. (Cost if any to be reimbursed to the applicant if hired)
Accepted applicants are subject to a twelve-month probationary period and are required to successfully complete minimum training requirements before full status is granted.

Have you ever been convicted of a criminal offence for which you have not received a pardon?
☐ Yes ☑ No Describe:

Applicants Name: (print) Amanda Mashinter

Applicants Signature: _____ Date: May 31/2022.

Witness Signature: _____ Date: May 31/22

Comments:

Name of Applicant: Amanda Mashinter

RELATED SKILLS OR EXPERIENCE CHECKLIST

Please indicate your level of proficiency with the skills listed by circling the appropriate number and providing a description of your experience using the following rating:

0 = No experience
1 = Familiarity acquired through personal experience, high school courses or related training
2 = Advanced skills level and/or post-secondary courses or apprenticeships
3 = A trade, license, recognized certificate or extensive experience

Previous Experience	Level				Description
Firefighting / emergency response	0	1	(2)	3	Fire fighting - I'm emergency response
Military/Police	0	1	2	(3)	Currently a constable
Mechanics	(0)	1	2	3	
Pumps, valves, sprinklers	(0)	1	2	3	
Electrical Systems	(0)	1	2	3	
Electronic Systems	(0)	1	2	3	
Computer Technology	0	(1)	2	3	
Building construction or design	0	(1)	2	3	
Breathing Apparatus or Scuba	0	(1)	2	3	
Blueprint reading	0	1	(2)	3	
Firefighting tasks	0	1	(2)	3	
Rescue Procedures	0	1	2	(3)	
Athletic sports or skills	0	1	2	(3)	
Languages	0	(1)	2	3	
Occupational health &safety	0	1	(2)	3	
Photography	0	1	(2)	3	
Fundraising	0	1	(2)	3	
Office Equipment	0	1	(2)	3	
Typing, filing or telephones	0	1	2	(3)	
Public Speaking	0	1	2	(3)	
Teaching, facilitation or coaching	0	1	2	(3)	
Events Coordinator	0	1	2	3	
Radio Communications	0	1	(2)	3	
Medical / Health Sciences	0	1	2	(3)	
Professional Driver	0	(1)	2	3	
Heavy Equipment Operation	0	(1)	2	3	

Other Licenses or Certificates (please list)

C.P.R	Expiry Date:
First Aid	Expiry Date:
Defibrillation	Expiry Date
Ontario Driver's License ☐A ☐D ☐Z ☐F ☑G	Expiry Date: 2025/05/04

Other Volunteer Experience	
Organization Name	Length of Time with Organization

Name of Applicant: Amanda Magnotta

ANNUAL MEDICAL STATEMENT OF PERSONNEL

IDENTIFICATION INFORMATION	
NAME:	Amanda Mashinter
STREET ADDRESS:	148 Rock Point Rd Kearney ON P0A 1M0
MAILING ADDRESS:	
PHONE NUMBER:	(905) 716 4423
BIRTH DATE:	Month: 05 Date: 04 Year: 1984
FULL TIME OCCUPATION	Police Constable
NAME OF ORGANIZATION:	KEARNEY VOLUNTEER FIRE DEPARTMENT
ATTENDING DOCTOR:	
DOCTOR'S PHONE NUMBER:	

Please explain any "Yes" answers in the "Remarks" column

Faculty	Question	Yes	No	Remarks
Eyesight	Have you lost use of either eye? L R		✓	
	Is Peripheral vison restricted?		✓	
	Are you colour blind?		✓	
	Do you have cataracts? Treated?		✓	
	Do you where contacts/glasses	✓		Only sometimes for night driving
	Date of last eye exam			April 2021
Hearing	Do you have difficulty hearing normal conversation levels?		✓	
	Do you use a hearing aid?		✓	
Diabetes	Have you ever been treated for diabetes?		✓	
	Describe current medications/dosage, if any and method of administration under "Remarks"		N/A	
	Date of latest blood sugar test			
Heart	Have you ever been treated for heart disease?		✓	
	If "yes", describe condition			
	Describe current medication and dosage, if any, under "Remarks"		✓	
	Do you have a pacemaker?		✓	
	Date of last treatment or check-up		✓	
Epilepsy	Have you ever been treated for epilepsy?		✓	
	If "Yes", when was your last seizure?			
	Describe current medication and dosage, if any, under remarks		N/A	
Blood Pressure	Have you ever been treated for high blood pressure?		✓	
	If "Yes", when were you treated?			
	What was your last reading?			
	Describe current medication and dosage, if any, under "Remarks"			
Limbs	Have you lost an arm or leg?		✓	
	Have you lost the use of an arm or leg?		✓	
	Does your vehicle have special controls?		✓	
Misc.	Have you ever had, or been treated for Convulsions?		✓	

Name of Applicant: Amanda Mashinter

	If "Yes", give date of last treatment and describe current medications			
	Have you ever had Fainting Spells?		✓	
	If "Yes", give date of last treatment and describe current medications			
	Have you ever had, or been treated for, Loss of Equilibrium?		✓	
	If "Yes", give date of last treatment and describe current medications			
	Have you ever been treated for Alcohol or Drug Abuse?		✓	
	If "Yes", give date of last treatment and describe current medications			
	Have you ever been treated for Mental Illness		✓	
	If "Yes", give date of last treatment and describe current medications			
	Are there any restrictions posted on your Drivers License?		✓	
	Are you under the care of a physician for any condition not mentioned above which may affect your ability to operate a motor vehicle?		✓	
	Are you physically fit to perform the duties of this position? Including Lifting and Carrying?	✓		
	The position of a volunteer firefighter/first responder may put extreme mental and emotional pressure on individuals which requires certain emotional stability in situations of varying circumstances. Will this prove to be an issue?		✓	
	Are there any physical or mental health issues that may be of concern?		✓	

Name of Applicant: Amanda Washington

CONFIDENTIALITY AGREEMENT

I, Amanda Mashinter, agree with the following statements:

I have read and understood Kearney Fire and Emergency Services Confidentiality Agreement.

I understand that I may come in contact with confidential information during my time at the Town of Kearney Fire Department. As part of the condition of being a member of Kearney Fire and Emergency Services I hereby undertake to keep in strict confidence any information regarding any patient, employee or alarm responded to or other information that comes to my attention while at the Town of Kearney Fire Department. I will do this in accordance with the Town of Kearney Fire Department's Social Media Policy and any Municipal By-Laws.

