

TOWN OF KEARNEY

AGENDA

REGULAR COUNCIL MEETING

Council Chambers

Thursday January 16, 2025 – 6:00 p.m.

A Moment of Silence to honour the memory of Jenny Thomas

1. Call the Meeting to Order

2. Approval of Agenda

3. Disclosure of Interest

[At this time, Members of Council shall declare pecuniary interest, if any, with items on the agenda.]

4. Delegations/Presentations

5. Consent List

5.1. December 19, 2024 Council Meeting Minutes	Pg. 3
5.2. Payment Register	Pg. 7
5.3. Transfer Station Report	Pg. 9
5.4. Resolution Report	Pg. 10
5.5. 2024 Q4 Quarterly Reports	Pg. 14

6. Items Referred from the Consent List

7. Items for Discussion

7.1. Ecovue Staff Report – Meier Consent Applications – Echo Ridge Rd	Pg. 28
7.2. Letter from Kelly Shire Foundation Re: Waive Rental Fees	Pg. 43
7.3. Resolutions from the Dogsled Race Committee	Pg. 44
7.4. SR2025-08 Recovery of Costs after Demolition of Buildings by Town	Pg. 45
7.5. SR2025-09 Construction Waste Costs	Pg. 46
7.6. Staff Memo: Update on Grader	Pg. 48
7.7. SR2025-10 DRAFT Donations Policy	Pg. 49

8. Notice of Motion

8.1. Councillor Beaucage Notice of Motion Regarding Town Roads Maintenance	Pg. 56
8.2. Councillor Beaucage Notice of Motion Request for Policies and By-laws	Pg. 57

9. Correspondence for Information

9.1. Resolution from the City of Toronto re Blood Donation/Collection	Pg. 58
9.2. Resolution from Stormont re Redistribution of Taxes Collected	Pg. 61
9.3. Resolution from Stormont re Rural Road Safety	Pg. 63
9.4. Resolution from Kincardine re Property Tax Assessment Model	Pg. 64
9.5. AHHC January Newsletter	Pg. 65
9.6. Support Letter from FONOM re providing emergency stabilization funding to address the current shortfall in child welfare providing by the Children's Aid Societies.	Pg. 69

10. Bylaws

11. Closed Session

Under Section 239 of the Municipal Act, Council will move into closed session under the following subsections:

- (2)(b) Personal Matters about an Identifiable Individual
- (2)(d) Labour Relations or Employee Negotiations

12. Confirming Bylaw

13. Adjournment

The Corporation of the Town of Kearney
REGULAR COUNCIL MEETING MINUTES
Council Chambers
Thursday, December 19, 2024 – 6:00 p.m.

Council Members Present:	Mayor:	Cheryl Philip
	Deputy Mayor:	Michael Rickward
	Councillors:	Keven Beaucage, Heather Pateman and Jill Sharer
Staff Present:	Nicole Gourlay, Clerk Administrator (CA)	
	Cindy Filmore, Deputy Clerk (DC)	
	Paul Schaefer, Fire Chief (FC)	

Staff were present for the entirety of the meeting.

A Moment of Silence was held to honour the memory of Jim Skelton

1. **Call the Meeting to Order**
The meeting was called to order at 6:00 p.m.
2. **Approval of Agenda**
Resolution 2024- 389
Moved by: Deputy Mayor Rickward; Seconded by: Councillor Pateman
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney adopts the Agenda of December 19, 2024 as amended:
 - Remove SR 2024-57
 - Update Kennedy Insurance information
 - Remove 11.2(b) Identifiable IndividualCARRIED
3. **Disclosure of Interest - nil**
4. **Delegations/Presentations/Public Meetings**
4.1 Presentation from Chris Bevan, Kennedy Insurance
Resolution 2024-390
Moved by: Deputy Mayor Rickward, Seconded by: Councillor Pateman
BE IT RESOLVED that the Council of the Corporation of the Town of Kearney thanks Chris Bevan for his presentation and authorizes renewal of the 2025 Municipal Insurance Policy with Kennedy Insurance Brokers Inc/Intact Public Entities, in the amount of \$181,587.00 plus applicable taxes
CARRIED
5. **Consent List**
Resolution 2024-391
Moved by: Councillor Sharer; Seconded by: Councillor Pateman
BE IT RESOLVED that the Consent List from the Council Meeting of Thursday, November 28, 2024, be accepted and that all recommendations or support contained therein be adopted and approved as resolutions of Council
CARRIED
6. **Items Referred from the Consent List**
Nil
7. **Items for Discussion**
7.1 DRAFT Emergency Management Plan
Resolution 2024-392
Moved by: Deputy Mayor Rickward; Seconded by: Councillor Beaucage
WHEREAS the Emergency Management and Civil Protection Act, requires every municipality in Ontario to have an Emergency Response Plan; AND WHEREAS the Emergency Management

Control Group together with the Emergency Management Coordinator have completed the required table top exercise along with updates to the Town of Kearney Emergency Response Plan as presented in item 7.2 on the agenda; NOW THEREFORE BE IT RESOLVED that Council of the Corporation of the Town of Kearney accepts the DRAFT Emergency Response Plan; AND FURTHER that a by-law accepting the Emergency Response Plan for the Town of Kearney will be passed later in the meeting.
CARRIED

7.2 Report to Council from Fire Chief Re: New Fire Fighter

Resolution 2024- 393

Moved by: Councillor Pateman; Seconded by: Councillor Beaucage

WHEREAS the Council of the Corporation of the Town of Kearney has received the Fire Chief's report regarding an application from Carly Gordon to join the Fire and Emergency Services team; NOW THEREFORE BE IT RESOLVED that Council accepts Carly Gordon's application to join the Fire and Emergency Services team.

CARRIED

7.3 Council Meeting Dates

Resolution 2024-394

Moved by: Deputy Mayor Rickward; Seconded by Councillor Sharer

WHEREAS Section 238 (2) of the Municipal Act, S.O. 2001, as amended, states that "Every council and local board shall pass a Procedure By-law for governing the calling, place and proceedings of meetings"; AND WHEREAS Section 5.2.1 of By-law No 2023-52, the Procedure By-law for the Town of Kearney, states "Regular Meetings of Council shall be held in the Council Chambers, at 8 Main Street, Kearney, every three weeks on Thursdays; NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby gives notice that the Regular Council Meetings shall be held on the following dates in 2025: January 16; February 6 & 27; March 20; April 10; May 1 & 22; June 12; July 10; August 14; September 11; October 2 & 23; November 13; and December 11.

CARRIED

7.4 Revised DRAFT Agreement with Armour Township – Proudfoot Rd Maintenance

Resolution 2024-395

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Pateman

WHEREAS Staff received updated fees from the Township of Armour regarding the agreement of road maintenance for Proudfoot Road after passing of the by-law at the November 14th regular Council meeting; NOW THEREFORE BE IT RESOLVED that Council approves the draft by-law and agreement with the Township of Armour for Proudfoot Road Maintenance; AND FURTHER that a By-law to this effect will be passed later in this meeting.

CARRIED

7.5 DRAFT Agreement Jillian Peever – Kids Dance Classes

Resolution 2024-396

Moved by: Councillor Beaucage; Seconded by: Councillor Sharer

WHEREAS the Council of the Corporation of the Town of Kearney has received a DRAFT agreement with Jillian Peever (the Space Upstairs) to provide Children's Dance classes to the Town of Kearney; NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Kearney supports in principle entering into the agreement with Jillian Peever (the Space Upstairs); AND FURTHER THAT a by-law to authorize the execution of the agreement be passed later in the meeting.

CARRIED

7.6 FONOM Registration

Resolution 2024-397

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Beaucage

WHEREAS the Federation of Northern Ontario Municipalities (FONOM) has a mission to improve the economic and social quality of life for northerners; AND WHEREAS FONOM is planning their annual conference in North Bay, ON on May 5th - 7th 2025; AND WHEREAS this conference and accommodations fill up quickly; NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney directs Staff to register and book accommodations for the following Council Members and Staff for the 2025 FONOM Conference: Councillors Jill Sharer & Heather Pateman and 1 or 2 staff members to be decided later.

CARRIED

7.7 Letter to Minister Calandra Re: Additional Residential Units

Resolution 2024-398

Moved by: Councillor Beaucage; Seconded by Councillor Pateman

WHEREAS the Council of the Corporation of the Town of Kearney has received a communication from the Minister of Municipal Affairs and Housing, Paul Calandra, regarding changes to the Planning Act through the More Homes Built Faster Act, 2022, and the Cutting Red Tape to Build More Homes Act, 2024; AND WHEREAS this announcement from Minister Calandra does not fully address the needs of Rural or Northern municipalities; NOW THEREFORE BE IT RESOLVED that Council confirms their desire for the attached letter to be sent to the Minister of Municipal Affairs & Housing, Paul Calandra; MPP Graydon Smith; MP Scott Aitchison; Premier Doug Ford; AMO; FONOM; ROMA and to affected municipalities in Rural/Northern Ontario for their support.
CARRIED

7.8 AHHC Cost Recovery Options Discussion Paper – December 2024
Resolution 2024-399

Moved by: Councillor Beaucage; Seconded by: Councillor Sharer

WHEREAS the Council of the Corporation of the Town of Kearney has received the discussion paper from the Village of Burks Falls regarding cost-recovery for the Village of Burks Falls for the operation of 150 Huston Street (the Almaguin Highlands Health Centre); AND WHEREAS this paper identifies that the Centre operates with a perpetual deficit; AND WHEREAS it has been identified that the x-ray team, lab and diabetes team who are tenants of the Centre, have had spaces rent free since 2014; AND WHEREAS the deficit referenced in the discussion paper of \$30,000 could be covered through additional revenues such as rent paid by these tenants in the amount of \$834/month; NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney urges the Village of Burks Falls to require the following tenants begin to pay rent; AND FURTHER THAT Council requests support from the Muskoka Algonquin Health Care (MAHC) in the form of reasonable rent as outlined above to show the same type of support the Almaguin municipalities have to MAHC the Almaguin local share commitment to the Hospital rebuild in the amount of \$9.5 Million dollars AND FURTHER THAT if MAHC declines the payment of rent for these tenants, that AHHC reduces the local share commitment to cover the AHHC deficit annually; AND FURTHER THAT this resolution be forwarded to premier Doug Ford, MAHC, Sylvia Jones, the Ontario Minister of Health, Parry Sound/Muskoka MPP Graydon Smith, Parry Sound Muskoka MP Scott Aitchison, and surrounding, affected municipalities for their support.
CARRIED

7.9 DRAFT Agreement of Purchase & Sale; Part Lot 1 Con 11 BETHUNE as in BE234 except Part 6 42R3606 (Follick)
Resolution 2024-400

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Pateman

WHEREAS the Council of the Corporation of the Town of Kearney has received the DRAFT by-law to transfer the lands currently in the ownership of the Town of Kearney back to the Follick family; AND WHEREAS through resolution, Council agreed to gift the land back to the Follick family deeming the land as surplus; NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney supports in principle the draft By-law disposing of the land legally described as PART LOT 1 CONCESSION 11 BETHUNE AS IN BE234 EXCEPT PART 6 42R3606; KEARNEY; AND FURTHER THAT a By-law to this affect will be passed later in the meeting.
CARRIED

7.10 DRAFT Treasurer Appointment By-law – Jenni Lablond
Resolution 2024-401

Moved by: Councillor Beaucage; Seconded by: Councillor Pateman

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney hereby supports in principle the DRAFT by-law to appoint Jennistine LaBlond as the Treasurer for the Town of Kearney; AND FURTHER THAT a by-law to this affect be passed later in the meeting.

8. Other Business

9. Correspondence for Information

Resolution 2024-402

Moved by Deputy Mayor Rickward; Seconded by: Councillor Pateman

BE IT RESOLVED THAT the Council of the Corporation of the Town of Kearney receives the notice from the Ministry of Municipal Affairs and Housing regarding the proposed Municipal Accountability Act, 2024, which would impose changes to the Municipal Act, 2001 and the City of Toronto Act, 2006 by strengthening municipal codes of conduct and integrity commissioner framework.

CARRIED

10. **By-laws**

Resolution 2024-403

Moved by: Councillor Pateman; Seconded by: Councillor Sharer

BE IT RESOLVED that the following by-laws be read a first, second and third time, be passed by the Council of the Corporation of the Town of Kearney, signed by the Mayor and Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

- 10.1 By-law 2024-52 Procedural By-law
- 10.2 By-law 2024-53 Fees and Charges By-law
- 10.3 By-law 2024-54 Agreement with Armour Township re: Proudfoot Rd Maintenance
- 10.4 By-law 2024-55 Agreement with Jilliam Peever re: Recreation Classes
- 10.5 By-law 2024-56 Agreement for sale and purchase of land (Follick)
- 10.6 By-law 2024-57 Appointment of Treasurer – Jenny LeBlonde
- 10.7 By-law 2024-58 Emergency Response Plan

CARRIED

11. **Closed Session**

Resolution 2024-404

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Sharer

BE IT RESOLVED That the Council of the Corporation of the Town of Kearney moves into closed session at 7:35 pm, under Section 239 of the Municipal Act, under the following subsections: (2)(d) Labour Relations or Employee Negotiations

CARRIED

Resolution 2024-405

Moved by: Deputy Mayor Rickward; Seconded by Councillor Sharer

BE IT RESOLVED that the Council of the Corporation of the Town of Kearney reconvenes in Open Session at 8:42 pm

CARRIED

12. **Confirming By-law**

Resolution 2024- 406

Moved by: Councillor Pateman; Seconded by; Councillor Beaucage

BE IT RESOLVED that By-law 2024-59 being a by-law to Confirm the Proceedings of the Regular Meeting of December 19, 2024, be read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book.

CARRIED

13. **Adjournment**

Resolution 2024-407

Moved by: Deputy Mayor Rickward; Seconded by: Councillor Sharer

BE IT RESOLVED that the Regular Council Meeting of the Corporation of the Town of Kearney adjourn at 8:43 pm

CARRIED

**THE CORPORATION OF THE
TOWN OF KEARNEY**

Mayor

Clerk

Date Printed
1/9/2025 3:02 PM

Town of Kearney
A/P Report Covering Dec 18-23, 2024
Batch: 2024-00082 to 2024-00086

