

**SCHEDULE "C"**  
**TO BY-LAW NUMBER 2024-53**  
**PLANNING DEPARTMENT**

**Administration fee per application and all costs associated with the application be borne by the applicant for all Planning & Legal Applications**

Fee Title	Fee Plus applicable taxes	Fee Basis
Zoning By-law Amendment	\$750.00: Residential \$1,500.00: Commercial \$1,000: Deposit (each)	
Official Plan Amendment	\$1,000.00: Residential \$2,000.00: Commercial \$1,000.00: Deposit (each)	
Minor Variance	\$750.00	
Consent (Severance) Validation, Foreclosure, Power of Sale	\$400.00 \$50.00 \$1,000.00 Deposit (each)	
Agreements – Development, Subdivision, Consent, Condo, User Mtce. and Site Plan	\$500.00 \$1,000.00 Deposit (each)	
Plan of Subdivision / Condominium	\$1,500.00 \$1,000.00 Deposit (each)	
Road/Shore Road Allowance Closing Application Fee  Road & Shore Road Allowance Purchase	\$600.00 Appraised value \$1,000.00 Deposit (each)	
Deeming By-law	\$500.00 \$1,000.00 Deposit	
Staff Review/Report Fee	\$500.00	
Pre-consultation Report Fee	Residential: \$150.00 Fee Deposit \$2000.00 Commercial: \$200 Fee Deposit - \$3000.00	
Official Plan, Zoning, Building, Subdivision Compliance Report	\$100.00: Residential \$200.00: Commercial	Per roll
Property Information Report	Residential: \$100.00 Commercial: \$200.00	Per roll

- NOTE:**
- When necessary, the Town of Kearney reserves the right to require a deposit amount for the purpose of retaining professional services (solicitor, engineer, planner) in all planning matters.
  - With respect to Planning Department fees, *the applicant and the owner* shall understand, acknowledge and accept that the Town of Kearney does not retain as full-time staff professional engineers, planners and solicitors and that the Town of Kearney contracts out these services.
  - The applicant and the owner* **SHALL** be jointly and severally liable for paying to the Town of Kearney all costs incurred in processing or reviewing applications including but not limited to fees for planning, engineering and legal services, together with any Town of Kearney administration fees.
  - The Town of Kearney shall notify the applicant and owner from time to time of any costs incurred by the Town and the applicant and the owner shall have thirty (30) days to pay the Town for those costs after notice given. In the event that the applicant and the owner do not pay those costs within thirty (30) days, the Town has the right to apply the deposit held against those costs and further, to cease work on this application until such time as all outstanding costs are paid in full