I also agree to never remove any confidential material of any kind from the premises of Town of Kearney Fire Department unless authorized as part of my duties, or with the express permission or direction to do so from the Fire Chief or Designate.

Amanda Mashinter
(Print Firefighter Name)

(Signature of Firefighter)

(Signature of Fire Chief)

Dated this 31 day of May, 2022

To the Kearney Council

The Kearney Legion would like an exception on the noise bylaw for July 2 (Canada Day Party) and July 30 (Regatta)

We are holding outside dances. The times are from 9pm to 1am both days.

Lisa Lahn

Kearney Legion Event Coordinator

MUNICIPALITY OF
Whitestone

21 Church Street
Dunchurch, Ontario P0A 1G0
Phone: 705-389-2466 Fax: 705-389-1855

www.whitestone.ca
E-mail: info@whitestone.ca

May 9, 2022

Great Lakes and St. Lawrence Cities Initiative
P.O. Box 1332 New Lenox, IL
60451 U.S.A.

Re: Support of Bill 279, Environmental Protection Amendment Act

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The Municipality of Whitestone passed the resolution below at the Tuesday, May 3, 2022 Regular Council meeting.

Resolution No. 2022-167
Moved by: Councillor Beth Gorham-Matthews
Seconded by: Councillor Joe McEwen

Support for Bill 279, Environmental Protection Amendment Act (Microplastics Filters for Washing Machines, 2021

WHEREAS microfibers are human-made strands less than 5mm composed of either synthetic or natural materials. Microfibers are shed through the wear and tear of textiles through the laundering process;

WHEREAS billions of microfibers are released into the Great Lakes daily from machine laundering of clothes. Studies have found a single load of laundry can release up to millions of microfibers into washing machine effluent, which flows to the wastewater treatment plant. Wastewater treatment can capture up to 99% of microfibers in sewage sludge, but microfibers are still released into aquatic ecosystems through treated effluent. Billions of microfibers are released into the aquatic ecosystem daily in the Great Lakes basin, either directly via treated final effluent, or indirectly as runoff from land- application of treated sewage sludge; and

WHEREAS microfiber contamination is widespread: Worldwide and local studies have shown microfibers present in commercial fish, Great Lakes fish (including Lake Trout, Rainbow smelt, Brown bullhead, etc.), honey, salt, Great Lakes beer, tap water, bottled water and much more; and

WHEREAS microfibers are the most prevalent type of microplastics in the environment and have been found in surface water, soil, biota, and atmospheric samples; and

WHEREAS a 2014 surface water study in Lake Erie, Lake Ontario, and their tributaries measured micoplastics at abundances between 90,000 and 6.7 million particles per square kilometer. These

levels of microplastics are similar to or exceed concentrations found in ocean gyres like the "Great Pacific Garbage Patch; and

WHEREAS microplastics do not biodegrade; and

WHEREAS chemicals such dyes and flame retardants are added to textiles during manufacturing. Textiles can also absorb chemicals from their environment after manufacturing. Some of these chemicals are toxic, and harmful chemical compounds can be released into the environment via leaching from microfibers; and

WHEREAS a growing body of research shows that the effects of microplastics on animal life are far-reaching. Researchers have investigated the impacts of microplastics on gene expression, individual cells, survival, and reproduction. Mounting evidence shows that negative impacts can include decreased feeding and growth, endocrine disruption, decreased fertility, and other lethal and sub-lethal effects. Some of these effects are due to ingestion stress (physical blockage), but many of the risks to ecosystems are associated with the chemicals in the plastic. Studies have shown that chemicals transfer to fish when they consume microplastics. When these fish end up on our dinner plates, we potentially increase the burden of hazardous chemicals in our bodies; and

WHEREAS a recent set of laundering experiments in the laboratory; have shown that an external filter can capture an average of 87% of fibres by count and 80% by weight before they go down the drain (McIlwraith et al. 2019). On a wider scale and in real-life context, Georgian Bay Forever, the University of Toronto and the Town of Parry Sound are completing a study that is measuring the effect that about 100 filters in households has on reducing microfibre pollution in the effluent of a wastewater treatment plant. The results of this study are to be released in August; and

WHEREAS add-on filters cost approximately $180-220 CDN to purchase and install, which is prohibitive for the average household. Accordingly, voluntary adoption rates are low; and

WHEREAS France has passed legislation (France 2020-105, Article 79) that requires future washing machines sold to have filters. California has introduced a bill (California AB 622), and Ontario has tabled Private Member's Bill 279 to prohibit sales of washing machines without a filter of mesh size 100 microns or smaller. Companies such as Arclik have manufactured washing machines with filters built directly into them;

NOW THEREFORE BE IT RESOLVED THAT the Great Lakes St. Lawrence Cities Initiative (Cities Initiative) recognizes that to date the largest documented source of environmental microfibers is washing machines, and that findings indicate washing machine filters mitigate the majority of fibres shed during machine washing; and

BE IT FURTHER RESOLVED THAT the Cities Initiative recognizes the need to require future sales of washing machines to include filters with a maximum mesh size of 100 microns; and

BE IT FURTHER RESOLVED THAT the Cities Initiative and its members call on the Ontario government to pass Bill 279, and to call on the Canadian and U.S. government to create appropriate regulatory measures to the same effect; and

BE IT FURTHER RESOLVED THAT until households can only buy new laundry machines outfitted with <100 micron filters, the Cities Initiative and its members call on provincial, state and

federal governments to provide funding and education to help constituents reduce microfiber waste.

BE IT FINALLY RESOLVED THAT Council for the Corporation of the Municipality of Whitestone directs its staff to submit this resolution to the Great Lakes St. Lawrence Cities Initiative; and forward this resolution to all municipalities in the Great Lakes watershed and to Federal and Provincial Representatives.

Yours truly,



Mayor George Comrie
Municipality of Whitestone

/jm

c. Great Lakes Watershed
All Municipalities within the Great Lakes Watershed area.
Right Honourable Justin Trudeau
Premier of Ontario Doug Ford

District of Parry Sound
Social Services
Administration Board

Chief Administrative Officer's Report

May 2022

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

Employment Services Transformation (EST)

The provincial government announced the launch of a new training program, Better Jobs Ontario. At the same time, information was also provided about the government's ongoing transformation of Employment Ontario services known as Employment Services Transformation (EST).