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Bank Code: AP - GENERAL AP

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Payment Amount
34366	12/18/2024	VOID - Cheque Printing	0.00
34367	12/18/2024	VOID - Cheque Printing	0.00
34368	12/18/2024	247 Generator Solutions KCC Generator Repair	343.24
34369	12/18/2024	6S Graphics Dog Sled - Custom Banners	305.10
34370	12/18/2024	ABC Overhead Garage Doors F/D & P/W Garage door repair	440.70
34371	12/18/2024	Abell Pest Control KCC & P/W Monthly Pest Control	234.70
34372	12/18/2024	ADR Chambers Integrity Commission Services	2,887.15
34373	12/18/2024	Allen, Stefanie Admin Training Course Reimbursement	457.65
34374	12/18/2024	AMO 2025 Membership Renewal	2,055.22
34375	12/18/2024	Township Of Armour By-law - Sept & Nov hrs/Kms/Expenses	11,900.45
34376	12/18/2024	Battlefield Equipment Rentals PKs Boom Rental - Christmas decorating	2,261.72
34377	12/18/2024	Bowman Fuels Ltd. P/W Vehicle Diesel	4,587.43
34378	12/18/2024	Bradnick Construction Services KCC Repairs - Draw 20	329.93
34379	12/18/2024	Burk's Falls Building Ctr Ltd Parks & KCC Supplies	112.22
34380	12/18/2024	Conseil Scolaire Catholique Franco-Nord 4th Qtr levy - French Sep. S.B.	1,782.98
34381	12/18/2024	Conseil Scolaire Public 4th Qtr French Eng S.B.	695.68
34382	12/18/2024	Edmonds Chevrolet Buick GMC Ltd F/D Pickup Oil Change & Service	239.16
34383	12/18/2024	Minister Of Finance (EHT) Health Tax for November	2,677.06
34384	12/18/2024	Fetterley's Gas & Convenience All depts gas & Supplies	1,509.09
34385	12/18/2024	Gilroy's Tire F/D Truck 317 Tire Change	110.74
34386	12/18/2024	.I.machine services P/W 2016 F.L. Maintenance	202.10
34387	12/18/2024	Jones Motor Lines Trans Strs. Service outside Washrooms	84.75
34388	12/18/2024	Kidd's Home Hardware Bldg. Centre Parks & KCC Supplies	182.25
34389	12/18/2024	Lake Country Office Solutions Admin Monthly Photocopy Fees	393.88
34390	12/18/2024	Mac Lang Sundridge Ltd PKs Truck 9 Oil Change	115.14
34391	12/18/2024	Moore Propane Ltd. P/W Shop Propane	1,188.69
34392	12/18/2024	Muskoka Springs Inc KCC Water Taps	64.81
34393	12/18/2024	Near North Dist. School Board 4th Qtr English Public S.B.	151,766.05
34394	12/18/2024	Near North Laboratories Inc. KCC & F/D Water Sample Testing	72.00
34395	12/18/2024	Nipissing-Parry Sound Catholic DSB 4th Qtr English Sep S.B.	10,002.41
34396	12/18/2024	Noveltymann F/D Cooler bags with logo	759.36
34397	12/18/2024	Purolator Inc. Various deliveries through mail strike	219.98
34398	12/18/2024	Rickwards Small Motors Inc F/D Side by Side track/battery minder	429.39
34399	12/18/2024	Russell Christie LLP General ASC (\$851.06) Various Planning (343088)	4,281.94
34400	12/18/2024	Spectrum Telecom Group Ltd. F/D Dispatch Upgrade	8,499.36
34401	12/18/2024	Telequip Systems Limited P/W Monthly Radio Usage	276.85
34402	12/18/2024	Trackmatics Inc. Various Invoices - GPS Monitoring	3,899.75
34403	12/18/2024	Waste Connections of Canada Trans Str. Recycling Dump & Return	8,844.78
34404	12/18/2024	Wright Restorations Canada Inc. P/W Shop Mould Restoration	8,938.29
34405	12/18/2024	Wurth Canada Ltd P/W Shop Supplies	246.66
34406	12/23/2024	VOID - Cheque Printing	0.00
34407	12/23/2024	Bugelli, Lisa Fitness November Instructor Fees	480.00
34408	12/23/2024	CRA - Receiver General Source Deductions Dec 1-15	9,873.67
34409	12/23/2024	CRA - Receiver General Source Deductions Dec 16-31	12,974.70
34410	12/23/2024	CUPE Local 1813 Union Dues December	634.62
34411	12/23/2024	Demain Tire P/W 2023 dodge Tires & Maintenance	2,339.10
34412	12/23/2024	Griffith Bros. Service Centre Ltd P/W Various Invoices	11,351.84
34413	12/23/2024	Debbie Ann Hall B/O legal Re Court matters	1,222.89
34414	12/23/2024	Hydro One Networks Inc. Monthly Hydro	4,438.20
34415	12/23/2024	Jones Motor Lines Service outdoor Washrooms	169.50
34416	12/23/2024	KWEF Donation from M. Rickward Honourarium	950.00

Town of Kearney
A/P Report Covering Dec 18-23, 2024
Batch: 2024-00082 to 2024-00086

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Payment Amount
34417	12/23/2024	Lake Country Office Solutions Admin balance due for Munisoft Server	15,707.00
34418	12/23/2024	Mathews, Dinsdale, & Clark General legal Re: H R. Matters	16,957.91
34419	12/23/2024	Moore Propane Ltd. P/W Shop Propane	689.50
34420	12/23/2024	OMERS Pension Contributions November	19,470.24
34421	12/23/2024	Pro Image Crest Dog Skel - Embroidered Crests	532.22
34422	12/23/2024	Robinson, Marjorie Council "Day in Lieu" Appreciation	688.00
34423	12/23/2024	Tatham Engineering Ltd - Engineering Support - Lions PK/Trans Str.	13,415.93
34424	12/23/2024	Toromont Ind. Ltd. P/W Grader rental x 2 months	31,414.00
34425	12/23/2024	UFCW Local 175 F/D Annual Dues	12,961.37
34426	12/23/2024	Wurth Canada Ltd P/W Shop Supplies	40.88
34427	12/23/2024	UFCW Local 175 F/D Balance of Annual Dues	142.50
34428	12/23/2024	WSIB 4 th Qtr levy	13,269.37
Total Computer Cheque:			403,122.10

Total AP: 403,122.10

Report Prepared for Council Meeting of January 16, 2025

This is the 'List of Accounts' report for Cheques #34366 to #34428 in the amount of \$403,122.10.

TRANSFER STATION ATTENDANCE AND COLLECTED FEES						
Presented at the Regular Council Meeting on January 16, 2025						
Date	Waste bins pick-up Construction Recycle Garbage Furniture	Location Attendance		Cash Fees		Site Fee Totals per Day
		King William	Kallio	King William Cash Fees	Kallio Cash Fees	
Reporting Period - Dec 10 - Jan 6, 2025						
Dec 10	1C/2G/1F	22	8		12.00	12.00
Dec 13		18	7		30.00	30.00
Dec 14		27	6		-	-
Dec 15		33	12		-	-
Dec 16		28	6		-	-
Dec 17	2C/1R/1G	26	5		-	-
Dec 20		31	5		20.00	20.00
Dec 22		28	12			-
Dec 23		21	6			-
Dec 24		31			-	-
Dec 27		31	13		-	-
Dec 28		26	7	-	-	-
Dec 29		37	11	4.00	20.00	24.00
Dec 30	1R/3G	23	14			-
Dec 31		47	17	6.00	20.00	26.00
Jan 4		31	13	4.00	8.00	12.00
Jan 5		28	22	2.00		2.00
Jan 6		15	6			-
						-
						-
Count Totals		503	170	REPORTING PERIOD \$ 126.00		
Station Attendant:		Josh Dresser		Notes:		
Report Date:		January 9, 2025				

DATE OF COUNCIL MEETING	RESOLUTION NUMBER	RESOLUTION	ACTION REQUIRED	STAFF	STATUS	COMPLETED	NOTES/COMMENTS
Jan 11/24	2024-15	Waterhouse to help with Treasurer search	search for treasurer	Nicole		✓	
Jan 18/24	2024-20	GPS tracking system in vehicles	get tracking system installed	Paul		✓	
Feb 1/24	2024-39	Road Policy/Speed change	518 & other roads	Paul		✓	
Feb 15/24	2024-49	Fire Pro	Software	Paul S		✓	
Mar 7/24	2024-75	Policy re waiving fees	policy	Nicole	in progress		investigating review
April 18/24	2024-114	AMPS - bring back revised	Revise to include applicable by-laws	Nicole/Cindy/Jason	in progress		coordinate with all staff
April 18/24	2024-115	Overview Report re Fire Trucks - deem surplus	Determine how to sell/list/sell	Nicole/Stefanie/Paul S		✓	
April 18/24	2024-116	Restrict vehicles on Whites Farm Trails	Fix/secure gates, check trails	Paul A		✓	
April 18/24	2024-117	Receive 2024 Staff Q1 Activity Reports	Staff to continue to provide reports	Staff/Mgr		✓	
April 18/24	2024-118	Approve Membership NOW Caucus	Submit membership applications & \$	Nicole/Leslie		✓	
April 18/24	2024-119	Receive AHHC Contribution Spreadsheet	For Council Discussion & Review	Council		✓	
April 18/24	2024-120	Appoint Council Property Standards Committee	Advertise for PSC members	Nicole/Stefanie		✓	
April 18/24	2024-121	DEFEATED - Close Office during Lunch				✓	
April 18/24	2024-122	Bring Back Report re Keep Office Open	Report re Staff Safety/Regulations	Nicole	in progress		
April 18/24	2024-123	Appoint Area Fire Committee	advise members of meeting/connect	Nicole		✓	
April 18/24	2024-124	Staff complete work Clam Lake Road	Staff to complete work Clam Lake	Paul A		✓	
April 18/24	2024-125	Office Closure - April 24 - Staff work from home	Office Staff work from home	Nicole/Leslie/Cindy/Stef/Matt		✓	
April 18/24	2024-126	Support Final Budget Documents - 6% tax	Bring to May 9/24	Nicole		✓	
April 18/24	2024-127	Draft Sale of Land By-law	Bring to May 9/24 - update by-law	Nicole/Cindy		✓	
May 9/24	2024-139	Trailer By-law	Bring to May 30/24 with septic	Stef/Cindy/Nicole		✓	
May 9/24	2024-140	Approve O. Reg 284-09	Info for Auditors	Leslie		✓	
May 9/24	2024-141	Adopt Budget	Department Heads notified	Cindy/Nicole		✓	
May 9/24	2024-142	Regatta Memorabilia	Regatta Committee to order/sell	Lisa, Leslie		✓	
May 9/24	2024-143	Hazardous Waste Day	Notify Brendar	Cindy/Nicole		✓	
May 9/24	2024-144	MNR - Muskoka Air	Send form to MNR/copy Muskoka Air	Cindy		✓	
May 9/24	2024-145	Sale of Land By-law	update website, planning files	Stef/Cindy/Nicole		✓	
May 9/24	2024-148	Zoning By-law Update		Cindy		✓	
May 9/24	2024-149	Public Works Tenders	post tenders	Stefanie/Paul A		✓	
May 9/24	2024-150	Set Tax Rates	update financial files	Leslie		✓	
May 9/24	2024-151	Appoint Temp. CAO	update payroll	Leslie		✓	
May 30/24	2024-166	Approve ZBLA Mignardi	Prepare by-law for June 20	Cindy/Stefanie		✓	
May 30/24	2024-168	Transfer Station Cards - 911# Properties	Update Admin Staff	Stefanie/Leslie/Cindy		✓	
May 30/24	2024-169	Approve SRA Purchase in Principle	Notify Legal Counsel	Cindy/Stefanie		✓	
May 30/24	2024-170	Approve Training - Adam Lundy	Confirm Training	Paul A/Leslie		✓	
May 30/24	2024-171	Support WORC - \$300	Send Support \$	Leslie		✓	
May 30/24	2024-172	Approve Sale Surplus Fire Equipment	Complete Sale	Paul A/Paul S		✓	
May 30/24	2024-173	Approve Sale Backhoe	Complete Sale	Paul A		✓	
May 30/24	2024-174	Further investigation - sign options	Determine alternatives for sign	Paul A		✓	
May 30/24	2024-175	Receive Boat Ramp Update	Thank Staff	Cindy		✓	
May 30/24	2024-176	Support Well Water Testing	Send Letters of Support	Stefanie		✓	
May 30/24	2024-177	Support Turtle Presentation	Notify Staff/Library/Jasmin	Stefanie		✓	
May 30/24	2024-178	Directs Staff re Touch a Truck	Notify Paul A & Paul S	Cindy		✓	
May 30/24	2024-179	Continue Support Conset Applications (Armstrong)	Cheryl Attend SEPSDPB/Cindy send to Linda	Cheryl/Cindy		✓	
May 30/24	2024-180	Move Toronto Zoo correspondence to June 20	Add to Agenda	Stefanie/Cindy		✓	
May 30/24	2024-181	Extend Appointment By-law Karen Fraser	Pass By-law	Cindy		✓	
May 30/24	2024-182	Appoint Cindy Filmore Acting Clerk	Pass By-law	Cindy		✓	
June 20/24	2024-192	Consent List	Upload Minutes	Stefanie		✓	
June 20/24	2024-193	Support KDSR Grant Application	assist KDSR	Cindy		✓	
June 20/24	2024-194	Award Bice Bursary	design Certificate/issue				
June 20/24	2024-195	SR report re Tenders	cheque/attend	Cheryl/Cindy		✓	
June 20/24	2024-196	Trailer By-law	award tenders/contact bidders	Paul A		✓	
June 20/24	2024-197	Support Rickward MNR	post notice for intent to pass at July 11th meeting	Cindy/Stefanie		✓	
June 20/24	2024-198	Declare Regatta Festival	Complete form, send to MNR	Cindy		✓	
June 20/24	2024-199	Junior Fire Fighter	notify by-law, PW	Cindy		✓	
			notify Jr. Fire Fighter	Paul S.		✓	

June 20/24	2024-200	Support Resolution, Metro Zoo Exotic Animals	send out support letters	Stefanie	✓
June 20/24	2024-201	AHHC	send \$2000 from reserves	Leslie	✓
June 20/24	2024-202	Regional Fire Services	send resolution to Perry	Cindy	✓
June 20/24	2024-203	Support Dallaire Consent	send resolution to SEPSDPB	Cindy	✓
June 20/24	2024-204	MMAH Training	review budget/book training	Nicole	✓
			review bookings/meeting, notify		
June 20/24	2024-205	Consider Seniors re meetings/bookings	Cathy	Nicole/Stefanie	✓
			passed motion for continuing without connectivity after 15 mins contrary to		
June 20/24	2024-206	AV/Internet Connectivity	Procedure Bylaw	no follow-up required	✓
June 20/24	2024-207	Transfer Station Operations	review/provide report September	Paul A. /Nicole	✓
June 20/24	2024-208	Buoys for Regatta	purchase buoys/\$s from reserves	Stefanie/Leslie	✓
June 20/24	2024-210	Support Infrastructure	Send Letters of Support	Stefanie	✓
			Send to Planner and Applicant and		
June 20/24	2024-211	By-law - Mignardi ZBL	post notice of passing	Cindy	✓
June 20/24	2024-211	Appoint CBO Bylaw	determine legal re appoint backdate	Nicole	✓
July 11/24	2024-224	Defer Approval of RZ 05-23 (Waffle) pending	inform planners	Cindy	✓
July 11/24	2024-227	Approves Agreement - Jennifer Joiner	send agreement to Jennifer	Nicole	✓
July 11/24	2024-228	Approves By-law - CBO	complete	Nicole	✓
July 11/24	2024-229	Approves Agreement - Tatham	notify Tatham	Paul A. /Nicole	✓
July 11/24	2024-230	Send RCIP for ACED	send RCIP	Stefanie/Cindy	✓
July 11/24	2024-231	Support Service Phase for Bus Services	send support resolution	Stefanie/Cindy	✓
July 11/24	2024-232	Town Hall Meeting	poll public, arrange meeting	Nicole/Stefanie	✓
August 1/24	2024-241	Staff Memo re Sand Lake Boat Launch	nil		✓
August 1/24	2024-242	John Deere Backhoe	nil		✓
			Contact Planning Board/owner re 3		
August 1/24	2024-243	Rock Point Road Deviation	way cost	Cindy	in progress
August 1/24	2024-244	Fireworks Permit	Enjoy the Fireworks!	Everyone	✓
August 1/24	2024-245	Draft Establish & Regulate Fire & Emergency Servi	Bring back to Council	Paul S	✓
August 1/24	2024-246	Zoning By-law Amendments	Move toward OP, SP and ZBL updates	Cindy/Nicole	✓
August 1/24	2024-247	Town Hall Meeting Dates	Schedule Town Hall Meetings	Nicole	✓
August 1/24	2024-248	MMAH and IC Training	nil		✓
August 1/24	2024-249	Pannbros	Pass By-law		✓
			Prepare policy for Council re		
August 1/24	2024-250	Donation Muskoka Watershed	donations	Cindy	✓
August 1/24	2024-255	Gift Land to Follick	move forward with gifting	Cindy/Nicole	✓
Sept. 5/24	2024-269	Consent List	send letters, etc. as per requests	Stefanie	✓
Sept. 5/24	2024-270	Establish Holding Zone (Waffle)	Note to ZBL updates	Cindy	✓
Sept. 5/24	2024-271	Block 9 to be municipal highway	Forward to legal, planners, note	Cindy	✓
Sept. 5/24	2024-273	Agreement with AMO for CCBF	Sign agreement, send to AMO	Nicole	✓
Sept. 5/24	2024-274	Payment to Fowlers re paving	Issue payment	Leslie, Paul A	✓
Sept. 5/24	2024-275	Draft MOU with Snowmobile Club	Draft MOU	Nicole	✓
Sept. 5/24	2024-276	Appoint Tracy Peters	Provide Library	Stefanie	✓
Sept. 5/24	2024-277	DPSMA Fall Meeting	Register members	Stefanie. Leslie	✓
Sept. 5/24	2024-278	Agreement with Cindy Leggett	Sign agreement, send to Cindy Leggett	Nicole	✓
Sept. 5/24	2024-279	Issue RFP for Strat Plan, OP, ZBL	Post RFP as per Nicole	Stefanie, Nicole	✓
			Provide Appointment by-law as		
Sept. 5/24	2024-280	Appoint Clerk MFIPPA	needed	Nicole	✓
Sept. 5/24	2024-281	Rental of Equip. for White's Farm	Go ahead with rental	Paul	✓
Sept. 5/24	2024-282	Approve Open Forum re Sept. 8	Set Agenda	Nicole	✓
Sept. 5/24	2024-283	Source costs for SL Boat Launch Repair & Special N	Source costs, request Special Meeting	Paul A	✓
Sept. 5/24	2024-284	Report on Re-coup of Demolition Costs	Report to Sept. 26 meeting	Matt/Nicole	✓
Sept. 5/24	2024-285	Nomination of Cathy Hare	Complete paperwork	Cindy	✓
Sept. 26/24	2024-299	DRAFT E&R Bylaw	Notice re date of passing/agenda	Stefanie	✓
Sept. 26/24	2024-300	Pumper-Tanker 314	organize with repair company	Paul S. / Leslie	✓
Sept. 26/24	2024-301	RFSC Terms of Reference	forward res. To Perry	Stefanie	✓
Sept. 26/24	2024-302	Contribution to Live Fire Unit	forward res. To Perry / pay	Stefanie/Leslie	✓