The EST work is creating an integrated and seamless employment services system to make it easier for people to restart their careers and support their families. The new system will combine employment programs from Social Assistance, such as Ontario Works Employment Assistance and Ontario Disability Support Program (ODSP) Employment Supports, into Employment Ontario (EO). This modernized approach will ensure clients have continued access to the services they rely on while helping them succeed in their search for long-term and sustainable employment.

After a competitive process, new Service System Managers for employment services were selected in York Region, Halton Region, and Stratford-Bruce Peninsula. One municipal government, the County of Bruce, was successful and will become the Service Manager for employment services in the Stratford-Bruce Peninsula area. The county leads a consortium that includes the County of Grey, the County of Huron, and the City of Stratford. The other successful proponents in the other areas are non-municipal organizations.

The remaining catchment areas including the District of Parry Sound are slated to roll out in two more phases with us being included in the Phase 3 which will be introduced later next year.

Committees

Last year I was asked to co-chair with Andrea Roberts, CAO from Hands The Family Help Network a new planning table for children and youth. The Muskoka Nipissing and Parry Sound Child and Youth Planning Table brought together leaders who have been members of two child and youth system planning groups including the Nipissing Parry Sound Child and Family Planning Table and the Child and Youth Mental Health Planning Table (CYMHPT) for the Districts of Muskoka, Nipissing, and Parry Sound. Leaders from across the catchment area explored the development of one new planning structure, focused on the overall health and well-being of children, youth and families living in the Districts of Muskoka, Nipissing, and Parry Sound.

I am pleased to share that we have achieved this goal and have this table up and running with a Terms of Reference and structure that is working well. With this progression I've chosen to step down as co-chair to be able to provide the opportunity for leadership from another organization in the sector. I, along with our Manager of Directly Operated Child Care Programs, will continue to participate in this planning table as members.

As CAO, I continue to meet monthly with our two local OPP Detachment Commanders and the Executive Director of the Muskoka-Parry Sound Canadian Mental Health Association. With our district's limited housing options and our yearly increase in our temporary population we are activity discussing any supports we can activate to better assist our community for the busy summer months.

Recent Media Coverage

- April 6, 2022 – Canada and Ontario Provide Affordable Homes for Seniors in Powassan
- April 11, 2022 – 25 new affordable homes for seniors in Powassan
- April 13, 2022 – Powassan older adult apartments now available at The Meadow View

Social Media

Twitter Stats

Link to the DSSAB's Twitter page - https://twitter.com/psdssab

District of Parry Sound Social Services Administration Board – Twitter Page	Nov. 2021	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022
Total Tweets	8	1	6	10	2	3
Total Impressions	164	51	170	371	178	235
Total Profile Visits	275	123	68	324	54	37
Total Followers	8	10	10	15	15	15

LinkedIn Stats – used primarily for HR recruitment & RFP/Tender Postings

Link to the DSSAB's LinkedIn page – https://bit.ly/2YyFHlE

District of Parry Sound Social Services Administration Board – LinkedIn	Nov. 2021	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022
Total Followers	20	22	27	39	43	50
Search Appearances (in last 7 days)	-	-	224	317	336	215
Total Page Views	43	10	55	83	28	13
Post Impressions	-	-	109	557	170	160
Total Unique Visitors	10	5	22	33	6	10

Facebook Stats

A friendly reminder to follow our Facebook pages!

- District of Parry Sound Social Services Administration Board
- Esprit Place Family Resource Centre
- EarlyON Child and Family Centres in the District of Parry Sound
- The Meadow View

District of Parry Sound Social Services Administration Board	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022
Total Page Followers	283	289	304	309	331
Post Reach this Period (# people who saw post)	511	4,487	3,589	1,154	5,194
Page Views this Period	48	122	87	61	60
Post Engagement this Period (# reactions, comments, shares)	24	566	445	62	412

Esprit Place Family Resource Centre	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022
Total Page Followers	105	110	117	118	118
Post Reach this Period (# people who saw post)	104	46	1,029	461	54
Page Views this Period	28	14	26	7	7
Post Engagement this Period (# reactions, comments, shares)	22	1	82	12	2

The Meadow View (NOAH)	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022
Total Page Followers	364	380	441	423	432
Post Reach this Period (# people who saw post)	4,460	9,098	13,328	3,192	1,098
Page Views this Period	374	379	488	117	250
Post Engagement this Period (# reactions, comments, shares)	1,776	2,139	2,455	399	133

Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District
March 2022

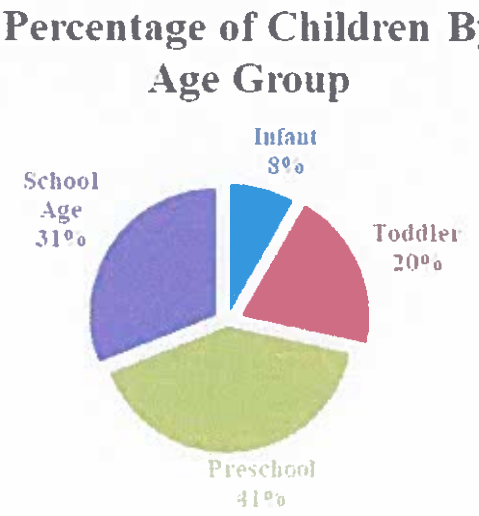
Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18m)	3	2	3	4	16	28
Toddler (18m-30m)	13	7	10	20	18	68
Preschool (30m-4y)	21	20	19	35	42	137
School Age (4y-12y)	0	0	0	0	23	23
# of Active Children	37	29	32	59	99	256

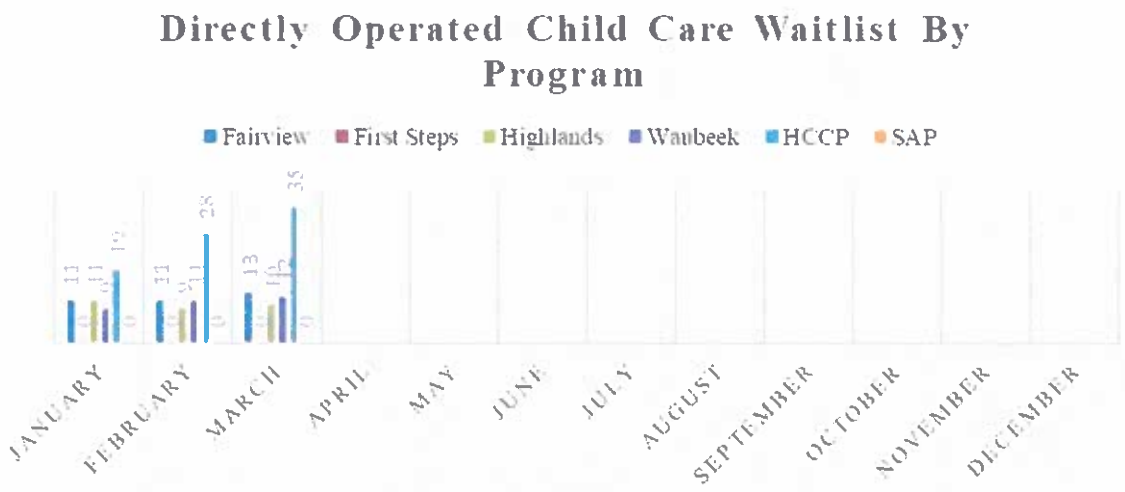
There has been a slight increase in the enrollments at the child care centres as staffing begins to be more consistent. Two of the centres have experienced enteric outbreaks in the past month and children continue to be absent with symptoms of COVID-19 and the variants. Highlands ELCCC (Emsdale) and Fairview ELCCC (Powassan) are now enrolled to their licensed capacity. First Steps ELCCC (South River) and Waubeek ELCCC (Parry Sound) are at capacity for the current staffing level and can increase their enrollments when they are able to hire Registered ECE's to fill current vacant positions.

School Age Programs

March 2022		
Location	Enrollment	Waitlist
Mapleridge After School	11	0
St. Gregory's After School	16	0
St. Gregory's Before School	12	0
Sundridge Centennial After School	13	0
Sundridge Centennial Before School	6	0
Magnetawan Central After School	17	0
Land of Lakes After School	7	0
# of Active Children	82	0

Enrollment has remained consistent in all programs and families are starting to inquire about summer care. We are pleased to be able to announce that we have Ministry of Education approval to operate two licensed summer programs located at Powassan's Mapleridge Public School and Sundridge Centennial Public School. Staffing is currently being secured and parents will be contacted shortly to make arrangements for enrollment.





Waitlist numbers are remaining consistent; however, we are seeing an increase in calls for the Home Child Care Program as families receive information on the Canada-Wide Early Learning and Child Care agreement between the province and the federal government. Fairview ELCCC in Powassan has also seen an increase in calls from families inquiring about space availability.

OLAF

OLAF Fee Subsidy Applications

2021	Eligible	Not Eligible	2022	Eligible	Not Eligible
January	1	7	January	2	4
February	0	5	February	2	6
March	1	6	March	0	5
April	0	6	April		
May	0	3	May		
June	4	11	June		
July	0	3	July		
August	1	7	August		
September	1	5	September		
October	1	3	October		
November	0	3	November		
December	1	4	December		

Total Children by Funding Source for March 2022

Active	# of Children	# of Families
After-school Program Fee Subsidy	25	24
Fee Subsidy	139	132
Full Fee	214	201
Ontario Works	4	4
TOTALS	382	361

New	# of Children	# of Families
After-school Program Fee Subsidy	3	3
Fee Subsidy	7	7
Full Fee	7	7
TOTALS	17	17

Exits	# of Children	# of Families
Fee Subsidy	1	1
TOTALS	1	1

Inclusion Support Services

March 2022

Age Group	EarlyON	Licensed Early Learning & CCC's	Monthly TOTAL	Year-to-Date TOTAL	Waitlist	New Referrals	Discharges
Infants (0-18m)	0	0	0	0	0	0	0
Toddlers (18m-30m)	1	16	17	17	1	8	0
Preschool (30m-4 y)	4	24	28	40	1	4	2
School Age (4y+)	5	18	23	26	1	0	0
Monthly TOTAL	10	58	68	-	3	12	2
Year-to-Date TOTAL	10	58	-	83	10	27	17

There has been an increase in referrals through the Home Child Care Program and EarlyON Child and Family Centres as they re-open to in-person programming.

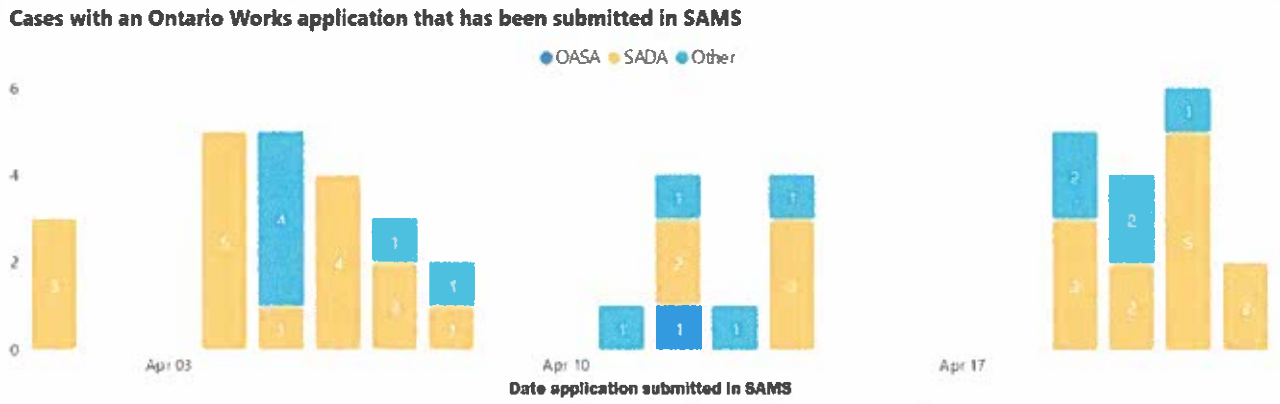
EarlyON Child and Family Programs

March 2022

Activity	March	Year-to-Date
Number of Children Attending	335	335
Number of New Children Attending	170	170
Number of Families Visiting	271	271
Number of New Families Visiting	139	139
Number of Virtual Programming Events	14	51
Number of Family Engagements with Virtual Events	738	2,150
Number of Social Media Posts	42	184
Number of Social Media Followers	20	965