Sept. 26/24	2024-303	Curbside Pick-up	check on Cert. to haul waste	Paul A. / Nicole	✓
Sept. 26/24	2024-304	Waste Management Update	update fees, investigate options	Paul A. / Nicole	✓
Sept. 26/24	2024-305	Sand Lake Boat Launch	obtain quotes, move forward	Paul A.	✓
Sept. 26/24	2024-306	Lions Pavilion	notify engineer	Paul A.	✓
Sept. 26/24	2024-307	Ford 550 / 1 Ton	get safety completed	Paul A.	✓
Sept. 26/24	2024-308	Agreement - Circular	sign and send	Paul A	✓
			send to Friedland & have Mayor/Clerk		
Sept. 26/24	2024-309	agreement - Friedland	Sign	Cindy/Stefanie	✓
Sept. 26/24	2024-310	Committee Structure	hold special roads meeting Oct 17	Cindy	✓
Sept. 26/24	2024-311	Integrity Commissioner Training	organize with IC	Nicole	✓
Sept. 26/24	2024-312	IT Update	nothing to followup		✓
			send notification to residents PW &		
Sept. 26/24	2024-313	Santa Claus Ski Show road closure	Fire	Stefanie	✓
Oct. 17/24	2024-324	Grant Applications	Review and apply	Cindy	in progress
Oct. 17/24	2024-325	ROMA	no attendance - nothing required		✓
Oct. 17/24	2024-326	OGRA	Paul and/or PW member to attend	Paul	✓
Oct. 17/24	2024-327	November Council Mtg	Set agenda, post date change	Nicole, Stef	✓
Oct. 17/24	2024-328	Suspend Procedural	at meeting - nothing further		✓
Oct. 17/24	2024-329	Town Hall Mtg	Note date/time	Nicole, Stef	Postponed until 2025
			notify SEPSDPB, prepare for next		
Oct. 17/24	2024-330	Bennett	steps	Cindy	✓
			notify SEPSDPB, prepare for next		
Oct. 17/24	2024-331	TAB/Wallace	steps	Cindy	✓
			notify SEPSDPB, prepare for next		
Oct. 17/24	2024-332	Johnson	steps	Cindy	✓
Oct. 17/24	2024-333	RFP - EcoVue	notify EcoVue, begin process	Nicole, Cindy	✓
Oct. 17/24	2024-334	SRA - MacKay	Notify Jennifer & applicant	Nicole, Cindy	✓
Oct. 17/24	2024-335	Grader	arrange repairs, pay	Paul, Leslie	✓
Oct. 17/24	2024-337	Pass Emergency Services By-law	by-law passed, copy to Paul S.	Paul S./ Nicole	✓
Nov. 14/24	2024-351	Thanks Ecovue and Directs Staff to Input	notify EcoVue, provide information	Nicole, Cindy	✓
Nov. 14/24	2024-352	Supports ZBLA Maguire	draft ZBLA	EcoVue, Nicole, Cindy	✓
Nov. 14/24	2024-353	Adopt Consent	Complete any support letters	Stefanie	✓
Nov. 14/24	2024-354	Staff to review Trailer By-law	Send to Jason	Nicole, Cindy	✓
Nov. 14/24	2024-355	Transfer Station Fees	Review and update fees	Nicole, Paul, Cindy	✓
Nov. 14/24	2024-356	Agreement with Armour	Forward to Armour	Stefanie	✓
Nov. 14/24	2024-357	Accept new Fire Fighter	Forward to Fire Chief	Stefanie	✓
Nov. 14/24	2024-358	Provide Draft Procedural	Draft Procedural	Nicole, Cindy	✓
Nov. 14/24	2024-359	Request info AHHC	Request from AHHC	Nicole	✓
Nov. 14/24	2024-360	MOU Almaguin	forward to Almaguin	Nicole, Stefanie	✓
Nov. 14/24	2024-361	MOU Highland Rovers	forward to H Rovers	Nicole, Stefanie	✓
Nov. 14/24	2024-362	MOU Highland Rovers and Perry Twp	forward to H Rovers, Perry Twp	Nicole, Stefanie	✓
Nov. 14/24	2024-363	Christmas Closure	Notify staff and public	Stefanie	✓
Nov. 14/24	2024-364	Postpone Town Hall, Schedule StP and OP	Notify staff and public	Nicole, Cindy, Stefanie	✓
Nov. 14/24	2024-365	Support Grant Application Lions Park	Include in grant application	Nicole, Paul, Cindy	✓
Nov. 28/24	2024-373	Consent List	support letters	Stefanie	✓
Nov. 28/24	2024-374	Fire Chief Report re Pumper Tanker 314	issue payment	Paul S., Leslie	✓
Nov. 28/24	2024-375	DRAFT Fees & Charges	update Fees & Charges	Nicole, Cindy, Stefanie	✓
Nov. 28/24	2024-376	DRAFT Procedural	update by-law	Nicole, Cindy, Stefanie	✓
Nov. 28/24	2024-377	Declare lands surplus	advise lawyer	Cindy, Nicole	✓
Nov. 28/24	2024-378	telethon donation	issue payment	Leslie, Nicole	✓
Nov. 28/24	2024-379	waste mgmt update	review & update	Paul A., Nicole	in progress
Nov. 28/24	2024-380	Fire Chief Report - new fire fighter	welcome Rhys	Paul S., Leslie	✓
Nov. 28/24	2024-382	cost recovery - notice of motion	prepare report Dec. 19	Matt	✓
Nov. 28/24	2024-383	transfer station - notice of motion	Council to discuss fees	Council	✓
Nov. 28/24	2024-384	Update Waste Mgmt by-law & bring back	update Waste Mgmt by-law	Paul A., Nicole	
Nov. 28/24	2024-386	by-laws - Maguire ZBLA	Notice of Passing	Cindy, Nicole	✓
Dec. 19/24	2020-391	Consent List	Support Letter - Nairn Hyman	Stefanie	✓
Dec. 19/24	2024-392	Accepts Draft Emergency Response Plan	Provide to EMO	Paul S.	✓

Dec. 19/24	2024-393	Accept Fire Fighter Application Carly Gordon	Notify Fire Fighter	Paul S.	✓
Dec. 19/24	2024-394	Accepts Council Meeting Dates	update website	Stefanie	✓
Dec. 19/24	2024-395	Approve Draft Agreement Armour (Proudfoot Rd)	Provide to Armour	Stefanie	✓
Dec. 19/24	2024-396	Approve Draft Agreement Jillian Peever	Provide to Jillian	Stefanie	✓
Dec. 19/24	2024-397	Approves FONOM Conference 2025	Register Council/Staff	Stefanie/Nicole	
Dec. 19/24	2024-398	Letter to MMAH Paul Calandra	Send Letter to MMAH	Stefanie	✓
Dec. 19/24	2024-399	Cost Recovery AHHC	Send Resoltuion as directed/AHHC	Stefanie	✓
Dec. 19/24	2024-400	Accepts Draft By-law Transfer Lands (Follick)	Send to Legal	Cindy	✓
Dec. 19/24	2024-401	Approve Draft By-law Appoint Treasurer		Stefanie/Nicole	✓
Dec. 19/24	2024-402	Receive Notice MMAH re Municipal Accountability	Provide to Council	Nicole	✓



Staff Report

Staff Report No. SR2025-01
Date: December-2024
To: Mayor, Deputy Mayor and Members of Council
From: Paul Audette Public Works Superintendent
Subject: Public Works 2024 Q4 Activity Report

Recommendation:

That Council receive SR 2025 -01 Public Works 2024 Q4 Activity Report from the Public Works Superintendent as information only.

Background:

Public Works has completed daily maintenance of all roads during the fall and start of winter months. These months can be difficult to achieve productivity with Staffing Holidays, frost setting in with cold weather and thawing with abnormal warm and rainy weather, etc. but overall Staff has done an extremely good job staying on top of the needs of the Municipality.

Analysis:

- Roadside brushing was completed on Lawson Road and Echo Ridge Road.
- Plowing and sanding
- Regular road patrols to ensure roads are free of debris (trees, branches, snow, hazard to public safety)
- Daily, weekly, and monthly maintenance on Trucks/equipment. (grease, small repairs, etc.)
- Upkeep of the shop and premises including both Town Transfer Station.
- Readily available to answer concerns, requests and complaints received from the residents.
- Small road repairs Cold Patch/Patching
- Maintenance of gravel roads with the grader and fluff gravel to maintain proper slope for drainage.
- Assisted Parks and Facilities staff with building maintenance.
- Several beaver dams were removed to maintain proper storm water management.
- Docks removed.
- Prep was completed on the fleet for the upcoming winter season.

Operational Updates:

Budgeting for 2025 operations and capital budget with a 5–10-year Capital budget plan has been completed. Winter Sand and Salt has been received and stock piled for the upcoming winter season. Changes to the waste and recycling pick-up in the town proper moving the pick-up date to the following business day preceding a Statutory Holiday has gone smoothly and residents have accepted it with no issues. Since tracking has started, the number of households picked up from is an average of 30 residents.

Courses Completed:

- Financial management and Talent Management. These courses are needed to achieve CRS-I designation. 83% and 78%.

Update on Resolutions:

- Hunt's Contracting completed the necessary work to fix the issues with the roof of the Public Works Building.
- Mold remediation has been completed.
- Tatham Engineering has completed the draft OSIM report completed.

- Vehicles relisted on Gov. Deals – Generac generator and 2008 Sterling Snowplow and Sander were listed again for auction and sold.
- Skid steer and mulcher, and the cleaning of the Whites walking trails completed.
- Architectural review has been completed on the Lions Pavilion. A grant for recreational facilities has been filled out and we are waiting for word on whether we are accepted.

Continued Tracking for the Public Works Department:

- **Residence Complaints and Requests** – categories to show if answered, completed follow up needed and explanation of complaint and resolution.
- Road Survey (road patrols MMS) – monthly all streets with categories for major issues = Speed limits, type of road, hazards identified, signs, road needs etc.
- Vehicles and equipment
- Small tools (shop inventory)
- Employee files (all my Staff)
- Repairs on equipment
- Assisting the CAO/Clerk with facility maintenance and KCC.
- Tracking of all Capital Budget projects financially for year-end purposes.

Conclusion:

The department has been busy at times and our team has worked hard this past quarter to get the roads to a maintenance and safety level that we can be proud of.

Prepared by:

Paul Audette, Public Works Superintendent

Staff Report No. SR2025-02

Date: January, 16, 2025
To: Mayor, Deputy Mayor, and Members of Council
From: Leslie Harvie, Deputy Treasurer
Subject: 4th Quarter (2024) Treasury Activity Report

Background:

For the last quarter of 2024, the Treasury department's main focus has been keeping up-to-date with day to day financial requirements, preparation and delivery of supplemental tax billings, as well as getting ready for year end processes.

Analysis: based on each individual quarter

Accounts Payable Processing

Number of Cheques Processed	181 cheques 34244 - 34361
Value of Cheques Processed	\$ 1,353,978

Payroll Administration and Processing

# of employees (T4s) for the year - includes monthly Council, biweekly Staff & annual volunteer firefighters	N/A	T4's will be generated Jan - Feb/25
Gross Payroll processed-council, staff, and volunteer firefighters	\$ 250,744	
Canada Life monthly benefit payments processed	\$ 31,582	
OMERS monthly payments processed	\$ 49,197	
Receiver General bi-monthly payments processed	\$ 109,866	
Employer Health Tax payments processed	\$ 8,891	

HST Rebates

The Town required to collect HST on certain activities and is entitled to claim a rebate of 86.46% of HST paid on invoices. HST remittances are filed quarterly . **The 4th quarter rebate will be filed on January 31, 2025.**

Quarterly HST Rebate Claimed (3rd Qtr.)	\$ 140,469
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Taxation

Final tax billing (+ Newsletter Prep)	\$ -
Supplementary and Omitted Assessments	\$ 10,864
2024 Tax write-offs/tax incentive approvals	\$ -
interest and penalties on taxes	\$ 15,426
Total period taxation	
Total Tax Payments Received	\$ 900,095

Conclusion:

At the end of the 4th quarter, there is an outstanding tax balance amount of \$379,690 which is \$111,793 or 30% higher than the 2023 year end closing balance. The actual billing to payment ratio for 2024 is 92% of billing payments were received.



Staff Report

Staff Report No. SR2025-03
Date: January 16, 2025
To: Mayor, Deputy Mayor, and Members of Council
From: Jason Newman & Bryan Austin, By-law Enforcement Officers
Subject: 2024 Q4 Activity Report – By-law

Recommendation:

That Council receive this SR 2024-65 as information only from the By-law Department

Background and Analysis:

As we close out 2024, this report highlights the achievements, challenges, and key initiatives undertaken by the department throughout the year. It has been a busy year in The Town of Kearney, with significant progress made, particularly in the area of property standards remediation. Our work in 2024 was driven by the goal of improving the appearance and safety of the Town, and we are grateful for the ongoing support and feedback received from residents.

Resident Feedback and Engagement:

Throughout the year, we received valuable feedback from residents, which has been instrumental in shaping our approach to property standards, and other hot topic concerns within the Town. This feedback has allowed us to better understand community concerns and respond in ways that align with the needs and expectations of our residents. We will continue to prioritize open communication and engagement as we move forward.

Looking Ahead: Priorities for 2025

By-Law Enforcements focus in 2025 will be on improving enforcement mechanisms and addressing remaining on-going concerns.

Implementation of Administrative Monetary Penalties (AMPS): One priority for 2025 is the successful implementation of AMPS. This system will allow us to streamline the enforcement of By-Law violations, reduce reliance on the court system, and enhance our ability to quickly address non-compliance. We are excited about the potential benefits of AMPS in improving enforcement efficiency and expect that this system will allow for more timely resolutions to By-Law infractions.

Calls For Service

Year to date December 31st 2024:

Animal-7
Property Standards-20
Snow-11
Trailer-8
Noise-3
Other-15
Parking-1

Total of 65 calls for service

Conclusion:

In conclusion, 2024 has been a year of productive work and positive engagement in the Town of Kearney. Our focus on property standards remediation has resulted in tangible improvements, and the feedback from residents has been invaluable in guiding our efforts. As we look to 2025, the implementation of AMPS will be a key step in improving the efficiency and effectiveness of our enforcement efforts. We are excited about the opportunities the new system will bring, and we remain committed to ensuring that The Town of Kearney continues to be a safe and well-maintained community for all residents.

We look forward to continuing our work in the year ahead and thank Council for your continued support.

Prepared by: Nicole Gourlay, Clerk-Administrator



Staff Report

Staff Report No. SR2025-
Date: January 16, 2025
To: Mayor, Deputy Mayor and Members of Council
From: Matthew Clouthier, CBO
Subject: 2024 Final Activity Report – Building Department.

Recommendation:

That Council received the report from the Chief Building Official.