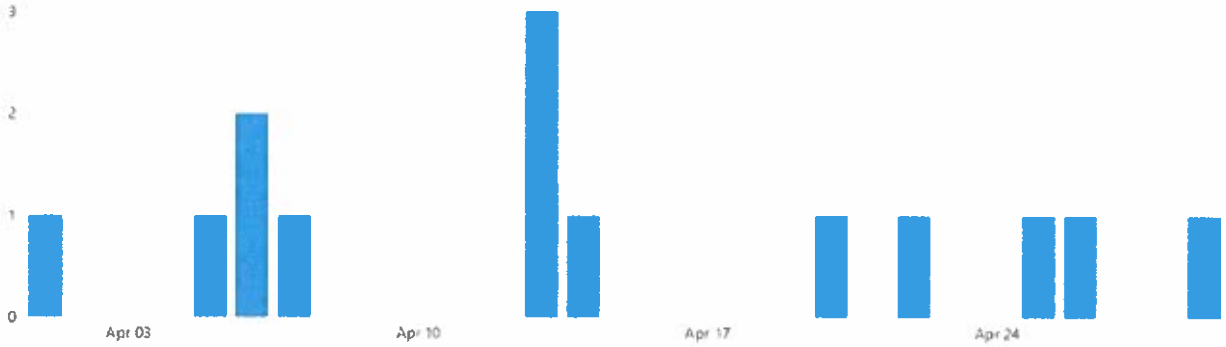
It is wonderful news that we are now providing in-person programming not only at our three (3) main hubs (Parry Sound, South River, and Burk's Falls) but we have added programming in all of our Near North District School locations. Families, with new infants born during COVID, have been accessing the EarlyON system, with excitement to finally be able to connect with others and our Program Facilitators. The Program Supervisor is working with municipalities and community partners to be able to re-open in -person programming at most of our pre-COVID locations with the goal of having at least weekly drop-in programs available across the district by May 1st.

Social Assistance Digital Application (SADA) & Centralized Intake - April 2022



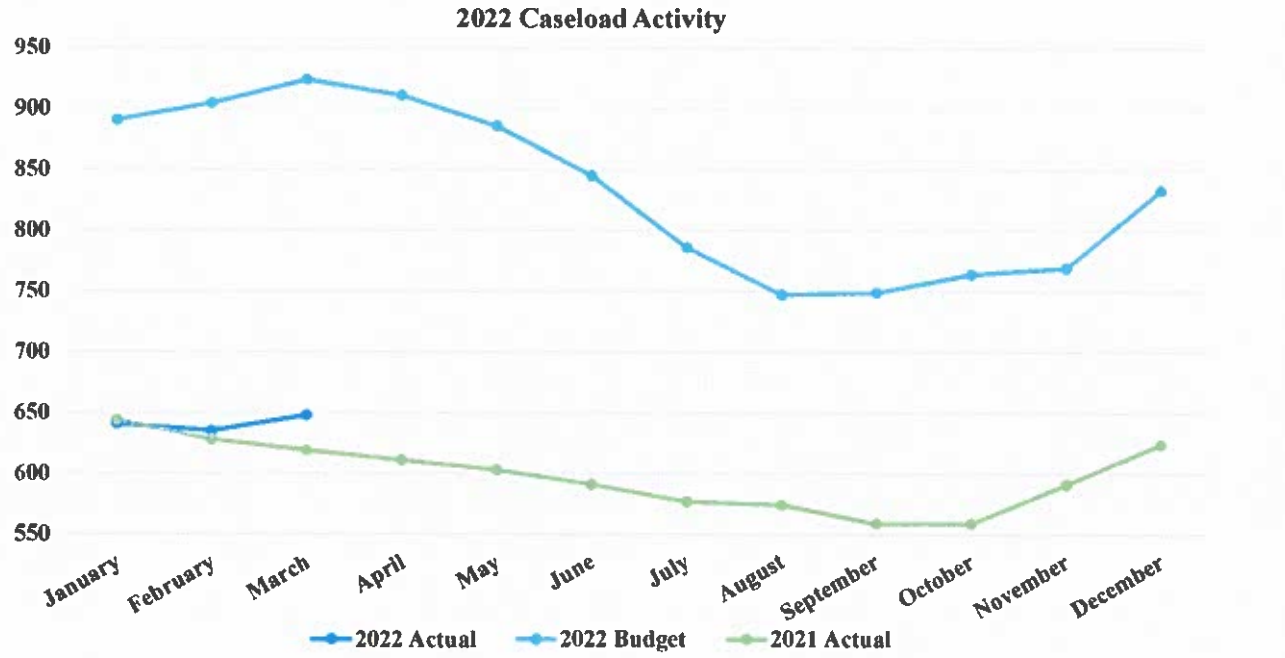
***Yellow bars represent applications received by Intake and Benefits Administration Unit. Some of these applications may still be completed by local staff. Green and blue bars represent applications completed solely by local staff. Data from the Tracking the Impacts of COVID-19 report and Centralized Intake Report. ***

Cases with an Emergency Assistance application that has been received



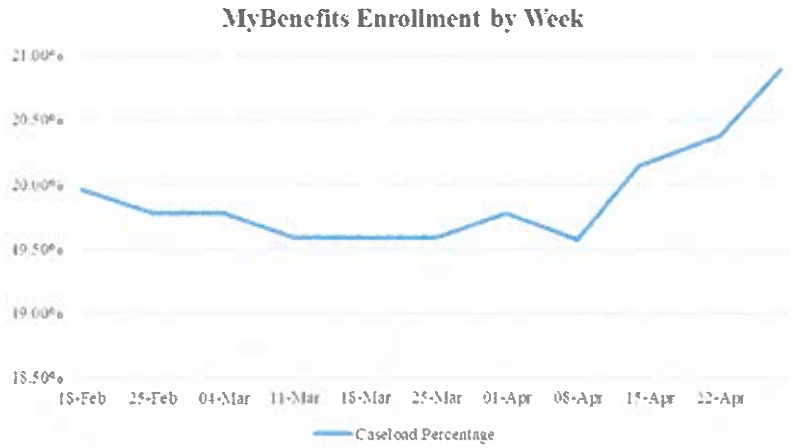
A case that has multiple applications is counted once
Includes applications submitted by caseworkers in SAMS.

Ontario Works Caseload

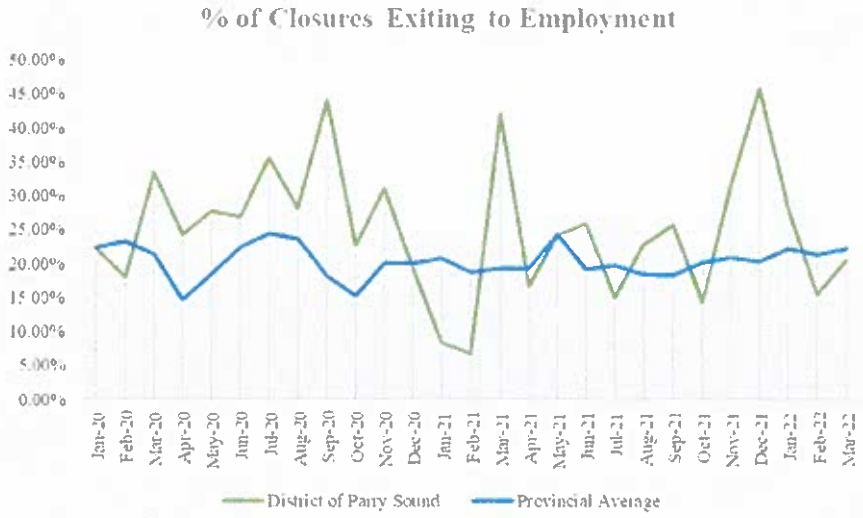


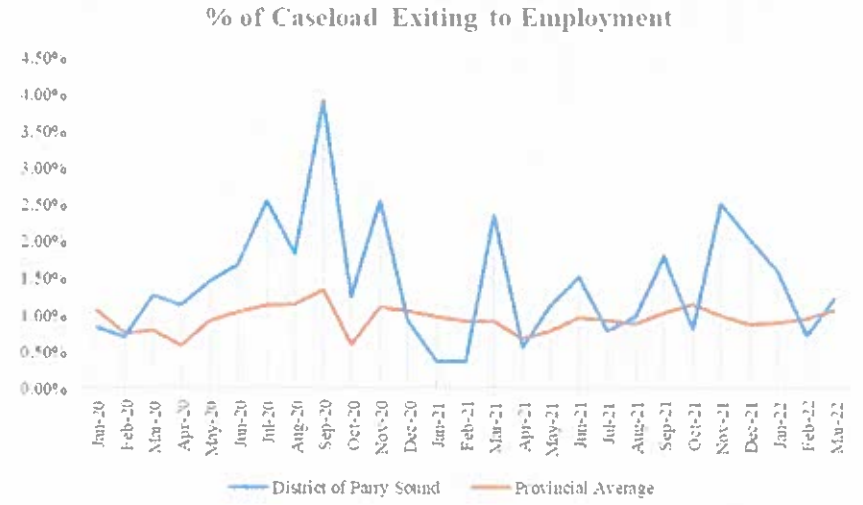
LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2022 Actual	641	635	648									
2022 Budget	891	905	924	911	886	845	786	747	749	764	769	833
2021 Actual	644	628	619	611	603	591	577	574	559	559	591	624

MyBenefits Enrollment 2022



Employment Assistance Performance Outcomes

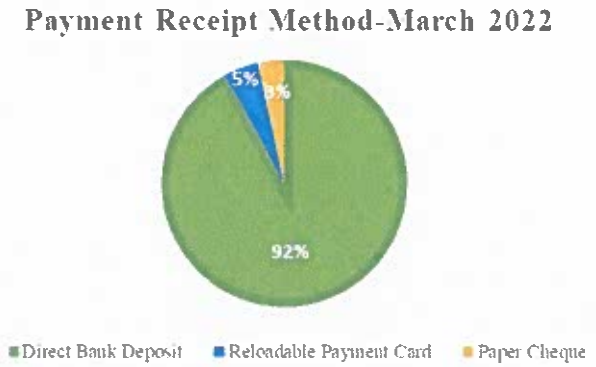




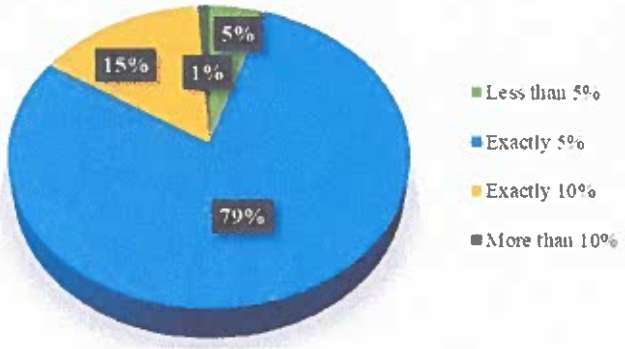
CMSM/DSSAB	Percentage of caseload with employment earnings	Average monthly employment earnings per case	Percentage of caseload exiting to employment	Percentage of terminations exiting to employment	Percentage of caseload terminated	Average number of business days from screening to financial eligibility decision
Parry Sound DSSAB	8.7%	$691.86	1.2%	20.6%	5.9%	3
Province	8.8%	$838.04	1.1%	22.2%	4.8%	4

We exceeded or met the provincial average in most of our Performance Outcomes metrics.

Direct Bank Deposit Enrollment



Overpayment Recovery Rate - March 2022



Homelessness Prevention Program - Community Relations Workers

For the month of March 2022

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	4	5
ODSP	7	25
Ontario Works	4	9
Low Income	7	16

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	12	6
ODSP	7	19
Ontario Works	5	4
Low Income	4	12

Contact/Referrals

	East	West	YTD
Homeless	3	5	18
At Risk	3	4	23
Esprit Outreach Homeless	0	0	3
Esprit Outreach at Risk	1	4	9
Esprit in Shelter		0	2
Program Total			54

Short Term Housing Allowance

Month	Active	YTD
March	9	11

Housing Stability: Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI
Senior	6	$1,272.69
ODSP	13	$4,019.12
Ontario Works	1	$50.00
No Income	2	$167.00

Reason for Issue	Total
Rental Arrears	$720.00
Transportation	$512.00
Food/Household/Misc.	$2,075.62
Emergency Housing	$2,201.19
Total	$5,508.81

Ontario Works: Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI
Senior	2	$326.70
ODSP	12	$5,624.11
Ontario Works	13	$10,129.62
No Income	1	$97.74

Reason for Issue	Total
Rental Arrears	$1,893.75
Utilities/Firewood	$1,616.36
Transportation	$87.12
Food/Household/Misc.	$10,645.08
Emergency Housing	$1,935.86
Total	$16,178.17

Hotel Project

March 2022	Mid Town (Parry Sound)	Year-to-Date Total	Caswell (Sundridge)	Year-to-Date Total
Adults	19	19	9	9
Children	1	1	1	1
Total	20	20	10	10

This is the number of people who stayed in one of the hotel projects in the month of March who where active in our programming.