Background:

- | | |
|---|-----------------------|
| 1) Total Permits Processed as of December 31 st , 2024. | Total: 31 |
| Applications Pending Approval as of December 31 st , 2024 | Total: 7 |
| *** Letters will be sent out over the next month on abandonment of the applications | |
| 2) Category of Permits Issued as of December 31 st , 2024 | |
| a. New Cottages/Houses | Total: 16 |
| b. New Commercial | Total: 0 |
| c. New Garages | Total: 6 |
| d. Miscellaneous Reno/Deck | Total: 18 |
| e. Demolition | Total: 1 |
| 3) Permit fees generated total as of December 31 st , 2024 | Total: \$57,902.66 |
| Construction Value total as of December 31 st , 2024 | Total: \$2,750,100.00 |

Analysis:

The Building Department is currently finalizing all data from the end of 2024 and starting of the 2025 season. As per the previous quarterly report, 2024 started off as a slower application year due to the rising cost of living and other economic factors. This continued through to the end of the year and is expected through 2025. When comparing Kearney's average to other departments within our OBOA chapter, Kearney remained on average to the comparable centers. As previously noted, numerous permits have received amendments to increase the scope of the work taken place. Numerous new applications have been received to precede the 2024 building code changes deadline. The 2024 Building Code has been issued and ordered. As previously stated in quarterly reports, the planning process has slowed and even halted the issuance of numerous permits due to non-compliance with the town zoning by-law/official plan. Letters will be sent out in January concerning the abandoned permits, these permits will be permitted to move forward with no penalty or withdraw with fee's as per the Building Permit fee's Guideline. Fee's will be reviewed on a case-by-case basis depending on each situation.

As stated above, The 2024 Building Code has been ordered and will arrive at the Town Office over the next couple weeks. Currently we rely on the online PDF version. All permit applications received from January 2025-March 1st, 2025 will be given the choice to have the permit reviewed under the 2012 OBC or 2024 OBC. From March 2nd, 2025, all permits will be reviewed under the 2024 OBC.

In 2025, utilization of the Permit Clerk will increase based on agreements with council. This will allow the building department to file, digitalize and store older dormant files with the property master files for easier access. This will allow the department to meet the goal of having a digital ledger that is updated for ease and access. Inclusion of older permits on the CBO module is another goal set by the department but is estimated to take 2-3 years, dependent on the files. This will be worked on the downtime with day-to-day activities taking precedent. The Permit Clerk will also be attending additional courses this year for easier permit intake, she will also be joining a local Building Department Administrator Chapter, this is a new chapter formed in 2025 to increase the outreach and tools offered to Building Department Clerks. Meeting dates for the chapter are still unknown but assumed to be monthly during slow periods, similar to the Voyager Chapter. With proper scheduling and less delegating of outside work, the Permit Clerk should have no issue completing the tasks given within the current job description.

If this proves difficult, a full-time clerk for planning/building is recommended and compensated as per the previous approved Permit Clerk position proposal from 2019 under the previous CBO. Mainly due to the lack of any other job description based solely for this position without other duties and removing duties from a union position may prove difficult. This position is a future goal of the department.

It is also a recommendation of the CBO to have the town provide additional training for the other front-line workers on the day-to-day activities of planning for simplicity of questions, intake, decrease time and mainly due to numerous absences over 2024. This would provide staff with knowledge to decrease personal interpretation arguments and mistakes from taking place. A recommended course is the Land Use and Planning course offered by the OBOA.

Additional reports will be submitted over the next couple of council meetings as required by the BCA, IE. Annual Building Permit Fee Review, Annual Budget, etc.

Prepared by: Matthew Clouthier, CBO.



Staff Report

Staff Report No. SR2025-XX
Date: January 16, 2025
To: Mayor, Deputy Mayor, and Members of Council
From: Cindy Filmore, Deputy Clerk (DC)
Subject: 2024 Q4 Activity Report – Planning Department

Recommendation:

That Council receive SR2024-XX Q4 Activity Report from the Deputy Clerk as information only.

Background:

2024 was a fast paced and busy year! Staff has completed additional training in this quarter (Municipal Land Related Law through AMCTO. Final grade 82.25% as well as being pulled in various directions and roles, Planning is remaining a very active part of the DC job description.

Work in earnest is beginning on the Strategic Plan, Official Plan and Zoning By-law Update, with the first open house having been scheduled for December 12 and now re-scheduled for January 11 due to weather conditions. This has involved determining whom should be contacted, which groups and organizations may be interested and any businesses or organizations that need to be included, then contacting or sharing these lists with the consultants.

Shore Road Allowances

Shore Road Allowance purchases from 2023/24 are progressing steadily. Most have been or are being successfully wrapped up in early 2025 with most delays being due to financial considerations from the purchaser.

Pre-consultation Requests

Since the September Quarterly Report, we have received 4 Pre-consultation Requests, one for zoning and three for consent(severance).

Total 2024 Pre-Cons Received: 6 (ZBLA) and 7 (Consent)

Total 2024 ZBLA Pre-Cons Completed: 2 completed by Staff, 3 completed by Consultant, 1 still in the works

Total 2024 Consent Pre-Cons Completed: 6 have been completed, 1 is still awaiting input from the consultants.

Zoning By-law Amendments

The ZBLA application received is awaiting direction from our Planner (the Zoning By-law Amendment Report & By-law).

Total ZBLA's Received: of the 6 pre-consultations, 2 did not require a ZBLA, one is waiting further information from the applicant, 1 is in the works, 1 is awaiting further input from the planning consultants to move forward and 1 is complete

Consents/Severances

The remaining Consent from 2022 was extended by the Planning Board until 2025, however Staff and the applicant are finalizing the necessary agreement and is expected to be finalized in Q1 2025. Two of the 2023

Consent applications were completed in the fall of 2024, with one more expected to be completed this spring and the latest applications are moving steadily forward.

In 2024, we have received a total of 8 consent applications, with one being of 3+the retained, one being multiple lots, a lot correction or lot addition, one pertaining to a right of way, and the remainder being single lot severances (creating one additional lot).

Official Plan (OP) & Official Plan Amendments (OPA)

One OPA application began in 2022 and is still not completed. Staff have seen the potential of more OPA's being applied for due to the interest in secondary dwelling units that do not fit within our current OP policies. The update to our Official Plan will include, as dictated in the PPS, the provision to allow more opportunities for additional dwelling units in the manner that residents/developers are looking for, providing services can be accommodated with the density being requested. This important update to our OP is greatly anticipated by both Staff and the Public.

With the RFP being awarded for the Strategic Plan, Official Plan and Zoning By-law Update and our cursory meetings well underway, 2025 should be an interesting and exciting year for the Planning Department.

General Updates and 2025 Highlights:

Staff are excited with the opportunity to work through the SP, OP and ZBL updates with the EcoVue and Harrop, our chosen consultants. With past issues to consider as well as recent updates to Provincial Legislation, the process will be interesting and insightful and will provide Kearney with a firm basis on which to move forward.

As our economy begins to recover, Staff are receiving inquiries by phone and email for real estate sales and development potential on a regular basis. On average, there are 4 to 5 inquiries each week and these inquiries take an average of 10 to 45 minutes to complete and may require additional follow-up as Staff try to communicate these inquiries back through email to allow the individual to refer back to the information provided. Staff continue to provide a zoning compliance report which real estate agents or landowners can provide when listing their property. This information can be shared with potential purchasers.

Staff are working to create departmental checklists and procedure documents and learning how to utilize AI to streamline workflow and increase interdepartmental communication to ensure timely posting of notices, increased information availability for internal staff, and ensure information shared with the public is accurate and free from personal interpretation.

Our webpage improvements and CGIS advancements are making information noticeably more available and do assist Staff in providing information to the public, however it still takes time for the public to use/understand these improvements and Staff time is still being spent walking the public through the website.

Conclusion:

Staff are continually working towards improvements within our office. From website improvements to CGIS efficiencies, to Staff training and inclusion, it is Staff's intent to provide the best service possible.

Prepared by:

Cindy Filmore, Deputy Clerk



Staff Report

Staff Report No. SR2025-06
Date: January 16, 2025.
To: Mayor, Deputy Mayor, and Members of Council
From: Paul Schaefer, Fire Chief (FC)
Subject: Q4 2024 Activity Report

Recommendation:

That Council receive this report from the FC for information purposes.

Background:

Kearney Fire and Emergency Services has had a busy 2024. With the growth of our Town the Fire Department has experienced an increase in call volume over the last few years. Although this year was not as busy as the previous two:

2022 Call Volume; Fire 67, Medical 112

2023 Call Volume; Fire 85, Medical 141

2024 Call Volume; Fire 58, Medical 107

Along with the calls for service Kearney Fire has participated in many events:

- Launch of Kearney Fire and Emergency Services Facebook page
- Kearney Lions annual Walkathon
- Community Safety Day (Camp Bucko fundraiser)
- Legion touch a truck
- Annual Firefighter Challenge
- Kearney Regatta open house, BBQ, public education, and recruit drive
- Santa ski show
- Association Spaghetti dinner
- Christmas tree lighting, open house, Santa parade and kid's event

Training completed/participated in:

- One live fire training weekend with the OFMEM Mobile Live Fire Unit
- Two AS&E practical tests
- Two AS&E written certification tests
- Annual base hospital Naloxone and EpiPen training
- Forest fire training
- Weekly fire training
- Pump operations training and refresher.

Kearney Firefighters continue to strive for their provincial mandated certification and have achieved or are well on their way to Firefighter level one and two. Many firefighters are going beyond and to the next level as opportunity presents itself. The pumper has been in service for a year now along with the Polaris side by side, our new SUV is in service and working well. We are also hopeful the gremlins in 314 have been addressed and

repaired. On top of general building maintenance and vehicle maintenance as required. We have also started our door-to-door smoke alarm campaign.

We attended seventeen (17) structure fires in the region, seven (7) MVC calls including ATV's and snowmobiles, and six (6) false alarms. We believe good public relations, awareness and education information through our Facebook page has helped reduce calls and particularly our nuisance and burn complaint calls.

The Emergency Management Plan is completed and submitted. The FC also attended Emergency Management Training in Haileybury. The regions live fire structure is well under way, the concrete foundation is completed and the fire units are in production. Early Spring is the completion date. We have also applied for two grants so far; one has been awarded and we are still waiting to hear back from the other grant.

2025:

As the new year begins, it is hard to predict what will happen this fire season, we are prepared the best we can for what we may encounter. As the Town continues to grow, we will remain diligent to get our safety messages out to the residents. Also we want to continue to build on our smoke alarm program. As well, we are happy to add to the planned renter's guideline being produced by the Town. Kearney's active roster is thirteen, made up of two new recruits, our Junior Firefighter is in the recruit class as well. Recruitment remains a priority in 2025. As mentioned, time commitment is a big obstacle to overcome with recruitment. The regional fire training program remains a proven asset and along with our new live fire training facility we will hopefully build new excitement in what we can offer new members. The formation of the Southeast Almaquin Fire Department has been invaluable for all five stations as we are all facing the same recruitment scenario.

The focus for 2025 as mentioned above, will be:

1. Recruitment
2. ongoing smoke alarm program
3. an additional summer safety day around the May long weekend
4. Building on the success of our Community Safety Day and winter tree lighting
5. Maintaining our public appearance as positive
6. Continued work on the Emergency plan
7. Preplanning, inspections, and the day-to-day Fire Hall tasks

Our goal is to work with other Town Departments to form a strong cohesive team moving the Town on a forward positive path.

Prepared by: Paul Schaefer, Fire Chief



Staff Report

Staff Report No. SR2025-07
Date: January 16, 2025
To: Mayor, Deputy Mayor, and Members of Council
From: Nicole Gourlay, Clerk-Administrator
Subject: 2024 Q4 Activity Report - Administration/Parks and Facilities

Recommendation:

That Council receive this SR2025-07 as information only from the Clerk-Administrator.

Background and Analysis:

The final quarter of 2024 has been equally as busy for the Administration, Parks & Facilities departments.

Staff try their best to track inquiries during their working day in order to help provide an understanding of the types of inquiries we receive daily through various means of communication. Numbers for Q4 were not available. Therefore, we have included the totals (that were tracked for 2024) here as a year-end evaluation. They are as follows for 2024:

General total: 1447
Building: 259
Planning: 880
PW & Transfer Station: 446
Treasury: 525
By-law: 39

The following key items have been happening in the Administration department over the last quarter.

Meetings – Over the course of 2024 there were nearly 30 Council meetings held which include Town Hall Meetings, Special Meetings, and regular Council meetings.

Renovation Project – During the final quarter of 2024, the renovation project was completed. We had a few issues with leaks, etc, but overall Staff are satisfied with the finalization of the program. The public continues to be in awe of the renovation that has been completed and we receive many positive comments regarding the project.

Budget – The management team worked efficiently to get as many projects completed through the capital budget plan as possible. As 2025 will bring us a full-time Treasurer, Staff are excited to have some guidance in house through this process and someone to assist with on-going budget reflection, not only internally, but externally as well. Many capital projects came to completion in 2024 including but not limited to: major road projects including clam lake road, Chetwynd & Echo Ridge, OSIM report, server and security upgrades throughout all departments, GPS/AVL systems for the municipal fleet, phone and internet upgrades (including the transfer station systems), new explorer for Fire, the KCC project including exterior lighting and generator, trail maintenance, upgraded trucks for public works, parks and subsequently Transfer Station. Some notable items that were not completed in 2024 include the sale or disposition of some land owned by the Town, the Gazebo at mirror bay, the garbage compactor as well as the Sand Lake Boat Launch. As we move into 2025 and look to bring Council and the Public a 5 – 10 year Capital Plan, we will utilize some feedback through the Strategic Plan/Official Plan as well as the Asset Management Plan in order to assist Staff with their recommendations to Council for the future.

IT Upgrades – All the quoted upgrades have been completed at the end of 2024. Including access to the tax system being available to other members of Staff to assist with tax inquiries from the public. Once the Treasurer has an opportunity to evaluate the standard operating procedures, we hope to have receipting completed by other members of Staff to provide the public with a higher level of service.

Emergency Management – the Administration department worked hard with the Fire Department to develop our updated Emergency Management Plan to obtain compliance for 2024.

Communication – Moving into the new year and through lots of Staff discussion, we have decided to focus more attention on the website by educating the public on the website and how to locate information. We have also discussed linking Facebook posts back to the website to drive traffic there and therefore, encourage residents to become more comfortable with the website. The Recreation committee has been very busy and all communications (posters, registrations etc.) are completed by Staff. We have decided on an e-newsletter platform that the public will be able to subscribe to in order to receive the monthly newsletter on past events/information and information for the upcoming month.

Strat Plan/Official Plan/ Zoning Bylaw Review - This will also be used as a “News Flash” communication tool, should there be something very specific and immediate that needs to be sent out to the community. With Staff workload, we were unable to complete formal training for CGIS to utilize the system more efficiently. This has been planned for early Q4 and will continue to finesse the system to ensure it works best for Staff in tracking of service requests, inquiries and different applications.

Health & Safety – Monthly or bi-monthly inspections have been taking place with the new Health & Safety representatives from the Union. Some additional training for those Staff has taken place in Q4 of 2024.

Insurance Renewal – the C-A worked with all departments to get the Municipal Insurance updated and package completed for renewal as of January 1 2025. This was presented to Council on December 19th at the regular meeting of Council where it was mentioned that PIB will be doing a facility evaluation in order to obtain true replacement costs given the increase in material costs as well as the changes to our facilities over the past five years. The Town also updated their Benefits package with

By-laws and Policies brought to Council in Q4:

- DRAFT Trailer By-law
- Fees & Charges
- Procurement
- Enter into agreements for recreation, road maintenance with Armour,
- Consent agreements
- ZBLA – Maguire
- Held Public Meetings for – Ziraldo & Maguire
- Agreements with Snowmobile Clubs

Recreation – The recreation committee put on the Halloween event for kids on Halloween night that saw a great turn out even with the terrible weather we had. The Committee worked in conjunction with the Legion to put on an additional concert with Rosalee Peppard (a local artist) around Remembrance Day. Finally, they supported the Fire Department in the Kearney Fire Christmas event (previously Christmas begins in Kearney) that saw families participate in games, cupcake decorating, Fire Department related safety demonstrations as well as the lighting of the Christmas Tree. Similarly, on that evening the Mayor announced the winners of the Community Christmas Decorating Contest for 2024. With regard to programming, the morning fitness classes continue to be successful in the numbers we see. The Committee also included a Country Fusion Line Dancing class in the last portion of the year which was extremely fun for many in the community. The Committee has been approached by a few people wanting to offer additional exercise or yoga classes in the evening in 2025 as well they have scheduled both kids dance classes beginning January 16th, 2025 and another session of Country Fusion

beginning January 30th 2025. The Committee has put out a survey to the community to get a better understanding of the additions they would like to see to programming in 2025.