By-Name List Report - as of March 31, 2022



Housing Programs Centralized Waitlist

Social Housing Centralized Waitlist Report - March 2022

	East Parry Sound	West Parry Sound	Total
Seniors	24	98	122
Families	151	421	572
Individuals	445	219	664
Total	620	738	1,358
Total Waitlist Unduplicated			472

Social Housing Centralized Waitlist (CWL) 2021 - 2022 Comparison
Applications and Households Housed from the CWL

2021	New App	New SPP	Cancelled	Housed	SPP Housed	2022	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	4		5	5	1	Jan	5			1	
Feb	12	3	3	2		Feb	9	1	2		
Mar	8		4	1	1	Mar	12		5	2	1
Apr	9		6	1		Apr					
May	8	1	3	1		May					
June	8	1	4	1	1	June					
July	7			1		July					
Aug	9		1	2		Aug					
Sept	22		5			Sept					
Oct	16	1	6	1		Oct					
Nov	9		16	2		Nov					
Dec	9		2	2		Dec					
Total	121	6	55	19	3	Total	26	1	7	3	1

SPP = Special Priority Applicant

- There were 2 applicants housed from the centralized waitlist in the month of March. One of those housed was an SPP applicant.
- 7 applications were cancelled this month. We were informed that 2 applicants were deceased, two had assets in excess, 2 were housed, and one began receiving COHB.
- A total of 9 applications were reinstated due to refusing an offer of accommodation and requesting to be placed back on the centralized waitlist with a new application date, moving them to the bottom of their requested lists; they are not reflected in the # of new applications listed.

Parry Sound District Housing Corporation

Activity for Tenant and Maintenance Services March 2022

Action	Current	Year-To-Date
Move outs	1	6
Move ins	3	4
L1/L2 Forms	1	2
N4 – notice of eviction for non payment of rent	1	5
N5 – notice of eviction for disturbing the quiet enjoyment of the other occupants	3	4
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 –notice of eviction for willful damage to unit	0	0
Repayment Agreements	0	11
No Trespass Order	0	0

Tenant Services for March 2022

Wellness Check-ins	10	Regular well-being check-ins with our most vulnerable tenants
Paramedicine	7	Wellness checks @ 7 buildings
Tenant Home Visits	9	Tenants requiring assistance with annual review packages, wellness checks, filing income tax, health & safety, life skills, service coordination
Tenant Education & Engagement	0	
Mediation/Conflict Resolution/Referrals	4	Tenant complaints, tenant vs. tenant conflict, referrals to outside agencies

Maintenance for March 2022

Pest Control	8	8 buildings monitored monthly
Vacant Units	16	family (4); single (12) (not inclusive of The Meadow View)
After Hours Calls	2	types of calls: suspicious smell 5 staff participate in the weekly on call rotation
Work Orders	103	Work orders created for maintenance work and related materials
Fire Inspections	0	
Incident Reports	4	

Capital Projects - March 2022

Local Housing Corporation and DSSAB Buildings

Progressing with assistance from Housing Services Corporation on the following projects:

- Roselawn, South River - drainage
- Highlands, Emsdale - water/mechanical systems
- Burk's Falls & South River - duplex renovations
- Esprit expansion

Current Challenge

Difficulty securing contractors/labourers as well as materials since they are often backordered. Obtaining quotes, as per our Procurement Policy, from contractors is presenting a challenge.

Esprit Place Family Resource Centre

Emergency Shelter Services	March 2022	Year-to-Date
Number of women who stayed in shelter this month (may be duplicated within the month or year)	6	14 Number of women who stayed in the shelter this year who were unique to the shelter (unduplicated)
Number of children who stayed in the shelter	3	6
Direct service hours to women (shelter & counselling)	86	199
Resident bed nights (women & children)	207	500
Occupancy rate	67%	45%
Days at capacity	0 (COVID capacity)	12
Days over-capacity	0	0
Phone interactions (crisis/ support)	29	109

Outreach Services

	March 2022	Year-to-Date
Number of women served this month	16	36
Number of women registered in the program	6	26

Transitional Support

	March 2022	Year-to-Date
Number of women served this month	4	9
Number of NEW women registered in the program	3	11

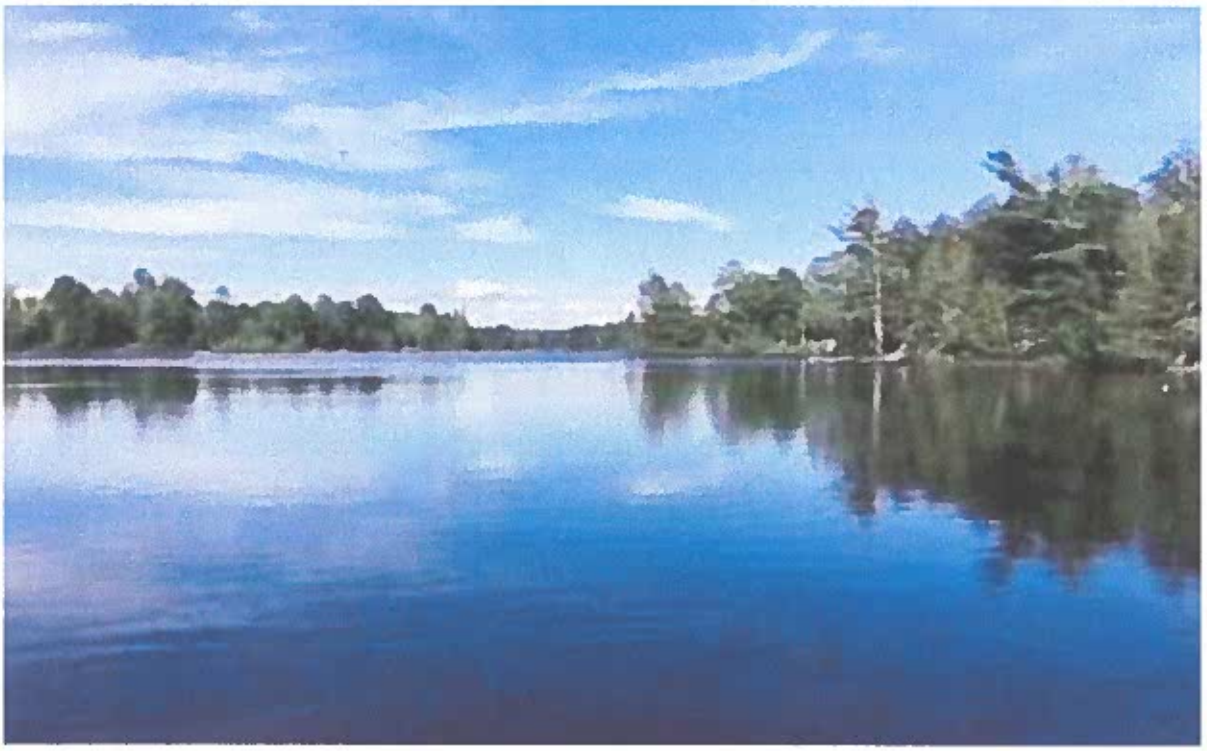
Child Witness Program

	March 2022	Year-to-Date
Number of children served this month	14	37
Number of children registered in the program	3	22
Number of public ed/groups offered	0	0