Parks and Facilities – The Parks and Facilities department has worked tirelessly on wrapping up for the year and preparing for the winter months. From water sampling, downtown beautification, maintaining and logging the facility needs as well as ensuring that we have the facility open and ready for evening/weekend rentals. They have been busy in planning and preparing for 2025 and keeping an eye on the weather to make sure the outdoor rink is available for people to use. Special projects that have been completed is cleaning out of different storage areas, preparation for Regatta as well as cleaning up from Regatta. The C-A is working through the process of hiring a new full-time Staff member to work flexible hours such as Friday – Tuesday to assist with weekend needs. Staff worked with Public Works to clean up some of our trails to have less spring clean-up in 2025.

The 4th quarter of 2024 we have seen the following with regards to events at the October – 6 rentals (1 – pd, 5 - free); November – 6 rentals (all free); and December – 3 rentals (1 – pd, 2 –free). These do not include community group meetings, Council meetings or committee meetings in the quarter.

2025 Initiatives from Administration & Parks/Facilities Department:

1. Investigate better solution for connectivity for meetings
2. Increased applications for Grants/servicing
3. Strategic Plan, Official Plan and Zoning By-law Updates/Review Completed
4. Finalization of CUPE Contract
5. Quarterly E-Newsletter
6. Five to Ten Year Capital Budget Set
7. Recreation programming for youth
8. Updating of major by-laws/policies such as HR Policies, Retention By-law, Codes of Conduct and any others set by Council as priority items.
9. Standard Operating Procedures across all Departments
10. Create a Community Events calendar on the website

Conclusion:

2024 overall was extremely productive and the Staff as a collective have worked very hard to see all these projects come to fruition. The snapshot of 2025 shows that it will also be a busy one for all departments. Staff look forward to continuing to move the Town forward in the best way possible. As we continue to engage property owners in the Strategic Plan/Official Plan/ ZBL review, Staff are excited to hear the direction the community wants to see Kearney go.

Prepared by: Nicole Gourlay, Clerk-Administrator

Report to Council

To: Mayor and Council, Town of Kearney

From: Kent Randall and Jessica Rae Reid (EcoVue Consulting Services Inc.)
Town Planning Consultants

Subject: Applications for Consent (Meier North)
0 Echo Ridge Road
Part of Lot 11, Concession 6, Bethune

File: B-55/24, B-056/24 & B-057/24
EcoVue Project No: 24-2095-24

Date: January 14, 2025

Recommendation

It is recommended that Council receive the report dated January 14, 2025 from EcoVue Consulting Services regarding applications B-55/24, B-056/24 & B-057/24 (Meier North).

It is also recommended that Council recommend approval of Consent to Sever Applications B-55/24, B-056/24 & B-057/24 to the Southeast Parry Sound District Planning Board, with the following conditions:

1. An application for Zoning By-law Amendment that rezones those portions of the Severed Lot 2 (B-055/24) and the Retained Lot within the setbacks of the watercourse identified in the Watercourse Assessment completed by FRI Ecological Services, dated December 16, 2024, to the Environmental Protection (EP) Zone.
2. A plan prepared by an Ontario Land Surveyor (O.L.S.) showing the location of the watercourses identified on Severed Lot 2 (B-055/24) and the Retained Lot in the Watercourse Assessment completed by FRI Ecological Services, dated December 16, 2024.
3. Confirmation in writing from the Town of Kearney that a 911 Address Number to the new lots has been assigned.

4. A payment-in-lieu of a parkland dedication shall be paid in accordance with Section 51.1 of the *Planning Act* acceptable to the Town of Kearney in cash or certified cheque.
5. A draft reference plan of survey, prepared by an Ontario Land Surveyor (O.L.S.) be provided to the Town of Kearney for review prior to registration.
6. All portions of the severed or retained property which contain a deviation or portion of Echo Ridge Road, which is maintained by the municipality as a public road, the Applicant shall survey and transfer to the municipality. The area to be surveyed and transferred shall generally be 66 feet in width and centred upon the centre line of the present travelled road
7. That all Municipal taxes to date shall be paid in full.
8. That all Town fees and disbursements (legal, engineering, planning), if any incurred by the Town with respect to this application shall be paid for by the owner.

Subject Lands

The lands subject to this application located in Part of Lot 11, Concession 6, in the Geographic Township of Bethune, now in the Town of Kearney. The subject lands are located on Echo Ridge Road, with no municipal address, approximately 200 metres east of Clam Lake. Camp Kearney is located just east of the site.

The purpose of the Consent applications is to create three (3) new lots (with one retained lot) to accommodate one (1) existing and three (3) future single detached residential dwelling units. All three (3) lots will have frontage on Echo Ridge Road.

The subject lands (Severed and Retained) are designated Rural Lands and Shoreline according to Schedule 'A' to the Town of Kearney Official Plan. The lands are zoned the Rural Residential (RR) Zone in the Town of Kearney Zoning By-law No. 2022-20.

The proposed severed and retained lots will be configured as follows:

	Severed 1	Severed 2	Severed 3	Retained Lands
Lot Area	1.0 hectare (2.47 acres)	1.0 hectare (2.47 acres)	1.0 hectare (2.47 acres)	1.0 hectare (2.47 acres)
Lot Frontage	100 metres	83 metres	150 metres	147 metres
Lot Depth	144 metres	144 metres	126 metres	122 metres
Current Uses	Vacant	Cabin	Vacant	Vacant

Proposed Uses	Residential	Residential	Residential	Residential
Road Access	Echo Ridge Road	Echo Ridge Road	Echo Ridge Road	Echo Ridge Road
Adjacent Land Uses	Rural	Rural/Shoreline	Rural/Shoreline/ Institutional (camp)	Rural
<i>Note: the above measurements are approximate and based on the Consent Application submitted to the Southeast Parry Sound District Planning Board</i>				

The following is a review of Consent Applications B-55/24, B-056/24, and B-057/24 in the context of applicable land use planning policies and provisions.

Pre-Consultation with the Town of Kearney

The applicant submitted a Pre-Consultation application to the Town of Kearney in November of 2024.

The Town's Planning Consultant, EcoVue Consulting Services Inc., reviewed the Pre-Consultation application and met with the undersigned and Town staff virtually on October 17, 2024.

At the meeting, the undersigned and Town staff noted that the consents appeared to generally conform to the Town of Kearney Official Plan (TKOP) lot creation policies. However, it was noted that a mapped watercourse is located within the proposed retained lot and identified on both provincial and TKOP mapping. Therefore, the Town requested that this watercourse be assessed from a hydrological and ecological perspective in order to ensure conformity with natural heritage policies within the Provincial Planning Statement (PPS 2024) and the TKOP.

In response to this request, the applicant provided a Watercourse Assessment Memorandum from FRI Ecological Services, dated December 16, 2024, which provides an assessment of the watercourse and recommendations for development on adjacent lands. The assessment is discussed further below.

Analysis

Provincial Planning Statement (2024)

The subject lands are not located within a settlement area and are therefore subject to Section 2.5 (Rural Areas in Municipalities) and 2.6 (Rural Lands in Municipalities) of the PPS. Specifically, Section 2.6.1 outlines permitted uses on rural lands, which includes "[...]b) resource-based recreational uses (including recreational dwellings not intended as permanent residences); c) residential development, including lot creation, where site conditions are suitable for the provision of appropriate sewage and water services;[...]"

Furthermore, Section 2.6.2 states that “[d]evelopment that can be sustained by rural service levels should be promoted”.

The proposed consent applications will create three (3) new lots which are similar in size and use to other rural residential lots along Echo Ridge Road. Furthermore, the size of the proposed retained and severed lots are appropriate and in keeping with the character of the rural/residential area and within the greater Town of Kearney. There also appears to be sufficient area on all proposed lots to accommodate individual private septic and well.

As per Section 4.1.6 (Natural Heritage) of the PPS “[d]evelopment and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements”. Furthermore, Section 2.1.8 states that “[d]evelopment and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5, and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions”.

As noted, the subject lands contain a watercourse feature, which is identified on Schedule “C” to the TKOP as a “stream”. The applicant completed a Watercourse Assessment of the site, conducted by FRI Ecological Services, in order to determine the ecological composition of the watercourse, including the possible presence of fish habitat.

According to the Assessment, there are, in fact, two (2) watercourses on the subject lands. In addition to the aforementioned stream, there is an intermittent stream located on Severed Lot 2 that is not identified on any available mapping. The Assessment notes that although intermittent, the unmapped stream to the west has the potential to contain fish habitat. Furthermore, the mapped (East) watercourse is permanent and provides ample conditions for fish habitat. In order to ensure no negative impact the ecological function of these streams, the Assessment recommends a 15 metre setback from the intermittent stream, and a 30 metre setback from the permanent stream.

Based on the mapping provided, there are sufficient building envelopes beyond the 15 and 30 metre setbacks on Severed Lot 2 and 3, respectively. However, in order to ensure the appropriate implementation of these development setbacks, it is recommended that the top-of-bank of both watercourses be mapped via surveyor, and the setback areas be rezoned to an Environmental Protection (EP) Zone as a condition of consent.

Therefore, it is our opinion that the proposed consent applications are consistent with the PPS.

Town of Kearney Official Plan (2016)

As noted, the subject property is currently designated Rural Lands and Shoreline, according to Schedule ‘A’ to the Town of Kearney Official Plan (TKOP). Although the rear portion of the subject lands are designated Shoreline, none of the severed or retained parcels have frontage on Peters Lake. As such, it is our opinion that the policies of

the Rural Lands designation should be consulted as the proposed development does not functionally relate to the waterfront in any way.

Policies related to the Rural Lands designation are outlined in Section 4.0 of the TKOP. The proposed severed and retained lots will be used for residential purposes, which is a permitted use within the Rural Lands designation, in accordance with Section 4.2 (2) of the TKOP.

Section 4.2.1 of the Town of Kearney Official Plan outlines policies related to lot creation within the Rural Lands designation. Section 4.2.1.1 states that: *“all lots will be of sufficient size and dimension, and possess terrain suitable to accommodate the use proposed”*. In addition, the following matters should be considered when evaluating severances in the Rural Lands area:

- Protection of natural heritage features and areas or development constraints;
- Provision of water supply and sewage disposal;
- Provision of access and safe road entrances; and
- Provision of a sufficient area of level land to accommodate buildings and structures without substantial alteration of the natural landscapes.

Further, Section 4.2.2.4 states that: *“the minimum requirements for a new rural residential lot and the retained lot will be 1 hectare (2.47 acres) in lot area with 60 metres (197 feet) of road frontage” and that “in no event shall a new rural residential lot have a lot area of less than 0.8 hectares (2 acres)”*.

All three (3) new lots, as well as the Retained Lot, will meet the required lot area and frontage requirements of the Rural Lands designation. All lots appear to provide sufficient sight lines for entrances from Echo Ridge Road, and the lots provide sufficient building envelopes that will not require significant changes in the landscape to accommodate the proposed use (detached dwellings).

As discussed, the subject lands have been assessed from a natural heritage perspective. The Watercourse Assessment, which provides an assessment of the watercourses on Severed Lot 2 and the Retained Lot, provides recommended setbacks from potential fish habitat that will be implemented through a Zoning By-law amendment.

In addition to Section 4.2, Section 6.4.4.1.5 of the TKOP requires a setback of at least 30 metres from fish habitat, unless it can be demonstrated by a qualified person that a lesser setback can be achieved. In our opinion, the Assessment provides sufficient rationale for a 15-metre setback from the intermittent watercourse. That said, it is important to note that Section 6.4.4 applies to *identified* fish habitat rather than *potential* fish habitat.

Furthermore, Section 4.2.8 of the TKOP outlines the requirements for road frontage and access. As the proposed severed and retained lots will front on to Echo Ridge Road, which is a year-round, municipally maintained road, the proposal conforms to Section 4.2.8 of the TKOP.

Therefore, it is our opinion that the proposed severances conform with the Town of Kearney Official Plan.

Town of Kearney Zoning By-law No. 2022-20

The property is currently zoned the Rural Residential (RR) Zone in the Town of Kearney Zoning By-law No. 2022-20.

Permitted uses within the RR Zone include residential uses in the form of a single detached dwelling. As such, the existing and future uses (single detached residential) are permitted in the RR Zone. The RR Zone has a minimum lot area of 0.8 hectares and a minimum lot frontage of 60.0 metres; the retained and severed lots will meet these minimum requirements.

As noted above, it is recommended that portions within the recommended watercourse setback on Severed Lot 2 and the Retained Lot be rezoned to the Environmental Protection (EP) Zone as a condition of consent in order to ensure the protection of the recommended buffers.

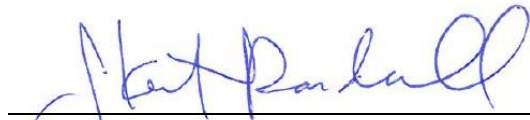
Summary

Based on the foregoing, it is our opinion that Consent Applications B-55/24, B-056/24, and B-057/24 are consistent with the Provincial Planning Statement (2024) and conform to the Town of Kearney Official Plan (2016). The applications also comply with the Town of Kearney Zoning By-law 2022-20.

Therefore, we respectfully recommend that Council endorse Consent Applications B-55/24, B-056/24, and B-057/24, and recommend approval to the Southeast Parry Sound District Planning Board, subject to the conditions provided as part of this report.

Respectfully Submitted,

ECOVUE CONSULTING SERVICES INC.



J. Kent Randall B.E.S. MCIP RPP
Town Planning Consultant

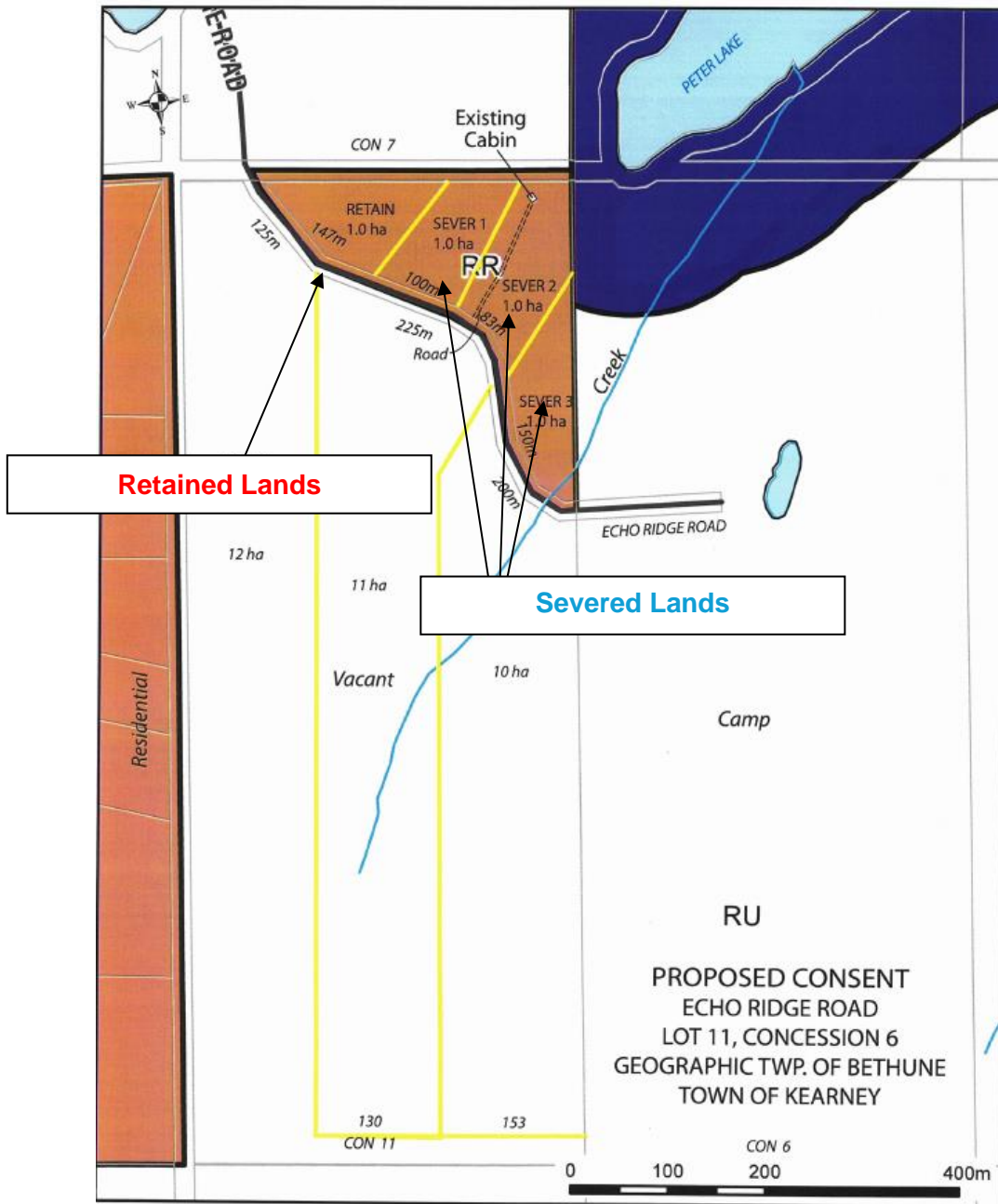




Jessica Rae Reid, B.A
Town Planning Consultant

Lands Affected by the By-law

The lands affected by this By-law are shown in the key map below.



0 Echo Ridge Road; Part of Lot 11, Concession 6, Bethune
Town of Kearney, District of Parry Sound

Report to Council

To: Mayor and Council, Town of Kearney

From: Kent Randall and Jessica Rae Reid (EcoVue Consulting Services Inc.)
Town Planning Consultants

Subject: Applications for Consent (Meier South)
0 Echo Ridge Road
Part of Lot 11, Concession 6, Bethune

File: B-58/24 & B-059/24
EcoVue Project No: 24-2095-24

Date: January 14, 2025

Recommendation

It is recommended that Council receive the report dated January 14, 2025 from EcoVue Consulting Services regarding applications B-58/24 & B-059/24 (Meier South).

It is also recommended that Council recommend approval of Consent to Sever Applications B-58/24 & B-057/24 to the Southeast Parry Sound District Planning Board, with the following conditions:

1. An application for Zoning By-law Amendment that rezones those portions of the Severed Lot and Retained Lots within the setbacks of the watercourses identified in the Watercourse Assessment completed by FRI Ecological Services, dated December 16, 2024, to the Environmental Protection (EP) Zone.
2. A plan prepared by an Ontario Land Surveyor (O.L.S.) showing the location of the watercourse identified on Severed Lot C (B-059/24) in the Watercourse Assessment completed by FRI Ecological Services, dated December 16, 2024.
3. Confirmation in writing from the Town of Kearney that a 911 Address Number to the new lots has been assigned.

4. A payment-in-lieu of a parkland dedication shall be paid in accordance with Section 51.1 of the *Planning Act* acceptable to the Town of Kearney in cash or certified cheque.
5. A draft reference plan of survey, prepared by an Ontario Land Surveyor (O.L.S.) be provided to the Town of Kearney for review prior to registration.
6. All portions of the severed or retained property which contain a deviation or portion of Echo Ridge Road, which is maintained by the municipality as a public road, the Applicant shall survey and transfer to the municipality. The area to be surveyed and transferred shall generally be 66 feet in width and centred upon the centre line of the present travelled road
7. That all Municipal taxes to date shall be paid in full.
8. That all Town fees and disbursements (legal, engineering, planning), if any incurred by the Town with respect to this application shall be paid for by the owner.

Subject Lands

The lands subject to this application located in Part of Lot 11, Concession 6, in the Geographic Township of Bethune, now in the Town of Kearney. The subject lands are located on the south side of Echo Ridge Road, with no municipal address, approximately 200 metres east of Clam Lake. Camp Kearney is located just east of the site.

The purpose of the Consent applications is to create two (2) new lots (with one retained lot) to accommodate future rural land uses. All lots will have frontage on Echo Ridge Road.

The subject lands (Severed and Retained) are designated Rural Lands according to Schedule 'A' to the Town of Kearney Official Plan. The lands are zoned the Rural (RU) Zone in the Town of Kearney Zoning By-law No. 2022-20.

The proposed severed and retained lots will be configured as follows:

	Severed B	Severed C	Retained Lands
Lot Area	11 hectares (27.18 acres)	10 hectares (24.7 acres)	12 hectare (29.65 acres)
Lot Frontage	225 metres	200 metres	125 metres
Lot Depth	880 metres	704 metres	968 metres
Current Uses	Vacant	Vacant	Vacant
Proposed Uses	Unknown	Unknown	Unknown
Road Access	Echo Ridge Road	Echo Ridge Road	Echo Ridge Road

Adjacent Land Uses	Rural	Rural	Rural/Rural Residential

The following is a review of Consent Applications B-55/24, B-056/24, and B-057/24 in the context of applicable land use planning policies and provisions.

Pre-Consultation with the Town of Kearney

The applicant submitted a Pre-Consultation application to the Town of Kearney in November of 2024.

The Town's Planning Consultant, EcoVue Consulting Services Inc., reviewed the Pre-Consultation application and met with the undersigned and Town staff virtually on October 17, 2024.

At the meeting, the undersigned and Town staff noted that the consents appeared to generally conform to the Town of Kearney Official Plan (TKOP) lot creation policies. However, it was noted that a mapped watercourse is located subject lands and identified on both provincial and TKOP mapping. Therefore, the Town requested that this watercourse be assessed from a hydrological and ecological perspective in order to ensure conformity with natural heritage policies within the Provincial Planning Statement (PPS 2024) and the TKOP.

In response to this request, the applicant provided a Watercourse Assessment Memorandum from FRI Ecological Services, dated December 16, 2024, which provides an assessment of the watercourse and recommendations for development on adjacent lands. The assessment is discussed further below.

Analysis

Provincial Planning Statement (2024)

The subject lands are not located within a settlement area and are therefore subject to Section 2.5 (Rural Areas in Municipalities) and 2.6 (Rural Lands in Municipalities) of the PPS. Specifically, Section 2.6.1 outlines permitted uses on rural lands, which includes “[...]b) resource-based recreational uses (including recreational dwellings not intended as permanent residences); c) residential development, including lot creation, where site conditions are suitable for the provision of appropriate sewage and water services;[...]”.

Furthermore, Section 2.6.2 states that “[d]evelopment that can be sustained by rural service levels should be promoted”.

The proposed consent applications will create two new lots which are similar in size and use to other rural lots along Echo Ridge Road. Furthermore, the size of the proposed retained and severed lots are appropriate and in

keeping with the character of the rural/residential area and within the greater Town of Kearney. Although the applicant has noted that the future land use of the severed and retained parcels is unknown, there appears to be sufficient area on all proposed lots to accommodate most rural land uses, including single detached dwellings that are privately serviced.

As per Section 4.1.6 (Natural Heritage) of the PPS “[d]evelopment and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements”. Furthermore, Section 2.1.8 states that “[d]evelopment and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5, and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions”.

As noted, the subject lands contain a watercourse feature, which is identified on Schedule “C” to the TKOP as a “stream”. The applicant completed a Watercourse Assessment of the site, conducted by FRI Ecological Services, in order to determine the ecological composition of the watercourse, including the possible presence of fish habitat.

According to the Assessment, the watercourse has intermittent and permanent characteristics and provides ample conditions for fish habitat. In order to ensure no negative impact the ecological function of this stream, the Assessment recommends a 30 metre setback from the banks of the watercourse.

Based on the mapping provided, there are sufficient building envelopes beyond the 30 metre setback on all proposed lots. However, in order to ensure the appropriate implementation of this development setback, it is recommended that the top-of-bank of the stream be mapped via surveyor, and the setback buffer be rezoned to an Environmental Protection (EP) Zone as a condition of consent.

Therefore, it is our opinion that the proposed consent applications are consistent with the PPS.

Town of Kearney Official Plan (2016)

As noted, the subject property is currently designated Rural Lands, according to Schedule ‘A’ to the Town of Kearney Official Plan (TKOP).

Policies related to the Rural Lands designation are outlined in Section 4.0 of the TKOP. Although the proposed uses are unknown, permitted uses within the Rural Lands designation include single detached dwellings, and other rural land uses.

Section 4.2.1 of the Town of Kearney Official Plan outlines policies related to lot creation within the Rural Lands designation. Section 4.2.1.1 states that: “all lots will be of sufficient size and dimension, and possess terrain suitable to accommodate the use proposed”. In addition, the following matters should be considered when evaluating severances in the Rural Lands area:

- Protection of natural heritage features and areas or development constraints;
- Provision of water supply and sewage disposal;
- Provision of access and safe road entrances; and
- Provision of a sufficient area of level land to accommodate buildings and structures without substantial alteration of the natural landscapes.

Both new lots, as well as the Retained Lot, will be of a sufficient area (at least 10 hectares (25 acres)) to accommodate all land uses provided for in the Rural Lands designation. All lots appear to provide sufficient sight lines for entrances from Echo Ridge Road, and the lots provide sufficient building envelopes that will not require significant changes in the landscape to accommodate the proposed use (detached dwellings).

As discussed, the subject lands have been assessed from a natural heritage perspective. The Watercourse Assessment, which provides an assessment of the watercourses on Severed Lot 2 and the Retained Lot, provides recommended setbacks from potential fish habitat that will be implemented through a Zoning By-law amendment.

In addition to Section 4.2, Section 6.4.4.1.5 of the TKOP requires a setback of at least 30 metres from fish habitat, unless it can be demonstrated by a qualified person that a lesser setback can be achieved. In our opinion, the Assessment provides sufficient rationale for a 15-metre setback from the intermittent watercourse. That said, it is important to note that Section 6.4.4 applies to *identified* fish habitat rather than *potential* fish habitat.

Furthermore, Section 4.2.8 of the TKOP outlines the requirements for road frontage and access. As the proposed severed and retained lots will front on to Echo Ridge Road, which is a year-round, municipally maintained road, the proposal conforms to Section 4.2.8 of the TKOP.

Therefore, it is our opinion that the proposed severances conform with the Town of Kearney Official Plan.

Town of Kearney Zoning By-law No. 2022-20

The property is currently zoned the Rural (RU) Zone in the Town of Kearney Zoning By-law No. 2022-20.

Permitted uses within the RU Zone include single detached dwellings, agricultural uses, golf courses and other rural land uses. The RU Zone has a minimum lot area of 10 hectares and a minimum lot frontage of 100.0 metres; the retained and severed lots will meet these minimum requirements.

As noted above, it is recommended that portions within the recommended watercourse setback on the two (2) severed and one (2) retained lot be rezoned to the Environmental Protection (EP) Zone as a condition of consent in order to ensure the protection of the recommended buffers.

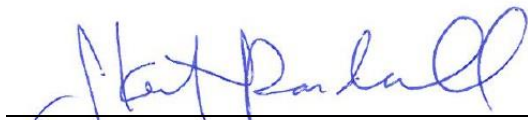
Summary

Based on the foregoing, it is our opinion that Consent Applications B-58/24 and B-059/24 are consistent with the Provincial Planning Statement (2024) and conform to the Town of Kearney Official Plan (2016). The applications also comply with the Town of Kearney Zoning By-law 2022-20.

Therefore, we respectfully recommend that Council endorse Consent Applications B-58/24 and B-057/24, and recommend approval to the Southeast Parry Sound District Planning Board, subject to the conditions provided as part of this report.

Respectfully Submitted,

ECOVUE CONSULTING SERVICES INC.



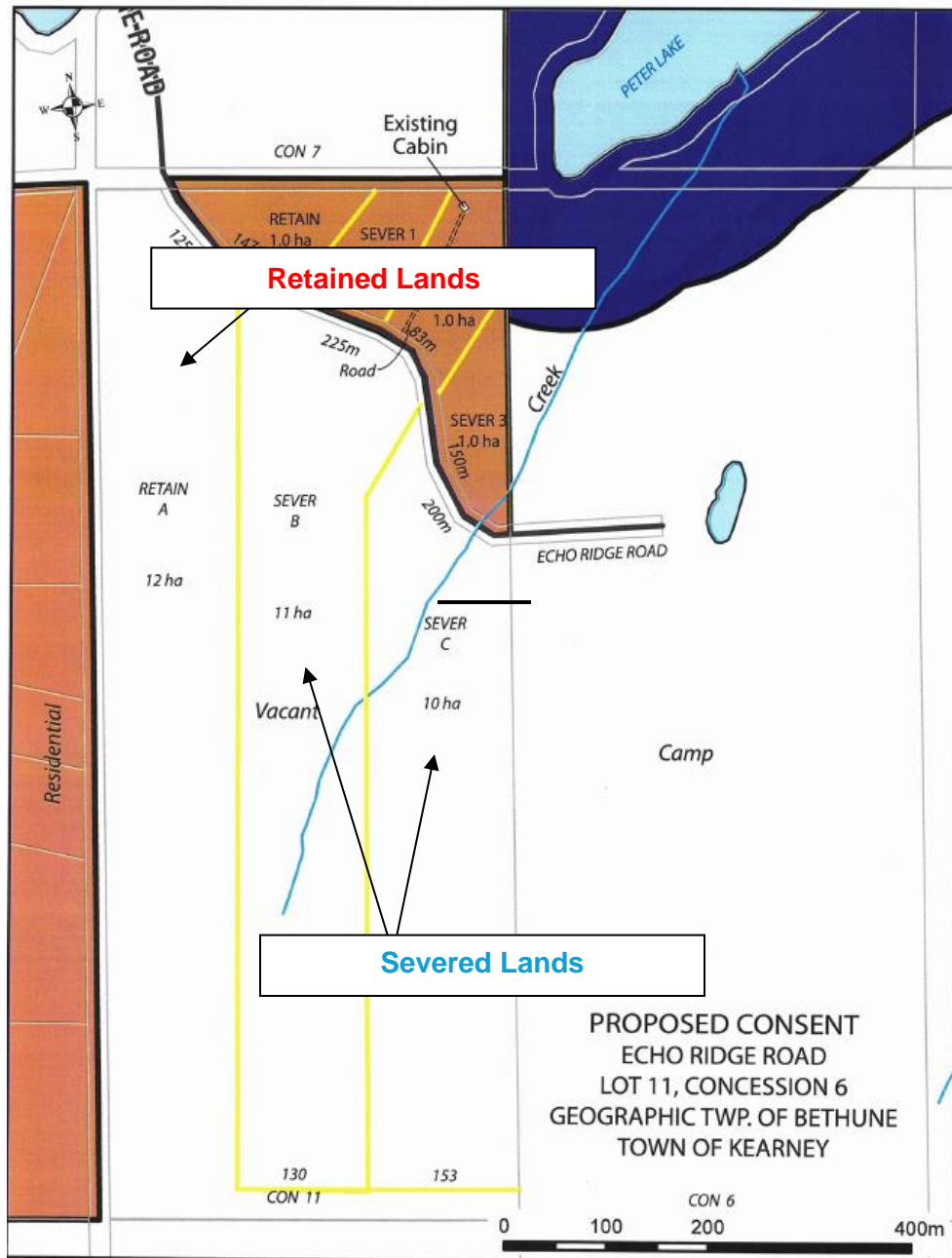
J. Kent Randall B.E.S. MCIP RPP
Town Planning Consultant



Jessica Rae Reid, B.A
Town Planning Consultant

Lands Affected by the By-law

The lands affected by this By-law are shown in the key map below.



0 Echo Ridge Road; Part of Lot 11, Concession 6, Bethune
Town of Kearney, District of Parry Sound



December 12, 2024

Town of Kearney
8 Main Street
P.O. Box 38
Kearney, Ontario
P0A 1M0

Attention: Member of Council

Dear Members of the Kearney Town Council,

On behalf of the Kelly Shires Breast Cancer Snow Run, I am writing to kindly request your support in waiving the rental fees for the Kearney Community Center on February 9, 2025, for the 26th Annual Snow Run event.

The Kelly Shires Breast Cancer Snow Run is a well-established and cherished event that brings together snowmobiling enthusiasts and community members for a vital cause: supporting individuals battling breast cancer. Over the years, the Snow Run has raised significant funds to assist patients with financial needs related to their treatment, profoundly impacting countless lives.

As a volunteer-driven event, we strive to minimize costs wherever possible to maximize the funds directed toward helping those in need. The Kearney Community Center has played a crucial role in the success of past Snow Run events by providing a welcoming and convenient space for participants and organizers.

We deeply appreciate the Town of Kearney's ongoing support in facilitating our efforts. Your continued generosity this year would help ensure the continued success of the Kelly Shires Breast Cancer Snow Run and demonstrate the community's commitment to this important cause.