KWEF
Kearney Watershed Environmental Foundation

Welcome to our May 2022 Newsletter

- **Welcome back to all our seasonal visitors & neighbours**
- **Reminders for folks returning in the Spring**
- **Kearney Spring Litter Cleanup**
- **Some information on Trilliums**



Early morning on Lynx/Groom Lake in Kearney

Welcome back !

The birds and the butterflies are returning to the Kearney area. So far mallards, common and hooded mergansers, buffleheads, a great blue heron, Canada geese and loons have returned to our lake by early May. Hummingbirds started arriving here about May 10th.

In May we also welcome many of our seasonal human neighbours. There are usually many chores to be done when they return. Many of these are specific to living in rural and waterfront places.

Some reminders for folks returning in the Spring:

Drinking water – Obtain a sample bottle for your drinking water sample from the local health unit in Huntsville or Burks Falls, follow the instructions and send in the sample. Don't drink the water until you have received the sample results that indicate your drinking water is safe. The Ontario District Health Unit suggests testing your well water three (3) times a year - spring (most important), summer and fall.

Septics – Your septic will begin to do its job once it has input. Just remember that a good rule of thumb is " if you didn't eat it, it does not go down the drain". Controlling the amounts of water entering the septic is also helpful. For example montoring the use of water for laundry,showers,and dishwashers. Renting a Johnny on the Spot for large gatherings at your home helps to reduce strain on the septic system, especially in the Spring when the water table may be high and the septic system may be sluggish from lack of use.. Septics should be pumped out regularly .A timely schedule of pumpouts, usually every 3 to 5 years depending on your use, is an economical way to ensure that your septic lasts many years. Be sure the the pumpout person checks that the outlet baffle in the tank is functional and still in place to protect your tile bed.

Shorelines and Lawns A natural vegetative buffer between your property and the lake is best. Canada Geese love mowed lawns and barren beaches. As we all know they leave a real mess on lawns and along the shoreline. Beach sand dumped on the shore may last a few summers but inevitably ends up in the lake altering the ecology of the band of life at the lakes edge. During the winter it seems that pop cans, beer cans, and other debris accumulates in the shallow edges of the lakes and in the ditches along the roadsides. Already this spring some of our neighbours have started picking this litter up when they see it. As well as improving the look of the neighbourhood it is teaching children good citizenship

Mice and other critters – If you have had unwanted visitors in your residence, it is best to use traps rather than poison to get rid of them. Poison eaten by your pests may kill any wild animals and birds that eat carrion. Remember that poisoned pests may go outside to die. Most animals can't resist a free meal - even cute little chipmunks are omnivores. **Town of Kearney Information** Visit the Town of Kearney website for updated information on Garbage and Recycling, Town regulations regarding burn permits, fitness classes and Library hours. Some good news! Hopefully life will get back to normal this summer. One good sign - The Regatta is back! Now is the perfect time to volunteer to help. Volunteers are the life blood of a community like ours. If you

are interest in the environment, KWEF needs volunteers too. Contact us, we'd love to have your help.

Kearney Spring Litter Cleanup

KWEF and the Kearney Lions Club work together on this project. The Lions have traditionally organized an Adopt a Highway Cleanup for the first Saturday in May. Volunteers would gather at the Community Center and be assigned sections of major roads and streets in the immediate area. During Covid, we through our KWEF newsletter proposed that the cleanup period be extended to cover the first two weeks in May. This would allow both seasonal and permanent residents who perhaps aren't available for the Lion's Saturday date to participate. Bad weather and free time shouldn't now be an issue. A good way to start is to get your kids involved and just clean up your immediate area. The Town has agreed to waive fees at the transfer stations for any roadside garbage we bring in during this period and offered to supply us with clear garbage bags. Most of the litter is pop and alcohol cans and plastic bottles - all of which are recyclable. Many who walk for exercise have said they have started picking up litter during their daily walk.

It would be an admirable goal to try to make Kearney a Litter Free Area. It is an easy first step to show that we really do care about our environment and neighbourhood. Best of all - it would cost nothing. The end goal would be that all of us consciously stop littering but until that happens we need to continue to pick up litter when and where we see it. Don't walk by and ignore it. We are encouraged by the number of folks who have started to help us clean up. Hopefully at some point it will become socially unacceptable to litter,

Some Interesting Information about Trilliums

The white Trillium (trillium grandiflorum) pictured below is Ontario's official floral emblem. There are 5 native species found in Ontario (white, red, painted, nodding and drooping with only the latter being endangered. No it is not illegal to pick Trilliums, other than in Provincial Parks, but it is a bad idea. They are perennials but as a spring ephemeral they are very fragile. If you pick the bloom or entire plant, the plant usually will be unable to collect sufficient nutrients to survive the winter before they go dormant in midsummer. If they don't die immediately, it may take years for it to recover . Trilliums are very slow growing plants. The seeds which are often distributed by ants take at least two years to germinate and new plants take 7-10 years to bloom. Once it produces its first flower, it will bloom annually in early spring (April-May) for about 10 years. Blooms last about 3 weeks after which the plant becomes dormant for the remainder of the year.

Trilliums grow best in a partially shaded deciduous woodland habitat where the soil is high in organic matter, moist but well drained. They are easily grown from their rhizomatous root system and the best time to plant or divide their roots is during dormancy in late summer or fall (around the same time when you would plant early blooming bulbs. Be patient. As mentioned above the plants are slow growing.
If you would like to plant some Trilliums, they can be found for sale at garden centers in the spring usually in their native plant section.