Thank you for considering our request.

Warm regards,

A handwritten signature in black ink, appearing to read "Suzy Stenoff".

Suzy Stenoff
Co-Founder/Director

P.O. Box 93366, Newmarket, Ontario L3X 1A3
www.breastcancersnowrun.org www.kellyshiresfoundation.org
Charitable Reg. Number 89537 6614 RR0001



<http://kearneydogsledraces.ca/> **KEARNEY DOG SLED RACES** info@kearneydogsledraces.ca

MOVED BY: Leah Fetterley

SECONDED BY: Sarah Macpherson

Dog Sled Races Advisory Committee

BE IT RESOLVED that Kearney Dog Sled Races Advisory Committee requests that the Council declare the Dog Sled Races be held February 7th, 8th, and 9th, 2025 be a festival.

FURTHER, that all by-laws in contravention of the festival ie: noise by-law regarding barking, be suspended for the duration of the event.

FURTHER, as a safety precaution, Council authorizes the closure of the Kearney Transfer Station at 149 King William St. for the weekend of February 8th and 9th with the Kallio Rd. Transfer Station remaining open both days from 9:30am to 5:00pm.

FURTHER, that Council authorizes the use of the Kearney Community Center, parking, and equipment, as well as the Town's Public Works equipment and employees as available for the event.

SPECIFICALLY, The Kearney Community Center gymnasium, bathrooms, and kitchen will be used for the event awards ceremonies and banquet on Sunday February 9th. The committee requests access to the building between 2:00 pm and 8:00 pm for purposes of meal service and awards presentations. We request that KCC staff set up any PA equipment in advance (microphone, stand, speakers).

CARRIED __X__ DEFEATED _____ WITHDRAWN _____ DEFERRED _____

DECL OF INT BY _____ RECORDED VOTE BY Sarah MacPherson

ABSTAIN	YEA	VOTING	NAY
	X	ANDRE DELLAIRE	
	X	KAITLYNN TIDWELL	
	X	JENEISE BEATTY	
	X	LISA LAHN	
	X	KAJA KOTOUK	
	X	LEAH FETTERLEY	
	X	RON PATTON	
	X	SARAH MACPHERSON	

CHAIR: Kaitlynn Tidwell

DATE: November 19, 2024

RES NO.: 03-19-11-2024
(#-day-month-year)



Staff Report

Staff Report No. SR2025-08
Date: January 16, 2025
To: Mayor, Deputy Mayor and Members of Council
From: Matthew Clouthier, CBO
Subject: Recovery of Costs after Demolition of Buildings by Town

Recommendation:

That Council receive this report from the Chief Building Official.

Background:

During a property standards complaint and inspection under section 15.1 (1)/15.9 (1) of the Building Code Act (BCA), a couple of buildings within the Town were inspected and deemed unsafe by the BCA. Under the BCA, it is the responsibility of the Chief Building Official to issue an order under 15.9 (4). Occupancy of the structures was restricted under 15.9 (6) and the owners of the unsafe structures were given reasonable time and numerous options to remedy the unsafe situations. However, due to unforeseen circumstances previously advised to Council in closed session, the time limit had lapsed. As a result, the Town was deemed responsible for the unsafe condition and needed to step in due to the extent of the damage, rot, and hazardous conditions. The owners were made aware of this via correspondence. The cost to bring in experts and formulate a repair exceeded that of the removal of the unsafe condition. Therefore, the unsafe structures were removed by the Town and the site was brought into a safe condition. Failure to remedy these items would have left the Town open to numerous health and litigation concerns as discussed with Council in closed session and posed a risk to human life. While the initial cost to the Town was extensive, the BCA, Municipal Act 2001 and the Provincial Land Tax Act 2006 allows the Town to recuperate the costs of removal, remediation, time used by Staff and legal costs. The BCA also allows for the placement of a lien against land or property owner's if needed. All costs will be recovered and the liability on the Town for unsafe conditions are now eliminated. Note, names, specific bills and property addresses cannot be named but have previously been discussed in closed session.

Conclusion:

There are many tools in our handbag that the Town has in legislation to recoup costs when limiting liability. If this situation should arise again, the same methods may be required. Each situation may be different and needs to be addressed based on its own requirements.

Prepared by: Matthew Clouthier, CBO



Staff Report

Staff Report No. SR2025-
Date: January 16, 2025
To: Mayor, Deputy Mayor, and Members of Council
From: Paul Audette, Public Works Superintendent (PWS)
Subject: Estimated Cost for Construction waste

Recommendation: That Council receive this report from the PWS as information.

Analysis:

Late in 2024, Council requested that due to comments received from the Public, Staff bring a report back to Council to outline the costs versus revenue of construction costs for the Town of Kearney. This would then help Council to understand if the construction costs set for 2025 are reasonable to have some sort of cost recovery. The numbers collected regarding bin dumps at the Landfill Site are from the Waste Management files received from Perry Township.

Cost to dump and return bin = \$260.30 + \$6.35 = **\$266.65**

2024 information:

		<u>Totals</u>
King William Transfer Station – 38 times	(\$266.65 * 38)	\$10,132.70
Kallio Transfer Station – 92 times	(\$266.65 * 92)	\$24,531.80

The garbage and construction waste dump and return are not labelled differently in the Excel spreadsheet, each garbage container filled and dumped equally at both locations would leave 54 dumps. Conversations with the attendee these are the most accurate numbers available to determine the costs.

Expenses due to Construction waste:

Construction Bins – estimation 48 dumps / year – 48 * \$266.65	\$12,799.92
Cost for Attendee – 3 hrs. daily / 4 bins = .15 mins per day * 5 = .45 mins per shift * 5 days – 3.75 hrs./week (3.75 hrs. * 52 weeks = 195 hrs./year) – 7 stat. Holidays @ 7 * .45mins = 3.25 hrs./year 195 hrs. – 3.25 hrs. = 191.75 hrs. * wage =	\$7,085.00
Internet, phone, hydro and Truck Expenses (fuel, insurance)-	
Internet - \$1,800 / 5	\$360.00
Phone - \$900.00 / 5	\$180.00
Hydro - \$2,400.00 / 5	\$480.00
Truck - \$2,100.00 / 5	<u>\$420.00</u>

Total **\$21,324.92**

** (5) represents the 5 major streams the attendee must attend to (recycling, cardboard, brush, garbage and construction waste)**

Revenues gained from Transfer Stations -

\$47,142.84

Revenues that are not construction include:

Furniture Bin: 10 x \$266.65	\$2,666.50
Shingles - 5 x \$480.00	\$2,400.00
Brush -	\$12,500.00
Noncompliance (lost cards, Unsorted bags, no card charge, Miscellaneous.)	<u>\$1,000.00</u>

Total: **\$18,566.50**

Difference: **\$28,576.34**

Comparable:

Expenses due to construction waste per year are roughly \$21,324.92. Approximate revenues from construction waste are \$28,576.34. This means that the construction waste income \$7,251.42 in 2024.

This is again a rough estimate and through research Staff feel this number to be as accurate as possible and within a \$2,000.00 - \$3,000.00 difference good or bad.

These numbers do not reflect the cost associated with the expense that can be allocated from the shared landfill site on Rain Lake Road. Given the expense of the landfill site, it would be safe to say that the charges given to the construction waste are accurate.

Brush is a big part and is now accepted at no charge, significantly reducing the transfer station revenue brought in.



Memo

Date: January 16, 2025

To: Mayor, Deputy Mayor and Members of Council

From: Paul Audette, Public Works Superintendent

Subject: John Deere Grader

Council receives this memo for information purposes on the repair of the John Deere grader.

The grader with new engine is said to be ready by January 17th or early in the following week. Through discussions with AFC to rebuild the existing engine it would be far too costly; AFC was able to purchase a rebuild engine from John Deere USA and with it comes a 1-year warranty. There have been a few unforeseen delays through this process, from the manufacturer's side and has unfortunately extended the completion of the repair longer than anticipated.

Prepared by: Paul Audette, Public Works Superintendent

Staff Report

Staff Report No. SR2025-10
Date: January 16, 2025
To: Mayor, Deputy Mayor, and Members of Council
From: Cindy Filmore, Deputy Clerk (DC)
Subject: Donations Policy

Recommendation:

That Council receives SR2025-10 and reviews the DRAFT Policy for passing at a future meeting.

Background:

Council is regularly approached by local non-profit organizations, community groups, individuals and project groups requesting monetary donations. Often these requests come with an expectation of support but are ill-timed to allow this support due to budgetary constraints. As well, it is difficult to determine the amount of budget “room” that needs to be provided as these requests are dependant on catastrophic events or devastating incidents.

Considerations:

When contemplating requests for donations for a municipal council, it's essential to adopt a strategic and thoughtful approach. Here are some successful ways to manage and evaluate these requests:

1. Establish Clear Guidelines

- **Criteria for Eligibility:** Define who can apply for donations, such as local non-profits, community groups, or specific projects that align with the council's goals.
- **Application Process:** Create a straightforward application process with clear instructions and deadlines.
- **Budget:** Determine the amount Council wishes to use in a specific year and set your budget. (1%? 0.5%? 3%?)
- **In the event of a catastrophe or devastating incident:** pre-determine an amount that could be considered in these incidents and budget accordingly. Any funds not used in a specific year could be set aside for such contingencies in the following years.

2. Engage the Community

- **Public Input:** Involve community members in the decision-making process through surveys or public meetings to understand their priorities and preferences. This could be part of the Strategic Plan process
- **Transparency:** Keep the community informed about the donation process and decisions to build trust and support.

3. Evaluate Impact

- Council may appoint a Staff member or Council member to review applications and pre-determine the potential for Council approval, that is:
- **Assess Needs:** Prioritize requests based on the urgency and significance of the need within the community.
- **Measure Outcomes:** Consider the potential impact of the donation on the community and how it aligns with the council's objectives.

4. Diversify Funding Sources

Council may consider the possibilities of:

- **Partnerships:** Collaborate with local businesses, corporations, and other organizations to pool resources and increase the impact of donations.
- **Grants and Sponsorships:** Explore opportunities for grants and sponsorships to supplement council funds.

5. Effective Communication

Through the use of an on-line form or explicit directions, Council could:

- **Require Convincing Applications:** Ensure that donation requests are clear, compelling, and highlight the benefits to the community. A fillable form or set rules for applications could be beneficial to receive all the pertinent information for Council consideration.
- **Follow-Up:** Maintain communication with recipients to determine their progress and impact of Council's contributions.

6. Monitor and Review

As with all policies, there is a need to continue to consider possible improvements:

- **Regular Reviews:** Conduct regular reviews of the donation process to identify areas for improvement. Ideally, this would be a yearly process.
- **Feedback Mechanism:** Implement a feedback mechanism for applicants (and donors if applicable) to ensure continuous improvement.

Analysis: The attached DRAFT Policy follows the considerations mentioned above.



Request for Cash or In-Kind Donations Policy

1. Purpose

The Municipality receives numerous requests for cash or in-kind donations throughout the year to support an array of activities, projects, events and initiatives. All donations granted by the Municipality have an impact on the Municipality's budget and therefore on taxation levied to citizens.

An annual budget approved by Council for the purpose of making donations to support eligible applicants and initiatives will determine the limited amount of cash funds available for disbursement to support donation requests.

The purpose of this policy is to establish guidelines for cash or in-kind donation requests submitted to the Municipality, and the granting of those requests by the Municipality.

2. Eligibility

Eligible Applicants: Requests for cash or in-kind donations may be submitted by and will be considered from incorporated not for profit organizations, established community groups, or other entities with a demonstrated need for support and through their programming/activities/initiatives, a commitment to benefiting the community of Calvin and/or its residents.

Eligible Initiatives: Donations will be considered when the request will support initiatives, events, programs, or projects that are offered free of charge to community members and for the benefit of the community of Calvin and/or its residents.

3. Types of Donations

Cash Donations: Monetary contributions provided directly to eligible applicants to support their initiatives, events, programs, or projects.

In-Kind Donations: Goods or services provided directly to eligible applicants, such as municipal equipment, supplies, facilities, or volunteer assistance.

4. Application Process

Submission: Requests for cash or in-kind donations must be submitted in writing, using the designated application form available on the Municipality's website or by contacting the municipal office's administration to obtain one.

Content: All requests must be submitted either by email, mail, or in-person to the Municipal office and only through the completion and submission of the Municipal Donation Request Application Form.

5. Evaluation Criteria

Alignment: The extent to which the proposed initiative, event, program, or project aligns with the municipality's goals, priorities, and values as outlined in the Municipality's strategic plan.

Community Impact: The potential positive impact of the donation on the community of Calvin and/or its residents, including the number of beneficiaries and the significance of the benefits.

Feasibility: The feasibility and likelihood of successful implementation of the proposed initiative, event, program, or project.

Frequency of requests: The degree to which there is a reliance on Municipal funding. Whether or not the Municipality has contributed to an applicant in the past shall have no bearing on the decision to grant requests.

Need: Demonstrated need for the Municipality's funding.

6. Review and Approval

Review Process: Donation requests shall be reviewed by a Council designate (staff or a Council member) appointed annually by Council resolution, who will assess and evaluate applicant eligibility and project evaluation criteria outlined in this policy against the application received. Where in-kind donations are requested, the Evaluator will consult at all times with the relevant department head to determine the availability of any and all municipal resources requested. The results of his/her assessment will be brought to Council as a whole for their consideration.

Approval Authority:

Final approval of donation requests **\$50 or greater** approved by the assessor (council designate) shall be granted by Council as a whole.

Donation requests **under \$50** determined by the assessor to have met the criteria may be approved and authorized by the assessor without Council as a whole's approval.

7. Acknowledgment and Reporting

Acknowledgment: Upon approval of a donation request, the recipient shall submit to the Municipality's CAO, written acknowledgment of the donation.

Reporting: Recipients may be required to provide information on the use and impact of the donated funds or resources.

8. Compliance and Oversight

Compliance: Recipients of cash or in-kind donations shall use the funds or resources only for the purposes set out in the Application for Donation Requests and the recipient shall comply with any applicable laws, regulations, or policies when carrying out their initiative.

Oversight: The Municipality's CAO or his/her designate shall maintain oversight of donated funds or resources to ensure compliance with donor intent and municipal policies.

10. Approval and Adoption

This policy once approved by Council of the Corporation of the Municipality of Calvin, and adopted by resolution of Council be an official policy of the Municipality of Calvin.

11. Amendment

This policy shall be reviewed periodically by Council to ensure its effectiveness and may be amended as necessary by resolution of Council.



Municipal Donation Request Application Form

Applicant Information

Name of Applicant Organization:

Contact Person:

Title/Position:

Type of Organization:

Incorporated Not for Profit_____

Unincorporated Community Group _____

Another Municipality_____

None of the above_____

Address:

City:

Province:

Postal Code:

Phone

Number:

Email

Address:

Website (if applicable):

Project/Event Information:

Name of Project/Event:

Description of Project/Event (include purpose, objectives, target audience, expected outcomes, etc.): Date(s) of Project/Event:

Location of Project/Event:

Expected Number of Calvin Resident Participants/Beneficiaries:

How will the project/event benefit the community of Calvin and/or its residents? Is there a cost to participate in this project/event? Yes _ No____

If yes, please provide details:

Donation Request Details:

Type of Donation Requested (cash, in-kind, or both):

Amount/Value of Donation Requested:

Specific Items/Services Requested (if requesting in-kind donations):

Intended Use of Donation (how will the donation be used to support the project/event?):

Have you ever received funding from the Municipality in the past for this project, initiative, event, etc. offered in the past? Yes _____ No _____

If yes, when and in what form and if cash, what was the value of that donation?

Why is the Municipality's support necessary to the success of your project, initiative, event etc.? How specifically will the Municipality's donation be acknowledged?

Supporting Documents:

If desired, you may attach any supporting documents that provide additional information about the project/event/initiative etc. that would help us to know more about your initiative.

Declaration:

By submitting this application, I/we hereby certify that the information provided is true and accurate to the best of my/our knowledge. I/we understand that submission of this application does not guarantee approval of the donation request and that all decisions regarding donations are subject to review and approval by Council as a whole. I understand that the Municipality's consideration of all applications is subject to the availability of its limited donation fund as assigned during its annual budget exercise.

Authorized Organization Representative's Signature:

Date: _____

Hand deliver or mail to: 8 Main Street, P.O. Box 38, Kearney, ON, P0A 1M0

Or

Email to: nicole.gourlay@townofkearney.ca

Internal Office Only

Received By: _____ Date: _____



NOTICE OF MOTION FORM

Members of Council may use this form to give notice of a motion to be proposed at a future Council meeting, pursuant to Section 13.4 of Procedural By-law 2024-05.

Council Member giving Notice:

- ☒ Beaucage, Keven
- ☐ Pateman, Heather
- ☐ Rickward, Michael – Deputy Mayor
- ☐ Philip, Cheryl - Mayor
- ☐ Sharer, Jill

BE IT RESOLVED THAT Council of the Town of Kearney takes into consideration the concerns expressed by our residents;

AND WHEREAS comments being brought forward are not intended to interfere with the CUPE collective bargaining negotiations process currently underway;

AND WHEREAS Council provides their guidance with decisions during negotiations;

NOW THEREFORE BE IT RESOLVED our residents be reassured that in the event of a strike or lockout, these concerns be considered regarding the uncertainty of the roads snow plowing and that residents are able to safely travel the roadways and that the Town of Kearney establish effective communications with the residents.



NOTICE OF MOTION FORM

Members of Council may use this form to give notice of a motion to be proposed at a future Council meeting, pursuant to Section 13.4 of Procedural By-law 2024-05.

Council Member giving Notice:

- ☒ Beaucage, Keven
- ☐ Pateman, Heather
- ☐ Rickward, Michael – Deputy Mayor
- ☐ Philip, Cheryl - Mayor
- ☐ Sharer, Jill

BE IT RESOLVED THAT as Council's role is to take care of the interests of residents of the Town;

AND WHEREAS Council role is to create and assess policies and ensure that policies are in place to follow Council's instructions;

AND WHEREAS Council's role is to make sure that all business done by senior staff is done fairly and responsibly;

AND WHEREAS Council's role is to protect the finances of the Town;

NOW THEREFORE BE IT RESOLVED to carry out duties of Council under the Municipal Act or any other Act, that Council members be provided, for the next regular Council meeting on February 6, 2025, the governing by-laws and policies for consideration.

City Clerk's Office

Secretariat
Sylvia Przedziecki
Council Secretariat Support
City Hall, 12th Floor, West
100 Queen Street West
Toronto, Ontario M5H 2N2Tel: 416-392-7032
Fax: 416-392-2980
e-mail:
Sylvia.Przedziecki@toronto.ca
web: www.toronto.ca**In reply please quote:
Ref.: 24-MM23.1**

(Sent by Email)

December 20, 2024

ALL ONTARIO MUNICIPALITIES:

**Subject: Member Motion Item 23.1
Declaring Toronto a Paid-Plasma-Free Zone - by Councillor Chris Moise,
seconded by Councillor Alejandra Bravo (Ward All)**

City Council on November 13 and 14, 2024, adopted [Item MM23.1](#) and in doing so, has forward this item to Canadian Blood Services, federal, provincial and territorial Ministers of Health, Grifols Pharmaceuticals, and all Ontario Municipalities and requested that they support only voluntary blood and plasma collection, where donors do not receive payment for their blood or plasma.

Yours sincerely,

Niko Markakis, for

for City Clerk

S. Przedziecki/mp

Attachment

Sent to: All Ontario Municipalities
Chief Executive Officer, Canadian Blood Services
Chief Executive Officer, Grifols Canada

c. City Manager

City Council

Member Motions - Meeting 23

MM23.1	ACTION	Adopted		Ward: All
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Declaring Toronto a Paid-Plasma-Free Zone - by Councillor Chris Moise, seconded by Councillor Alejandra Bravo

City Council Decision

City Council on November 13 and 14, 2024, adopted the following:

1. City Council express its opposition to the operation of private for-profit blood collection companies in the City.
2. City Council forward this item to Canadian Blood Services, federal, provincial and territorial Ministers of Health, Grifols Pharmaceuticals, and all Ontario Municipalities and request that they support only voluntary blood and plasma collection, where donors do not receive payment for their blood or plasma.

Summary

In the City of Toronto, we uphold the principle of voluntary blood and plasma donation, acknowledging its vital importance as a public good. Our commitment derives from the lessons of Canada's tainted blood crisis, which tragically claimed approximately 8,000 lives. The subsequent Royal Krever Commission urged a fully voluntary, non-payment oriented blood and plasma donation system.

Within our Ontario healthcare system, we perceive blood donations as a priceless public resource, underscoring the need to safeguard the integrity of the public, voluntary donor system.

The Voluntary Blood Donations Act of Ontario strengthens this stance, legislating against the payment of donors and prohibiting donors from receiving financial compensation for their blood or plasma.

Canada Blood Services plans to open five paid plasma clinics, including one in Toronto, by 2025. This issue needs immediate attention and action. The public health community has raised concerns about Grifols Pharmaceuticals' plans to open a Toronto clinic. It's vital we protect vulnerable residents from exploitation by for-profit plasma collection companies offering cash for blood-plasma, a predatory practice.

In bringing this motion forward, we strive to reinforce the principles of voluntary, non-remunerated blood and plasma donation, protecting both the integrity of Canada's public blood system and the dignity of blood donors.

Background Information (City Council)

Member Motion MM23.1

(<https://www.toronto.ca/legdocs/mmis/2024/mm/bgrd/backgroundfile-249600.pdf>)

Attachment 1 - Resolution to Declare the City of Hamilton a "No Paid Plasma Zone"

(<https://www.toronto.ca/legdocs/mmis/2024/mm/bgrd/backgroundfile-250144.pdf>)

Good day,

Please be advised that Council of the Township of South Stormont passed the following resolution on December 18, 2024:

Resolution No.: 253/2024

Moved By: Deputy Mayor Andrew Guindon

Seconded by: Councillor Cindy Woods

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development;

And whereas, the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment;

And whereas, the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities;

And whereas, the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs;

And whereas, redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers;

And whereas, a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

Now therefore be it resolved that Council of the Township of South Stormont formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; Further, that Council of the Township of South Stormont calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities;

Further, that this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs;

Further, that copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs);

And further be it resolved that copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Result: CARRIED

Kind regards,



Ashley Sloan, AMP

Deputy Clerk
Marriage Officiant

Email: ashley@southstormont.ca

Phone: 613-534-8889 ext. 204

2 Mille Roches Road, PO Box 84, Long Sault, ON K0C 1P0

<https://www.southstormont.ca>

Good day,

Please be advised that Council of the Township of South Stormont passed the following resolution on December 18, 2024:

Resolution No.: 254/2024

Moved By: Councillor Reid McIntyre

Seconded by: Councillor Jennifer MacIsaac

**Whereas rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;
And whereas preventing crashes reduces the burden on Ontario's already strained rural health care system;
And whereas roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums; preventing car crashes can have a significant impact in improving municipal risk profiles;
Therefore, be it resolved that the Township of South Stormont requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead;
And further that this resolution be circulated to all municipalities in Ontario requesting their support, as well as the Premier of Ontario and the Minister of Transportation.
Result: CARRIED**

Kind regards,



Ashley Sloan, AMP

Deputy Clerk

Marriage Officiant

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Council Meeting

Motion # 12/11/24 - 02

Title: Property Taxation Implications Related to Non-Market Valuation of Electricity Industry Properties, CAO General-2024-33

Date: Wednesday, December 11, 2024

Moved by: Rory Cavanagh

Seconded by: Beth Blackwell

Whereas the Municipality of Kincardine is a proud host community of the Bruce Nuclear Generating Site where Bruce Power generates 30% of Ontario's electricity needs; and

Whereas two decades ago the Province of Ontario adopted a property tax assessment model that continues to apply to Ontario's nuclear generation facilities; and

Whereas the Province assessment model includes non-market property valuation for electricity generating properties; and

Whereas the Municipality of Kincardine undertook a study in 2024 which has shown that the Provincial assessment model is compromising fairness and shifting the tax burden away from the electricity industry properties and onto the broader property tax base within the host community; and

Whereas the study demonstrated that this is primarily attributable to the assessed value of the subject properties being held almost static over several reassessment cycles, resulting from the Provincially prescribed rules for electricity generating, transmission and distribution properties; and

Whereas the Provincial model results in a disparity between the continuously updated market values assigned to the majority of properties and the static, non-market-based formula applied to electricity industry properties means that the tax burden shifts onto non-industry taxpayers; and

Now Therefore be it Resolved That municipal staff be directed to send communication to the Premier of Ontario, Minister of Energy and Electrification, the Minister of Finance, and the local MPP, to request that the Province undertake an immediate review and update the property tax assessment model for Ontario's nuclear generation facilities and other properties within the electricity industry, and copy the Association of Municipalities of Ontario and all Ontario Municipalities.

Carried.

Jennifer Lawrie

Clerk



AHCC Chamber News-

Board of Directors – Internal Elections:

Our Board Elections took place at the final meeting of the year, on Dec. 12, 2024.

The Executive Officers for 2025 Board are:

President: Anthony Rizzo retains in the role of president

Vice-President: Sherri Norman newly appointed to this position

Treasurer: Sharon Ferchat, retains the role of treasurer

Congrats to our Executive Officers & looking forward to a prosperous 2025 year for all!



Anthony Rizzo



Sherri Norman



Sharon Ferchat

AHCC Chamber Initiative-

Hey Chamber Members!

Refer another non-chamber business from the Almaguin area and reap the rewards!

Each referral that results in a meet n' greet with us to review and discuss the benefits of Chamber Membership- will receive 1 ballot

Entry into a draw for free Advertising!

As a further incentive – any referral that results in a new member sign-up we will reimburse the referring member a \$50 “cash back” discount off their 2025 membership fee!

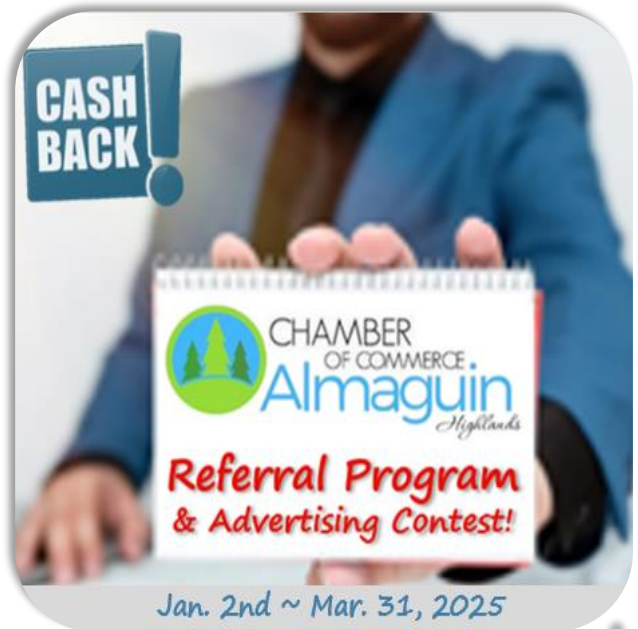
(Up to a max. pay-out for 3 new sign-ups)

This can result in up to \$150 in savings!

For the draw, the winning entry will receive a 1/8 -page AD in our Community Guide Magazine, as well as 40 x :30 co-branded spots on Hunter's Bay Radio- at no charge!

That's \$1,055 in total advertising value!

Referral Program & Contest





AHCC New Member Feature-



Katrine Pizza



Welcome to Almaguin Highlands Chamber of Commerce!
*What an amazing meal at the AGM this past November –
with catering by Trevor Lee of Katrine Pizza!*

AHCC Chamber Member Initiative-

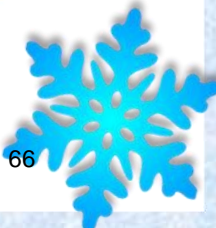
I.T. & Cyber Security –on-line Zoom Presentation / Q & A session ~

Coming end of Jan. 2025- Hosted by Wayne Wallace of SMRT Computer Solutions
A value -added benefit of AHCC Chamber Membership!

Watch for more details in your Chamber Member email blasts.



SMRT
COMPUTER SOLUTIONS





January Events

Algonquin Maple Syrup Producers ~ Info Day & Trade Show

Date & Location: South River Arena~ Tues. Jan. 14, 8:30am-3pm



"Getting Started & Growing Forward" Maple equipment dealers & service providers, hands on grading station, gravity filtering presentation. Maple themed lunch included.
Pre-registration before Jan. 8th required

Register at <https://www.omspa.ca/algonquin-district>

Pre-registration OMSPA members \$20 / Non OMSPA members \$40

More info: [omspa.ca/Algonquin-district](https://www.omspa.ca/Algonquin-district) / Email: amspaontario@gmail.com

2nd Annual South River World Qualifying 2025 Dog Sled Races

Location: Almaguin Community Trails
(beside Almaguin Highlands Secondary School)
Sat. Jan. 18 & Sun. Jan. 19th 10AM- 3PM



Snowmobile Races

Jan. 17th & Feb. 14th in Magnetawan
(Additional dates / locations & info on their FB page)



Powassan Winter Market

Sat. Jan. 11 from 9-1pm at 250 Clark street
Baking, knitting, soaps, wood projects and more!





Almaguin
Highlands
CHAMBER
OF COMMERCE

January 2025
Newsletter

Advertise in the Community Guide!

**We're gearing up for the next issue of our fantastic
Almaguin Publication!**

**Media Kits & Early Bird Discount Pricing for Advertising in the
2025 / 2026 Community Guide Magazine available soon!**



**Watch for it in your emails- or contact us directly for more
information at:**

almaguinhighlandschamber@gmail.com





January 2, 2025

The Honourable Michael Parsa
Minister of Children, Community and Social Services
7th Floor, 438 University Ave.
Toronto, ON M5G 2K8
SENT BY EMAIL: MinisterMCCSS@ontario.ca

Dear Minister Parsa

The Federation of Northern Ontario Municipalities' mission ***is to improve the economic and social quality of life for all northerners and to ensure the future of our youth***. The Board would like the Province to consider providing emergency stabilization funding to address the current shortfall in child welfare providing by the Children's Aid Societies.

As well we would ask that the Ministry of Children, Community and Social Services undertake a Province wide service review, including the funding model. Also, during the review we would ask that the points listed in the resolution be reviewed and discussed.

Minister, I and the FONOM Executive would be pleased to discuss this further with your staff.

FONOM is an association of some 110 districts/municipalities/cities/towns in Northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and strive for improved legislation respecting local government in the North. It is a membership-based association that draws its members from Northeastern Ontario and is governed by an 11-member board.

FINANCIAL SUSTAINABILITY IN CHILD WELFARE

WHEREAS Children's Aid Societies across Ontario are experiencing significant financial pressures, with the majority of agencies running deficits in the millions;

WHEREAS the Financial Accountability Office has indicated funding for child protection has fallen behind inflation, with the sector missing \$70 million compared to previous funding levels;

WHEREAS the current funding model implemented in 2013 has limitations that affect the safety and well-being of children, particularly in northern and remote communities;

WHEREAS the Ministry of Children, Community and Social Services' spending on Child Protection Services is projected to grow at only 0.7% annually from 2023-24 to 2028-29, well below inflation;

WHEREAS the child welfare redesign strategy requires enhanced community-based prevention services and improved quality of care, which cannot be achieved without adequate funding.

THEREFORE BE IT RESOLVED that the Federation of Northern Ontario Municipalities (FONOM), calls on the Government of Ontario to immediately address the funding shortfall in child welfare by providing emergency stabilization funding to Children's Aid Societies;

Requests that the Ministry of Children, Community and Social Services undertake a **Province wide service review**, including the funding model. During the review, FONOM asks that the following be included in the review.

- Adequately addresses the unique challenges of northern and remote communities;
- Account created for higher operational costs in geographically dispersed regions;
- Provide sustainable funding for prevention services;
- Urges the Province to implement multi-year funding commitments that allow for proper planning and service delivery;
- Advocates for the development of a specific Northern Strategy for child welfare that recognizes the unique needs and challenges of Northern communities.

BE IT FURTHER RESOLVED that this resolution be forwarded to: The Honourable Michael Parsa, Minister of Children, Community and Social Services, the Ontario Association of Children's Aid Societies, Association of Native Child and Family Services Agencies of Ontario, All municipalities within FONOM's jurisdiction, the Association of Municipalities of Ontario (AMO), Rural Ontario Municipal Association (ROMA), and the leaders of the Opposition Parties.

Regards.



President Danny Whalen
705-622-2479